

# **The Maximum Life Youth Project**

**Trustees Report**

**and**

**Unaudited Financial Statements**

**31st August, 2021**

# **The Maximum Life Youth Project**

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# **The Maximum Life Youth Project Trustees' Report**

*for the year ended 31st August, 2021*

## **Constitution**

The Maximum Life Youth Project is governed by a deed of trust dated 25th July, 2003 and a supplemental trust deed dated 28th August, 2003. The Project is registered with the Charity Commissioners under registration number 1101523.

## **Governing body and trustees**

The trustees of the Project, who act as the governing body controlling the activities of the Project, are:-

Mr R. J. Axford  
Mrs J. Gray  
Mr K. Wardale  
Mrs A. Gibbs (appointed 1st September 2021)  
Mr P Spooner (appointed 1st October 2021)

Trustees are provided with training on appointment and on an ongoing basis.

## **Objectives and performance**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Project's aims and objectives and in planning future activities and setting the charitable expenditure policy for the year. The Project operates within Kingston upon Hull and the East Riding of Yorkshire with the objective of improving the conditions of life for young people through the advancement of education. The Mission Statement, which expands this objective, is:

To improve the quality of life for our young people by providing opportunity for social, physical and spiritual development, and so empowering them to mature as responsible and caring members of the community.

The Headstart Project which is designed to provide, via the three partner organisations, young people with activities, five days a week, throughout the school holidays at several locations from 3 separate bases, on a city-wide basis. The Project employs a lead youth worker to plan, manage and, deliver these activities by the use of other members of the Maxlife staff and external providers of sessions. This has proved to be successful, with satisfactory outcomes being achieved for this project. The end date of this project has now been extended as a result of the Covid pandemic. The Wednesday Clubs and the Step-up Club operated through the Targeted Early Years Youth scheme (a joint project with Child Dynamics, funded by Hull City Council for a period of 5 years up to 2025) continue to attract good numbers of young people to the meetings with separate sessions, for the different age groups, where they have been involved in such things as healthy eating projects, sporting and art and craft activities. This scheme also delivers additional youth services in the East Hull area. Funding was received during the year from Local Connect (for IT equipment and assistance with delivering under the Fareshare scheme), the Two Ridings Community Foundation (for Coronavirus Community work) and The Tribune Trust and Hull & East Riding Charity (for Sport Development work). Hull City Council provided funding for the Healthy Eating activities and other funding for Easter Activities and (jointly with Newground) for the Outreach Programme on the Ings Estate. Funding was also received from City Healthcare Partnership (Theatre project) and Aviva through "crowdfunding" for support of Covid work.

Much of the day-to-day administration, fundraising and co-ordination of projects has been carried out by the Co-ordinator appointed in October 2020 with help from volunteers and the Trustees express their thanks for all their assistance, particularly following the onset of the pandemic. This involved a complete rethink of the ways that the Project interacted with young people and resulted in a greater reliance on "online" delivery of activities. This was extremely successful but the staff were pleased to being allowed to resume some face-to-face meetings during the year.

The Trustees are again extremely grateful to all funders for their generous contributions towards general overhead costs.

# **The Maximum Life Youth Project**

## **Trustees' Report - *continued***

*for the year ended 31st August, 2021*

### **Risk management**

The trustees examine the major risks that the Project faces each year. The trustees have developed systems to monitor and control these risks to mitigate any impact that they may have on the Project in the future.

### **Financial review and future plans**

The Project recorded a surplus of £27,088 on the year's activities, comprising a surplus on restricted funds of £20,986 and a surplus on general funds of £6,102, resulting from the matters described in the Objectives and Performance review above. The Trustees consider these results to be satisfactory and that the Project is in a sound position for the immediate future. The funding for the Headstart project, extended because of the impact of the Corona Virus, has been completed since the year end. The Targeted Early Years Youth funding is in place until March 2025. General funds, taking into account anticipated income and costs are adequate for the Project's activities. The Trustees will continue to seek additional funding for individual projects and also for assistance with administrative and overhead costs.

The trustees will continue to closely consider the future viability of the project and take appropriate action if and when it becomes necessary.

### **Reserves policy**

#### **Restricted funds**

Restricted funds represent funding received, for specific projects, which is released as expenditure is expended on, or upon the satisfactory completion of, the specific projects. Any unspent balances are retained as reserves until the expenditure funded has been expended or the project has been completed.

#### **Unrestricted funds**

Grants, donations and other income received for general purposes are used for essential support, governance and other charitable costs that are not specifically funded by restricted grants and donations. Reserves are retained at the level that the Trustees consider necessary to enable future costs, after taking into account anticipated unrestricted income as appropriate, to be met in order to ensure that the Project remains a viable, going concern.

Signed on behalf of the Trustees



**R. J. Axford**

18th May 2022

Church Buildings  
Kingston Wesley Methodist Church  
Holderness Road  
Hull HU9 3LP

# **The Maximum Life Youth Project**

## **Independent Examiner's Report to the Trustees of The Maximum Life Youth Project (Charity No. 1101523)**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August, 2021, which are set out on pages 4 to 10.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; and
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



**M. J. Green**  
116 Lambwath Road  
Hull HU8 0HE

19th May 2022

# The Maximum Life Youth Project

## Statement of Financial Activities

### Income and Expenditure Accounts

for the year ended 31st August, 2021

Income and expenditure	Unrestricted Funds £	Restricted funds £	2021 Total £	2020 Total £
<b>Incoming resources</b>				
<b>Funding income</b>				
Grants and donations (note 2)	10,805	80,747	91,552	69,449
Bank interest	-	-	-	-
	<u>10,805</u>	<u>80,747</u>	<u>91,552</u>	<u>69,449</u>
<b>Income from charitable activities</b>				
Activity income	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total incoming resources</b>	<u>10,805</u>	<u>80,747</u>	<u>91,552</u>	<u>69,449</u>
<b>Outgoing resources</b>				
<b>Charitable expenditure</b>				
Salaries and ancillary costs – direct	-	38,705	38,705	30,236
Activity costs	250	5,663	5,913	10,946
Salaries and ancillary costs – support	9,344	-	9,344	16,868
Equipment purchases and maintenance	150	2,979	3,129	4,487
Other support costs (note 3)	166	6,617	6,783	6,761
	<u>9,910</u>	<u>53,964</u>	<u>63,874</u>	<u>69,298</u>
<b>Total charitable expenditure</b>	<u>9,910</u>	<u>53,964</u>	<u>63,874</u>	<u>69,298</u>
<b>Governance costs</b>				
Insurance	90	-	90	80
Accountancy	500	-	500	250
	<u>590</u>	<u>-</u>	<u>590</u>	<u>330</u>
<b>Total governance costs</b>	<u>590</u>	<u>-</u>	<u>590</u>	<u>330</u>
<b>Total resources expended</b>	<u>10,500</u>	<u>53,964</u>	<u>64,464</u>	<u>69,628</u>
<b>Net incoming/(outgoing) resources for the year</b>	305	26,783	27,088	(179)
Transfer between funds	5,797	(5,797)	-	-
<b>Fund balances at 31st August 2020</b>	<u>738</u>	<u>18,442</u>	<u>19,180</u>	<u>19,359</u>
<b>Fund balances at 31st August 2021</b>	<u>6,840</u>	<u>39,428</u>	<u>46,268</u>	<u>19,180</u>

The annexed notes form part of these financial statements

# The Maximum Life Youth Project

## Balance Sheet (Statement of Cash Assets and Reserves)

at 31st August, 2021

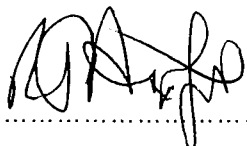
	£	2021	£	£	2020	£
<b>Current assets</b>						
Cash at bank	46,268			19,180		
Cash in hand	-			-		
	<u>46,268</u>			<u>19,180</u>		
<b>Current liabilities</b>						
Creditors	-			-		
	<u>-</u>			<u>-</u>		
<b>Net current assets</b>			46,268			19,180
<b>Net assets</b>			<u>46,268</u>			<u>19,180</u>
<b>Reserves (note 1)</b>						
Restricted Funds			39,428			18,442
Unrestricted Funds			6,840			738
			<u>46,268</u>			<u>19,180</u>

**Represented by:**

**Reserves (note 1)**

Restricted Funds	39,428	18,442
Unrestricted Funds	6,840	738
	<u>46,268</u>	<u>19,180</u>

Approved by the Board of Trustees and signed on its behalf by:



R. J. Axford )  
)  
) Trustees  
)  
A. Gibbs )



18th May 2022

The annexed notes form part of these financial statements.

# **The Maximum Life Youth Project**

## **Notes to the Accounts**

*for the year ended 31st August, 2021*

### **1. Accounting policies**

The principal accounting policies, which have been applied consistently in all years presented, are set out below.

#### **a) Basis of preparation of financial statements**

The accounts are prepared under the historical cost convention and in accordance with the Guidelines set out in the Statement of Recommended Practice "Accounting and Reporting by Charities" effective 1<sup>st</sup> January 2020, so far as applicable to these accounts.

#### **b) Income recognition**

All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. This includes gifts in kind which are included at estimated valuation.

#### **c) Expenditure recognition**

All expenditure is accounted for gross as paid.

#### **d) Reserves**

##### **Restricted funds**

Restricted funds represent funding received for specific projects, which is released as costs are expended on, or upon the satisfactory completion of, the specific projects. Any unspent balances are retained as reserves until the expenditure funded has been expended or the project has been completed.

##### **Unrestricted funds**

Grants, donations and other income received for general purposes are used for essential Support, governance and other charitable costs that are not specifically funded by restricted grants and donations. Reserves are retained at the level that the Trustees consider necessary to enable future costs, after taking into account anticipated unrestricted income as appropriate, to be met in order to ensure that the Project remains a viable, going concern.



# The Maximum Life Youth Project

## Notes to the Accounts

for the year ended 31st August, 2021

	2021		2020	
	£	£	£	£
<b>2. Grants and donations received</b>				
<b>Restricted funds:</b>				
<b>Play Ranger scheme</b>				
National Lottery funding of the Headstart Project (through Hull City Council and the Hessle Road Network)		24,577		24,577
<b>Targeted Early Help Youth Provision</b>				
Hull City Council		29,569		14,776
<b>Fareshare support</b>				
Local Connect		1,000		-
<b>Computers</b>				
Local Connect		2,480		-
<b>Theatre Project</b>				
City Healthcare Partnership		350		-
<b>Ings Road Estate – Outreach</b>				
Newground	475			
Hull City Council	<u>1,000</u>	1,475		-
<b>Coronavirus Community</b>				
Two Ridings Community Foundation		10,000		-
<b>Healthy Holidays</b>				
Hull City Council		4,698		-
<b>Sports Development Worker</b>				
Tribune Trust	2,000			
Hull & East Riding Charitable Trust	<u>2,000</u>	4,000		-
<b>Covid Support</b>				
Aviva Crowdfunding		1,862		-
<b>Easter Activities</b>				
Hull City Council		736		-
Other funding in previous year		-		22,180
<b>Total restricted funds</b>		<b>80,747</b>		<b>61,553</b>
<b>Unrestricted funds</b>				
James Reckitt Charitable Trust	-		2,500	
South Hunsley Academy Trust – Malet Lambert	10,122		5,040	
Other donations	<u>683</u>		<u>376</u>	
<b>Total unrestricted funds</b>		<b>10,805</b>		<b>7,916</b>
<b>Total grants and donations</b>		<b>91,552</b>		<b>69,449</b>

# The Maximum Life Youth Project

## Notes to the Accounts

for the year ended 31st August, 2021

### 3. Charitable expenditure – Support cost

	2021	2020
	£	£
Rent	3,315	3,385
Insurance	800	755
Telephone & internet	1,270	835
Subscriptions	570	860
Print, publicity, promotion & advertising	355	364
Other office costs	473	562
	<u>6,783</u>	<u>6,761</u>

### 4. Non-cash assets

The Project held non-cash assets at 31st August 2021 of £5,330 in respect of equipment held for use in the Project's activities (2020 - £5,179).

### 5. Liabilities and assets

On general funds, at 31st August 2021, the Project was owed £nil (2020 - £2,811) in respect final payments on completed projects and had liabilities at 31st August 2021 amounting to £275 in respect of property rent and other expenses (2020 -£694). At 31st August 2021 the Project was owed £nil in respect of restricted fund income (2020 - £1,979) and had liabilities of £248 in respect of restricted fund expenses (2020 - £937).

### 6. Trustees' remuneration

The Trustees received no remuneration in the current year (2020 £Nil).

P.Spooner, a former Trustee, acted as the paid Co-Ordinator of the Project on a short-term basis until 30th September 2021. Mr Spooner was reappointed as a Trustee of the Project on 1st October 2021.

His remuneration during the year to 30th September 2021 amounted to £2,183 (2020 £12,090) all of which related to the period prior to his reappointment as a Trustee. There were no benefits during the year (2020 £Nil).

# The Maximum Life Youth Project

## Notes to the accounts

for the year ended 31st August, 2021

### 7 Restricted Funds

Project	Fund balances 2020 £	Incoming Resources (note 2) £	Outgoing Resources (below) £	Transfers between funds £	Fund balances 2021 £
Play Ranger scheme	8,160	24,577	19,893	(3,845)	8,999
Step-up Club	108	-	(1,746)	(1,854)	-
Targeted Early Help Youth Provision	2,300	29,569	28,868	-	3,001
Summer activities 2020	5	-	5	-	0
Awards 4 All - Food Plus	7,869	-	(100)	-	7,969
FareShare	-	1,000	298	-	702
Computers	-	2,480	2,410	(70)	-
Theatre Project	-	350	-	-	350
Easter activities	-	736	708	(28)	-
Coronavirus Community	-	10,000	-	-	10,000
Ings Road Estate -Outreach	-	1,475	-	-	1,475
Sports Development Worker	-	4,000	-	-	4,000
Healthy Holidays	-	4,698	3,628	-	1,070
Covid Support	-	1,862	-	-	1,862
<b>Total</b>	<b>18,442</b>	<b>80,747</b>	<b>53,964</b>	<b>(5,797)</b>	<b>39,428</b>
<b>Total 2020</b>	<b>12,622</b>	<b>61,533</b>	<b>47,485</b>	<b>(8,228)</b>	<b>18442</b>

**The Maximum Life Youth Project**  
**Notes to the accounts**  
*for the year ended 31st August, 2021*

**7 Restricted Funds - continued**

Project	Charitable expenditure			2021 Total £	2020 Total £
	Staff costs- direct £	Activity costs & equipment £	Support staff & costs £		
Play Ranger scheme	14,366	1,944	3,583	19,893	20,580
Step-up Club	75	(1,821)	0	(1,746)	9,731
Targeted Early Help Youth Provision	23,679	1,486	3,703	28,868	11,759
Summer activities 2020	-	5	-	5	2,164
Awards 4 All - Food Plus	-	-	(100)	(100)	1,571
FareShare	-	298	-	298	-
Computers	-	-	2,410	2,410	-
Theatre Project	-	-	-	-	-
Easter activities	585	123	-	708	-
Coronavirus Community	-	-	-	-	-
Ings Road Estate -Outreach	-	-	-	-	-
Sports Development Worker	-	-	-	-	-
Healthy Holidays	-	3,628	-	3,628	-
Covid Support	-	-	-	-	-
<b>Total</b>	<b>38,705</b>	<b>5,663</b>	<b>9,596</b>	<b>53,964</b>	<b>47,485</b>
<b>Total 2020</b>	<b>27,483</b>	<b>13,772</b>	<b>6,230</b>		