



Trustees' Annual Report for the period

	Period start date	Period end date
From	01 April 2022	To 31 March 2023

Section A

Reference and administration details

Charity name

Evesham and District u3a

Other names charity is known by

Registered charity number (if any)

1101530

Charity's principal address

c/o Mr C Wolstencroft, 2 Highfield Road, Hampton, Evesham

Postcode

WR11 2PU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Deborah Andrews	Chair		
2	Christopher Wolstencroft	Vice Chair		
3	David Keeling	Treasurer		
4	Alison Williams	Secretary		
5	Nicola Neill			
6	John Boon			
7	Roslyn Gowers			
8				
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14				
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17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated members' association and a member of Third Age Trust
Trustee selection methods (eg. appointed by, elected by)	Elected at Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's object is the advancement of education, and in particular the education of older people and those retired from full-time work, by all means including associated activities conducive to learning and personal development in the Evesham area and its surrounding locality.

Advancement of education of older people as part of the u3a movement. The u3a movement is a collection of groups that run local and online led learning for those no longer in full-time work across the United Kingdom. Evesham and District u3a is all voluntary and has over 80 activity groups covering many subjects from art appreciation to yoga, it is local, social friendly, low cost and open to all.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Evesham and District u3a is back to full strength in terms of activities and membership numbers after the reduced activity during the Covid pandemic. We are proud of the number of interest groups available for our members. They range from small self-guided learning groups, like Welsh, to large excursion groups like the concert group which regularly takes a coach full to The Symphony Hall in Birmingham. The interest groups allow many of us to undertake activities we wouldn't otherwise be able to. Groups are now meeting as usual, although some still use online facilities adopted during the pandemic if the need arises – this includes your committee, who have held hybrid meetings when a member is unable to meet face to face.

In November, we held our Open Day – once again in All Saints' Church. This was an extremely successful event and most groups were represented. The event was attended by existing members who come to see what is on offer and to renew their membership and those who wish to join for the first time. We are extremely grateful to committee members and others who work hard to put on this event every year and to group leaders and their representatives who put on displays.

The committee continues to meet monthly at Richmond Villages Wood Norton and we are grateful to the management for their generous offer of the extremely comfortable meeting rooms there. To cope with problems arising from the Covid pandemic, we established two new sub committees – Group Support and Recruitment and Retention. We have judged these no longer needed and they have therefore been disbanded. One of our committee members is taking on the job of Group Support. The Finance subcommittee will, of course, continue. They have updated the Finance Policy, which can be found on the website, and submitted a budget and Finance Strategy to the full committee. Their recommendation this year is that there should be no increase to our annual subscription.

We have held a number of coffee mornings with group leaders to update them on the use of Beacon which they can use to keep their membership lists and for keeping financial records – which makes the financial submission at the end of the year far easier. We also discussed Risk Assessments, insurance and the new safeguarding policy in this meeting and hope all who attended these meetings feel confident to put together a simple risk assessment for their group.

The website team have had to deal with some difficult situations when the national system went down completely for some considerable time. The committee is grateful for their work in trying to keep everything going. They are now immersed in the change to a new system, which should give us a better looking and easier to use website.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees have agreed that 50% of the annual expenditure is required to be held in Reserves. Reserves are needed to ensure continuity in the event of a sudden drop in income or increase in expenditure, to replace assets, to cover future demands and to deal with any emergency. Methods to reduce the level of reserves above this amount should further charitable objective of our u3a in a way that benefits as many members as possible, e.g. through the purchase of equipment or a temporary freeze, or reduction in membership subscriptions

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds is membership and subscription

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Alan Chambers

Position (eg Secretary, Chair, etc)

Secretary

Date

21/11/23



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name EVESHAM & DISTRICT U3A.		
On accounts for the year ended	31-3-2023	Charity no (if any)	1101530
Set out on pages	1-3 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Carla J Auger. Date: 19-06-2023

Name: CARLA AUGER

Relevant professional
qualification(s) or body
(if any):

INDEPENDENT FINANCIAL EXAMINER
FOR WORCESTERSHIRE FEDERATION OF WLS.

Address:

6 TAMAR PLACE

EVESHAM

WR11 3FD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

C

EVESHAM & DISTRICT u3a						
Financial Statement as at 31 March 2023						
		2022-23			2021-22	
	In		Out	In		Out
Admin Expenses			352.97			403.90
Bank Deposit Interest	0.00			0.26		
Beacon access			1,015.00			891.00
Capital Equipment			0.00			103.99
Donations	72.50			30.10		
Gift Aid	1,289.07			1,194.54		
Grants to Groups			50.00			67.83
Income from closed groups	105.93					
Local newsletter printing & distribution			3,938.02			2,172.24
Meetings – venues & speakers			1,148.50			713.00
Meetings – Open Day			448.59			464.85
Meetings – Refreshments			62.06			0.00
Meetings – Zoom			0.00			158.27
Membership	12,361.50			10,303.00		
Miscellaneous	37.00		0.00			33.84
National Newsletter postage			2,188.16			1,744.68
Paypal Commission	0.01		174.86	0.00		156.40
TAT Membership fee (capitation)			3,804.00			2,964.50
Sub – total	13,866.01		13,182.16	11,527.90		9,874.50
Outings and Concert Groups	13,867.00		14,887.68	6,362.00		5,119.70
Other groups' income & expenditure	25,117.03		25,077.74	15,890.45		15,743.35
Total	52,850.04		53,147.58	33,780.35		30,737.55
Brought forward		23,845.66			20,802.86	
Total income		52,850.04			33,780.35	
Total expenditure		53,147.58			30,737.55	
Total at end of year		23,548.12			23,845.66	
Current Account		19,335.15			16,068.68	
Groups' balances		4,212.97			4,173.68	
Outings & Concert Groups' bank balance		0.00			3,603.30	
Total at end of year		23,548.12			23,845.66	



Section A

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