

Charity No: 1101799  
Company No: 4838559 (England & Wales)

**Youth Focus North East**  
**(A company limited by guarantee)**

**Report and Financial Statements**  
**For the Year Ended 31 March 2022**

## Youth Focus North East

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## Youth Focus North East

### Legal and Administrative Information For the Year Ended 31 March 2022

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|--------------------------|------------------|--------------------------|
| <b>Board of Trustees</b> | Mr P Stout       | (Chair)                  |
|                          | Mr M Mason       | (Treasurer)              |
|                          | Mr M F Bagnall   |                          |
|                          | Mr T Adams       |                          |
|                          | Mrs N Tullock    |                          |
|                          | Ms E Vasey       |                          |
|                          | Mr D Hasselberth |                          |
|                          | Ms H Blair       |                          |
|                          | Ms J C Golightly | (Resigned 24 March 2022) |
|                          | Ms K M Marshall  |                          |

#### **Key management**

|                         |               |
|-------------------------|---------------|
| Chief Executive Officer | Mr K Franks   |
| Office Manager          | Mrs C Garrity |

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|--------------------------|--|
| <b>Registered Office</b> | 21 Liddell Terrace<br>Bensham<br>Gateshead<br>Tyne and Wear<br>NE8 1YN |
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|------------------------------|--|
| <b>Independent Examiners</b> | Haines Watts<br>17 Queens Lane<br>Newcastle upon Tyne<br>NE1 1RN |
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|----------------|--|
| <b>Bankers</b> | Co-operative Bank<br>PO Box 250<br>Delf House<br>Southway<br>Skelmersdale<br>WN8 6WT |
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| <b>Solicitors</b> | Muckle LLP<br>32 Gallowgate<br>Newcastle upon Tyne<br>NE1 4BF |
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## **Youth Focus North East**

### **Trustees' Report**

**For the Year Ended 31 March 2022**

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The trustees, who are also directors of the charitable company for the purposes of company law, submit their annual report and the financial statements of Youth Focus North East for the year ended 31 March 2022.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **OBJECTIVES AND ACTIVITIES**

The main objective and vision of Youth Focus North East is to improve the lives of young people through high quality youth work. Youth Focus North East exist for the benefit of young people and the organisations which support them. Working together Youth Focus North East, invest in the lives of young people, to create lasting change in their own lives and the communities in which they live. Youth Focus North East is rooted in the values of good youth work.

- Honesty
- Respect
- Equality
- Inclusion

We achieve our vision by delivering a series of activities which include:

- Ensuring that young people in our region are actively involved in the development of policy, projects and practice
- Developing sustainable partnerships and enhancing our networks, to improve practice and share knowledge
- Supporting organisations which provide services to young people in the North East
- Developing and share best practice in youth work and services to young people
- Bringing influence to regional and national policy which affects the lives of young people and the professionals who support them.

### **Public Benefit**

All activities undertaken by Youth Focus North East subscribe to our charitable aims and are carried out for the public benefit, particularly youth organisations, youth services and young people in the North East of England. The charitable aims have been developed and decisions relating to activities undertaken by Youth Focus North East have been informed with due regard to the guidance on public benefit published by the Charities Commission.



## ACHIEVEMENTS AND PERFORMANCE

The last twelve months have proved to be a challenging yet probably, in many respects, our most productive year to date. Like so many organisations we have been dealing with the impacts of the COVID pandemic. We made careful and practical use of the furlough scheme and were sensible in resuming our direct contact work with young people and their communities. Our funders have been attentive to our changing needs and flexible in their responses, in both allowing us to continue with our vital work and providing substantial additional funding so that we could extend the capacity, breadth and reach of our services.

The hallmark of the year has centered on partnership working and drawing the sector together through collaborative bids and joint endeavours. A prime example of this is the Youth Endowment Fund – Peer Action Collective; where we led a consortium approach to secure investment into the region's youth sector to employ 14 young people and support 11 partners. This is a genuine example of our ambitions with the North East Youth Alliance to support a culture shift across the sector through improved capacity, collaboration and co-ordination.

During the summer of 2021 we relocated our Gateshead Office to St Chad's Community Project in Bensham, Gateshead. This means we are better placed in the heart of the community to grow our provision and replicate the successful community based youth provision we have established in Middlesbrough over the past few years. Expansion and growth in our funding has meant that we have appointed a number of new staff members to our team and have developed and reconfigured our Senior Management Team to enable us to meet our increased provision of services across the region.

### Impact Report

We work with young people to help them explore the challenges they face, to find new and different ways to articulate their emotions and to harness the qualities they already have and often overlook, as well as helping them to develop new skills. In terms of personal development, during 2021/22 we worked directly with 1,775 young people and from our impact measurement processes we know that they overwhelmingly improved their confidence, developed their voice and social interaction skills, improved their knowledge of ways to make a positive change in their lives and how to inform and influence the world around them. We were able to work with young people from all 12 local authorities in the North East region across a wide range of ages.

Through our North East Youth Alliance programme 509 bookings have been made on to our workforce development offer. 22 learners have completed and are undertaking a Level 2 Youth Work qualification. We are developing Locality Based Partnership in 6 distinct areas in the region and 346 young people from across the North East have participated in a range of youth voice activities. One of the Youth Board members, a 13-year-old visually impaired male, has provided the following case study to demonstrate both the difference he has made and the difference being involved has made for himself.

## Youth Focus North East

### Trustees' Report (*continued*)

For the Year Ended 31 March 2022

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|---|
| What support activities have they been involved in? <ul style="list-style-type: none"><li>▪ Fortnightly online sessions – youth voice.</li><li>▪ National Resource development – to support organisations and professionals to develop their understanding of youth loneliness and isolation, as well as exploring ways to help young people begin to tackle it.</li><li>▪ Developing a resource for and with visual impaired (VI) young people.</li></ul>  |
| What changes have occurred through their involvement in the programme? <ul style="list-style-type: none"><li>▪ Since he has been a part of our sessions he has shown an increase in confidence and engaged more in the activities.</li><li>▪ As he has got to know the team he felt more comfortable meeting us face to face to take part in other projects.</li></ul>  |
| How is life different for them now? <ul style="list-style-type: none"><li>▪ He has always been part of a number of different groups and is keen to show that even though he is visually impaired this does not stop him getting involved. Since being part of the youth voice sessions he has become a member of the North East Youth Alliance – Youth Advisory Board and is excited about this opportunity. He will be working to ensure that young people are able to get involved in a range of useful ways which are relevant and interesting to them but also importantly meaningful; including:<ul style="list-style-type: none"><li>- A chance to engage in regional projects</li><li>- Opportunity to have their voice heard</li><li>- Develop personal skills</li><li>- A chance to connect with other Youth Voice Groups</li><li>- Opportunity to influence youth services policies and programmes</li><li>- To meet like-minded young people and most importantly, have fun!</li></ul></li></ul> |
| What has been the most <i>significant</i> change for them, and why is it significant? <ul style="list-style-type: none"><li>▪ His involvement has been beneficial for staff and other young people in expanding their understanding and confidence to engage with and work with VI Young People.</li></ul>  |
| Any other comments? <ul style="list-style-type: none"><li>▪ He is an amazing young person who shows how being visually impaired doesn't prevent him doing things. He will tell you what support he needs and is keen to show you. It was great to learn about some of the equipment he uses in school and how we can adopt these in a youth work setting.</li></ul>   |

## Strategic

During 2021, Youth Focus North East has provided a range of support to the youth sector in the North East. We have provided individual support to organisations and sectoral support to initiatives at a local level.

### **Centre for Youth Impact - Regional Impact Network**

We are proud to lead on the Regional Impact Network for the North East. This network is open to any organisations working with young people in the North East of England, that has an interest in developing their impact measurement practice, and is supported by the Centre for Youth Impact (CYI). The CYI believes that evaluation, data collection and analysis only have value if practitioners, managers and funders/commissioners are improving their practice – and decisions – as a result of what they are learning. The network is where individuals gain the skills and confidence to do this, because approaches to impact measurement should be determined collectively, with peer support and challenge.

***Co-op Foundation: Building Connections Fund-  
National Resources: To provide support to tackle Youth Loneliness***

Youth Focus North East was commissioned in 2019 by the Co-op Foundation, through its Building Connections Fund, to lead the development of resources for workers across the country to use to help young people tackle youth loneliness and isolation. Around this work we have developed the National Youth Partnership - comprising of ourselves, Youth Focus North West, Yorkshire and Humber Youth Work Unit, the National Youth Agency, Youth Focus West Midlands, Partnership for Young London, and Youth Focus South West C.I.C. The funding has enabled us to develop a range of resources to help workers understand and then respond to an issue that can be sensitive and difficult for young people to talk about and begin to tackle. We have created the Tackling Youth Loneliness website ([www.tacklingyouthloneliness.org.uk](http://www.tacklingyouthloneliness.org.uk)) that brings together a wealth of research and data about the issue, along with suggestions on ways to raise awareness and provide support. We have developed a sense-check toolkit for organisations to consider where they are at in terms of responding effectively to youth loneliness and isolation, as well as providing a one-day training course to help professionals explore the issues around this topic. Bespoke packages for themed areas of work covering homelessness, Young Carers and LGBTQ have been produced and shared on the website.

***National Youth Agency (NYA): Youth Work Bursary Fund***

Youth Focus North East are pleased to be working in partnership with the NYA to deliver the Youth Worker Bursary Fund programme. This is a national initiative to open up career pathways in youth work. The purpose of the Bursary Fund is to provide financial assistance to those undertaking approved qualifications in Youth Work, by providing funded places to those individuals who would otherwise experience financial difficulties in accessing Youth Worker qualifications.

During 2021, the Bursary Fund enabled us to build capacity within the regions sector to deliver a Level 2 Award in Youth Work Practice. The course was designed to give both an understanding of key youth work theory and principles, as well as practical skills to enable learners to work more effectively with young people. Even though we were faced with unpredicted challenges due to COVID-19, we were delighted that all 22 learners successfully completed the award developing their skills, knowledge and experience in Youth Work.

**Direct Delivery**

***Co-op Foundation: #iwill Fund - Big Days***

Our Big Days programme, funded by the Co-op Foundation, focused on increasing awareness of youth loneliness and isolation. At the end of the programme we had an underspend due to a range of large community events planned that were cancelled as a result of Covid-19 lockdowns. The nature of Big Days meant that we halted delivery rather than take the work online. In agreement with the Co-op Foundation a new plan of delivery was implemented to deliver local provision in Bensham Gateshead. The delivery included providing space to bring together young people who were lonely and isolated, or at risk of becoming so. The remaining budget covered staff time and a resource budget for the young people to access.

***Co-op Foundation: Building Connections Fund - Half a World Away***

At the end of the Half a World Away programme we had an underspend as a result of us pausing the face to face delivery of the programme during the Covid-19 lockdowns. We continued delivery of Half a World Away online, but this meant we did not utilise the resource budgets we had allocated. To utilise this underspend and remain true to the themes of tackling loneliness and isolation we developed a small pilot project focused around our delivery in Gateshead and Middlesbrough. This involved working with young people to understand the barriers that stop some young people accessing the support they need that would help their wellbeing and develop new connections.

***Co-op Foundation - #iwill Community Spaces***

Funded by the Co-op Foundation, the Positively Pally programme originally supported local young people in improving the design and use of a community space in the Pallister Park area of Middlesbrough which has received extremely positive feedback from community members and from partners. The funding has made a fundamental difference to the young people of Pallister Park. The community space was previously only used by adults, but now has an increased community involvement with young people at the centre of this work. Through Positively Pally young people have delivered a range of social action projects that benefit not only themselves and their peers, but also the local community. They take the lead in the planning and delivery of every stage of the projects, they undertake and have delivered projects ranging from local heritage photography to food hampers to an Eco Shop.

***National Lottery Community Fund: Partnership England Wide - North East Youth Alliance***

Youth Focus North East is the lead body for the North East Youth Alliance (NEYA). The NEYA has been created to support the development and sustainability of the people and the organisations working to improve the lives of young people across the region. Its ambition is to support a culture shift across the sector - to get people in the youth and community sector thinking and working differently, supporting organisations to develop ground-up local partnerships/alliances, supporting meaningful workforce development, increasing the influence of young people's voices. We began working in partnership with NE Youth to develop and deliver a five-year programme of work, funded by The National Lottery Community Fund. The goal is: Improved youth services through collaboration.

The NEYA is approaching the end of its second year of funding.

***Partnership for Young London***

This is a youth-led initiative exploring how young people from different social groups and different regions of the UK define their identities. As part of a partnership with the Regional Network of Youth Work Units funded via Paul Hamlyn Youth Fund, Partnership for Young London act as the lead organisation. This is a pilot project to establish our partnership, develop our research methodology and design a four-year project on the theme of 'Identity' with young people. Young people will undertake research in each region and using multi-media approaches explore the ways in which they express who they are and how they want to be represented. The focus will be on structural inequalities, the impact of power and privilege, stereotyping, and its interplay in young people's lives.

***Youth Endowment Fund - Positive Pathways***

The aim of the Positive Pathways project was to deter young people from anti-social and criminal behaviours, to enable them to learn new skills, understand their own ability, and help them make well-informed choices. We worked with young people to help with building confidence and self-esteem, create a sense of purpose and to develop critical thinking and self-control, and build awareness of issues relating to gang and knife crime. The project began in 2020 and ended in June 2021. We developed and delivered a range of pop-up activities – sports, music, social action, one-to-one sessions, group work and health and wellbeing projects as an approach to exploring behaviour and raising aspirations beyond gang and crime culture.

***Sport England***

This project delivers sessions of structured sporting activities to improve the mental health and lifestyles of young people in Pallister Park, Middlesbrough. Sporting activities enhance the work that Youth Focus North East are currently delivering in themed sessions around personal challenges young people may face, including deprivation, mental health, employability and risk taking behaviour.

***North Ormesby Big Local***

Big Local is funded by The National Lottery Community Fund and managed by Local Trust, working to build on the skills and experiences of others to provide expert advice and support for local residents. It's a long term, user-led programme, designed to ensure residents can focus on the things that make a lasting difference to their communities. Since November 2020 Youth Focus North East have been delivering our detached programme Positive Pathways as part of the Big Local project in North Ormesby, Middlesbrough. Activities have included: Sports in multi-use games areas, arts and STEM (science, technology, engineering and maths).

***Royal Society for Blind Children – Live Life Go Further***

Youth Focus North East have been the North East partner, with the Royal Society for Blind Children, on the Live Life Go Further project. The aim of the project was to create a space for visually impaired young people to feel less isolated, feel more confident and able to make decisions, and improve their wellbeing and aspirations. We have worked with our partners to increase their capacity and understanding of the needs of visually impaired young people through a bespoke training package. We are bridging the gap between visually impaired young people and sighted young people by creating VI ambassadors. These young people advocate for visually impaired young people in their local community.

***National Lottery Community Fund: Uplift Fund***

Youth Focus North East received funding from the Uplift Fund to build on the initial pilot of our CommuniTees Project within the Dormanstown area of Redcar and Cleveland. By using a multi-generational approach, we brought together people of all ages to build strong and lasting relationships. We supported them to link with other support agencies working in the area, such as voluntary groups, statutory services, housing, police etc. Through their involvement they were supported to develop their confidence and life skills and to take leadership roles, thereby inspiring and influencing others.



## **Youth Focus North East**

### **Trustees' Report (*continued*) For the Year Ended 31 March 2022**

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#### ***Innox Foundation***

Youth Focus North East have received 12 months funding from the Innox Foundation in relation to tackling youth isolation and loneliness. The funding allows Youth Focus North East to offer direct support for young people, creating a safe and supportive environment. We have also been able to offer awareness workshops to raise and upskill workers who support young people. Those working with young people need more tools and techniques to help young people to begin to talk about loneliness.

#### ***Youth Endowment Fund – Peer Action Collective***

This is a new funded programme which started in the summer of 2021. The Youth Endowment Fund – Peer Action Collective is a Peer Research Programme running nationwide with 9 regions in England and one in Wales. Youth Focus North East, are the lead delivery partner for the North East region. As the lead partner we invited 14 other organisations from across the North East to help us deliver this project. By partnering with these organisations we are able to run this project throughout the North East, in urban, rural and coastal areas. Twelve of these partner organisations are hosting one Peer Researcher each – between the ages of 16-20 (with the possibility for a couple of exceptions made up to age 25). The aim of this project is for Peer Researchers to investigate youth violence in their communities; with the aim that this will then be used to and produce social action projects. In addition to partnering with the organisations hosting Peer Researchers we have also partnered with NE Youth and The Key. NE Youth are helping to support the Peer Researchers; creating a network of the 12 young people involved to help them to support each other, while The Key are assisting with the creation of social action projects, helping the young people to build their ideas into tangible projects.

#### ***Middlesbrough Moving Forward - Holiday Activity Fund***

Youth Focus North East received funding from the Holiday Activity Fund to deliver sessions for six weeks of the summer holidays in North Ormesby, Pallister Park and Park End. The sessions were based around the five ways of wellbeing. Activities included dance, graffiti art and wheelchair basketball. Young people who attended the outreach sessions were also provided with a nutritious meal.

#### ***Arts Council England – Youth Advisory Board***

Youth Focus North East alongside Youth Focus: North West and Youth Work Unit: Yorkshire and Humber are working on a pilot Youth Advisory Board for Arts Council England. This is an extremely exciting opportunity for 18 young people across the North of England, 6 from the North East, to work with staff to ensure the voices of children and young people are at the heart of what Arts Council England do. This opportunity allows for our young people to lead on the projects and policies they want to work on, as well as engaging in a range of activities and tasks that directly connect to Arts Council England policy and programme development.

#### ***Clothworkers Foundation***

Youth Focus North East received capital funding from Clothworkers Foundation to improve our digital equipment to become more efficient with our service delivery. The funding allowed us to purchase laptops for staff, tablets to use during delivery, the appropriate software and internet data to use while out of the office.

***Virgin Money Foundation – #iwill Take Action Grant***

Youth Focus North East received funding from the Virgin Money Foundation #iwill Take Action Grant to deliver their Young Boro Champions programme. Young Boro Champions is a group of young people from East Middlesbrough who explore the challenges of their community, find their own solutions and make lasting change as the community comes out of Covid restrictions. This funding enables the young people to explore ideas and the challenges facing their community, raise their aspirations, be supported to be the decision makers, manage a larger budget, take the next step in their social action journey and encourage more young people to be involved.

***BBC Children in Need***

This is a first time investment from BBC Children in Need for Youth Focus North East receiving two years funding. This is a community project based in the Pallister Park Centre with and for young people of East Middlesbrough. This project provides weekly open access provision and one to one support. We offer a safe and fun space for young people aged 10 to 18 to develop friendships and life skills in an informal educational manner. We deliver themed interventions around the personal challenges young people face, including; deprivation, employability, risk taking behaviour and improving their mental wellbeing and physical activity.

***Paul Hamlyn Foundation***

Youth Focus North East received funding from the Paul Hamlyn's Youth Fund for a 36-month period in the summer of 2021. The aim of this programme is to enable young people to be at the centre of accessing more support and services that have a positive impact on their lives. Youth Focus North East have done this by testing out an approach in Gateshead by creating a collective of organisations and young people that work more collaboratively. For some young people, the programme helps them engage with support and services they do not know are available to them, for others it looks to change the relationship they have with agencies. The overall outcome is that with better support more young people have a positive transition to adulthood.

***Sage Gateshead – Free Space***

Free Space is a project run in collaboration with Youth Focus North East and Sage Gateshead. It is a neutral space free of expectations, a space for young people aged 16 – 25 to meet up to listen or discuss different types of music, have conversations about musical and creative interests, share ideas and thoughts around these topics without a need for it to go somewhere. The Free Space sessions have also given opportunities for young people to meet and familiarise themselves with different people from the music, creative and cultural sector in the region (and nationally), attend different performances, and most importantly have fun.

***Astra Foundation and Co-op Foundation***

Support from the Astra Foundation and the Co-op Foundation enables UK Youth and Youth Focus North East to work collaboratively and build on the learning and work we have developed over the last four years to tackle youth loneliness and isolation. Youth Focus North East take a lead on the work to co-design four resources which enable practitioners to support young people to articulate feelings of loneliness, explore their emotions around this challenging issue and develop practical actions that begin to help young people take positive steps forward. This funding brings capacity to work alongside practitioners to embed the resources within the context of their own work and local communities and explore the different ways they can be implemented. We will develop local networks in hotspot areas to also enable the sharing of best practice.

***Community Foundation – The 1989 Willian Charitable Trust***

The 1989 Willian Charitable Trust funds allow Youth Focus North East to staff “Pop n Drop” in Park End, Middlesbrough. Pop n Drop is a model we set up due to finding that not all young people want to attend a youth centre but still require support and guidance around challenges they are facing. We use gazebos as our youth space and pitch up in Park End Skate Park to deliver our sessions. Our offer provides a safe space for young people aged 10 to 18 to develop friendships and life skills in an informal educational manner. We deliver themed sessions around the personal challenges young people face, including; deprivation, mental health, employability, risk taking behaviour and improving their physical activity.

***Middlesbrough Philanthropic Foundation***

Middlesbrough Philanthropic Foundation funds allow Youth Focus North East to resource “Pop n Drop” in Park End, Middlesbrough. Pop n Drop is a model we set up due to finding that not all young people want to attend a youth centre but still require support and guidance around challenges they are facing. We use gazebos as our youth space and pitch up in Park End Skate Park to deliver our sessions. Our offer provides a safe space for young people aged 10 – 18 to develop friendships and life skills in an informal education manner. The funding allows additional resources to be purchased to support the weekly sessions.

***Gateshead Council – UK Community Renewal Fund***

In partnership with Gateshead Council, Youth Focus North East have received funding from the UK Community Renewal Fund to support a pilot programme and test new approaches to support unemployed and economically inactive residents into employment. The FUTURE YOU project brings together a unique partnership between Gateshead Council services and voluntary sector organisations to pilot a new co-created approach. As part of the programme, Youth Focus North East are offering advice and support for isolated young people under 25; youth work experience placements; the Level 2 Award in Youth Work Practice and training for professionals giving them the knowledge and understanding of working within the youth work sector.

***Tees Valley Community Foundation***

Youth Focus North East are using funds from the Tees Valley Community Foundation to deliver their Pop n Drop model in Thorntree Park, Middlesbrough. We set this model up due to finding that not all young people want to attend a youth centre but still require support and guidance around challenges they are facing. We use gazebos as our youth space and pitch up in green spaces around local communities where we work. In terms of this project we use Thorntree Park to deliver our sessions. We provide a safe space for young people aged 10 to 18 to develop friendships and life skills in an informal educational manner. We deliver themes around the personal challenges young people face, including; deprivation, mental health, employability, risk taking behaviour and improving their physical activity.



## FINANCIAL REVIEW

### Principal Funding Sources

Youth Focus North East is funded from a variety of sources including charitable trusts and foundations, public sector funding and earned income. Over a number of years, we have built up a very strong relationship with the Co-op Foundation, who are supporting a number of our programmes on youth loneliness. The National Lottery Community Fund are a very significant funding partner for our organisation who are funding the Uplift Fund and also a five year programme to develop the North East Youth Alliance. The Virgin Money Foundation, Youth Endowment Fund, North Ormesby Big Local and Sage Gateshead are substantial supporters of our work. Successful fundraising applications has secured money from new funders for 2021/22 from Innox Foundation, Arts Council England, Clothworkers Foundation, Children in Need, Astra Foundation and the Community Renewal Fund.

### Investment Policy

As at the 31 March 2022 Youth Focus North East held £85,265 in their Virgin Money instant access account. Two long term investment bonds have been maintained. However, to ensure appropriate liquidity, money is held in the Virgin Money Instant access account, to cover potential short falls in the cash flow. Youth Focus North East currently have investment accounts with Cambridge and Counties and Secure Trust totalling £127,595.

### Reserves Policy

As a charity, it is incumbent on the organisation to hold money in reserves, to cover outstanding liabilities and short-term fluctuations in income. Youth Focus North East have divided unrestricted reserves into two funds – designated and general reserves. The designated fund is held to cover organisational liabilities including redundancy and wind up costs. At 31 March 2022 this figure is £66,101. The money which is needed to be held in the designated fund is recalculated on an annual basis. General funds are used to cover any short-term shortfalls in income, to cover staff salaries or project costs, where necessary, and agreed by the trustees. The current figure for 31 March 2022 for our unrestricted reserves is £202,115 (excluding designated funds). Youth Focus North East's ambition for overall unrestricted reserves is to hold between 3 – 6 months of annual operating costs.

### Impact of Covid-19

The unforeseen impact of the COVID-19 pandemic had the potential to disable our charity, both financially and operationally. To best mitigate the risks and successfully manage the on-going functions of the organisation, in response to the COVID-19 pandemic, the staff team and trustees reviewed and considered relevant information, including the annual budget and future cash flows in their assessment and decision making of the situation. In particular, we have tested our cash flow analysis to take into account the impact on the business of possible scenarios brought on by the impact of COVID-19. With the support of all concerned we have been able to put in place a range of appropriate measures, which have enabled us to mitigate the current adverse conditions. We will continue to assess the situation, and continue to adapt our business based on the latest appropriate advice and guidance.

## PLANS FOR THE FUTURE

Our current Business Strategy was developed and agreed during the Covid pandemic and is intended to cover the 18–24 month period from June 2021 to May 2023. We will be embarking on the development and production of our next Business Strategy within the 2022/23 financial year.

Our current Impact Measurement Framework was introduced over eight years ago. Whilst it has served a purpose it is now time to review and update the framework. The organisation has changed substantially, especially in the area of direct delivery of youth services and support, during the last eight years and we need a framework and system where we collect appropriate data and accurately evidence and demonstrate our impact.

The updating and improvement to our Impact Framework, including the development of a new Theory of Change, will be integral to the process of producing the next Business Strategy.

In regards to timeframes we are looking at the following:

### **August 2022 – January 2023**

- Review, Revise and Produce a new Theory of Change (TOC). This work to be accompanied by related work focused on measuring, managing and communicating the impact of our work. A new Impact Framework will be produced to capture this.

### **October 2022 – April 2023**

- Undertake business planning process and produce an agreed Strategy to cover the 3-year period (June 2023 - May 2026). This will coincide with the end of the current North East Youth Alliance Funding in May 2025. Also; any longer than 3 years is unrealistic in predicting current PESTLE trends.

We will also be underrating a strategic review of our current Board of Trustees, with a view to recruiting further skills and representation.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing documents

The company was established under a Memorandum of Association on 19 July 2003, which sets out the objects and powers of the charitable company, it is governed under its Articles of Association. The company registered as a charity on 28 January 2004. Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up.

### Recruitment and appointment of trustees

Trustees of the charity are drawn from youth and community, voluntary, public and private sectors. Each trustee is officially appointed at the Annual General Meeting. Our trustees are reappointed on a three year rotational basis. Two trustees resign each year and have the opportunity to be reappointed for another fixed period. The Chair of the Board is nominated from existing members and their appointment to the position takes place at the AGM.

### Trustee Induction and Training

Each trustee receives an induction pack on joining the organisation, outlining key structures, policies, procedures and responsibilities. The trustees each have a job description and personal specification, outlining their role as a trustee of the charity. Trustees also attend the Board/staff development day where training and planning is included in the programme.

### Risk Management

The trustees have examined the major strategic business and operational risks which the charity faces and review these risks on a regular basis. Some of the risks reviewed include:

- Damage to the building, property and equipment resulting in costs or loss of services
- Sudden loss of funding due to claw back or poor work performance
- Injury to staff and young people engaged in projects
- Significant dispute with staff or staff members leading to legal action
- Not preparing adequately for end of current projects leading to subsequent loss of work or staff
- Not responding effectively to serious safeguarding issues resulting in harm to individuals or others
- Cyber attack into our IT systems accessing or losing data, particularly sensitive information
- We will look at emergencies that affect the running of our organisation

### Organisational structure

Youth Focus North East is governed by the Board of Trustees, consisting of professionals from the public and voluntary sector. The interface between strategic and operational management is through regular board meetings, attended by Chief Executive and Office Manager, and separate meetings between the Chair and the Chief Executive. The operational management is overseen by the Chief Executive and the staff team consists of: a Programmes Manager, seven Development Officers, one Youth Support Worker, an Office Manager and three part-time Administration Officers. Youth Focus North East also employs consultants on a contractual basis.

Approved by the board of trustees on ..... and signed on its behalf by:



K Franks – Chief Executive Officer

## Youth Focus North East

### Independent Examiner's Report to the Trustees of Youth Focus North East For the Year Ended 31 March 2022

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I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022 which are set out on pages 15 to 29.

#### Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

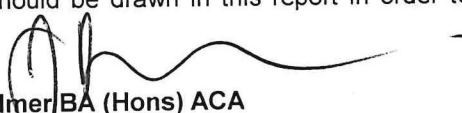
#### Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Donna Bulmer BA (Hons) ACA  
For and on behalf of Haines Watts

10 November 2022

17 Queens Lane  
Newcastle upon Tyne  
NE1 1RN

Youth Focus North East

**Statement of Financial Activities (including Income and Expenditure Account)**  
**For the Year Ended 31 March 2022**

|                                    | Notes | General<br>Unrestricted<br>Funds<br>£ | Designated<br>Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2022<br>£ | Total<br>Funds<br>2021<br>£ |
|------------------------------------|-------|---------------------------------------|--|--------------------------|-----------------------------|-----------------------------|
| <b>Income from:</b>                |       |                                       |  |                          |                             |                             |
| Donations and legacies             | 4     | 1,352                                 | -  | -                        | 1,352                       | 24,833                      |
| Charitable activities              | 5     | 94,391                                | -  | 762,777                  | 857,168                     | 567,935                     |
| Investment income                  | 6     | 1,578                                 | -  | -                        | 1,578                       | 2,678                       |
| Other trading activities           | 7     | 1,899                                 | -  | -                        | 1,899                       | 112                         |
|                                    |       | <u>99,220</u>                         | <u>-</u>                                 | <u>762,777</u>           | <u>861,997</u>              | <u>595,558</u>              |
| <b>Expenditure on:</b>             |       |                                       |  |                          |                             |                             |
| Charitable activities              | 8     | 22,322                                | -  | 745,684                  | 768,006                     | 554,101                     |
|                                    |       | <u>22,322</u>                         | <u>-</u>                                 | <u>745,684</u>           | <u>768,006</u>              | <u>554,101</u>              |
| <b>Net income/(expenditure)</b>    |       | 76,898                                | -  | 17,093                   | 93,991                      | 41,457                      |
| Transfers between funds            | 18    | ( 40,797 )                            | 5,719                                    | 35,078                   | -                           | -                           |
| <b>Net movement in funds</b>       |       | <u>36,101</u>                         | <u>5,719</u>                             | <u>52,171</u>            | <u>93,991</u>               | <u>41,457</u>               |
| <b>Reconciliation of funds</b>     |       |                                       |  |                          |                             |                             |
| Total funds brought forward        |       | 166,014                               | 60,382                                   | 190,453                  | 416,849                     | 375,392                     |
| <b>Total funds carried forward</b> |       | <u>202,115</u>                        | <u>66,101</u>                            | <u>242,624</u>           | <u>510,840</u>              | <u>416,849</u>              |

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

# Youth Focus North East

## Balance Sheet As at 31 March 2022

|  |       | 2022<br>£      | 2021<br>£      |
|--|-------|----------------|----------------|
|  | Notes |                |                |
| <b>Fixed assets</b>                            |       |                |                |
| Tangible assets                                | 13    | 14,236         | 5,298          |
| <b>Current assets</b>                          |       |                |                |
| Investments                                    | 14    | 127,595        | 166,662        |
| Debtors  | 15    | 85,732         | 53,790         |
| Cash at bank in hand                           |       | 305,823        | 222,635        |
|  |       | <u>519,150</u> | <u>443,087</u> |
| <b>Liabilities</b>                             |       |                |                |
| Creditors: amounts falling due within one year | 16    | ( 22,546 )     | ( 31,536 )     |
| <b>Net current assets</b>                      |       | <u>496,604</u> | <u>411,551</u> |
| <b>Net assets</b>                              |       | <u>510,840</u> | <u>416,849</u> |
| <b>Charity Funds</b>                           |       |                |                |
| Unrestricted funds                             |       |                |                |
| - General fund                                 |       | 202,115        | 166,014        |
| - Designated funds                             |       | 66,101         | 60,382         |
| Restricted funds                               |       | 242,624        | 190,453        |
|  | 18    | <u>510,840</u> | <u>416,849</u> |

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The financial statements were approved by the trustees on ..... and signed on their behalf by:



M Mason - Treasurer

**Company Number: 4838559**

The notes on pages 18 to 29 form part of these financial statements

Youth Focus North East

Statement of Cash Flows  
For the Year Ended 31 March 2022

|   | Notes | 2022<br>£  | 2021<br>£ |
|---|-------|------------|-----------|
| <b>Net cash flow from operating activities:</b>         |       |            |           |
| <b><i>Net cash provided by operating activities</i></b> | 22    | 56,402     | 47,823    |
| <b>Cash flow from investing activities</b>              |       |            |           |
| Interest received                                       |       | 1,578      | 2,678     |
| Payments to acquire tangible fixed assets               |       | ( 13,859 ) | -         |
| <b><i>Net cash flow from investing activities</i></b>   |       | ( 12,281 ) | 2,678     |
| <b>Net increase/ in cash and cash equivalents</b>       |       | 44,121     | 50,501    |
| Cash and cash equivalents at the beginning of the year  |       | 389,297    | 338,796   |
| <b>Cash and cash equivalents at the end of the year</b> |       | 433,418    | 389,297   |
| <b>Cash and cash equivalents consist of:</b>            |       |            |           |
| Cash at bank and in hand                                |       | 305,823    | 222,635   |
| Short term investments                                  |       | 127,595    | 166,662   |
|   |       | 433,418    | 389,297   |



**Notes to the Financial Statements  
For the Year Ended 31 March 2022**

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**1. Accounting policies**

**1.1 Basis of preparation of accounts**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements are prepared under the historical cost convention or transaction value unless otherwise stated in the relevant accounting policy note(s). The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**1.2 Going concern**

The financial statements have been prepared on a going concern basis. The trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

**1.3 Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated funds is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.



**Notes to the Financial Statements (continued)**  
**For the Year Ended 31 March 2022**

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**1.4 Income recognition**

All income is recognised in the Statement of Financial Activities (SoFA) when the charity has entitlement to the funds, any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions and is recognised as earned. Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with reasonable certainty. Income received to deliver services over a specific period covering more than one financial year is accounted for over the specific period; related expenditure is accounted when incurred.

Investment income relates to interest earned through holding assets on deposit.

**1.5 Expenditure recognition and irrecoverable VAT**

All expenditure is accounted for on an accruals basis. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure on charitable activities includes all direct and support costs incurred in the management of the charity.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

**1.6 Support cost allocation**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

**1.7 Tangible fixed assets**

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

|                        |                        |
|------------------------|------------------------|
| Leasehold improvements | over the term of lease |
| Fixtures and fittings  | 15% reducing balance   |
| Computer equipment     | 33.3% straight line    |

**Notes to the Financial Statements *(continued)***  
**For the Year Ended 31 March 2022**

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**1.8 Current asset investments**

Current asset investments are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

**1.9 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.10 Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with instant access from the date of opening of the deposit or similar account.

**1.11 Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement after allowing for any trade discounts due.

**1.12 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**1.13 Leases**

Rentals payable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

**1.14 Pensions**

The charitable company contributes to a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charitable company. The annual contributions payable are charged to the SoFA.

**2. Legal status**

Youth Focus North East is a Company Limited by Guarantee in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company. The address of the registered office is given in the charity information in the reference and administration pages of these financial statements.

Notes to the Financial Statements (*continued*)  
For the Year Ended 31 March 2022

3. Comparatives for the Statement of Financial Activities

|                                    | Notes | General<br>Unrestricted<br>Funds<br>£ | Designated<br>Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2021<br>£ | Total<br>Funds<br>2020<br>£ |
|------------------------------------|-------|---------------------------------------|--|--------------------------|-----------------------------|-----------------------------|
| <b>Income from:</b>                |       |                                       |  |                          |                             |                             |
| Donations and legacies             | 4     | 24,833                                | -  | -                        | 24,833                      | -                           |
| Charitable activities              | 5     | 49,256                                | -  | 518,679                  | 567,935                     | 657,718                     |
| Investments                        | 6     | 2,678                                 | -  | -                        | 2,678                       | 3,308                       |
| Other trading activities           | 7     | 112                                   | -  | -                        | 112                         | 260                         |
|                                    |       | <u>76,879</u>                         | <u>-</u>                                 | <u>518,679</u>           | <u>595,558</u>              | <u>661,286</u>              |
| <b>Expenditure on:</b>             |       |                                       |  |                          |                             |                             |
| Charitable activities              | 8     | 59,995                                | -  | 494,106                  | 554,101                     | 637,450                     |
|                                    |       | <u>59,995</u>                         | <u>-</u>                                 | <u>494,106</u>           | <u>554,101</u>              | <u>637,450</u>              |
| <b>Net income/(expenditure)</b>    |       | 16,884                                | -  | 24,573                   | 41,457                      | 23,836                      |
| Transfers between funds            | 18    | 2,576                                 | 3,819                                    | ( 6,395 )                | -                           | -                           |
| <b>Net movement in funds</b>       |       | <u>19,460</u>                         | <u>3,819</u>                             | <u>18,178</u>            | <u>41,457</u>               | <u>23,836</u>               |
| <b>Reconciliation of funds</b>     |       |                                       |  |                          |                             |                             |
| Total funds brought forward        |       | 146,554                               | 56,563                                   | 172,275                  | 375,392                     | 351,556                     |
| <b>Total funds carried forward</b> |       | <u>166,014</u>                        | <u>60,382</u>                            | <u>190,453</u>           | <u>416,849</u>              | <u>375,392</u>              |

## Youth Focus North East

### Notes to the Financial Statements (*continued*) For the Year Ended 31 March 2022

#### 4. Donations and legacies

|                   | 2022         | 2021          |
|-------------------|--------------|---------------|
|                   | £            | £             |
| Government grants | 1,352        | 24,833        |
|                   | <u>1,352</u> | <u>24,833</u> |

Government grants have been received from the Coronavirus Job Retention Scheme.

#### 5. Incoming from charitable activities

|  | 2022           | 2021           |
|--|----------------|----------------|
|  | £              | £              |
| National Lottery Community Fund - NE Youth Alliance            | 196,852        | 192,484        |
| Youth Endowment Fund   | 175,037        | 24,850         |
| North Ormesby Development Fund                                 | 34,344         | 14,310         |
| Free Spaces Project  | 7,100          | -              |
| Middlesbrough Phil Foundation                                  | 7,107          | -              |
| Community Foundation   | 9,996          | -              |
| Thorntree  | 2,500          | -              |
| National Lottery Community Fund - Youth Investment Fund        | -              | 1,799          |
| National Lottery Community Fund – Reaching Communities         | -              | 51,230         |
| Co-op Foundation Building Connections Fund: Half A World Away  | -              | 31,260         |
| Co-op Foundation Building Connections Fund: National Resources | 31,165         | 66,667         |
| Co-op Foundation - #iwill Community Spaces Fund                | 19,625         | 33,597         |
| National Youth Agency  | 46,785         | 32,350         |
| Centre for Youth Impact  | -              | 12,800         |
| Together Middlesbrough & Cleveland – Feast of fun              | -              | 8,729          |
| Sport England  | -              | 9,350          |
| Durham Community Foundation                                    | -              | 9,800          |
| Clothworks Grant   | 9,200          | -              |
| RSBC – Live Life Go Further                                    | 8,502          | -              |
| Uplift Fund – National Lottery Community                       | 65,945         | -              |
| Innox Foundation   | 25,000         | -              |
| Holiday Activity Fund  | 20,966         | -              |
| Kickstart  | 13,311         | -              |
| Virgin Money Foundation  | 27,266         | -              |
| Astra Foundation   | 32,984         | -              |
| Children in Need   | 21,522         | -              |
| Community Renewal Fund   | 13,085         | -              |
| Paul Hamlyn  | 30,000         | -              |
| Other  | 58,876         | 78,709         |
|  | <u>857,168</u> | <u>567,935</u> |

Youth Focus North East

Notes to the Financial Statements (Continued)  
For the Year Ended 31 March 2022

6. Investment income

|                     | 2022         | 2021         |
|---------------------|--------------|--------------|
|                     | £            | £            |
| Interest receivable | 1,578        | 2,678        |
|                     | <u>1,578</u> | <u>2,678</u> |

7. Other trading activities

|                    | 2022         | 2021       |
|--------------------|--------------|------------|
|                    | £            | £          |
| Fundraising income | 1,899        | 112        |
|                    | <u>1,899</u> | <u>112</u> |

8. Expenditure on charitable activities

|                                  | Activities<br>Undertaken<br>Directly | Support<br>Costs | Total<br>2022  | Total<br>2021  |
|----------------------------------|--------------------------------------|------------------|----------------|----------------|
|                                  | £                                    | £                | £              | £              |
| Staff costs                      | 363,861                              | 27,924           | 391,785        | 297,947        |
| Direct project costs             | 296,128                              | -                | 296,128        | 186,557        |
| Travel                           | 8,433                                | -                | 8,433          | 2,917          |
| Training                         | 175                                  | -                | 175            | 1,822          |
| Communications                   | 94                                   | -                | 94             | 97             |
| Premises costs                   | 59,122                               | -                | 59,122         | 52,107         |
| Depreciation                     | 4,921                                | -                | 4,921          | 7,397          |
| Audit and accountancy fees       | -                                    | 2,880            | 2,880          | 2,880          |
| Printing, postage and stationery | 845                                  | -                | 845            | 1,024          |
| Other costs                      | 3,623                                | -                | 3,623          | 1,353          |
|                                  | <u>737,202</u>                       | <u>30,804</u>    | <u>768,006</u> | <u>554,101</u> |

9. Allocation of support costs

|                            |                     | 2022          | 2021          |
|----------------------------|---------------------|---------------|---------------|
|                            | Basis of allocation | £             | £             |
| Staff costs                | Allocation of time  | 27,924        | 25,684        |
| Governance costs (note 10) | Invoiced            | 2,880         | 2,880         |
|                            |                     | <u>30,804</u> | <u>28,564</u> |

10. Governance costs

|                                     | 2022  | 2021  |
|-------------------------------------|-------|-------|
|                                     | £     | £     |
| Independent examiner's remuneration | 2,880 | 2,880 |

## Youth Focus North East

### Notes to the Financial Statements (Continued) For the Year Ended 31 March 2022

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#### 11. Net income/(expenditure)

This is stated after charging:

|              | 2022  | 2021  |
|--------------|-------|-------|
|              | £     | £     |
| Depreciation | 4,921 | 7,397 |
|              | <hr/> | <hr/> |

#### 12. Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

The total staff costs and employee's benefits was as follows:

|                       | 2022    | 2021    |
|-----------------------|---------|---------|
|                       | £       | £       |
| Salaries and wages    | 353,240 | 270,059 |
| Social security costs | 26,144  | 17,735  |
| Pension costs         | 12,401  | 10,153  |
|                       | <hr/>   | <hr/>   |
|                       | 391,785 | 297,947 |
|                       | <hr/>   | <hr/>   |

The average monthly number of employees during the year was as follows:

|         | 2022  | 2021  |
|---------|-------|-------|
|         | No.   | No.   |
| Direct  | 30    | 17    |
| Support | 3     | 3     |
|         | <hr/> | <hr/> |
|         | 33    | 20    |
|         | <hr/> | <hr/> |

No employee received total employee benefits (excluding employer pension costs) of more than £60,000 (2021 - none).

The charity trustees neither were paid nor received any other benefits from employment in the year (2021 - £nil) neither were they reimbursed expenses during the year (2021 - nil). No charity trustee received payment for professional services or other services supplied to the charity (2021- nil).

The key management personnel of the charity comprise the trustees, Chief Executive Officer and the Office Manager. The total amount of employee benefits received by key management personnel of the charity is £92,211 (2021 - £83,907).

Notes to the Financial Statements *(continued)*  
For the Year Ended 31 March 2022

**13. Tangible fixed assets**

|                       | Leasehold<br>Improvements<br>£ | Fixtures,<br>Fittings &<br>Equipment<br>£ | Total<br>£ |
|-----------------------|--------------------------------|---|------------|
| <b>Cost</b>           |                                |   |            |
| At 1 April 2021       | 29,303                         | 39,528                                    | 68,831     |
| Additions             | -                              | 13,859                                    | 13,859     |
| At 31 March 2022      | 29,303                         | 53,387                                    | 82,690     |
| <b>Depreciation</b>   |                                |   |            |
| At 1 April 2021       | 28,083                         | 35,450                                    | 63,533     |
| Charge for the year   | 1,220                          | 3,701                                     | 4,921      |
| At 31 March 2022      | 29,303                         | 39,151                                    | 68,454     |
| <b>Net book value</b> |                                |   |            |
| At 31 March 2022      | -                              | 14,236                                    | 14,236     |
| At 31 March 2021      | 1,220                          | 4,078                                     | 5,298      |

**14. Investments**

|                     | 2022<br>£ | 2021<br>£ |
|---------------------|-----------|-----------|
| Short term deposits | 127,595   | 166,662   |

**15. Debtors**

|                                | 2022<br>£ | 2021<br>£ |
|--------------------------------|-----------|-----------|
| Trade debtors                  | 34,925    | 26,968    |
| Other debtors                  | 3,148     | 2,239     |
| Prepayments and accrued income | 47,659    | 24,583    |
|                                | 85,732    | 53,790    |

**Youth Focus North East**

**Notes to the Financial Statements (*continued*)**  
**For the Year Ended 31 March 2022**

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**16. Creditors: amounts falling due within one year**

|                              | <b>2022</b> | <b>2021</b> |
|------------------------------|-------------|-------------|
|                              | <b>£</b>    | <b>£</b>    |
| Trade creditors              | 15,439      | 2,154       |
| Other creditors              | 3,372       | 7,852       |
| Accruals and deferred income | 3,735       | 21,530      |
|                              | <hr/>       | <hr/>       |
|                              | 22,546      | 31,536      |
|                              | <hr/>       | <hr/>       |

**17. Pension costs**

The scheme is a defined contribution scheme and the pension charge represents the amount payable by the charity to the fund in respect of the year.

Pension contributions payable for the year ended 31 March 2022 amount £12,401 (2021 - £10,153).

At the balance sheet date £1,380 (2021 - £2,410) contributions were payable.



# Youth Focus North East

## Notes to the Financial Statements (*continued*) For the Year Ended 31 March 2022

### 18. Movement in funds

*For the year ended 31 March 2022*

|                                 | At 1 April<br>2021<br>£ | Incoming<br>Resources<br>£ | Outgoing<br>Resources<br>£ | Transfers<br>£    | At 31 March<br>2022<br>£ |
|---------------------------------|-------------------------|----------------------------|----------------------------|-------------------|--------------------------|
| <b>Unrestricted funds:</b>      |                         |                            |                            |                   |                          |
| General funds                   | 166,014                 | 99,220                     | ( 22,322 )                 | ( 40,797 )        | 202,115                  |
| <b>Designated funds:</b>        |                         |                            |                            |                   |                          |
| Redundancy fund                 | 60,382                  | -                          | -                          | 5,719             | 66,101                   |
| <b>Total unrestricted funds</b> | <u>226,396</u>          | <u>99,220</u>              | <u>( 22,322 )</u>          | <u>( 35,078 )</u> | <u>268,216</u>           |
| <b>Restricted funds</b>         |                         |                            |                            |                   |                          |
| Infrastructure Support          | 89,140                  | 251,502                    | ( 286,545 )                | 2,435             | 56,532                   |
| Direct Delivery - Gateshead     | 11,012                  | 30,000                     | ( 27,513 )                 | 2,273             | 15,772                   |
| Direct Delivery – Middlesbrough | 72,508                  | 242,045                    | ( 238,303 )                | 15,831            | 92,081                   |
| Direct Delivery – Regional      | 17,793                  | 239,230                    | ( 193,323 )                | 14,539            | 78,239                   |
| <b>Total restricted funds</b>   | <u>190,453</u>          | <u>762,777</u>             | <u>( 745,684 )</u>         | <u>35,078</u>     | <u>242,624</u>           |
| <b>Total funds</b>              | <u>416,849</u>          | <u>861,997</u>             | <u>( 768,006 )</u>         | <u>-</u>          | <u>510,840</u>           |

*For the year ended 31 March 2021*

|                                 | At 1 April<br>2020<br>£ | Incoming<br>Resources<br>£ | Outgoing<br>Resources<br>£ | Transfers<br>£   | At 31 March<br>2021<br>£ |
|---------------------------------|-------------------------|----------------------------|----------------------------|------------------|--------------------------|
| <b>Unrestricted funds:</b>      |                         |                            |                            |                  |                          |
| General funds                   | 146,554                 | 76,879                     | ( 59,995 )                 | 2,576            | 166,014                  |
| <b>Designated funds:</b>        |                         |                            |                            |                  |                          |
| Redundancy fund                 | 56,563                  | -                          | -                          | 3,819            | 60,382                   |
| <b>Total unrestricted funds</b> | <u>203,117</u>          | <u>76,879</u>              | <u>( 59,995 )</u>          | <u>6,395</u>     | <u>226,396</u>           |
| <b>Restricted funds</b>         |                         |                            |                            |                  |                          |
| Infrastructure Support          | 10,814                  | 319,422                    | ( 241,096 )                | -                | 89,140                   |
| Direct Delivery - Gateshead     | 10,826                  | 31,260                     | ( 31,074 )                 | -                | 11,012                   |
| Direct Delivery – Middlesbrough | 111,487                 | 159,495                    | ( 192,079 )                | ( 6,395 )        | 72,508                   |
| Direct Delivery – Regional      | 39,148                  | 8,502                      | ( 29,857 )                 | -                | 17,793                   |
| <b>Total restricted funds</b>   | <u>172,275</u>          | <u>518,679</u>             | <u>( 494,106 )</u>         | <u>( 6,395 )</u> | <u>190,453</u>           |
| <b>Total funds</b>              | <u>375,392</u>          | <u>595,558</u>             | <u>( 554,101 )</u>         | <u>-</u>         | <u>416,849</u>           |

## Youth Focus North East

### Notes to the Financial Statements (*continued*) For the Year Ended 31 March 2022

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#### Restricted funds

##### Infrastructure Support

- Policy and Influencing (influencing policy and practice on behalf of young people and the sector)
- Inform and Support Service Design and Improvement (supporting and delivering workforce development. Collect and disseminate data and research to inform, develop and support the sector)
- Championing (embedding youth voice and leadership across organizations and the sector)
- Capacity Building (enabling and supporting collaboration at a local and regional level)

##### Direct Delivery - Gateshead

Providing direct delivery work to support young people and communities in Gateshead and the immediate surrounding areas of Tyne and Wear.

- Social Action
- Open Access/Detached Provision
- Health & Well-Being
- Youth Voice
- Skills Development

##### Direct Delivery – Middlesbrough

Providing direct delivery work to support young people and communities in Middlesbrough and the immediate surrounding areas of Tees Valley.

- Social Action
- Open Access/Detached Provision
- Health & Well-Being
- Youth Voice
- Skills Development

##### Direct Delivery – Regional

Providing support to young people and communities across the North East.

- Social Action
- Health & Well-Being
- Youth Voice
- Skills Development

##### Redundancy Fund

This is a designated fund created by the trustees to set aside funds for potential redundancy liabilities should projects cease.

## Youth Focus North East

### Notes to the Financial Statements (Continued) For the Year Ended 31 March 2022

#### 19. Analysis of net assets between funds

*For the year ended 31 March 2022*

|                                  | General<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>£ |
|----------------------------------|-----------------------|--------------------------|--------------------------|---------------------|
| Tangible fixed assets            | 14,236                | -                        | -                        | 14,236              |
| Net current assets/(liabilities) | 187,879               | 66,101                   | 242,624                  | 496,604             |
|                                  | <u>202,115</u>        | <u>66,101</u>            | <u>242,624</u>           | <u>510,840</u>      |

*For the year ended 31 March 2021*

|                                  | General<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>£ |
|----------------------------------|-----------------------|--------------------------|--------------------------|---------------------|
| Tangible fixed assets            | 5,298                 | -                        | -                        | 5,298               |
| Net current assets/(liabilities) | 160,716               | 60,382                   | 190,453                  | 411,551             |
|                                  | <u>166,014</u>        | <u>60,382</u>            | <u>190,453</u>           | <u>416,849</u>      |

#### 20. Related party transactions

There have been no related party transactions in the current or prior year.

#### 21. Operating lease commitments

|                     | 2022<br>£    | 2021<br>£     |
|---------------------|--------------|---------------|
| Within one year     | 6,622        | 23,468        |
| Interest receivable | -            | 6,622         |
|                     | <u>6,622</u> | <u>30,090</u> |

#### 22. Reconciliation of net income/(expenditure) to net cash inflow from operating activities

|   | 2022<br>£     | 2021<br>£     |
|---|---------------|---------------|
| Net income for the period               | 93,991        | 41,457        |
| Adjustments for:                        |               |               |
| Interest receivable                     | ( 1,578 )     | ( 2,678 )     |
| Depreciation of tangible fixed assets   | 4,921         | 7,397         |
| (Increase)/decrease in debtors          | ( 31,942 )    | ( 1,628 )     |
| (Decrease)/increase in creditors        | ( 8,990 )     | 3,275         |
| Net cash flow from operating activities | <u>56,402</u> | <u>47,823</u> |