

SOUTH MITCHAM COMMUNITY ASSOCIATION

England & Wales · Charity number 1101681

Details

Status Registered

Legal form CIO

Registered 2004-01-22

Register [View on the Charity Commission register](#)

Contact

Address Cobham Court
Haslemere Avenue
Mitcham
Surrey
CR4 3PR

Phone 02086483740

Email sarah@smca.org.uk

Website www.smca.org.uk

Activities

Objects: 3.1 TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF SOUTH MITCHAM AND THE LOCAL AREA WITHIN THE LONDON BOROUGH OF MERTON WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, DISABILITY, RACE, OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING WITH THE LOCAL AUTHORITY, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF SUCH INHABITANTS 3.2 TO MANAGE PREMISES AT COBHAM COURT FOR ACTIVITIES PROMOTED BY THE COMPANY AND ITS CONSTITUENT BODIES

Activities: Community Cafe, Pre-School Playgroup, Children and Young peoples activities, Arts & Crafting projects, Tap, Ballet, Asian Dancing, Sports, Yoga, Karate, Pilates, Zumba, Digital classes, Gardening sessions, Lunch Clubs, Worship (several denominations), Evening Social activities, Family events, Off site trips, English Language Support classes, Games and Social club, Health awareness sessions.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** MITCHAM, MERTON, GREATER LONDON
- Merton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£297,993	£269,640	-	-
2024-03-31	£161,276	£243,422	-	-
2023-03-31	£154,185	£193,188	-	-
2022-03-31	£94,649	£72,838	-	-
2021-03-31	£52,712	£66,009	-	-

Trustees

Name	Role	Appointed
Marc Clifford	Chair	2023-02-20
Alex Suleman		2026-01-19
Angelo Corbo		2025-10-01
Kemi Oyebode		2023-09-25
Muhammed Yahya		2025-01-20
Stephanie Phillips		2020-11-06

SOUTH MITCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 1101681

Accounts

SOUTH MITCHAM COMMUNITY ASSOCIATION

A CHARITABLE INCORPORATED ORGANISATION (CIO)

TRUSTEES' REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2025

SOUTH MITCHAM COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 MARCH 2025

Trustees

Marc Clifford (Appointed November 2024)
Barbara E. Holgate
Stephanie Phillips
Qasim Chishti (Resigned February 2025)
Pat Harrison (Resigned November 2024)
Kemi Oyebode
Kelly Walker
Sasha Lindsay (Appointed October 2024)
Mohammed Yahya

Charity Number

1101681

Registered Office

COBHAM COURT
HASLEMERE AVENUE
SURREY
CR4 3PR

Bankers

Lloyds Bank
98 Victoria Street
London
SW1E 5JL

Independent Examiner

Cangaf Accountants & Business Advisers
235
Tonge Moor Road
Bolton
BL2 2HR

SOUTH MITCHAM COMMUNITY ASSOCIATION

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SOUTH MITCHAM COMMUNITY ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'.

The objects for which the Charity is formed are:

To promote for the benefits of the inhabitants of South Mitcham and the local area within the London Borough of Merton without distinction of sex, sexual orientation, disability, race or of political, religious or other opinions by associating with the local authority, voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of such inhabitants; and to manage premises at Cobham Court for activities promoted by the Charity and its constituent bodies.

Development, Activities and Achievements this Year

Over the financial year, the SMCA has continued to develop and deliver a range of positive well-being activities for the community. This fits our key mission and aims, outlined in our new Strategic Plan 2025-2029. We secured funds from external sources, helping us to carry out several renovations and internal/external improvements, making us a better fit for the activities we are delivering, and plan to run.

We secured multi-year grants from two major funders, enabling us to develop our offer to seniors and for children and young people.

We continue to evaluate our utilities and running costs, making changes and savings where possible. We have seen good results in reducing our past annual costs and will continue to monitor this. Our ambition remains to build our unrestricted funds and reserves. This income helps us to be an organisation that meets its charitable obligations and can support activities we deem as a priority that may not be fully funded by other sources.

Careful monitoring and regular reviews have helped to keep our projects successful. We have engaged with many more beneficiaries, with monitoring data on users showing monthly increases year on year. We are working with many more users from our diverse community and are working to make the centre a space that is inclusive and accessible to all.

Along with a range of partners, we continue to run and develop a varied and welcoming programme of activities for community centre users throughout the year. We have moved from being an organisation that mainly rented space, to one that designs, develops and delivers its own programmes in response to current and emerging needs. Key development areas have included more Arts and Craft sessions, Sports and Dance activities for children and young people, Gardening, Family fun and intergenerational activities.

We have developed several new relationships with partners and key agencies, diversifying the range of activities and projects on offer. These have included, temporary housing of the Phipps Bridge Youth Centre during building works, Rollerblading sessions, Clarion Futures Job Search support, Dine with Me - a free meal service for local families, monthly meetings for Merton Foster Carers, Disability Cricket sessions. We have retained positive relationships with long-standing partners, many of whom have gone on to develop and extend their own activities and projects, using the centre as a trusted base.

Our long-standing lease and continued support from Merton Council enabled us to secure a large capital grant, resulting in several improvements throughout the community centre. The Suez Community Fund enabled an upgrade to the look of the centre, adding additional infrastructure to support programme development and delivery.

A small grant from the Wimbledon District Nurses and Midwives Benevolent fund enabled us to install a Pegola in our Garden, making this a useful space year-round. We carried out and implemented a rent review. This review was overdue, but we managed to keep costs at an affordable level in order to retain and grow the diverse range of activities and projects delivered from the community centre.

Due to ongoing staffing and running costs related to weekend opening, and the level of income secured over this time period, we decided to temporarily cease weekend opening at the beginning of March. This is being assessed and we aim to reopen over the weekend period at some point. We carried out an review and update of our policies and procedures, helping to ensure we are covering all operational and organisational issues. The Trustees consider that the performance of the Charity this year has been satisfactory in challenging circumstances.

Future Developments

We secured funding from the London Marathon Foundation to help renovate our Hall to become a multi-purpose sports hall. Along with a grant from the Clothworkers Foundation, we plan to deliver a range of sports and fitness sessions, bringing a much needed resource to an area where there is no other sporting facility. A grant from the Merton Borough of Sports initiative enabled us to kickstart football and dancing sessions for children. These have been sustained and expanded through funding from Go London.

We have grown our core and sessional staff team. Giving a more stable presence within the centre and extending the skills base of the team to support our programmes. Many charities report a significant increase in need for their services combined with rising delivery costs. SMCA is no exception, and it has been another very challenging year. We anticipate that 2025-26 will be no less challenging and we will have much to do serving people across the borough who are faced with a cost of living crisis. The financial support from LBM provides a welcome degree of continuity but against a background of reduced local authority and statutory funding we must be realistic about the financial climate and the challenges we will continue to face.

We reviewed our Strategic Plan and now have key development and delivery areas to prioritise. Our plan is assessed annually to ensure that it remains up to date and supports our continued development.

We will continue:

- to work hard to balance the affordability of our activities and services for the local community with the need to ensure SMCA's sustainability.
- to work to identify and access other income streams to support our activities.
- to improve our infrastructure so we optimise the skills and talents of our team;
- to expand our marketing and networking to grow our collaborations.

We will continue to develop and expand our diverse programme of activities. Using a creative and inclusive approach we will position SMCA as a community hub and a key agent for promoting community cohesion and providing something for everyone in the local community to enjoy. Key to achieving this is improved and increased outreach and networking. We have started this work and have seen the positive impact this has had, in helping us to reach members of our community who do not traditionally use the community centre.

Transactions and Financial Position

The Statement of Financial Activities shows a net deficit for the year of £xxx and reserves stand at £xxx in total. The trustees negotiated a lease for 28 years via Merton Federation of Community Associations with the London Borough of Merton in 2012.

Reserves Policy

SMCA requires a level of free reserves to safeguard the Charity, protect options for future development and to achieve the following.

- a. The option to develop new services or expand current services in line with the changing needs of the community or to meet a commitment which cannot be covered by the annual income. (Commitment)
- b. To ensure that delays in the receipt of expected income do not interrupt services or cause serious financial difficulty for the Charity. (Cash flow)
- c. The ability to survive unexpected setbacks and problems arising from internal or external causes. (Contingency)
- d. To ensure that the costs of dissolution should the charity be unable to continue can be covered. It is only to be used in the event of the Trustees' deciding the Charity should cease to exist. It will be used to pay notice periods, redundancies, and the expenses of running SMCA until closure of the organisation. (Closure)

Tangible Fixed Assets for Use by the Charity

Details of movements are set out in the financial statements.

The trustees have considered the most appropriate policy for investing funds and have found that COIF

meets their requirements and consider the interest earned over the year to be in line with expectations given the economic climate.

Reserves

In 2024/25 we faced several challenges. Our reserves were adequate but did not allow for any flexibility/additional use of funds to support projects. Over the year, a number of issues negatively impacted on our reserves, again placing us in a less favorable position than desired:

- the loss of income related to closure of the centre - whether improvements or maintenance/H&S issues
- a lower success rate in funding applications

In 2024/25 we were also impacted by ongoing costs relating to our restructuring. Our rent review, and introduction of new terms and conditions/codes of conduct also saw the loss of some historic hirers. Whilst we developed new partnerships, there was a gap in income through rental charges - SMCA unrestricted funds. Some income was also lost or not received in the financial year reported on as a result of delayed or non-payment of rent and some debts having to be written off.

This report was approved by the trustees and signed on its behalf by:

Marc Anthony Richard Clifford

18/12/2025

Marc Clifford (Appointed November 2024)
Chair of Trustees

Date : **09 December 2025**

SOUTH MITCHAM COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Independent Examiner's Report to the Trustees of South Mitcham Community Association

I report to the Charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which consists of the statement of financial activities, balance sheet and the related notes

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Cecilia Asamoah

Name: **Cecilia Asamoah**
for and on behalf of **Cangaf Accountants & Business Advisers**

Date: **17 November 2025**

SOUTH MITCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

Recommended categories by activity	Notes	Unrestricted funds £	Restricted income funds £	Total Funds 2025 £	Total Funds 2024 £
Income and endowments from:					
Donations and legacies	2	1,250.00	-	1,250.00	-
Charitable activities	3	222,303.25	74,097.89	296,401.14	158,743.00
Investments	4	341.41	-	341.41	2,533.00
Total		223,894.66	74,097.89	297,992.55	161,276.00
Expenditure on:					
Charitable activities	5	190,552.79	74,097.00	264,649.79	241,322.00
Other	7	4,990.10	-	4,990.10	2,100.00
Total		195,542.89	74,097.00	269,639.89	243,422.00
Net income/(expenditure)		28,351.77	0.89	28,352.66	(82,146.00)
Net movement in funds		28,351.77	0.89	28,352.66	(82,146.00)
Reconciliation of funds:					
Total funds brought forward		16,186.00	23,731.00	39,917.00	122,063.00
Total funds carried forward		44,537.77	23,731.89	68,269.66	39,917.00

SOUTH MITCHAM COMMUNITY ASSOCIATION

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2025

Recommended categories by activity	Notes	Total Funds 2025 £	Total Funds 2024 £
Fixed assets			
Tangible assets	9	37,447.30	17,900.00
Total fixed assets		37,447.30	17,900.00
Current assets			
Debtors	10	2,360.00	2,360.00
Cash at bank and in hand	11	50,035.56	101,209.00
Total current assets		52,395.56	103,569.00
Creditors: amounts falling due within one year	12	21,573.20	81,552.00
Net current assets/(liabilities)		30,822.36	22,017.00
Total net assets		68,269.66	39,917.00
Funds of the Charity			
Unrestricted funds	14	44,537.77	16,186.00
Restricted income funds	14	23,731.89	23,731.00
Endowment funds	14	-	-
Total funds		68,269.66	39,917.00

The financial statements were approved by the trustees on 09 December 2025 and signed on its behalf by:

Marc Anthony Richard Clifford

18/12/2025

Marc Clifford (Appointed November 2024)
Chair of Trustees

Date : **09 December 2025**

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies

The principal accounting policies adopted by the Charity, which is a public benefit entity, in the preparation of the accounts are as follows.

1.1 Basis of preparation

These accounts have been prepared under the historical cost convention, as modified by the inclusion of charitable properties and fixed asset investments and investment properties at valuation.

These accounts have been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

These accounts are presented in pounds sterling and rounded to the nearest pound.

1.2 Going concern

The Trustees have prepared financial projections, taking into consideration the current economic conditions and have, at the time of approving these accounts, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Income from donations or grants

Income from donations and grants is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing. If a donation or grant contains terms and conditions outside of the charity's control which must be met before the charity is entitled to the funds, or if the donor specifies that the funds must be used in future time periods, then the income is deferred.

1.4 Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

1.5 Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

- **a) Donated goods for distribution to beneficiaries**

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

- **b) Donated goods for resale**

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

- **c) Donated goods and services capitalised as Tangible fixed assets**

Goods donated for on-going use by a charity in carrying out its activities are recognised as tangible fixed assets with the corresponding gain recognised as income from donations within the SoFA.

1.6 Donated services and facilities

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

1.7 Income from charitable activities

Income from charitable activities is recognised over the period to which the income relates. Concert fees are recognised at the date of the event. Membership fees are recognised over the period of the membership. Rent is recognised over the period to which it relates. Any amounts relating to future periods are deferred.

1.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

1.9 Expenditure

Expenditure is recognised when a present legal or constructive obligation exists at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation, and the amount can be estimated reliably. It is inclusive of VAT which cannot be recovered.

Direct costs are those costs which directly attribute to its activities. Wages and salaries are allocated to direct costs based on an estimate of time spent on charitable activities by staff members.

Support costs include staff costs and are those which do not produce a direct output. Staff costs relate to specific activities and this is reflected in the allocation of payroll costs based on the percentage of time spent.

All costs, including governance costs, are allocated between the expenditure categories of the charity on a basis designed to reflect the use of the resource. Costs relating to a particular activity are charged directly; others are apportioned on an appropriate basis.

Support costs and overheads have been calculated by allocating staff time to the level of involvement in the various activities of the Charity.

1.10 Pensions

The Charity makes contributions to defined contribution pension schemes through auto enrolment. These contributions are charged to the income and expenditure account in the year in which they become payable.

1.11 Taxation

The organisation is a registered charity and has no liability to income tax or corporation tax on its charitable activities during the year.

Value added tax is accounted for on an accruals basis.

1.12 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

1.13 Fund accounting

Unrestricted funds are those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

1.14 Tangible fixed assets

Tangible fixed assets, such as land and buildings, plant, vehicles and equipment, are held to provide an on-going economic benefit to a charity through their contribution, directly or indirectly, to the provision of goods or services by the charity.

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Name	Rate (%)	Year	Method
Works to Building	10%		Straight line
Fixtures & Fittings	20%		Straight line
Equipments	10%		Straight line

1.15 Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

2. Income from Donations and Legacies

Analysis	Unrestricted funds	Total funds 2025
	£	£
Donation and gifts	1,250.00	1,250.00
Total	1,250.00	1,250.00

3. Income from Charitable Activities

Analysis	Unrestricted funds	Restricted income funds	Total funds 2025	Total funds 2024
	£	£	£	£
Activities and Events	8,402.90	1,000.00	9,402.90	4,337.00
Civic Neighbourhood fund	-	73,097.89	73,097.89	-
LBM Grant	51,087.00	-	51,087.00	44,228.00
Lettings	75,024.35	-	75,024.35	68,586.00
Other Grants	87,596.00	-	87,596.00	41,592.00
Other income	193.00	-	193.00	-
Total	222,303.25	74,097.89	296,401.14	158,743.00

4. Income from Investments

Analysis	Unrestricted funds	Total funds 2025	Total funds 2024
	£	£	£
Interest income	341.41	341.41	2,533.00
Total	341.41	341.41	2,533.00

5. Expenditure on Charitable Activities

Analysis	Unrestricted funds	Restricted income funds	Total funds 2025	Total funds 2024
	£	£	£	£
Bank charges	63.82	-	63.82	-
Employee costs	3,285.98	-	3,285.98	3,410.00
Legal/professional fees	4,478.23	-	4,478.23	-
Wages and salaries	100,465.24	-	100,465.24	121,618.00
Employer's pension costs	2,401.68	-	2,401.68	4,119.00
Membership and Subscriptions	501.27	-	501.27	-
Activities and Events	23,007.94	-	23,007.94	16,278.00
Capital projects/improvements	-	12,460.00	12,460.00	-
Total	134,204.16	12,460.00	146,664.16	145,425.00
Support Costs	56,348.63	61,637.00	117,985.63	95,897.00
	190,552.79	74,097.00	264,649.79	241,322.00

6. Support Costs

	Total funds 2025	Total funds 2024
Analysis	£	£
Support Costs		
Printing and stationery	382.13	-
Legal / Professional fees	-	3,575.00
Accounting Costs	-	3,026.00
Office Expenses	-	56,275.00
General Expenses	-	31,521.00
Payroll Expenses	564.94	-
Recruitment	130.00	-
Centre (SMCA) Expenses	4,840.77	-
Volunteer Expenses	8.05	-
Photocopier Expense	1,555.70	-
YAH expenditure	2,584.76	-
Seedlings P/F	5,335.50	-
Gift given	54.95	-
Insurance	1,098.24	-
Maintenance	76,104.54	-
Cleaning & Hygiene	1,338.25	-
Licensing	2,390.24	-
Training costs	408.00	-
IT & Software Supports	2,846.11	-
Utilities	12,835.28	-
Water Rates	1,576.04	-
Telephone and Broadband	736.13	-
Governance Costs		
Independent examiners fees	900.00	1,500.00
Accountants fees	2,296.00	-
	117,985.63	95,897.00

7. Other Expenditure

	Unrestricted funds	Total funds 2025	Total funds 2024
Analysis	£	£	£
Depreciation Charge for the Year - Fixtures & Fittings	200.00	200.00	200.00
Equipments - Depreciation Charge for the Year	755.72	755.72	-
Works to Building - Depreciation Charge for the Year	3,969.38	3,969.38	1,900.00
Travel costs	65.00	65.00	-
Total	4,990.10	4,990.10	2,100.00

8. Employee's Emoluments

8.1 Staff Costs

	This year £	Last year £
Salaries and wages	100,465	121,618
Social security costs	3,285	3,410
Pension costs (defined contribution scheme)	2,401	4,119
Other employee benefits		
Total staff costs	106,151	129,147

This year:

No employee earned £60,000 per annum Nil

8.2 Ex-gratia payments to employees and others (excluding trustees)

Nil

8.3 Redundancy payments

Nil

9. Tangible Fixed Assets

	Fixtures & Fittings £	Equipments £	Works to Building £
9.1 Cost or valuation			
At 01 April 2024	1,000.00	-	19,000.00
Additions	-	3,778.60	20,693.80
Disposals	-	-	-
Revaluations	-	-	-
Transfers	-	-	-
At 31 March 2025	1,000.00	3,778.60	39,693.80
9.2 Depreciation and impairments			
At 01 April 2024	200.00	-	1,900.00
Charge for the year	200.00	755.72	3,969.38
Disposals	-	-	-
Revaluations	-	-	-
Transfers	-	-	-
At 31 March 2025	400.00	755.72	5,869.38
9.3 Net book value			
At 01 April 2024	800.00	-	17,100.00
At 31 March 2025	600.00	3,022.88	33,824.42

10. Debtors: Amounts falling due within one year

	Total funds 2025	Total funds 2024
	£	£
Prepayments & accrued income	642.00	642.00
Trade debtors	1,718.00	1,718.00
Total	2,360.00	2,360.00

11. Cash at bank and in hand

	Total funds 2025	Total funds 2024
	£	£
Cash at bank and in hand	50,035.56	101,209.00
Total	50,035.56	101,209.00

12. Creditors: Amounts falling due within one year

	Total funds 2025	Total funds 2024
	£	£
Trade creditors	17,873.20	4,754.00
Accruals and deferred income	3,700.00	76,798.00
Total	21,573.20	81,552.00

13. Deferred Income

This year

Last year

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year	Last year
	£	£
Balance at the start of the reporting period	73,098	73,098
Amounts added in current period		
Amounts released to income from previous periods	73,098	
Balance at the end of the reporting period	0	73,098

14. Charity funds

14.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward
	£	£	£	£	£	£
Unrestricted funds	16,186.00	223,894.66	195,542.89	-	-	44,537.77
Restricted income funds	23,731.00	74,097.89	74,097.00	-	-	23,731.89
Total	39,917.00	297,992.55	269,639.89	-	-	68,269.66

14.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward
	£	£	£	£	£	£
Unrestricted funds	70,110.00	119,684.00	173,608.00	-	-	16,186.00
Restricted income funds	51,953.00	41,592.00	69,814.00	-	-	23,731.00
Total	122,063.00	161,276.00	243,422.00	-	-	39,917.00

15. Average Number of Employees

Average number of employees during this year : 3 and last year : 3

SOUTH MITCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 1101681

Accounts

SOUTH MITCHAM COMMUNITY ASSOCIATION

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024**

SOUTH MITCHAM COMMUNITY ASSOCIATION

TRUSTEES' REPORTS AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

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SOUTH MITCHAM COMMUNITY ASSOCIATION YEAR ENDED 31 MARCH 2024

LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number: 1101681

Registered Office: Community Centre
Cobham Court
Haslemere Avenue
Mitcham
Surrey
CR4 3PR

Board Trustees who served during the year:

Trustee & Acting Chair: Patricia M. Harrison,
Trustee & Treasurer: Richard Dean (Appointed September 2023,
Resigned June 2024)
Trustee: Barbara E. Holgate (Resigned as Treasurer
September 2023)
Trustee: Stephanie Phillips
Trustee: Qasim Chishti
Trustee: Marc Clifford
Trustee: Kemi Oyebode (Appointed September 2023)
Trustee: Kelly Walker (Appointed September 2024)
Trustee: Alan Thennakoon (Appointed September 2024
Resigned October 2024)

Independent Examiner: Darren Harding ACA, FCCA, DChA
Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Bankers: Lloyds Bank
St George's Road
Wimbledon
London
SW19 4DR

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report and the financial statements for the year ended 31 March 2024. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'.

The objects for which the Charity is formed are:

To promote for the benefits of the inhabitants of South Mitcham and the local area within the London Borough of Merton without distinction of sex, sexual orientation, disability, race or of political, religious or other opinions by associating with the local authority, voluntary Organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of such inhabitants; and

to manage premises at Cobham Court for activities promoted by the Charity and its constituent bodies.

Development, Activities and Achievements this Year

On 15 November 2023 we converted from being a Company Limited by Guarantee to a Charitable Incorporated Organisation (CIO) with a new constitution based on the Charity Commission's model. The CIO is a legal form for a charity created in response to requests from charities for a practical and effective incorporated vehicle which provides some of the benefits of being a company but without some of the burdens. It provides registered charities with a more attractive legal framework that is regulated purely by the Charity Commission. As such it is much more suited to SMCA's needs as a small charity with limited resources.

Our Springboard Project reflects our ambition to deliver priorities for the local community. Features of this work include upgrading our facilities, diversifying our activities, and reaching more members of the community so we can make a real and lasting difference to people's lives.

Cost of living pressures continued to have an impact on our running costs making this another very challenging year. Nevertheless, we have made good progress against our strategic objectives for the year including steps to make us a fitter, more focused and responsive organisation. As a result of our strategic investment in SMCA's infrastructure and the financial challenges faced this year, we have made greater calls on our reserves than in previous years. Use of our reserves was consistent with the purpose for which they are held. We have worked hard to access new income streams and to generate income to defray continued outgoings and to support our activity programme. This has been achieved through lettings and successful bids for dedicated funds.

Careful monitoring, coupled with the hard work of our staff has ensured that we continued to deliver a varied and welcome programme of activities for community centre users throughout the year. We have made progress in rebalancing our offer so that more activities are now provided by SMCA directly, supported by dedicated funding. This allows us to respond more flexibly to the priorities and expectations of our core funders.

Monitoring data from the last quarter of the year indicates that footfall has been building after the pandemic with around 1500 centre-users each month during that period. Over the year we have served about 14,440 community centre users. Data shows that we are reaching out to, and attracting, centre-users from across our diverse community. Feedback from our centre-users has been very positive: they appreciate the new developments at the centre and welcome the wide and growing range of activities and events.

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 (continued)

We have continued dealing with on-going maintenance issues and a programme of improvements to allow us to use our space more flexibly. As tenants of London Borough of Merton, we worked with them to secure repairs and improvements to the community centre as borough priorities and budgets allowed. Our successful bid for funds from LBM's Civic Pride Funds – Investing in Neighbourhoods enabled us to carry out the much-needed refurbishment of our toilet facilities. The work completed in March 2024 involved an extensive refurbishment including an improved layout and greater accessibility making the toilet facilities more suitable for all community centre users' needs.

The Trustees consider that the performance of the Charity this year has been satisfactory in challenging circumstances.

Future Developments

In the first 3 years of our 5-year strategy for sustainability we have made good progress, despite the pressures associated with the Covid pandemic, rocketing energy costs and the cost-of-living crisis. During 2023/24 we have faced changes and challenges but by being clear about our goals and with the determined efforts of all the SMCA team we have diversified our offering, delivered for our local community and put in place the building blocks for growth.

Many charities report a significant increase in need for their services combined with rising delivery costs. SMCA is no exception and it has been another very challenging year. We anticipate that 2024-25 will be no less challenging and we will have much to do serving people across the borough who are faced with prioritising and stretching their budgets to meet increases in their cost of living. The financial support from LBM provides a welcome degree of continuity but against a background of reduced local authority and statutory funding we must be realistic about the financial climate and the challenges we will continue to face.

We will be reviewing our strategy in 2024/25 to ensure that it remains up to date and supports our continued development. We will continue:

- to work hard to balance the affordability of our activities and services for the local community with the need to ensure SMCA's sustainability;
- to work to identify and access other income streams to support our activities;
- to improve our infrastructure so we optimise the skills and talents of our team;
- to expand our marketing and networking to grow our collaborations.

We will continue to develop and expand our diverse programme of activities. Using a creative and inclusive approach we will position SMCA as a community hub and a key agent for promoting community cohesion and providing something for everyone in the local community to enjoy.

Transactions and Financial Position

The Statement of Financial Activities shows a net deficit for the year of £82,146 and reserves stand at £39,917 in total.

The trustees negotiated a lease for 28 years via Merton Federation of Community Associations with the London Borough of Merton in 2012.

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 (continued)

Reserves Policy

SMCA requires a level of free reserves to safeguard the Charity, protect options for future development and to achieve the following.

- a. The option to develop new services or expand current services in line with the changing needs of the community or to meet a commitment which cannot be covered by the annual income. (Commitment)
- b. To ensure that delays in the receipt of expected income do not interrupt services or cause serious financial difficulty for the Charity. (Cash flow)
- c. The ability to survive unexpected setbacks and problems arising from internal or external causes. (Contingency)
- d. To ensure that the costs of dissolution should the charity be unable to continue can be covered. It is only to be used in the event of the Trustees' deciding the Charity should cease to exist. It will be used to pay notice periods, redundancies, and the expenses of running SMCA until closure of the organisation. (Closure)

Tangible Fixed Assets for Use by the Charity

Details of movements are set out in the financial statements.

The trustees have considered the most appropriate policy for investing funds and have found that COIF meets their requirements and consider the interest earned over the year to be in line with expectations given the economic climate. The trustees have also invested £10,000 with Lloyds TSB in a Fixed Term Account which brings the benefit of zero bank charges.

Reserves

In 2023/24 we faced a number of challenges. Our reserves going into 2023/24 were depleted by:

- the loss of £83k income from lettings over two years as a result of the pandemic;
- unprecedented rises in energy prices meant our lighting and heating bills rose from £9,934 (YE 31/3/22) to £22,071 (YE 31/3/23)
- fixed assets were written down by c.£29k in 2022/3.

In 2023/24 we have also absorbed significant costs relating to our restructure and lost income. SMCA's 5-year strategic plan recognised that the charity's business model was not sustainable in the long term and that SMCA needed to invest to grow. In September 2022 we appointed a Grants and Operations Manager (now Strategy and Operations Manager) which was a new post. A restructuring exercise was completed in 2023 which incurred one-off costs relating to redundancy and recruitment. Recruitment costs were higher than expected owing to high agency fees for both temporary and permanent appointments.

Delays, outside our control, to the planned refurbishment of the toilet suites meant that the community centre had to close for several weeks longer than expected. This resulted in a significant loss of income and the cancellation of regular bookings. In recognition of the inconvenience caused to community centre users as a result of the refurbishment delays and our recruitment difficulties, we deferred our rent review to mitigate against the real possibility of users 'voting with their feet'. Income was also lost or not received in the financial year reported on as a result of delayed or non-payment of rent and some debts having to be written off.

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 (continued)

We have taken action to rebuild our unrestricted reserves. As a small charity, the operating conditions for SMCA are always challenging but we continue to look for ways of improving our operational performance, delivering on our objectives and meeting the high standards our users expect and deserve.

Risk Management is a standing agenda item at board meetings. Using a traffic light system, over the past 12 months we have monitored our risks in relation to the law, operational matters, finance, and governance, taking action to reduce and manage risk where we could.

Our reserves policy is being reviewed to ensure that it reflects our future operational needs and will help us to respond to changing circumstances.

Lettings have returned to pre-Covid levels and we are reviewing hire fees with new fees expected to be applied from April 2025.

We are actively pursuing opportunities to make savings and efficiencies. We have:

- made savings on utilities and services by switching providers;
- switched payroll processing and pensions administration;
- contracted-out our bookkeeping to provide:
 - a more efficient service including invoicing in advance rather than arrears for lettings;
 - an invoice tracking system to monitor and reduce late payments;
 - regular reconciliations of key accounts, such as the bank accounts, to ensure that the financial information produced can be relied upon;
 - monthly management and annual accruals-based accounts.

As a result of the Grants and Operations Manager appointment, total funds secured from bids from September 2022 to May 2024 were £263,523 and further funding of £53,476 has recently been secured with more bids pending. Funds supporting capital expenditure are being used to improve our facilities and our flexibility to offer a more diverse range of activities, attracting new community centre users and new income. We continue to look for new funding opportunities to support our activities aimed at achieving a better balance between activities and services provided directly by SMCA and to reduce our reliance on income from room hire. Other positive indicators of future performance include:

- increased footfall; it is now back at pre-pandemic levels (c.14,400 per year based on c.90% of people signing-in);
- our improved and extended outreach into the community is engaging interest with more people being attracted to participate in a more diverse range of activities;
- increased opportunities for networking, working in partnership and growing collaborations;
- trustee recruitment and succession planning resulting in a greater mix of skills, experience and more opportunities for trustees to help drive through new initiatives;
- positive discussions with the local authority around the support they can offer to help us to deliver against our objectives and borough priorities, including a commitment to support specific projects.

Despite the challenges we have faced we have proved resilient, upgrading our facilities, diversifying our activities, building alliances and reaching more members of the community so we can make a real and lasting difference to people's lives.

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 (continued)

In light of the above, the board is satisfied that the necessary steps are being taken to build SMCA's finances for the year 2024/25 and that we remain a going concern able to continue to operate for the next 12 months and beyond.

Risk

The trustees actively review the major risks that the charity faces on a regular basis. We have made good progress in reducing our risk levels but the current economic climate requires continued vigilance. The board is particularly alert to risks associated with succession planning; and with securing funds in a competitive environment to support activities aligned to local and borough priorities. Sound budgetary control, including identifying savings is a priority.

Trustees' Responsibilities in Relation to the Financial Statements

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

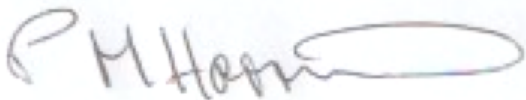
- Select suitable accounting policies and apply them consistently;
- Make reasonable and prudent judgements and estimates;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis on the presumption that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the appropriate law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

The Board appointed Richard Place Dobson Services Limited 1-7 Station Road, Crawley, West Sussex, RH10 1HT as Independent Examiners.

The Trustees' report was approved by the board of Trustees.



Acting Chair — Patricia Harrison

Date: 16 September 2024

SOUTH MITCHAM COMMUNITY ASSOCIATION

Independent Examiners Report FOR THE YEAR ENDED 31 MARCH 2024

I report to the Trustees on my examination of the financial statements of South Mitcham Community Association (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

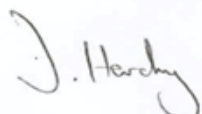
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Darren Harding ACA FCCA DChA

Richard Place Dobson Services Limited

1-7 Station Road

Crawley

West Sussex

RH10 1HT

Dated: 30 October 2024

SOUTH MITCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	Notes	£	£	£	£
Income from					
Charitable Activities	2	117,151	41,592	158,743	152,836
Investment		2,533	-	2,533	1,349
Total		<u>119,684</u>	<u>41,592</u>	<u>161,276</u>	<u>154,185</u>
Expenditure on					
Charitable Activities	3	173,608	69,814	243,422	193,188
Total		<u>173,608</u>	<u>69,814</u>	<u>243,422</u>	<u>193,188</u>
Net Income/(Expenditure)		(53,924)	(28,222)	(82,146)	(39,002)
Transfers between funds		(3,123)	3,123	-	-
Net movement in Funds		<u>(57,047)</u>	<u>(25,099)</u>	<u>(82,146)</u>	<u>(39,002)</u>
Total funds brought forward		73,233	48,830	122,063	161,065
Total funds carried forward		<u><u>16,186</u></u>	<u><u>23,731</u></u>	<u><u>39,917</u></u>	<u><u>122,063</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SOUTH MITCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (cont'd) FOR THE YEAR ENDED 31 MARCH 2024

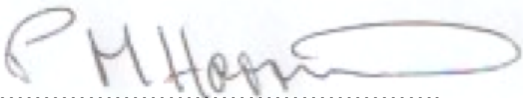
Prior Year	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Income from				
Charitable Activities	2	77,070	75,766	152,836
Investment		1,350	-	1,350
Total		78,420	75,766	154,186
Expenditure on				
Charitable Activities	3	166,252	26,936	193,188
Total		166,252	26,936	193,188
Net Income/(Expenditure)		(87,832)	48,830	(39,002)
Transfers between funds		-	-	-
Net movement in Funds		(87,832)	48,830	(39,002)
Total funds brought forward		161,065	-	161,065
Total funds carried forward		73,233	48,830	122,063

SOUTH MITCHAM COMMUNITY ASSOCIATION

BALANCE SHEET AT 31 MARCH 2024

	Note	2024 £	2023 £
Fixed Assets			
Tangible Fixed Assets	8	17,900	20,000
		<u>17,900</u>	<u>20,000</u>
Current Assets			
Debtors	9	2,360	7,733
Cash at Bank and in Hand		101,209	96,691
		<u>103,569</u>	<u>104,424</u>
Creditors: amounts falling due within one year	10	(81,552)	(2,361)
		<u>22,017</u>	<u>102,063</u>
Net Current Assets			
		<u>22,017</u>	<u>102,063</u>
Total Assets less Current Liabilities			
		<u>39,917</u>	<u>122,063</u>
Funds			
Unrestricted		16,186	73,233
Restricted		23,731	48,830
	11	<u>39,917</u>	<u>122,063</u>

Approved by the Board of Trustees on16 September 2024.....and signed on its behalf by:



.....
Acting Chair: Patricia Harrison

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

a) Accounting Conventions

The Financial Statements have been prepared in accordance with applicable accounting standards under the historical cost convention and in accordance with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

b) Fund Accounting

Restricted Funds are those received which have been earmarked for a special purpose by the donor.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity.

c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of grants and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.

Activities for generating funds consist of room hire and are accounted for on a receivable basis. Surplus funds are invested in a bank deposit account to earn interest. Interest received is included when receivable. Interest is credited to the unrestricted fund to offset overheads. resources from the charitable activities consists of grants, which are related to performance and are accounted for as the Charity earns the right to consideration by its performance. Other sources of Incoming resources from the charitable activities consist of fees and Cafe takings accounted for on a receivable basis.

d) Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Cost of generating funds comprises the costs associated with attracting future Income. Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024 (cont'd)

1. ACCOUNTING POLICIES (continued)

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent Examination fees and costs linked to the strategic management of the Charity.

e) Investment income

Investment income is included in the statement of financial activities on an accrual basis.

f) Accounting basis

The accounts have been prepared on an accrual basis.

g) Going Concern

The trustees consider the Charity to be a going concern due to the reasons listed on pages 2 to 6, thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

h) Tangible fixed assets

The Charity is developing its Fixed Asset Policy. For these accounts depreciation is provided on all fixed assets and are depreciated over their economic life on a straight-line basis.

Works to Building	10%
Fixtures & Fittings	20%

i) Cash and Cash Equivalent

Cash at bank and in-hand is held to meet short-term cash commitments as they fall due. The Charity holds no cash equivalents in the form of short-term highly liquid assets.

j) Financial Instruments

The Charity's only financial instruments are cash, accounts receivable and accounts payable. The Charity has no loans or overdraft and holds no investments in shares, bonds or similar financial instruments.

k) Taxation

SMCA is a registered charity which is exempt from taxation on income arising from and expended on its charitable activities.

l) Retirement Benefits

The Charity operates a contributory scheme. Contributions payable by the Charity are charged to the Statement of Financial Activities in the period in which they relate.

m) Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the trustees required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024 (cont'd)

2 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations	-	-	-	927
Grants- LBM	44,228	-	44,228	42,880
Grants- Others	-	41,592	41,592	37,365
Lettings	68,586	-	68,586	64,487
Activities and Events	4,337	-	4,337	7,177
	117,151	41,592	158,743	152,836

3 Expenditure on Charitable Activities

	Direct costs (Note 4) £	Support Costs (Notes 5 & 6) £	Total 2024 £	Total 2023 £
Charitable Activities	145,425	97,997	243,422	193,188

4 Direct Costs

	2024 £	2023 £
Staff Costs	129,147	82,010
Charitable Activities and Events	16,278	14,204
	145,425	96,214

5 Support Costs

	2024 £	2023 £
Professional Fees	3,562	2,784
Legal Fees	13	1,488
Accounting Costs	3,026	1,365
Office Expenses	56,275	50,524
Depreciation	2,100	-
General Expenses	31,521	39,613
	96,497	95,774

6 Governance costs

	2024 £	2023 £
Independent Examiner fees	1,500	1,200

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024 (cont'd)

7 Staff Costs:

	Total 2024	Total 2023
	£	£
Wages & Salaries	121,618	77,786
Employer's NI Costs	3,410	1,504
Employer's Pension Costs	4,119	2,721
	129,147	82,011
	129,147	82,011

No employee earned £60,000 per annum or more.

	2024	2023
	No.	No.
The total number of employees were:	3	4
	3	4

The remuneration of key management personnel during the year was £nil (2023: £nil)

8 Tangible Fixed Assets

	Works to Building £	Fixtures & Fittings £	Total £
Cost			
At 1 April 2023	19,000	1,000	20,000
Additions	-	-	-
Disposal	-	-	-
As at 31 March 2024	19,000	1,000	20,000
	19,000	1,000	20,000
Depreciation			
At 1 April 2023	-	-	-
Charge for year	1,900	200	2,100
Eliminated on Disposal	-	-	-
As at 31 March 2024	1,900	200	2,100
	1,900	200	2,100
Net book value			
As at 31 March 2024	17,100	800	17,900
As at 31 March 2023	19,000	1,000	20,000
	19,000	1,000	20,000

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024 (Cont'd)

9 Debtors

	2024	2023
	£	£
Trade Debtors	1,718	6,836
Other Debtors	-	300
Prepayments	642	597
	2,360	7,733
	2,360	7,733

10 Creditors - Amounts falling due within one year

	2024	2023
	£	£
Creditors	4,754	3,024
Accruals	3,700	1,200
Deferred Income (Note below)	73,098	(1,863)
TOTAL	81,552	2,361
	81,552	2,361

Deferred Income:

LB Merton	73,098	-
Horizons	-	(357)
St Marks	-	(500)
Funds Accounts:		
Wimbledon Guild	-	(581)
Warm & Well	-	(406)
Garden	-	(19)
	73,098	(1,863)
	73,098	(1,863)

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024 (Cont'd)

11 Movement of Funds

	Funds B/F 31/3/2023	Receipts	Payments	Transfer	Funds C/F 31/3/2024
	£	£	£	£	£
Restricted Funds:					
Awards for All	5,045	-	-	-	5,045
Clarion	2,000	14,878	(14,000)	-	2,878
Clarion Futures 2023	2,500	-	-	-	2,500
Clarion Youth	1,201	-	-	-	1,201
Everyone Health	578	-	-	-	578
Home from Home	10,045	-	(8,141)	-	1,904
LBM	24,806	-	(20,000)	-	4,806
MVSC Community Champions	2,500	-	-	-	2,500
WDMBS	155	-	-	-	155
Capital Works	-	12,832	(12,832)	-	-
Children and young peoples Seedlings	-	2,383	(2,975)	592	-
Womens project	-	11,499	(9,335)	-	2,164
Young at Heart	-	-	(1,698)	1,698	-
	48,830	41,592	(69,814)	3,123	23,731
Unrestricted Funds:					
SMCA	73,233	119,684	(173,608)	(3,123)	16,186
	122,063	161,276	(243,422)	-	39,917

12 Movement of Funds

	Funds B/F 31/3/2022	Receipts	Payments	Transfer	Funds C/F 31/3/2023
	£	£	£	£	£
Restricted Funds:					
Awards for All	-	9,193	(4,148)	-	5,045
Clarion	-	2,000	-	-	2,000
Clarion Futures 2023	-	2,500	-	-	2,500
Clarion Youth	-	1,400	(199)	-	1,201
Everyone Health	-	3,436	(2,858)	-	578
Home from Home	-	10,045	-	-	10,045
LBM	-	42,880	(18,074)	-	24,806
MVSC Community Champions	-	2,500	-	-	2,500
WDMBS	-	1,812	(1,657)	-	155
	-	75,766	(26,936)	-	48,830
Unrestricted Funds:					
SMCA	161,065	78,419	(166,252)	-	73,233
	161,065	154,185	(193,188)	-	122,063

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024 (Cont'd)

13. Commitments under operating leases

At 31st March 2024, the Charity had annual commitments under non-cancellable operating leases as set out below:

	Due within 1 Yr	Due between 2 - 5 Yrs	Due over 5 Yrs	Total Due
Mobile Phone	425	708	-	1,133
Photocopier	1,080	1,620	-	2,700
	1,505	2,328	-	3,833

14.

Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	17,900	-	17,900
Currents assets/(liabilities)	(1,714)	23,731	22,017
	16,186	23,731	39,917
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:			
Tangible assets	20,000	-	20,000
Currents assets/(liabilities)	53,233	48,830	102,063
	73,233	48,830	122,063

15. Related party transactions

No trustees or persons connected with them received any emoluments in their role as Trustees (2023 - nil).

SOUTH MITCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 1101681

Accounts

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

Community Action Sutton
Granfers Community Centre
73-79 Oakhill Road
Sutton
SMI 3AA

**SOUTH MITCHAM COMMUNITY ASSOCIATION
YEAR ENDED 31 MARCH 2023**

Charity Number

1101681

Company Number

4668105

Trustees

Barbara E. Holgate, Company Secretary, Treasurer, Director
Stephanie Phillips, Director
Patricia M. Harrison, Director, and Acting Chair
Qasim Chishti, Director
Marc Clifford, Director Appointed 20 February 2023
Jatin Mehta, Director, Resigned 8 May 2022
Anne-Marie Zaritsky, Director, Resigned 9 May 2022

Community Centre

Cobham Court
Haslemere Avenue
Mitcham
Surrey
CR4 3PR

Independent Examiners

Dunstanette Kuti FCCA MCSI
Community Action Sutton
Granfers Community Centre
73-79 Oakhill Road
Sutton, Surrey, SMI 3AA

Bankers

Lloyds Bank
St Georges Road
Wimbledon
London
SW19 4DR

SOUTH MITCHAM COMMUNITY ASSOCIATION

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SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in October 2000 in preparing the annual report and the financial statements.

The objects for which the Company is formed are:

To promote for the benefits of the inhabitants of South Mitcham and the local area within the London Borough of Merton without distinction of sex, sexual orientation, disability, race or of political, religious or other opinions by associating with the local authority, voluntary organisations and inhabitants in a common effort to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of such inhabitants.

To manage premises at Cobham Court for activities promoted by the Company and its constituent bodies.

Development, Activities and Achievements this Year

The legacy of the pandemic, the significant increase in the cost of living and the impact of financial restraint on services across the country mean that it has been another challenging year for SMCA. The Board of Directors has monitored the situation closely enabling SMCA to respond quickly to changing circumstances. We have continued to deliver a varied and welcome programme of activities for community centre users throughout the year. Footfall is still down on pre-pandemic levels but has built up over the year. We welcomed back a number of groups and re-introduced some popular activities as community centre users have grown in confidence.

At the end of November 2022, we conducted a wide consultation exercise within the community inviting people to contribute their ideas for what they would like to see as part of the offering at the community centre. The feedback from this exercise and from other events is being factored into our planning for future years.

We have taken steps to increase our access to new income streams. In September 2022, as part of our long-term strategy, SMCA appointed a Grants and Operations Manager to spearhead a more strategic and focused approach to securing funding opportunities and managing our operations. We have also developed a fundraising strategy aligning income opportunities with delivery ideas and priorities. In this way we have been able to develop our reach in terms of new projects and activities. We have been successful in securing vital funds to support new initiatives, including funding to support a programme of improvements to the premises.

The income stream from hire charges has been an important facet of SMCA's operating model in recent years. Following a root and branch review of the level of hire charges to be paid by groups and individuals hiring SMCA's accommodation, and in line with the policy agreed by the Board, new rates were introduced from 1 June 2022. The review has resulted in a more structured and consistent approach to charging.

During the year SMCA has continued to build on the organisational and cultural change begun in 2020. We have continued to review, refresh and develop in-house policies. The board believes that a process of on-going review, taking account of changing circumstances and demands will help to support a more sustainable future for SMCA in its delivery of high levels of customer service.

The Trustees consider that the performance of the Charity this year has been satisfactory in challenging circumstances.

Future Developments

We must be realistic about the financial climate and the challenges we will continue to face. Individuals' and organisational budgets continue to be stretched. Against a background of reduced local authority and statutory funding we will continue to work to identify and access other income streams to support our activities. We will continue to improve our infrastructure to streamline our work making it more efficient and effective. In this way we aim to achieve a better balance between activities and services provided directly by SMCA and to reduce our reliance on income from room hire.

During the year we worked towards converting from being a Company Limited by Guarantee to that of a Charitable Incorporated Organisation (CIO) with a new constitution based on the Charity Commission's model. The CIO is a legal form for a charity created in response to requests from charities for a practical and effective incorporated vehicle which provides some of the benefits of being a company but without some of the burdens. It provides registered charities with a more attractive legal framework that is regulated purely by the Charity Commission. As such it is much more suited to SMCA's needs as a small charity with limited resources.

Transactions and Financial Position

The Statement of Financial Activities shows a net deficit for the year of £39,002 and reserves stand at £122,063 in total.

The trustees negotiated a lease for 28 years via Merton Federation of Community Associations with the London Borough of Merton in 2012.

Reserves Policy

SMCA requires a level of free reserves to safeguard the Company, protect options for future development and to achieve the following.

- a. The option to develop new services or expand current services in line with the changing needs of the community or to meet a commitment which cannot be covered by the annual income. (Commitment)
- b. To ensure that delays in the receipt of expected income do not interrupt services or cause serious financial difficulty for the Company. (Cash flow)
- c. The ability to survive unexpected setbacks and problems arising from internal or external causes. (Contingency)
- d. To ensure that the costs of dissolution should the charity be unable to continue can be covered. It is only to be used in the event of the Trustees' deciding the charity should cease to exist. It will be used to pay notice periods, redundancies, and the expenses of running SMCA until closure of the organisation. (Closure)

Unrestricted funds were maintained at the level required under the Reserves Policy or a higher level throughout the year.

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)

Tangible Fixed Assets for Use by the Charity

Details of movements are set out in the financial statements.

The trustees have considered the most appropriate policy for investing funds and have found that COIF meets their requirements and consider the interest earned over the year to be in line with expectations given the economic climate. The trustees have also invested £10,000 with Lloyds TSB in a Fixed Term Account which brings the benefit of zero bank charges.

Reserves

The present level of reserves is adequate to meet the terms of our Reserves Policy.

Risk

The trustees actively review the major risks that the charity faces on a regular basis and believe that the current level of reserves, combined with an annual review of key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational risks faced by the charity and confirm that they have established systems to mitigate significant risks.

Trustees' Responsibilities in Relation to the Financial Statements

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. Select suitable accounting policies and apply them consistently;
- b. Make reasonable and prudent judgements and estimates;
- c. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d. Prepare the financial statements on a going concern basis on the presumption that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the appropriate law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

The board appointed Community Action Sutton of Granfers Community Centre, 73-79 Oakhill Road, Sutton, Surrey, SMI 3AA as Independent Examiners.



Acting Chair — Patricia Harrison

Date: 29/9/23

Independent Examiner's Report on the Accounts for the Year ended 31 March 2023

I report on the accounts for **South Mitcham Community Association** for the year ended 31st March 2023.

Respective responsibilities of trustees and examiner

The trustees, who are also directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for Independent Examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act;
- to follow the procedures laid down in the general directions given by the Charities Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent review

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe, that in any material respect, the requirements have not been met:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement of Recommended Practice; Accounting and Reporting by Charities; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Dunstanette Kuti FCCA MCSI
Community Action Sutton
Granfers Community Centre
73-79 Oakhill Road
Sutton, Surrey, SMI 3AA

Date: 2/10/2023

SOUTH MITCHAM COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
Fixed Assets	10	20,000	48,671
Current Assets			
Sundry Debtors	11	7,733	8,889
Bank Balances		96,515	105,037
Cash in Hand		175	175
		104,423	114,101
Current Liabilities			
Trade Creditors Falling Due within one year	12	4,223	1,857
		4,223	1,857
Net Current Assets		100,200	112,244
Total Net Assets		120,200	160,915
Deferred Income	13	1,863	150
Total Assets		122,063	161,065
Represented By			
Accumulated Fund			
Unrestricted Fund Brought Forward		161,065	139,254
Surplus (Deficit) for the year		(39,002)	21,811
Total Fund Carried Forward		122,063	161,065

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.


Acting Chair — Patricia Harrison

Date:
29/9/23

SOUTH MITCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted Funds	Restricted Funds	2023	2022
	Notes	£	£	£	£
Income					
Grants received	1	80,245	-	80,245	41,830
Donations		927	-	927	173
Charitable activities	2	71,601	-	71,601	42,198
Bank Interest		1,349	-	1,349	79
Other Income		63	-	63	10,369
Total Income		154,185	-	154,185	94,649
Expenditure					
Wages and Salaries	3	82,010	-	82,010	29,932
Expenditure on Grant Activities	4	13,529	-	13,529	2,755
Legal and Professional		4,272	-	4,272	2,733
Independent Examiner Charges	5	1,200	-	1,200	1,200
Accountancy		1,365	-	1,365	-
Rates and Water		1,321	-	1,321	713
Light and Heat	6	22,071	-	22,071	9,934
Postage and Stationery		1,215	-	1,215	217
Telephone and Internet		1,410	-	1,410	867
Office Expenses	7	17,779	-	17,779	12,251
General Expenses	8	3,964	-	3,964	1,036
Centre Expenses	9	9,225	-	9,225	5,318
Insurance		2,242	-	2,242	1,176
Fixed Assets written off	10	28,955	-	28,955	-
Depreciation		-	-	-	4,706
Bad debt written off		2,629	-	2,629	-
Total Expenditure		193,188	-	193,188	72,838
Net Surplus/(Deficit)		(39,002)	-	(39,002)	21,811
Fund Balance Brought Forward		161,065	-	161,065	139,254
Fund Balance Carried Forward		122,063	-	122,063	161,065

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Grants received	<u>2023</u> £	<u>2022</u> £
LB Merton Grant	42,880	41,830
Awards for All	9,193	-
B&Q	4,500	-
Everyone Health	3,420	-
Clarion Futures	4,500	-
Clarion Youth	1,400	-
MVSC Community Champions	2,500	-
Merton Giving Building Resilience Fund	9,840	-
NHS Winter Engagement Fund	200	-
WDMBS Grant	1,812	-
	80,245	41,830
2 Charitable activities	<u>2023</u> £	<u>2022</u> £
SMCA Programmes	1,827	-
Letting and Storages	65,009	41,376
Photocopier Income	372	-
Young at Heart Income	373	-
Get Up & Go Income	731	-
Social Income	1,084	822
Coach Trip 2022	269	-
Seedlings Income	1,433	-
Services	481	-
Others	21	-
	71,601	42,198
3 Salaries (Grant and Non Grant)	<u>2023</u> £	<u>2022</u> £
Salaries and expenses	77,785	26,874
NI contributions	1,504	1,539
Pensions	2,721	1,518
	82,010	29,932

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023 (Continued)

4 Expenditure on Grant Activities	<u>2023</u>	<u>2022</u>
	£	£
Saturday School	-	340
Seedlings	2,824	1,275
Half Term Activities	199	1,140
WDMBS Expenses	1,657	-
Social Expenses	8,685	-
YAH Expenditure	164	-
	<u>13,529</u>	<u>2,755</u>

5 Independent Examiner Charges	<u>2023</u>	<u>2022</u>
	£	£
Provision for the year	<u>1,200</u>	<u>1,200</u>

6 Light and Heat	<u>2023</u>	<u>2022</u>
	£	£
Gas	12,243	7,117
Electricity	<u>9,828</u>	<u>2,817</u>
	<u>22,071</u>	<u>9,934</u>

7 Office Expenses	<u>2023</u>	<u>2022</u>
	£	£
Photocopier	10,176	9,934
Computer	2,328	2,258
Equipment	<u>5,275</u>	<u>59</u>
	<u>17,779</u>	<u>12,251</u>

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023 (Continued)

8 General Expenses	<u>2023</u>	<u>2022</u>
	£	£
Licensing	1,878	408
Subscriptions	432	384
Recruitment	645	-
Training staff/volunteers	708	-
Travel	261	-
Sundry Costs	40	244
	<u>3,964</u>	<u>1,036</u>

9 Centre Expenses	<u>2023</u>	<u>2022</u>
	£	£
Cleaning and Hygiene	6,741	4,483
Other	2,484	835
	<u>9,225</u>	<u>5,318</u>

10 Fixed Assets

	Works to Building	Fixtures & Fittings	Sundry Equipment	Total
Cost				
Balance at 1 April 2022	40,744	69,253	29,612	139,609
Additions	-	284	-	284
Additions- YE valuation	19,000	1,000	-	20,000
Disposals	(40,744)	(69,537)	(29,612)	(139,893)
Balance at 31 March 2023	<u>19,000</u>	<u>1,000</u>	<u>-</u>	<u>20,000</u>
Depreciation				
Balance at 1 April 2022	27,541	36,483	26,914	90,938
Charge for the year	-	-	-	-
Depreciation on disposed assets	(27,541)	(36,483)	(26,914)	(90,938)
Balance at 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Book Value at 31 March 2022	13,203	32,770	2,698	48,671
Net Book Value at 31 March 2023	19,000	1,000	-	20,000
Fixed Assets written off				
WDV b/f				48,671
Additions -current year				284
Additions -YE valuation				(20,000)
				<u>28,955</u>

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023 (Continued)

11 Sundry Debtors	<u>2023</u>	<u>2022</u>
	£	£
Accounts Receivable	6,836	6,045
Prepayments	597	707
Imprest social	300	300
Undeposited Funds	-	1,837
	<u>7,733</u>	<u>8,889</u>
	<u>7,733</u>	<u>8,889</u>
12 Creditors and Accruals	<u>2023</u>	<u>2022</u>
	£	£
Sundry Creditors	556	-
Accruals	1,200	1,927
HMRC	1,875	-
Pensions Control	592	(70)
	<u>4,223</u>	<u>1,857</u>
	<u>4,223</u>	<u>1,857</u>
13 Deferred Income	<u>2023</u>	<u>2022</u>
	£	£
Deferred Income		
Horizons	357	1,841
PQASSO	-	(1,500)
St Marks	500	(500)
Mert Connected	-	119
Mert Giving	-	190
Funds Accounts:		
Wimbledon Guild	581	-
Warm & Well	406	-
Garden	19	-
	<u>1,863</u>	<u>150</u>
Total	<u>1,863</u>	<u>150</u>

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023 (Continued)

14 Donations

The Association has received relief from Rent and Rates which may be considered to be the equivalent of donations received. The sums involved are: -

	<u>2023</u>	<u>2022</u>
	£	£
Rent	25,760	25,760
Rates	11,648	11,648

The financial statements do not reflect these sums.

In addition, there are uncharged estimated costs relating to volunteers amounting to £50,000 (2022 £40,660).

15 Movement of Funds

	Funds B/F 31/3/2022	Receipts	Payments	Transfer	Funds C/F 31/3/2023
	£	£	£	£	£
Awards for All		9,193	(4,148)	-	5,045
B&Q		4,500	(5,367)	867	-
Caribbean Night		382	(1,108)	726	-
Christmas Social		41	(713)	672	-
Clarion		2,000	-	-	2,000
Clarion Futures 2023		2,500	-	-	2,500
Clarion Youth		1,400	(199)	-	1,201
Coach Trips		2,172	(3,100)	928	-
Everyone Health		3,436	(2,858)	-	578
Halloween		514	(793)	279	-
Home from Home		10,045	-	-	10,045
LBM		42,880	(18,074)	-	24,806
MVSC Community Champions		2,500	-	-	2,500
Phipps Fun		-	(1,527)	1,527	-
Quiz Nights		397	(556)	159	-
SMCA		69,026	(120,697)	51,671	-
Tea Party		307	(808)	501	-
WDNMBS		1,812	(1,657)	-	155
Unrestricted Funds	161,065	1,082	(31,584)	(57,330)	73,233
	161,065	154,185	(193,188)	-	122,063

SOUTH MITCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 1101681

Accounts

SOUTH MITCHAM COMMUNITY ASSOCIATION

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

**GREEN LEVINE & ASSOCIATES
132a Boundary Road
London
NW8 0RH**

**SOUTH MITCHAM COMMUNITY ASSOCIATION
YEAR ENDED 31 MARCH 2022**

Charity Number

1101681

Company Number

4668105

Trustees

Arthur S. Campbell, Chairman / Director Resigned 19 April 2021

Merle Mohammed, Vice-Chairman / Director Resigned 21 May 2021

Barbara E. Holgate, Secretary / Director

Rosie Fay, Director Appointed October 2020 Resigned 15 November 2021

Anne-Marie Zaritsky, Director, appointed November 2020

Stephanie Phillips, Director, appointed November 2020

Denise Daniels, Director, Resigned 23 September 2021

Patricia M. Harrison, Director, and Acting Chair

Jatin Mehta, Director, Appointed June 2021

Qasim Chishti, Director, Appointed February 2022

Community Centre

Cobham Court
Haslemere Avenue
Mitcham
Surrey
CR4 3PR

Independent Examiners

Green Levine & Associates
132a Boundary Road
London
NW8 0RH

Bankers

Lloyds TSB Bank plc
Thorpe Wood
Peterborough
Cambridgeshire
PE3 6SF

SOUTH MITCHAM COMMUNITY ASSOCIATION

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- 3 Report of the Independent Examiners
- 4 Balance Sheet
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- 6 Notes to the Financial Statements
- 7 Notes to the Financial Statements

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and the financial statements for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and the financial statements.

Objects of the Charity

To provide a Healthy Living Centre in the heart of the Phipps Bridge Estate offering a wealth of opportunities for leisure and learning, serving all families and individuals borough wide especially those in areas of social and economic deprivation.

To work with local partners to develop a wider range of activities to meet all identified needs to improve the quality of life and promote a sense of cohesiveness and ownership among local residents.

To attract and actively involve current and potential users and gain sufficient funding to sustain our programme and to empower all users to increase their level of skills and employability through their engagement both in fun and supportive community activities.

Development, Activities and Achievements this Year

The Community Centre reopened Post Covid-19 in April 2021. Community participation has been building gradually as people grow in confidence and in all the circumstances The Trustees consider that the performance of the Charity this year has been satisfactory.

Future Developments

The trustees negotiated a lease for 28 years via Merton Federation of Community Associations with the London Borough of Merton in 2012.

Transactions and Financial Position

The Statement of Financial Activities shows a net income for the year of £21,811 and reserves stand at £161,065 in total.

Reserves Policy

SMCA requires a level of free reserves to safeguard the Company, protect options for future development and to achieve the following.

- a. The option to develop new services or expand current services in line with the changing needs of the community or to meet a commitment which cannot be covered by the annual income. (Commitment)
- b. To ensure that delays in the receipt of expected income do not interrupt services or cause serious financial difficulty for the Company. (Cash flow)
- c. The ability to survive unexpected setbacks and problems arising from internal or external causes. (Contingency)
- d. To ensure that the costs of dissolution should the charity be unable to continue can be covered. It is only to be used in the event of the Trustees' deciding the charity should cease to exist. It will be used to pay notice periods, redundancies, and the expenses of running SMCA until closure of the organisation. (Closure)

Unrestricted funds were maintained at the level required under the Reserves Policy or a higher level throughout the year.

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (continued)

Tangible Fixed Assets for Use by the Charity

Details of movements are set out in the financial statements.

The trustees have considered the most appropriate policy for investing funds and have found that COIF meets their requirements and consider the interest earned over the year to be in line with expectations given the economic climate. The trustees have also invested £10,000 with Lloyds TSB in a Fixed Term Account which brings the benefit of zero bank charges.

Reserves

The present level of reserves is adequate to meet the terms of our Reserves Policy.

Risk

The trustees actively review the major risks that the charity faces on a regular basis and believe that the current level of reserves, combined with an annual review over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational risks faced by the charity and confirm that they have established systems to mitigate significant risks.

Trustees Responsibilities In Relation to the Financial Statements

The trustees are required under the Charities Act 1993 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. Select suitable accounting policies and apply them consistently;
- b. Make reasonable and prudent judgements and estimates;
- c. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d. Prepare the financial statements on a going concern basis on the presumption that the charity will continue in operation.

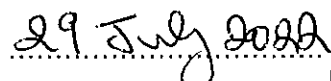
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the appropriate law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Independent Examiners, Green, Levine & Associates have expressed their willingness to continue in office and a resolution will be proposed at the forthcoming Annual General Meeting to reappoint them as Independent Examiners of the Association.



Acting Chair – Patricia Harrison



Date

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE INDEPENDENT EXAMINERS TO THE BOARD OF TRUSTEES OF SOUTH MITCHAM COMMUNITY ASSOCIATION FOR THE YEAR ENDED 31 MARCH 2022

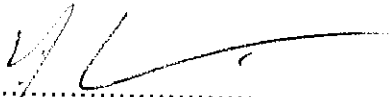
We have examined the financial statements on pages 4 to 8 which have been prepared under the historical cost convention.

Respective responsibilities of Board of Trustees and Independent Examiners

As described on page 2, the trustees are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, examining those statements and to report our opinion to you.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charity as at 31 March 2022 and of the financial results for the year then ended and have been properly prepared in accordance with the Charities Act 1993 and Companies Act 2006.



.....
Harry J Levine FCCA
Green Levine & Associates

.....
Date

21/3/22

SOUTH MITCHAM COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022	2021
Fixed Assets	2	<u>48,671</u>	<u>50,525</u>
Current Assets			
Sundry Debtors		8,889	3,924
Bank Balances		105,037	92,082
Cash in Hand		<u>175</u>	<u>175</u>
		114,101	96,181
Current Liabilities			
Trade Creditors Falling Due within one year	6	<u>1,857</u>	<u>2,807</u>
Net Current Assets		<u>11,244</u>	<u>93,374</u>
Total Net Assets		160,915	143,899
Deferred Income	5a	<u>150</u>	<u>4,645</u>
		<u>161,065</u>	<u>139,254</u>

Represented By

Accumulated Fund


Regeneration Fund		0	10,329
Unrestricted Fund Brought Forward		139,254	142,222
Surplus for the Year (2021 Deficiate)		<u>21,811</u>	<u>-13,297</u>
Fund Carried Forward		<u>161,065</u>	<u>139,254</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

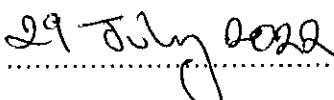
No members have required the company to obtain an audit of its accounts for the year in question accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.



Acting Chair – Patricia Harrison



Date

SOUTH MITCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Funds	Restricted Funds	2022	2021
Income					
Affiliation and Membership Fees		0		0	0
Grant from Deferred Income		0		0	0
Transfer Between Funds		0		0	0
Receipts		0		0	0
Grant LB Merton	1	41,830		41,830	41,210
Lettings including Storage		41,376		41,376	5,470
Social Income		822		822	0
Bank Interest		79		79	855
Donations		173		173	114
Other Income		10,369		10,369	5,063
Total Income		<u>94,649</u>	<u>0</u>	<u>94,649</u>	<u>52,712</u>
Expenditure					
Wages and Salaries	3	29,932		29,932	30,944
Rates and Water		713		713	1,249
Expenditure on Grant Activities	5b	2,755		2,755	0
Unused Grant To Deferred Income		0		0	0
Insurance		1,176		1,176	1,066
Light and Heat		9,934		9,934	6,332
Postage and Stationery		217		217	158
Telephone and Internet		867		867	777
Centre Expenses	7	5,318		5,318	3,375
Accountancy	4	1,200		1,200	1,200
Maintenance		0		0	0
Office Expenses	8	12,251		12,251	11,127
General Expenses	9	1,036		1,036	2,592
Legal and Professional		2,733		2,733	2,245
Depreciation		4,706		4,706	4,944
Total Expenditure		<u>72,838</u>	<u>0</u>	<u>72,838</u>	<u>66,009</u>
Net Surplus on Activities for the Year				21,811	
Fund Balance Brought Forward				<u>138,283</u>	
Fund Balance Carried Forward				<u>160,094</u>	

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1.	LB Merton Grant		
	Funds received during the year		<u>41,830</u>
2.	Fixed Assets		
		Works to Building	Fixtures & Fittings
		Sundry Equipment	Total
	Cost		
	Balance at 1 April 2021	40,744	66,401
	Additions	<u>0</u>	<u>2,852</u>
	Balance at 31 March 2022	<u>40,744</u>	<u>69,253</u>
	Depreciation		
	Balance at 1 April 2021	26,470	33,148
	Charge for the year	<u>1,071</u>	<u>3,335</u>
	Balance at 31 March 2022	<u>27,541</u>	<u>36,483</u>
	Net Book Value at 31 March 2021	<u>14,274</u>	<u>33,253</u>
	Net Book Value at 31 March 2022	<u>13,203</u>	<u>32,770</u>
3.	Salaries (Grant and Non Grant)		<u>29,932</u>
4.	Independent Examiner Charges		
	Provision for Fees to 31 March 2022		<u>1,200</u>

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)

5a. Grants Received and Expenditure of Grants

	Horizons	PQASSO	St Marks	Mert Connected	Mert Giving	Total
Brought Forward	2,645	1,500	500	0	0	4,645
Receipts	0	0	0	119	190	309
Transfer Unrestricted Funds	0	0	0	0	0	0
Expenditure	<u>804</u>	<u>3,000</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>4,804</u>
Carried Forward	<u>1,841</u>	<u>-1,500</u>	<u>-500</u>	<u>119</u>	<u>190</u>	<u>150</u>

5b. Expenditures on Grant Activities

	2022	2021
Saturday school	340	0
Seedlings	1,275	0
Half Term Activities	<u>1,140</u>	<u>0</u>
	<u><u>2,755</u></u>	<u><u>0</u></u>

6. Creditors and Accruals

	2022	2021
Sundry Creditors	1,857	2,807
Salaries	<u>0</u>	<u>0</u>
	<u><u>1,857</u></u>	<u><u>2,807</u></u>

7. Centre Expenses

	2022	2021
Cleaning and Hygiene	4,483	2,791
Other	<u>835</u>	<u>584</u>
	<u><u>5,318</u></u>	<u><u>3,375</u></u>

8. Office Expenses

	2022	2021
Photocopier	9,934	9,845
Computer	2,258	1,282
Equipment	<u>59</u>	<u>0</u>
	<u><u>12,251</u></u>	<u><u>11,127</u></u>

9. General Expenses

	2022	2021
Licensing	408	2,420
Subscriptions	384	172
Sundry Costs	<u>244</u>	<u>0</u>
	<u><u>1,036</u></u>	<u><u>2,592</u></u>

10. Donations

The Association has received relief from Rent and Rates which may be considered to be the equivalent of donations received. The sums involved are: -

Rent	£25,760
------	---------

Rates £11,648

The financial statements do not reflect these sums.

In addition, there are uncharged estimated costs relating to volunteers amounting to £40,660.

SOUTH MITCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 1101681

Accounts



South Mitcham Community Association Annual Report 2021

SMCA COMPANY NUMBER 4668105

SMCA CHARITY NUMBER 1101681

CONTENTS

- Foreword
- Purpose and impact
- Financial report
- Values and ways of working
- Operating model and risks
- Governance and decision making
- Looking ahead
- SMCA Team

Foreword

Welcome to our annual report for 2020/21. It has been a unique and challenging year for SMCA, the community we serve and for the country as a whole. It is a sad fact that a number of charities across the UK will not have been able to withstand the many pressures presented by the Covid-19 pandemic and the charitable sector and the people it serves will be the poorer for it.

2020 marked our Ruby Anniversary but planned celebrations necessarily had to be put on hold. Throughout this unprecedented period of uncertainty our priority has been the health and well-being of our staff and the community we serve and it was with great sadness that we had to close our doors to our community users in March 2020. Thanks to the dedication of our staff, trustees and volunteers we are now emerging from lockdown and beginning to welcome back some user groups on a staged basis. The Board of Directors continues to monitor the situation closely so SMCA can respond to changing circumstances quickly as they arise.

On the financial front, with very little income to defray continued outgoings, monitoring SMCA's finances has been a priority for the Board. Our grants from the London Borough of Merton (LBM) and the Government's Job Retention Scheme have sustained us through this very difficult period.

Throughout the year we have remained very busy dealing with the Covid-19 safety compliance requirements, on-going maintenance issues and we have also been reviewing and refreshing many of our in-house policies to better support us going forward. In autumn we recruited three new trustees who combine expertise and experience of the charitable sector, HR and volunteering. They have hit the ground running and are already making a very welcome contribution to board discussions and our operational performance.

As well as welcoming our new trustees we have also said goodbye to others. Sadly, we lost our dear friend and Treasurer Fred Day who died in June 2020. Fred was an important part of life at SMCA for many years and we were very fortunate to be able to rely on his expertise for so long. In April 2021, Pastor Arthur Campbell retired as Chair after more than 10 years' dedicated service to SMCA. We offer him our thanks for all his work on behalf of SMCA which we know remains very dear to his heart. Merle Mohammed has also stepped down from the Board after many years' service. We thank Merle for her contribution to the Board over the years and look forward to our continued association with her as she continues as a member of the Social Committee.

Going forward we have much to do. I would like to take this opportunity to thank all the SMCA's staff, trustees and volunteers for their hard work, commitment and dedication in such a busy and demanding year, and their willingness to meet the challenges of the year ahead.

Pat Harrison

3

Acting Chair

Purpose and Impact

SMCA exists to promote voluntary and community action as a means of improving the quality of life for people in LBM by;

- Helping to improve the quality of life for local families and individuals across LBM;
- Offering a range of activities for leisure and learning to support our local community;
- Providing a healthy living centre in the heart of Phipps Bridge Estate; and
- Offering opportunities for leisure and learning, serving all families and individuals borough wide, especially those in areas of social and economic deprivation and those from disadvantaged groups.

Throughout the year at any one time there has been just one duty staff member working alone. They have shown resilience, commitment and a determination *“to keep the show on the road”* ensuring routine and essential maintenance and administrative tasks were carried out. In addition, although SMCA was not open to the public for the year being reported on, we continued to provide support to local community users where we could. Support included:

- Working with partners, SMCA helped a number of families on low incomes with referrals for food and household necessities;
- Setting up a donation scheme with a local branch of Sainsbury’s to collect donated food and distribute it to local families in need;
- Supporting regular activity/client groups by working with their group leaders to prepare Covid-19 risk assessments to facilitate their return to the community centre when restrictions were lifted;
- Successfully applying for funding to provide free activities for local children in the school holidays;
- SMCA worked with, and supported, La Petite Fleur Pre-School Nursery, based on our premises, enabling it to continue to provide childcare to local families, enabling the parents to return to work, including in the NHS.

Under the terms of its grant from LBM, SMCA is required to provide LBM with 6-monthly monitoring returns providing feedback on the impact we have had against our objectives.

Financial Report Year ended 31st March 2021

SMCA received a grant of £41,210 from LBM. This grant supported expenditure on office staff salaries. All other costs would normally have been met from income generated by SMCA, mainly from room hire to user groups. Our non-LBM income was therefore negligible and our funds were severely depleted. The resulting loss of income, coupled with our regular outgoings, meant that the Board had to monitor SMCA's finances evermore closely and be prepared to face some difficult decisions. By way of illustration, in the year ending 31 March 2020, our income from lettings, including storage, was £67,969. For this financial year our income from lettings, including storage was just £5,470. The financial assistance from the Government's Job Retention Scheme was vital in helping SMCA avoid the need for redundancies over the past year.

SMCA's remuneration policy reflects the National Minimum Wage, the level of responsibility and skills required by the role, and local pay rates, balanced with affordability. Throughout the period covered by the report SMCA topped up the Job Retention Scheme grant to 100% of basic salary for furloughed staff.

Like many other organisations we made an unsuccessful claim on our insurance policy for losses due to business interruption.

We are also grateful to a private supporter of our educational activities and to our funders this year who have been Groundwork and Clarion Housing.

We produce a separate and independently examined Report and Financial Statement for each financial year. A summary of the main points from that report is given below. As the Community Centre was closed for the financial year, the summary is necessarily short.

The Statement of Financial Activities shows a net deficit for the year of £13,297. SMCA's Reserves stand at £139,254. The reasons for holding Reserves relate to the 4 Cs below:

- Contingency: unexpected expenditure in the event of an emergency;
- Cash-flow: situations where a bill has to be paid before the money to cover the payment has been received;
- Commitment: a commitment to expenditure which cannot be covered by the annual income;
- Closure: the charity becomes financially unsustainable and has to be wound up.

Throughout the year SMCA's Reserves were maintained at the level required by our Reserves policy or higher in order to meet any of the 4Cs above.

Expenditure was mainly taken up by staff salaries, and associated infrastructure costs e.g., utilities and general expenses necessary to keep the Community Centre functioning and in a state of readiness to welcome back users in line with government restrictions.

Values and Ways of Working

During the year on which we report here, SMCA has begun a process of organisational and cultural change. A priority has been getting the basics right, ensuring that we have the systems, structures and processes in place to manage demand on our core functions and deliver high levels of customer service.

As part of our process of ongoing improvement we have contracted with Croner Advisory Service to provide advice and support services for our HR and H&S, providing us with 24/7 expert advice and access to a team of legal experts. This has been a very positive move enabling us to develop our HR policies and we have provided each member of staff with a personal copy of a comprehensive Employee Handbook and a Health and Safety Handbook. We have updated staff contracts to ensure legal compliance and alignment with best practice and have updated job descriptions for staff to better reflect their roles. The work continues, led by the Board's Development Working Group (DWG).

The DWG also began a comprehensive review of our H&S function and measures to support SMCA's resilience going forward. Working with Croner we have addressed a number of outstanding H&S issues. Of particular importance was our ability to work with Croner to achieve the Government's Covid-19 safety standards and the award of our Covid-19 Safe Workplace Certificate for SMCA's premises.

We encourage volunteers to help organize social and fundraising events. We also encourage user-feedback and copies of published documentation are available for reference purposes.

Going forward, key enabling factors will include developing our people, modernising our technology infrastructure, and improving our data to help inform our offering and assess its impact.

Operating Model and Risks

We adopt an inclusive approach by:

- Working in partnership with other community service providers, to provide and continually develop, a range of activities in response to local need and aspirations. Relevance and affordability are key to our work;
- Raising funds to sustain our varied programme so we can empower service-users to increase their skills and employability;
- Designing activities to attract, and actively involve, current and potential service users by engaging them in both fun and supportive activities at SMCA's community centre;
- Offering a broad range of activities, reflecting the diverse community we serve;

- Bringing people together for group activities, thereby reinforcing common interests, promoting inclusiveness, encouraging friendships and broadening horizons;
- Offering activities and services, leisure, learning and support at affordable prices;
- Working in a trustworthy and transparent manner;
- Developing our expertise and striving for an excellent standard of professional behaviour from all staff, volunteers and trustees;
- Helping to foster a culture of co-operation, understanding and tolerance within the diverse community in Mitcham; and
- Promoting volunteering as an integral part of life in Mitcham.

Risks

The operating conditions for SMCA are increasingly challenging. That said, we are determined to keep improving our operational performance. The Board is clear that SMCA must continue to work to deliver on its objectives meeting the high standards our users expect and deserve. Against this background the Board has begun work on a risk assessment health check looking to identify inherent risks such a dependence on key funders, the rationale for our reserves policy as well as external risks and the uncertainties associated with emerging from the Covid-19 pandemic.

Governance and Decision Making

The Board of Directors met each month via Zoom, with the exception of August, when we would normally have held our Annual General Meeting (AGM). Covid-19 restrictions meant that it was not possible to hold the AGM and a public notice explaining this was displayed so that those interested in attending were aware of the situation.

Directors have been encouraged to contribute their views and to offer challenge and to be challenged in return. The Board has maintained its appetite for healthy debate and discussion. The Treasurer's Report is a standing item on the Board meeting agenda reflecting the Board's prudent approach to financial management. A number of improvements were introduced in the reporting year to enhance the Board's oversight of SMCA's operations and to give assurance on service quality, observance of SMCA's values and compliance with standards and regulations. These improvements include:

- Access to professional HR and H&S advisory services to ensure compliance and alignment with best practice;
- The introduction of a Supervision role by one of the Directors, providing a closer link for staff with, and oversight by, the Board;
- Creation of a Trustee Induction Pack to promote understanding of the role and the standards and behaviours expected of a trustee;
- Circulating board papers at least one full week in advance of the meeting to allow more time to study the papers and prepare for the meeting;

- The creation of the DWG comprising a core of Directors to research issues and inform the future focus of the Board;
- A Governance Guiding Principles health check based on the National Code of Good Governance for the Voluntary Sector which reflects the seven Nolan principles of standards in public life. This work is ongoing.

Looking Ahead

While we enter the next phase of SMCA's journey of improvement with determination and optimism, it is important to highlight growing challenges. We must be realistic about the financial climate going forward. Against a background of reduced local authority and statutory funding, it is possible that LBM will be reviewing future funding and the benefits accruing from its investment in the community centres it supports. LBM may not only need to reduce support going forward but could well be looking to get more for less from its investment.

Given the significant lack of income during the year reported on, our funds are increasingly stretched and we need to ensure that we make our money work for us. Good practice guidance advises that charities should aim to have sufficient reserves to cover operating for 3 to 6 months as appropriate to enable it to wind up should the need arise. We propose to review our reserves policy to make sure that it reflects our situation going forward and enables us to respond to changing circumstances. We will seek to balance the level of reserves so that they are adequate for their purpose but not so great that they mitigate against securing funds from other sources.

We will look for new funding opportunities. SMCA currently receives small amounts of non-LBM funding to support some activities. This reflects an ad hoc rather than strategic approach to fund raising and SMCA recognizes that it may be missing opportunities to bring in more funds. We will work with Merton Connected to address delivery priorities and to find appropriate funding opportunities to support our priorities going forward.

SMCA is widely recognized as achieving a lot of good work with few resources. The Covid-19 pandemic has shown that the complexity of issues that London Boroughs will need to deal with is becoming ever greater. We will explore the scope for becoming more prominently involved in the wider landscape of LBM, working in collaboration with others to address the challenges and emerging priorities across the borough. As part of our succession planning, we will continue to recruit new trustees, looking to fill any skills gaps and focusing our efforts on finding trustees with the skills and experience that will best help us with future delivery.

The SMCA Team

Directors are all volunteers and are also Trustees of SMCA Charity.

Arthur Campbell	Chairman & Director (resigned April 2021)
Merle Mohammed	Vice Chair & Director (resigned April 2021)
Frederick Day FCA	Treasurer (deceased June 2020)
Barbara Holgate	Company Secretary, Director & Treasurer (from June 2020)
Pat Harrison	Director (Acting Chair from 19 April 2021)
Denise Daniels	Director
Rosie Fay	Director (Appointed October 2020)
Stephanie Phillips	Director (Appointed November 2020)
Anne-Marie Zaritsky	Director (Appointed November 2020)

Staff

Brenda Josiah	Community Centre Manager
Richard Hayward	Community Liaison & Weekend Caretaker
Trecia Kerr	Weekday Evening Caretaker

Social Committee - help organize social events

Richard Hayward	Denise Daniels
Leaander Gonsalves	Leanne Daniels
Merle Mohammed	

Regular volunteers at larger events

June West	Trecia Kerr
Shane Dye	James Stevens-Turner

At many SMCA events other volunteers contribute - too many in number to name here.

Contact us:

South Mitcham Community Association
Cobham Court, Haslemere Avenue,
Mitcham, Surrey CR4 3PR
Phone: 0202 648 3740 Fax: 0208 646 8709

Website: www.smca.co.uk

Facebook: **South-Mitcham-Community-Centre**

Twitter: [@southmitchamcomm](https://twitter.com/southmitchamcomm)

SOUTH MITCHAM COMMUNITY ASSOCIATION

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

**GREEN LEVINE & ASSOCIATES
132a Boundary Road
London
NW8 0RH**

**SOUTH MITCHAM COMMUNITY ASSOCIATION
YEAR ENDED 31 MARCH 2021**

Charity Number

1101681

Company Number

4668105

Trustees

Arthur S. Campbell, Chairman / Director

Merle Mohammed, Vice-Chairman / Director

Barbara E. Holgate, Secretary / Director

Frederick G. Day FCA, Treasurer Deceased June 2020

Rosie Fay, Director Appointed October 2020

Anne-Marie Zaritsky, Director appointed November 2020

Stephanie Phillips, Director appointed November 2020

Denise Daniels, Director

Patricia M. Harrison, Director

Community Centre

Cobham Court

Haslemere Avenue

Mitcham

Surrey

CR4 3PR

Independent Examiners

Green Levine & Associates

132a Boundary Road

London

NW8 0RH

Bankers

Lloyds TSB Bank plc

Thorpe Wood

Peterborough

Cambridgeshire

PE3 6SF

SOUTH MITCHAM COMMUNITY ASSOCIATION

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- 6 Notes to the Financial Statements
- 7 Notes to the Financial Statements

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and the financial statements for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and the financial statements.

Objects of the Charity

To provide a Healthy Living Centre in the heart of the Phipps Bridge Estate offering a wealth of opportunities for leisure and learning, serving all families and individuals borough wide especially those in areas of social and economic deprivation.

To work with local partners to develop a wider range of activities to meet all identified needs to improve the quality of life and promote a sense of cohesiveness and ownership among local residents.

To attract and actively involve current and potential users and gain sufficient funding to sustain our programme and to empower all users to increase their level of skills and employability through their engagement both in fun and supportive community activities.

Development, Activities and Achievements this Year

The Community Centre has been closed in line with the Government's Covid-19 restrictions for the year ended 31st March 2021. Against this background, the Trustees consider that the performance of the Charity this year has been satisfactory.

Future Developments

The trustees negotiated a lease for 28 years via Merton Federation of Community Associations with the London Borough of Merton in 2012.

Transactions and Financial Position

The Statement of Financial Activities shows a net deficit for the year of £13,297 and reserves stand at £139,254 in total.

Reserves Policy

The Association should keep monies in reserve to cover the legal liabilities associated with employing staff.

The Association should keep monies in reserve to cover future/expansion plans as agreed by the Board of Trustees.

The Association should keep monies in reserve to cover unexpected events, i.e., a sudden drop in income through unavoidable circumstances.

Monies kept in reserve should be sufficient to cover all expenses of running the Centre for a period not exceeding six months.

The Board of Trustees of the Association will monitor reserve levels and endeavour to maintain them or increase them as necessary.

Unrestricted funds were maintained at the level required under the Reserves Policy or a higher level throughout the year.

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)

Tangible Fixed Assets for Use by the Charity

Details of movements are set out in the financial statements.

The trustees have considered the most appropriate policy for investing funds and have found that COIF meets their requirements and consider the interest earned over the year to be satisfactory. The trustees have also invested £10,000 with Lloyds TSB in a Fixed Term Account which brings the benefit of zero bank charges.

Reserves

The present level of reserves is adequate to meet the terms of our Reserves Policy.

Risk

The trustees actively review the major risks that the charity faces on a regular basis and believe that the current level of reserves, combined with an annual review over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational risks faced by the charity and confirm that they have established systems to mitigate significant risks.

Trustees Responsibilities in Relation to the Financial Statements

The trustees are required under the Charities Act 1993 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. Select suitable accounting policies and apply them consistently;
- b. Make reasonable and prudent judgements and estimates;
- c. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d. Prepare the financial statements on a going concern basis on the presumption that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the appropriate law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Independent Examiners, Green, Levine & Associates have expressed their willingness to continue in office and a resolution will be proposed at the forthcoming Annual General Meeting to reappoint them as Independent Examiners of the Association.

.....
Chairman – Arthur S. Campbell

.....
Date

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE INDEPENDENT EXAMINERS TO THE BOARD OF TRUSTEES OF SOUTH MITCHAM COMMUNITY ASSOCIATION FOR THE YEAR ENDED 31 MARCH 2021

We have examined the financial statements on pages 4 to 7 which have been prepared under the historical cost convention.

Respective responsibilities of Board of Trustees and Independent Examiners

As described on page 2, the trustees are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, examining those statements and to report our opinion to you.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charity as at 31 March 2021 and of the financial results for the year then ended and have been properly prepared in accordance with the Charities Act 1993 and Companies Act 2006.

.....
Harry J Levine FCCA
Green Levine & Associates

.....
Date

SOUTH MITCHAM COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	2021	2020
Fixed Assets	2	<u>50,525</u>	<u>54,304</u>
Current Assets			
Sundry Debtors		3,924	3,223
Bank Balances		92,082	109,459
Cash in Hand		<u>175</u>	<u>175</u>
		96,181	112,857
Current Liabilities			
Trade Creditors Falling Due within one year	6	<u>2,807</u>	<u>8,560</u>
Net Current Assets		<u>93,374</u>	<u>104,07</u>
Total Net Assets		143,899	158,611
		<u>4,645</u>	<u>6,060</u>
Deferred Income	5	<u><u>139,254</u></u>	<u><u>152,551</u></u>

Represented By

Accumulated Fund

Regeneration Fund		10,329	10,329
Unrestricted Fund Brought Forward		142,222	134,505
Deficit for the Year (2020 Surplus)		<u>-13,297</u>	<u>7,717</u>
Fund Carried Forward		<u><u>139,254</u></u>	<u><u>152,551</u></u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

.....
Chairman – Arthur S. Campbell

.....
Date

SOUTH MITCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds	Restricted Funds	2021	2020
Income					
Affiliation and Membership Fees		0		0	650
Grant from Deferred Income				0	662
Transfer Between Funds				0	0
Receipts				0	0
Grant LB Merton	1	41,210		41,210	40,600
Lettings including Storage		5,470		5,470	67,969
Social Income		0		0	1,803
Bank Interest		855		855	633
Donations		114		114	1,454
Other Income		5,063		5,063	6,049
Total Income		<u>52,712</u>		<u>52,712</u>	<u>119,820</u>
Expenditure					
Wages and Salaries	3	30,944		30,944	67,190
Rates and Water		1,249		1,249	946
Expenditure on Grant Activities	5				662
Unused Grant To Deferred Income					0
Insurance		1,066		1,066	1,160
Light and Heat		6,332		6,332	10,483
Postage and Stationery		158		158	372
Telephone and Internet		777		777	880
Centre Expenses	7	3,375		3,375	8,023
Accountancy	4	1,200		1,200	1,100
Maintenance		0		0	0
Office Expenses	8	11,127		11,127	11,975
General Expenses	9	2,592		2,592	1,652
Legal and Professional		2,245		2,245	2,093
Depreciation		4,944		4,944	5,567
Total Expenditure		<u>66,009</u>	<u>0</u>	<u>66,009</u>	<u>112,103</u>
Net Deficit on Activities for the Year				-13,297	7,717
Fund Balance Brought Forward				<u>142,222</u>	<u>118,206</u>
Fund Balance Carried Forward				<u>128,925</u>	<u>125,923</u>

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1.	LB Merton Grant				
	Funds received during the year				<u>41,210</u>
2.	Fixed Assets				
		Works to Building	Fixtures & Fittings	Sundry Equipment	Total
	Cost				
	Balance at 1 April 2020	40,744	65,236	29,612	135,592
	Additions	<u>0</u>	<u>1,165</u>	<u>0</u>	<u>1,165</u>
	Balance at 31 March 2021	<u>40,744</u>	<u>66,401</u>	<u>29,612</u>	<u>136,757</u>
	Depreciation				
	Balance at 1 April 2020	25,211	29,838	26,239	81,288
	Charge for the year	<u>1,259</u>	<u>3,310</u>	<u>375</u>	<u>4,944</u>
	Balance at 31 March 2021	<u>26,470</u>	<u>33,148</u>	<u>26,614</u>	<u>86,232</u>
	Net Book Value at 31 March 2020	<u>15,553</u>	<u>35,398</u>	<u>3,373</u>	<u>54,304</u>
	Net Book Value at 31 March 2021	<u>14,274</u>	<u>33,253</u>	<u>2,998</u>	<u>50,525</u>
3.	Salaries (Grant and Non Grant)				<u>30,944</u>
4.	Independent Examiner Charges				
	Provision for Fees to 31 March 2021				<u>1,200</u>

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

5. Grants Received and Expenditure of Grants

	Horizons	PQASSO	St Marks	Total
Brought Forward	4,560	1,500	0	6,060
Receipts	0	0	500	500
Transfer Unrestricted Funds	0	0	0	0
Expenditure	<u>1,915</u>	<u>0</u>	<u>0</u>	<u>1,915</u>
Carried Forward	<u><u>2,645</u></u>	<u><u>1,500</u></u>	<u><u>500</u></u>	<u><u>4,645</u></u>

6. Creditors and Accruals

	2021	2020
Sundry Creditors	2,807	6,060
Salaries	<u>0</u>	<u>2,500</u>
	<u><u>2,807</u></u>	<u><u>8,560</u></u>

7. Centre Expenses

	2021	2020
Cleaning and Hygiene	2791	5,164
Other	<u>584</u>	<u>2,859</u>
	<u><u>3,375</u></u>	<u><u>8,023</u></u>

8. Office Expenses

	2021	2020
Photocopier	9,845	11,800
Computer	1,282	166
Equipment	<u>0</u>	<u>9</u>
	<u><u>11,127</u></u>	<u><u>11,975</u></u>

9. General Expenses

	2021	2020
Licensing	2,420	1,562
Subscriptions	172	29
Sundry Costs	<u>0</u>	<u>61</u>
	<u><u>2,592</u></u>	<u><u>1,652</u></u>

10. Donations

The Association has received relief from Rent and Rates which may be considered to be the equivalent of donations received. The sums involved are:-

Rent	£25,760
Rates	£11,648

The financial statements do not reflect these sums.

In addition there are uncharged estimated costs relating to volunteers amounting to £40,000.

SOUTH MITCHAM COMMUNITY ASSOCIATION

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

**GREEN LEVINE & ASSOCIATES
132a Boundary Road
London
NW8 0RH**

**SOUTH MITCHAM COMMUNITY ASSOCIATION
YEAR ENDED 31 MARCH 2021**

Charity Number

1101681

Company Number

4668105

Trustees

Arthur S. Campbell, Chairman / Director

Merle Mohammed, Vice-Chairman / Director

Barbara E. Holgate, Secretary / Director

Frederick G. Day FCA, Treasurer Deceased June 2020

Rosie Fay, Director Appointed October 2020

Anne-Marie Zaritsky, Director appointed November 2020

Stephanie Phillips, Director appointed November 2020

Denise Daniels, Director

Patricia M. Harrison, Director

Community Centre

Cobham Court

Haslemere Avenue

Mitcham

Surrey

CR4 3PR

Independent Examiners

Green Levine & Associates

132a Boundary Road

London

NW8 0RH

Bankers

Lloyds TSB Bank plc

Thorpe Wood

Peterborough

Cambridgeshire

PE3 6SF

SOUTH MITCHAM COMMUNITY ASSOCIATION

INDEX TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

- 1 Report of the Trustees
- 2 Report of the Trustees
- 3 Report of the Independent Examiners
- 4 Balance Sheet
- 5 Statement of Financial Activities
- 6 Notes to the Financial Statements
- 7 Notes to the Financial Statements

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and the financial statements for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and the financial statements.

Objects of the Charity

To provide a Healthy Living Centre in the heart of the Phipps Bridge Estate offering a wealth of opportunities for leisure and learning, serving all families and individuals borough wide especially those in areas of social and economic deprivation.

To work with local partners to develop a wider range of activities to meet all identified needs to improve the quality of life and promote a sense of cohesiveness and ownership among local residents.

To attract and actively involve current and potential users and gain sufficient funding to sustain our programme and to empower all users to increase their level of skills and employability through their engagement both in fun and supportive community activities.

Development, Activities and Achievements this Year

The Community Centre has been closed in line with the Government's Covid-19 restrictions for the year ended 31st March 2021. Against this background, the Trustees consider that the performance of the Charity this year has been satisfactory.

Future Developments

The trustees negotiated a lease for 28 years via Merton Federation of Community Associations with the London Borough of Merton in 2012.

Transactions and Financial Position

The Statement of Financial Activities shows a net deficit for the year of £13,297 and reserves stand at £139,254 in total.

Reserves Policy

The Association should keep monies in reserve to cover the legal liabilities associated with employing staff.

The Association should keep monies in reserve to cover future/expansion plans as agreed by the Board of Trustees.

The Association should keep monies in reserve to cover unexpected events, i.e., a sudden drop in income through unavoidable circumstances.

Monies kept in reserve should be sufficient to cover all expenses of running the Centre for a period not exceeding six months.

The Board of Trustees of the Association will monitor reserve levels and endeavour to maintain them or increase them as necessary.

Unrestricted funds were maintained at the level required under the Reserves Policy or a higher level throughout the year.

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)

Tangible Fixed Assets for Use by the Charity

Details of movements are set out in the financial statements.

The trustees have considered the most appropriate policy for investing funds and have found that COIF meets their requirements and consider the interest earned over the year to be satisfactory. The trustees have also invested £10,000 with Lloyds TSB in a Fixed Term Account which brings the benefit of zero bank charges.

Reserves

The present level of reserves is adequate to meet the terms of our Reserves Policy.

Risk

The trustees actively review the major risks that the charity faces on a regular basis and believe that the current level of reserves, combined with an annual review over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational risks faced by the charity and confirm that they have established systems to mitigate significant risks.

Trustees Responsibilities in Relation to the Financial Statements

The trustees are required under the Charities Act 1993 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. Select suitable accounting policies and apply them consistently;
- b. Make reasonable and prudent judgements and estimates;
- c. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
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The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the appropriate law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Independent Examiners, Green, Levine & Associates have expressed their willingness to continue in office and a resolution will be proposed at the forthcoming Annual General Meeting to reappoint them as Independent Examiners of the Association.

.....
Chairman – Arthur S. Campbell

.....
Date

SOUTH MITCHAM COMMUNITY ASSOCIATION

REPORT OF THE INDEPENDENT EXAMINERS TO THE BOARD OF TRUSTEES OF SOUTH MITCHAM COMMUNITY ASSOCIATION FOR THE YEAR ENDED 31 MARCH 2021

We have examined the financial statements on pages 4 to 7 which have been prepared under the historical cost convention.

Respective responsibilities of Board of Trustees and Independent Examiners

As described on page 2, the trustees are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, examining those statements and to report our opinion to you.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charity as at 31 March 2021 and of the financial results for the year then ended and have been properly prepared in accordance with the Charities Act 1993 and Companies Act 2006.

.....
Harry J Levine FCCA
Green Levine & Associates

.....
Date

SOUTH MITCHAM COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	2021	2020
Fixed Assets	2	<u>50,525</u>	<u>54,304</u>
Current Assets			
Sundry Debtors		3,924	3,223
Bank Balances		92,082	109,459
Cash in Hand		<u>175</u>	<u>175</u>
		96,181	112,857
Current Liabilities			
Trade Creditors Falling Due within one year	6	<u>2,807</u>	<u>8,560</u>
Net Current Assets		<u>93,374</u>	<u>104,07</u>
Total Net Assets		143,899	158,611
		<u>4,645</u>	<u>6,060</u>
Deferred Income	5	<u><u>139,254</u></u>	<u><u>152,551</u></u>

Represented By

Accumulated Fund

Regeneration Fund		10,329	10,329
Unrestricted Fund Brought Forward		142,222	134,505
Deficit for the Year (2020 Surplus)		<u>-13,297</u>	<u>7,717</u>
Fund Carried Forward		<u><u>139,254</u></u>	<u><u>152,551</u></u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

.....
Chairman – Arthur S. Campbell

.....
Date

SOUTH MITCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds	Restricted Funds	2021	2020
Income					
Affiliation and Membership Fees		0		0	650
Grant from Deferred Income				0	662
Transfer Between Funds				0	0
Receipts				0	0
Grant LB Merton	1	41,210		41,210	40,600
Lettings including Storage		5,470		5,470	67,969
Social Income		0		0	1,803
Bank Interest		855		855	633
Donations		114		114	1,454
Other Income		5,063		5,063	6,049
Total Income		<u>52,712</u>		<u>52,712</u>	<u>119,820</u>
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Wages and Salaries	3	30,944		30,944	67,190
Rates and Water		1,249		1,249	946
Expenditure on Grant Activities	5				662
Unused Grant To Deferred Income					0
Insurance		1,066		1,066	1,160
Light and Heat		6,332		6,332	10,483
Postage and Stationery		158		158	372
Telephone and Internet		777		777	880
Centre Expenses	7	3,375		3,375	8,023
Accountancy	4	1,200		1,200	1,100
Maintenance		0		0	0
Office Expenses	8	11,127		11,127	11,975
General Expenses	9	2,592		2,592	1,652
Legal and Professional		2,245		2,245	2,093
Depreciation		4,944		4,944	5,567
Total Expenditure		<u>66,009</u>	<u>0</u>	<u>66,009</u>	<u>112,103</u>
Net Deficit on Activities for the Year				-13,297	7,717
Fund Balance Brought Forward				<u>142,222</u>	<u>118,206</u>
Fund Balance Carried Forward				<u>128,925</u>	<u>125,923</u>

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1.	LB Merton Grant				
	Funds received during the year				<u>41,210</u>
2.	Fixed Assets				
		Works to Building	Fixtures & Fittings	Sundry Equipment	Total
	Cost				
	Balance at 1 April 2020	40,744	65,236	29,612	135,592
	Additions	<u>0</u>	<u>1,165</u>	<u>0</u>	<u>1,165</u>
	Balance at 31 March 2021	<u>40,744</u>	<u>66,401</u>	<u>29,612</u>	<u>136,757</u>
	 Depreciation				
	Balance at 1 April 2020	25,211	29,838	26,239	81,288
	Charge for the year	<u>1,259</u>	<u>3,310</u>	<u>375</u>	<u>4,944</u>
	Balance at 31 March 2021	<u>26,470</u>	<u>33,148</u>	<u>26,614</u>	<u>86,232</u>
	 Net Book Value at 31 March 2020	<u>15,553</u>	<u>35,398</u>	<u>3,373</u>	<u>54,304</u>
	 Net Book Value at 31 March 2021	<u>14,274</u>	<u>33,253</u>	<u>2,998</u>	<u>50,525</u>
3.	Salaries (Grant and Non Grant)				<u>30,944</u>
4.	Independent Examiner Charges				
	Provision for Fees to 31 March 2021				<u>1,200</u>

SOUTH MITCHAM COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

5. Grants Received and Expenditure of Grants

	Horizons	PQASSO	St Marks	Total
Brought Forward	4,560	1,500	0	6,060
Receipts	0	0	500	500
Transfer Unrestricted Funds	0	0	0	0
Expenditure	<u>1,915</u>	<u>0</u>	<u>0</u>	<u>1,915</u>
Carried Forward	<u><u>2,645</u></u>	<u><u>1,500</u></u>	<u><u>500</u></u>	<u><u>4,645</u></u>

6. Creditors and Accruals

	2021	2020
Sundry Creditors	2,807	6,060
Salaries	<u>0</u>	<u>2,500</u>
	<u><u>2,807</u></u>	<u><u>8,560</u></u>

7. Centre Expenses

	2021	2020
Cleaning and Hygiene	2791	5,164
Other	<u>584</u>	<u>2,859</u>
	<u><u>3,375</u></u>	<u><u>8,023</u></u>

8. Office Expenses

	2021	2020
Photocopier	9,845	11,800
Computer	1,282	166
Equipment	<u>0</u>	<u>9</u>
	<u><u>11,127</u></u>	<u><u>11,975</u></u>

9. General Expenses

	2021	2020
Licensing	2,420	1,562
Subscriptions	172	29
Sundry Costs	<u>0</u>	<u>61</u>
	<u><u>2,592</u></u>	<u><u>1,652</u></u>

10. Donations

The Association has received relief from Rent and Rates which may be considered to be the equivalent of donations received. The sums involved are:-

Rent	£25,760
Rates	£11,648

The financial statements do not reflect these sums.

In addition there are uncharged estimated costs relating to volunteers amounting to £40,000.