



Sunnyside Hall

Rusthall Road, Rusthall, Tunbridge Wells, Kent TN4 8RA

Company No: 4774580

Registered Charity No: 1101737

Trustees' Annual Report For year ended 31st May 2025

Board of Trustees:

Chair - Eugene Gardner (Appointed 31 March 2008)

Other Trustees:

- 1) Toby Odone (appointed 23 October 2018)
- 2) Rachel Gough (co-opted 17 September 2024)
- 3) Ronnie Williams (appointed 23 July 2023)
- 4) Phil Winter (appointed 27 May 2015)
- 5) Barrie Stringer (appointed 31 October 2017)

Independent examiner: Kate Metcalfe, Wadhurst

1. Structure, Governance, and Management

Sunnyside Hall is a charitable company limited by guarantee, registered with Companies House (Company Number: 04774580) and the Charity Commission (Charity Number: 1101737). The hall is governed by its Memorandum and Articles of Association.

Trustees are appointed in accordance with the governing document. During the year, Trustees met, largely virtually, to oversee hall management, activities, and finances. New Trustees receive induction and guidance on their legal responsibilities.

2. Objectives and Activities

The objects of the charity are to provide a hall and facilities for use by the local community for educational, recreational, and social activities.

During the year, the hall supported a wide range of community activities, including sports, cultural events, and private hires, with a focus on inclusivity and accessibility.

3. Achievements and Performance

- **Keyholder and Security:** No Trustees were willing to act as keyholder at the start of the year. While most Trustees' decisions were unrelated to the absence of CCTV, the minority who voted to retain CCTV protection considered it unfair to assume the role without wider support.

- **CCTV Incident:** Six weeks after internal CCTV was disabled, a child was involved in a car park accident. CCTV evidence was requested, and the matter proceeded without Trustee involvement.
- **Sports Activities:** Trustees established a “pay and play” racket-sports group, running badminton and pickleball sessions every Friday. The initiative grew in popularity, quickly recouping the initial equipment costs.
- **Facilities Improvements:** External storage was consolidated into a new internal store, freeing the rear area for potential development, including a secure children’s play area. A stray bush was removed from the front lawn, enlarging the grassed area for bouncy castles and croquet as part of hall hire. The installation of a permanent canopy over the entrance was approved, with work scheduled for the new financial year.

4. Financial Review

The trustees report a positive outcome for the year with net gain of £16,786 (Gain of £17,948 in 2024) over all funds. All the charity assets were employed in pursuing the charitable objects of the charity. More detailed information is set out on the following pages. The accountancy basis has changed from Receipts and Payments to Accruals whereby assets have been moved into the accounts as per the financials below and the previous year reinstated due to this.

The hall’s finances, previously managed via spreadsheet, were migrated to an online subscription-based accounting system to handle increased usage more effectively. The financial position remains sound, with income sufficient to cover ongoing expenses and minor improvements.

As the year closed, our long-serving independent financial inspector, Kate Metcalfe, stepped down after 13 years of invaluable service.

5. Risk Management

Trustees regularly review principal risks, including health and safety, safeguarding, financial management, and property security. Measures are in place to mitigate these risks, such as maintaining insurance coverage, implementing safety policies, and monitoring financial controls.

6. Plans for the Future

Trustees plan to develop the rear area for community use, potentially including a secure children’s play area. The permanent canopy installation will commence, and ongoing improvements will continue to support hall users.

7. Trustees

During the year, Trustees Phil Winter and Barrie Stringer stepped down. We welcomed Rachel Gough to the hall management team. Trustees remain committed to ensuring the hall continues to serve the community effectively.

8. Acknowledgements

The Trustees thank all volunteers, hall users, and supporters whose contributions make Sunnyside Hall a vibrant community resource.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Sunnyside Hall for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

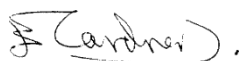
Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply With the Charities Act 2011, the Charities Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information Included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees, on 30th September 2025 and signed on their behalf by:



Eugene Gardner
Chair of the Board of Trustees
Date: 30th September 2025

Balance sheet as at 31st May 2025

Balance sheet as at 31st May 2025		Reinstated	
	Notes	2025	2024
		£	£
<u>Fixed assets</u>			
Tangible fixed assets - Cost of Building	7	133,250	134,875
Tangible fixed assets (Building Improvements)	7	133,460	137,240
Total fixed assets		266,710	272,115
<u>Current assets</u>			
Debtors	8	2,763	
Cash at bank and in hand		61,527	41,621
		64,290	41,621
Creditors: amounts falling due within one year	9	(1328)	(850)
<u>Net current assets</u>		62,962	40,771
<u>Total net assets</u>		329,672	312,886
<u>Funds</u>			
	10		
Restricted		-	
Unrestricted		329,672	312,886
Total funds		329,672	312,886

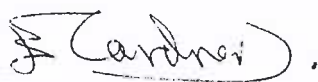
The company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

Approved by the trustees

Chairman:



Date:

30th September 2025

Notes to the Accounts

1.1 Accounting policies

The principle accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year. These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

(a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and Charities Act 2011.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the trustees for a particular purpose.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Income

Income is included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

- Income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Income from charitable activities is accounted for when earned.
- Investment income is included when receivable.

(d) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

(e) Fixed assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £400 are not capitalised. Depreciation is provided at rates calculated to write off the cost of the asset over its expected useful life, which in all cases is estimated at 4 years. Impairment reviews are carried out as and when evidence comes to light that the recoverable amount of a functional fixed asset is below its net book value due to damage, obsolescence or other relevant factors. Building improvements are depreciated at a rate of 2% per annum and other fixed assets are depreciated as 25% reducing balance. Cost of original building is depreciated at a

rate of 1% per annum. 2% being the usual building depreciation figure, though assume half of this will be land which is not liable for depreciation. Any additional building improvements are depreciated at 2%.

(f) Company Status

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

(g) Going concern

The trustees consider that there are no material uncertainties about the ability to continue as a going concern.

1.2 Material prior year errors. Material prior year errors have been identified in the reporting period (3.47 FRS102 SORP).

a) Cost of building

The cost of the building has never been introduced into the accounts therefore it has been reinstated in 2024, with a 1% depreciation since cost of £162500 over a period of 17 years. The charity owns a building as a functional asset therefore the value of the building is not stated, only the amount which it was purchased for. The charity then made improvements after purchase for the cost of £150,000 which is seen in building improvements and depreciated at 2% annually.

b) Building improvements

The prior year showed building improvements which were accounted for as an expense item not a tangible asset. This has been reinstated in the accounts as a closing balance and had not depreciated during the prior year but have been clarified on the SoFA, balance sheet and notes below.

2a. Income from raising funds

	General	Restricted	2025	2024
	£	£	Total	Total
			£	£
Donations (Repair café)	982		982	896
Gift Aid tax recovered	351		351	290
Fundraising	-	-	-	
Grants	-	-	-	
	<u>1,333</u>	<u>-</u>	<u>1,333</u>	<u>1,186</u>

2b. Income from charitable activities

	General	Restricted	2025	2024
	£	£	Total	Total
			£	£
Rental income other	27,031		27,031	26,765
Rusthall Community Cinema	2,304	-	2,304	2,368
	<u>29,335</u>	<u>-</u>	<u>29,335</u>	<u>29,133</u>

2c. Other Income

	General	Restricted	2025	2024
	£	£	Total	Total
			£	£
Interest Income	1502		1502	1613
	<u>1502</u>	<u>0</u>	<u>1502</u>	<u>1613</u>

3a. Expenditure on raising funds

	General	Restricted	2025	REINSTATED 2024
	£	£	Total	Total
			£	£
Advertising/Fundraising costs				
	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>

3b. Expenditure on charitable activities

	General	Restricted	2025 Total	REINSTATED 2024 Total
	£	£	£	£
Utilities & Misc.	2839		2839	3305
Repairs and Maintenance	4407		4407	3362
Insurance	864		864	897
Small items of Equipment	422		422	681
Office expenses	101		101	234
Legal Expenses	359		359	0
Accounting fees	985		185	100
	9977	-	9177	8579

4. Net Income/expenditure for the year

	2025 Total	REINSTATED 2024 Total
	£	£
This is stated after charging:		
Depreciation	5,405	5,405
	5,405	5,405

Trustee Remuneration and Related Party Transactions

During the year, no trustee received any remuneration nor any reimbursement of expenses (2024: £nil)

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No donations made by trustees during the year, (2024 £Nil)

6. Taxation

As a charity, Sunnyside Hall, Rusthall is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

7. Tangible Fixed Assets

2025

	Land and Buildings	Building Improvements	Furniture & Equipment	Total
	£	£	£	£
Cost				
At 1 June 2024 REINSTATED	162500	189020		351520
Additions			-	0
At 30 May 2025	162500	189020	-	351520
Accumulated Depreciation				
At 1 June 2024 REINSTATED	27625	51780		79,405
Charge for the year	1625	3780		5,405
At 30th May 2025	29250	55560		84,810
Net book value				
At 30 May 2025	133250	133460		266,710
At 30th May 2024 REINSTATED	134875	137240		272,115

8. Debtors

	2025 Total £	2024 Total £
Gift aid recoverable	63	
Other debtors and prepayments	2,700	-
Total	2,763	-

9. Creditors: Amounts Falling Due within One Year

	2025 Total £	2024 Total £
Deposits from Hall Hire	528	850
Accountancy/Other creditors and accruals	800	0
Total	1328	850

10. Analysis of Net Assets Between Funds

	General Funds £	Restricted Funds £	2025 Total Funds £	REINSTATED 2024 Total Funds £
Tangible fixed assets	266,710	-	266,710	272,115
Current assets	64,290	-	64,290	41,621
Current liabilities	(1328)		(1328)	(850)
Net assets	329,672	-	329,672	312,886

11. Movements in Funds

	At 1 June 2024 £	Incoming Resources £	Outgoing Resources £	Transfer between funds £	At 30 May 2025 £
Restricted funds:	-	0	0	0	-
	-	0	0	0	-
Unrestricted Funds	312,886	32,170	(14,584)	0	329,672
Total Funds	312,886	32,170	(15,384)	0	329,672

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Sunnyside Hall, Rusthall

On accounts for the year ended

31st May 2025

Charity no
(if any)

1101737

Set out on pages

(commentary to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st May 2025

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C. Metcalfe

Date:

30.09.25

Name:

CATHERINE METCALFE

Relevant professional qualification(s) or body (if any):

RETIRED CHARTERED ACCOUNTANT

Address:

17a BANKSIDE

WASHWES

EAST SUSSEX TN56UL