

**The Friends of St. Peter's School Association, Billericay**  
**Trustees Report & Financial Statements**

**Year Ending 31st July 2021**

**Charity Registration Number: 1101979**

## **Trustees's Annual Report**

The Trustees present the Annual Report and Independently Inspected Financial Statements of The Friends of St. Peter's School Association ('the Charity') for the year ended 31st July 2021.

### **Objectives of the Charity**

The Charities aims are to advance the education of pupils in the school, by:

- a) developing effective relationships between staff, parents and others associated with the school; and
- b) engaging in activities or providing facilities or equipment which supports the schools and advances the education of pupils.

### **Summary of the main activities undertaken for public benefit in relation to these objectives**

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The focus of our activities remains raising funds to benefit the advancement of education of the pupils of St Peter's School. Our main public benefit donations to the school included a second donation towards white boards and outdoor picnic benches.

The school's recent conversion from voluntary aided status has negated the need for the traditional governor's donation. This liability was released into our general funds.

### **Summary of the main achievements of the charity**

In order to enable the charity to support the pupils of St. Peter's, several fundraising events have been organised throughout the year. We were unable to hold some of our traditional events due to covid so instead we were able to try out new events on a virtual platform.

These included a virtual balloon flight, a sponsored walk undertaken by the Headteacher, a Christmas arts and craft event, collation of pupils' recipes for a cook book, a Summer Fair, a doughnut sale, a rainbow raffle, a Christmas raffle and numerous 50th Anniversary events.

In total the Charity has been able to donate £7715 to the school this year to benefit the pupils.

### **Structure, governance and management**

The Charity is constituted as an association and is governed by a constitution adopted on 12th February 2019. Trustees are appointed by the existing trustees at the Annual General Meeting normally held in October each year.

### **Brief statement of the Charity's policy on reserves**

We held cash in bank and on hand of £50,496 in unrestricted funds at year end.

The change of school status and the coronavirus pandemic prevented many planned projects. This resulted in a large cash balance being brought forward from last year, increasing this year. The charity is in consultation with the school for a large-scale construction project to improve the Early Years playground area which will reduce the retained reserves towards our planned nominal balance.

We intend to hold reserves of approximately of £3,000 at year-end to cover unforeseen expenditure and to enable working capital for the funding of events.

#### **Details of any funds materially in deficit**

There are no funds materially in deficit.


#### **The Charity's principal address**

St. Peter's Catholic Primary School,  
Coxes Farm Road,  
Billericay,  
Essex.  
CM11 2UB.

#### **Trustees**

<b>Sandra Godfrey</b>	<b>(appointed 17th October 2012)</b>
<b>Rachel Gundry</b>	<b>(appointed 9 November 2019)</b>
<b>Claire Connolly</b>	<b>(appointed 21st October 2020)</b>
<b>Tiziana Sinatra</b>	<b>(appointed 21st October 2020)</b>
<b>Paul Kemp</b>	<b>(appointed 21st October 2020)</b>

Signed on behalf of the Charity's trustees



**Claire Connolly**  
**Chair**  
**19th October 2021**

## Independent examiner's report

**Report to the trustees/directors/member of:** The Friends of St Peter's School Association,  
Billericay

**On accounts for the year ended:** 31 July 2021

**Charity no.:** 1101979

**Set out on pages:** 4 to 8

### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102);
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Date: 14 October 2021

Signed:



Name: Harmanjot Kaur

Address: Basildon, Essex



**The Friends of St Peter's School  
Association**

**Income and Expenditure Report  
for the Year Ended 31 July 2021**

	Note	Income	Expenditure	Income O/(U) Expenditure
		£	£	£
Specific Donations to the school	1	-	(7,715)	(7,715)
100 Club (12 months)		2,410	(1,200)	1,210
Interest		-	-	-
Governor's		-	-	-
Virtual Balloon		1,228	(109)	1,119
Adventure Island + Barleylands		4,074	(3,082)	992
Easter Trail		170	(30)	140
Second Hand Uniform		623	(60)	563
Magic Mayhem		-	(450)	(450)
Cake Sales		-	-	-
Father Christams & Art Craft		1,371	(216)	1,155
Jumper Day		227	-	227
Cook Book		1,618	(690)	928
Amazon Smile		265	-	265
Raffle		1,911	(80)	1,831
Mrs P charity walk		4,407	-	4,407
Tea Towels		474	-	474
Olly's Ice Creams		-	(705)	(705)
50th Anniversary		3,439	(2,357)	1,082
Mrs King's Zumba		74	-	74
Eddy Sisters Hair Cut		964	-	964
Mother's Day		97	-	97
Summer Fair		1,534	(306)	1,228
Fees		-	(314)	(314)
Donations to Friends		2,750	-	2,750
Duck Race		1,220	(99)	1,121
Dads Doughnuts		350	(275)	75
Film night		-	-	-
Disposal of Assets		-	-	-
Other		-	(9)	(9)
Depreciation		-	(348)	(348)
Christmas Market		135	-	135
Rounding		(1)	2	1
		29,340	(18,043)	11,297
<b>Excess of income over expenditure</b>			(11,297)	
		<u>29,340</u>	<u>(29,340)</u>	

# **The Friends of St Peter's School Association**

## **Balance Sheet**

as of 31<sup>st</sup> July, 2021

	Note	2021 £	2020 £
<b>Fixed Assets</b>	2	<b>499</b>	<b>843</b>
<b>Current Assets</b>			
Bank and cash in hand			
Main account		<b>35,626</b>	26,147
100 Club account		<b>14,673</b>	12,263
Cash in hand		<b>197</b>	858
		<b>50,496</b>	<b>39,268</b>
Stock	3	<b>2,330</b>	4,745
Debtors	4	<b>270</b>	-
		<b>53,096</b>	<b>44,013</b>
<b>Current Liabilities</b>			
Creditors	5	-	(1,404)
Accruals	6	<b>(846)</b>	(2,000)
		<b>(846)</b>	<b>(3,404)</b>
<b>Net Current Assets</b>		<b>52,250</b>	40,609
<b>NET ASSETS</b>		<b>52,749</b>	<b>41,452</b>
<b>Represented by:</b>			
Reserves brought forward		<b>41,452</b>	35,461
Excess of income over expenditure for the year		<b>11,297</b>	5,991
Rounding		-	-
Reserves carried forward		<b>52,749</b>	<b>41,452</b>

The financial statements on pages 4 to 8 were approved by the Trustees and signed on their behalf by:



Claire Connolly

19<sup>th</sup> October 2021

Chair

### Donations to the school - specific requests

Date	Description	£
Sep 2020	Early Years Petty Cash	87
Oct 2020	50th Anniversary Badges	929
Nov 2020	50th Anniversary Flag	60
Nov 2020	Virtual Balloon Event	41
Nov 2020	Virtual Video	750
Dec 2020	White Board Funding - 2nd payment	3,000
Dec 2020	Christmas Tree (The Crown)	50
Jan 2021	EYFS + Y1 Academy Annual Donation (2 terms)	400
Mar 2021	Virtual School Open Day Banners	72
Apr 2021	Benches	1,676
May 2021	Year 6 Mosaic	650
		<hr/> 7,715 <hr/>

## Notes (continued)

## 2. Fixed Assets

Description	Acquired	Cost				Depreciation				Net Book Value	
		B/fwd	Add	Disp	C/fwd	B/fwd	Add	Disp	C/fwd	B/fwd	C/fwd
		£	£	£	£	£	£	£	£	£	£
Santa costume	12/2008	45	-	-	45	(45)	-	-	(45)	-	-
Santa's sleigh	12/2008	85	-	-	85	(85)	-	-	(85)	-	-
Gazebos	07/2008	20	-	-	20	(20)	-	-	(20)	-	-
Fayre games	07/2008	58	-	-	58	(58)	-	-	(58)	-	-
Fayre games	06/2009	64	-	-	64	(64)	-	-	(64)	-	-
Moveable fencing	06/2009	67	-	-	67	(67)	-	-	(67)	-	-
Moveable cut-out footballer	07/2010	17	-	-	17	(17)	-	-	(17)	-	-
Crepe machine	07/2010	26	-	-	26	(26)	-	-	(26)	-	-
Spot the ball	07/2010	61	-	-	61	(61)	-	-	(61)	-	-
Signage	07/2010	259	-	-	259	(259)	-	-	(259)	-	-
Wacky Races decorations	07/2010	49	-	-	49	(49)	-	-	(49)	-	-
Coconut Shy balls	07/2010	11	-	-	11	(11)	-	-	(11)	-	-
Boxes for second hand uniform	03/2011	20	-	-	20	(20)	-	-	(20)	-	-
Shelving for container	04/2011	52	-	-	52	(52)	-	-	(52)	-	-
Barn Dance decorations	10/2011	97	-	-	97	(97)	-	-	(97)	-	-
Gazebos	07/2012	549	-	-	549	(549)	-	-	(549)	-	-
Air Compressor Pump	07/2013	12	-	-	12	(12)	-	-	(12)	-	-
Laminator	07/2013	10	-	-	10	(10)	-	-	(10)	-	-
Gazebos 2	06/2014	90	-	-	90	(90)	-	-	(90)	-	-
Fridge	06/2014	-	-	-	-	-	-	-	-	-	-
Gazebos 3	07/2015	112	-	-	112	(112)	-	-	(112)	-	-
Gazebos 4	07/2017	90	-	-	90	(71)	(22)	-	(90)	19	-
Storage Boxes for Container	10/2017	78	-	-	78	(55)	(19)	-	(74)	23	4
Gazebos 5	07/2018	195	-	-	195	(102)	(49)	-	(151)	93	44
Gazebos 6	07/2018	65	-	-	65	(34)	(16)	-	(50)	31	15
Storage Boxes for 2nd hand uni	01/2019	86	-	-	86	(34)	(22)	-	(56)	52	30
Pop up gazebos 3mx3m 4	06/2019	204	-	-	204	(59)	(51)	-	(110)	145	94
Pop up gazebo 6mx3m 1	06/2019	96	-	-	96	(28)	(24)	-	(52)	68	44
Pop up gazebo 6mx3m 1 mesh s	06/2019	136	-	-	136	(40)	(34)	-	(74)	96	62
12 water weights	06/2019	60	-	-	60	(17)	(15)	-	(32)	43	28
2 x 5 tier cake stands	06/2019	23	-	-	23	(7)	(6)	-	(13)	16	10
3G card reader	06/2019	83	-	-	83	(24)	(21)	-	(45)	59	38
Hook - a duck set	06/2019	34	-	-	34	(10)	(8)	-	(18)	24	16
20 ducks	06/2019	17	-	-	17	(5)	(4)	-	(9)	12	8
Hoopla	06/2019	8	-	-	8	(2)	(2)	-	(4)	6	4
Coin counting machine	06/2019	110	-	-	110	(32)	(27)	-	(59)	78	51
Ticket scanner	07/2019	51	-	-	51	(14)	(13)	-	(27)	37	24
Tea urn	09/2019	55	-	-	55	(13)	(14)	-	(27)	42	28
		-	-	-	-	-	-	-	-	-	-
		3,095	-	-	3,095	(2,251)	(347)	-	(2,595)	844	500



## The Friends of St Peter's School Association

### Notes (continued)

	2021 £	2020 £
<b>3. Stock</b>		
Barleylands Tickets	138	135
Adventure Island wrist bands	2,192	4,610
	<u>2,330</u>	<u>4,745</u>
<b>4. Debtors</b>		
Other Debtors (Tea Towel Cheque donations)	270	-
	<u>270</u>	<u>-</u>
<b>5. Creditors</b>		
Other Creditors	-	(1,404)
	<u>-</u>	<u>(1,404)</u>
<b>6. Accruals</b>		
Capital donation to school	-	(2,000)
(no longer applicable as Trust)	<u>-</u>	<u>(2,000)</u>