

The Friends of St. Peter's School Association, Billericay
Trustees Report & Financial Statements

Year Ending 31st July 2023

Charity Registration Number: 1101979

Trustees' Annual Report

The Trustees present the annual report and independently reviewed financial statements of The Friends of St Peter's School Association ('the Charity') for the year ended 31st July 2023.

Objects of the Charity

The Charity aims are to advance the education of pupils in the school, by

- a) Developing effective relationships between staff, parents and others associated with the school; and
- b) Engaging in activities or providing facilities or equipment which support the school and advance the education of pupils.

Summary of the main activities undertaken for public benefit in relation to these objects

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The focus of our activities remains raising funds to benefit the advancement of education of the pupils of St Peter's School. Our main donation to the school was to provide computer equipment for the ICT suite.

Summary of the main achievements of the charity

In order to enable the Charity to support the pupils of St Peters several fundraising events have been organised throughout the year.

The annual sponsored bounce took place along with discos for the pupils, which raise money and benefit the children socially. There were also various Christmas activities and the Summer Fayre. Other fundraisers included the sale of second-hand uniforms and the sale of tickets for local attractions, which we sell at discounted prices.

There was a donation of £5,053 returned from the school's governors capital fund to which the Charity had given donations in previous years.

In total the Charity has been able to donate £21,332 To St Peter's School this year to benefit the pupils.

Structure, governance, and management

The Charity is constituted as an association and is governed by a constitution adopted on 23rd September 2003.

Trustees are appointed by the existing trustees at the Annual General Meeting held in October.

Brief statement of the Charity's policy on reserves

We held cash in bank at the year-end of £18,776.54 all of which is unrestricted funds. We intend to utilise a large portion of these funds over the coming year in helping the pupils of St Peter's. We aim to hold at least £3,000 in reserves at the year-end to cover any unforeseen expenditure and to enable us to run events to generate income.

Details of any funds materially in deficit

There are no funds materially in deficit.

The Charity's principal address

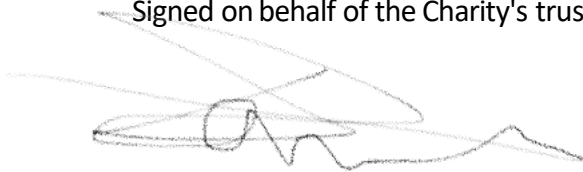
St Peter's Catholic Primary School
Coxes Farm Road
Billericay
Essex
CM11 2UB

Trustees

The trustees of the Charity who were in office during the year and up to the date of signing the financial statements were:

- Claire Connolly (appointed 21 October 2020)
- Tiziana Sinatra (appointed 21 October 2020, resigned 8 November 2022)
- Paul Kemp (appointed 21 October 2020, resigned 8 November 2022)
- Clare Lanham (appointed 19 October 2021, resigned 8 November 2022)
- Amy Estrada (appointed 1 August 2022)
- Helen Nicholson (appointed 1 August 2022)
- Emma Dawson (appointed 8 November 2022)

Signed on behalf of the Charity's trustees

A handwritten signature in black ink, appearing to be 'Emma Dawson', written over a horizontal line.

Emma Dawson

Chair

16th October 2023

Independent examiner's report

Report to the trustees/directors/member of: The Friends of St Peter's School Association,

Billericay

On accounts for the year ended: 31 July 2023

Charity no.: 1101979

Set out on pages: 4 to 8

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102);
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed: 

Date:.....20/01/2024.....

Address: 181 Forest Glade, Langdon Hills
Essex, SS16 6SX

**The Friends of St Peter's School
Association**

**Income and Expenditure Report
for the Year Ended 31 July 2023**

	Note	Income	Expenditure	Income O/(U) Expenditure
		£	£	£
Specific Donations to the school	1	-	(21,332)	(21,332)
100 Club		2,030	(1,200)	830
Interest		15	-	15
Easy Fundraising		152	-	152
Tickets For Local Attractions		5,163	(3,992)	1,171
Second Hand Uniform		1,164	-	1,164
Christmas Events		1,833	(477)	1,356
Donuts		467	(375)	92
Coffee Morning		110	(28)	82
Elfridges		3,400	(1,414)	1,986
Tea Towels		130	-	130
St Andrews		276	-	276
Sponsored Bounce		2,974	(109)	2,865
St Patricks		-	-	-
Sports Day		1,044	(166)	878
Mother's Day		517	(111)	406
Summer Fayre		10,248	(2,052)	8,196
Disco		1,429	(233)	1,196
Fees		-	(327)	(327)
Milkshake Cones / Sweet Sales		140	-	140
Donations		5,130	-	5,130
Nativities		-	-	-
Amazon Smile		649	-	649
St Davids		-	-	-
Dinner/Dance		3,985	(6,608)	(2,623)
Non-School Uniform		1,120	-	1,120
Disposal of Assets		-	-	-
Other		-	(92)	(92)
Depreciation		-	(194)	(194)
Rounding		(2)	2	-
Excess of income over expenditure		41,974	(38,708)	3,206
			- (3,266)	
		41,974	(41,974)	

**The Friends of St Peter's School
Association**

Balance Sheet

as at 31 July 2023

	Note	2023 £	2022 £
Fixed Assets	2	1	194
Current Assets			
Bank and cash in hand			
Main account		18,777	18,383
100 Club account		2,883	1,038
Cash in hand		341	298
		<u>22,001</u>	<u>19,719</u>
Stock	3	1,526	545
Debtors	4	-	-
Prepayments	4	-	-
		<u>23,527</u>	<u>545</u>
Current Liabilities			
Creditors	5	-	-
Accruals	6	(300)	(498)
		<u>(300)</u>	<u>(498)</u>
Net Current Assets		<u>23,227</u>	<u>19,766</u>
NET ASSETS		<u>23,228</u>	<u>19,960</u>
Represented by:			
Reserves brought forward		19,960	52,749
Excess of income over expenditure for the year		3,266	(32,788)
Rounding		2	(1)
Reserves carried forward		<u>23,228</u>	<u>19,960</u>

The financial statements on pages 4 to 8 were approved by the Trustees and signed on their behalf by:



Emma Dawson

Chair

16th October 2023

The Friends of St Peter's School Association

Notes

1. Donations to the school - specific requests

Date	Description	£
Oct 2022	African Drumming funding	750
Nov 2022	Astronomy Roadshow funding	235
Nov 2022	Year 6 Leavers Events	1,000
Nov 2022	African & Caribbean folktales & legends Speaker	500
Feb 2023	History off the Page	1,007
May 2023	EYFS Benches	792
May 2023	Coronation Badges	356
Jun 2023	Summer Prom refreshments	180
Jul 2023	Computer equipment for ICT Suite	16,513
		<hr/>
		21,332

Notes (continued)

2. Fixed Assets

Description	Acquired	Cost				Depreciation				Net Book Value	
		B/fwd	Add	Disp	C/fwd	B/fwd	Add	Disp	C/fwd	B/fwd	C/fwd
		£	£	£	£	£	£	£	£	£	£
Santa costume	12/2008	45	-	-	45	(45)	-	-	(45)	-	-
Santa's sleigh	12/2008	85	-	-	85	(85)	-	-	(85)	-	-
Gazebos	07/2008	20	-	-	20	(20)	-	-	(20)	-	-
Fayre games	07/2008	58	-	-	58	(58)	-	-	(58)	-	-
Fayre games	06/2009	64	-	-	64	(64)	-	-	(64)	-	-
Moveable fencing	06/2009	67	-	-	67	(67)	-	-	(67)	-	-
Moveable cut-out footballer	07/2010	17	-	-	17	(17)	-	-	(17)	-	-
Crepe machine	07/2010	26	-	-	26	(26)	-	-	(26)	-	-
Spot the ball	07/2010	61	-	-	61	(61)	-	-	(61)	-	-
Signage	07/2010	259	-	-	259	(259)	-	-	(259)	-	-
Wacky Races decorations	07/2010	49	-	-	49	(49)	-	-	(49)	-	-
Coconut Shy balls	07/2010	11	-	-	11	(11)	-	-	(11)	-	-
Boxes for second hand uniform	03/2011	20	-	-	20	(20)	-	-	(20)	-	-
Shelving for container	04/2011	52	-	-	52	(52)	-	-	(52)	-	-
Barn Dance decorations	10/2011	97	-	-	97	(97)	-	-	(97)	-	-
Gazebos	07/2012	549	-	-	549	(549)	-	-	(549)	-	-
Air Compressor Pump	07/2013	12	-	-	12	(12)	-	-	(12)	-	-
Laminator	07/2013	10	-	-	10	(10)	-	-	(10)	-	-
Gazebos 2	06/2014	90	-	-	90	(90)	-	-	(90)	-	-
Fridge	06/2014	-	-	-	-	-	-	-	-	-	-
Gazebos 3	07/2015	112	-	-	112	(112)	-	-	(112)	-	-
Gazebos 4	07/2017	90	-	-	90	(90)	-	-	(90)	-	-
Storage Boxes for Container	10/2017	78	-	-	78	(78)	-	-	(78)	-	-
Gazebos 5	07/2018	195	-	-	195	(195)	-	-	(195)	-	-
Gazebos 6	07/2018	65	-	-	65	(66)	1	-	(65)	(1)	-
Storage Boxes for 2nd hand uniform	01/2019	86	-	-	86	(77)	(9)	-	(86)	9	-
Pop up gazebos 3mx3m 4	06/2019	204	-	-	204	(161)	(43)	-	(204)	43	-
Pop up gazebo 6mx3m 1	06/2019	96	-	-	96	(76)	(20)	-	(96)	20	-
Pop up gazebo 6mx3m 1 mesh sides	06/2019	136	-	-	136	(108)	(28)	-	(136)	28	-
12 water weights	06/2019	60	-	-	60	(47)	(13)	-	(60)	13	-
2 x 5 tier cake stands	06/2019	23	-	-	23	(18)	(5)	-	(23)	5	-
3G card reader	06/2019	83	-	-	83	(66)	(17)	-	(83)	17	-
Hook - a duck set	06/2019	34	-	-	34	(27)	(7)	-	(34)	7	-
20 ducks	06/2019	17	-	-	17	(13)	(4)	-	(17)	4	-
Hoopla	06/2019	8	-	-	8	(6)	(2)	-	(8)	2	-
Coin counting machine	06/2019	110	-	-	110	(87)	(23)	-	(110)	23	-
Ticket scanner	07/2019	51	-	-	51	(39)	(12)	-	(51)	12	-
Tea urn	09/2019	55	-	-	55	(40)	(14)	-	(54)	15	1
		3,095	-	-	3,095	(2,898)	(196)	-	(3,094)	197	1

The Friends of St Peter's School Association

Notes (continued)

	2023	2022
	£	£
3 Stock		
Barleylands Tickets	8	8
Adventure Island wrist bands	1,032	537
SeaLife Centre Tickets	486	-
	<u>1,526</u>	<u>545</u>
4 Debtors		
Other Debtors	-	-
	<u>-</u>	<u>-</u>
5 Creditors		
Other Creditors	-	-
	<u>-</u>	<u>-</u>
6 Accruals		
	<u>(300)</u>	<u>(498)</u>
	<u>(300)</u>	<u>(498)</u>