



## **FLEETVILLE INFANT & NURSERY SCHOOL TRUSTEES' REPORT 1 SEPTEMBER 2022 - 31 AUGUST 2023**

**Charity Number: 1101980**

The charity raises money for Fleetville Infant & Nursery School. The funds raised are used to provide extra items for the school and activities for the children that would not otherwise be funded within the school budget.

In addition, the charity provides a social function within the school community where parents, teachers and children can meet and enjoy various events throughout the year.

### **Charity Operations**

The Trustees of the Charity are: Lucy Chantry, Hillary Childs, and Claire Wilkinson

The charity is made up of parent volunteers and has no paid employees.

### **Charitable Objectives**

To assist in advancing the education of pupils by:

- (1) developing effective relationships between staff, parents and others associated with the school;
- (2) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### **Fundraising 2022-2023**

In 2022-23, the charity raised funds via a number of virtual community events.

Total funds raised in the year were £20,876.98

A proportion of the funds raised in this academic year have been provided to the school in order to provide equipment and enrichment activities for the children. The total amount donated to the school was £19,758, which was used to fund:

Technology  
Cultural Events  
School materials  
Other school support

Other funds raised have been held in reserve for future projects.

### **Declaration**

THIS REPORT IS APPROVED BY THE TRUSTEES NAMED ABOVE.

Dated: 9/11/2023

## INDEPENDENT EXAMINER'S REPORT

To the trustees of Fleetville Infant & Nursery PTA

On account of the year ended 31 August 2023

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the the Charity Commission (under section 145(5)(b) of the Act, and
- state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect

- accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed** Carissa Lee

Carissa Lee <carissa.lee@zoho.com>

**Date** 29/11/23

**Fleetville Infant & Nursery School PTA**  
**Receipts and Payments Accounts**  
**1 September 2022 to 31 August 2023**



**Opening Bank Balance as at 1 September 2022 (in £) 19,118.19**

	<b>Gross Receipts</b>	<b>Fees</b>	<b>Net Receipts</b>	<b>Expenses</b>	<b>Net earnings</b>
Halloween Events	5,073.31	232.53	4,840.78	2,473.27	2,367.51
Spooky Disco	1,234.35	93.40	1,140.95	99.75	1,041.20
Circus	3,838.96	139.13	3,699.84	2,373.52	1,326.32
Christmas Events	13,075.28	319.30	12,755.98	4,403.96	8,352.02
Artwork	579.40	45.12	534.28	1,032.15	(497.87)
Calendar	344.43	16.98	327.45	-	327.45
Cards	303.87		303.87	-	303.87
Fair	7,421.25	110.54	7,310.71	1,398.89	5,911.82
Raffle	1,618.00	-	1,618.00	138.00	1,480.00
Trees	741.85	38.50	703.35	488.25	215.10
Wreaths	612.01	21.97	590.04	510.00	80.04
Coasters and Totes	1,454.47	86.19	1,368.28	836.67	531.61
Other Student-Focused Events	5,481.55	116.27	5,365.28	2,900.52	2,464.76
Film	678.48	35.95	642.53	600.00	42.53
Summer Fair 2022	-	-	-		
Leavers t-shirts	473.98	33.76	440.22	491.40	(51.18)
Ice Lollies	378.12	-	378.12	157.30	220.82
Jubilee 2022	214.70	-	214.70	429.40	(214.70)
Summer Fair 2023	3,736.27	46.56	3,689.71	1,222.42	2,467.29
Adult-Only Events	2,192.39	62.59	2,129.80	651.17	1,478.63
	-	-	-		-
Quiz night	2,192.39	62.59	2,129.80	651.17	1,478.63
Merchandise	117.46	10.35	107.12	-	107.12
Donations	6,513.57	17.83	6,495.74	21.95	6,473.79
Parent donations	3,335.57	5.80	3,329.77	-	3,329.77
Corporate donations	1,368.96	-	1,368.96	-	1,368.96
School lottery	991.10	-	991.10	-	991.10
Uniforms	817.94	12.03	805.91	21.95	783.96
General expenses	-	-	-	329.60	(329.60)
2022-2023 Events	-	-	-	37.24	(37.24)
<b>Subtotal</b>	<b>32,453.56</b>	<b>758.87</b>	<b>31,694.69</b>	<b>10,817.71</b>	<b>20,876.98</b>
School Donations and Expenditure	-	-		19,758.00	(19,758.00)
<b>Totals</b>	<b>32,453.56</b>	<b>758.87</b>	<b>31,694.69</b>	<b>30,575.71</b>	<b>1,118.98</b>

**Closing Bank Balance as at 31 August 2023 20,237.17**

**Treasurer: Claire Wilkinson**

9/22/2022

**Fleetville Infant & Nursery School PTA**  
**Bank Reconciliation**  
**As at 31 August 2023**



Bank Balance as at 31 August 2022	19,118.19
Cash Book Balance as at 31 August 2023	20,237.17
	<hr/>
	<b>1,118.98</b>
<u><i>Explained by:</i></u>	
<i>P&amp;L</i>	<b>1,118.98</b>
	<hr/>
Unexplained difference	<b>(0.00)</b>

Fleetville Infant & Nursery School PTA  
Profit and Loss by Tag Group  
1 September 2021 - 31 August 2022

	Halloween	Christmas	Events	Events	Donations	Merchandise	Admin	FINS Donations	FJS	Total	Income
Income											
Donations and legacies	-	750.00	50.00	-	5,689.83	-	-	-	-	6,489.83	
Quick Books	-	750.00	50.00	-	5,487.76	-	-	-	-	6,267.76	-
Uncategorised income allocation	-	-	-	-	207.87	-	-	-	-	207.87	207.87
Platform fee adjustment	-	-	-	-	(5.80)	-	-	-	-	(5.80)	5.80
Sales of Product Income	4,840.78	12,005.98	3,908.48	2,129.80	757.91	107.12	-	-	-	23,750.06	-
Quick Books	885.17	6,509.09	2,439.32	933.21	649.19	-	-	-	-	11,415.98	-
Uncategorised income allocation	4,188.24	5,816.19	1,885.43	1,259.18	120.75	117.46	-	-	-	13,087.15	13,087.15
Platform fee adjustment	(232.53)	(219.30)	(116.27)	(62.59)	(12.83)	(10.35)	-	-	-	(753.07)	753.07
Services	-	-	-	-	-	-	-	-	-	214.70	-
Uncategorised income	-	-	1,152.10	-	48.00	-	-	-	-	1,240.10	1,240.10
Total Income	4,840.78	12,795.98	5,365.28	2,129.80	6,495.13	107.12	-	-	-	31,694.69	13,776.25
Expenditures											
Cost of sales	784.17	4,148.21	2,879.52	623.93	-	-	-	-	-	8,435.83	-
Computer Costs	-	-	-	-	-	-	189.60	-	-	189.60	-
Office/General Administrative Expenses	-	141.75	-	-	-	-	-	-	37.24	318.99	-
Raising funds	-	-	-	-	-	-	-	19,758.00	-	19,758.00	-
Other	1,689.10	114.00	21	27.24	21.95	-	-	-	-	1,873.29	-
Total Expenditures	2,473.27	4,403.96	2,900.52	651.17	21.95	-	329.60	19,758.00	37.24	30,675.71	-
Net Operating Income	2,367.51	8,392.02	2,464.76	1,478.63	6,473.18	107.12	(329.60)	(19,758.00)	(37.24)	1,118.98	
Income											
Donations and legacies	-	-	-	-	-	-	750.00	-	-	-	750.00
Quick Books	-	-	-	-	-	-	750.00	-	-	-	750.00
Uncategorised income allocation	-	-	-	-	-	-	-	-	-	-	-
Platform fee adjustment	-	-	-	-	-	-	-	-	-	-	-
Sales of Product Income	1,140.95	3,699.04	4,840.78	534.28	303.87	327.45	6,560.71	1,618.00	703.35	590.04	13,005.98
Quick Books	885.17	6,509.09	2,439.32	933.21	649.19	-	4,587.22	1,618.00	-	-	6,509.09
Uncategorised income allocation	1,234.35	2,953.79	4,188.24	579.40	344.43	2,084.03	-	741.85	612.01	1,454.47	5,816.19
Platform fee adjustment	(32.40)	(139.13)	(232.53)	(45.12)	(16.58)	(110.54)	-	(38.50)	(21.97)	(86.19)	(319.30)
Services	-	-	-	-	-	-	-	-	-	-	-
Total Income	1,140.95	3,699.04	4,840.78	534.28	303.87	327.45	7,310.71	1,618.00	703.35	590.04	13,682.28
Expenditures											
Cost of sales	99.75	684.42	784.17	1,026.60	-	1,148.69	138.00	488.25	510.00	836.67	4,148.21
Computer Costs	-	-	-	-	-	-	-	-	-	-	-
Office/General Administrative Expenses	-	-	-	5.55	-	136.20	-	-	-	-	141.75
Raising funds	-	-	-	-	-	-	-	-	-	-	-
Other	-	1,689.10	1,689.10	-	-	114.00	-	-	-	-	114.00
Total Expenditures	99.75	2,373.52	2,473.27	1,032.15	-	1,398.89	138.00	488.25	510.00	836.67	4,403.96
Net Operating Income	1,041.20	1,326.32	2,367.51	(497.87)	303.87	327.45	5,911.82	1,480.00	215.10	80.04	8,352.02
Income											
Donations and legacies	-	-	-	-	-	-	50.00	50.00	-	-	5,689.827
Quick Books	-	-	-	-	-	-	50.00	50.00	-	-	5,487.760
Uncategorised income allocation	-	-	-	-	-	-	-	-	-	-	207.870
Platform fee adjustment	-	-	-	-	-	-	-	-	-	-	(5.800)
Sales of Product Income	642.53	-	440.22	348.12	-	2,477.61	3,908.48	2,129.80	2,129.80	-	757.907
Quick Books	678.48	-	473.98	348.12	-	2,091.20	2,439.32	933.21	933.21	-	649.190
Uncategorised income allocation	-	-	-	-	-	432.97	1,585.43	1,259.18	1,259.18	-	120.750
Platform fee adjustment	(35.95)	-	(33.76)	-	-	(46.56)	(116.27)	(62.59)	(62.59)	-	(12.030)
Services	-	-	-	-	214.70	-	-	-	-	-	48.000
Uncategorised income	-	-	-	30.00	1,162.10	1,192.10	-	-	-	-	48.000
Total Income	642.53	-	440.22	378.12	214.70	3,689.71	5,365.28	2,129.80	2,129.80	1,368.96	6,495.73
Expenditures											
Cost of sales	600.00	491.40	157.30	429.40	1,201.42	2,879.52	623.93	623.93	-	-	-
Computer Costs	-	-	-	-	-	-	-	-	-	-	-
Office/General Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-
Raising funds	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	21.00	21.00	-	-	-	-
Total Expenditures	600.00	-	491.40	157.30	429.40	1,222.42	2,900.52	651.17	651.17	-	21.95
Net Operating Income	42.53	-	(51.18)	220.82	(214.70)	2,467.29	2,464.76	1,478.63	1,478.63	1,368.96	6,473.78

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**Fleetville Infant & Nursery School PTA**  
**Financial Activities**  
September 2022 - August 2023

	<u>Total</u>
Income	
Donations and legacies	6,287.76
Sales of Product Income	11,415.98
Services	214.70
Uncategorised Income	<u>13,776.25</u>
Total Income	<b>£ 31,694.69</b>
Cost of Sales	
Cost of sales	<u>8,435.83</u>
Total Cost of Sales	<b>£ 8,435.83</b>
Total	<b>£ 23,258.86</b>
Expenditures	
Computer Costs	189.60
Office/General Administrative Expenses	318.99
Raising funds	<u>19,758.00</u>
Total Expenditures	<b>£ 20,266.59</b>
Net Operating Income	<b>£ 2,992.27</b>
Other Expenditures	
Other Expenditure	<u>1,873.29</u>
Total Other Expenditures	<b>£ 1,873.29</b>
Net Other Income	<b>-£ 1,873.29</b>
Net Income/(Expenditure)	<b>£ 1,118.98</b>

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