

**HIGH SHERIFF OF SURREY YOUTH AWARDS**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2023**

**Charity No: 1101878 (England and Wales)**

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

1.

**CONTENTS**

	<b><u>Page</u></b>
Legal and Administrative Information	2
Charity's Constitution, Objects and Policies	3
High Sheriff's Report (HH Chris Critchlow)	4
The Year Ahead (Tim Wates)	5
Report of the Trustees	6 - 8
Report of the Independent Reporting Accountant	9
Statement of Financial Activities	10
Balance Sheet	11
Notes Forming Part of the Financial Statements	12 - 13
Analysis of Grants and Donations Received	14

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**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**Charity No.:** 1101878 (England and Wales)

**Trustees:** Shahid Azeem DL  
 HH Christopher Critchlow DL  
 Henry Curwen  
 Brigadier Paul Evans OBE ,DL  
 James Sehmer FCA (retired 7 July 2022)  
 Dr.Julie Llewelyn  
 Timothy Wates DL  
 Richard Whittington DL,FCA (appointed 12th May 2022)

**Acting Treasurer:** Ron Enticott

**Administrators:** Ron Enticott  
 Mike Slee

**Title:** The Charity is also known as:  
 High Sheriff Youth Awards

**Principal Place of Business:** 19 Abbey Road  
 Chertsey  
 Surrey KT16 8AL

**Independent Reporting Accountant** Ian Katte FCA,  
 Ian Katte & Co Ltd  
 Chartered Accountants,  
 8 Wexfenne Gardens,Woking  
 Surrey  
 GU22 8 TX

**Bankers:** CAF Bank Limited,  
 25 Kings Hill Avenue,  
 Kings Hill,  
 West Malling,  
 Kent. ME19 4JQ

**Solicitors:** Barlow Robbins,  
 55 Quarry Street,  
 GUILDFORD,  
 Surrey. GU1 3UE

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**CONSTITUTION, OBJECTS AND POLICIES**

The Charitable Trust is constituted by Trust Deed, and its objects are to promote for the public benefit the prevention of crime, community safety and the protection of people and property from criminal acts and the advancement of education for the public benefit in all matters relating to crime prevention, road safety, the prevention of accidents generally, personal safety, alcohol, drug, solvent and other substance abuse or any matter affecting crime and safety in the community that improves the quality of life in communities in the county of Surrey.

In particular, to recognise, encourage and financially support groups of young people normally aged between 9 – 18 years who plan and implement crime prevention and community safety initiatives in the county of Surrey and to recognise and publicly acclaim the work and success of such projects through the award of High Sheriff Youth Certificates presented by the High Sheriff of Surrey.

The policy of the Charitable Trust is to seek finance to support it to assist in and further these objectives.

The Trustees are supported by a Council of up to 20 people including Magistrates and Specialists from the youth justice and youth development sectors and from local authorities in Surrey and the Surrey Police. A volunteer Administrator is responsible for the day-to-day management..

**HIGH SHERIFF OF SURREY YOUTH AWARDS****(High Sheriff Youth Awards)****THE HIGH SHERIFF'S REPORT 2022-23**

His Honour Christopher Critchlow DL

High Sheriff of Surrey 2022-2023

I sincerely thank the trustees and council members for their dedication to the HSYA and for their support throughout my year. In particular, it has been my privilege to learn what the members do.

The PCC and SCC once more kindly gave generous financial support. It was good to again receive contributions from the Boroughs and Districts, and earlier than usual, thanks to the help of the CEO of Guildford and Waverley, Tom Horwood, and the persistence of Mike Slee. The first High Sheriff Charity Golf Day on 6th June 2022 was a great success, and over £28,000 was raised.

The HS of Warwickshire, David Kelham and I, met and decided to hold a blind tasting of wines, gins and beers made in our respective counties. "The Taste Match" in late also October at Denbies vineyard near Dorking raised about £2,500 for the HSYA. I thank my Under Sheriff and all who helped run the event, including the members who manned our stall and helped at Denbies. They also assisted at the Golf Day, my Garden Party in June, at the University talks I arranged and at Guildford Cathedral on 1/3/23 at the official opening of The Knife Angel statue. It's always good to publicise our charity and I often spoke about it, including on BBC Surrey. It was unfortunate that the Annual Award Ceremony could not go ahead, but notwithstanding that, it's been a good year in terms of fundraising and grants.

The theme of my year was "Against Abuse, for Recovery". Baroness Kennedy KC attracted a large audience to the University of Surrey. I hosted a dinner for 10 key people in Surrey who support domestic abuse victims and that produced ideas and closer connections. Some organisations that help victims had stalls at my Garden Party and they received donations. I met women and children living in refuges in Surrey and learnt that awareness of DA is growing, and more victims courageously report it. I arranged a Law and Order Conference about our criminal justice system and what might be done better. A former Chief Constable, a top KC and the Director of the Prison Reform Trust, spoke about their concerns and what reforms they'd like to see introduced. The Police, the courts, and the prisons in Surrey are all under pressure because of the effects of Covid, the shortage of staff, and the delays to cases.

Covid and lockdowns upon mental health are now becoming better appreciated. Very young children, as well as teenagers and adults of all ages, are having difficulty coping with life after the pandemic. For many, it will take some time for a return to pre-Covid normal life.

It was a great privilege to be the HS of our beautiful county and to receive kindness from so many. I am grateful that this charity helps to meet the substantial needs of our young people. It is more than ever a difficult time for them because of social media pressures and the changes brought by the pandemic. The HSYA is important to all who work to help the young and I wish it continued success.

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**THE YEAR AHEAD**

Mr Timothy Wates DL

High Sheriff of Surrey 2023-2024

As the newly installed High Sheriff for Surrey, succeeding Chris Critchlow who has been an outstanding High Sheriff, I am delighted to be able to support the High Sheriff Youth Awards (HYSYA). The HYSYA is a charity that recognises the work of young people in reducing crime and anti-social behaviour. It does this by giving to carefully selected projects helping young people. The charity makes the county safer for its youth, enabling our young people to flourish and meet their potential.

Each year the HYSYA distributes at least £50,000 in grants. All eleven Surrey Boroughs and Districts donate to the charity, as do Surrey County Council and the Office of the Police and Crime Commissioner. Dedicated HYSYA volunteers reach out to support, and assess applications from youth organisations throughout Surrey. I extend my sincere thanks to all those who support the HYSYA, whether financially or in kind.

I would like to urge all of you reading this to think of organisations and charities that work with young people and encourage them to apply for an award. Simply by applying for an award to make your community in Surrey safer, you are continuing a tradition of more than a thousand years of community service embodied in the role of the High Sheriff.

During my year as High Sheriff, I will seek to support the whole Surrey from our leafy countryside, to our suburbs, to our towns - and within these towns both prosperous and more challenged areas.

My central theme will be mental health and I am looking forward to meeting and thanking many of those who are involved in the immense challenge mental health presents to our communities.

Linked to this general theme, I will apply a particular focus on the challenges police and others face in carrying out their duties when dealing with people suffering an acute mental health crisis. It is a little-known fact that up to 30% of police time is absorbed dealing with issues around mental health. Working with Police Care and the Wates Family Enterprise Trust, I am sponsoring a report on what is happening in Surrey on this very important and sensitive issue. I hope the findings of the report will shine useful light and enable improved policy and resourcing decisions.

Of course, mental health will not be my complete focus and I look forward to supporting the judiciary and public services as well as the fantastic third sector and community organisations we are blessed with in Surrey.

Thank you again to everyone who has supported the HYSYA in 2022-2023, and I look forward to continuing the tradition of supporting the cause in what I do as High Sheriff over the coming year.



**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

The Trustees present their report along with the financial statements of the Charity for the year ended 31st March 2023. The financial statements have been prepared in accordance with the accounting policies set out on page 13 and comply with the Charity's Trust Deed and applicable law.

The Charity was created by a Declaration of Trust dated 15th January 2004 in the name "The High Sheriff Awards for Surrey". The name was changed to High Sheriff of Surrey Youth Awards in March 2004. This document was subsequently amended by a Deed of Variation dated 24th January 2007. Since 2007 it has been known as High Sheriff Youth Awards, with the supporting and defining strapline: "Helping young people make Surrey safer".

**Trustees**

Appointment of the Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. The holder of the office of the High Sheriff becomes a trustee in his/her year of nomination, continues as trustee during his/her year as High Sheriff and continues for a year after stepping down as High Sheriff. All Trustees are elected for a period of three years and may be reappointed at the end of their term of office.

**Investment Powers**

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the Charity, but no investments are presently held.

**Development, Activities and Achievements**

The High Sheriff Youth Awards (HSYA) was re-launched in February 2004 and grants are now decided by an Awards Panel which meets quarterly. It assesses applications from projects run by and for young people; funding is awarded to those projects which meet certain criteria – either in the form of a start up grant or further specific support for an existing scheme. Recognition is also provided through presentation of a HSYA certificate.

Projects are submitted to the Council from schools, youth groups, charities, individuals, sports clubs and other organisations working with young people.

Since 2004, funding for the High Sheriff Youth Awards has been provided by Surrey County Council, the 11 Boroughs and Districts of Surrey, several charitable trusts and corporate donors and a number of individual donations. These donations cover the grant giving, the modest running costs of the scheme and allow the HSYA to maintain a reserve fund in case of reduced funding at a future date.

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2023**  
**(continued)**

**Development, Activities and Achievements (continued)**

Applications from projects run by young people in Surrey are sent in to our volunteer Administrator who works closely with the HSYA Co-ordinator in the Youth Strategy Team at Surrey Police. Surrey Police provide substantial pro bono support to the scheme. After an initial sifting to ensure that projects are relevant to the objects of the Charity, a member of the HSYA Council visits the project and completes an assessment, which includes a score against the Charity's criteria. The assessed applications are discussed by a Panel of at least five Trustees which includes the High Sheriff, the Immediate Past High Sheriff and the Chairman of the Trustees together with two other Trustees. The Panel meets quarterly to decide on grants and the decisions are sent out to the applicants immediately following the meeting. There is the ability to discuss urgent applications in between Panel Meetings, if this is required.

There are 3 Council meetings a year where decisions are discussed and at which the interpretation of the criteria is discussed and refined. The HSYA Council also receives reports from its Communications Sub-committee and from Trustee Meetings.

The maximum Award is usually £5,000 and awards are made up to that amount. If Youth Leaders wish, the cheque and certificate are presented by the High Sheriff at a mutually convenient time, often with a visit to the project. Alternatively, the Award is sent by post. The impact of projects is evaluated through completion of a standard form about a year after the Award.

**Financial Review**

In the year to 31st March 2023, the Charity received total income of £73,313 (2022 £65,200) all of which were donations. Charitable expenditure for the year totalled £82,518 (2022 £55,309) of which £79,598 (2022 £50,497) related to grants and awards with management and administration expenses accounting for £2,920 (2022 £4,812). This left a deficit for the year of £9,205 (2022 surplus of £9,891) decreasing the total funds retained at 31st March 2023 to £17,126 compared with £26,331 at 31st March 2022.

**Risk Management**

The Trustees are continuing to review the risks to which the Charity is exposed but believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

**Reserves Policy**

It is the Trustees' intention to retain funds in Bank Accounts to ensure that adequate resources are available to meet the likely costs of both grants and management administration for a period of six months.

**Data Protection**

The Trustees are aware of the Charity's obligations and responsibilities under the GDPR, or General Data Protection Regulation (2018), which came into force on 25 May 2018 and have prepared fully for this. The Charity takes data protection very seriously and the Trustees will ensure that personal information provided by individuals and organisations applying for grants will be held and used in strict accordance with the new GDPR.



**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**TRUSTEES REPORT**

**FOR THE YEAR ENDED 31ST MARCH 2023**  
**(continued)**

**Public Benefit Statement**

The primary purpose of the High Sheriff Youth Awards scheme is to help young people make Surrey safer. By funding projects run by, or for, young people, which help reduce or prevent crime in a diverse range of ways, it contributes considerable public benefit to local communities across Surrey.

The Awards scheme encourages the development by young people of projects that meet the following criteria and in this way expands their understanding and commitment to public benefit values and to leading by example:

- Show young people how to prevent and reduce crime.
- Tackle bad behaviour in their community.
- Make everyone, whatever their age or cultural background, feel safer in their local area.
- Explore how crime affects victims and communities.
- Persuade others to care about the area around them.
- Encourage respect for other people's property.
- Give young people places to go and things to do, wherever they live

The High Sheriff Youth Awards scheme helps to maximise the likelihood of young people in Surrey developing into principled, informed and confident citizens who respect the beliefs of others and make a positive contribution to society.

**Statement of Trustees' Responsibilities**

Law applicable to charities in England and Wales require Trustees to prepare financial statements for each financial period which give a fair view of the Charity's financial activities during the period and its financial position at the end of the period. In preparing those financial statements, the Trustees are required to:

- (a) Select suitable accounting policies and apply them consistently;
- (b) Make judgements and estimates that are reasonable and prudent;
- (c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approval**

This report was approved by the Trustees on the 13th July 2023 and signed on their behalf by

Richard Whittington DL, FCA  
 Chairman.

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**Independent Examiner's Report to the trustees of The High Sheriff of Surrey Youth Awards**

I report to the trustees on my examination of the accounts of The High Sheriff of Surrey Youth Awards for the year ended 31 March 2023 set out on pages 10 to 14.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Iann Katte & Co Limited  
 8 Wexfenne Gardens  
 Woking  
 Surrey  
 GU22 8TX

Ian Katte,FCA  
 Chartered Accountant

Date 13 July 2023

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR TO 31ST MARCH 2023**

	<u>Notes</u>	<u>Total Funds 2023</u>	<u>Total Funds 2022</u>
<b>Incoming Resources</b>			
Donations		73,313	65,200
		<hr/>	<hr/>
<b>Total Incoming Resources</b>		<u>73,313</u>	<u>65,200</u>
<b>Resources Expended</b>			
<b>Charitable Expenditure</b>			
Grants and Awards	<b>2</b>	79,598	50,497
Management and Administration	<b>3</b>	2,920	4,812
		<hr/>	<hr/>
<b>Total Resources Expended</b>		<u>82,518</u>	<u>55,309</u>
Net movement of funds in year		(9,205)	9,981
Total funds brought forward		<u>26,331</u>	<u>16,440</u>
<b><u>Total Funds carried forward</u></b>		<u>£17,126</u>	<u>£26,331</u>

There were no recognised gains or losses for the period other than those included in the Statement of Financial Activities

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**BALANCE SHEET AS AT 31ST MARCH 2023**

	<u>Notes</u>	<u>31st March</u>		<u>31st March</u>	
		<u>2023</u>		<u>2022</u>	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets			0		0
<b>Current Assets</b>					
Cash at Bank and In Hand	4	17,626		28,275	
<b>Creditors: amounts falling due within one year</b>	5	500		2,144	
<b>Net Current Assets</b>			17,126		26,331
<b>Total Assets Less Current Liabilities</b>			17,126		26,331
			=====		=====
<b>Funds</b>					
Unrestricted Fund			17,126		26,331
			=====		=====

Approved by the Trustees on 13th July 2023 and signed on their behalf

.....  
**Richard Whittington DL, FCA. - Chairman and Trustee**

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

13.

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**1. ACCOUNTING POLICIES**

**Basis of Preparation of Accounts**

The financial statements are prepared under the historical cost convention.

In preparing the financial statements the Charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005 revised 2008).

**Income**

Voluntary income and donations are accounted for as received by the Charity.

**Value Added Tax**

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

**Management and Administration Expenditure**

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity or fundraising ventures. All expenditure is written off as incurred.

**2. GRANTS AND AWARDS**

	<b><u>Total</u></b> <b><u>2023</u></b> <b>£</b>	<b><u>Total</u></b> <b><u>2022</u></b> <b>£</b>
Awards	79,598	50,497

**3. A) MANAGEMENT AND ADMINISTRATION**

Administrator's Expenses	0	0
Accountants' Fees	0	200
Annual Celebration costs	0	1,944
Annual Report, Leaflet and Website Costs	2,440	2,197
Other Administrative Costs	480	471
	-----	-----
	£2,920	£4,812
	=====	

**3. B) TRUSTEES' COSTS**

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No remuneration was paid to Trustees in the year, nor were any expenses reimbursed.

**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

14.

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2023**  
**(continued)**

	<b><u>2023</u></b>	<b><u>2022</u></b>
	<b>£</b>	<b>£</b>
<b>4. CASH AT BANK AND IN HAND</b>		
CAF Bank Limited	17,626	28,475
<b>5. CREDITORS: Amounts falling due within one year</b>		
Accruals	500	2144
<b>6. FUNDS</b>		
<b>Unrestricted</b>		
Expendable Endowment, less initial costs	13,282	13,282
<u>Add:</u> Net Movement in Funds:		
Previous Year's brought forward	13,049	3,158
Surplus/(Deficit) for the year	<u>(9,205)</u>	<u>9,891</u>
	<u>3,844</u>	13,049
<b>Balance 31st March 2023</b>	17,126	26,331
<b><u>Funds Represented by:</u></b>	<b><u>Unrestricted</u></b>	<b><u>Total</u></b>
Cash at Bank	17,626	28,475
Net Current Assets	(500)	(2,144)
	17,126	26,331



**HIGH SHERIFF OF SURREY YOUTH AWARDS**  
**(High Sheriff Youth Awards)**

**ANALYSIS OF GRANTS AND DONATIONS RECEIVED**  
**PER ACCOUNTS TO 31ST MARCH 2023**

	<u>£</u>	<u>£</u>
<b><u>Unrestricted Fund</u></b>		
Community Safety Fund		5,000
Surrey County Council		20,000
 Surrey Boroughs and Districts:		
Elmbridge	1,500	
Epsom and Ewell	500	
Guildford	1,500	
Mole Valley	500	
Reigate and Banstead	1,500	
Runnymede	1,500	
Spelthorne	2,000	
Surrey Heath	1,500	
Tandridge	500	
Waverley	1,500	
Woking	2,250	
	<hr/>	14,750
Golf Day		28,787
Other donations		4,776
		<hr/>
<b><u>Total as per Accounts</u></b>		73,313
		<hr/> <hr/>