

HIGH SHERIFF OF SURREY YOUTH AWARDS

England & Wales · Charity number 1101878

Details

Other names THE HIGH SHERIFF AWARDS FOR SURREY

Status Registered

Legal form Other

Registered 2004-02-03

Register [View on the Charity Commission register](#)

Contact

Address 19 Abbey Road
Chertsey
Surrey
KT16 8AL

Phone 07946482504

Email admin@surreyhighsheriff.org

Website www.surreyhighsheriff.org

Activities

Objects: 3.1 TO PROMOTE FOR THE PUBLIC BENEFIT THE PREVENTION OF CRIME, COMMUNITY SAFETY AND THE PROTECTION OF PEOPLE AND PROPERTY FROM CRIMINAL ACTS AND THE ADVANCEMENT OF EDUCATION FOR THE PUBLIC BENEFIT IN ALL MATTERS RELATING TO CRIME PREVENTION, ROAD SAFETY, THE PREVENTION OF ACCIDENTS GENERALLY, PERSONAL SAFETY, ALCOHOL, DRUG, SOLVENT AND OTHER SUBSTANCE ABUSE OR ANY MATTER AFFECTING CRIME AND SAFETY IN HE COMMUNITY THAT IMPROVES THE QUALITY OF LIFE IN COMMUNITIES IN THE COUNTY OF SURREY. 3.2 IN PARTICULAR:3.2.1 TO RECOGNISE ENCOURAGE AND FINANCIALLY SUPPORT GROUPS OF YOUNG PEOPLE NORMALLY AGED BETWEEN 9-18 YEARS WHO PLAN AND IMPLEMENT CRIME PREVENTION AND COMMUNITY SAFETY INITIATIVES IN THE COUNTY OF SURREY3.2.2 TO RECOGNISE AND PUBLICLY ACCLAIM THE WORK AND SUCCESS OF SUCH PROJECTS THROUGH THE AWARD OF HIGH SHERIFF YOUTH CERTIFICATES PRESENTED BY THE HIGH SHERIFF OF SURREY.3.3 SUCH OTHER GENERAL CHARITABLE PURPOSES THAT THE TRUSTEE AT THEIR ABSOLUTE DISCRETION SHALL DECIDE

Activities: The High Sheriff Youth Awards funds projects which gives financial support of up to -?2000 (in exceptional cases more than -?2000), to help with start-up costs of a new scheme or to further an existing project to help young people in Surrey feel safer in their communities and to reduce or prevent crime and bad behaviour in their local area.

Classification

- **How:** Makes Grants To Organisations
- **What:** General Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** SURREY
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£52,097	£56,499	-	-
2024-03-31	£56,402	£56,500	-	-
2023-03-31	£73,313	£82,518	-	-
2022-03-31	£65,200	£55,309	-	-
2021-03-31	£50,909	£53,955	-	-

Trustees

Name	Role	Appointed
Brigadier Paul Evans		2014-01-15
HH Christopher Allan Critchlow LLB DL		2021-04-01
JOHANNA MARIA HAMILTON		2026-04-10
Peter Cluff		2024-02-08
Ron Enticott		2025-10-09
SHAHID AZEEM		2019-05-14

HIGH SHERIFF OF SURREY YOUTH AWARDS

England & Wales - Charity number 1101878

Accounts

HIGH SHERIFF OF SURREY YOUTH AWARDS

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

Charity No. 1101878 (England and Wales)

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

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HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

LEGAL AND ADMINISTRATIVE INFORMATION

Charity No.: 1101878 (England and Wales)

Trustees: Shahid Azeem DL
Peter Cluff FCA
His Honour Christopher Critchlow DL
Neelam Dharni-Devesher MBE DL appointed 13 May 2025
Brigadier Paul Evans OBE DL
Ian Katte FCA
Timothy Wates DL
Richard Whittington FCA DL resigned 13 February 2025

Treasurer: Ian Katte FCA

Administrators: Ron Enticott
Mike Slee

Title: The Charity is also known as:
High Sheriff Youth Awards

Principal Place of Business: 19 Abbey Road
Chertsey
Surrey
KT16 8AL

Independent Reporting Accountant: Linda M Bryant
Bryant & Co
Chartered Accountants
3 Burcott Gardens
Addlestone
Surrey
KT15 2DE

Bankers: CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Solicitors: Barlow Robbins
55 Quarry Street
Guildford
Surrey
GU1 3UE

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

CONSTITUTION, OBJECTS AND POLICIES

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In particular, to recognise, encourage and financially support groups of young people normally aged between 9 - 18 years who plan and implement crime prevention and community safety initiatives in the county of Surrey and to recognise and publicly acclaim the work and success of such projects through the award of High Sheriff Youth Certificates presented by the High Sheriff of Surrey.

The policy of the Charitable Trust is to seek finance to support it to assist in and further these objectives.

The Trustees are supported by a Council of up to 20 people including Magistrates and Specialists from the youth justice and youth development sectors and from local authorities in Surrey and the Surrey Police. A volunteer Administrator is responsible for the day-to-day management.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT FOR THE YEAR TO 31ST MARCH 2025

The Trustees present their report along with the financial statements of the Charity for the year ended 31st March 2024. The financial statements have been prepared in accordance with the accounting policies set out on page 12 and comply with the Charity's Trust Deed and applicable law.

The Charity was created by a Declaration of Trust dated 15th January 2004 in the name "The High Sheriff Awards for Surrey". The name was changed to High Sheriff of Surrey Youth Awards in March 2004. This document was subsequently amended by a Deed of Variation dated 24th January 2007. Since 2007 it has been known as High Sheriff Youth Awards, with the supporting and defining strapline: "Helping young people make Surrey safer".

Trustees

Appointment of the Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. The holder of the office of the High Sheriff becomes a trustee in his/her year of nomination, continues as trustee during his/her year as High Sheriff and continues for a year after stepping down as High Sheriff. All Trustees are elected for a period of three years and may be reappointed at the end of their term of office.

Investment Powers

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the Charity, but no investments are presently held.

Development, Activities and Achievements

The High Sheriff Youth Awards (HSYA) was re-launched in February 2004 and grants are now decided by an Awards Panel which meets quarterly. It assesses applications from projects run by and for young people; funding is awarded to those projects which meet certain criteria - either in the form of a start up grant or further specific support for an existing scheme.

Recognition is also provided through presentation of a HSYA certificate.

Projects are submitted to the Council from schools, youth groups, charities, individuals, sports clubs and other organisations working with young people.

Since 2004, funding for the High Sheriff Youth Awards has been provided by Surrey County Council, the 11 Boroughs and Districts of Surrey, several charitable trusts and corporate donors and a number of individual donations. These donations cover the grant giving, the modest running costs of the scheme and allow the HSYA to maintain a reserve fund in case of reduced funding at a future date.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT FOR THE YEAR TO 31ST MARCH 2025
(continued)

Development, Activities and Achievements (continued)

Applications from projects run by young people in Surrey are sent in to our volunteer Administrator who carries out an initial assessment to ensure the project meets our criteria.

A member of the Council usually visits the project and carries out a formal assessment which includes a score against the Charity's criteria.

The assessed applications are discussed by a Panel, usually of at least five Trustees, which includes the High Sheriff, the Immediate Past High Sheriff and the Chairman of the Trustees together with two other Trustees. The Panel meets quarterly to decide on grants and the decisions are sent out to the applicants immediately following the meeting. There is the ability to discuss urgent applications in between Panel Meetings, if this is required.

There are 3 Council meetings a year where decisions are discussed and at which the interpretation of the criteria is discussed and refined. The HSYA Council also receives reports from its Communications Sub-committee and from Trustee Meetings.

The maximum Award is usually £5,000 and awards are made up to that amount. If Youth Leaders wish, the cheque and certificate are presented by the High Sheriff at a mutually convenient time, often with a visit to the project. Alternatively, the Award is sent by post. The impact of projects is evaluated through completion of a standard form about a year after the Award.

Financial Review

In the year to 31st March 2025, the Charity received total income of £52,097 (2024 £56,402) of which £52,026 (2024 £56,089) were donations. Charitable expenditure for the year totalled £56,499 (2024 £56,500) of which £52,971 (2024 £53,571) related to grants and awards with management and administration expenses accounting for £3,528 (2024 £2,929). This left a deficit for the year of £4,402 (2024 deficit £98) decreasing the total funds retained at 31st March 2025 to £12,626

Risk Management

The Trustees are continuing to review the risks to which the Charity is exposed but believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

Reserves Policy

It is the Trustees' intention to retain funds in Bank Accounts to ensure that adequate resources are available to meet the likely costs of both grants and management administration for a period of six months.

Data Protection

The Trustees are aware of the Charity's obligations and responsibilities under the GDPR, or General Data Protection Regulation (2018), which came into force on 25 May 2018 and have prepared fully for this. The Charity takes data protection very seriously and the Trustees will ensure that personal information provided by individuals and organisations applying for grants will be held and used in strict accordance with the new GDPR.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT FOR THE YEAR TO 31ST MARCH 2025
(continued)

Public Benefit Statement

The primary purpose of the High Sheriff Youth Awards scheme is to help young people make Surrey safer. By funding projects run by, or for, young people, which help reduce or prevent crime in a diverse range of ways, it contributes considerable public benefit to local communities across Surrey.

The Awards scheme encourages the development by young people of projects that meet the following criteria and in this way expands their understanding and commitment to public benefit values and to leading by example:

- Show young people how to prevent and reduce crime.
- Tackle bad behaviour in their community.
- Make everyone, whatever their age or cultural background, feel safer in their local area.
- Explore how crime affects victims and communities.
- Persuade others to care about the area around them.
- Encourage respect for other people's property.
- Give young people places to go and things to do, wherever they live.

The High Sheriff Youth Awards scheme helps to maximise the likelihood of young people in Surrey developing into principled, informed and confident citizens who respect the beliefs of others and make a positive contribution to society.

Statement of Trustees' Responsibilities

Law applicable to charities in England and Wales require Trustees to prepare financial statements for each financial period which give a fair view of the Charity's financial activities during the period and its financial position at the end of the period. In preparing those financial statements, the Trustees are required to:

- (a) Select suitable accounting policies and apply them consistently;
- (b) Make judgements and estimates that are reasonable and prudent;
- (c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Trustees on the 17 July 2025 and signed on their behalf by

Peter Cluff FCA
Chairman.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HIGH SHERIFF OF SURREY YOUTH AWARDS

I report to the trustees on my examination of the financial statements of The High Sheriff of Surrey Youth Awards for the year ended 31 March 2025 set out on pages 10 to 14.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the financial statements did not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Linda Bryant FCA
Chartered Accountant

Date: 15 July 2025

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31ST MARCH 2025

	<u>Notes</u>	<u>Total Funds 2025</u>	<u>Total Funds 2024</u>
		£	£
Incoming Resources			
Donations		52,026	56,089
Interest received		71	313
		<hr/>	<hr/>
Total Incoming Resources		<u>52,097</u>	<u>56,402</u>
Resources Expended			
Charitable Expenditure			
Grants and Awards	2	52,971	53,571
Management and Administration	3	3,528	2,929
		<hr/>	<hr/>
Total Resources Expended		<u>56,499</u>	<u>56,500</u>
Net movement of funds in year		(4,402)	(98)
Total funds brought forward		<hr/>	<hr/>
<u>Total Funds carried forward</u>		<u>12,626</u>	<u>17,126</u>

There were no recognised gains or losses for the period other than those included in the Statement of Financial Activities.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

BALANCE SHEET AS AT 31ST MARCH 2025

	<u>Notes</u>	<u>31st March</u> <u>2025</u>		<u>31st March</u> <u>2024</u>	
		£	£	£	£
Fixed Assets					
Tangible Assets			-		-
Current Assets					
Cash at Bank and In Hand	4		12,626		19,128
Debtor			0		1,250
			12,626		20,378
Creditors: amounts falling due within one year	5		0		3,350
Net Current Assets			12,626		17,028
Total Assets Less Current Liabilities			12,626		17,028
Funds	6				
Unrestricted Fund			12,626		17,028
			12,626		17,028

Approved by the Trustees on 17 July 2025 and signed on their behalf

Peter Cluff FCA
Chairman and Trustee

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31ST MARCH 2025

1. ACCOUNTING POLICIES

Basis of Preparation of the Financial Statements

The financial statements are prepared under the historical cost convention. In preparing the financial statements the Charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005 revised 2008).

Income

Voluntary income and donations are accounted for as received by the Charity.

Value Added Tax

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

Management and Administration Expenditure

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity or fundraising ventures. All expenditure is written off as incurred.

2. GRANTS AND AWARDS

	<u>Total</u> <u>2025</u> £	<u>Total</u> <u>2024</u> £
Awards	52,971	53,571

3. A) MANAGEMENT AND ADMINISTRATION

Administrator's Expenses		-
Accountants' Fees	96	-
Annual Celebration costs	720	-
Annual Review, Leaflet and Website Costs	2,243	2,249
Other Administrative Costs	469	680
	<u>3,528</u>	<u>2,929</u>

3. B) TRUSTEES' COSTS

No remuneration was paid to Trustees in the year, nor were any expenses reimbursed.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
(continued)

	<u>2025</u>	<u>2024</u>
	£	£
4. CASH AT BANK AND IN HAND		
CAF Bank Limited	<u>12,626</u>	<u>19,128</u>
5. CREDITORS: Amounts falling due within one year		
Accruals	<u>0</u>	<u>3,350</u>
6. FUNDS		
Unrestricted		
Expendable Endowment, less initial costs	13,282	13,282
<u>Add:</u> Net Movement in Funds:		
Previous Year's brought forward	3,746	3,844
(Deficit) for the year	<u>(4,402)</u>	<u>(98)</u>
	<u>(656)</u>	<u>3,746</u>
<u>Balance 31st March 2025</u>	<u>12,626</u>	<u>17,028</u>
<u>Funds Represented by:</u>	<u>Unrestricted</u>	<u>Unrestricted</u>
Cash at Bank	12,626	19,128
Debtor	<u>0</u>	<u>1,250</u>
	12,626	20,378
Net Current Liabilities	<u>0</u>	<u>(3,350)</u>
	<u>12,626</u>	<u>17,028</u>

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

ANALYSIS OF GRANTS AND DONATIONS RECEIVED
PER FINANCIAL STATEMENTS TO 31ST MARCH 2025

	<u>£</u>	<u>£</u>
<u>Unrestricted Fund</u>		
Community Safety Fund		0
Surrey County Council		18,000
Surrey Boroughs and Districts:		
Elmbridge	1,500	
Epsom and Ewell	500	
Guildford	1,500	
Mole Valley	500	
Reigate and Banstead	500	
Runnymede	1,500	
Spelthorne	1,000	
Surrey Heath	1,500	
Tandridge	500	
Waverley	1,500	
	10,500	
Golf Day		17,810
Other donations		5,716
Interest		71
		52,097
<u>Total as per Financial Statements</u>		52,097

HIGH SHERIFF OF SURREY YOUTH AWARDS

England & Wales - Charity number 1101878

Accounts

HIGH SHERIFF OF SURREY YOUTH AWARDS

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

Charity No. 1101878 (England and Wales)

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(High Sheriff Youth Awards)

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Trustees: Shahid Azeem DL
His Honour Christopher Critchlow DL
Henry Curwen (resigned 11th May 2023)
Brigadier Paul Evans OBE DL
Ian Katte FCA (appointed 12th October 2023)
Dr. Julie Llewelyn DL (resigned 8th February 2024)
Timothy Wates DL
Richard Whittington FCA DL

Treasurer: Ian Katte FCA

Administrators: Ron Enticott
Mike Slee

Title: The Charity is also known as:
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HIGH SHERIFF OF SURREY YOUTH AWARDS
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TRUSTEES REPORT FOR THE YEAR TO 31ST MARCH 2024
(continued)

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Risk Management

The Trustees are continuing to review the risks to which the Charity is exposed but believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

Reserves Policy

It is the Trustees' intention to retain funds in Bank Accounts to ensure that adequate resources are available to meet the likely costs of both grants and management administration for a period of six months.

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- Tackle bad behaviour in their community.
- Make everyone, whatever their age or cultural background, feel safer in their local area.
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Approval

This report was approved by the Trustees on the 11 July 2024 and signed on their behalf by

Richard Whittington FCA DL
Chairman.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HIGH SHERIFF OF SURREY YOUTH AWARDS

I report to the trustees on my examination of the financial statements of The High Sheriff of Surrey Youth Awards for the year ended 31 March 2024 set out on pages 10 to 14.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the financial statements did not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Linda Bryant FCA
Chartered Accountant

Date: 11 July 2024

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31ST MARCH 2024

	<u>Notes</u>	<u>Total Funds 2024</u>	<u>Total Funds 2023</u>
		£	£
Incoming Resources			
Donations		56,089	73,290
Interest received		313	23
		56,402	73,313
Resources Expended			
Charitable Expenditure			
Grants and Awards	2	53,571	79,598
Management and Administration	3	2,929	2,920
		56,500	82,518
Net movement of funds in year		(98)	(9,205)
Total funds brought forward		17,126	26,331
<u>Total Funds carried forward</u>		17,028	17,126

There were no recognised gains or losses for the period other than those included in the Statement of Financial Activities.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

BALANCE SHEET AS AT 31ST MARCH 2024

	<u>Notes</u>	<u>31st March</u>		<u>31st March</u>	
		<u>2024</u>		<u>2023</u>	
		£	£	£	£
Fixed Assets					
Tangible Assets			-		-
Current Assets					
Cash at Bank and In Hand	4	19,128		17,626	
Debtor		<u>1,250</u>		<u>0</u>	
		20,378		17,626	
Creditors: amounts falling due within one year	5	<u>3,350</u>		<u>500</u>	
Net Current Assets			<u>17,028</u>		<u>17,126</u>
Total Assets Less Current Liabilities			<u><u>17,028</u></u>		<u><u>17,126</u></u>
Funds	6				
Unrestricted Fund			<u>17,028</u>		<u>17,126</u>
			<u><u>17,028</u></u>		<u><u>17,126</u></u>

Approved by the Trustees on 11 July 2024 and signed on their behalf

Richard Whittington DL FCA
Chairman and Trustee

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31ST MARCH 2024

1. ACCOUNTING POLICIES

Basis of Preparation of the Financial Statements

The financial statements are prepared under the historical cost convention. In preparing the financial statements the Charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005 revised 2008).

Income

Voluntary income and donations are accounted for as received by the Charity.

Value Added Tax

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

Management and Administration Expenditure

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity or fundraising ventures. All expenditure is written off as incurred.

2. GRANTS AND AWARDS

	<u>Total</u> <u>2024</u> £	<u>Total</u> <u>2023</u> £
Awards	53,571	79,598

3. A) MANAGEMENT AND ADMINISTRATION

Administrator's Expenses	-	-
Accountants' Fees	-	-
Annual Celebration costs	-	-
Annual Review, Leaflet and Website Costs	2,249	2,440
Other Administrative Costs	680	480
	<u>2,929</u>	<u>2,920</u>

3. B) TRUSTEES' COSTS

No remuneration was paid to Trustees in the year, nor were any expenses reimbursed.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024
(continued)

	<u>2024</u>	<u>2023</u>
	£	£
4. CASH AT BANK AND IN HAND		
CAF Bank Limited	<u>19,128</u>	<u>17,626</u>
5. CREDITORS: Amounts falling due within one year		
Accruals	<u>3,350</u>	<u>500</u>
6. FUNDS		
Unrestricted		
Expendable Endowment, less initial costs	13,282	13,282
<u>Add:</u> Net Movement in Funds:		
Previous Year's brought forward	3,844	13,049
(Deficit) for the year	<u>(98)</u>	<u>(9,205)</u>
	<u>3,746</u>	<u>3,844</u>
<u>Balance 31st March 2024</u>	<u>17,028</u>	<u>17,126</u>
<u>Funds Represented by:</u>		
	<u>Unrestricted</u>	<u>Total</u>
Cash at Bank	19,128	17,626
Debtor	<u>1,250</u>	<u>0</u>
	20,378	17,626
Net Current Liabilities	<u>(3,350)</u>	<u>(500)</u>
	<u>17,028</u>	<u>17,126</u>

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

ANALYSIS OF GRANTS AND DONATIONS RECEIVED
PER FINANCIAL STATEMENTS TO 31ST MARCH 2024

	<u>£</u>	<u>£</u>
<u>Unrestricted Fund</u>		
Community Safety Fund		5,000
Surrey County Council		18,000
Surrey Boroughs and Districts:		
Elmbridge	1,500	
Epsom and Ewell	500	
Guildford	1,500	
Mole Valley	500	
Reigate and Banstead	500	
Runnymede	1,500	
Spelthorne	2,000	
Surrey Heath	1,500	
Tandridge	750	
Waverley	1,500	
	—————	11,750
Golf Day		19,461
Other donations		1,878
Interest		313
		—————
<u>Total as per Financial Statements</u>		56,402
		=====

HIGH SHERIFF OF SURREY YOUTH AWARDS

England & Wales - Charity number 1101878

Accounts

HIGH SHERIFF OF SURREY YOUTH AWARDS

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

Charity No: 1101878 (England and Wales)

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

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HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

LEGAL AND ADMINISTRATIVE INFORMATION

Charity No.: 1101878 (England and Wales)

Trustees: Shahid Azeem DL
 HH Christopher Critchlow DL
 Henry Curwen
 Brigadier Paul Evans OBE ,DL
 James Sehmer FCA (retired 7 July 2022)
 Dr. Julie Llewelyn
 Timothy Wates DL
 Richard Whittington DL, FCA (appointed 12th May 2022)

Acting Treasurer: Ron Enticott

Administrators: Ron Enticott
 Mike Slee

Title: The Charity is also known as:
 High Sheriff Youth Awards

Principal Place of Business: 19 Abbey Road
 Chertsey
 Surrey KT16 8AL

Independent Reporting Accountant Ian Katte FCA,
 Ian Katte & Co Ltd
 Chartered Accountants,
 8 Wexfenne Gardens, Woking
 Surrey
 GU22 8 TX

Bankers: CAF Bank Limited,
 25 Kings Hill Avenue,
 Kings Hill,
 West Malling,
 Kent. ME19 4JQ

Solicitors: Barlow Robbins,
 55 Quarry Street,
 GUILDFORD,
 Surrey. GU1 3UE

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

CONSTITUTION, OBJECTS AND POLICIES

The Charitable Trust is constituted by Trust Deed, and its objects are to promote for the public benefit the prevention of crime, community safety and the protection of people and property from criminal acts and the advancement of education for the public benefit in all matters relating to crime prevention, road safety, the prevention of accidents generally, personal safety, alcohol, drug, solvent and other substance abuse or any matter affecting crime and safety in the community that improves the quality of life in communities in the county of Surrey.

In particular, to recognise, encourage and financially support groups of young people normally aged between 9 – 18 years who plan and implement crime prevention and community safety initiatives in the county of Surrey and to recognise and publicly acclaim the work and success of such projects through the award of High Sheriff Youth Certificates presented by the High Sheriff of Surrey.

The policy of the Charitable Trust is to seek finance to support it to assist in and further these objectives.

The Trustees are supported by a Council of up to 20 people including Magistrates and Specialists from the youth justice and youth development sectors and from local authorities in Surrey and the Surrey Police. A volunteer Administrator is responsible for the day-to-day management..

HIGH SHERIFF OF SURREY YOUTH AWARDS

(High Sheriff Youth Awards)

THE HIGH SHERIFF'S REPORT 2022-23

His Honour Christopher Critchlow DL

High Sheriff of Surrey 2022-2023

I sincerely thank the trustees and council members for their dedication to the HSYA and for their support throughout my year. In particular, it has been my privilege to learn what the members do.

The PCC and SCC once more kindly gave generous financial support. It was good to again receive contributions from the Boroughs and Districts, and earlier than usual, thanks to the help of the CEO of Guildford and Waverley, Tom Horwood, and the persistence of Mike Slee. The first High Sheriff Charity Golf Day on 6th June 2022 was a great success, and over £28,000 was raised.

The HS of Warwickshire, David Kelham and I, met and decided to hold a blind tasting of wines, gins and beers made in our respective counties. "The Taste Match" in late also October at Denbies vineyard near Dorking raised about £2,500 for the HSYA. I thank my Under Sheriff and all who helped run the event, including the members who manned our stall and helped at Denbies. They also assisted at the Golf Day, my Garden Party in June, at the University talks I arranged and at Guildford Cathedral on 1/3/23 at the official opening of The Knife Angel statue. It's always good to publicise our charity and I often spoke about it, including on BBC Surrey. It was unfortunate that the Annual Award Ceremony could not go ahead, but notwithstanding that, it's been a good year in terms of fundraising and grants.

The theme of my year was "Against Abuse, for Recovery". Baroness Kennedy KC attracted a large audience to the University of Surrey. I hosted a dinner for 10 key people in Surrey who support domestic abuse victims and that produced ideas and closer connections. Some organisations that help victims had stalls at my Garden Party and they received donations. I met women and children living in refuges in Surrey and learnt that awareness of DA is growing, and more victims courageously report it. I arranged a Law and Order Conference about our criminal justice system and what might be done better. A former Chief Constable, a top KC and the Director of the Prison Reform Trust, spoke about their concerns and what reforms they'd like to see introduced. The Police, the courts, and the prisons in Surrey are all under pressure because of the effects of Covid, the shortage of staff, and the delays to cases.

Covid and lockdowns upon mental health are now becoming better appreciated. Very young children, as well as teenagers and adults of all ages, are having difficulty coping with life after the pandemic. For many, it will take some time for a return to pre-Covid normal life.

It was a great privilege to be the HS of our beautiful county and to receive kindness from so many. I am grateful that this charity helps to meet the substantial needs of our young people. It is more than ever a difficult time for them because of social media pressures and the changes brought by the pandemic. The HSYA is important to all who work to help the young and I wish it continued success.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

THE YEAR AHEAD

Mr Timothy Wates DL

High Sheriff of Surrey 2023-2024

As the newly installed High Sheriff for Surrey, succeeding Chris Critchlow who has been an outstanding High Sheriff, I am delighted to be able to support the High Sheriff Youth Awards (HYSYA). The HYSYA is a charity that recognises the work of young people in reducing crime and anti-social behaviour. It does this by giving to carefully selected projects helping young people. The charity makes the county safer for its youth, enabling our young people to flourish and meet their potential.

Each year the HYSYA distributes at least £50,000 in grants. All eleven Surrey Boroughs and Districts donate to the charity, as do Surrey County Council and the Office of the Police and Crime Commissioner. Dedicated HYSYA volunteers reach out to support, and assess applications from youth organisations throughout Surrey. I extend my sincere thanks to all those who support the HYSYA, whether financially or in kind.

I would like to urge all of you reading this to think of organisations and charities that work with young people and encourage them to apply for an award. Simply by applying for an award to make your community in Surrey safer, you are continuing a tradition of more than a thousand years of community service embodied in the role of the High Sheriff.

During my year as High Sheriff, I will seek to support the whole Surrey from our leafy countryside, to our suburbs, to our towns - and within these towns both prosperous and more challenged areas.

My central theme will be mental health and I am looking forward to meeting and thanking many of those who are involved in the immense challenge mental health presents to our communities.

Linked to this general theme, I will apply a particular focus on the challenges police and others face in carrying out their duties when dealing with people suffering an acute mental health crisis. It is a little-known fact that up to 30% of police time is absorbed dealing with issues around mental health. Working with Police Care and the Wates Family Enterprise Trust, I am sponsoring a report on what is happening in Surrey on this very important and sensitive issue. I hope the findings of the report will shine useful light and enable improved policy and resourcing decisions.

Of course, mental health will not be my complete focus and I look forward to supporting the judiciary and public services as well as the fantastic third sector and community organisations we are blessed with in Surrey.

Thank you again to everyone who has supported the HYSYA in 2022-2023, and I look forward to continuing the tradition of supporting the cause in what I do as High Sheriff over the coming year.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT
FOR THE YEAR ENDED 31ST MARCH 2023

The Trustees present their report along with the financial statements of the Charity for the year ended 31st March 2023. The financial statements have been prepared in accordance with the accounting policies set out on page 13 and comply with the Charity's Trust Deed and applicable law.

The Charity was created by a Declaration of Trust dated 15th January 2004 in the name "The High Sheriff Awards for Surrey". The name was changed to High Sheriff of Surrey Youth Awards in March 2004. This document was subsequently amended by a Deed of Variation dated 24th January 2007. Since 2007 it has been known as High Sheriff Youth Awards, with the supporting and defining strapline: "Helping young people make Surrey safer".

Trustees

Appointment of the Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. The holder of the office of the High Sheriff becomes a trustee in his/her year of nomination, continues as trustee during his/her year as High Sheriff and continues for a year after stepping down as High Sheriff. All Trustees are elected for a period of three years and may be reappointed at the end of their term of office.

Investment Powers

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the Charity, but no investments are presently held.

Development, Activities and Achievements

The High Sheriff Youth Awards (HSYA) was re-launched in February 2004 and grants are now decided by an Awards Panel which meets quarterly. It assesses applications from projects run by and for young people; funding is awarded to those projects which meet certain criteria – either in the form of a start up grant or further specific support for an existing scheme. Recognition is also provided through presentation of a HSYA certificate.

Projects are submitted to the Council from schools, youth groups, charities, individuals, sports clubs and other organisations working with young people.

Since 2004, funding for the High Sheriff Youth Awards has been provided by Surrey County Council, the 11 Boroughs and Districts of Surrey, several charitable trusts and corporate donors and a number of individual donations. These donations cover the grant giving, the modest running costs of the scheme and allow the HSYA to maintain a reserve fund in case of reduced funding at a future date.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2023
(continued)

Development, Activities and Achievements (continued)

Applications from projects run by young people in Surrey are sent in to our volunteer Administrator who works closely with the HSYA Co-ordinator in the Youth Strategy Team at Surrey Police. Surrey Police provide substantial pro bono support to the scheme. After an initial sifting to ensure that projects are relevant to the objects of the Charity, a member of the HSYA Council visits the project and completes an assessment, which includes a score against the Charity's criteria. The assessed applications are discussed by a Panel of at least five Trustees which includes the High Sheriff, the Immediate Past High Sheriff and the Chairman of the Trustees together with two other Trustees. The Panel meets quarterly to decide on grants and the decisions are sent out to the applicants immediately following the meeting. There is the ability to discuss urgent applications in between Panel Meetings, if this is required.

There are 3 Council meetings a year where decisions are discussed and at which the interpretation of the criteria is discussed and refined. The HSYA Council also receives reports from its Communications Sub-committee and from Trustee Meetings.

The maximum Award is usually £5,000 and awards are made up to that amount. If Youth Leaders wish, the cheque and certificate are presented by the High Sheriff at a mutually convenient time, often with a visit to the project. Alternatively, the Award is sent by post. The impact of projects is evaluated through completion of a standard form about a year after the Award.

Financial Review

In the year to 31st March 2023, the Charity received total income of £73,313 (2022 £65,200) all of which were donations. Charitable expenditure for the year totalled £82,518 (2022 £55,309) of which £79,598 (2022 £50,497) related to grants and awards with management and administration expenses accounting for £2,920 (2022 £4,812). This left a deficit for the year of £9,205 (2022 surplus of £9,891) decreasing the total funds retained at 31st March 2023 to £17,126 compared with £26,331 at 31st March 2022.

Risk Management

The Trustees are continuing to review the risks to which the Charity is exposed but believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

Reserves Policy

It is the Trustees' intention to retain funds in Bank Accounts to ensure that adequate resources are available to meet the likely costs of both grants and management administration for a period of six months.

Data Protection

The Trustees are aware of the Charity's obligations and responsibilities under the GDPR, or General Data Protection Regulation (2018), which came into force on 25 May 2018 and have prepared fully for this. The Charity takes data protection very seriously and the Trustees will ensure that personal information provided by individuals and organisations applying for grants will be held and used in strict accordance with the new GDPR.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT

FOR THE YEAR ENDED 31ST MARCH 2023

(continued)

Public Benefit Statement

The primary purpose of the High Sheriff Youth Awards scheme is to help young people make Surrey safer. By funding projects run by, or for, young people, which help reduce or prevent crime in a diverse range of ways, it contributes considerable public benefit to local communities across Surrey.

The Awards scheme encourages the development by young people of projects that meet the following criteria and in this way expands their understanding and commitment to public benefit values and to leading by example:

- Show young people how to prevent and reduce crime.
- Tackle bad behaviour in their community.
- Make everyone, whatever their age or cultural background, feel safer in their local area.
- Explore how crime affects victims and communities.
- Persuade others to care about the area around them.
- Encourage respect for other people's property.
- Give young people places to go and things to do, wherever they live

The High Sheriff Youth Awards scheme helps to maximise the likelihood of young people in Surrey developing into principled, informed and confident citizens who respect the beliefs of others and make a positive contribution to society.

Statement of Trustees' Responsibilities

Law applicable to charities in England and Wales require Trustees to prepare financial statements for each financial period which give a fair view of the Charity's financial activities during the period and its financial position at the end of the period. In preparing those financial statements, the Trustees are required to:

- (a) Select suitable accounting policies and apply them consistently;
- (b) Make judgements and estimates that are reasonable and prudent;
- (c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Trustees on the 13th July 2023 and signed on their behalf by

Richard Whittington DL, FCA
Chairman.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

Independent Examiner's Report to the trustees of The High Sheriff of Surrey Youth Awards

I report to the trustees on my examination of the accounts of The High Sheriff of Surrey Youth Awards for the year ended 31 March 2023 set out on pages 10 to 14.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Iann Katte & Co Limited
8 Wexfenne Gardens
Woking
Surrey
GU22 8TX

Ian Katte, FCA
Chartered Accountant

Date 13 July 2023

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31ST MARCH 2023

	<u>Notes</u>	<u>Total Funds 2023</u>	<u>Total Funds 2022</u>
Incoming Resources			
Donations		73,313	65,200
		<hr/>	<hr/>
Total Incoming Resources		73,313	65,200
Resources Expended			
Charitable Expenditure			
Grants and Awards	2	79,598	50,497
Management and Administration	3	2,920	4,812
		<hr/>	<hr/>
Total Resources Expended		82,518	55,309
Net movement of funds in year		(9,205)	9,981
Total funds brought forward		<hr/> 26,331	<hr/> 16,440
<u>Total Funds carried forward</u>		<u>£17,126</u>	<u>£26,331</u>

There were no recognised gains or losses for the period other than those included in the Statement of Financial Activities

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

BALANCE SHEET AS AT 31ST MARCH 2023

	<u>Notes</u>	<u>31st March</u>		<u>31st March</u>	
		<u>2023</u>		<u>2022</u>	
		£	£	£	£
Fixed Assets					
Tangible Assets			0		0
Current Assets					
Cash at Bank and In Hand	4		17,626		28,275
Creditors: amounts falling due within one year	5		<u>500</u>		<u>2,144</u>
Net Current Assets			<u>17,126</u>		<u>26,331</u>
Total Assets Less Current Liabilities			<u>17,126</u> =====		<u>26,331</u> =====
Funds					
Unrestricted Fund			<u>17,126</u> =====		<u>26,331</u> =====

Approved by the Trustees on 13th July 2023 and signed on their behalf

.....
Richard Whittington DL, FCA. - Chairman and Trustee

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

13.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2023

1. ACCOUNTING POLICIES

Basis of Preparation of Accounts

The financial statements are prepared under the historical cost convention. In preparing the financial statements the Charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005 revised 2008).

Income

Voluntary income and donations are accounted for as received by the Charity.

Value Added Tax

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

Management and Administration Expenditure

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity or fundraising ventures. All expenditure is written off as incurred.

2. GRANTS AND AWARDS

	<u>Total</u> <u>2023</u> £	<u>Total</u> <u>2022</u> £
Awards	79,598	50,497

3. A) MANAGEMENT AND ADMINISTRATION

Administrator's Expenses	0	0
Accountants' Fees	0	200
Annual Celebration costs	0	1,944
Annual Report, Leaflet and Website Costs	2,440	2,197
Other Administrative Costs	480	471
	-----	-----
	£2,920	£4,812
	=====	
3. B) TRUSTEES' COSTS	=	

No remuneration was paid to Trustees in the year, nor were any expenses reimbursed.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

14.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2023
(continued)

	<u>2023</u>	<u>2022</u>
	£	£
4. CASH AT BANK AND IN HAND		
CAF Bank Limited	17,626	28,475
5. CREDITORS: Amounts falling due within one year		
Accruals	500	2144
6. FUNDS		
Unrestricted		
Expendable Endowment, less initial costs	13,282	13,282
<u>Add:</u> Net Movement in Funds:		
Previous Year's brought forward	13,049	3,158
Surplus/(Deficit) for the year	(9,205)	9,891
	3,844	13,049
Balance 31st March 2023	17,126	26,331
Funds Represented by:	Unrestricted	Total
Cash at Bank	17,626	28,475
Net Current Assets	(500)	(2,144)
	17,126	26,331

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

ANALYSIS OF GRANTS AND DONATIONS RECEIVED
PER ACCOUNTS TO 31ST MARCH 2023

	<u>£</u>	<u>£</u>
<u>Unrestricted Fund</u>		
Community Safety Fund		5,000
Surrey County Council		20,000
Surrey Boroughs and Districts:		
Elmbridge	1,500	
Epsom and Ewell	500	
Guildford	1,500	
Mole Valley	500	
Reigate and Banstead	1,500	
Runnymede	1,500	
Spelthorne	2,000	
Surrey Heath	1,500	
Tandridge	500	
Waverley	1,500	
Woking	2,250	
		14,750
Golf Day		28,787
Other donations		4,776
		73,313
<u>Total as per Accounts</u>		73,313

HIGH SHERIFF OF SURREY YOUTH AWARDS

England & Wales - Charity number 1101878

Accounts

HIGH SHERIFF OF SURREY YOUTH AWARDS

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

Charity No: 1101878 (England and Wales)

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

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HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

LEGAL AND ADMINISTRATIVE INFORMATION

Charity No.: 1101878 (England and Wales)

Trustees:

Shahid Azeem DL
HH Christopher Critchlow DL
Henry Curwen
Brigadier Paul Evans OBE ,DL
Dr. Jim Glover OBE DL (retired 8th July 2021)
Peter Lee DL
Dr. Julie Llewelyn
James Sehmer FCA
Timothy Wates DL (appointed 12th May,2022)
Richard Whittington DL

Treasurer: James Sehmer FCA

Administrators: Ron Enticott
Mike Slee

Title: The Charity is also known as:
High Sheriff Youth Awards

Principal Place of Business: 19 Abbey Road
Chertsey
Surrey KT16 8AL

Independent Reporting Accountant: D.H. Jennings, F.C.A.,
Newton & Co.,
Chartered Accountants,
51 Shottermill
Horsham
West Sussex
RH12 5HJ

Bankers: CAF Bank Limited,
25 Kings Hill Avenue,
Kings Hill,
West Malling,
Kent. ME19 4JQ

Solicitors: Barlow Robbins,
55 Quarry Street,
GUILDFORD,
Surrey. GU1 3UE

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

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CONSTITUTION, OBJECTS AND POLICIES

The Charitable Trust is constituted by Trust Deed, and its objects are to promote for the public benefit the prevention of crime, community safety and the protection of people and property from criminal acts and the advancement of education for the public benefit in all matters relating to crime prevention, road safety, the prevention of accidents generally, personal safety, alcohol, drug, solvent and other substance abuse or any matter affecting crime and safety in the community that improves the quality of life in communities in the county of Surrey.

In particular, to recognise, encourage and financially support groups of young people normally aged between 9 – 18 years who plan and implement crime prevention and community safety initiatives in the county of Surrey and to recognise and publicly acclaim the work and success of such projects through the award of High Sheriff Youth Certificates presented by the High Sheriff of Surrey.

The policy of the Charitable Trust is to seek finance to support it to assist in and further these objectives.

The Trustees are supported by a Council of up to 20 people including Magistrates and Specialists from the youth justice and youth development sectors and from local authorities in Surrey and the Surrey Police. A volunteer Administrator is responsible for the day-to-day management.

HIGH SHERIFF OF SURREY YOUTH AWARDS

(High Sheriff Youth Awards)

THE HIGH SHERIFF'S REPORT 2021-22

Across the country, the role of High Sheriff thrived, adapting to rise above challenges and continuing to be more relevant than ever. As the 800th High Sheriff of Surrey and the 10th woman to hold the role, I took office with some trepidation as the COVID-19 pandemic raged on, but on reflection, it seems to have been a particularly impactful shrieval year for that very reason.

The silver lining of the post-pandemic recovery was the emergence of a genuine desire to reconnect with people and a collective will to achieve ambitious goals. To 'convene and connect' was a delight, and produced many positive results, particularly surrounding my theme, 'Every Child Included'. My goal was to reduce the number of permanent school exclusions in Surrey, continuing the work of two outstanding previous High Sheriffs (2017-2019) on this difficult but important issue: 41 per cent of prisoners were permanently excluded from school (Justice Committee, 2019).

My year was bookended by two summits, centred around the research by Royal Holloway, which convened Surrey's educational and voluntary sectors with the local authority and police. In July 2021, 70 delegates happily came together for their first face-to-face gathering in 18 months. Having heard the new data, they developed a list of evidence-based recommendations for change. By the second summit in March 2022, after much hard work, material changes were in place and the number of permanent exclusions in Surrey had reduced by 40 per cent. A new Surrey Alternative Learning Programme and the Community Foundation of Surrey's £2 million mental health fund for young people sparked national interest, and the Children's Commissioner for England (2021) was a guest speaker at the March Summit.

There have been countless other wonderful experiences, including supporting numerous superb charities, many of whom received grants from the Surrey High Sheriff Youth Awards (HSYA). Young people have suffered tremendously at the hands of the pandemic, so the 2021-22 awards, which totalled at over £50,000, were therefore particularly relevant.

I am delighted that the grants have covered a wide range of projects, as displayed at the very successful Annual HSYA Celebration, kindly hosted by the University of Surrey. I am hugely grateful to Professor Max Lu DL and the University team for their outstanding support, Dr Jim Glover OBE for being an excellent compere, and the HSYA Committee who did such a wonderful job putting the event together.

I would especially like to express my sincere thanks to Mr Peter Lee DL for all his hard work and dedication, as he steps down as HSYA Chair after 7 years of outstanding service. I would also like to thank the Trustees and Council members, whose enthusiasm and willingness to give so freely of their time is invaluable. HSYA would not function without the generosity of its donors, and my huge thanks also go to the Police and Crime Commissioner, Surrey County Council, and the local Boroughs and Districts.

It has been a pleasure to work with my successor as High Sheriff, His Honour Christopher Critchlow LL.B, DL, and I wish him every success as he works on his chosen theme, 'Against Abuse, For Recovery'. It has been an honour to be High Sheriff and my very sincere thanks go to everyone at HSYA, and indeed all those who do so much to help others in Surrey.

Dr Julie Llewelyn
High Sheriff of Surrey 2021-2022

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

THE YEAR AHEAD

This Charity is the only one for which a High Sheriff directly raises funds during their year of office. It gives to projects that help young people and which make the county safer for its youth. As a former barrister and Circuit Judge who sat in the Crown, County and Family Courts of Surrey for over thirty years, I came to know about the areas most in need of support and about youth crime. As a school governor for many years, and as a trustee of Surrey Clubs for Young Persons, and with involvement in other charities helping young people, such as GASP, I have seen how young people can be helped in constructive ways. It is vital to assist them to make a decent start in life and prevent them from taking a path which may blight a young life.

Although we are emerging from the worst of the two-year pandemic, Covid hasn't gone away. Lockdowns brought many difficulties and people of all ages were adversely affected, not just by illness or financial problems, but their mental health also suffered. Sadly, the incidence of domestic abuse went up and children and the young are often traumatised by it. As Chairman of the Lord-Lieutenant's Focus Group on Domestic Abuse, I have learnt about the people and agencies helping victims and their children. The principal aim of my year may be described as **'Against Abuse, For Recovery'**.

Hundreds of volunteers across Surrey have stepped up these past two years, and given great support to those in need - a tribute to our sense of helping those worse off than us. But more assistance is required to stimulate recovery and to help people cope with the increased cost of the basic necessities of life; of which the tragic war in Ukraine is one cause. I aim to bring people together, to forge links, and thereby promote the more efficient use of resources to help the vulnerable and needy.

Each year the High Sheriff Youth Awards (HSYA) distributes at least £50,000 in grants. All eleven Surrey Boroughs donate to the charity, as do Surrey County Council and the Office of the Police and Crime Commissioner. Dedicated HSYA volunteers reach out to, and support, youth organisations throughout Surrey.

The first HSYA Golf Day was held at Foxhills Country Club and Resort. 88 golfers competed for a very fine cup. They all enjoyed fine food and drinks at the half way house, supplied by the Ahmic Class Wine Bar. At the dinner, Jackie Alliss and her son Simon were our guests and they received a very warm reception, as all golfers have a strong affection for Jackie's late husband, Peter Alliss, who was for over forty years the *Voice of Golf*. Another golfing legend, Ken Schofield, was also warmly applauded. He sat on the event committee with Messrs Azeem, Reynolds, Lee, Evans, Sehmer and Critchlow. The auction raised about £20,000 and was conducted by Adger Brown, whose humorous comments went down well. The HSYA is most grateful to all who donated the superb items for auction. As a result, more awards of up to £5,000 each can be made.

May I urge all who are reading this to think of organisations and charities that they know about and encourage them to apply for an award in order to help more young people.

His Honour Christopher Critchlow DL
High Sheriff of Surrey 2022-2023

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

The Trustees present their report along with the financial statements of the Charity for the year ended 31st March 2022. The financial statements have been prepared in accordance with the accounting policies set out on page 13 and comply with the Charity's Trust Deed and applicable law.

The Charity was created by a Declaration of Trust dated 15th January 2004 in the name "The High Sheriff Awards for Surrey". The name was changed to High Sheriff of Surrey Youth Awards in March 2004. This document was subsequently amended by a Deed of Variation dated 24th January 2007. Since 2007 it has been known as High Sheriff Youth Awards, with the supporting and defining strapline: "Helping young people make Surrey safer".

Trustees

Appointment of the Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. The holder of the office of the High Sheriff becomes a trustee in his/her year of nomination, continues as trustee during his/her year as High Sheriff and continues for a year after stepping down as High Sheriff. All Trustees are elected for a period of three years and may be reappointed at the end of their term of office.

Investment Powers

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the Charity, but no investments are presently held.

Development, Activities and Achievements

The High Sheriff Youth Awards (HSYA) was re-launched in February 2004 and grants are now decided by an Awards Panel which meets quarterly. It assesses applications from projects run by and for young people; funding is awarded to those projects which meet certain criteria – either in the form of a start up grant or further specific support for an existing scheme. Recognition is also provided through presentation of a HSYA certificate.

Projects are submitted to the Council from schools, youth groups, charities, individuals, sports clubs and other organisations working with young people.

Since 2004, funding for the High Sheriff Youth Awards has been provided by Surrey County Council, the 11 Boroughs and Districts of Surrey, several charitable trusts and corporate donors and a number of individual donations. These donations cover the grant giving, the modest running costs of the scheme and allow the HSYA to maintain a reserve fund in case of reduced funding at a future date.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

Development, Activities and Achievements (continued)

Applications from projects run by young people in Surrey are sent in to our volunteer Administrator who works closely with the HSYA Co-ordinator in the Youth Strategy Team at Surrey Police. Surrey Police provide substantial pro bono support to the scheme. After an initial sifting to ensure that projects are relevant to the objects of the Charity, a member of the HSYA Council visits the project and completes an assessment, which includes a score against the Charity's criteria. The assessed applications are discussed by a Panel of at least five Trustees which includes the High Sheriff, the Immediate Past High Sheriff and the Chairman of the Trustees together with two other Trustees. The Panel meets quarterly to decide on grants and the decisions are sent out to the applicants immediately following the meeting. There is the ability to discuss urgent applications in between Panel Meetings, if this is required.

There are 3 Council meetings a year where decisions are discussed and at which the interpretation of the criteria is discussed and refined. The HSYA Council also receives reports from its Communications Sub-committee and from Trustee Meetings.

The maximum Award is usually £5,000 and awards are made up to that amount. If Youth Leaders wish, the cheque and certificate are presented by the High Sheriff at a mutually convenient time, often with a visit to the project. Alternatively, the Award is sent by post. The impact of projects is evaluated through completion of a standard form about a year after the Award.

Financial Review

In the year to 31st March 2022, the Charity received total income of £65,200 (2021 £50,909) all of which were donations. Charitable expenditure for the year totalled £55,309 (2021 £53,955) of which £50,497 (2021 £50,843) related to grants and awards with management and administration expenses accounting for £4,812 (2021 £3,112). This left a surplus for the year of £9,891 (2021 deficit of £3,046) increasing the total funds retained at 31st March 2022 to £26,331 compared with £16,440 at 31st March 2021. For the first time it has been necessary to pay for the cost of refreshments for the Anniversary Celebration. This is included under administration expenses and is likely to be a recurring item in future years.

Risk Management

The Trustees are continuing to review the risks to which the Charity is exposed but believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

Reserves Policy

It is the Trustees' intention to retain funds in Bank Accounts to ensure that adequate resources are available to meet the likely costs of both grants and management administration for a period of six months.

Data Protection

The Trustees are aware of the Charity's obligations and responsibilities under the GDPR, or General Data Protection Regulation (2018), which came into force on 25 May 2018 and have prepared fully for this. The Charity takes data protection very seriously and the Trustees will ensure that personal information provided by individuals and organisations applying for grants will be held and used in strict accordance with the new GDPR.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT

FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

Public Benefit Statement

The primary purpose of the High Sheriff Youth Awards scheme is to help young people make Surrey safer. By funding projects run by – or for – young people, which help reduce or prevent crime in a diverse range of ways, it contributes considerable public benefit to local communities across Surrey.

The Awards scheme encourages the development by young people of projects that meet the following criteria and in this way expands their understanding and commitment to public benefit values and to leading by example:

- Show young people how to prevent and reduce crime.
- Tackle bad behaviour in their community.
- Make everyone, whatever their age or cultural background, feel safer in their local area.
- Explore how crime affects victims and communities.
- Persuade others to care about the area around them.
- Encourage respect for other people's property.
- Give young people places to go and things to do, wherever they live

The High Sheriff Youth Awards scheme helps to maximise the likelihood of young people in Surrey developing into principled, informed and confident citizens who respect the beliefs of others and make a positive contribution to society.

Statement of Trustees' Responsibilities

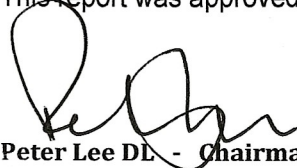
Law applicable to charities in England and Wales require Trustees to prepare financial statements for each financial period which give a fair view of the Charity's financial activities during the period and its financial position at the end of the period. In preparing those financial statements, the Trustees are required to:

- (a) Select suitable accounting policies and apply them consistently;
- (b) Make judgements and estimates that are reasonable and prudent;
- (c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Trustees on the 7th July 2022 and signed on their behalf.



Peter Lee DL - Chairman and Trustee

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE
HIGH SHERIFF OF SURREY YOUTH AWARDS

I report on the accounts of the Trust for the year ended 31st March 2022, which are set out on pages 11 to 15.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed. The Charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) b of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Cont./.....

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE
HIGH SHERIFF OF SURREY YOUTH AWARDS
(continued)

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NEWTON & CO.,
51 Shottermill
Horsham
West Sussex
RH12 5HJ


.....
D.H. Jennings, F.C.A.
Chartered Accountant

Date: 7th July 2022

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31ST MARCH 2022

	<u>Notes</u>	<u>Total Funds 2022</u>	<u>Total Funds 2021</u>
Incoming Resources			
Donations		65,200	50,909
Total Incoming Resources		<u>65,200</u>	<u>50,909</u>
Resources Expended			
Charitable Expenditure			
Grants and Awards	2	50,497	50,843
Management and Administration	3	4,812	3,112
Total Resources Expended		<u>55,309</u>	<u>53,955</u>
Net movement of funds in year		9,891	(3,046)
Total funds brought forward		<u>16,440</u>	<u>19,486</u>
<u>Total Funds carried forward</u>		<u><u>£26,331</u></u>	<u><u>£16,440</u></u>

There were no recognised gains or losses for the period other than those included in the Statement of Financial Activities

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

BALANCE SHEET AS AT 31ST MARCH 2022

	<u>Notes</u>	<u>31st March</u> <u>2022</u>	<u>31st March</u> <u>2021</u>
Fixed Assets			
Tangible Assets		0	0
Current Assets			
Cash at Bank and In Hand	4	<u>28,475</u>	<u>16,640</u>
		28,475	16,640
Creditors: amounts falling due within one year			
	5	<u>(2,144)</u>	<u>(200)</u>
Net Current Assets		<u>26,331</u>	<u>16,440</u>
Total Assets Less Current Liabilities		<u>£26,331</u>	<u>£16,440</u>
Funds			
Unrestricted Fund	6	<u>26,331</u>	<u>16,440</u>
		<u>£26,331</u>	<u>£16,440</u>

Approved by the Trustees on 7th July 2022 and signed on their behalf.



 Peter Lee DL - Chairman and Trustee

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

13.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

Basis of Preparation of Accounts

The financial statements are prepared under the historical cost convention.

In preparing the financial statements the Charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005 revised 2008).

Income

Voluntary income and donations are accounted for as received by the Charity.

Value Added Tax

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

Management and Administration Expenditure

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity or fundraising ventures. All expenditure is written off as incurred.

2. GRANTS AND AWARDS

	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
Awards	50,497	50,843
	<hr/> <u>£50,497</u>	<hr/> <u>£50,843</u>

3. A) MANAGEMENT AND ADMINISTRATION

Administrator's Expenses	0	203
Accountants' Fees	200	200
Annual Celebration costs	1,944	0
Annual Report, Leaflet and Website Costs	2,197	2,205
Other Administrative Costs	471	504
	<hr/> <u>£4,812</u>	<hr/> <u>£3,112</u>

3. B) TRUSTEES' COSTS

No remuneration was paid to Trustees in the year, nor were any expenses reimbursed.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

14.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

	<u>2022</u>	<u>2021</u>
4. CASH AT BANK AND IN HAND		
CAF Bank Limited	28,475	16,640
	<u>£28,475</u>	<u>£16,640</u>
5. CREDITORS: Amounts falling due within one year		
Accruals	2,144	200
	<u>£2,144</u>	<u>£200</u>
6. FUNDS		
Unrestricted		
Expendable Endowment, less initial costs	13,282	13,282
Add: Net Movement in Funds:		
Previous Year's brought forward	3,158	6,204
Surplus/(Deficit) for the year	<u>9,891</u>	<u>(3,046)</u>
	<u>13,049</u>	<u>3,158</u>
Balance 31st March 2021	<u>£26,331</u>	<u>£16,440</u>
<u>Funds Represented by:</u>	<u>Unrestricted</u>	<u>Total</u>
Cash at Bank	28,475	16,640
Net Current Assets	<u>(2,144)</u>	<u>(200)</u>
	<u>£26,331</u>	<u>£16,440</u>

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

ANALYSIS OF GRANTS AND DONATIONS RECEIVED
PER ACCOUNTS TO 31ST MARCH 2022

<u>Unrestricted Fund</u>	<u>£</u>	<u>£</u>
Community Safety Fund		5,000
Surrey County Council		20,000
Surrey Boroughs and Districts:		
Elmbridge	1,500	
Epsom and Ewell	500	
Guildford	1,500	
Mole Valley	500	
Reigate and Banstead	1,500	
Runnymede	2,500	
Spelthorne	5,000	
Surrey Heath	1,500	
Tandridge	1,000	
Waverley	1,500	
Woking	2,500	
	<hr/>	19,500
Llewelyn Family Trust		19,000
Other donations		1,700
		<hr/>
<u>Total as per Accounts</u>		£65,200 <hr/> <hr/>

HIGH SHERIFF OF SURREY YOUTH AWARDS

England & Wales - Charity number 1101878

Accounts

HIGH SHERIFF OF SURREY YOUTH AWARDS

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

Charity No: 1101878 (England and Wales)

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

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HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

LEGAL AND ADMINISTRATIVE INFORMATION

Charity No.: 1101878 (England and Wales)

Trustees:

Shahid Azeem DL	
Bridget Biddell DL	Resigned 31st March 2021
HH Christopher Critchlow DL	Appointed 1st April 2021
Henry Curwen	
Brigadier Paul Evans OBE ,DL	
Dr. Jim Glover OBE DL	
Elizabeth Kennedy	Resigned 31st March 2021
Peter Lee DL	
Dr. Julie Llewelyn	
James Sehmer FCA	
Richard Whittington DL	

Treasurer: James Sehmer FCA

Administrators: Ron Enticott
Mike Slee

Title: The Charity is also known as:
High Sheriff Youth Awards

Principal Place of Business: 19 Abbey Road
Chertsey
Surrey KT16 8AL

Independent Reporting Accountant: D.H. Jennings, F.C.A.,
Newton & Co.,
Chartered Accountants,
51 Shottermill
Horsham
West Sussex
RH12 5HJ

Bankers: CAF Bank Limited,
25 Kings Hill Avenue,
Kings Hill,
West Malling,
Kent. ME19 4JQ

Solicitors: Barlow Robbins,
55 Quarry Street,
GUILDFORD,
Surrey. GU1 3UE

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

CONSTITUTION, OBJECTS AND POLICIES

The Charitable Trust is constituted by Trust Deed, and its objects are to promote for the public benefit the prevention of crime, community safety and the protection of people and property from criminal acts and the advancement of education for the public benefit in all matters relating to crime prevention, road safety, the prevention of accidents generally, personal safety, alcohol, drug, solvent and other substance abuse or any matter affecting crime and safety in the community that improves the quality of life in communities in the county of Surrey.

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The Trustees are supported by a Council of up to 20 people including Magistrates and Specialists from the youth justice and youth development sectors and from local authorities in Surrey and the Surrey Police. A volunteer Administrator is responsible for the day-to-day management..

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

THE HIGH SHERIFF'S REPORT 2020-21

I assumed the appointment of High Sheriff just as the lockdown commenced. I quickly realised it was going to be a difficult year with everyone having to cope with many restrictions and limitations. Many people have said to me "it must have been difficult for you, not being able to get out and about". My answer has consistently been that I have enjoyed the most rewarding year, during which I have seen the best in our county. The year has given us the opportunity to reset the way we conduct our lives. I believe it has galvanised us in so many ways and to look more closely at what really matters.

Indeed, I have seen the best in our society since lockdown and have witnessed people in Surrey making a difference in their communities, working together to make the best of the situation. This reinforced my theme for the year, which was decided before the pandemic, 'Together We Are Stronger'. It was great to see the NHS, the Emergency Services, and Local and County Authorities establishing 'Resilience' groups to support each other, particularly the vulnerable and those people who were isolating. Individuals who were furloughed or who had unfortunately lost their jobs, volunteered to do what they could within their communities.

I was very pleased that one of my objectives as High Sheriff was to introduce a non-intrusive post-mortem. Very sadly, we experienced a large number of additional deaths in Surrey during the past 12 months and temporary morgues had to be established putting immense pressure on funeral directors, crematoriums and cemeteries. Everyone dealt with death in a most dignified way, and it was particularly encouraging to learn of the approval for non-intrusive scanning devices within Surrey.

I wish to express my thanks to the HSYA Chairman, Trustees and Council members and to the Police and Crime Commissioner, Surrey County Council, and local Boroughs and Districts. Their generosity has allowed the HSYA to make grants in excess of £50,000 to youth activities in our county. Fortunately, we managed to arrange a virtual HSYA Annual Celebration and received quite outstanding support from the University of Surrey and from Asad Ahmad, from the BBC, who acted as the host for what was a very successful event.

Finally, I would like to congratulate Dr Julie Llewelyn on her appointment as High Sheriff. Julie will make a big difference and I would like to wish her every possible success during her year, particularly the work relating to her theme 'Every Child Included' with the focus on education.

It has been an honour to serve as the High Sheriff of Surrey. We have learned so much over the past twelve months and should never forget that "Together We Are Stronger".

Shahid Azeem

High Sheriff of Surrey 2020 – 2021

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

THE YEAR AHEAD

The first recorded High Sheriff of Surrey was in 1066 and since then the role has evolved through plague, wars, huge upheavals of all kinds and pandemics. Long gone are the law enforcing, tax collecting strongmen of old and, as Surrey emerges from the ravages caused by Covid 19, I feel hugely privileged to take on the 'softer power' of the modern-day High Sheriff. The ability to support, say thank you, convene and connect, or as I like to say, 'join the dots together, bringing people together to share professional and personal experiences, one of those things that makes life better.

My theme for the year will be 'Every child included' with the focus on education. In Surrey, during each and every school week of each and every school year, two or three children reach the very end of their mainstream education journey. They are permanently excluded from school.

Our most vulnerable children are most likely to be permanently excluded and the pipeline out of mainstream education is also a pipeline out of mainstream society and into anti-social behaviour, offending, involvement in 'county lines' and, all too often, a place in one of the county's prisons. These children are usually very well known to the people, services and organisations I have promised to support, as High Sheriff, including the judiciary, police, probation and prison services, emergency services and many charities.

I will work to 'join the dots', bringing together all those involved in order to develop the solutions that Surrey needs and then support those responsible for implementation.

The High Sheriff Youth Awards, which provide vital funding to local charities helping young people, will continue to play an important part in the Shrieval Year and is a key part of my support for the 'third sector'. During the pandemic Surrey's charities have been an absolute lifeline for so many people and as High Sheriff I very much look forward to helping a very broad range of charities across all the County.

It has been a difficult 12 months and we all need to feel supported and respected for who and what we are as we start to 'join the dots' again by reconnecting with friends, family, colleagues and our communities. This fits very well with the 2021-2022 High Sheriff 'job description' and so, once again, this ancient role has come of age and I will make the very most of this opportunity for Surrey.

Dr. Julie Llewelyn
High Sheriff of Surrey 2021-2022

TRUSTEES REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

The Trustees present their report along with the financial statements of the Charity for the year ended 31st March 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 13 and comply with the Charity's Trust Deed and applicable law.

The Charity was created by a Declaration of Trust dated 15th January 2004 in the name "The High Sheriff Awards for Surrey". The name was changed to High Sheriff of Surrey Youth Awards in March 2004. This document was subsequently amended by a Deed of Variation dated 24th January 2007. Since 2007 it has been known as High Sheriff Youth Awards, with the supporting and defining strapline: "Helping young people make Surrey safer".

Trustees

Appointment of the Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. The holder of the office of the High Sheriff becomes a trustee in his/her year of nomination, continues as trustee during his/her year as High Sheriff and continues for a year after stepping down as High Sheriff. All Trustees are elected for a period of three years and may be reappointed at the end of their term of office.

Investment Powers

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the Charity, but no investments are presently held.

Development, Activities and Achievements

The High Sheriff Youth Awards (HSYA) was re-launched in February 2004 and grants are now decided by an Awards Panel which meets quarterly. It assesses applications from projects run by and for young people; funding is awarded to those projects which meet certain criteria – either in the form of a start up grant or further specific support for an existing scheme. Recognition is also provided through presentation of a HSYA certificate.

Projects are submitted to the Council from schools, youth groups, charities, individuals, sports clubs and other organisations working with young people.

Since 2004, funding for the High Sheriff Youth Awards has been provided by Surrey County Council, the 11 Boroughs and Districts of Surrey, several charitable trusts and corporate donors and a number of individual donations. These donations cover the grant giving, the modest running costs of the scheme and allow the HSYA to maintain a reserve fund in case of reduced funding at a future date.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

Development, Activities and Achievements (continued)

Applications from projects run by young people in Surrey are sent in to our volunteer Administrator who works closely with the HSYA Co-ordinator in the Youth Strategy Team at Surrey Police. Surrey Police provide substantial pro bono support to the scheme. After an initial sifting to ensure that projects are relevant to the objects of the Charity, a member of the HSYA Council visits the project and completes an assessment, which includes a score against the Charity's criteria. The assessed applications are discussed by a Panel of at least five Trustees which includes the High Sheriff, the Immediate Past High Sheriff and the Chairman of the Trustees together with two other Trustees. The Panel meets quarterly to decide on grants and the decisions are sent out to the applicants immediately following the meeting. There is the ability to discuss urgent applications in between Panel Meetings, if this is required.

There are 3 Council meetings a year where decisions are discussed and at which the interpretation of the criteria is discussed and refined. The HSYA Council also receives reports from its Communications Sub-committee and from Trustee Meetings.

The maximum Award is usually £2,000 but amounts larger than this (exceptionally up to £5,000) can be awarded at the discretion of the Awards' Panel. If Youth Leaders wish, the cheque and certificate are presented by the High Sheriff at a mutually convenient time, often with a visit to the project. Alternatively the Award is sent by post. The impact of projects is evaluated through completion of a standard form about a year after the Award.

Financial Review

In the year to 31st March 2021, the Charity received total income of £50,909 (2020 £49,801) all of which were donations. Charitable expenditure for the year totalled £53,955 (2020 £53,588 of which £50,843 (2020 £50,806) related to grants and awards with management and administration expenses accounting for £3,112 (2020 £2,782). This left a deficit for the year of £3,046 (2020 £3,787) decreasing the total funds retained at 31st March 2021 to £16,440 compared with £19,486 at 31st March 2020.

Risk Management

The Trustees are continuing to review the risks to which the Charity is exposed but believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

Reserves Policy

It is the Trustees' intention to retain funds in Bank Accounts to ensure that adequate resources are available to meet the likely costs of both grants and management administration for a period of six months.

Data Protection

The Trustees are aware of the Charity's obligations and responsibilities under the GDPR, or General Data Protection Regulation (2018), which came into force on 25 May 2018 and have prepared fully for this. The Charity takes data protection very seriously and the Trustees will ensure that personal information provided by individuals and organisations applying for grants will be held and used in strict accordance with the new GDPR.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

TRUSTEES REPORT

FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

Public Benefit Statement

The primary purpose of the High Sheriff Youth Awards scheme is to help young people make Surrey safer. By funding projects run by – or for – young people, which help reduce or prevent crime in a diverse range of ways, it contributes considerable public benefit to local communities across Surrey.

The Awards scheme encourages the development by young people of projects that meet the following criteria and in this way expands their understanding and commitment to public benefit values and to leading by example:

- Show young people how to prevent and reduce crime.
- Tackle bad behaviour in their community.
- Make everyone, whatever their age or cultural background, feel safer in their local area.
- Explore how crime affects victims and communities.
- Persuade others to care about the area around them.
- Encourage respect for other people's property.
- Give young people places to go and things to do, wherever they live

The High Sheriff Youth Awards scheme helps to maximise the likelihood of young people in Surrey developing into principled, informed and confident citizens who respect the beliefs of others and make a positive contribution to society.

Statement of Trustees' Responsibilities


Law applicable to charities in England and Wales require Trustees to prepare financial statements for each financial period which give a fair view of the Charity's financial activities during the period and its financial position at the end of the period. In preparing those financial statements, the Trustees are required to:

- (a) Select suitable accounting policies and apply them consistently;
- (b) Make judgements and estimates that are reasonable and prudent;
- (c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Trustees on the 8th July 2021 and signed on their behalf.



Peter Lee DL - Chairman and Trustee

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE

HIGH SHERIFF OF SURREY YOUTH AWARDS

I report on the accounts of the Trust for the year ended 31st March 2021, which are set out on pages 11 to 15.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed. The Charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) b of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Cont./.....

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE
HIGH SHERIFF OF SURREY YOUTH AWARDS
(continued)

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NEWTON & CO.,
51 Shottermill
Horsham
West Sussex
RH12 5HJ


.....
D.H. Jennings, F.C.A.
Chartered Accountant

Date: 27th July 2021

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31ST MARCH 2021

	<u>Notes</u>	<u>Total Funds 2021</u>	<u>Total Funds 2020</u>
Incoming Resources			
Donations		50,909	49,801
		<hr/>	<hr/>
Total Incoming Resources		50,909	49,801
Resources Expended			
Charitable Expenditure			
Grants and Awards	2	50,843	50,806
Management and Administration	3	3,112	2,782
		<hr/>	<hr/>
Total Resources Expended		53,955	53,588
Net movement of funds in year		(3,046)	(3,787)
Total funds brought forward		19,486	23,273
		<hr/>	<hr/>
<u>Total Funds carried forward</u>		<u>£16,440</u>	<u>£19,486</u>

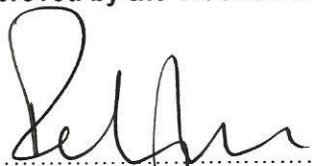
There were no recognised gains or losses for the period other than those included in the Statement of Financial Activities

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

BALANCE SHEET AS AT 31ST MARCH 2021

	<u>Notes</u>	<u>31st March</u>	<u>2021</u>	<u>31st March</u>	<u>2020</u>
Fixed Assets					
Tangible Assets			0		0
Current Assets					
Cash at Bank and In Hand	4	16,640		19,686	
		<u>16,640</u>		<u>19,686</u>	
Creditors: amounts falling due within one year	5	<u>(200)</u>		<u>(200)</u>	
Net Current Assets			<u>16,440</u>		<u>19,486</u>
Total Assets Less Current Liabilities			<u>£16,440</u>		<u>£19,486</u>
Funds					
Unrestricted Fund	6		16,440		19,486
			<u>16,440</u>		<u>19,486</u>
			<u>£16,440</u>		<u>£19,486</u>

Approved by the Trustees on 8th July 2021 and signed on their behalf.



.....
 Peter Lee DL - Chairman and Trustee

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

13.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

Basis of Preparation of Accounts

The financial statements are prepared under the historical cost convention. In preparing the financial statements the Charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005 revised 2008).

Income

Voluntary income and donations are accounted for as received by the Charity.

Value Added Tax

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

Management and Administration Expenditure

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity or fundraising ventures. All expenditure is written off as incurred.

2. GRANTS AND AWARDS

	<u>Total</u> <u>2021</u> £	<u>Total</u> <u>2020</u> £
Awards	50,843	50,806
	<hr/>	<hr/>
	£50,843	£50,806

3. A) MANAGEMENT AND ADMINISTRATION

Administrator's Expenses	203	164
Accountants' Fees	200	200
Annual Report, Leaflet and Website Costs	2,205	2,025
Other Administrative Costs	504	393
	<hr/>	<hr/>
	£3,112	£2,782

3. B) TRUSTEES' COSTS

No remuneration was paid to Trustees in the year, nor were any expenses reimbursed.

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

14.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

	<u>2021</u>	<u>2020</u>
4. CASH AT BANK AND IN HAND		
CAF Bank Limited	16,440	16,440
	<u>£16,440</u>	<u>£16,440</u>
5. CREDITORS: Amounts falling due within one year		
Accruals	200	200
	<u>£200</u>	<u>£200</u>
6. FUNDS		
Unrestricted		
Expendable Endowment, less initial costs	13,282	13,282
<u>Add:</u> Net Movement in Funds:		
Previous Year's brought forward	6,204	9,991
Surplus/(Deficit) for the year	<u>(3,046)</u>	<u>(3,787)</u>
	<u>3,158</u>	<u>6,204</u>
<u>Balance 31st March 2021</u>	<u>£16,440</u>	<u>£19,486</u>
<u>Funds Represented by:</u>	<u>Unrestricted</u>	<u>Total</u>
Cash at Bank	16,640	16,640
Net Current Assets	<u>(200)</u>	<u>(200)</u>
	<u>£16,440</u>	<u>£16,440</u>

HIGH SHERIFF OF SURREY YOUTH AWARDS
(High Sheriff Youth Awards)

ANALYSIS OF GRANTS AND DONATIONS RECEIVED
PER ACCOUNTS TO 31ST MARCH 2021

	<u>£</u>	<u>£</u>
<u>Unrestricted Fund</u>		
Peter Harrison Foundation		5,000
Community Safety Fund		10,000
Surrey County Council		20,000
Surrey Boroughs and Districts:		
Elmbridge	1,500	
Epsom and Ewell	500	
Guildford	2,000	
Mole Valley	1,000	
Reigate and Banstead	1,500	
Runnymede	1,500	
Spelthorne	1,500	
Surrey Heath	1,500	
Waverley	1,500	
Woking	2,500	
		15,000
Other donations		909
<u>Total as per Accounts</u>		£50,909