

OAK GROVE COMMUNITY CHURCH

England & Wales · Charity number 1101664

Details

Other names THE OAK GROVE TRUST, OAK GROVE CHAPEL

Status Registered

Legal form Charitable company

Company number [04926246](#)

Registered 2004-01-21

Register [View on the Charity Commission register](#)

Contact

Address 70 Catton Grove Road
Norwich
NR3 3NT

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Website www.oakgrovecommunitychurch.co.uk

Activities

Objects: A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS APPEARING IN THE SCHEDULE HERETO IN NORWICH AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE DIRECTORS OF THE CHARITY (HEREINAFTER CALLED "THE TRUSTEES") MAY FROM TIME TO TIME THINK FIT AND TO FULFIL SUCH OTHER PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;B) TO RELIEVE PERSONS WHO ARE IN CONDITIONS OF NEED OR HARDSHIP OR WHO ARE AGED OR SICK AND TO RELIEVE THE DISTRESS CAUSED THEREBY IN THE SAID LOCATION AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT;C) TO PROVIDE FACILITIES FOR RECREATIONAL AND OTHER LEISURE-TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE FOR PERSONS WHO HAVE NEED BY REASON OF THEIR YOUTH POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES AND WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE IN NORWICH AFORESAID AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT. IT.

Activities: Various community based events within the locality of Catton Grove working in partnership schools statutory and voluntary organisations and other local groups.

Classification

- **How:** Provides Human Resources
- **What:** The Prevention Or Relief Of Poverty, Religious Activities, Amateur Sport
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** OAK GROVE CHAPEL, NORWICH, NORFOLK
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£215,337	£283,640	-	-
2024-12-31	£463,347	£459,437	-	-
2023-12-31	£301,378	£346,000	-	-
2022-12-31	£335,021	£357,011	-	-
2021-12-31	£240,909	£284,597	-	-
2020-12-31	£183,995	£245,525	-	-

Trustees

Name	Role	Appointed
Colin John Ford		2018-05-03
Darren James Woodward		2015-04-23
John Cawston Adams		2018-05-03
Julie Packham		2026-06-02
Sheena Emms		2026-06-02

Accounts

Charity registration number 1101664 (England and Wales)

Company registration number 04926246

OAK GROVE COMMUNITY CHURCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2025

OAK GROVE COMMUNITY CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J C Adams D J Woodward C J Ford
Charity number (England and Wales)	1101664
Company number	04926246
Registered office	70 Catton Grove Road Norwich Norfolk NR3 3NT
Independent examiner	Scrutton Bland Limited 15 Palace Street NORWICH Norfolk United Kingdom NR3 1RT
Bankers	Santander Bootle Merseyside L30 4GB

OAK GROVE COMMUNITY CHURCH

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OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2025

The trustees present their annual report and financial statements for the year ended 31 December 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principle objective of Oak Grove Community Church is to advance the Christian faith, through our worship, church activities and community projects. As part of our community focus we also aim to bring relief to people who are in need due to financial hardship, age, ill-health or other social disadvantage, or who are hard to reach or marginalised within wider society. There has been no change to our objectives during 2025.

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Activities

First and foremost as our organisation name suggests, we are a church! A worshipping community or family that is motivated by our faith to seek to love, serve and work among people in the Catton Grove area of North Norwich to see people's lives and the situations they face transformed.

Community Outreach

We offer regular youth and children's activities, Foodbank Distribution Point & Warm Welcome, and Coffee Stop. Having our own building is an amazing gift, and certainly in term time the chapel is used regularly at least 5 or 6 days per week, both for our own activities as well as other community groups and individuals making use of it.

Family Support

Our Families Worker and her team provide targeted support through parenting programmes as well as providing ad-hoc support. This can be anything from a friendly listening ear to more formal advocacy and support for parents and carers.

Community Money Advice

Our trained advisors are equipped to help with a wide range of money and debt issues. It could be something proactive like training on money management or budgeting, and we are also able to help in situations of debt and can work with our clients, dealing with creditors on their behalf to alleviate their immediate stresses and strains and work towards successful debt resolution for them.

Locally Trusted Organisation (LTO) for the Big Local

A community plan in which our role is providing support to the Catton Grove Big Local Partnership as they endeavour to make Catton Grove a better place to live work and volunteer.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

Achievements and performance

Significant activities and achievements against objectives

As we reflect on 2025, we do so with thanksgiving and hope. With so many activities described below, it is clear that it has been a busy year, but it is the growth in people and the opportunities to serve them that has given us the most joy. We are so grateful for the staff and volunteers that continue to work tirelessly in our North Norwich community of Catton Grove.

The Church continues to meet weekly at Catton Grove Primary School for its Sunday services, with most of the other church activities mentioned below taking place at the Chapel on Catton Grove Road.

Sunday Gatherings

As mentioned above, our weekly Sunday gatherings take place at Catton Grove Primary School, and we continue to be grateful for the partnership we have with the school. Our 2nd -5th Sundays of the month feature a combination of sung worship, teaching, communion, prayer and fellowship with various teaching series being explored to give a greater understanding of God's word and a deepening transformation to become more like Jesus in our thoughts, words and actions.

On the first Sunday of the month, we have continued our All In gatherings where we meet later in the morning to share lunch, enjoy games, quizzes, crafts and listen/respond to a thought for the day. During 2025, we have been encouraged by the sustained number of individuals and families from our community that come along, as well as regular members of our congregation. Even more encouraging is the number of people coming to All In from our mid-week activities, joining up all the work we do.

We continue to be thankful for our regular groups run by members of our church that benefit many people in our church and within our community:

Coffee Stop is our longest standing group, providing a weekly event for all ages with hot drinks, light bites to eat, good conversation and good company.

Journeying Together gives a space twice a month for people to express their creativity through Bible journalling and provides valuable support and encouragement.

Dynamis is our monthly evening event, giving people the opportunity to pray, worship and encounter the Holy Spirit and seek His gifts.

Prayer Events are held each week: prayer meetings online on Monday evenings and Friday mornings, and prayer walking around the community on Friday mornings.

Oak Grove's 90th Anniversary

A particular highlight of 2025 was in October when we celebrated 90 years since Oak Grove Hall - as it was originally known - opened its doors to the then 'new' Catton Grove Estate. The personnel and methodology may have changed over the years, but we remain as committed as ever to serve our local community.

2025 provided us with the perfect excuse to celebrate and because 90th birthdays don't come around too often we made the most of it by celebrating more than once!

In July we hosted a 1930s themed buffet style meal encouraging people to dress in period attire.

Then for our main celebrations we made a weekend of it, firstly with our Coffee Stop team hosting a 1930s themed coffee morning on the Friday, complete with an impromptu choir singing some songs from the 30s. On the Saturday we held a community fete with tombola, games and refreshments and the weekend culminated in a celebration service on Sunday.

It was a fantastic time of celebration as we reflected on God's faithfulness, and it was great to have with us many friends and / or former members of the church as well as local dignitaries.

Family Support

We are really thankful for another busy year of supporting the families in our community:

Kids Matter / Babies Matter:

In March 2025 we held our **10th** Kids Matter parenting programme! This was a full group of parents including a dad and between them they have 14 children between 1-10 years old who will have benefited from their parents' improved confidence and new parenting skills learnt.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

This is one mum's quote:

"Thank you all for a lovely few weeks, no one judged anyone's parent skills, I've learnt different skills, learnt that each parent is different, but most importantly that we all need support, and help! No one fails, we just learn, sometimes not always the correct way, but that's ok! Thank you, Lynette, for putting the group together and again not judging. I will miss our Wednesdays, and the snacks!! Thank you all"

We also had one very anxious mum who attended with her support worker, and it was really encouraging to see that she enjoyed the sessions she attended and felt confident to keep coming back.

In Autumn 2025 we tried something different; to facilitate a Kids Matter programme in a local school, in partnership with a local church. Sadly, we didn't get a big enough group to run it but we built relationships with a couple of mums who will be attending an online Kids Matter programme in 2026.

We didn't run a Babies Matter programme in 2025, but plans are underway to do one soon.

Renew Wellbeing:

Our weekly Renew Wellbeing sessions continued until August 2025. They gave parents a safe space to connect with one another and they were able to have time to prioritise their own wellbeing, enabling them to be more resilient with the vast emotions that parenting brings. However, we made the difficult decision to change the weekly Renew Wellbeing sessions into monthly Renew Retreats. This enables the team to prepare more material for the sessions, and we opened it up to a wider remit, not just parents. One of the reasons for doing this was to hopefully enable cross generational support. These monthly retreats have been going well, and the feedback has been positive.

EPIC Dad:

The EPIC Dad sessions ran monthly, and we had a small core group of dads that attended regularly with their children. We made pancakes together, painted stones, played with Lego, table tennis and lots of other activities. These sessions came to an end in July with a lovely picnic at a local park and since then, the dads have continued to meet together without us. We have kept in contact with them and invited them to other activities we run.

Beach Day Out:

We took a coach full of families to Mundsley beach at the end of July. We had a great day out; the weather was a little showery to start with, so we began the day in a local church room where we made crafts/ played games and ate lunch. We then went to the beach and the children played in the sand and some swam in the sea. The day was really successful with fantastic feedback. It was great to see parents and children meeting up with friends and making new friends. Thanks to funding received for this trip, we were able to provide a picnic, ice creams and the coach with no cost to the families.

Supporting Parents & Exploring Faith:

In the Autumn of 2025, we started a new group for parents called Supporting Parents and Exploring Faith, in response to parents requesting this in their yearly evaluation. This has been a lovely group where friendships and support have really developed and grown, and the parents have been able to ask questions about parenting struggles and the Christian faith in a safe space. We have looked at various topics from communicating well with our children and family members, the power of saying sorry, why rest is so important for us, the fact that our children are all different and that's ok, etc. These sessions continue to be well attended, and parents really appreciate the space and time given to them and their little ones.

Christmas:

We held a Christmas Social Supermarket which enabled parents to come and choose their own Christmas hamper including fresh fruit and vegetables, meat, store cupboard ingredients as well as some Christmas treats like biscuits/ sweets/ hot chocolate and marshmallows. We had coffee and cakes available, and parents and children stayed and chatted, made new friendships and it was a lovely, relaxed atmosphere. One parent said, "What a huge help, it has put a smile on my face".

One off purchases/gifts:

Once again, we have been able to meet the needs of some families with one off purchases for household items/ baby equipment.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

Youth

In 2025 we have continued our regular Fresh Fridays youth club, been a consistent presence in schools and explored the exciting realm of online ministry with a weekly gaming group. Over the year we have engaged with 70+ young people, have cemented a number of consistent and curious core groups across the clubs and seen some encouraging early signs of integration between the youth ministry and the wider church.

Fresh Fridays:

In 2025 we have continued our fortnightly pattern of Fresh Fridays. We have seen around 30 individual young people across the year with a regular attendance of 10-15. In the autumn term, those numbers dropped to a regular 8-10, but that core group has shown greater appreciation and ownership of the space as well as explored the broader life of Oak Grove by coming to All In and the bi-monthly city wide youth event Encounter.

Holy Potato:

2025 saw another consistent year for us and Norwich Youth For Christ at Holy Potato, our Friday lunch club at Sewell Park Academy. We regularly have 20-30 students every Friday lunch time. Around 10 of those have engaged with our other activities at different points across the year. For the final few weeks of 2025, a Christian teacher has asked to be involved, and we are now looking at how we can keep the inclusive, relational nature of the group whilst also offering a more intentional, Jesus message alongside it.

Hellesdon High School Christian Union:

In 2025 we continued to partner with Norwich Youth For Christ to deliver a Christian Union at Hellesdon High School. With a regular attendance of 10-15 young people, this has undergone a change as we said good-bye to the yr 11s and welcomed a new group of yr 7s. There are still a few young people who have stayed with us throughout the year but with the change in demographic we have seen an increase in curiosity as we explore the Bible and pray together.

Fresh Gaming:

In 2025 we launched Fresh Gaming, a weekly after school 2 hour online gaming stream on Thursdays. This had varying success. When it started, there were regularly around 5 young people engaging every week, enjoying the time to play games together and a short Jesus-themed message derived from a video game playthrough. This turned out to be a really encouraging weekly touch-point, especially for those we know from Sewell Park Academy. However, through the Summer and Autumn term, the numbers gradually dwindled and the decision has been made to take a break from it at the start of 2026.

Children's work

In 2025 we saw an increase in both our team and attendance at the monthly Kidz Klubs to the point we were able to reshape the ministry to better serve both the children and the wider church. Amidst a busy year with the Synergy Input Process and the 90th celebrations, we took a break from the termly Food and Fun In School Holidays (FISH) sessions across the Spring and Summer term, returning in the Autumn alongside our annual Light Party. Across the year we also had the privilege of delivering some Religion and Worldview lessons at Catton Grove Primary School.

Kidz Klub:

In 2025, for the Spring term we continued to host Kidz Klub for the whole length of the Sunday church gathering once a month. For the Summer and Autumn term, we were able to reshape that so that the children went to Kidz Klub for the latter half of a gathering twice a month. This has meant that children have felt more a part of the wider church family as they are able to worship and share communion with the whole congregation. It has also made it easier for parents of young children who now have an extra Sunday in a month to more easily hear the sermon and respond. The children also have the opportunity to explore more topics. This has been a very welcome change and although it may have lost a missional edge where some of the unchurched attendees stopped attending, it has enabled us to value and disciple the children that do come more effectively.

School Holidays:

As mentioned above, we took a strategic break from FISH for the first 2 terms of 2025. We returned in Autumn with an encouraging, creative and much-loved time where the Norwich Puppet Theatre led a puppet-making workshop for the 50+ attendees. This took place just before our annual Light Party where we served hundreds of hot chocolates, gave away over 100 treat bags and had a great time talking to families and sharing in a celebration of our local community. A gospel themed obstacle course was a new addition to this activity for 2025.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

School Visits:

In the Summer term we were invited to Catton Grove Primary School to share about our work with the yr 4 students. In the run up to Christmas we were also invited in to teach 4 lessons across 3 year groups. The first was about the Bible, again with yr 4s, as part of their exploration through religious holy texts. Then we spoke about the story of Christmas and how it is central to our faith, this was for yr 1s. Finally, we delivered lessons about Advent to both yr 2 classes. All of these were a privilege to deliver and were received with great appreciation from the staff and students at Catton Grove Primary School.

Operation Christmas Child Shoebox Appeal

We continue to hold our annual Shoebox Sunday at the November All In gathering where we pack shoeboxes full of items for children to be sent across the world as part of the Samaritan's Purse's Operation Christmas Child project. This year we packed 64 boxes and it's been really encouraging to see this total increase year on year. We continue to be a Church Collection Point, welcoming individuals, churches and businesses into the church during the National Collection Week to drop off their filled shoeboxes. Our collection point collected a total of 206 shoeboxes that were sent to the UK processing centre for distribution. This event continues to bring together members of our church and local community in an act of generosity that positively impacts children across the world.

Charity Shop

Open Monday to Friday except bank holidays and at Christmas, our Charity shop continues to supply good quality pre-loved clothing, books and bric-a-brac at reasonable prices, as well as provide opportunities for volunteering and for some a stepping stone to return to work. The shop has felt the impact of the declining rag collection income and although the total shop income was less than last year, at £25,693 it has remained popular within our local community and has welcomed new volunteers.

Warm Welcome / Foodbank

We were pleased to continue partnering with Norwich Foodbank to facilitate our foodbank distribution point for 50 weekly sessions this past year. Food poverty remains a real challenge within our community so we are pleased to be able to help meet these needs practically.

As well as food parcels, we also have 2 'resident' advisors who take it in turn to support and/or signpost people to resolve difficulties with their finances, housing and other issues.

Alongside the foodbank, we also provide hot drinks and toasties, biscuits and cakes, and a 'warm welcome' to anyone who drops in, which is not limited to foodbank clients.

Oak Grove Community Money Advice

This has been a more settled year for Oak Grove Community Money Advice (OGCMA) but still with some challenges mainly around securing core funding for the Centre after our long-term funding partnership with Catton Grove Big Local came to an end. Our Centre Manager, Sian Pearce, has now been in post over a year and one of the main priorities for 2025 for Sian was fundraising. We are pleased to report that due to a combination of successful grant applications and donations, OGCMA now has funding in place through to August 2026. We wish to acknowledge the financial support received from the Norfolk Community Foundation, The Geoffrey Watling Charity, The Yorkshire Building Society and The Skipton Building Society. We also want to thank the Wickes Community Programme for a small grant which allowed us to redecorate and improve the money advice office in 2025.

OGCMA had 32 live cases open at some point during the reporting year, incorporating a total debt of £927,698, with two thirds of this being marked as priority debt. This included 12 full new clients, and 17 cases which were concluded and closed during the year. We also provided general information, where no formal debt advice was given, to a number of people who contacted the service, which involved signposting or referral to other sources of help. We have just produced our second FCA Consumer Duty Board Report and as we plan for 2026, continuing to keep waiting times down and how long it takes to find a debt solution for clients remains a priority. We are pleased to report that all 3 advisors have advanced their training in 2025; we have incorporated regular file reviews; and staff/volunteer annual reviews, alongside monthly casework meetings.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

Big Local

During the first part of 2025, we continued to support the Catton Grove Big Local Partnership ('CGBLP') in our role as their Locally Trusted Organisation - acting in an admin and finance control role on behalf of the partnership. The programme ended in January 2025, with the funding fully spent and the necessary closeout procedures completed by July 2025.

Synergy Churches

Although firmly committed to our community in North Norwich, we love being part of the bigger picture too. Being part of a national family of churches continues to be a blessing to us. Having friends alongside you for the journey is key to longevity and continued success.

We build and foster relationships through quarterly cluster gatherings and monthly online leaders' "Huddles" as well as the national conference in February and Leaders' Summit in October each year. This year we engaged in an Input Process where we welcomed a team to come for a weekend to interview our church members and then bring feedback and recommendations thereafter. This was a hugely beneficial process that served to help us celebrate what is already working well as well as set priorities for future exploration.

Buildings

We have increased our fundraising activities and grant bid writing for building works in 2025, which has enabled us to carry out lots of repair and maintenance jobs to our Chapel building.

Work carried out:

- Replacement external door and 2 x windows.
- Repairs to external brickwork and rendering
- Replacement of old fluorescent lights with LEDs
- Replacement heating for our Family Space
- New stage carpet and sanding/recoating of main hall wooden flooring
- Drain repairs at the back of the building

Work scheduled for 2026:

- Drain repairs at the front of the building
- Replacement of the under-stage door
- Sanding/recoating of upstairs wooden flooring

Funding

We are extremely grateful to our faithful congregation for their regular support and financial giving. Aside from their regular gifts, we held a gift day in January 2025 which yielded an additional £36,853 in one off donations, increased giving and Gift Aid. Our charity shop continues to do well and also raised in excess of £25,000 in income this year. However, this income alone is not sufficient to fund all of the activities and services that we currently provide so we are also incredibly thankful to the following organisations who have provided us with funding support and assistance this year:

- Catton Grove Big Local
- Co-op Local Community Fund
- The Educational Foundation of Alderman John Norman
- The Family Hubs Community Fund
- The Geoffrey Watling Charity
- The Ivy Child Charitable Trust
- Norfolk Churches Trust
- Norfolk Community Foundation Preventing Hardship Winter Fund
- Norwich Foodbank
- Skipton Building Society
- Wickes
- Yorkshire Building Society

Looking ahead into 2026, external fundraising via charitable trusts and organisations will remain a key part of our activity.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

Working in Partnership

One of the many privileges of being a known and trusted presence in our community and city is the opportunities to work in partnership with others. This year our Senior Pastor joined the Core Team for Connect Norwich - a group of Christian church, organisational and charity leaders partnering together to facilitate and encourage good relationships between leaders and their churches and organisations.

Our Operations Manager facilitates a network for administrators of local churches and Christian organisations, working together to support and encourage one another and share resources.

As mentioned previously, we continue our partnership with Norwich Youth For Christ to carry out schools work and have strengthened our connections with Family Hubs and local churches in supporting families in the area.

We remain committed to our vision and aims - to see the lives of the whole community we serve of North Norwich transformed and we are excited to see what 2026 brings!

Financial review

During the year ended 31 December 2025 incoming resources totalled £215,337 (2024: £463,347) with total resources expended of £283,640 (2024: £459,437). As a result total funds held by Oak Grove Community Church at year ended 31 December 2025 totalled £262,448, of which £134,393 were restricted.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Reserves policy

The reserves policy sets the aim of having a general fund of 3 months' worth of staff costs and general running costs, to help with cashflow management and enable the Charity to have the ability to withstand and respond to future adverse events – such as a major loss of funding or unforeseen building cost.

The Trustees recognise that the Charity as at 31 December 2025 fell short of having the equivalent of 3 months expenditure as a general fund. However, the Charity held a successful Gift Day in March 2026 to help bolster financial reserves and the Charity's staff will maintain an active fundraising programme to seek further funds.

Having considered the potential risks the Charity faces and having assessed future plans, the Trustees will also continue to consider the capacity to build up free reserves sufficient to ensure an orderly withdrawal from the Charity's operating role, should that become necessary, including meeting our contractual obligations and any redundancy arrangements.

Major risks

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

The principal objectives of Oak Grove Community Church are:

1. To advance the Christian faith;
2. To bring relief to people who are in need due to hardship, age, or who are sick, in the community;
3. To provide recreational and other leisure-time activities for people who have a need due to youth, poverty or social and economic circumstances, in Norwich, the United Kingdom and the world.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J C Adams

D J Woodward

C J Ford

Recruitment and appointment of trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association. The Trustees who served during the period are shown under Legal and Administration information on page 1.

Organisational structure and decision-making policies

Trustees generally meet bi-monthly, with additional meetings held where the need arises, and are responsible for the management and administration of the Church in accordance with the constitution and general law. The Trustees (listed above) are expected to fulfil their legal duties having regard to the spiritual direction of the church. One of the existing Trustees is also a member of the Leadership Team of Oak Grove Community Church. The additional members of the Church Leadership Team who are not Trustees, are Lynette Woodward, Daniel Starling, Joanne Ford, Carole Ogilvie, Megan Saunders and Steve Appleby.

The Leadership Team meets fortnightly and is responsible for the spiritual leadership, strategy and overall direction of the Church. The staff management team oversee the daily operation of the charitable company under the supervision of the Trustees. With the exception of Darren Woodward who is paid for his services as Pastor and Senior Leader, the Trustees receive no payment apart from the reimbursement of out of pocket expenses.

The trustees' report was approved by the Board of Trustees.

J C Adams

Trustee

21 April 2026

OAK GROVE COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF OAK GROVE COMMUNITY CHURCH

I report to the trustees on my examination of the financial statements of Oak Grove Community Church (the charity) for the year ended 31 December 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mark Johnstone FCA

Scrutton Bland Limited

15 Palace Street

NORWICH

Norfolk

NR3 1RT

United Kingdom

30 April 2026

OAK GROVE COMMUNITY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Notes							
<u>Income and endowments from:</u>							
Donations and legacies	3	133,204	29,539	162,743	125,915	290,530	416,445
Charitable activities	4	17,049	471	17,520	3,826	2,356	6,182
Other trading activities	5	25,693	-	25,693	27,602	-	27,602
Investments	6	2,161	-	2,161	2,497	-	2,497
Other income	7	7,220	-	7,220	7,619	3,002	10,621
Total income		185,327	30,010	215,337	167,459	295,888	463,347
<u>Expenditure on:</u>							
Raising funds	8	13,447	55	13,502	12,813	-	12,813
Charitable activities	9	199,472	70,666	270,138	182,752	263,872	446,624
Total expenditure		212,919	70,721	283,640	195,565	263,872	459,437
Net (outgoing)/ incoming resources before transfers		(27,592)	(40,711)	(68,303)	(28,106)	32,016	3,910
Gross transfers between funds		4,329	(4,329)	-	14,227	(14,227)	-
Net (expenditure)/ income for the year/ Net movement in funds		(23,263)	(45,040)	(68,303)	(13,879)	17,789	3,910
Fund balances at 1 January 2025		151,318	179,433	330,751	165,197	161,644	326,841
Fund balances at 31 December 2025		128,055	134,393	262,448	151,318	179,433	330,751

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

OAK GROVE COMMUNITY CHURCH

BALANCE SHEET

AS AT 31 DECEMBER 2025

		2025		2024	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	15		168,364		195,505
Current assets					
Debtors	16	6,618		5,607	
Cash at bank and in hand		99,666		154,239	
		106,284		159,846	
Creditors: amounts falling due within one year	17	(12,200)		(24,600)	
Net current assets			94,084		135,246
Total assets less current liabilities			262,448		330,751
The funds of the charity					
Restricted income funds	20	134,393		179,433	
Unrestricted funds	22	128,055		151,318	
		262,448		330,751	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 21 April 2026

J C Adams
Trustee

Company registration number 04926246 (England and Wales)

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

1 Accounting policies

Charity information

Oak Grove Community Church is a private company limited by guarantee incorporated in England and Wales. The registered office is 70 Catton Grove Road, Norwich, Norfolk, NR3 3NT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value can be measured reliably.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	4% straight line
Equipment	20% straight line
Sound equipment	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

3 Donations and legacies	Unrestricted funds general		Restricted funds		Total		Unrestricted funds general		Restricted funds		Total	
	2025	£	2025	£	2025	£	2024	£	2024	£	2024	£
Donations and gifts Grants	132,204		2,062		134,266		125,015		5,908		130,923	
	1,000		27,477		28,477		900		284,622		285,522	
	133,204		29,539		162,743		125,915		290,530		416,445	
Grants receivable for core activities General Grants	1,000		27,477		28,477		900		284,622		285,522	
	1,000		27,477		28,477		900		284,622		285,522	

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

4 Charitable activities

	Core Charitable Activities	Events	Total	Core Charitable Activities	Events	Total
	2025	2025	2025	2024	2024	2024
	£	£	£	£	£	£
Charitable income	2,416	15,104	17,520	2,647	3,535	6,182
	<u>2,416</u>	<u>15,104</u>	<u>17,520</u>	<u>2,647</u>	<u>3,535</u>	<u>6,182</u>
Analysis by fund						
Unrestricted funds - general	2,416	14,633	17,049	2,647	1,179	3,826
Restricted funds	-	471	471	-	2,356	2,356
	<u>2,416</u>	<u>15,104</u>	<u>17,520</u>	<u>2,647</u>	<u>3,535</u>	<u>6,182</u>

5 Other trading activities

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £
Charity shop income	25,693	27,602
	<u>25,693</u>	<u>27,602</u>

6 Investments

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £
Interest receivable	2,161	2,497
	<u>2,161</u>	<u>2,497</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

7 Other income

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £
Net gain on disposal of tangible fixed assets	-	-	3,002	3,002
Miscellaneous income	68	165	-	165
Use of premises	7,152	7,454	-	7,454
	<u>7,220</u>	<u>7,619</u>	<u>3,002</u>	<u>10,621</u>

8 Raising funds

	Unrestricted funds general 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds general 2024 £
<u>Fundraising and publicity</u>				
Other fundraising costs	233	55	288	296
	<u>233</u>	<u>55</u>	<u>288</u>	<u>296</u>
<u>Trading costs</u>				
Staff costs	9,374	-	9,374	8,524
	<u>9,374</u>	<u>-</u>	<u>9,374</u>	<u>8,524</u>
	<u>13,447</u>	<u>55</u>	<u>13,502</u>	<u>12,813</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

9 Charitable activities	Core charitable activities	Church activities	Community activities	Charitable giving	Catton Grove Big Local	Total 2025	Total 2024
	2025 £	2025 £	2025 £	2025 £	2025 £	2025 £	2024 £
Staff costs	8,938	-	-	-	14,831	23,769	50,515
Depreciation and impairment	20,765	-	-	-	-	20,765	20,765
General expenditure	-	799	2,448	16,984	12,430	32,661	132,773
Catering	-	3,219	2,535	-	-	5,754	37,824
SLA Payments	-	-	-	-	-	-	39,167
	29,703	4,018	4,983	16,984	27,261	82,949	281,044
Share of support costs (see note 10)	174,134	-	-	1,428	571	176,133	152,560
Share of governance costs (see note 10)	11,056	-	-	-	-	11,056	13,020
	214,893	4,018	4,983	18,412	27,832	270,138	446,624
Analysis by fund							
Unrestricted funds - general	177,157	1,490	2,413	18,412	-	199,472	182,752
Restricted funds	37,736	2,528	2,570	-	27,832	70,666	263,872
	214,893	4,018	4,983	18,412	27,832	270,138	446,624

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

9 Charitable activities		(Continued)				
For the year ended 31 December 2024						
		Core charitable activities £	Church activities £	Community activities £	Charitable giving £	Catton Grove Big Local £
						Total 2024 £
Staff costs		7,118	-	8,087	-	35,310
Depreciation and impairment		20,765	-	-	-	20,765
General expenditure		-	243	4,454	24,422	103,654
Catering		-	35,295	2,529	-	-
SLA Payments		-	-	-	-	39,167
		27,883	35,538	15,070	24,422	178,131
						281,044
Share of support costs (see note 10)		144,414	-	-	1,441	6,705
Share of governance costs (see note 10)		13,020	-	-	-	-
		185,317	35,538	15,070	25,863	184,836
						446,624
Analysis by fund						
Unrestricted funds - general		154,436	1,639	2,552	24,125	-
Restricted funds		30,881	33,899	12,518	1,738	184,836
		185,317	35,538	15,070	25,863	184,836
						446,624

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

10 Support costs

	Support costs £	Governance costs £	2025 £	Support costs £	Governance costs £	2024 £
Staff costs	126,179	-	126,179	112,674	-	112,674
Depreciation	6,376	-	6,376	6,389	-	6,389
Establishment	23,634	-	23,634	14,864	-	14,864
Administration	17,392	-	17,392	16,473	-	16,473
Travelling	2,005	-	2,005	1,564	-	1,564
Telephone and computer	146	-	146	184	-	184
Bank charges	401	-	401	412	-	412
Independent examiner fees	-	2,388	2,388	-	2,160	2,160
Accountancy	-	8,668	8,668	-	10,860	10,860
	<u>176,133</u>	<u>11,056</u>	<u>187,189</u>	<u>152,560</u>	<u>13,020</u>	<u>165,580</u>
Analysed between Charitable activities	<u>176,133</u>	<u>11,056</u>	<u>187,189</u>	<u>152,560</u>	<u>13,020</u>	<u>165,580</u>

11 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	2,388	2,160
Depreciation of owned tangible fixed assets	27,141	27,154
Loss/(profit) on disposal of tangible fixed assets	-	(3,002)
	<u>29,529</u>	<u>26,312</u>

12 Trustees

During the year, one Trustee received remuneration of £39,670 (2024 : £39,670), inclusive of employer pension contributions in respect of services he provides undertaking the role of Senior Pastor under a contract of employment.

During year ended 31 December 2025, expenses totalling £149 were reimbursed or paid directly to 1 Trustee (2024: £228 to 1 Trustee) in relation to travel expenses incurred in relation to his role as an employee.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

13 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Involved in charitable activities	3	4
Involved in support services and governance	4	4
Total	7	8

Employment costs

	2025 £	2024 £
Wages and salaries	140,088	156,700
Social security costs	13,312	7,802
Other pension costs	5,922	7,211
	159,322	171,713

The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Company was £81,351 (2024 : £81,351)

A large proportion of the activities of the charity are staffed by volunteers. This help is unquantifiable but without it the charity could not continue to pursue its work.

There were no employees whose annual remuneration was more than £60,000.

14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

15 Tangible fixed assets

	Freehold land and buildings £	Equipment £	Sound equipment £	Total £
Cost				
At 1 January 2025	675,860	19,250	9,454	704,564
At 31 December 2025	675,860	19,250	9,454	704,564
Depreciation and impairment				
At 1 January 2025	480,675	18,999	9,385	509,059
Depreciation charged in the year	27,033	89	19	27,141
At 31 December 2025	507,708	19,088	9,404	536,200
Carrying amount				
At 31 December 2025	168,152	162	50	168,364
At 31 December 2024	195,185	251	69	195,505

16 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	135	9
Other debtors	1,417	1,309
Prepayments and accrued income	5,066	4,289
	6,618	5,607

17 Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Other taxation and social security		2,174	4,002
Deferred income	18	-	10,000
Trade creditors		6,163	4,783
Accruals		3,863	5,815
		12,200	24,600

18 Deferred income

	2025 £	2024 £
Other deferred income	-	10,000

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

18 Deferred income

(Continued)

Deferred income is included in the financial statements as follows:

	2025 £	2024 £
Deferred income is included within:		
Current liabilities	-	10,000
	<u> </u>	<u> </u>
Movements in the year:		
Deferred income at 1 January 2025	10,000	-
Released from previous periods	(10,000)	-
Resources deferred in the year	-	10,000
	<u> </u>	<u> </u>
Deferred income at 31 December 2025	-	10,000
	<u> </u>	<u> </u>

19 Retirement benefit schemes

	2025 £	2024 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	5,922	7,211
	<u> </u>	<u> </u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

20 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Balance at 1 January 2024	Incoming resources	Movement in funds			Balance at 1 January 2025	Incoming resources	Movement in funds			Balance at 31 December 2025
			£	£	£			£	£	£	
Maintenance of Buildings Fund	70,280	-	-	-	-	70,280	-	-	-	-	70,280
Catton Grove Primary School Devel Fund	52,052	3,002	(6,268)	(3,002)	45,784	-	-	(6,268)	-	-	39,516
Fixed Assets of OG Fund	3,351	-	(486)	-	2,865	-	-	(473)	-	-	2,392
Catton Grove Big Local	23,684	236,509	(187,081)	(28,493)	44,620	-	-	(27,833)	(16,787)	-	-
Supporting Families	-	1,000	(1,000)	-	-	-	4,855	(546)	-	-	4,309
Collections to be passed on	-	1,073	(1,073)	-	-	-	-	-	-	-	-
Local Community Fund (Renew)	-	-	-	-	-	-	1,916	(509)	-	-	1,407
Alderman Norman	-	-	-	-	-	-	3,000	(2,330)	-	-	670
Community hardship fund	-	28,504	(28,504)	-	-	-	-	-	-	-	-
Families Emergency Equipment	760	850	(620)	-	990	-	-	(164)	-	-	826
NCC Decan Fund	379	-	(395)	16	-	-	-	-	-	-	-
Renew Wellbeing	1,996	-	(1,996)	-	-	-	-	-	-	-	-
Oak Grove Money Advice	4,083	-	(12,416)	11,500	3,167	17,369	(12,824)	-	3,767	11,479	-
NCC - Community Building Improvement	695	-	(695)	-	-	-	-	-	-	-	-
Building Fund	645	3,192	(1,255)	4,398	6,980	1,217	(13,374)	8,691	-	3,514	-
Epic Dad	1,679	-	(1,144)	-	535	-	-	(535)	-	-	-
NCF - Winter Household support fund	600	-	(600)	-	-	-	-	-	-	-	-
Family Support - Development Fund	-	7,649	(8,006)	357	-	-	-	-	-	-	-
Love Norfolk Fund	-	5,000	(2,562)	-	2,438	-	-	(2,438)	-	-	-
NCF Warm Spaces - Chill	1,440	1,989	(1,931)	1	1,499	-	-	(1,499)	-	-	-
FISH	-	-	(996)	996	-	-	-	-	-	-	-
NHSF	-	5,800	(5,775)	-	25	-	-	(25)	-	-	-
Ivy Child Christmas	-	1,020	(770)	-	250	1,653	(1,903)	-	-	-	-

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

		(Continued)									
20	Restricted funds										
	Shoebox appeal										
		-	299	(299)	-	-	-	-	-	-	-
		161,644	295,888	(263,872)	(14,227)	179,433	30,010	(70,721)	(4,329)	134,393	

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

21 Restricted funds

Restricted funds are those received with a restriction on their use.

The Maintenance of Buildings Fund;
represents funding retained to cover liabilities payable to Norfolk County Council once a Transfer of Control Agreement for the charity's use of Catton Grove Primary School has been signed.

The Catton Grove Primary Sch Devel Fund;
relates to the funds raised and used to build a larger Sports Hall at the primary school.

The Fixed Assets of OG Fund;
represents funding received and spent on capital equipment items. The resources expended allocated against this fund is the annual depreciation charge on the assets.

Catton Grove Big Local Fund;
from 1 August 2018 to 31 July 2025, the charity was the Locally Trusted Organisation for the Catton Grove Big Local project, a National Lottery funded initiative enabling local people to make their communities even better places to live. This essentially involves the charity acting as the administrative and financial back-office support for this community led 'Local Partnership' (made up of residents and other interested parties) as they seek to improve community engagement in the area. The charity's role is such that it has no control over the spending of the grant, which is received, it acts to carry out the decisions taken by the Local Partnership, and is simply a conduit for monies to be received and paid (since the Local Partnership is not a legally constituted entity). Under the terms of the agreement, the charity receives a management fee which is based upon the amount of grant spent by the Local Partnership in any given period.

Supporting Families;
this fund holds regular giving towards our Family Support worker's post and is used for their salary costs

Collections to be passed on;
this fund represents funding given to Oak Grove Community Church yet intended for a 3rd party which we pass on e.g. charitable fundraising events

Community Hardship Fund:
grant funding received to run summer and Christmas social supermarkets and purchase school uniform vouchers for year 6 pupils going to high school.

Families Emergency Equipment;
a fund established to help vulnerable families with purchasing equipment/practical items

NCC Decan Fund:
relates to funds to cover our family support work (non-salary costs) during 2023/24.

Renew Wellbeing:
relates to funds to cover the provision of a weekly term time Renew Wellbeing space for parents.

Oak Grove Money Advice:
funding to cover the running costs of our accredited Money Advice Service

NCC – Community Building Improvement:
grant received to fund repair work to exterior steps of our building.

Building Fund:
used to accumulate funds towards ongoing repair and maintenance costs of our buildings

EPIC Dad:
relates to funding received to fund the provision of a monthly EPIC Dad Fun club for Dads and their children

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

21 Restricted funds

(Continued)

NCF – Winter Household Support Fund:

a grant to support local families with the 'cost of living' crisis through the provision of supermarket vouchers.

Family Support – Development Fund:

grant funding received to support the refurbishment of additional office and community spaces within the chapel premises for the family support work.

Love Norfolk;

grant funding to facilitate the Babies Matter Parenting Programme and funding towards our family support worker facilitating the Kids Matter Parenting Programme, and a summer outing for families

NCF Warm Spaces;

grant funding received to support the creation of a 'drop in' space for young people and grant funding to sustain Warm Welcome – our warm space running alongside our regular weekly foodbank distribution point

FISH:

grant received to run Food and Fun in School Holidays (FISH) clubs for local families

NHSF;

grant received to purchase supermarket vouchers for local families

Ivy Child Christmas:

grant funding towards Christmas social supermarket and Christmas event for families

Shoebox Appeal:

relates to funds received for Operation Christmas Child's shoebox appeal.

New restricted funds:

Local Community Fund (Renew):

grant funding received from Co-op to cover the provision of our Renew Well-being space

Alderman Norman:

grant funding for resources and external activities for our young people's club, Fresh

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2025	Incoming resources	Resources expended	Transfers	At 31 December 2025
	£	£	£	£	£
Designated funds:					
Property at Catton Grove Road Fund	147,050	-	(20,400)	-	126,650
Tithe	1,629	12,497	(12,754)	-	1,372
Gift Day	-	33,745	-	(33,745)	-
General funds	2,639	139,085	(179,765)	38,074	33
Total unrestricted funds	151,318	185,327	(212,919)	4,329	128,055

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

22 Unrestricted funds (Continued)

Previous year:	At 1 January 2024	Incoming resources	Resources expended	Transfers	At 31 December 2024
	£	£	£	£	£
Designated funds:					
Youth Events Bursary Fund	367	-	(367)	-	-
Property at Catton Grove Road Fund	167,450	-	(20,400)	-	147,050
Tithe	5,234	14,851	(18,456)	-	1,629
General funds	(7,854)	152,608	(156,342)	14,227	2,639
Total unrestricted funds	165,197	167,459	(195,565)	14,227	151,318

Designated funds are those earmarked by the Trustees for a particular future purpose. During the year ended 31 December 2025 this included the following:

Property at Catton Grove Road;
the head office of the charity, with annual depreciation charges.

Tithe Fund;

an agreed proportion of certain income receipts that are put aside and used to provide support to local charities & individuals in need.

Gift Day Fund;

donations received during the year to support the ongoing operations of the Church

23 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fund balances at 31 December 2025 are represented by:						
Tangible assets	126,654	41,710	168,364	147,372	48,133	195,505
Current assets/ (liabilities)	1,401	92,683	94,084	3,946	131,300	135,246
	128,055	134,393	262,448	151,318	179,433	330,751

24 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

24 Related party transactions

(Continued)

Donations received by the charity, with no conditions, from related parties and key management personnel in the year totalled £29,039 (2024: £23,396).

Both Darren Woodward, Trustee, and his wife were paid employees of the charity. Details of the salary and expenses paid to Darren in his role as Senior Pastor are included within the Trustees' remuneration and expense note. The net salary paid to Mrs Woodward in her role under a contract of employment during the year amounted to £8,432.

Accounts

Charity registration number 1101664 (England and Wales)

Company registration number 04926246

OAK GROVE COMMUNITY CHURCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

OAK GROVE COMMUNITY CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J C Adams D J Woodward C J Ford
Charity number (England and Wales)	1101664
Company number	04926246
Registered office	70 Catton Grove Road Norwich Norfolk NR3 3NT
Independent examiner	Argents Accountants Limited 15 Palace Street NORWICH Norfolk United Kingdom NR3 1RT
Bankers	Santander Bootle Merseyside L30 4GB

OAK GROVE COMMUNITY CHURCH

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OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principle objective of Oak Grove Community Church is to advance the Christian faith, through our worship, church activities and community projects. As part of our community focus we also aim to bring relief to people who are in need due to financial hardship, age, ill-health or other social disadvantage, or who are hard to reach or marginalised within wider society. There has been no change to our objectives during 2024.

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Activities

First and foremost as our organisation name suggests, we are a church! A worshipping community or family that is motivated by our faith to seek to love, serve and work among people in the Catton Grove area of North Norwich to see people's lives and the situations they face transformed.

Community Outreach

We offer regular youth and children's activities, toddler group and Coffee Stop. Having our own building is an amazing gift, and certainly in term time the chapel is used regularly at least 5 or 6 days per week, both for our own activities as well as other community groups and individuals making use of it.

Family Support

Our Family Support Worker and her team provide targeted support through the Kids Matter and Babies Matter programmes as well as providing ad-hoc support. This can be anything from a friendly listening ear to more formal advocacy and support for parents and carers.

Community Money Advice

Our trained advisors are equipped to help with a wide range of money and debt issues. It could be something proactive like training on money management or budgeting and we are also able to help in situations of debt and can work with our clients, dealing with creditors on their behalf to alleviate their immediate stresses and strains and work towards successful debt resolution for them.

Locally Trusted Organisation (LTO) for the Big Local

A community plan in which our role is providing support to the Catton Grove Big Local Partnership as they endeavour to make Catton Grove a better place to live work and volunteer.

Achievements and performance

Significant activities and achievements against objectives

Another year has passed with much to celebrate and be grateful for and once again our amazing staff and volunteers have been fantastic! We have increased our Leadership Team to widen the skills and gifts available to underpin and support the work we undertake in serving our church congregation and the community of North Norwich.

The Church continues to meet weekly at Catton Grove Primary School for its Sunday services, with most of the other church activities mentioned below taking place at the Chapel on Catton Grove Road.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Family Support:

It's been another very busy year:

Kids Matter / Babies Matter

In January 2024 we held our **8th** Kids Matter parenting programme and in the Autumn Term our 5th Babies Matter Programme! These are such valuable times where parents and soon to be parents can gather to explore together the challenges and joys of bringing up a family in a supportive environment.

Renew Wellbeing

This initiative is 18 months old! Running every Tuesday in term time, providing a safe place for parents (and little ones under 5) where it is ok not to be ok - a place to be present, to have time to chat, to craft, to pray, to eat breakfast. We work with the five ways to wellbeing - Connect, Keep Learning, Staying Active, Take Notice and to Give.

EPIC Dad

EPIC Dad has just celebrated its first anniversary at Oak Grove. Running monthly on the 2nd Saturday, we now have a core bunch of dads who come together once a month with their children. We are building strong relationships and the dads really appreciate the time and space that they have with their children in our fun sessions. We have crafts, games, Lego, breakfast – often bacon butties, and time for the dads just to connect. We have also arranged a social event just for the dads and we would like to do a few more of these in the future.

Wellbeing Coffee Morning

Earlier in the year we invited lots of agencies and professionals to come along and share about their services with the families that attended. Although this wasn't as well attended as we would have liked, all the professionals said it was worthwhile, and there was a great atmosphere in the room. Families were able to join in with some exercises to help reduce stress, access support and take information away.

Supermarket Vouchers

This year through external grant funding we have been able to purchase two lots of supermarket vouchers for households that are struggling with the cost of living. Over 50 households in each round were helped in this way.

Beach Day Out

We took a coach full of families to the beach at the end of July. We had a lovely day out, the weather was dry(ish) and everyone had a great day. It was so lovely to see the children playing in the sand, making friends, splashing about in the water, and the adults joined in too! We provided a picnic and ice creams, again thanks to funding received.

Summer Holidays Project

We have had an amazing summer project running this year due to some specific funding that was to *'help put money back into the pockets of those finding the cost of living difficult.'*

We purchased 90 x £150 **school uniform vouchers** for children going up to Secondary school, which meant that every year 6 child at Catton Grove Primary School received one of these.

We purchased 39 **energy saving appliances** to help families save energy now and in the future. They could choose from a slow cooker, air-fryer or a heated clothes dryer.

Thirdly we ran a **social supermarket** once a week during the school holidays, for seven weeks. We had coffee & cakes at each session so parents and children stayed, chatted, played as well as shopped. It was a fantastic atmosphere. Parents paid £3 entry, but for this, we averaged, they received about £40 worth of shopping each week, including fresh meat, fruit and vegetables. 40 families accessed this and there was a total of 210 individual shops. For some families this meant all of the family could eat not just the children. One mum lost a considerable amount of weight as she was able to eat healthily. For other families it meant they could pay off some debts, give the kids a treat and not go into debt over the summer when the children eat them out of house and home!

Christmas

We also held a Christmas special social supermarket which enabled parents to come and choose their own Christmas hamper, again including fresh fruit & vegetables, meat, store cupboard ingredients as well as some Christmas treats and a Gingerbread house to build for each family. This was appreciated so much when family expenses are so high at this time of year.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Ad-hoc support

We have been able to purchase equipment/household items for families in need. This is amazing, as it means that when a family approaches us in a time of real need we have been able to help provide cooking equipment, tumble dryer, stair gates, stroller, etc. This has been from some specific funding for baby equipment but also from other generous donations.

As always, we try and meet the needs of those around us by sharing the love of Jesus, as He first loved us.

Youth:

Fresh Fridays

For the spring and summer terms we continued to run Fresh Fridays weekly, however due to team shortage we changed this to fortnightly over the autumn term. We have reached around 30 young people over the year with a regular attendance of about 15.

Holy Potato

We have continued our weekly lunch club in Sewell Park Academy partnering with Norwich Youth for Christ with a regular attendance of 20-25 students with a view to build relationships and invite the students to our other activities. Over the last year about 10-15 young people have come from this lunch club to engage with our other activities.

Hellesdon High School Christian Union

As of the autumn term we have partnered with Norwich Youth for Christ to join them in their work at Hellesdon High School. This is a Christian Union with led faith discussion and prayer with a regular attendance of about 15 young people.

Encounter Camp

We took 3 young people from Oak Grove again in 2024. As always it was an incredible experience and a formative time for those in attendance.

Children:

Sunday mornings

We are continuing to make activity sheets for children to engage with that relate to the sermon, encouraging children and families to engage together with what we are looking at as a church. We are getting anything from 2-6 children on 'usual' Sundays.

Kidz Klub

We have continued Kidz Klub on a 3rd Sunday as a space for primary age children to play games, worship, craft and learn about Jesus. We have looked at parables, the life of Jesus and Christian practices with a regular attendance of 8-12 children.

FISH

We have run 4 Food and Fun in School Holidays sessions, each with a different activity - from science experiments to a petting zoo - all very successful, well attended and appreciated. These were funded by Catton Grove Big Local.

Operation Christmas Child Shoebox Appeal

We continue to hold our annual Shoebox Sunday in November where we pack shoeboxes full of items for children to be sent across the world as part of Samaritan's Purse's Operation Christmas Child project. This year we packed 53 boxes, collecting items throughout the year, which enabled us to fill more boxes than last year. As a Church Collection Point, we welcomed local people into the church during the National Collection Week to drop off their filled shoeboxes and all the boxes were sent to the UK processing centre for distribution. This event continues to bring together members of our church and local community in an act of generosity that positively impacts children across the world.

Charity Shop

Open Monday to Friday except bank holidays and at Christmas, our Charity shop continues to supply good quality pre-loved clothing, books and bric-a-brac at reasonable prices, as well as provide opportunities for volunteering and for some a stepping stone to return to work.

Regular one-off sales and our annual Christmas opening event has meant that we have almost matched last year's income with an amazing £27,602 of turnover.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Warm Welcome / Foodbank

Our foodbank distribution point in partnership with Norwich Foodbank ran for 50 weekly sessions this year, with an average of 12-15 food parcels being given out at each session. It's somewhat bittersweet as we would rather that this need did not exist but are so glad that we are able to work with others to help people facing food poverty. Each session also has an advisor who is able to support and/or signpost people to resolve difficulties with their finances, housing and other issues.

Alongside the foodbank, we provide hot drinks and toasties, biscuits and cakes, and a 'warm welcome' to anyone who drops in, not just foodbank clients. Following successful funding for winter 2023/24 we were pleased to receive funding again for winter 2024/25.

Oak Grove Community Money Advice

This has been a year of change for Oak Grove Community Money Advice (OGCMA). Our Centre Manager stood down at the end of July 2024, and although we successfully recruited in the summer for a replacement, the post was only able to be taken up in November. One of our advisors took on the manager role temporarily in the intervening period, and the Trustees are grateful to him for this support. Despite uncertainties around the future core funding of the Centre, the disruption caused by a change of Centre Manager, and the delay in our new manager Sian Pearce starting, the advisers at OGCMA have continued to faithfully serve those facing debt and money problems in our community.

The Centre had 35 live cases open at some point during 2024 incorporating a total debt of £1,036,277, with well over half of this being marked as priority debt. Around 30% of our clients were identified as being vulnerable. With only 3 advisors in place up to the end of July, and 2 thereafter, a waiting list built up during 2024. At the end of the year there were 22 people on the waiting list, and reducing this list now 3 advisors are in place is the priority for 2025. For the first time this year OGCMA has produced a formal Board Report covering the 15 months to the end of October. This is to comply with FCA requirements and has now been agreed by the Trustees. Looking ahead to the coming year, incorporating formal file reviews as part of our FCA compliance, staff and volunteer annual reviews, and regular casework meetings are key targets. Securing core funds for OGCMA beyond the Spring of 2025 will also be a priority as will trying to recruit one or two additional volunteers.

Big Local

We have continued to support the Catton Grove Big Local Partnership ('CGBLP') in our role as their Locally Trusted Organisation - acting in an admin and finance control role on behalf of the partnership. CGBLP seek to make decisions on funding and investment into our community based on agreed priorities within their community plan that stems from resident ideas, views, and comments.

This past year, aside from funding some continued service delivery in the area, their funding has been channelled into more legacy projects including some re-modifications to the local community centre providing additional meeting rooms and toilets as well as some continued funding to a local community group that over the last few years has enabled them to become a charity in their own right and create a sustainable structure for the future.

January 2025 marks the official end of the funding period, with all the necessary close-out procedures earmarked for completion over the following few months. As such we expect our role to cease by mid-2025.

Synergy Churches

Being part of a national family of churches is a real blessing to us. Having friends alongside you for the journey is key to longevity and continued success.

We are part of the Eastern Cluster of around 4 churches who gather for support and input each term, with a monthly online leaders huddle.

In addition, there are two annual national events which we enjoy participation in – the Conference that takes place in February and the Summit which is usually in October.

In early 2025 we have an Input Process planned where we will receive a team from Synergy to be with us who, through informal chats and questionnaires with our congregation, will determine what is already going well and making some suggestions for what could be even better within our organisation.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Buildings

We have been blessed to receive funding towards some minor building works and improvements this year for our chapel building.

Work already carried out:

Retaining wall brickwork repair

Kitchen and back steps repair

Work scheduled for early 2025:

Replacement door and 2 x windows.

Repairs to external brickwork and rendering

New stage carpet and recoating of downstairs wooden flooring

Replacement of old fluorescent lights with LEDs

Replacement heating for our Family Space

Funding

Money is tight for all of us and as an organisation that relies heavily on volunteer donations, we remain exceedingly grateful to our church family for their faithful and generous giving again this year. We commenced 2024 by holding a Gift Day, from which we successfully raised £37,590 in one off Gifts, increased monthly giving and applicable Gift Aid for the year. Post 2024 yearend we tentatively held another Gift Day in January 2025 once more inviting our congregation to make or pledge either one-off gifts or increase their giving to provide funding towards our core costs for the following year. We were again overwhelmed by the response raising £36,853.

Beyond our immediate church family, we are grateful to the following organisations for their funding, support and assistance during 2024:

Catton Grove Big Local Partnership

CMA Trust

Community Based Hardship Support Fund

Co-op Local Community Fund

DECAN Fund

The Ivy Child Charitable Trust

The John James Charitable Trust

Love Norfolk Fund

National Churches Trust

Norwich City Council: UK Shared Prosperity Fund Community Building Improvements

Norfolk Community Foundation

Norfolk Household Support Fund

Surviving Winter Fund

Looking ahead into 2025, we will continue to fundraise from external charitable grant making trusts and organisations.

We remain committed to our vision and aims - to see the lives of the whole community we serve of North Norwich transformed.

October 2025 will mark our 90th year since the original Oak Grove Hall was planted on the same site from where we still operate today. Needless to say, we plan to celebrate that in style - but that's for next year's report!

Financial review

During the year ended 31 December 2024 incoming resources totalled £463,347 (2023: £301,378) with total resources expended of £459,437 (2023: £346,000). As a result total funds held by Oak Grove Community Church at year ended 31 December 2024 totalled £330,751, of which £179,433 were restricted.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Reserves policy

Reserves policy

During the year the Trustees agreed a new financial Reserves Policy to set out the expectation of the amount of general funds to be held by the Charity. The policy sets the aim of having a general fund of 3 months' worth of staff costs and general running costs, to help with cashflow management and enable the Charity to have the ability to withstand and respond to future adverse events – such as a major loss of funding or unforeseen building cost.

The Trustees recognise that the Charity as at 31 December 2024 fell short of having the equivalent of 3 months expenditure as a general fund. However, as mentioned under Fundraising earlier in the report, the Charity held a successful Gift Day in January 2025 to help bolster financial reserves and the Charity's staff will maintain an active fundraising programme to seek further funds.

Having considered the potential risks the Charity faces and having assessed future plans, the Trustees will also continue to consider the capacity to build up free reserves sufficient to ensure an orderly withdrawal from the Charity's operating role, should that become necessary, including meeting our contractual obligations and any redundancy arrangements.

Major risks

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

The principal objectives of Oak Grove Community Church are:

1. To advance the Christian faith;
2. To bring relief to people who are in need due to hardship, age, or who are sick, in the community;
3. To provide recreational and other leisure-time activities for people who have a need due to youth, poverty or social and economic circumstances, in Norwich, the United Kingdom and the world.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J C Adams

D J Woodward

C J Ford

Recruitment and appointment of trustees

Appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association. The Trustees who served during the period are shown under Legal and Administration information on page 1.

Organisational structure and decision-making policies

Trustees generally meet bi-monthly, with additional meetings held where the need arises, and are responsible for the management and administration of the Church in accordance with the constitution and general law. The Trustees (listed above) are expected to fulfil their legal duties having regard to the spiritual direction of the church. One of the existing Trustees is also a member of the Leadership Team of Oak Grove Community Church. The additional members of the Church Leadership Team who are not Trustees, are Lynette Woodward, Daniel Starling, Joanne Ford, Carole Ogilvie, Megan Saunders and Steve Appleby.

The Leadership Team meets fortnightly and is responsible for the spiritual leadership, strategy and overall direction of the Church. The staff management team oversee the daily operation of the charitable company under the supervision of the Trustees. With the exception of Darren Woodward who is paid for his services as Pastor and Senior Leader, the Trustees receive no payment apart from the reimbursement of out of pocket expenses.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) ***FOR THE YEAR ENDED 31 DECEMBER 2024***

The trustees' report was approved by the Board of Trustees.

J C Adams
Trustee

17 July 2025

OAK GROVE COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF OAK GROVE COMMUNITY CHURCH

I report to the trustees on my examination of the financial statements of Oak Grove Community Church (the charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mark Johnstone FCA

Argents Accountants Limited
15 Palace Street
NORWICH
Norfolk
NR3 1RT
United Kingdom
22 July 2025

OAK GROVE COMMUNITY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Notes							
<u>Income and endowments from:</u>							
Donations and legacies	3	125,915	290,530	416,445	96,780	162,327	259,107
Charitable activities	4	3,826	2,356	6,182	5,604	370	5,974
Other trading activities	5	27,602	-	27,602	27,940	-	27,940
Investments	6	2,497	-	2,497	2,042	-	2,042
Other income	7	7,619	3,002	10,621	6,315	-	6,315
Total income		167,459	295,888	463,347	138,681	162,697	301,378
<u>Expenditure on:</u>							
Raising funds	8	12,813	-	12,813	14,429	60	14,489
Charitable activities	9	182,752	263,872	446,624	172,894	158,617	331,511
Total expenditure		195,565	263,872	459,437	187,323	158,677	346,000
Net (outgoing)/ incoming resources before transfers		(28,106)	32,016	3,910	(48,642)	4,020	(44,622)
Gross transfers between funds		14,227	(14,227)	-	10,001	(10,001)	-
Net (expenditure)/ income for the year/ Net movement in funds		(13,879)	17,789	3,910	(38,641)	(5,981)	(44,622)
Fund balances at 1 January 2024		165,197	161,644	326,841	203,838	167,625	371,463
Fund balances at 31 December 2024		151,318	179,433	330,751	165,197	161,644	326,841

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

OAK GROVE COMMUNITY CHURCH

BALANCE SHEET

AS AT 31 DECEMBER 2024

		2024		2023	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	15		195,505		222,855
Current assets					
Debtors	16	5,607		8,751	
Cash at bank and in hand		154,239		116,472	
		159,846		125,223	
Creditors: amounts falling due within one year	17	(24,600)		(21,237)	
Net current assets			135,246		103,986
Total assets less current liabilities			330,751		326,841
The funds of the charity					
Restricted income funds	20	179,433		161,644	
Unrestricted funds	22	151,318		165,197	
		330,751		326,841	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 17 July 2025

J C Adams
Trustee

Company registration number 04926246 (England and Wales)

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity information

Oak Grove Community Church is a private company limited by guarantee incorporated in England and Wales. The registered office is 70 Catton Grove Road, Norwich, Norfolk, NR3 3NT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value can be measured reliably.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	4% straight line
Equipment	20% straight line
Sound equipment	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

3 Donations and legacies

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	125,015	5,908	130,923	96,780	7,608	104,388
Grants	900	284,622	285,522	-	154,719	154,719
	125,915	290,530	416,445	96,780	162,327	259,107
Grants receivable for core activities						
General Grants	900	284,622	285,522	-	154,719	154,719
	900	284,622	285,522	-	154,719	154,719

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

4 Charitable activities

	Core Charitable Activities	Events	Total	Core Charitable Activities	Events	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Charitable income	2,647	3,535	6,182	2,473	3,501	5,974
	<u>2,647</u>	<u>3,535</u>	<u>6,182</u>	<u>2,473</u>	<u>3,501</u>	<u>5,974</u>
Analysis by fund						
Unrestricted funds - general	2,647	1,179	3,826	2,473	3,131	5,604
Restricted funds	-	2,356	2,356	-	370	370
	<u>2,647</u>	<u>3,535</u>	<u>6,182</u>	<u>2,473</u>	<u>3,501</u>	<u>5,974</u>

5 Other trading activities

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Charity shop income	27,602	27,940
	<u>27,602</u>	<u>27,940</u>

6 Investments

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Interest receivable	2,497	2,042
	<u>2,497</u>	<u>2,042</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

7 Other income

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £
Net gain on disposal of tangible fixed assets	-	3,002	3,002	-
Miscellaneous income	165	-	165	208
Use of premises	7,454	-	7,454	6,107
	<u>7,619</u>	<u>3,002</u>	<u>10,621</u>	<u>6,315</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

8 Raising funds	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
<u>Fundraising and publicity</u>						
Other fundraising costs	296	-	296	8	60	68
<u>Trading costs</u>						
Operating charity shop	3,993	-	3,993	6,068	-	6,068
Staff costs	8,524	-	8,524	7,978	-	7,978
Support costs	-	-	-	375	-	375
	12,517	-	12,517	14,421	-	14,421
	12,813	-	12,813	14,429	60	14,489

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

9 Charitable activities	Core charitable activities	Church activities	Community activities	Charitable giving	Catton Grove Big Local	Total 2024	Total 2023
	2024 £	2024 £	2024 £	2024 £	2024 £	£	£
Staff costs	7,118	-	8,087	-	35,310	50,515	63,175
Depreciation and impairment	20,765	-	-	-	-	20,765	20,765
General expenditure	-	243	4,454	24,422	103,654	132,773	48,431
Catering	-	35,295	2,529	-	-	37,824	4,415
Choir	-	-	-	-	-	-	12
SLA Payments	-	-	-	-	39,167	39,167	36,073
	27,883	35,538	15,070	24,422	178,131	281,044	172,871
Share of support costs (see note 10)	144,414	-	-	1,441	6,705	152,560	148,653
Share of governance costs (see note 10)	13,020	-	-	-	-	13,020	9,987
	185,317	35,538	15,070	25,863	184,836	446,624	331,511
Analysis by fund							
Unrestricted funds - general	154,436	1,639	2,552	24,125	-	182,752	172,894
Restricted funds	30,881	33,899	12,518	1,738	184,836	263,872	158,617
	185,317	35,538	15,070	25,863	184,836	446,624	331,511

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

9 Charitable activities		(Continued)					
For the year ended 31 December 2023							
		Core charitable activities £	Church activities £	Community activities £	Charitable giving £	Catton Grove Big Local £	Total 2023 £
	Staff costs	8,317	-	8,317	-	46,541	63,175
	Depreciation and impairment	20,765	-	-	-	-	20,765
	General expenditure	-	592	3,791	20,274	23,774	48,431
	Catering	-	1,386	3,029	-	-	4,415
	Choir	-	-	12	-	-	12
	SLA Payments	-	-	-	-	36,073	36,073
		29,082	1,978	15,149	20,274	106,388	172,871
	Share of support costs (see note 10)	148,653	-	-	-	-	148,653
	Share of governance costs (see note 10)	9,987	-	-	-	-	9,987
		187,722	1,978	15,149	20,274	106,388	331,511
	Analysis by fund						
	Unrestricted funds - general	154,549	1,348	2,244	14,753	-	172,894
	Restricted funds	33,173	630	12,905	5,521	106,388	158,617
		187,722	1,978	15,149	20,274	106,388	331,511

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

10 Support costs

	Support costs £	Governance costs £	2024 £	Support costs £	Governance costs £	2023 £
Staff costs	112,674	-	112,674	105,744	-	105,744
Depreciation	6,389	-	6,389	6,612	-	6,612
Establishment	14,864	-	14,864	16,186	-	16,186
Administration	16,473	-	16,473	17,951	-	17,951
Travelling	1,564	-	1,564	1,271	-	1,271
Telephone and computer	184	-	184	835	-	835
Bank charges	412	-	412	429	-	429
Independent examiner fees	-	2,160	2,160	-	2,160	2,160
Accountancy	-	10,860	10,860	-	7,827	7,827
	<u>152,560</u>	<u>13,020</u>	<u>165,580</u>	<u>149,028</u>	<u>9,987</u>	<u>159,015</u>
Analysed between						
Trading	-	-	-	375	-	375
Charitable activities	<u>152,560</u>	<u>13,020</u>	<u>165,580</u>	<u>148,653</u>	<u>9,987</u>	<u>158,640</u>
	<u>152,560</u>	<u>13,020</u>	<u>165,580</u>	<u>149,028</u>	<u>9,987</u>	<u>159,015</u>

11 Net movement in funds

2024
£

2023
£

The net movement in funds is stated after charging/(crediting):

Fees payable for the independent examination of the charity's financial statements	2,160	2,160
Depreciation of owned tangible fixed assets	27,154	27,377
Profit on disposal of tangible fixed assets	(3,002)	-
	<u>26,312</u>	<u>27,377</u>

12 Trustees

During the year, one Trustee received remuneration of £39,670 (2023 : £38,515), inclusive of employer pension contributions in respect of services he provides undertaking the role of Senior Pastor under a contract of employment.

During year ended 31 December 2024, expenses totalling £228 were reimbursed or paid directly to 1 Trustee (2023: £93 to 1 Trustee) in relation to travel expenses incurred in relation to his role as an employee.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

13 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Involved in charitable activities	4	6
Involved in support services and governance	4	4
Total	8	10

Employment costs

	2024 £	2023 £
Wages and salaries	156,700	162,490
Social security costs	7,802	6,736
Other pension costs	7,211	7,671
	171,713	176,897

The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Company was £81,351 (2023 : £77,950)

A large proportion of the activities of the charity are staffed by volunteers. This help is unquantifiable but without it the charity could not continue to pursue its work.

There were no employees whose annual remuneration was more than £60,000.

14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

15 Tangible fixed assets

	Freehold land and buildings	Equipment	Sound equipment	Total
	£	£	£	£
Cost				
At 1 January 2024	675,860	19,250	35,424	730,534
Disposals	-	-	(25,970)	(25,970)
At 31 December 2024	675,860	19,250	9,454	704,564
Depreciation and impairment				
At 1 January 2024	453,642	18,902	35,137	507,681
Depreciation charged in the year	27,033	97	24	27,154
Eliminated in respect of disposals	-	-	(25,776)	(25,776)
At 31 December 2024	480,675	18,999	9,385	509,059
Carrying amount				
At 31 December 2024	195,185	251	69	195,505
At 31 December 2023	222,220	348	287	222,855

16 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	9	334
Other debtors	1,309	4,369
Prepayments and accrued income	4,289	4,048
	5,607	8,751

17 Creditors: amounts falling due within one year

	Notes	2024	2023
		£	£
Other taxation and social security		4,002	3,787
Deferred income	18	10,000	-
Trade creditors		4,783	8,986
Other creditors		-	200
Accruals		5,815	8,264
		24,600	21,237

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

18 Deferred income

	2024 £	2023 £
Other deferred income	10,000	-

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	10,000	-
Movements in the year:		
Deferred income at 1 January 2024	-	-
Resources deferred in the year	10,000	-
Deferred income at 31 December 2024	10,000	-

19 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	2,174	2,390

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

20 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Balance at 1 January 2023	Incoming resources	Movement in funds			Balance at 1 January 2024	Incoming resources	Movement in funds			Balance at 31 December 2024
			Resources expended	Transfers	£			Resources expended	Transfers	£	
Maintenance of Buildings Fund	70,280	-	-	-	70,280	-	-	-	-	70,280	
Catton Grove Primary School Devel Fund	58,320	-	(6,268)	-	52,052	3,002	(6,268)	(3,002)	-	45,784	
Fixed Assets of OG Fund	4,060	-	(709)	-	3,351	-	(486)	-	-	2,865	
Catton Grove Big Local	23,039	122,112	(110,141)	(11,326)	23,684	236,509	(187,081)	(28,493)	-	44,619	
Supporting Families	1,843	6,000	(8,530)	687	-	1,000	(1,000)	-	-	-	
Collections to be passed on	371	1,251	(1,622)	-	-	1,073	(1,073)	-	-	-	
CGBL - Money Advice	3,827	6,500	(10,677)	350	-	-	-	-	-	-	
Community hardship fund	-	-	-	-	-	28,504	(28,504)	-	-	-	
Families Emergency Equipment	646	-	(386)	500	760	851	(620)	-	-	991	
Cinnamon Befriending	410	-	(410)	-	-	-	-	-	-	-	
NCC Decan Fund	-	5,098	(4,719)	-	379	-	(395)	16	-	-	
Renew Wellbeing	-	2,010	(14)	-	1,996	-	(1,996)	-	-	-	
Oak Grove Money Advice	-	8,612	(4,529)	-	4,083	-	(12,416)	11,500	-	3,167	
NCC - Bankruptcy grants	-	1,450	(1,450)	-	-	-	-	-	-	-	
NCC - Community Building Improvement	-	695	-	-	695	-	(695)	-	-	-	
Building Fund	-	837	(192)	-	645	3,192	(1,255)	4,398	-	6,980	
Epic Dad	-	2,500	(321)	(500)	1,679	-	(1,144)	-	-	535	
CGBL - Board Games	92	-	(92)	-	-	-	-	-	-	-	
CGBL - Building Modifications	725	-	(725)	-	-	-	-	-	-	-	
NCF - Winter Household support fund	-	2,750	(2,150)	-	600	-	(600)	-	-	-	
Family Support - Development Fund	1,004	-	(1,004)	-	-	7,649	(8,006)	357	-	-	
Love Norfolk Fund	569	-	(757)	188	-	5,000	(2,562)	-	-	2,438	
Winter Food 2022	1,183	-	(1,184)	1	-	-	-	-	-	-	

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

20	Restricted funds									(Continued)
	NCF Warm Spaces - Chill	942	1,699	(1,201)	-	1,440	1,989	(1,931)	1	1,499
	Foodbank - 2022 winter fund	150	-	(150)	-	-	-	-	-	-
	Toddler Group	164	-	(164)	-	-	-	-	-	-
	Theology training fund	-	900	(999)	99	-	-	-	-	-
	FISH	-	-	-	-	-	-	(996)	996	-
	NHSF	-	-	-	-	-	5,800	(5,775)	-	25
	Ivy Child Christmas	-	-	-	-	-	1,020	(770)	-	250
	Shoebox appeal	-	283	(283)	-	-	299	(299)	-	-
		167,625	162,697	(158,678)	(10,001)	161,644	295,888	(263,872)	(14,227)	179,433

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

21 Restricted funds

Restricted funds are those received with a restriction on their use.

The Maintenance of Buildings Fund;
represents funding retained to cover liabilities payable to Norfolk County Council once a Transfer of Control Agreement for the charity's use of Catton Grove Primary School has been signed.

The Catton Grove Primary Sch Devel Fund;
relates to the funds raised and used to build a larger Sports Hall at the primary school.

The Fixed Assets of OG Fund;
represents funding received and spent on capital equipment items. The resources expended allocated against this fund is the annual depreciation charge on the assets.

Catton Grove Big Local Fund;
from 1 August 2018, the charity has become the Locally Trusted Organisation for the Catton Grove Big Local project, a National Lottery funded initiative enabling local people to make their communities even better places to live. This essentially involves the charity acting as the administrative and financial back office support for this community led 'Local Partnership' (made up of residents and other interested parties) as they seek to improve community engagement in the area. The charity's role is such that it has no control over the spending of the grant which is received, it acts to carry out the decisions taken by the Local Partnership, and is simply a conduit for monies to be received and paid (since the Local Partnership is not a legally constituted entity). Under the terms of the agreement, the charity receives a management fee which is based upon the amount of grant spent by the Local Partnership in any given period

Supporting Families;
this fund holds regular giving towards our Family Support worker's post and is used for their salary costs

Collections to be passed on;
this fund represents funding given to Oak Grove Community Church yet intended for a 3rd party which we pass on e.g. charitable fundraising events

CGBL Money Advice;
represents grant funding received to deliver an accredited money advice service to local people facing difficulties with budgeting and debts.

Community Hardship Fund:
Grant funding received to run summer and Christmas social supermarkets and purchase school uniform vouchers for year 6 pupils going to high school.

Families Emergency Equipment;
a fund established to help vulnerable families with purchasing equipment/practical items

Cinnamon Befriending;
relates to fund used for the running costs of our befriending scheme

NCC Decan Fund:
relates to funds to cover our family support work (non-salary costs) during 2023/24

Renew Wellbeing;
relates to funds to cover the provision of a weekly term time Renew Wellbeing space for parents

Oak Grove Money Advice:
further funding to supplement that mentioned above to fund our accredited Money Advice Centre

NCC Bankruptcy Grants:
relates to funding received on behalf of our Money Advice clients to pay for bankruptcy applications

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

21 Restricted funds

(Continued)

NCC – Community Building Improvements:

grant received to fund repair work to exterior steps of our building

Building Fund: used to accumulate funds towards ongoing repair and maintenance costs of our buildings

EPIC Dad: relates to funding received to fund the provision of a monthly EPIC Dad Fun club for Dads and their children

CGBL Board games;

a grant from Catton Grove Big Local to help fund a community board games group.

CGBL Building modifications;

a grant from Catton Grove Big Local to help fund modifications to improve the energy efficiency and accessibility of the chapel premises.

NCF Winter Household support;

a grant to support local families with the 'cost of living' crisis through the provision of supermarket vouchers

Family support development fund;

grant funding received to support the refurbishment of additional office and community spaces within the chapel premises for the family support work.

Love Norfolk;

grant funding received to support the refurbishment and equipping of additional office and community spaces within the chapel premises for the family support work. It also relates to funding received to facilitate the Babies Matter Parenting Programme and funding towards our family support worker facilitating the Kids Matter Parenting Programme

Winter food 2022;

grant funding received to help support the provision of various free food opportunities for those in need.

NCF Warm Spaces;

grant funding received to support the creation of a 'drop in' space for young people and grant funding to sustain Warm Welcome – our warm space running alongside our regular weekly foodbank distribution point

Foodbank 2022 Winter Fund

grant funding towards running costs during winter

Toddler Group:

grant funding for the purchase of equipment for the Toddler Group.

Theological training fund:

restricted funds being the first instalment of a 2 year grant awarded to cover theology training for a staff member.

Shoebox Appeal:

relates to funds received for Operation Christmas Child's shoebox appeal

New restricted funds:

FISH:

grant received to run Food and Fun in School Holidays (FISH) clubs for local families

NHSF

grant received to purchase supermarket vouchers for local families

Ivy Child Christmas

grant funding towards Christmas social supermarket and Christmas event for families

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024	Incoming resources	Resources expended	Transfers	At 31 December 2024
	£	£	£	£	£
Designated funds:					
Youth Events Bursary Fund	367	-	(367)	-	-
Property at Catton Grove Road Fund	167,450	-	(20,400)	-	147,050
Tithe	5,234	14,851	(18,456)	-	1,629
General funds	(7,854)	152,608	(156,342)	14,227	2,639
Total unrestricted funds	165,197	167,459	(195,565)	14,227	151,318
Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
Designated funds:					
Youth Events Bursary Fund	557	-	(190)	-	367
Property at Catton Grove Road Fund	187,850	-	(20,400)	-	167,450
Catton Community Choir	1,425	-	(715)	(710)	-
Tithe	3,266	11,344	(8,623)	(753)	5,234
Christmas	-	188	(1,543)	1,355	-
Gift Day	9,869	-	-	(9,869)	-
General funds	871	127,149	(155,852)	19,978	(7,854)
Total unrestricted funds	203,838	138,681	(187,323)	10,001	165,197

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

22 Unrestricted funds

(Continued)

Designated funds are those earmarked by the Trustees for a particular future purpose. During the year ended 31 December 2024 this included the following:

Youth Events Bursary fund;
relates to monies raised by the young people to facilitate attendance at events by their peers who are less able to afford to pay to attend.

Property at Catton Grove Road;
the head office of the charity, with annual depreciation charges.

Catton Community Choir;
funds contributed by choir members to facilitate the choir's musical activities.

Tithe Fund;
an agreed proportion of certain income receipts that are put aside and used to provide support to local charities & individuals in need.

Christmas Fund;
monies donated to the church to fund a Christmas hamper initiative for local families.

Gift Day 2022 Fund;
donations received in 2022 to support the ongoing operations of the Church along with providing for the recruitment of a new intern, theological training provision and building repairs

23 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 December 2024 are represented by:						
Tangible assets	147,372	48,133	195,505	167,462	55,393	222,855
Current assets/ (liabilities)	3,946	131,300	135,246	(2,265)	106,251	103,986
	<u>151,318</u>	<u>179,433</u>	<u>330,751</u>	<u>165,197</u>	<u>161,644</u>	<u>326,841</u>

24 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

24 Related party transactions

(Continued)

Donations received by the charity, with no conditions, from related parties and key management personnel in the year totalled £23,396 (2023: £21,336).

Both Darren Woodward, Trustee, and his wife were paid employees of the charity. Details of the salary and expenses paid to Darren in his role as Senior Pastor are included within the Trustees' remuneration and expense note. The net salary paid to Mrs Woodward in her role under a contract of employment during the year amounted to £8,417.

Accounts

Charity registration number 1101664

Company registration number 04926246 (England and Wales)

OAK GROVE COMMUNITY CHURCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

OAK GROVE COMMUNITY CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	D J Woodward C J Ford J C Adams
Charity number	1101664
Company number	04926246
Registered office	70 Catton Grove Road Norwich Norfolk NR3 3NT
Independent examiner	Argents Accountants Limited 15 Palace Street NORWICH Norfolk United Kingdom NR3 1RT
Bankers	Santander Bootle Merseyside L30 4GB

OAK GROVE COMMUNITY CHURCH

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OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principle objective of Oak Grove Community Church is to advance the Christian faith, through our worship, church activities and community projects. As part of our community focus we also aim to bring relief to people who are in need due to financial hardship, age, ill-health or other social disadvantage, or who are hard to reach or marginalised within wider society. There has been no change to our objectives during 2023.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

First and foremost as our organisation name suggests, we are a church! A worshipping community or family that is motivated by our faith to seek to love, serve and work among people in the Catton Grove area of North Norwich to see people's lives and the situations they face transformed.

Community Outreach

We offer regular youth and children's activities, toddler group and Coffee Stop. Having our own building is an amazing gift, and certainly in term time the chapel is used regularly at least 5 or 6 days per week, both for our own activities as well as other community groups and individuals making use of it.

Family Support

Our Family Support Worker and her team provide targeted support through the Kids Matter and Babies Matter programmes as well as providing ad-hoc support. This can be anything from a friendly listening ear to more formal advocacy and support for parents and carers. Our Family Support Worker also coordinates our befriending project 'Two's Company'.

Community Money Advice

Our trained advisors are equipped to help with a wide range of money and debt issues. It could be something proactive like training on money management or budgeting and we are also able to help in situations of debt and can work with our clients, dealing with creditors on their behalf to alleviate their immediate stresses and strains and work towards successful debt resolution for them.

Locally Trusted Organisation (LTO) for the Big Local

A community plan in which our role is providing support to the Catton Grove Big Local Partnership as they endeavour to make Catton Grove a better place to live work and volunteer.

Achievements and performance

Is it a sign of getting older that time seems to pass more quickly? Nevertheless so much has happened this year which makes reflecting back such a good discipline to remind ourselves of all that took place during the year.

Family Support

The family support service has developed well this year. We had a full Kids Matter programme in the Spring term with 8 mums completing the programme, strengthening their families and gaining confidence and competence.

Later in the year we launched a new initiative called '**EPIC Dad**'. This is a social space providing a fun session once a month for dads / male role models and their children, to value and encourage dads in their roles as fathers. We have already seen 10 families come along and this initiative has been received well by the dads that have been attending – they really appreciate the space and time for them to build relationships with one another and their children. We have also seen these families engaging in our other activities too.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Our Renew Wellbeing space is taking place once a week. It is a place of peace, a place where it is 'ok not to be ok' – we have crafts, colouring, games to play, toys for toddlers, breakfast and we have two prayer times during the morning. We have seen parents come in very quiet, low and yet they have left with their head up, more vocal and smiling!

Each term we have a family Support session – in the summer it was to help parents prepare for the school holidays and new school term. In November we held our first ever Toy Swap. This was a great success and enabled parents to swap toys and thereby help reduce the cost of Christmas.

In May, we celebrated the King's Coronation with a BBQ to mark the occasion and bring the community together which was attended by around 120 people.

We have also been able to hand out £50 supermarket vouchers to help families with the cost-of-living crisis, funded from the Norfolk Household Support Fund, and in December we delivered hampers of food to 30 households.

Cinnamon Network Film

In July we were contacted by Cinnamon Network, an organisation that equips churches for social action in their communities and from whom we have benefitted through support, advice and funding over recent years. It was the 10th anniversary of their Incubator Programme that enables fledgling organisations to become established charities and also provides the platform for their work to be replicated across the UK.

As an organisation that has successfully started and run some of the Cinnamon backed social action projects they wanted to come and film a typical day in the life of our community outreach work. We were flattered, yet very pleased to respond positively and the resultant film was shown at their anniversary awards night in London in October.

Youth / Children's Activities

The youth and children's work has continued in much the same vein as last year but with notable growth.

Youth:

With dwindling numbers at the start of the year, we chose to stop running Chill. Everything else, Holy Potato, Fresh Fridays, Freshers and Encounter Camp have continued.

- **Holy Potato**, our weekly lunchtime school club, regularly has around 20 attendees playing games. It has been a successful entry point as many who have met us at Holy Potato have then come to our other activities.
- **Fresh Fridays**, our weekly youth café, started the year with very low numbers but has since increased. We have seen over 30 individuals over the year with a regular attendance of 10-15.
- **Freshers**, the fortnightly discipleship group, has seen an average of 5 young people each session, learning more about Jesus. With great spiritual growth and new declarations of faith, we have seen wonderful things this year.

We took 2 young people to **Encounter Camp**, joining with Youth For Christ centres in the region. As always, it was a very memorable and developmental time for all attendees.

Children:

Our monthly **Kidz Klub** is still going strong with around 8 regulars who are engaging more and more with the Bible and Jesus' plan for their lives.

We stopped our monthly board games afternoon during the year as we weren't building any momentum and instead replaced it with Epic Dad (see above).

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

FISH

We had another exciting year of FISH events, providing free meals and activities to families primarily from the local area. In February half term we ran two events: a morning of board games, giant games and a book corner provided by Norfolk Libraries and then a Magic Party run by a local entertainer. We also ran two events in May half term: a trip to a woodland adventure play area and a summer trail around the local community. In October half term we held an Autumn Fun Day at the Chapel decorating biscuits and pumpkins, making crafts and we were joined once again by Norfolk Libraries.

Our FISH events continue to enable us to engage with families in our community and have given us the opportunity to signpost them to other events/activities that we run, as well as helping to relieve some of their financial pressure.

Operation Christmas Child Shoebox Appeal

We had another successful Shoebox Sunday in November, packing 44 shoeboxes to be sent to children in other parts of the world for Samaritan's Purse Operation Christmas Child project. We also continue to be one of a handful of shoebox collection points in Norwich and collected 105 shoeboxes, which were sent to the UK processing centre. This is an event that brings together members of the church and the local community and we look forward to holding it again in 2024.

Charity Shop

One man's junk is another man's treasure, so the saying goes and certainly from both the throughput of donated second hand items, increased & regular customer footfall and increasing purchases made, our charity shop testifies well to that statement. Our Christmas opening event as well as the regular '4 for a £1' stock clearance sales days both continue to be very popular.

In fact, this last year has seen the highest shop turnover we have ever had at **£27,940**, indicative of the financial challenges we are all facing with people looking for quality goods at lower prices. The shop therefore continues to contribute a very welcome boost to our general funds.

Warm Welcome / Foodbank

Having commenced the community warm space initiative in November 2022, we have managed to keep up the basic provision of free hot food and drinks every Tuesday evening alongside our existing Foodbank Distribution Point. All are welcome for refreshment irrespective of whether they have a foodbank voucher or not.

Our food parcel distribution continues to be well a used and much needed service that we are pleased to operate on behalf of Norwich Foodbank. We regularly supply 10-15 households a week with basic food items. In addition, the service has been further enhanced by the inclusion of an advisor at most sessions to support and signpost people to resolve difficulties with their finances, housing and other issues.

Oak Grove Community Money Advice

During the year January to December 2023 we saw 24 new Money Advice clients, 4 of those clients were on a non-advice basis (giving help with contacting creditors and energy companies and referring people on where we could not help as they were not British Citizens).

The total amount of client debt was £847,268, including student loans, rent arrears, car finance, overdrafts, and store cards.

During the year we had 5 debt relief orders, 1 bankruptcy, and 4 debt management plans. We secured 4 people debt free during this year. In total that is 14 people working towards or with full debt solutions. In the last week of January, we were working with 20 open cases, this includes the 4 debt management plans. We keep the debt management plans open as most creditors ask to be contacted by us every 6 months, and it also keeps an active line of support open for those clients in case their circumstances change.

Looking forward we do not expect our case load to get any lighter. A local debt service has closed, though there is a possibility of a new service opening in the centre of Norwich but this will take some time to get up and running and the cases will not be managed locally. The pressures of the cost of living increases are not in the headlines now so much but are still causing difficulties particularly for those without an increase in income to match the rises in costs. Higher interest rates are also causing severe headaches for those with mortgages and the effects of this are still filtering through.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Big Local

We continue to support the Catton Grove Big Local Partnership ('CGBLP') in our role as their Locally Trusted Organisation - acting in an admin and finance control role on behalf of the partnership. CGBLP seek to make decisions on funding and investment into our community based on agreed priorities within their community plan that stems from resident ideas, views, and comments.

This lottery funded initiative for our community will enter its final year in February 2024.

Synergy Churches

As part of the Synergy family of churches we enjoy relationship with, and support from, this group of around 25 churches from across the country located in East Anglia, the Midlands, the North West and the South West.

Regular organised contact points include an annual conference and leaders retreat, as well as quarterly cluster gatherings for the Eastern Region churches, and an online mentoring group for the local senior leaders.

Funding

Fundraising activities this year have included the return of our popular quiz events as well as our Senior Leader running an Ultra Marathon in April successfully raising around £2,500 in the process.

We remain grateful to the continued faithful and generous giving of our church family as well as receiving funding, support and assistance from the following organisations across this past year:

Catton Grove Big Local Partnership
Cinnamon Network
DECAN
The Ivy Child Trust
The John James Charitable Trust
Norwich City Council
Norfolk County Council
Norfolk Community Fund
Norfolk Early Childhood Community Fund,
Norwich Consolidated Charities
Norwich Foodbank

Looking ahead into 2024, despite the headlines having largely moved on, the cost-of-living crisis continues, affecting us all both personally and as an organisation. We are anticipating our funding challenges to continue but, in an effort to address this, we have a fundraising strategy in place and we will be holding a gift day at the end of January 2024.

We remain committed to our vision and aims - to see the lives of the whole community we serve of North Norwich transformed.

Financial review

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Reserves policy

'As mentioned under 'Funding' above, in anticipation of the year end general fund deficit position a fundraising strategy had been agreed with trustees to seek to increase income and general funds. A key part of this is a Gift Day seeking donations and increased regular giving from Church members. A Gift Day took place in January 2024 and this raised £38,000 to support the general running costs of the Church.

The Trustees recognise again that the Charity as at 31 December 2023 has no significant unrestricted funds. Whilst the Trustees have again been encouraged by income levels during the year, given the ongoing challenges that the charity sector is facing in the UK, it has still not been possible to fully address the issue of reserves. The Trustees maintain that building reserves is important and will continue to investigate ways in which appropriate levels of reserves might be accumulated in future, whilst maintaining an acceptable level of services and output, but effective day to day financial management and avoiding a working deficit remain the Trustees' priority.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Having considered the potential risks the Charity faces and having assessed future plans, the Trustees will also continue to consider the capacity to build up free reserves sufficient to ensure an orderly withdrawal from the Charity's operating role, should that become necessary, including meeting our contractual obligations and any redundancy arrangements.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

The principal objectives of Oak Grove Community Church are:

1. To advance the Christian faith;
2. To bring relief to people who are in need due to hardship, age, or who are sick, in the community;
3. To provide recreational and other leisure-time activities for people who have a need due to youth, poverty or social and economic circumstances, in Norwich, the United Kingdom and the world.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

D J Woodward

C J Ford

J C Adams

Appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association. The Trustees who served during the period are shown under Legal and Administration information on page 1.

Organisational structure and decision-making policies

Trustees generally meet bi-monthly, with additional meetings held where the need arises, and are responsible for the management and administration of the Church in accordance with the constitution and general law. The Trustees (listed above) are expected to fulfil their legal duties having regard to the spiritual direction of the church. One of the existing Trustees is also a member of the Leadership Team of Oak Grove Community Church. The additional members of the Church Leadership Team who are not Trustees, are Lynette Woodward, Daniel Starling, Joanne Ford, Carole Ogilvie, Megan Saunders and Steve Appleby.

The Leadership Team meets fortnightly and is responsible for the spiritual leadership, strategy and overall direction of the Church. The staff management team oversee the daily operation of the charitable company under the supervision of the Trustees. With the exception of Darren Woodward who is paid for his services as Pastor and Senior Leader, the Trustees receive no payment apart from the reimbursement of out of pocket expenses.

The trustees' report was approved by the Board of Trustees.

J C Adams

Trustee

29 August 2024

OAK GROVE COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF OAK GROVE COMMUNITY CHURCH

I report to the trustees on my examination of the financial statements of Oak Grove Community Church (the charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [ENTER IN DATABASE cy1015], which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mark Johnstone FCA

Argents Accountants Limited
15 Palace Street
NORWICH
Norfolk
NR3 1RT
United Kingdom

Dated: 29 August 2024

OAK GROVE COMMUNITY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Notes							
<u>Income and endowments from:</u>							
Donations and legacies	3	96,780	162,327	259,107	123,389	155,216	278,605
Charitable activities	4	5,604	370	5,974	20,102	-	20,102
Other trading activities	5	27,940	-	27,940	27,007	-	27,007
Investments	6	2,042	-	2,042	764	-	764
Other income	7	6,315	-	6,315	8,543	-	8,543
Total income		138,681	162,697	301,378	179,805	155,216	335,021
<u>Expenditure on:</u>							
Raising funds	8	14,429	60	14,489	13,401	-	13,401
Charitable activities	9	172,894	158,617	331,511	189,087	154,523	343,610
Total expenditure		187,323	158,677	346,000	202,488	154,523	357,011
Net (outgoing)/incoming resources before transfers		(48,642)	4,020	(44,622)	(22,683)	693	(21,990)
Gross transfers between funds		10,001	(10,001)	-	2,348	(2,348)	-
Net expenditure for the year/ Net movement in funds		(38,641)	(5,981)	(44,622)	(20,335)	(1,655)	(21,990)
Fund balances at 1 January 2023		203,838	167,625	371,463	224,173	169,280	393,453
Fund balances at 31 December 2023		165,197	161,644	326,841	203,838	167,625	371,463

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

OAK GROVE COMMUNITY CHURCH

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	15		222,855		250,232
Current assets					
Debtors	16	8,751		5,706	
Cash at bank and in hand		116,472		138,644	
		125,223		144,350	
Creditors: amounts falling due within one year	17	(21,237)		(23,119)	
Net current assets			103,986		121,231
Total assets less current liabilities			326,841		371,463
Net assets excluding pension liability			326,841		371,463
The funds of the charity					
Restricted income funds	19	161,644		167,625	
Unrestricted funds		165,197		203,838	
		326,841		371,463	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 29 August 2024

J C Adams
Trustee

Company registration number 04926246 (England and Wales)

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

Oak Grove Community Church is a private company limited by guarantee incorporated in England and Wales. The registered office is 70 Catton Grove Road, Norwich, Norfolk, NR3 3NT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value can be measured reliably.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	4% straight line
Equipment	20% straight line
Sound equipment	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

3 Donations and legacies

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	96,780	7,608	104,388	123,389	6,920	130,309
Grants	-	154,719	154,719	-	148,296	148,296
	<u>96,780</u>	<u>162,327</u>	<u>259,107</u>	<u>123,389</u>	<u>155,216</u>	<u>278,605</u>
Grants receivable for core activities						
General Grants	900	153,819	154,719	-	148,296	148,296
Other	(900)	900	-	-	-	-
	<u>-</u>	<u>154,719</u>	<u>154,719</u>	<u>-</u>	<u>148,296</u>	<u>148,296</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

4 Charitable activities

	Core Charitable Activities	Events	Total	Core Charitable Activities	Events	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Charitable income	2,473	3,501	5,974	18,157	1,945	20,102
	<u>2,473</u>	<u>3,501</u>	<u>5,974</u>	<u>18,157</u>	<u>1,945</u>	<u>20,102</u>
Analysis by fund						
Unrestricted funds - general	2,473	3,131	5,604	18,157	1,945	20,102
Restricted funds	-	370	370	-	-	-
	<u>2,473</u>	<u>3,501</u>	<u>5,974</u>	<u>18,157</u>	<u>1,945</u>	<u>20,102</u>

5 Other trading activities

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Charity shop income	27,940	27,007
	<u>27,940</u>	<u>27,007</u>

6 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Interest receivable	2,042	764
	<u>2,042</u>	<u>764</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

7 Other income

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Miscellaneous income	208	234
Use of premises	6,107	8,309
	<u>6,315</u>	<u>8,543</u>

8 Raising funds

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £
<u>Fundraising and publicity</u>				
Other fundraising costs	8	60	68	169
	<u>8</u>	<u>60</u>	<u>68</u>	<u>169</u>
<u>Trading costs</u>				
Operating charity shop	6,068	-	6,068	5,064
Staff costs	7,978	-	7,978	7,964
Support costs	375	-	375	204
	<u>14,421</u>	<u>-</u>	<u>14,421</u>	<u>13,232</u>
	<u>14,429</u>	<u>60</u>	<u>14,489</u>	<u>13,401</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

9 Charitable activities

	Core charitable activities 2023 £	Church activities 2023 £	Community activities 2023 £	Charitable giving 2023 £	Catton Grove Big Local 2023 £	Total 2023 £	Total 2022 £
Staff costs	8,317	-	8,317	-	46,541	63,175	50,964
Depreciation and impairment	20,765	-	-	-	-	20,765	20,765
General expenditure	-	592	3,791	20,274	23,774	48,431	69,747
Catering	-	1,386	3,029	-	-	4,415	3,178
Choir	-	-	12	-	-	12	3
SLA Payments	-	-	-	-	36,073	36,073	37,795
	<u>29,082</u>	<u>1,978</u>	<u>15,149</u>	<u>20,274</u>	<u>106,388</u>	<u>172,871</u>	<u>182,452</u>
Share of support costs (see note 10)	148,653	-	-	-	-	148,653	149,581
Share of governance costs (see note 10)	9,987	-	-	-	-	9,987	11,577
	<u>187,722</u>	<u>1,978</u>	<u>15,149</u>	<u>20,274</u>	<u>106,388</u>	<u>331,511</u>	<u>343,610</u>
Analysis by fund							
Unrestricted funds - general	154,549	1,348	2,244	14,753	-	172,894	189,087
Restricted funds	33,173	630	12,905	5,521	106,388	158,617	154,523
	<u>187,722</u>	<u>1,978</u>	<u>15,149</u>	<u>20,274</u>	<u>106,388</u>	<u>331,511</u>	<u>343,610</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

9 Charitable activities

(Continued)

For the year ended 31 December 2022

	Core charitable activities £	Church activities £	Community activities £	Charitable giving £	Catton Grove Big Local £	Total 2022 £
Staff costs	7,921	-	8,317	-	34,726	50,964
Depreciation and impairment	20,765	-	-	-	-	20,765
General expenditure	-	1,301	15,477	18,895	34,074	69,747
Catering	-	1,463	1,715	-	-	3,178
Choir	-	-	3	-	-	3
SLA Payments	-	-	-	-	37,795	37,795
	<u>28,686</u>	<u>2,764</u>	<u>25,512</u>	<u>18,895</u>	<u>106,595</u>	<u>182,452</u>
Share of support costs (see note 10)	149,581	-	-	-	-	149,581
Share of governance costs (see note 10)	11,577	-	-	-	-	11,577
	<u>189,844</u>	<u>2,764</u>	<u>25,512</u>	<u>18,895</u>	<u>106,595</u>	<u>343,610</u>
Analysis by fund						
Unrestricted funds - general	165,575	2,644	2,641	18,227	-	189,087
Restricted funds	24,269	120	22,871	668	106,595	154,523
	<u>189,844</u>	<u>2,764</u>	<u>25,512</u>	<u>18,895</u>	<u>106,595</u>	<u>343,610</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

10 Support costs

	Support costs £	Governance costs £	2023 £	Support costs £	Governance costs £	2022 £
Staff costs	105,744	-	105,744	108,576	-	108,576
Depreciation	6,612	-	6,612	6,569	-	6,569
Establishment	16,186	-	16,186	17,865	-	17,865
Administration	17,951	-	17,951	14,175	-	14,175
Travelling	1,271	-	1,271	724	-	724
Telephone and computer	835	-	835	1,487	-	1,487
Bank charges	429	-	429	389	-	389
Independent examiner fees	-	2,160	2,160	-	2,520	2,520
Accountancy	-	7,827	7,827	-	8,114	8,114
Legal and professional	-	-	-	-	943	943
	<u>149,028</u>	<u>9,987</u>	<u>159,015</u>	<u>149,785</u>	<u>11,577</u>	<u>161,362</u>
Analysed between						
Trading	375	-	375	204	-	204
Charitable activities	<u>148,653</u>	<u>9,987</u>	<u>158,640</u>	<u>149,581</u>	<u>11,577</u>	<u>161,158</u>
	<u>149,028</u>	<u>9,987</u>	<u>159,015</u>	<u>149,785</u>	<u>11,577</u>	<u>161,362</u>

Governance costs includes payments to the Independent Examiner of £2,160 (2022- £2,400) for Independent examination fees.

11 Net movement in funds

2023
£

2022
£

The net movement in funds is stated after charging/(crediting):

Fees payable for the independent examination of the charity's financial statements

2,160

2,520

Depreciation of owned tangible fixed assets

27,377

27,334

12 Trustees

During the year, one Trustee received remuneration of £38,515 (2022 : £38,515), inclusive of employer pension contributions in respect of services he provides undertaking the role of Senior Pastor under a contract of employment.

During year ended 31 December 2023, expenses totalling £93 were reimbursed or paid directly to 1 Trustee (2022 : £402 to 1 Trustee) in relation to travel expenses incurred in relation to his role as an employee.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

13 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Involved in charitable activities	6	6
Involved in support services and governance	4	4
Total	10	10

Employment costs	2023 £	2022 £
Wages and salaries	162,490	154,688
Social security costs	6,736	5,574
Other pension costs	7,671	7,242
	176,897	167,504

The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Company was £77,950 (2022 : £77,950)

A large proportion of the activities of the charity are staffed by volunteers. This help is unquantifiable but without it the charity could not continue to pursue its work.

There were no employees whose annual remuneration was more than £60,000.

14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

15 Tangible fixed assets

	Freehold land and buildings £	Equipment £	Sound equipment £	Total £
Cost				
At 1 January 2023	675,860	19,250	35,424	730,534
At 31 December 2023	675,860	19,250	35,424	730,534
Depreciation and impairment				
At 1 January 2023	426,607	18,655	35,040	480,302
Depreciation charged in the year	27,033	247	97	27,377
At 31 December 2023	453,640	18,902	35,137	507,679
Carrying amount				
At 31 December 2023	222,220	348	287	222,855
At 31 December 2022	249,253	595	384	250,232

16 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	334	50
Other debtors	4,369	-
Prepayments and accrued income	4,048	5,656
	8,751	5,706

17 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	3,787	2,594
Trade creditors	8,986	10,369
Other creditors	200	892
Accruals and deferred income	8,264	9,264
	21,237	23,119

18 Retirement benefit schemes

	2023 £	2022 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	2,390	2,057

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

18 Retirement benefit schemes

(Continued)

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

19 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds				Movement in funds			
	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 1 January 2023	Incoming resources	Resources expended	Transfers
	£	£	£	£	£	£	£	£
Maintenance of Buildings Fund	70,280	-	-	-	70,280	-	-	-
Catton Grove Primary School Devel Fund	64,588	-	(6,268)	-	58,320	-	(6,268)	-
Fixed Assets of OG Fund	4,283	-	(666)	443	4,060	-	(709)	-
Catton Grove Big Local	20,193	119,101	(111,314)	(4,941)	23,039	122,112	(110,141)	(11,326)
Supporting Families	4,663	6,100	(9,168)	248	1,843	6,000	(8,530)	687
Collections to be passed on	371	370	(370)	-	371	1,251	(1,622)	-
CGBL - Childrens Work	-	765	(790)	25	-	-	-	-
Samaritans Purse - Befriending	250	-	-	(250)	-	-	-	-
CGBL - Money Advice	-	12,500	(12,097)	3,424	3,827	6,500	(10,677)	350
Families Emergency Equipment	1,827	50	(1,231)	-	646	-	(385)	500
NCC Babies Matter	769	-	(785)	16	-	-	-	-
Cinnamon Befriending	1,806	-	(331)	(1,065)	410	-	(410)	-
Kids Matter	250	-	-	(250)	-	-	-	-
NCC Dean Fund	-	-	-	-	-	5,098	(4,719)	-
Renew Wellbeing	-	-	-	-	-	2,010	(14)	-
Oak Grove Money Advice	-	-	-	-	-	8,612	(4,529)	-
NCC - Bankruptcy grants	-	-	-	-	-	1,450	(1,450)	-
NCC - Community Building Improvement	-	-	-	-	-	695	-	-
Building Fund	-	-	-	-	-	837	(192)	-
Epic Dad	-	-	-	-	-	2,500	(321)	(500)
CGBL - Board Games	-	918	(826)	-	92	-	(92)	-
CGBL - Warm spaces building modifications	-	1,500	(775)	-	725	-	(725)	-

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

19 Restricted funds

(Continued)

	Movement in funds				Movement in funds				
	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 1 January 2023	Incoming resources	Resources expended	Transfers	Balance at 31 December 2023
	£	£	£	£	£	£	£	£	£
NCF - Winter Household support fund	-	2,400	(2,402)	2	-	2,750	(2,150)	-	600
Family Support - Development Fund	-	2,400	(1,396)	-	1,004	-	(1,004)	-	-
Love Norfolk Fund	-	4,527	(3,958)	-	569	-	(757)	188	-
Winter Food 2022	-	2,000	(817)	-	1,183	-	(1,184)	1	-
NCF Warm Spaces - Chill	-	2,000	(1,058)	-	942	1,700	(1,201)	-	1,441
Foodbank - 2022 winter fund	-	150	-	-	150	-	(150)	-	-
Toddler Group	-	435	(271)	-	164	-	(164)	-	-
Theology training fund	-	-	-	-	-	900	(999)	99	-
Shoebox appeal	-	-	-	-	-	283	(283)	-	-
	<u>169,280</u>	<u>138,886</u>	<u>(143,020)</u>	<u>(2,350)</u>	<u>167,625</u>	<u>162,697</u>	<u>(158,677)</u>	<u>(10,001)</u>	<u>161,644</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

20 Restricted funds

Restricted funds are those received with a restriction on their use.

The Maintenance of Buildings Fund;
represents funding retained to cover liabilities payable to Norfolk County Council once a Transfer of Control Agreement for the charity's use of Catton Grove Primary School has been signed.

The Catton Grove Primary Sch Devel Fund;
relates to the funds raised and used to build a larger Sports Hall at the primary school.

The Fixed Assets of OG Fund;
represents funding received and spent on capital equipment items. The resources expended allocated against this fund is the annual depreciation charge on the assets.

Catton Grove Big Local Fund;
from 1 August 2018, the charity has become the Locally Trusted Organisation for the Catton Grove Big Local project, a National Lottery funded initiative enabling local people to make their communities even better places to live. This essentially involves the charity acting as the administrative and financial back office support for this community led 'Local Partnership' (made up of residents and other interested parties) as they seek to improve community engagement in the area. The charity's role is such that it has no control over the spending of the grant which is received, it acts to carry out the decisions taken by the Local Partnership, and is simply a conduit for monies to be received and paid (since the Local Partnership is not a legally constituted entity). Under the terms of the agreement, the charity receives a management fee which is based upon the amount of grant spent by the Local Partnership in any given period

Supporting Families;
this fund holds regular giving towards our Family Support worker's post and is used for their salary costs

Collections to be passed on;
this fund represents funding given to Oak Grove Community Church yet intended for a 3rd party which we pass on e.g. charitable fundraising events

CGBL Children's work fund;
represents grant funding received to deliver a programme of children's activities during school holidays and once a month on Saturday mornings.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

20 Restricted funds

(Continued)

Samaritans Purse (Befriending);
relates to a befriending scheme established during the period affected by the pandemic

CGBL Money Advice fund;
represents grant funding received to deliver an accredited money advice service to local people facing difficulties with budgeting and debts.

Families Emergency Equipment;
a fund established to help vulnerable families with purchasing equipment/practical items

NCC Babies Matter;
relates to funding received to facilitate the Babies Matter Parenting Programme

Cinnamon Befriending;
relates to fund used for the running costs of our befriending scheme

Kids Matter;
funding towards our family support worker facilitating the Kids Matter Parenting Programme

CGBL Board games;
a grant from Catton Grove Big Local to help fund a community board games group.

CGBL Building modifications;
a grant from Catton Grove Big Local to help fund modifications to improve the energy efficiency and accessibility of the chapel premises.

NCF Winter Household support;
a grant to support local families with the 'cost of living' crisis through the provision of supermarket vouchers

Family support development fund;
grant funding received to support the refurbishment of additional office and community spaces within the chapel premises for the family support work.

Love Norfolk;
grant funding received to support the refurbishment and equipping of additional office and community spaces within the chapel premises for the family support work.

Winter food 2022;
grant funding received to help support the provision of various free food opportunities for those in need.

Toddler Group;
grant funding for the purchase of equipment for the Toddler Group.

NCF Warm Spaces;
grant funding received to support the creation of a 'drop in' space for young people.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

20 Restricted funds

(Continued)

New restricted funds:

NCC Decan Fund;

relates to funds to cover our family support work (non salary costs) during 2023/24

Renew Wellbeing;

relates to funds to cover the provision of a weekly term time Renew Wellbeing space for parents

Oak Grove Money Advice;

further funding to supplement that mentioned above to fund our accredited Money Advice Centre

NCC Bankruptcy Grants;

relates to funding received on behalf of our Money Advice clients to pay for bankruptcy applications

NCC – Community Building Improvements;

grant received to fund repair work to exterior steps of our building

Building Fund;

used to accumulate funds towards ongoing repair and maintenance costs of our buildings

EPIC Dad;

relates to funding received to fund the provision of a monthly EPIC Dad Fun club for Dads and their children

Surviving Winter;

grant funding to sustain Warm Welcome – our warm space running alongside our regular weekly foodbank distribution point

Shoebox Appeal;

relates to funds received for Operation Christmas Child's shoebox appeal

Theological training fund;

restricted funds being the first instalment of a 2 year grant awarded to cover theology training for a staff member.

FOR THE YEAR ENDED 31 DECEMBER 2023

	Movement in funds				Movement in funds				
	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 1 January 2023	Incoming resources	Resources expended	Transfers	Balance at 31 December 2023
	£	£	£	£	£	£	£	£	£
Youth Events Bursary Fund	822	20	(285)	-	557	-	(190)	-	367
Property at Catton Grove Road Fund	208,250	-	(20,400)	-	187,850	-	(20,400)	-	167,450
Catton Community Choir	1,425	-	-	-	1,425	-	(715)	(710)	-
Tithe	2,218	10,778	(12,317)	2,587	3,266	11,344	(8,623)	(753)	5,234
Christmas	300	125	(125)	(300)	-	188	(1,543)	1,355	-
Gift Day	-	28,261	(15,805)	(2,587)	9,869	-	-	(9,869)	-
	213,015	39,184	(48,932)	(300)	202,967	11,532	(31,471)	(9,977)	173,051

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

21 Designated funds

(Continued)

Designated funds are those earmarked by the Trustees for a particular future purpose. During the year ended 31 December 2023 this included the following:

Youth Events Bursary fund;

relates to monies raised by the young people to facilitate attendance at events by their peers who are less able to afford to pay to attend.

Property at Catton Grove Road;

the head office of the charity, with annual depreciation charges.

Catton Community Choir;

funds contributed by choir members to facilitate the choir's musical activities.

Tithe Fund;

an agreed proportion of certain income receipts that are put aside and used to provide support to local charities & individuals in need.

Christmas Fund;

monies donated to the church to fund a Christmas hamper initiative for local families.

Gift Day 2022 Fund;

donations received in 2022 to support the ongoing operations of the Church along with providing for the recruitment of a new intern, theological training provision and building repairs

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

22 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December 2023 are represented by:						
Tangible assets	167,462	55,393	222,855	187,852	62,380	250,232
Current assets/(liabilities)	(2,265)	106,251	103,986	15,986	105,245	121,231
	<u>165,197</u>	<u>161,644</u>	<u>326,841</u>	<u>203,838</u>	<u>167,625</u>	<u>371,463</u>

23 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

Donations received by the charity, with no conditions, from related parties and key management personnel in the year totalled £21,336 (2022: £18,334).

Both Darren Woodward, Trustee, and his wife were paid employees of the charity. Details of the salary and expenses paid to Darren in his role as Senior Pastor are included within the Trustees' remuneration and expense note. The net salary paid to Mrs Woodward in her role under a contract of employment during the year amounted to £7,731.

Accounts

Charity registration number 1101664

Company registration number 04926246 (England and Wales)

OAK GROVE COMMUNITY CHURCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

OAK GROVE COMMUNITY CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

D J Woodward
C J Ford
J C Adams

Charity number

1101664

Company number

04926246

Registered office

70 Catton Grove Road
Norwich
Norfolk
NR3 3NT

Independent examiner

Argents Accountants Limited
15 Palace Street
NORWICH
Norfolk
United Kingdom
NR3 1RT

Bankers

Santander
Bootle
Merseyside
L30 4GB

OAK GROVE COMMUNITY CHURCH

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OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principle objective of Oak Grove Community Church is to advance the Christian faith, through our worship, church activities and community projects. As part of our community focus we also aim to bring relief to people who are in need due to financial hardship, age, ill-health or other social disadvantage, or who are hard to reach or marginalised within wider society. There has been no change to our objectives during 2022.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

First and foremost as our organisation name suggests, we are a church! A worshipping community or family that is motivated by our faith to seek to love, serve and work among people in the Catton Grove area of North Norwich to see people's lives and the situations they face transformed.

Community Outreach

We offer regular youth and children's activities, toddler group and Coffee Stop. Having our own building is an amazing gift, and certainly in term time the chapel is used regularly at least 5 or 6 days per week, both for our own activities as well as other community groups and individuals making use of it.

Family Support

Our Family Support Worker and her team provide targeted support through the Kids Matter and Babies Matter programmes as well as providing ad-hoc support. This can be anything from a friendly listening ear to more formal advocacy and support for parents and carers. Our Family Support Worker also coordinates our befriending project 'Two's Company'.

Community Money Advice

Our trained advisors are equipped to help with a wide range of money and debt issues. It could be something proactive like training on money management or budgeting and we are also able to help in situations of debt and can work with our clients, dealing with creditors on their behalf to alleviate their immediate stresses and strains and work towards successful debt resolution for them.

Locally Trusted Organisation (LTO) for the Big Local

A community plan in which our role is providing support to the Catton Grove Big Local Partnership as they endeavour to make Catton Grove a better place to live work and volunteer.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Achievements and performance

Reflecting back on a year is always an interesting activity as inevitably amongst the key events and activities you are reminded of things that you have forgotten even happened!

Nationally, the continued emergence from a pandemic dominated existence of the previous 2 years was dealt a blow as we careered into a cost of living crisis, political unrest and the loss of our monarch, but as an organisation devoted to supporting our local community both spiritually & practically we have been pleased to maintain our presence and ability to respond to needs both through regular activities but also on a more ad-hoc basis as and when required.

Family Support

Another busy year in this growing portion of our outreach and ministry. We ran two Kids Matter and two Babies Matter programmes this year, engaging with and building relationships with 25 parents. Two babies were born during the programmes (not literally in the building!) which was a great privilege to be involved in at the early stages of their lives.

Our regular first Sunday event 'All-In' has grown this year offering a place to come and be – a relaxed café style set-up principally aimed at families with games, craft, refreshments throughout and a light afternoon tea served.

Family Support Hub

After 8 years of being our tenant we bid farewell to Time Norfolk who relocated their offices and counselling support service elsewhere in Norwich. This provided us with the opportunity to refurbish and repurpose our upstairs room into a Family Support Hub for which we were pleased to receive funding for the redecoration, furniture and equipment.

This space will mean we have a fixed office base for our Family Support team to operate from as well as 2 other rooms for small group and one to one work including our highly successful Kids Matter and Babies Matter programmes (see above) – some delays to works meant that we have postponed our planned 'grand opening' until early 2023.

Youth / Children's Activities

With our Assistant leader firmly settled in his post, we have been able to not just maintain but also extend our Children's and youth provision:

Youth:

Fresh Fridays

Weekly youth cafe - about 25 individuals reached over the year with a regular attendance of 6-10.

Holy Potato

Weekly lunch club in Sewell Park Academy - about 50 kids reached over the year with a regular attendance of around 25. Every week they hear a 60 seconds snippet about God.

Freshers

Weekly (now fortnightly) discipleship group - regularly 3 young people digging deeper into Jesus and the Bible.

Encounter camp

We took 3 young people with us, joining with Norwich, Breckland and Integrate Youth for Christ centres. 1 of our young people made the decision to follow Jesus, all of them had a fantastic time and want to bring friends next year.

Chill

New weekly after school club - 1 young person attends regularly so far. The same one that made a commitment at Encounter camp and we regularly open the Bible with him at Chill. Despite the name we have developed this into a warm space for young people since December through receipt of new funding received.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Childrens:

Sunday mornings

Initially post-covid we restarted our usual weekly provision on Sundays with up to 5 kids attending.

Kidz Klub

In September we replaced the above with a monthly Kidz Klub - we now regularly have 8-15 kids, many of whom wouldn't normally connect with us on a Sunday morning.

Board games

Monthly board games afternoon - we regularly see 1-5 people attend - a social space to get to know the families in the area a bit better.

Summer Holiday club

We had about 30 kids attend for this 3 day extravaganza with help from Raise Kids.

FISH

We restarted our Food and Fun In School Holidays (FISH) club in June half term for local families, providing a 2 course meal and a visit from a local zoo keeper with his minibeasts and reptiles. We have since increased the number of FISH clubs to have a greater impact on families, and ran 2 in October half term: a board games morning and a visit from Norwich Puppet Theatre to do a puppet making workshop. We will continue to run this club each half term in 2023 with the hope to increase to 3 clubs per week and include some trips to local attractions as the weather improves.

Operation Christmas Child Shoebox Appeal

We held our annual Shoebox Sunday in November, packing over 40 shoeboxes with a range of toys, craft, stationery, toiletries and clothing to be sent overseas to children for Christmas. We were also a drop off point for individuals and local organisations and sent over 250 shoeboxes to the local warehouse for processing. In 2023 we will hold another Shoebox Sunday event and continue to be a drop off point for the local community.

Charity Shop

One man's junk is another man's treasure, so the saying goes and certainly from both the throughput of donated second hand items, increased & regular customer footfall and ever increasing purchases made, our charity shop testifies well to that saying. Our ever popular Christmas opening event as well as regular 4 for a £1 stock clearance sales continue to prove popular.

In fact this last year has seen the highest turnover we have ever had at £27,007, indicative of the financial challenges we are all facing, with people looking for quality goods at lower prices. It also continues to contribute a very welcome boost to our funds.

Gift Day

During July, we held a Gift Day. This was in direct response to the challenge we were facing in our predicted income versus expenditure alongside wanting to raise funds to employ an intern for a year, fund some theology training for our Assistant Leader and some monies towards building improvements at our chapel site.

Our congregation of faithful people once more 'turned up' and we were pleased to raise around £33k, smashing our £30k initial target. This meant that we were able to proceed with our plans mentioned above as well as boost our financial reserves.

To date we have completed the Main Hall interior lighting replacement and exterior security lighting replacement, with the front step renewal currently scheduled for January 2023.

Warm Welcome / Foodbank

In direct response to the stark yet very real choice of heating or eating we commenced a community Warm Space in November that we have called Warm Welcome that runs alongside our existing Foodbank Distribution Point on a Tuesday Evening. It's a simple yet effective premise: Anyone is welcome to come and spend the whole evening or just a part of it with us in the warm, thereby not needing to heat their home for the period. In addition we are serving hot drinks, soup and toasties – all of this is provided at no charge.

We continue to operate the aforementioned foodbank distribution point and are regularly providing weekly food parcels to 10-15 households.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 DECEMBER 2022**

Oak Grove Community Money Advice

This year we saw 21 clients dealing with £407,016 of debt on their behalf. We have assisted with 9 debt relief orders, 2 bankruptcies, 4 debt management plans. The rest of the cases are ongoing towards a financial solution. We gained two new volunteers on our staff. They have completed their level 1 and 2 training and will complete level 3 once they had a couple of months more experience. We have made strong connections with the staff at the local school including being asked to host a Yr6 assembly and facilitate a drop-in session for parents.

Big Local

We continue in our role as the Locally Trusted Organisation (LTO) for the Catton Grove Big Local Partnership. With funding from the Big Lottery Community Fund, we act in an admin and finance control role on behalf of the partnership, as they seek to make decisions on funding and investment into our community based on agreed priorities stemming from residents ideas, views and comments. The overall aim of the partnership is to make our area of Catton Grove an even better place to live, work and volunteer in as we collectively work towards creating a stronger, more confident, healthier and more prosperous community that is able to face whatever the future brings.

Synergy

So good to be back at an in person conference in February as we gathered in Derby with folks from the other churches within the Synergy Churches family. The theme was Church for all Generations and comprised a range of input across the weekend.

The rhythm of Team retreats, and development days as well as the senior leaders retreat were also welcome returns, in addition the growing development of Cluster of Synergy churches based in the Eastern region has been encouraging.

Prayer Meetings / Be Still

Thankfully we are not restricted to doing everything via Zoom anymore but we have found that our regular weekly prayer meetings still function well on Zoom and so are continuing those, and also short 6-week video/discussion courses equally work well in this format so we were pleased to run the Be Still course mid-year. Future plans are to run the Lectio Course on Zoom in February 2023.

Intern

We began the year welcoming a new intern through an organisation called DNA. Initially plans were for the intern to do a 2nd year with us through DNA but in the end we were able to employ her directly from September as a result of Gift Day donations.

The intern will continue to support both our children's and youth work as well as getting involved in our Young Adults group and continue to share musical & leadership skills in smaller gatherings such as Selah – our monthly Thursday evening 'Come and Be' gathering and also on Sundays.

Christmas Hampers

Similar to initiatives from previous years we identified families whom we have worked with regularly over the past year and prepared predominantly fresh produce hampers including meat, vegetables and fruit that were delivered immediately prior to Christmas. Subject to the size of the household we anticipated there was anything from 4-7 days worth of food therein. Food supply chain issues proved a bit of a challenge but we overcame all of this. In fact on one occasion when one of our staff was purchasing multiple identical items in a local supermarket it provoked conversation with the customer in front who was so impacted by the aim of what we were doing that they proceeded to pay for the items concerned as a donation!

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 DECEMBER 2022**

Funding

For the first time in 3 years we were able to hold our annual quiz and chips evening raising funds towards some ongoing building modifications. In fact it proved so successful we are thinking of making it a twice yearly event.

We remain grateful to the continued faithful and generous giving of our church family not least at the aforementioned Gift Day as well as receiving funding, support and assistance from the following organisations across this past year:

Catton Grove Big Local
Ivy Child Trust
Morrisons
Norwich City Council
Norfolk County Council
Norfolk Community Fund (Love Norfolk)
Norwich Foodbank

Looking ahead into 2023, on the one hand the future feels uncertain as we continue to grapple with inflationary cost of living rises and other external pressures. However we remain committed to our Lord & Saviour Jesus Christ and our vision of seeing this community of North Norwich that we serve transformed.

Financial review

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Reserves policy

The balance of the General Fund (i.e. unrestricted assets) at the end of the year includes funds retained to cover the costs of running the office and staff costs. Most of the tithe funds were allocated annually across a range of recipients under the broad headings of home and overseas mission, support for individuals in crisis, support for local causes in Catton Grove and training.

The Trustees recognise again that the Charity as at 31 December 2022 has no significant unrestricted funds. Whilst the Trustees have again been encouraged by income levels during the year, given the ongoing challenges that the charity sector is facing in the UK, it has still not been possible to fully address the issue of reserves. The Trustees maintain that building reserves is important and will continue to investigate ways in which appropriate levels of reserves might be accumulated in future, whilst maintaining an acceptable level of services and output, but effective day to day financial management and avoiding a working deficit remain the Trustees' priority.

Having considered the potential risks the Charity faces and having assessed future plans, the Trustees will also continue to consider the capacity to build up free reserves sufficient to ensure an orderly withdrawal from the Charity's operating role, should that become necessary, including meeting our contractual obligations and any redundancy arrangements.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

The principal objectives of Oak Grove Community Church are:

1. To advance the Christian faith;
2. To bring relief to people who are in need due to hardship, age, or who are sick, in the community;
3. To provide recreational and other leisure-time activities for people who have a need due to youth, poverty or social and economic circumstances, in Norwich, the United Kingdom and the world.

OAK GROVE COMMUNITY CHURCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) ***FOR THE YEAR ENDED 31 DECEMBER 2022***

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

D J Woodward

B A Rayner

(Resigned 20 October 2022)

C J Ford

J C Adams

Appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association. The Trustees who served during the period are shown under Legal and Administration information on page 1.

Organisational structure and decision-making policies

Trustees generally meet quarterly, with more frequent meetings held where the need arises, and are responsible for the management and administration of the Church in accordance with the constitution and general law. The Trustees (listed above) are expected to fulfil their legal duties having regard to the spiritual direction of the church. One of the existing Trustees is also a member of the Leadership Team of Oak Grove Community Church. The additional members of the Church Leadership Team who are not Trustees, are Lynette Woodward, Kate Ash and Daniel Starling.

The Leadership Team meets twice a month and is responsible for the spiritual leadership, strategy and overall direction of the Church. The staff management team oversee the daily operation of the charitable company under the supervision of the Trustees. With the exception of Darren Woodward who is paid for his services as Pastor and Senior Leader, the Trustees receive no payment apart from the reimbursement of out of pocket expenses.

The trustees' report was approved by the Board of Trustees.

J C Adams

Trustee

15 August 2023

OAK GROVE COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF OAK GROVE COMMUNITY CHURCH

I report to the trustees on my examination of the financial statements of Oak Grove Community Church (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mark Johnstone FCA

Argents Accountants Limited
15 Palace Street
NORWICH
Norfolk
NR3 1RT
United Kingdom

Dated: 16 August 2023

OAK GROVE COMMUNITY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Notes							
Income and endowments from:							
Donations and legacies	3	123,389	155,216	278,605	101,727	106,106	207,833
Charitable activities	4	20,102	-	20,102	7,789	142	7,931
Other trading activities	5	27,007	-	27,007	18,171	-	18,171
Investments	6	764	-	764	364	-	364
Other income	7	8,543	-	8,543	6,610	-	6,610
Total income		179,805	155,216	335,021	134,661	106,248	240,909
Expenditure on:							
Raising funds	8	13,401	-	13,401	3,395	-	3,395
Charitable activities	9	189,087	154,523	343,610	166,991	114,211	281,202
Total expenditure		202,488	154,523	357,011	170,386	114,211	284,597
Net (outgoing)/incoming resources before transfers		(22,683)	693	(21,990)	(35,725)	(7,963)	(43,688)
Gross transfers between funds		2,348	(2,348)	-	23,559	(23,559)	-
Net expenditure for the year/Net movement in funds		(20,335)	(1,655)	(21,990)	(12,166)	(31,522)	(43,688)
Fund balances at 1 January 2022		224,173	169,280	393,453	236,339	200,802	437,141
Fund balances at 31 December 2022		203,838	167,625	371,463	224,173	169,280	393,453

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

OAK GROVE COMMUNITY CHURCH

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		250,232		277,121
Current assets					
Debtors	15	5,706		449	
Cash at bank and in hand		138,644		130,915	
		144,350		131,364	
Creditors: amounts falling due within one year	16	(23,119)		(15,032)	
Net current assets			121,231		116,332
Total assets less current liabilities			371,463		393,453
Income funds					
Restricted funds	17		167,625		169,280
<u>Unrestricted funds</u>					
Designated funds	18	202,967		213,015	
General unrestricted funds		871		11,158	
			203,838		224,173
			371,463		393,453

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 15 August 2023

J C Adams
Trustee

Company registration number 04926246

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

Oak Grove Community Church is a private company limited by guarantee incorporated in England and Wales. The registered office is 70 Catton Grove Road, Norwich, Norfolk, NR3 3NT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value can be measured reliably.

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	4% straight line
Equipment	20% straight line
Sound equipment	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Donations and legacies

	Unrestricted funds		Restricted funds		Total	Unrestricted funds		Restricted funds		Total
	2022	2022	2022	2022	2022	2021	2021	2021	2021	2021
	£	£	£	£	£	£	£	£	£	£
Donations and gifts	123,389	6,920	130,309	95,375	7,114	102,489				
Grants	-	148,296	148,296	6,352	98,992	105,344				
	123,389	155,216	278,605	101,727	106,106	207,833				
Grants receivable for core activities										
General Grants	-	148,296	148,296	51	98,992	99,043				
Government Grants - Coronavirus Job Retention Scheme	-	-	-	6,301	-	6,301				
	-	148,296	148,296	6,352	98,992	105,344				

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

4 Charitable activities

	Core Charitable Activities	Events	Total	Core Charitable Activities	Events	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Charitable income	18,157	1,945	20,102	7,354	577	7,931
	=====	=====	=====	=====	=====	=====
Analysis by fund						
Unrestricted funds	18,157	1,945	20,102	7,354	435	7,789
Restricted funds	-	-	-	-	142	142
	=====	=====	=====	=====	=====	=====

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Charity shop income	27,007	18,171
	=====	=====

6 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	764	364
	=====	=====

7 Other income

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Miscellaneous income	234	229
Use of premises	8,309	6,381
	=====	=====
	8,543	6,610
	=====	=====

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

8 Raising funds

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
<u>Fundraising and publicity</u>		
Other fundraising costs	169	32
<u>Trading costs</u>		
Operating charity shop	5,064	3,363
Staff costs	7,964	-
Support costs	204	-
	13,232	3,363
	13,401	3,395

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

9 Charitable activities	Core charitable activities	Church activities	Community activities	Charitable giving	Catton Grove Big Local	Total 2022	Total 2021
	2022 £	2022 £	2022 £	2022 £	2022 £	£	£
Staff costs	7,921	-	8,317	-	34,726	50,964	61,490
Depreciation and impairment	20,765	-	-	-	-	20,765	20,481
General expenditure	-	1,301	15,477	18,895	34,074	69,747	46,075
Catering	-	1,463	1,715	-	-	3,178	835
Choir	-	-	3	-	-	3	100
SLA Payments	-	-	-	-	37,795	37,795	38,333
	28,686	2,764	25,512	18,895	106,595	182,452	167,314
Share of support costs (see note 10)	149,581	-	-	-	-	149,581	103,346
Share of governance costs (see note 10)	11,577	-	-	-	-	11,577	10,542
	189,844	2,764	25,512	18,895	106,595	343,610	281,202
Analysis by fund							
Unrestricted funds	165,575	2,644	2,641	18,227	-	189,087	166,991
Restricted funds	24,269	120	22,871	668	106,595	154,523	114,211
	189,844	2,764	25,512	18,895	106,595	343,610	281,202

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

9 Charitable activities		(Continued)					
For the year ended 31 December 2021							
		Core charitable activities	Church activities	Community activities	Charitable giving	Catton Grove Big Local	Total 2021
		£	£	£	£	£	£
Staff costs		26,551	-	-	-	34,939	61,490
Depreciation and impairment		20,481	-	-	-	-	20,481
General expenditure		-	593	5,201	15,267	25,014	46,075
Catering		-	579	256	-	-	835
Choir		-	-	100	-	-	100
SLA Payments		-	-	-	-	38,333	38,333
		47,032	1,172	5,557	15,267	98,286	167,314
Share of support costs (see note 10)		103,346	-	-	-	-	103,346
Share of governance costs (see note 10)		10,542	-	-	-	-	10,542
		160,920	1,172	5,557	15,267	98,286	281,202
Analysis by fund							
Unrestricted funds		149,960	1,172	1,752	14,107	-	166,991
Restricted funds		10,960	-	3,805	1,160	98,286	114,211
		160,920	1,172	5,557	15,267	98,286	281,202

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

10 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Staff costs	108,576	-	108,576	70,100	-	70,100
Depreciation	6,569	-	6,569	6,807	-	6,807
Establishment	17,865	-	17,865	10,464	-	10,464
Administration	14,175	-	14,175	14,491	-	14,491
Travelling	724	-	724	289	-	289
Telephone and computer	1,487	-	1,487	728	-	728
Bank charges	389	-	389	467	-	467
Independent examiner fees	-	2,520	2,520	-	2,901	2,901
Accountancy	-	8,114	8,114	-	7,641	7,641
Legal and professional	-	943	943	-	-	-
	<u>149,785</u>	<u>11,577</u>	<u>161,362</u>	<u>103,346</u>	<u>10,542</u>	<u>113,888</u>
Analysed between						
Trading	204	-	204	-	-	-
Charitable activities	<u>149,581</u>	<u>11,577</u>	<u>161,158</u>	<u>103,346</u>	<u>10,542</u>	<u>113,888</u>
	<u>149,785</u>	<u>11,577</u>	<u>161,362</u>	<u>103,346</u>	<u>10,542</u>	<u>113,888</u>

Governance costs includes payments to the Independent Examiner of £2,160 (2021- £2,400) for Independent examination fees.

11 Trustees

During the year, one Trustee received remuneration of £38,515 (2021 : £37,482), inclusive of employer pension contributions in respect of services he provides undertaking the role of Senior Pastor under a contract of employment.

During year ended 31 December 2022, expenses totalling £402 were reimbursed or paid directly to 1 Trustee (2021 : £5,352 to 1 Trustee) in relation to travel expenses incurred in relation to his role as an employee.

12 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Involved in charitable activities	6	4
Involved in support services and governance	4	4
Total	<u>10</u>	<u>8</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

12 Employees

(Continued)

Employment costs	2022 £	2021 £
Wages and salaries	154,688	130,083
Social security costs	5,574	(969)
Other pension costs	7,242	2,476
	<u>167,504</u>	<u>131,590</u>

The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Company was £77,950 (2021 : £57,718)

A large proportion of the activities of the charity are staffed by volunteers. This help is unquantifiable but without it the charity could not continue to pursue its work.

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

14 Tangible fixed assets

	Freehold land and buildings £	Equipment £	Sound equipment £	Total £
Cost				
At 1 January 2022	675,860	18,807	35,424	730,091
Additions	-	443	-	443
At 31 December 2022	<u>675,860</u>	<u>19,250</u>	<u>35,424</u>	<u>730,534</u>
Depreciation and impairment				
At 1 January 2022	399,574	18,483	34,911	452,968
Depreciation charged in the year	27,033	172	129	27,334
At 31 December 2022	<u>426,607</u>	<u>18,655</u>	<u>35,040</u>	<u>480,302</u>
Carrying amount				
At 31 December 2022	<u>249,253</u>	<u>595</u>	<u>384</u>	<u>250,232</u>
At 31 December 2021	<u>276,285</u>	<u>323</u>	<u>513</u>	<u>277,121</u>

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

15 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	50	50
Other debtors	-	64
Prepayments and accrued income	5,656	335
	5,706	449

16 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	2,594	2,670
Trade creditors	10,369	6,315
Other creditors	892	1,638
Accruals and deferred income	9,264	4,409
	23,119	15,032

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2021	Incoming resources	Movement in funds		Balance at 1 January 2022	Incoming resources	Movement in funds		Balance at 31 December 2022
			Resources expended	Transfers			Resources expended	Transfers	
	£	£	£	£	£	£	£	£	£
Maintenance of Buildings Fund	70,280	-	-	-	70,280	-	-	-	70,280
Catton Grove Primary School Devel Fund	77,124	-	(6,268)	(6,268)	64,588	-	(6,268)	-	58,320
Fixed Assets of OG Fund	4,165	-	(620)	738	4,283	-	(666)	443	4,060
Catton Grove Big Local	33,989	81,630	(83,836)	(11,590)	20,193	119,101	(111,314)	(4,941)	23,039
Supporting Families	5,347	6,142	(7,241)	415	4,663	6,100	(9,168)	248	1,843
Collections to be passed on	932	50	(843)	232	371	370	(370)	-	371
CGBL - Childrens Work	2,492	495	(489)	(2,498)	-	765	(790)	25	-
Chapel blinds	-	600	(600)	-	-	-	-	-	-
Samaritans Purse - Befriending	-	-	-	250	250	-	-	(250)	-
Year Out - N Blanch	-	137	(830)	693	-	-	-	-	-
CGBL - Money Advice	1,950	12,300	(10,383)	(3,867)	-	12,500	(12,097)	3,424	3,827
COVID Response	1,442	100	(25)	(1,517)	-	-	-	-	-
Christmas Appeal (2020)	1,594	-	(874)	(720)	-	-	-	-	-
Giving Tuesday	1,298	-	-	(1,298)	-	-	-	-	-
Ivy Child Charitable Trust	-	2,000	(173)	-	1,827	50	(1,231)	-	646
NCC Babies Matter	-	2,468	(1,699)	-	769	-	(785)	16	-
Cinnamon Befriending	-	-	-	1,806	1,806	-	(331)	(1,065)	410
Leaving gift	-	326	(330)	4	-	-	-	-	-
Bishop of Norwich - Kids matter	189	-	-	(189)	-	-	-	-	-
Kids Matter	-	-	-	250	250	-	-	(250)	-
CGBL - Board Games	-	-	-	-	-	918	(826)	-	92
CGBL - Warm spaces building modifications	-	-	-	-	-	1,500	(775)	-	725
NCF - Winter Household support fund	-	-	-	-	-	2,400	(2,402)	2	-

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds	(Continued)									
	Movement in funds				Movement in funds					
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 31 December 2022	
Family Support - Development Fund	-	-	-	-	-	2,400	(1,396)	-	-	1,004
Love Norfolk Fund	-	-	-	-	-	4,527	(3,958)	-	-	569
Winter Food 2022	-	-	-	-	-	2,000	(817)	-	-	1,183
NCF Warm Spaces - Chill	-	-	-	-	-	2,000	(1,058)	-	-	942
Foodbank - 2022 winter fund	-	-	-	-	-	150	-	-	-	150
Toddler Group	-	-	-	-	-	435	(271)	-	-	164
	200,802	106,248	(114,211)	(23,559)	169,280	155,216	(154,523)	(2,348)		167,625

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

(Continued)

Restricted funds are those received with a restriction on their use.

The Maintenance of Buildings Fund - represents funding retained to cover liabilities payable to Norfolk County Council once a Transfer of Control Agreement for the charity's use of Catton Grove Primary School has been signed.
The Catton Grove Primary Sch Devel Fund - relates to the funds raised and used to build a larger Sports Hall at the primary school.

The Fixed Assets of OG Fund - represents funding received and spent on capital equipment items. The resources expended allocated against this fund is the annual depreciation charge on the assets.

The Property Improvement Fund - represents some generous gifts received from church members to fund the improvement of the church office and premises, including the replacement of single-glazing with double-glazing at the church office, and the replacement of the original large front windows and doors on the chapel building with modern equivalents.

Catton Grove Big Local fund - From 1 August 2018, the charity has become the Locally Trusted Organisation for the Catton Grove Big Local project, a National Lottery funded initiative enabling local people to make their communities even better places to live. This essentially involves the charity acting as the administrative and financial back office support for this community led 'Local Partnership' (made up of residents and other interested parties) as they seek to improve community engagement in the area. The charity's role is such that it has no control over the spending of the grant which is received, it acts to carry out the decisions taken by the Local Partnership, and is simply a conduit for monies to be received and paid (since the Local Partnership is not a legally constituted entity). Under the terms of the agreement, the charity receives a management fee which is based upon the amount of grant spent by the Local Partnership in any given period.

The Bishop of Norwich, Kids Matter Fund - relates to a grant received to support the delivery of a series of parenting skills courses during 2019.

CGBL Children's work fund - represents grant funding received to deliver a programme of children's activities during school holidays and once a month on Saturday mornings.

CGBL Money Advice fund - represents grant funding received to deliver an accredited money advice service to local people facing difficulties with budgeting and debts

Covid Response fund - these funds were received from a range of funders specifically in response to the Covid-19 pandemic to respond to local needs in an ever changing situation. Funders included: Norfolk Community Foundation, Norwich Opportunity Area, Tesco Stores, Greggs the Bakers, Transforming Lives for Good and Samaritan's Purse.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

(Continued)

New restricted funds:

- CGBL Board games – a grant from Catton Grove Big Local to help fund a community board games group.
- CGBL Building modifications – a grant from Catton Grove Big Local to help fund modifications to improve the energy efficiency and accessibility of the chapel premises.
- NCF Winter Household support – grant to support local families with the ‘cost of living’ crisis.
- Family support development fund – grant funding received to support the refurbishment of additional office and community spaces within the chapel premises for the family support work.
- Love Norfolk – grant funding received to support the refurbishment and equipping of additional office and community spaces within the chapel premises for the family support work.
- Winter food 2022 – grant funding received to help support the provision of various free food opportunities for those in need.
- NCF Warm Spaces – grant funding received to support the creation of a ‘drop in’ space for young people.
- Foodbank 2022 winter fund - funds held in relation to winter foodbank distribution.
- Toddler Group - grant funding for the purchase of equipment for the Toddler Group.

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			Movement in funds			Balance at 1 January 2022	Movement in funds			Balance at 31 December 2022
	Balance at 1 January 2021	Incoming resources	Resources expended	£	Incoming resources	Resources expended		£	Incoming resources	Resources expended	
Youth Events Bursary Fund	822	-	-	£	20	(285)	822	£	20	(285)	557
Property at Catton Grove Road Fund	228,650	-	(20,400)	-	-	(20,400)	208,250	-	-	(20,400)	187,850
Catton Community Choir	1,525	-	(100)	1,425	-	-	1,425	-	-	-	1,425
Tithe	205	9,847	(7,834)	2,218	10,778	(12,317)	2,218	2,587	2,587	(12,317)	3,266
Christmas Appeal 2021	-	1,755	(1,455)	300	125	(125)	300	(300)	(300)	(125)	-
Gift Day	-	-	-	-	28,261	(15,805)	-	(2,587)	(2,587)	(15,805)	9,869
	231,202	11,602	(29,789)	213,015	39,184	(48,932)	213,015	(300)	(300)	(48,932)	202,967

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

18 Designated funds

(Continued)

Designated funds are those earmarked by the Trustees for a particular future purpose. During the year ended 31 December 2022 this included the following:

Youth Events Bursary fund - relates to monies raised by the young people to facilitate attendance at events by their peers who are less able to afford to pay to attend.

Property at Catton Grove Road - the head office of the charity, with annual depreciation charges.

Catton Community Choir - funds contributed by choir members to facilitate the choir's musical activities.

Tithe Fund - an agreed proportion of certain income receipts that are put aside and used to provide support to local charities & individuals in need.

Christmas Appeal 2021 Fund - Monies donated to the church to fund a Christmas hamper initiative for local families.

Gift Day 2022 Fund - donations received in 2022 to support the ongoing operations of the Church along with providing for the recruitment of a new intern, theological training provision and building repairs .

OAK GROVE COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

19 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Fund balances at 31 December 2022 are represented by:						
Tangible assets	187,852	62,380	250,232	277,121	-	277,121
Current assets/ (liabilities)	15,986	105,245	121,231	116,332	-	116,332
	<u>203,838</u>	<u>167,625</u>	<u>371,463</u>	<u>393,453</u>	<u>-</u>	<u>393,453</u>

20 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

Donations received by the charity, with no conditions, from related parties and key management personnel in the year totalled £18,334 (2021: £29,763).

Both Darren Woodward, Trustee, and his wife were paid employees of the charity. Details of the salary and expenses paid to Darren in his role as Senior Pastor are included within the Trustees' remuneration and expense note. The net salary paid to Mrs Woodward in her role under a contract of employment during the year amounted to £7,430.

Accounts



OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)
UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

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OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2021**

Trustees

Ben Rayner (appointed 22 April 2015)
John Adams, Chair (appointed 3 May 2018)
Colin Ford (appointed 3 May 2018)
Matthew Baxter (appointed 22 April 2015, resigned 11 November 2021)
Darren Woodward (appointed 22 April 2015)

Company registered number

04926246

Charity registered number

1101664

Registered office

70 Catton Grove Road
Norwich
Norfolk
NR3 3NT

Accountants

MA Partners LLP
Chartered Accountants
7 The Close
Norwich
Norfolk
NR1 4DJ

Bankers

Santander
Bootle
Merseyside
L30 4GB

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their annual report together with the financial statements of the Charity for the year 1 January 2021 to 31 December 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The principle objective of Oak Grove Community Church is to advance the Christian faith, through our worship, church activities and community projects. As part of our community focus we also aim to bring relief to people who are in need due to financial hardship, age, ill-health or other social disadvantage, or who are hard to reach or marginalised within wider society. There has been no change to our objectives during 2021.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

First and foremost as our organisation name suggests, we are a church! A worshipping community or family that is motivated by our faith to seek to love, serve and work among people in the Catton Grove area of North Norwich to see people's lives and the situations they face transformed.

Community Outreach

As we continue to find out feet post-pandemic it has been great for our regular youth and children's activities, toddler group and Coffee Stop to restart.

Having our own building is an amazing gift, and certainly in term time the chapel is used regularly at least 5 or 6 days per week, both for our own activities as well as other community groups and individuals making use of it.

Family Support

Our Family Support Worker and her team provide targeted support through the Kids Matter and Babies Matter programmes as well as providing ad-hoc support. This can be anything from a friendly listening ear to more formal advocacy and support for parents and carers. Our Family Support Worker also coordinates our befriending project 'Two's Company'.

Community Money Advice

Our trained advisors are equipped to help a wide range of money and debt issues. It could be something proactive like training on money management or budgeting and also we are able to help in situations of debt and can work with our clients, dealing with creditors on their behalf to alleviate their immediate stresses and strains and work towards successful debt resolution for them.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Objectives and activities (continued)

Locally Trusted Organisation (LTO) for the Big Local

Inevitably due to the pandemic, the commencement of the final 4 year community plan was delayed until February 2021 but is now well under way and we have agreed to continue in our role providing support to the Catton Grove Big Local Partnership as they endeavour to make Catton Grove a better place to live work and volunteer.

Achievements and performance

a. Review of activities

Another year may have passed but still the impact and far reaching effects of the global pandemic linger on. In all areas of our existence we have had to adjust and readjust to the rules and regulations in force at particular points in time and adopt new practices to working and even living.

Starting the year in another lockdown was particularly challenging – the majority of our activities on pause, and even what could be delivered was online. The continued disconnection from staff and volunteer teams as well as with the members of our congregation and the community we serve was tough to bear, and Zoom fever had become real! Nevertheless 2021 was still a new year, and new year's herald hopes, dreams and expectation for something fresh. In truth it was not necessarily the year we may have hoped for and expected but we are still grateful to God for his provision and sustenance in all that we were able to do.

Perhaps our most consistent efforts across the year were in supporting families. We closed 2020 by delivering fresh food as well as some basics together with activities for children in time for Christmas to over 40 households. We were pleased to be able to reprise this initiative during February half term and then again in December 2021 still serving over 30 vulnerable families.

In December we launched the first "All-In" service, taking place on Sunday afternoons, a café style event aimed at families to come together, build relationships with God and each other.

Building on the previous successes of the Kids Matter Programme, we were pleased to train Sophie Starling as an additional Facilitator this year we delivered two presentations of the Babies Matter Programme aimed at new parents from becoming pregnant through until the child is around 9 months.

Our Befriending Scheme that we initiated in 2020 finally realised its potential as we facilitated training for volunteer befrienders and formally launched the scheme in October.

Having not met in person for over a year we targeted Easter Sunday as a poignant time to return. We opted for a short, appropriately spaced outdoor service in the church car park and were pleased that the weather remained favourable as we worshipped God on that day.

We latterly returned to in person gathering every week as the rules allowed from the end of May which was Pentecost Sunday, inspired by the account in Acts 2 where we read they were all together in one place... Within a few weeks we were overjoyed to baptise a young couple who had recently joined the church.

With our chapel building largely not in use for the first part of the year, it was a perfect opportunity to redecorate the main hall. The purchase of new roller blinds completed the makeover and transformed the look and feel of the space.

We have been subject to some significant staffing changes in 2021, as two long standing members of staff left our employment. Our former part time finance administrator, Sian Pearce's role was absorbed into a new full time role of Operations Manager from March that our other former Administrator, Becca Savory now holds.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Achievements and performance (continued)

Peter Young, our Youth Worker left us in June, but rather than appoint a like for like replacement, the Trustees chose to appoint a new role of Assistant Leader, incorporating children and youth work as a primary responsibility. We were very pleased to appoint Daniel Starling to this role in August and were able to celebrate his employment at his commissioning service in October.

As restrictions eased, but still being mindful to operating safe activities, we were able to slowly see the return of regular weekly activities and were equally pleased to have the opportunity to host some one-off events such as an Easter and Summer Trail for families to participate in. We also hosted a drop-in light party at Halloween and a Christmas Escape Room for young people. Starting in January 2022 we will be hosting a monthly family board games afternoon.

We were successful in securing a year out student for the academic year starting in September to further extend our long standing relationship with DNA, even in the one term that she has been with us we have seen great impact and influence in the life of the church.

Other activities include a specific Shoebox Sunday for the Operation Christmas Child Shoebox Scheme where we packed 62 boxes of gifts for children in less fortunate situations across the world. We also acted as a local collection point and were able to pass on around 400 boxes in total.

Our Money Advice service continues to serve the local community. We have remained busy throughout the year - the challenges of Universal Credit, the furlough scheme ending and rising costs, particularly in energy bills, have meant a steady flow of enquiries and referrals coming through. We are hoping to extend the team with another volunteer advisor early in 2022 to help with the growing workload.

We also continue in our role as the Locally Trusted Organisation (LTO) for Catton Grove Big Local with their final 4-year community plan commencing on 1 February 2021. Again a slow start to the year in terms of activity as lockdown eased but a successful summer holiday activity programme as well as restarting a number of the regular activities for both younger people and older folks has been good. Uncertainty over the wisdom of hosting a Christmas party as had been done in previous years meant that goody bags were distributed to local families and individuals instead, which were very welcome.

We remain grateful to the continued faithful and generous giving of our church family as well as receiving funding, support and assistance from the following organisations across this past year:

Norwich Foodbank
Morrisons
Tesco's
TLG
Viking Storage
NCC
Ivy Child Trust
Big Local
Good Gym

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

b. Reserves policy

The balance of the General Fund (i.e. unrestricted assets) at the end of the year includes funds retained to cover the costs of running the office and staff costs. Most of the tithe funds were allocated annually across a range of recipients under the broad headings of home and overseas mission, support for individuals in crisis, support for local causes in Catton and training.

The Trustees recognise again that the Charity as at 31 December 2021 has no significant unrestricted funds. Whilst the Trustees have again been encouraged by income levels during the year, given the ongoing challenges that the charity sector is facing in the UK, it has still not been possible to fully address the issue of reserves. The Trustees maintain that building reserves is important and will continue to investigate ways in which appropriate levels of reserves might be accumulated in future, whilst maintaining an acceptable level of services and output, but effective day to day financial management and avoiding a working deficit remain the Trustees' priority.

Having considered the potential risks the Charity faces and having assessed future plans, the Trustees will also continue to consider the capacity to build up free reserves sufficient to ensure an orderly withdrawal from the Charity's operating role, should that become necessary, including meeting our contractual obligations and any redundancy arrangements.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, governance and management

a. Constitution

Oak Grove Community Church is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

The principal objectives of Oak Grove Community Church are:

1. To advance the Christian faith;
2. To bring relief to people who are in need due to hardship, age, or who are sick, in the community;
3. To provide recreational and other leisure-time activities for people who have a need due to youth, poverty or social and economic circumstances, in Norwich, the United Kingdom and the world.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association. The Trustees who served during the period are shown under Legal and Administration information on page 1.

c. Organisational structure and decision-making policies

Trustees generally meet quarterly, with more frequent meetings held where the need arises, and are responsible for the management and administration of the Church in accordance with the constitution and general law. The Trustees (listed above) are expected to fulfil their legal duties having regard to the spiritual direction of the church. Two of the existing Trustees are also members of the Leadership Team of Oak Grove Community Church. The additional members of the Church Leadership Team who are not Trustees, are Lynette Woodward, Kate Ash and Daniel Starling.

The Leadership Team meets twice a month and is responsible for the spiritual leadership, strategy and overall direction of the church. The staff management team oversee the daily operation of the charitable company under the supervision of the Trustees. With the exception of Darren Woodward who is paid for his services as Pastor and Senior Leader, the Trustees receive no payment apart from the reimbursement of out of pocket expenses.

d. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Plans for future periods

Looking ahead into 2022 as a faith community we have a hope that is steadfast and certain and believe that whilst the future may remain different to what we may have known, that we are perfectly placed to carry that hope into this amazing community in North Norwich that we serve.

Our engagement methods and delivery of activities may change but our heart and determination to share the love of Jesus and the difference that he has made within our lives remains as strong and consistent as ever.

Family Support Hub

We are hoping to develop a Family Support Hub by repurposing the three rooms on the upper floor of our chapel building through redecorating as well as updating furniture and equipment to create a dedicated office base for our Family Support Worker and volunteer team to operate from as well as enabling the other two rooms to be used flexibly for group sessions, one to one advice and support and making them a marketable resource for other local community groups to use.

Children's Work

In addition to our regular activities we are planning to introduce a monthly Board Games afternoon as well as hosting a Summer Holiday Club this year. We will also be reinstating our Food In School Holiday (FISH) initiatives in collaboration with the Norwich Foodbank, providing quality activities as well as a meal for children and families when schools are out.

Money Advice

Anticipating increased referrals from the double impact of rising inflation and the expected severe increases in fuel costs, we are hoping to expand our current team of two trained advisors to at least four this year so we can meet and satisfy demand.

Charity Shop

Our dedicated volunteer team, headed up by a part time employed manager, continue to generate valuable income for our organisation from the donations we receive. We are able to make high quality second hand goods available to local people as well as provide quality volunteering opportunities.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Statement of Trustees' responsibilities

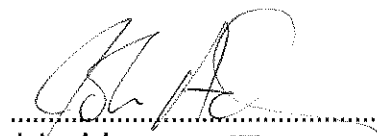
The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


.....
John Adams

Date: 23 August 2022

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

Independent examiner's report to the Trustees of Oak Grove Community Church ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Dated: 23 August 2022

Frank Shippam BSc FCA DChA

MA Partners LLP

Chartered Accountants

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2021**

		Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Note					
Income from:					
Donations and legacies	3	106,106	101,727	207,833	148,705
Charitable activities	4	142	7,789	7,931	12,143
Other trading activities	5	-	18,171	18,171	11,097
Investments	6	-	364	364	643
Other income	7	-	6,610	6,610	11,407
Total income		106,248	134,661	240,909	183,995
Expenditure on:					
Raising funds	8	-	3,395	3,395	2,210
Charitable activities	9	114,211	166,991	281,202	243,315
Total expenditure		114,211	170,386	284,597	245,525
Net expenditure		(7,963)	(35,725)	(43,688)	(61,530)
Transfers between funds	17	(23,559)	23,559	-	-
Net movement in funds		(31,522)	(12,166)	(43,688)	(61,530)
Reconciliation of funds:					
Total funds brought forward		200,802	236,339	437,141	498,671
Net movement in funds		(31,522)	(12,166)	(43,688)	(61,530)
Total funds carried forward		169,280	224,173	393,453	437,141

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 13 to 31 form part of these financial statements.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)
REGISTERED NUMBER: 04926246

BALANCE SHEET
AS AT 31 DECEMBER 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	277,121	304,409
		<u>277,121</u>	<u>304,409</u>
Current assets			
Debtors	15	449	5,084
Cash at bank and in hand		130,915	135,523
		<u>131,364</u>	<u>140,607</u>
Creditors: amounts falling due within one year	16	(15,032)	(7,875)
Net current assets		116,332	132,732
Total assets less current liabilities		<u>393,453</u>	<u>437,141</u>
Total net assets		<u><u>393,453</u></u>	<u><u>437,141</u></u>
Charity funds			
Restricted funds:			
Restricted funds excluding pension liability / asset	17	169,030	200,802
Pension reserve	17	250	-
Total restricted funds	17	<u>169,280</u>	<u>200,802</u>
Unrestricted funds	17	224,173	236,339
Total funds		<u><u>393,453</u></u>	<u><u>437,141</u></u>

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)
REGISTERED NUMBER: 04926246

BALANCE SHEET (CONTINUED)
AS AT 31 DECEMBER 2021

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


John Adams

Date: 23 August 2022

The notes on pages 13 to 31 form part of these financial statements.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. General information

The Company is a company limited by guarantee registered in England and Wales. The members of the Company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the Company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Oak Grove Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

2. Accounting policies (continued)

2.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Property and building costs	- 4% straight line
Sound equipment	- 25% reducing balance
Equipment	- 20% straight line

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

3. Income from donations and legacies

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Donations	7,078	82,904	89,982	106,298
Income tax recovered	36	12,471	12,507	15,165
Grants	98,992	51	99,043	21,392
Government grants	-	6,301	6,301	5,850
Total 2021	106,106	101,727	207,833	148,705
<i>Total 2020</i>	<i>27,864</i>	<i>120,841</i>	<i>148,705</i>	

Government grants income relates to funding receivable under the Coronavirus Job Retention Scheme.

4. Income from charitable activities

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Charitable activities	-	619	619	884
Events	142	7,170	7,312	11,259
Total 2021	142	7,789	7,931	12,143
<i>Total 2020</i>	<i>81</i>	<i>12,062</i>	<i>12,143</i>	

OAK GROVE COMMUNITY CHURCH
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Activities for generating funds	-	-	2,674
	<u> </u>	<u> </u>	<u> </u>
<i>Total 2020</i>	<u>2,674</u>	<u>2,674</u>	

Income from non charitable trading activities

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Charity shop income	18,171	18,171	8,423
	<u> </u>	<u> </u>	<u> </u>
<i>Total 2020</i>	<u>8,423</u>	<u>8,423</u>	

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Interest received	364	364	643
	<u> </u>	<u> </u>	<u> </u>
<i>Total 2020</i>	<u>643</u>	<u>643</u>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. Other incoming resources

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Miscellaneous income	-	229	229	2,262
Use of premises	-	6,381	6,381	9,145
Total 2021	-	6,610	6,610	11,407
<i>Total 2020</i>	<i>3,120</i>	<i>8,287</i>	<i>11,407</i>	

8. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Fundraising costs	32	32	21
<i>Total 2020</i>	<i>21</i>	<i>21</i>	

Fundraising trading expenses

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Charity shop expenses	3,363	3,363	2,190
<i>Total 2020</i>	<i>2,190</i>	<i>2,190</i>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

9. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Charitable activities	10,960	149,960	160,920	156,429
Church activities	-	1,172	1,172	2,360
Community activities	3,805	1,752	5,557	8,733
Charitable Giving	1,160	14,107	15,267	13,473
Catton Grove Big Local	98,286	-	98,286	62,320
Total 2021	114,211	166,991	281,202	243,315
<i>Total 2020</i>	<i>88,696</i>	<i>154,619</i>	<i>243,315</i>	

10. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Charitable activities	57,574	103,346	160,920	156,429
Church activities	1,172	-	1,172	2,360
Community activities	5,557	-	5,557	8,733
Charitable Giving	15,267	-	15,267	13,473
Catton Grove Big Local	98,286	-	98,286	62,320
Total 2021	177,856	103,346	281,202	243,315
<i>Total 2020</i>	<i>167,473</i>	<i>75,842</i>	<i>243,315</i>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

10. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Charitable activities 2021 £	Church activities 2021 £	Community activities 2021 £	Charitable Giving 2021 £
Staff costs	26,551	-	-	-
Depreciation	20,481	-	-	-
General expenditure	-	593	5,201	15,267
Catering	-	579	256	-
Choir	-	-	100	-
SLA Payments	-	-	-	-
Governance costs	10,542	-	-	-
Total 2021	57,574	1,172	5,557	15,267
<i>Total 2020</i>	<i>80,588</i>	<i>2,360</i>	<i>8,733</i>	<i>13,473</i>

	Catton Grove Big Local 2021 £	Total funds 2021 £	Total funds 2020 £
Staff costs	34,939	61,490	51,687
Depreciation	-	20,481	20,501
General expenditure	25,014	46,075	38,325
Catering	-	835	3,767
Choir	-	100	139
SLA Payments	38,333	38,333	44,654
Governance costs	-	10,542	8,400
Total 2021	98,286	177,856	167,473
<i>Total 2020</i>	<i>62,320</i>	<i>167,473</i>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

10. Analysis of expenditure by activities (continued)

Analysis of support costs

	Charitable activities 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Staff costs	70,100	70,100	55,752
Depreciation	6,807	6,807	7,077
Establishment	10,464	10,464	1,104
Administration	14,491	14,491	10,495
Travelling	289	289	11
Bank charges	467	467	124
Telephone and computer	728	728	1,279
Total 2021	<u>103,346</u>	<u>103,346</u>	<u>75,842</u>
<i>Total 2020</i>	<u>75,842</u>	<u>75,842</u>	

11. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £2,400 (2020 - £2,100).

12. Staff costs

	2021 £	<i>2020 £</i>
Wages and salaries	130,083	100,196
Social security costs	(969)	2,763
Contribution to defined contribution pension schemes	2,476	4,480
	<u>131,590</u>	<u>107,439</u>

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

12. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

	2021 No.	<i>2020</i> <i>No.</i>
Involved in charitable activities	4	<i>4</i>
Involved in support services and governance	4	<i>3</i>
	8	<i>7</i>

No employee received remuneration amounting to more than £60,000 in either year.

Pension contributions to the NEST workplace pension scheme were paid for four employees.

The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Company was **£57,718** (2020 - £46,461).

13. Trustees' remuneration and expenses

During the year, one Trustees has been paid remuneration of **£37,482** (2019 - £37,482) inclusive of employer pension contributions in respect of services he provides undertaking the role of Senior Pastor under a contract of employment.

During the year ended 31 December 2021, expenses totalling £5,352 were reimbursed or paid directly to 1 Trustee (2020 - £3,058 to 1 Trustee) in relation to expenses incurred as an employee.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

14. Tangible fixed assets

	Freehold property £	Equipment £	Sound equipment £	Total £
Cost or valuation				
At 1 January 2021	675,860	18,807	35,424	730,091
At 31 December 2021	675,860	18,807	35,424	730,091
Depreciation				
At 1 January 2021	372,541	18,403	34,738	425,682
Charge for the year	27,034	81	173	27,288
At 31 December 2021	399,575	18,484	34,911	452,970
Net book value				
At 31 December 2021	276,285	323	513	277,121
At 31 December 2020	303,319	404	686	304,409

15. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	50	50
Other debtors	64	-
Prepayments and accrued income	335	5,034
	449	5,084

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

16. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	6,315	3,058
Other taxation and social security	2,670	1,775
Other creditors	1,638	916
Accruals and deferred income	4,409	2,126
	15,032	7,875

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

17. Statement of funds

Statement of funds - current year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2021 £
Unrestricted funds					
Designated funds					
Youth Events Bursary Fund	822	-	-	-	822
Property at Catton Grove Road Fund	228,650	-	(20,400)	-	208,250
Catton Community Choir	1,525	-	(100)	-	1,425
Tithe	205	9,847	(7,834)	-	2,218
Christmas Appeal 2021	-	1,755	(1,455)	-	300
	<u>231,202</u>	<u>11,602</u>	<u>(29,789)</u>	<u>-</u>	<u>213,015</u>
General funds					
General Funds	<u>5,137</u>	<u>123,059</u>	<u>(140,597)</u>	<u>23,559</u>	<u>11,158</u>
Total Unrestricted funds	<u>236,339</u>	<u>134,661</u>	<u>(170,386)</u>	<u>23,559</u>	<u>224,173</u>
Restricted funds					
Maintenance of Buildings Fund	70,280	-	-	-	70,280
Catton Grove Primary Sch Devel Fund	77,124	-	(6,268)	(6,268)	64,588
Fixed Assets of OG Fund	4,165	-	(620)	738	4,283
Catton Grove Big Local	33,989	81,630	(83,836)	(11,590)	20,193
Bishop of Norwich - Kids Matter	189	-	-	(189)	-
Supporting families	5,347	6,142	(7,241)	415	4,663
Collections to be passed on	932	50	(843)	232	371
CGBL - Children's Work	2,492	495	(489)	(2,498)	-
Chapel blinds	-	600	(600)	-	-
Samaritans Purse - Befriending	-	-	-	250	250
Year out - N Blanch	-	137	(830)	693	-
CGBL - Money Advice	1,950	12,300	(10,383)	(3,867)	-

OAK GROVE COMMUNITY CHURCH
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

17. Statement of funds (continued)

Statement of funds - current year (continued)

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2021 £
COVID Response	1,442	100	(25)	(1,517)	-
Christmas Appeal 2020	1,594	-	(874)	(720)	-
Giving Tuesday	1,298	-	-	(1,298)	-
Ivy Child Charitable Trust	-	2,000	(173)	-	1,827
NCC Babies Matter	-	2,468	(1,699)	-	769
Cinnamon Befriending	-	-	-	1,806	1,806
Leaving gift	-	326	(330)	4	-
Kids Matter	-	-	-	250	250
	<u>200,802</u>	<u>106,248</u>	<u>(114,211)</u>	<u>(23,559)</u>	<u>169,280</u>
Total of funds	<u><u>437,141</u></u>	<u><u>240,909</u></u>	<u><u>(284,597)</u></u>	<u><u>-</u></u>	<u><u>393,453</u></u>

OAK GROVE COMMUNITY CHURCH
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

17. Statement of funds (continued)

Designated funds are those earmarked by the Trustees for a particular future purpose. During the year ended 31 December 2021 this included the following:

1. Youth Events Bursary fund - relates to monies raised by the young people to facilitate attendance at events by their peers who are less able to afford to pay to attend.
2. Property at Catton Grove Road - the head office of the charity, with annual depreciation charges.
3. Catton Community Choir - funds contributed by choir members to facilitate the choir's musical activities.

Restricted funds are those received with a restriction on their use.

The Maintenance of Buildings Fund represents funding retained to cover liabilities payable to Norfolk County Council once a Transfer of Control Agreement for the charity's use of Catton Grove Primary School has been signed.

The Catton Grove Primary Sch Devel Fund relates to the funds raised and used to build a larger Sports Hall at the primary school.

The Fixed Assets of OG Fund represents funding received and spent on capital equipment items. The resources expended allocated against this fund is the annual depreciation charge on the assets.

The Property Improvement Fund represents some generous gifts received from church members to fund the improvement of the church office and premises, including the replacement of single-glazing with double-glazing at the church office, and the replacement of the original large front windows and doors on the chapel building with modern equivalents.

From 1 August 2018, the charity has become the Locally Trusted Organisation for the Catton Grove Big Local project, a National Lottery funded initiative enabling local people to make their communities even better places to live. This essentially involves the charity acting as the administrative and financial back office support for this community led 'Local Partnership' (made up of residents and other interested parties) as they seek to improve community engagement in the area. The charity's role is such that it has no control over the spending of the grant which is received, it acts to carry out the decisions taken by the Local Partnership, and is simply a conduit for monies to be received and paid (since the Local Partnership is not a legally constituted entity). Under the terms of the agreement, the charity receives a management fee which is based upon the amount of grant spent by the Local Partnership in any given period.

The Bishop of Norwich - Kids Matter Fund relates to a grant received to support the delivery of a series of parenting skills courses during 2019.

CGBL Children's work represents grant funding received to deliver a programme of children's activities during school holidays and once a month on Saturday mornings.

Money Advice - clients Fund represents grants received from third parties on behalf of clients of Oak Grove Money Advice in order to assist them with the costs of debt restructuring e.g. bankruptcy.

CGBL - Money Advice - represents grant funding received to deliver an accredited money advice service to local people facing difficulties with budgeting and debts.

Covid Response - these funds were received from a range of funders specifically in response to the Covid-19 pandemic to respond to local needs in an ever changing situation. Funders included: Norfolk

OAK GROVE COMMUNITY CHURCH
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

17. Statement of funds (continued)

Community Foundation, Norwich Opportunity Area, Tesco Stores, Greggs the Bakers, Transforming Lives for Good and Samaritan's Purse.

A large proportion of the activities of the charity are staffed by volunteers. This help is unquantifiable but without it the charity could not continue to pursue its work.

Statement of funds - prior year

	<i>Balance at 1 January 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 December 2020 £</i>
Unrestricted funds					
Designated funds					
Youth Events Bursary Fund	319	516	(40)	27	822
Property at Catton Grove Road Fund	249,050	-	(20,400)	-	228,650
Catton Community Choir	1,380	284	(139)	-	1,525
Tithe	-	9,390	(9,185)	-	205
	<u>250,749</u>	<u>10,190</u>	<u>(29,764)</u>	<u>27</u>	<u>231,202</u>
General funds					
General Funds	(12,931)	142,740	(127,065)	2,393	5,137
Total Unrestricted funds	<u>237,818</u>	<u>152,930</u>	<u>(156,829)</u>	<u>2,420</u>	<u>236,339</u>
Restricted funds					
Maintenance of Buildings Fund	70,280	-	-	-	70,280
Catton Grove Primary Sch Devel Fund	83,392	-	(6,268)	-	77,124
Fixed Assets of OG Fund	4,974	-	(809)	-	4,165
Catton Grove Big Local	93,405	3,025	(62,441)	-	33,989
Bishop of Norwich - Kids Matter	952	-	(763)	-	189
Supporting families	3,869	7,425	(5,947)	-	5,347
Collections to be passed on	932	-	-	-	932
CGBL - Children's Work	3,049	-	(557)	-	2,492

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

17. Statement of funds (continued)

Statement of funds - prior year (continued)

	<i>Balance at 1 January 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 December 2020 £</i>
CGBL - Money Advice	-	5,151	(3,201)	-	1,950
COVID Response	-	10,004	(6,142)	(2,420)	1,442
Christmas Appeal 2020	-	4,147	(2,553)	-	1,594
Giving Tuesday	-	1,313	(15)	-	1,298
	<u>260,853</u>	<u>31,065</u>	<u>(88,696)</u>	<u>(2,420)</u>	<u>200,802</u>
Total of funds	<u>498,671</u>	<u>183,995</u>	<u>(245,525)</u>	<u>-</u>	<u>437,141</u>

18. Summary of funds

Summary of funds - current year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2021 £
Designated funds	231,202	11,602	(29,789)	-	213,015
General funds	5,137	123,059	(140,597)	23,559	11,158
Restricted funds	200,802	106,248	(114,211)	(23,559)	169,280
	<u>437,141</u>	<u>240,909</u>	<u>(284,597)</u>	<u>-</u>	<u>393,453</u>

OAK GROVE COMMUNITY CHURCH
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

18. Summary of funds (continued)

Summary of funds - prior year

	<i>Balance at 1 January 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 December 2020 £</i>
Designated funds	250,749	10,190	(29,764)	27	231,202
General funds	(12,931)	142,740	(127,065)	2,393	5,137
Restricted funds	260,853	31,065	(88,696)	(2,420)	200,802
	<u>498,671</u>	<u>183,995</u>	<u>(245,525)</u>	<u>-</u>	<u>437,141</u>

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	68,870	208,251	277,121
Current assets	100,410	30,954	131,364
Creditors due within one year	-	(15,032)	(15,032)
Total	<u>169,280</u>	<u>224,173</u>	<u>393,453</u>

Analysis of net assets between funds - prior year

	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	75,757	228,652	304,409
Current assets	125,045	15,562	140,607
Creditors due within one year	-	(7,875)	(7,875)
Total	<u>200,802</u>	<u>236,339</u>	<u>437,141</u>

OAK GROVE COMMUNITY CHURCH
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

20. Pension commitments

The charity operates defined contribution pension scheme. Contributions of **£1,135** (2020: £592) were payable to the funds at the balance sheet date and are included in creditors.

21. Related party transactions

The total amount of donations received without conditions from related parties in the year was **£29,763** (2020: £31,365).

Accounts



OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)
UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

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OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2020**

Trustees

Ben Rayner (appointed 22 April 2015)
John Adams (appointed 3 May 2018)
Colin Ford (appointed 3 May 2018)
Matthew Baxter (appointed 22 April 2015)
Darren Woodward (appointed 22 April 2015)

Company registered number

04926246

Charity registered number

1101664

Registered office

70 Catton Grove Road
Norwich
Norfolk
NR3 3NT

Accountants

MA Partners LLP
Chartered Accountants
7 The Close
Norwich
Norfolk
NR1 4DJ

Bankers

Santander
Bootle
Merseyside
L30 4GB

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their annual report together with the financial statements of the Company for the year 1 January 2020 to 31 December 2020. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The principle objective of Oak Grove Community Church is to advance the Christian faith, through our worship, church activities and community projects. As part of our community focus we also aim to bring relief to people who are in need due to financial hardship, age, ill-health or other social disadvantage, or who are hard to reach or marginalised within wider society. There has been no change to our objectives during 2020.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

Oak Grove Community Church is a faith based community which seeks to love, serve and work among people living in and around the Catton area of Norwich. We believe people matter and that a thriving community will enable people to fulfil their full potential and find their true value. Building up the local community and seeking social justice are two of our core values as a people of faith.

Synergy

In 2019, having been building and developing relationships for around 3 years with Synergy, a family of churches committed to relationship, adventure and mission, we formally joined the Synergy Sphere alongside around 25 other worshipping communities across the UK and beyond.

Synergy believe that we are 'Better Together' and through this network we seek to receive input and connection from a wider expression of church and those whom God has gifted as well as contribute into the bigger picture of what God is doing in our world.

We have continued to access their leadership conference and senior leaders retreat as well as attending their family camp with a small cohort this year and have welcomed visiting speakers from partner churches throughout the year.

Big Local

Continuing our role as the Locally Trusted Organisation (LTO) for the Catton Grove Big Local (CGBL) Partnership sees us supporting a volunteer force through administration, financial control and back office support.

CGBL exists to make our local area of Catton Grove a better place to live, work and volunteer and we are very pleased to be both working with and associated with this initiative. The Big Local programme covers a 10 year period for which the year ending in July 2020 was Year 6, one of the key responsibilities for the partnership and

OAK GROVE COMMUNITY CHURCH
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Objectives and activities (continued)

us as LTO across 2020 was the formulation, and budget profiling for the final 4 year plan and to secure a legacy for the area from this programme of funding.

Community Outreach

We exist in and for our local community and community/family are values that we hold dear. In fact, Jesus through one of his parables challenged us to “love our neighbour” and we believe that is key to our existence.

Throughout the week we host a variety of activities and initiatives for all ages:

A Community Choir, a toddler group, a drop in coffee Morning, various children’s events including holiday activities and once a month movie mornings, we also run a weekly youth club and drum workshop. We also serve a community meal once a week alongside being a distribution point for the Norwich Foodbank.

Family Support

Family is important to us, in fact it’s both who we are and what we are about.

Since Oct 2018, we have had a volunteer family support worker primarily facilitating the Kids Matter Parenting Programme that is specifically designed for churches to run in disadvantaged areas.

Alongside this programme delivery some ad-hoc parenting support has also been made available.

Charity Shop

Our charity shop continues to provide good quality 2nd hand goods – clothes and bric a brac to our community, in addition we are able to provide volunteering opportunities that are invaluable for young parents to find a role in between school collections and to help others in a targeted return to the workplace. We are also grateful for the income that this initiative brings in.

Our incredible teams of volunteers are simply amazing and without them we would not be able to sustain our community outreach efforts.

Achievements and performance

a. Review of activities

The Trustees and Leadership Team of Oak Grove Community Church remain grateful for God’s provision throughout this year.

Reflecting back on 2020 it would be incredibly difficult not to be drawn to one overriding word that represented an unprecedented challenge to individuals, families, charities, organisations and businesses and that word is Coronavirus but more of that shortly.

2020 began much like other years with a fresh expectancy of what the future might hold, it would be the church’s 85th anniversary year in October – that in and of itself a testimony to the faithfulness of God and his people that we remain rooted in our community and motivated by our faith seek to bring love, kindness and hope.

Balancing that expectancy was the realisation that we again were facing financial challenges and the reality was that without some significant improvement beyond our forecasts we would face some tough decisions. In response we decided to hold a Gift Day, giving an opportunity for church members to consider whether they could increase their current level of giving and/or give a one off gift. After some deliberation on dates between either the 15th or 22nd March we plumped for 15th March to hold our gift day and were extremely blessed by the result in that we raised £12,800 in both one-off gifts and projected increased giving over the next 12 months.

Our decision turned out to be inspired as with the threat of Coronavirus becoming ever closer places of worship

OAK GROVE COMMUNITY CHURCH
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance (continued)

were forced to close as of Mother's Day – 22nd March, and the whole country entered lockdown the following day, which would have wrecked our plans had we gone for this date as our gift day!

With lockdown in place, overnight all of our activities ceased and our charity shop closed. The resultant actual and expected loss of income meant that just a month later the majority of the monies raised from the Gift day were either already expended or certainly pledged and our financial challenges had resurfaced.

As Trustees we took the decision to meet more regularly (4-6 weekly across the year) in order to monitor our financial position and make decisions in light of the changing guidance, rules and regulations. The advent of the Government Coronavirus Job Retention Scheme proved to be a very welcome and timely option for us to consider and has continued to be a helpful tool as we have considering our position and workload over the past year, particularly when the ability to partially furlough staff came in.

It is worth mentioning here that despite the challenges of the past year our church membership has remained faithful and our general giving has not altered significantly which is amazing – even to the point that some of our older members who would ordinarily have given cash in our collections took to delivering envelopes with their giving in by hand across the year – we remain humbled and grateful.

If the unseen threat of a virus was not challenge enough, we also discovered a water leak at our charity shop, fortunately the works were covered by insurance, but arranging for surveyors, loss adjustors and tradesman in a lockdown is interesting. These works were all completed by September allowing our shop to re-open back to a roaring success, and also a successful second insurance claim for loss of income for the period from July when non-essential retail would have been allowed to reopen.

Like many churches as lockdown hit and physical gatherings were disallowed we took our first tentative steps into the mysteries of the world of online services, we quickly settled into a determination to do the best that we could do rather than try and be someone or something that we are not. Our experience has developed over the year and we continue to deliver some online content at least weekly either through YouTube or Zoom.

It would be too easy to write the year off and focus on the challenges, the hardship and the frustrations, and whilst it is important that these are not glossed over it is also equally important that we recognise the achievements, successes and creative innovations that have occurred during 2020.

With physical activities simply stopping we faced an immediate challenge of what can we do?

Our Family Support Worker, Lynette Woodward seamlessly transferred her Kids Matter parenting programme to Zoom and it became a real mainstay of connection and support for those attending through the first lockdown. Out of these relationships and the backdrop of the panic buying that was occurring where toilet roll, pasta and other basics were suddenly in short supply we delivered a box of basic foodstuffs plus some activities for the children just before Easter to 17 families.

Through gaining further funding from both Norfolk Community Foundation, Transforming Lives for Good (TLG) and Catton Grove Big Local and also partnering with Norwich Foodbank, we continued to deliver these boxes fortnightly through April, May and June and then did 2 'bumper' boxes in the summer months of July and August.

Delivering basics and some treats alongside family activities was only part of the initiative as we were able to regularly check in with families on the doorstep, and continued to build relationships.

Another initiative we have commenced is a befriending scheme. We have partnered with Linking Lives to set this up and as our initial Covid response took the decision to launch the telephone befriending service first. We have a small pool of volunteers trained and each have an adult that they are contacting via phone generally weekly. As we were successful in receiving further funding from Samaritans Purse and also Cinnamon Network we are

OAK GROVE COMMUNITY CHURCH
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance (continued)

working towards developing the befriending service to be face to face as restrictions allow.

These successful funding bids, plus a crowdfunding initiative in May, have allowed us to extend the current employed hours of our Family Support Worker to 12hrs per week from August of this year.

With the summer looming and our awareness of the challenge that would be within our community, we were pleased to source funding from Norwich Opportunity Area (NOA) to deliver 2 takeaway meal plus family activity bags weekly throughout the 6 week summer holidays for vulnerable families identified through the local school – Again needs met, but also relationships forged and maintained.

After establishing the service and faithfully volunteering as the manager for the previous 5-6 years. Carol Woodward had indicated her wish to step down as our Money Advice Service Manager during 2020. In some ways what happened was as a direct result of coronavirus but definitely a positive outcome. Catton Grove Big Local whom we have worked closely with for some time recognised the valuable service that we were already providing in this area but also the likelihood of post-Coronavirus the need for addressing debt issues would rise and so they invited us to tender for monies under the new community plan they were preparing. We were successful in gaining funding and have since been able to secure a paid part-time Money Advice Manager, in Debs Appleby, with some level of funding in place for the next 4 years.

The autumn was interesting as restrictions initially lifted, hope was restored and we again stretched our wings in terms of facilitating and delivering activity although this proved to be short lived as sadly the rate of infection grew rapidly as the term progressed.

With Christmas approaching, we were keen to respond again to serving local families and decided upon an ambitious plan to once again deliver boxes of food, but for it to be a selection of fresh meat, fruit and veg as well as other staples providing sufficient food for 2 meals per household.

We were pleased to again receive funding from NOA as well as TLG alongside generous donations to our Christmas Appeal meaning that we set our sights even higher and eventually were able to deliver boxes(hampers) of food as detailed above but instead of 2 meals were able to increase this subject to household size to 3-4 meals per household as well as supplying some Christmas treats and family games/activities to 44 households. In addition we delivered 30 gift bags to older folks in our community and in total inclusive of the above numbers over 100 DIY Christingles with an invite for folks to join in with our Christmas Eve Christingle Service.

We have continued in our role as the Locally Trusted Organisation (LTO) for Catton Grove Big Local this year which has proved to be a invaluable relationship both in helping shape current delivery and also future plans, but also giving us more connection with our community. We will be reprising this role for the remaining 4 years of the Big Local, with their final community plan commencing on Feb 1st 2021.

Ending 2020, and reflecting on the year we have had, our reflection would be that we have probably seen a more deliberate and focussed level of practical outreach to our community than we have ever seen before in all of our history. Community or family is who we are, it's what we do, but it can be easy to talk about family without necessarily expressing it.

Across the summer of 2021, as restrictions began to lift, we have tentatively begun returning to deliver services from our buildings on a regular basis, whilst maintaining suitable risk assessed 'covid-secure' protocols. Some of our income streams remain paused, some may not return. At the time of writing we know of some and anticipate other potential staffing changes across this year which add their own challenge into the mix, but one thing is clear we have hope. Our faith informs us that we have a sure and certain future. We know that people are the reason we exist. Our desire to love our neighbours, to serve our community and to bring love and kindness to all we encounter remains strong.

OAK GROVE COMMUNITY CHURCH
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance (continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

b. Reserves policy

The balance of the General Fund (i.e. unrestricted assets) at the end of the year includes funds retained to cover the costs of running the office and staff costs. Most of the tithe funds were allocated annually across a range of recipients under the broad headings of home and overseas mission, support for individuals in crisis, support for local causes in Catton and training. The majority of any funds held at the end of 2020 in the tithe fund are also unrestricted.

The Trustees recognise again that the Company as at 31st December 2020 has no significant unrestricted funds. Whilst the Trustees have again been encouraged by income levels during the year, given the ongoing challenges that the charity sector is facing in the UK, it has still not been possible to fully address the issue of reserves. The Trustees maintain that building reserves is important and will continue to investigate ways in which appropriate levels of reserves might be accumulated in future, whilst maintaining an acceptable level of services and output, but effective day to day financial management and avoiding a working deficit remain the Trustees' priority.

Having considered the potential risks the Company faces and having assessed future plans, the Trustees will also continue to consider the capacity to build up free reserves sufficient to ensure an orderly withdrawal from the Company's operating role, should that become necessary, including meeting our contractual obligations and any redundancy arrangements.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Structure, governance and management

a. Constitution

Oak Grove Community Church is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

The principal objectives of Oak Grove Community Church are:

1. To advance the Christian faith;
2. To bring relief to people who are in need due to hardship, age, or who are sick, in the community;
3. To provide recreational and other leisure-time activities for people who have a need due to youth, poverty or social and economic circumstances, in Norwich, the United Kingdom and the world.

b. Methods of appointment or election of Trustees

The management of the Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association. The Trustees who served during the period are shown under Legal and Administration information on page 1.

c. Organisational structure and decision-making policies

Trustees generally meet quarterly, with more frequent meetings held where the need arises, and are responsible for the management and administration of the Church in accordance with the constitution and general law. The Trustees (listed above) are expected to fulfil their legal duties having regard to the spiritual direction of the church. Two of the existing Trustees are also members of the Leadership Team of Oak Grove Community Church. The additional members of the Church Leadership Team who are not Trustees, are Lynette Woodward, Kate Ash and Daniel Starling.

The Leadership Team meets twice a month and is responsible for the spiritual leadership, strategy and overall direction of the church. The staff management team oversee the daily operation of the charitable company under the supervision of the Trustees. With the exception of Darren Woodward who is paid for his services as Pastor and Senior Leader, the Trustees receive no payment apart from the reimbursement of out of pocket expenses.

d. Financial risk management

The Trustees have assessed the major risks to which the Company is exposed, in particular those related to the operations and finances of the Company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Plans for future periods

Our Youth pastor has indicated that they will be taking up an Associate Pastor role within the Baptist Church during the first half of 2021 and the Trustees and Leadership team will jointly decide on how to react to this vacancy.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Date: 29 September 2021


Ben Ragner

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

Independent examiner's report to the Trustees of Oak Grove Community Church ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:



Dated: 29 September 2021

Frank Shippam BSc FCA DChA

MA Partners LLP

Chartered Accountants

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:				
Donations and legacies	3	27,864	120,841	148,705
Charitable activities	4	81	12,062	12,143
Other trading activities	5	-	11,097	11,097
Investments	6	-	643	643
Other income	7	3,120	8,287	11,407
		<u>31,065</u>	<u>152,930</u>	<u>183,995</u>
Total income				149,549
Expenditure on:				
Raising funds	8	-	2,210	2,210
Charitable activities	9	88,696	154,619	243,315
		<u>88,696</u>	<u>156,829</u>	<u>245,525</u>
Total expenditure				345,006
Net expenditure		(57,631)	(3,899)	(61,530)
Transfers between funds	17	(2,420)	2,420	-
		<u>(60,051)</u>	<u>(1,479)</u>	<u>(61,530)</u>
Net movement in funds				(195,457)
Reconciliation of funds:				
Total funds brought forward		260,853	237,818	498,671
Net movement in funds		(60,051)	(1,479)	(61,530)
		<u>200,802</u>	<u>236,339</u>	<u>437,141</u>
Total funds carried forward				498,671

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 13 to 31 form part of these financial statements.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)
REGISTERED NUMBER: 04926246

BALANCE SHEET
AS AT 31 DECEMBER 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	14	304,409	331,987
		304,409	331,987
Current assets			
Debtors	15	5,084	66,885
Cash at bank and in hand		135,523	109,601
		140,607	176,486
Creditors: amounts falling due within one year	16	(7,875)	(9,802)
Net current assets		132,732	166,684
Total assets less current liabilities		437,141	498,671
Total net assets		437,141	498,671
Charity funds			
Restricted funds	17	200,802	260,853
Unrestricted funds	17	236,339	237,818
Total funds		437,141	498,671

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)
REGISTERED NUMBER: 04926246

BALANCE SHEET (CONTINUED)
AS AT 31 DECEMBER 2020

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Ben Rayner

Date: 29 September 2021

The notes on pages 13 to 31 form part of these financial statements.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1. General information

The Company is a company limited by guarantee registered in England and Wales. The members of the Company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the Company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Oak Grove Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. Accounting policies (continued)

2.3 Expenditure (continued)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

2.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Property and building costs	- 4% straight line
Sound equipment	- 25% reducing balance
Equipment	- 20% straight line

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

2. Accounting policies (continued)

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.9 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

3. Income from donations and legacies

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Donations	7,891	98,407	106,298	83,038
Income tax recovered	581	14,584	15,165	15,523
Grants	19,392	2,000	21,392	6,673
Government grants	-	5,850	5,850	-
Total 2020	<u>27,864</u>	<u>120,841</u>	<u>148,705</u>	<u>105,234</u>
<i>Total 2019</i>	<u>15,823</u>	<u>89,411</u>	<u>105,234</u>	

Government grants income relates to funding receivable under the Coronavirus Job Retention Scheme.

4. Income from charitable activities

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Charitable activities	-	884	884	3,637
Events	81	11,178	11,259	8,694
Total 2020	<u>81</u>	<u>12,062</u>	<u>12,143</u>	<u>12,331</u>
<i>Total 2019</i>	<u>-</u>	<u>12,331</u>	<u>12,331</u>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Activities for generating funds	2,674	2,674	1,985
<i>Total 2019</i>	<u>1,985</u>	<u>1,985</u>	

Income from non charitable trading activities

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Charity shop income	8,423	8,423	19,818
<i>Total 2019</i>	<u>19,818</u>	<u>19,818</u>	

6. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Interest received	643	643	824
<i>Total 2019</i>	<u>824</u>	<u>824</u>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

7. Other incoming resources

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Miscellaneous income	-	2,262	2,262	1,098
Use of premises	3,120	6,025	9,145	8,259
Total 2020	<u>3,120</u>	<u>8,287</u>	<u>11,407</u>	<u>9,357</u>
<i>Total 2019</i>	<u>-</u>	<u>9,357</u>	<u>9,357</u>	

8. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Fundraising costs	<u>21</u>	<u>21</u>	<u>60</u>
<i>Total 2019</i>	<u>60</u>	<u>60</u>	

Fundraising trading expenses

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Charity shop expenses	<u>2,190</u>	<u>2,190</u>	<u>2,590</u>
<i>Total 2019</i>	<u>2,590</u>	<u>2,590</u>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

9. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Charitable activities	16,939	139,490	156,429	158,521
Church activities	903	1,457	2,360	5,527
Community activities	8,534	199	8,733	6,679
Charitable Giving	-	13,473	13,473	15,714
Catton Grove Big Local	62,320	-	62,320	155,915
Total 2020	88,696	154,619	243,315	342,356
<i>Total 2019</i>	<i>171,329</i>	<i>171,027</i>	<i>342,356</i>	

10. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Charitable activities	80,587	75,842	156,429	158,521
Church activities	2,360	-	2,360	5,527
Community activities	8,733	-	8,733	6,679
Charitable Giving	13,473	-	13,473	15,714
Catton Grove Big Local	62,320	-	62,320	155,915
Total 2020	167,473	75,842	243,315	342,356
<i>Total 2019</i>	<i>256,712</i>	<i>85,644</i>	<i>342,356</i>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

10. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Charitable activities 2020 £	Church activities 2020 £	Community activities 2020 £	Charitable Giving 2020 £
Staff costs	51,687	-	-	-
Depreciation	20,501	-	-	-
General expenditure	-	1,636	5,550	13,473
Catering	-	724	3,044	-
Choir	-	-	139	-
SLA Payments	-	-	-	-
Governance costs	8,400	-	-	-
Total 2020	80,588	2,360	8,733	13,473
<i>Total 2019</i>	<i>72,877</i>	<i>5,527</i>	<i>6,679</i>	<i>15,714</i>

	Catton Grove Big Local 2020 £	Total funds 2020 £	Total funds 2019 £
Staff costs	-	51,687	46,621
Depreciation	-	20,501	20,526
General expenditure	17,666	38,325	28,817
Catering	-	3,768	4,556
Choir	-	139	936
SLA Payments	44,654	44,654	146,958
Governance costs	-	8,400	8,298
Total 2020	62,320	167,474	256,712
<i>Total 2019</i>	<i>155,915</i>	<i>256,712</i>	

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

10. Analysis of expenditure by activities (continued)

Analysis of support costs

	Charitable activities 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Staff costs	55,752	55,752	56,191
Depreciation	7,077	7,077	7,154
Establishment	1,104	1,104	15,061
Administration	10,495	10,495	3,910
Travelling	11	11	178
Bank charges	124	124	23
Equipment hire	-	-	852
Telephone and computer	1,279	1,279	2,275
Total 2020	<u>75,842</u>	<u>75,842</u>	<u>85,644</u>
<i>Total 2019</i>	<u>85,644</u>	<u>85,644</u>	

11. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £2,100 (2019 - £1,900).

12. Staff costs

	2020 £	<i>2019 £</i>
Wages and salaries	100,196	94,766
Social security costs	2,763	3,797
Contribution to defined contribution pension schemes	4,480	4,249
	<u>107,439</u>	<u>102,812</u>

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

12. Staff costs (continued)

The average number of persons employed by the Company during the year was as follows:

	2020 No.	<i>2019 No.</i>
Involved in charitable activities	4	3
Involved in support services and governance	3	3
	7	6

No employee received remuneration amounting to more than £60,000 in either year.

Pension contributions to the NEST workplace pension scheme were paid for four employees.

The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Company was £46,461 (2019 - £46,462).

13. Trustees' remuneration and expenses

During the year, one Trustees has been paid remuneration of £37,482 (2019 - £37,297) inclusive of employer pension contributions in respect of services he provides undertaking the role of Senior Pastor under a contract of employment.

During the year ended 31 December 2020, expenses totalling £3,058 were reimbursed or paid directly to 1 Trustee (2019 - £1,730 to 1 Trustee) in relation to expenses incurred as an employee.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

14. Tangible fixed assets

	Freehold property £	Equipment £	Sound equipment £	Total £
Cost or valuation				
At 1 January 2020	675,860	18,807	35,424	730,091
At 31 December 2020	675,860	18,807	35,424	730,091
Depreciation				
At 1 January 2020	345,507	18,089	34,508	398,104
Charge for the year	27,034	314	230	27,578
At 31 December 2020	372,541	18,403	34,738	425,682
Net book value				
At 31 December 2020	303,319	404	686	304,409
At 31 December 2019	330,353	718	916	331,987

15. Debtors

	2020 £	2019 £
Due within one year		
Trade debtors	50	20
Other debtors	-	1,295
Prepayments and accrued income	5,034	65,570
	5,084	66,885

Prepayments and accrued income as at 31 December 2019 included £64,575 in relation to the Catton Grove Big Local grant funding which had met the conditions to be recognised as income, but which was receivable in 2020 in accordance with an agreed schedule of payments.

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

16. Creditors: Amounts falling due within one year

	2020	2019
	£	£
Trade creditors	3,058	5,379
Other taxation and social security	1,775	1,695
Pension fund loan payable	592	536
Other creditors	324	66
Accruals and deferred income	2,126	2,126
	7,875	9,802

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

17. Statement of funds

Statement of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2020 £
Unrestricted funds					
Designated funds					
Youth Events Bursary Fund	319	516	(40)	27	822
Property at Catton Grove Road Fund	249,050	-	(20,400)	-	228,650
Catton Community Choir	1,380	284	(139)	-	1,525
Tithe	-	9,390	(9,185)	-	205
	<u>250,749</u>	<u>10,190</u>	<u>(29,764)</u>	<u>27</u>	<u>231,202</u>
General funds					
General Funds	(12,931)	142,740	(127,065)	2,393	5,137
	<u>(12,931)</u>	<u>142,740</u>	<u>(127,065)</u>	<u>2,393</u>	<u>5,137</u>
Total Unrestricted funds	<u>237,818</u>	<u>152,930</u>	<u>(156,829)</u>	<u>2,420</u>	<u>236,339</u>
Restricted funds					
Maintenance of Buildings Fund	70,280	-	-	-	70,280
Catton Grove Primary Sch Devel Fund	83,392	-	(6,268)	-	77,124
Fixed Assets of OG Fund	4,974	-	(809)	-	4,165
Catton Grove Big Local	93,405	3,025	(62,441)	-	33,989
Bishop of Norwich - Kids Matter	952	-	(763)	-	189
Supporting families	3,869	7,425	(5,947)	-	5,347
Collections to be passed on	932	-	-	-	932
CGBL - Children's Work	3,049	-	(557)	-	2,492
CGBL - Money Advice	-	5,151	(3,201)	-	1,950
COVID Response	-	10,004	(6,142)	(2,420)	1,442
Christmas Appeal	-	4,147	(2,553)	-	1,594
Giving Tuesday	-	1,313	(15)	-	1,298
	<u>260,853</u>	<u>31,065</u>	<u>(88,696)</u>	<u>(2,420)</u>	<u>200,802</u>

OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

17. Statement of funds (continued)

Total of funds	<u>498,671</u>	<u>183,995</u>	<u>(245,525)</u>	<u>-</u>	<u>437,141</u>
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OAK GROVE COMMUNITY CHURCH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

17. Statement of funds (continued)

Designated funds are those earmarked by the Trustees for a particular future purpose. During the year ended 31 December 2020 this included the following:

1. Youth Events Bursary fund - relates to monies raised by the young people to facilitate attendance at events by their peers who are less able to afford to pay to attend.
2. Property at Catton Grove Road - the head office of the charity, with annual depreciation charges.
3. Catton Community Choir - funds contributed by choir members to facilitate the choir's musical activities.

Restricted funds are those received with a restriction on their use.

The Maintenance of Buildings Fund represents funding retained to cover liabilities payable to Norfolk County Council once a Transfer of Control Agreement for the charity's use of Catton Grove Primary School has been signed.

The Catton Grove Primary Sch Devel Fund relates to the funds raised and used to build a larger Sports Hall at the primary school.

The Fixed Assets of OG Fund represents funding received and spent on capital equipment items. The resources expended allocated against this fund is the annual depreciation charge on the assets.

The Property Improvement Fund represents some generous gifts received from church members to fund the improvement of the church office and premises, including the replacement of single-glazing with double-glazing at the church office, and the replacement of the original large front windows and doors on the chapel building with modern equivalents.

From 1 August 2018, the charity has become the Locally Trusted Organisation for the Catton Grove Big Local project, a National Lottery funded initiative enabling local people to make their communities even better places to live. This essentially involves the charity acting as the administrative and financial back office support for this community led 'Local Partnership' (made up of residents and other interested parties) as they seek to improve community engagement in the area. The charity's role is such that it has no control over the spending of the grant which is received, it acts to carry out the decisions taken by the Local Partnership, and is simply a conduit for monies to be received and paid (since the Local Partnership is not a legally constituted entity). Under the terms of the agreement, the charity receives a management fee which is based upon the amount of grant spent by the Local Partnership in any given period.

The Bishop of Norwich - Kids Matter Fund relates to a grant received to support the delivery of a series of parenting skills courses during 2019.

CGBL Children's work represents grant funding received to deliver a programme of children's activities during school holidays and once a month on Saturday mornings.

Money Advice - clients Fund represents grants received from third parties on behalf of clients of Oak Grove Money Advice in order to assist them with the costs of debt restructuring e.g. bankruptcy.

CGBL - Money Advice – represents grant funding received to deliver an accredited money advice service to local people facing difficulties with budgeting and debts.

Covid Response – these funds were received from a range of funders specifically in response to the Covid-19 pandemic to respond to local needs in an ever changing situation. Funders included: Norfolk Community Foundation, Norwich Opportunity Area, Tesco Stores, Greggs the Bakers, Transforming

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17. Statement of funds (continued)

Lives for Good and Samaritan's Purse.

Doug Horley Pantomime 2019 Fund represented donations and ticket sales associated with the 2019 touring pantomime which performed at Oak Grove. Excess costs were funded from general funds.

A large proportion of the activities of the charity are staffed by volunteers. This help is unquantifiable but without it the charity could not continue to pursue its work.

Statement of funds - prior year

	<i>Balance at 1 January 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 December 2019 £</i>
Unrestricted funds					
Designated funds					
Youth Events Bursary Fund	739	-	(420)	-	319
Property at Catton Grove Road Fund	269,450	-	(20,400)	-	249,050
Home/Overseas Missions - Tithe	401	10,772	(11,330)	157	-
Catton Community Choir	1,943	900	(1,463)	-	1,380
Dulverton Trust - Children's Work	-	-	(841)	841	-
	<u>272,533</u>	<u>11,672</u>	<u>(34,454)</u>	<u>998</u>	<u>250,749</u>
General funds					
General Funds	<u>6,191</u>	<u>122,054</u>	<u>(139,223)</u>	<u>(1,953)</u>	<u>(12,931)</u>
Total Unrestricted funds	<u>278,724</u>	<u>-</u>	<u>(173,677)</u>	<u>(955)</u>	<u>237,818</u>
Restricted funds					
Maintenance of Buildings Fund	70,280	-	-	-	70,280
Catton Grove Primary Sch Devel Fund	83,392	-	-	-	83,392
Fixed Assets of OG Fund	4,974	-	-	-	4,974
Property Improvement Fund	6,105	-	(6,105)	-	-
Catton Grove Big Local	249,320	-	(155,915)	-	93,405
Bishop of Norwich - Kids Matter	1,333	-	(381)	-	952

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17. Statement of funds (continued)

Statement of funds - prior year (continued)

	<i>Balance at 1 January 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 December 2019 £</i>
Supporting families	-	6,000	(2,131)	-	3,869
Collections to be passed on	-	2,574	(1,642)	-	932
CGBL - Children's Work	-	5,599	(2,550)	-	3,049
Money Advice - Clients	-	680	(680)	-	-
Doug Horley Pantomime 2019	-	720	(1,675)	955	-
Momentum Grant	-	250	(250)	-	-
	<u>415,404</u>	<u>15,823</u>	<u>(171,329)</u>	<u>955</u>	<u>260,853</u>
Total of funds	<u>694,128</u>	<u>15,823</u>	<u>(345,006)</u>	<u>-</u>	<u>498,671</u>

18. Summary of funds

Summary of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2020 £
Designated funds	250,749	10,190	(29,764)	27	231,202
General funds	(12,931)	142,740	(127,065)	2,393	5,137
Restricted funds	260,853	31,065	(88,696)	(2,420)	200,802
	<u>498,671</u>	<u>183,995</u>	<u>(245,525)</u>	<u>-</u>	<u>437,141</u>

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18. Summary of funds (continued)

Summary of funds - prior year

	<i>Balance at 1 January 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 December 2019 £</i>
Designated funds	272,533	11,672	(34,454)	998	250,749
General funds	6,191	122,054	(139,223)	(1,953)	(12,931)
Restricted funds	415,404	15,823	(171,329)	955	260,853
	<u>694,128</u>	<u>149,549</u>	<u>(345,006)</u>	<u>-</u>	<u>498,671</u>

19. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	75,757	228,652	304,409
Current assets	125,045	15,562	140,607
Creditors due within one year	-	(7,875)	(7,875)
Total	<u>200,802</u>	<u>236,339</u>	<u>437,141</u>

Analysis of net assets between funds - prior period

	<i>Restricted funds 2019 £</i>	<i>Unrestricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Tangible fixed assets	82,935	249,052	331,987
Current assets	177,918	(1,432)	176,486
Creditors due within one year	-	(9,802)	(9,802)
Total	<u>260,853</u>	<u>237,818</u>	<u>498,671</u>

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20. Pension commitments

The charity operates defined contribution pension scheme. Contributions of £592 (2019: £536) were payable to the funds at the balance sheet date and are included in creditors.

21. Related party transactions

The total amount of donations received without conditions from related parties in the year was £31,365 (2019: £31,580).