

CARITAS SOCIAL ACTION

England & Wales · Charity number 1101431

Details

Other names CATHOLIC SOCIAL ACTION IN ENGLAND AND WALES

Status Registered

Legal form Charitable company

Company number 04505111

Registered 2004-01-08

Register [View on the Charity Commission register](#)

Contact

Address Caritas Social Action Network
Romero House
55 Westminster Bridge Road
London
SE1 7JB

Phone 02078702210

Email admin@csan.org.uk

Website www.csan.org.uk

Activities

Objects: To: 1. further the charitable works of the Roman Catholic Church in England and Wales in accordance with its teaching through the development of the network of those working in social action; 2. advance the education, training, practice and formation of those active in the field of social action; 3. promote the development of individuals and communities for the benefit of the poor, the vulnerable and the marginalised of all faiths or none by offering a coherent Catholic voice in the public arena.

Activities: Caritas Social Action Network (CSAN) is the official domestic social action agency of the Catholic Bishops' Conference of England and Wales and a member of Caritas Internationalis. We support our family of charities and dioceses and seek to strengthen and facilitate Catholic charitable activities, and to bring the voices of the poor and Catholic teaching to bear in guiding public policy.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Religious Activities, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE UNITED KINGDOM.
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£360,000	£370,000	-	-
2023-12-31	£444,000	£414,000	-	-
2022-12-31	£403,714	£387,391	-	-
2021-12-31	£286,911	£295,396	-	-
2020-12-31	£405,793	£334,470	-	-

Trustees

Name	Role	Appointed
Most Rev Malcolm McMahon OP	Chair	2023-12-07
Daphne Amevenu		2023-01-12
Dr Johan Nicholas Benedict Bergstrom Allen		2023-01-12
Jonathan Michael Heard		2023-01-12
Julia Corcoran		2023-01-12
Lisa Lilley		2023-12-07
Naoise Grenham		2025-07-03
Rev Ashley Beck		2025-07-03
Rt Rev Paul Hendricks		2023-12-07
Sir John Battle		2023-12-07
Sr Philomena Benedict Le Gall OP		2025-07-03

CARITAS SOCIAL ACTION

England & Wales - Charity number 1101431

Accounts

CARITAS SOCIAL ACTION
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

CARITAS SOCIAL ACTION
(A company limited by guarantee)

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CARITAS SOCIAL ACTION
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2024

Trustees	Maria Blazquez Richard Harries Nicola Thomas Daphne Amevenu Julia Corcoran Jonathan Heard Dr. Johan Bergstrom-Allen Sir John Battle Rt. Rev. Paul Hendricks Lisa Lilley Most Rev. Malcolm McMahon, Chair
Company registered number	04505111
Charity registered number	1101431
Registered office	Romero House 55 Westminster Bridge Rd London SE1 7JB
Company Secretary	Raymond Friel
Chief executive officer	Raymond Friel
Accountants	Crowe U.K. LLP Chartered Accountants Black Country House Rounds Green Road Oldbury, West Midlands B69 2DG
Bankers	HSBC 166 Vauxhall Bridge Rd. London SW1V 2RB

CARITAS SOCIAL ACTION
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees present their annual report together with the financial statements of the Charity for the year 1 January 2024 to 31 December 2024.

The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The registered name of the charity and company is Caritas Social Action, but the organisation uses the working name of Caritas Social Action Network, which may be abbreviated to CSAN.

Structure, Governance and Management

Caritas Social Action is a registered charity (number 1101431), and was incorporated on 7th August 2002, commencing its operations on 1 January 2003. It was set up by a Memorandum of Association. The Board of Trustees is responsible for the overall strategy and sets the annual strategic objectives. Day to day management of the charity is the responsibility of the Chief Executive who reports to the Board of Trustees. In addition to the CEO, the charity is staffed by a team of four officers.

The number of Trustees shall never be less than nine or more than fourteen members. The Trustees have the power to co opt any person as a Trustee to fill a casual vacancy. The term of office of Trustees shall usually be from the date of an appropriate General Meeting, with the exception of bishop trustees, appointed by the Bishops' Conference. The Trustees also have the power to co-opt any person as a Trustee to fill a casual vacancy, and they can be elected at the next board meeting. Their term of office shall run from the date of that board meeting, with their election confirmed and recorded at the subsequent General Meeting. The strategic direction of the Charity is the responsibility of the Trustees who are elected and co opted under the terms of the Trust deed.

The number of Trustees and the skills set of the Trustees is monitored regularly. Succession planning is part of the ongoing risk assessment to ensure smooth transition for new Trustees. National adverts are placed for new trustees in the Catholic press and Charity Jobs. There is a rigorous interview process involving the CEO and appointed trustees. Appointments are approved by the board and ratified by the Catholic Bishops' Conference of England and Wales.

A regular observer at Trustee meetings is, ex officio, the Chair of the Leaders' Alliance, the leadership group of the network. This enables communication from the leaders to the Trustee Board and vice versa.

Risk Assessment is undertaken annually by the entire Trustee Board. In 2024, the Trustees have reviewed the risks to which the charity is exposed; have assessed the effectiveness of systems in place to mitigate the key risks; and are satisfied these systems are currently appropriate.

The stated objects of the charity are to:

- further the charitable works of the Roman Catholic Church in England and Wales in accordance with its teaching through the development of the network of those working in social action;
- advance the education, training, practice and formation of those active in the field of social action;
- promote the development of individuals and communities for the benefit of the poor, the vulnerable and the marginalised of all faiths or none by offering a coherent Catholic voice in the public arena, and
- Operate for the public benefit in the delivery of all our charitable objectives.

CARITAS SOCIAL ACTION
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Financial Review 2024

a. Income and expenditure

The total income amounts to £360k (2023: £444k), which included £87k of unrestricted funds: £11.5k from CCLA for leadership development, £30k in a grant from Porticus to deliver formation programmes, £40k from CaTEW to fund our Migration Officer post, and £5.6k to deliver the final part of our 'Homes for Ukraine' project'. The decrease in income can be explained by variations in grant funding, not core funding. It is anticipated that grant funding will increase again in 2025.

The total expenditure on charitable activities amounted to £370k in 2024 (2023: £414k), which was spent on the charity objects and strategic objectives, as outlined in the strategic framework.

The cash has decreased by £30,698 in 2024.

b. Reserves Policy

The Trustees' target for Reserves is to retain in unrestricted reserves the equivalent to twelve months' expenditure maximum, with a minimum target of six months expenditure. In the event of a complete cessation of income, this will allow the Charity to continue to function for between six to twelve months to make appropriate arrangements for personnel and the legacy of the Charity's work.

At 31 December 2024, unrestricted reserves amounted to £393k (2023: £350k) (excluding fixed assets), and restricted reserves amounted to £9k (2023: £61k). Six to twelve months of expenditure in 2024 was £185k to £370k, which is £23k in unrestricted funds above the twelve month target.

c. Public Benefit

The Trustees are fully aware of the Charity Commission's requirements on the subject of public benefit.

The Trustees have reviewed the charity's aims, objectives and planned future activities in the light of the public benefit regulations. The Charity contributes to the Common Good of society by;

- Developing the network of those working in Catholic social action for the common good.
- Advancing the education, training, practice and formation of those active in the field of social action for the common.
- Offering a coherent Catholic voice in the public arena for the benefit of the poor, the vulnerable and the marginalised of all faiths or none.

The Trustees continuously monitor that the planned activities contribute to the aims and objectives of the organisation.

The Charity clearly provides a public benefit, without discrimination, and that each of its objectives incorporates this feature in positive terms.

CARITAS SOCIAL ACTION
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

Financial Review 2024 (continued)

d. Summary and Future Plans

In September 2021, the board of CSAN approved a strategic framework in line with the charity objects with the following four objectives :

1. To develop a set of alliances in the social mission of the Church which are mutually supportive and will build the capacity of the individual members to become more effective in their mission of social justice.

For this objective, our primary role is that of convener, animator and supporter of the social action network and its leadership.

2. To develop our formation and training capacity for the benefit of the social action network and its beneficiaries.

For this objective, our primary role is that of provider of formation and training pathways to build capacity and inspire engagement in the social action network.

3. To raise a coherent Catholic voice in the public arena for the benefit of those who are poor and marginalised.

For this objective, our primary role is that of prophetic voice and witness to Caritas in the public arena.

4. To develop a financial and organisational strategy to ensure that we are a sustainable and effective organisation that will deliver the mission and priorities outlined above.

For this objective, our primary role is to be a sustainable and mission-focused social action charity.

Significant progress was made towards all these objectives in 2024. The future plans will be shaped by a revised strategic framework approved by the trustees in December 2025 with a focus on:

- Developing the network of those working in social action, with a focus on more co-construction, engagement and the drawing together of expertise to shape public policy; co-construction and workstreams in between alliance meetings.
- Developing formation in Catholic Social Teaching and extending a programme of formation for aspiring leaders in a Catholic setting programme and developing training programmes in Catholic Social Teaching.
- Developing a coherent Catholic voice in the public arena with a focus on revised advocacy priorities and greater political engagement priorities in the light of the General Election 2024 and an enhanced comms capacity.
- Developing a financial and organisational strategy to ensure that we are a sustainable and effective organisation that will deliver the mission and priorities outlined above strategic plan; continue to monitor the revised and enhanced internal financial controls in the light of the misappropriation of funds uncovered at the end of 2023.

CARITAS SOCIAL ACTION
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

Achievements and performance

a. Main achievements of the Charity

In 2024, CSAN continued to deliver on its main objectives, in line with its strategic objects, for the public benefit and the common good, in particular by:

- Convening an effective infrastructure of alliances to more effectively support the CSAN members; and extending our strategic partnerships to work more effectively with the Catholic Bishops' Conference of England and Wales in the area of migration and combatting human trafficking; and working with CAFOD on a Jubilee for Schools campaign which was launched in January 2025 across a wide range of social need.
- Developing the Caritas Academy provision by adding a new course on an Introduction to Catholic Social Teaching, as well as building on the success of the Aspiring Leaders programme.
- Launching the 'Do Justice' campaign with the aim of encouraging schools and parishes to work more effectively in social justice intentionally for a just society.
- Supporting the 'Homes for Ukraine' scheme in partnership with CSAN member, St John of God Hospitaller Services.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

Achievements and performance (continued)

Statement of Trustees' responsibilities

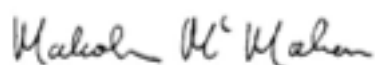
The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....
Most Rev. Malcolm McMahon

(Chair)

Date: 7 July 2025

CARITAS SOCIAL ACTION
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2024

Independent Examiner's Report to the Trustees of Caritas Social Action ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2024.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no other matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: *Helen Blundell*

Dated: 8 July 2025

Helen Blundell

LLB FCA FCIE DChA

Crowe U.K. LLP
Black Country House
Rounds Green Road
Oldbury
West Midlands
B69 2DG

CARITAS SOCIAL ACTION
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	87,172	133,934	221,106	319,901
Charitable activities	4	-	127,675	127,675	115,550
Investments - bank deposits	5	-	10,912	10,912	8,941
Total income		<u>87,172</u>	<u>272,521</u>	<u>359,693</u>	<u>444,392</u>
Expenditure on:					
Charitable activities		138,918	230,674	369,592	414,181
Total expenditure		<u>138,918</u>	<u>230,674</u>	<u>369,592</u>	<u>414,181</u>
Net movement in funds		<u>(51,746)</u>	<u>41,847</u>	<u>(9,899)</u>	<u>30,211</u>
Reconciliation of funds:					
Total funds brought forward		60,840	356,762	417,602	387,391
Net movement in funds		(51,746)	41,847	(9,899)	30,211
Total funds carried forward		<u>9,094</u>	<u>398,609</u>	<u>407,703</u>	<u>417,602</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 10 to 22 form part of these financial statements.

CARITAS SOCIAL ACTION
(A company limited by guarantee)
REGISTERED NUMBER: 04505111

BALANCE SHEET
AS AT 31 DECEMBER 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	14	5,418	6,786
Current assets			
Debtors	15	48,712	20,780
Cash at bank and in hand		378,584	409,282
		<u>427,296</u>	<u>430,062</u>
Creditors: amounts falling due within one year	16	(25,011)	(19,246)
Net current assets		402,285	410,816
Total net assets		407,703	417,602
Charity funds			
Restricted funds	17	9,094	60,840
Unrestricted funds	17	398,609	356,762
Total funds		407,703	417,602

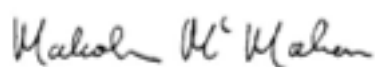
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



.....
Most Rev. Malcolm McMahon

Date: 7 July 2025

The notes on pages 10 to 22 form part of these financial statements.

CARITAS SOCIAL ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

1. General information

Caritas - Social Action is both a company (limited by guarantee) registered in England under Registration No.4505111 and a registered charity (limited by guarantee) under Registration No.1101431. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the Charity's operations is to advance the education of the Roman Catholic religion and to promote the development of individuals and communities for the benefit of the poor.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statement are presented in British pound sterling and is rounded to the nearest £.

Caritas Social Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts. The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet all its liabilities as they fall due.

2.3 Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a conference or the provision of other specified service is deferred until the criteria for income recognition are met.

CARITAS SOCIAL ACTION
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

2. Accounting policies (continued)

2.4 Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs associated with attracting income and the costs of trading for fundraising purposes
- Expenditure on charitable activities includes the costs of advocacy, conferences, projects and research activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	-	20% on the straight line basis
Computer equipment	-	25% on the straight line basis

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

CARITAS SOCIAL ACTION
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

2. Accounting policies (continued)

2.9 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

Investment income, gains and losses are allocated to the appropriate fund.

2.13 Pension contributions

Contributions in respect of the charity's defined contribution pension scheme are charged to the statement of financial activities when they are payable to the scheme. The charity's contributions are restricted to the contributions disclosed in note 9. There were no outstanding contributions at the year end. The charity has no liability beyond making its contributions and paying across the deductions for the employees' contributions.

CARITAS SOCIAL ACTION
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

3. Income from donations and legacies

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Donations			
Catholic Bishop Conference of E&W	-	90,000	90,000
Donations received from individuals	-	43,934	43,934
Grants			
CCLA Leadership Grant	11,520	-	11,520
CATEW Migration Officer Grant	40,000	-	40,000
Porticus Grant	30,000	-	30,000
Homes for Ukraine Grant	5,652	-	5,652
	<u>87,172</u>	<u>133,934</u>	<u>221,106</u>
	<u><u>87,172</u></u>	<u><u>133,934</u></u>	<u><u>221,106</u></u>
	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Donations			
Catholic Bishop Conference of E&W	-	90,000	90,000
Donations received from individuals	-	27,434	27,434
Grants			
CCLA Leadership Grant	10,000	-	10,000
CSAN Formation Programme	18,038	-	18,038
CATEW Migration Officer Grant	40,000	-	40,000
Porticus Grant	29,989	-	29,989
Homes for Ukraine Grant	97,451	-	97,451
CATHD Clifton Cathedral	6,989	-	6,989
	<u>202,467</u>	<u>117,434</u>	<u>319,901</u>
	<u><u>202,467</u></u>	<u><u>117,434</u></u>	<u><u>319,901</u></u>

CARITAS SOCIAL ACTION
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

4. Income from charitable activities

	Unrestricted funds 2024 £	Total funds 2024 £
Subscriptions and other fees	<u>127,675</u>	<u>127,675</u>
	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Subscriptions and other fees	<u>115,550</u>	<u>115,550</u>

5. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £
Bank deposit interest	<u>10,912</u>	<u>10,912</u>
	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Bank deposit interest	<u>8,941</u>	<u>8,941</u>

CARITAS SOCIAL ACTION
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

6. Analysis of expenditure on charitable activities

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Summary by fund type			
Promoting CST	72,022	86,240	158,262
Governance costs (including Independent Examination Fees)	-	63,532	63,532
Mission & Advocacy	30,000	80,902	110,902
Caritas Development Grants	36,896	-	36,896
	<u>138,918</u>	<u>230,674</u>	<u>369,592</u>

	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Summary by fund type			
Promoting CST	126,151	-	126,151
Governance Costs (including Independent Examination Fees)	-	30,460	30,460
Mission & Advocacy	69,989	81,934	151,923
Caritas Development Grants	34,010	-	34,010
Staff Termination Costs	-	24,100	24,100
Fraudulent Transactions	-	47,537	47,537
	<u>230,150</u>	<u>184,031</u>	<u>414,181</u>

CARITAS SOCIAL ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

7. Analysis of direct costs

	2024	<i>2023</i>
	£	£
Salaries, NI, Pension	136,324	<i>120,239</i>
CSAN Network	3,199	<i>20,274</i>
Printing, postage and stationery	2,359	<i>20,399</i>
Travel and subsistence	4,119	<i>901</i>
Conference and events	3,683	<i>5,945</i>
General office expenses	361	<i>4,679</i>
Meetings	2,196	<i>11,944</i>
	152,241	<i>184,381</i>

CARITAS SOCIAL ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

8. Analysis of support costs

	2024	2023
	£	£
Salaries, NI, Pension	70,260	82,858
Travel and subsistence	1,421	-
Insurance	-	788
Severance payment	-	24,100
Fraudulent Transactions*	-	47,537
Computer expenses	6,044	4,331
Books and marketing	34,782	27,658
Printing, postage and stationery	401	455
Subscriptions	8,046	7,453
Telephone	1,276	509
Legal and professional fees	31,050	14,184
Accountancy fees	13,544	9,006
Depreciation	2,911	2,653
Training costs	30,452	7,241
Bank charges	155	107
General office expenses	3,982	522
Meetings	89	398
Rent and service charges	12,938	-
	217,351	229,800

Disclosed above is expenditure of £47,537 which was unauthorised expenditure in the prior year believed to be fraudulent transactions, which were reported to the relevant authorities and addressed by changes in our controls to ensure that nothing like this could happen again.

9. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £3,540 (2023 - £3,000), and account preparation fee of £3,210 (2023 - £3,000).

CARITAS SOCIAL ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

10. Staff costs

	2024	<i>2023</i>
	£	£
Wages and salaries	185,661	<i>184,006</i>
Social security costs	14,215	<i>14,176</i>
Contribution to defined contribution pension schemes	6,708	<i>4,915</i>
Staff Termination Costs	-	<i>24,100</i>
	206,584	<i>227,197</i>

The above staff termination costs for 2023 relate to 1 employee.

The average number of persons employed by the Charity during the year was as follows:

	2024	<i>2023</i>
	No.	No.
Employees	6	<i>7</i>

No employee received remuneration amounting to more than £60,000 in the current and previous year.

Key Management Personnel

The key management personnel of the charity, in charge of directing, controlling, and operating the charity on a day-to-day basis, comprise the trustees (who receive no remuneration) and 1 Employee, the Chief Executive Officer (2023:1).

The total remuneration (including taxable benefits, employer's pension contributions and employer's National Insurance contributions) of these employees was £62,127 (2023: £63,707).

11. Trustees' remuneration and expenses

During the year ended 31 December 2024, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 December 2024, expenses totalling £495 were reimbursed or paid directly to 3 Trustees (2023 - £533 to 1 Trustee). The expenses were incurred in connection with the affairs of the charity.

12. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

CARITAS SOCIAL ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

13. Members' liability

The charity is constituted as a company limited by guarantee and has no share capital. The liability of each member is limited to the sum of £1 per member.

14. Tangible fixed assets

	Office and computer equipment £
Cost or valuation	
At 1 January 2024	38,203
Additions	1,543
	39,746
At 31 December 2024	39,746
Depreciation	
At 1 January 2024	31,417
Charge for the year	2,911
	34,328
At 31 December 2024	34,328
Net book value	
At 31 December 2024	5,418
<i>At 31 December 2023</i>	6,786

15. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	11,100	20,780
Prepayments and accrued income	37,612	-
	48,712	20,780

CARITAS SOCIAL ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

16. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	16,833	13,028
Accruals and other creditors	8,178	6,218
	25,011	19,246

17. Statement of funds

Statement of funds - current year

	Balance at 1 January 2024 £	Income £	Expenditure £	Balance at 31 December 2024 £
Unrestricted funds				
General Funds	356,762	272,521	(230,674)	398,609
	356,762	272,521	(230,674)	398,609
Restricted funds				
CCLA Leadership Grant	11,941	11,520	(23,461)	-
Homes for Ukraine	42,909	5,652	(48,561)	-
Porticus Grant	-	30,000	(30,000)	-
CATEW Migration Officer	5,990	40,000	(36,896)	9,094
	60,840	87,172	(138,918)	9,094
Total of funds	417,602	359,693	(369,592)	407,703

CARITAS SOCIAL ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

17. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 January 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 December 2023 £</i>
Unrestricted funds					
General Funds	290,646	241,925	(184,031)	8,222	356,762
Restricted funds					
CCLA Leadership Grant	-	28,038	(16,097)	-	11,941
Society of Jesus Community project support	2,546	-	-	(2,546)	-
Racial Justice Fund	5,676	-	-	(5,676)	-
Homes for Ukraine	48,523	97,451	(103,065)	-	42,909
Porticus Grant	40,000	29,989	(69,989)	-	-
CATHD Clifton Cathedral	-	6,989	(6,989)	-	-
CATEW Migration Officer	-	40,000	(34,010)	-	5,990
	<u>96,745</u>	<u>202,467</u>	<u>(230,150)</u>	<u>(8,222)</u>	<u>60,840</u>
Total of funds	<u>387,391</u>	<u>444,392</u>	<u>(414,181)</u>	<u>-</u>	<u>417,602</u>

Restricted funds

CCLA (£10k) – a development grant to support our Do Justice campaign, which was launched with a reception and publication in Feb 2024.

Homes For Ukraine (£40k carry over) – in partnership with St John of God Hospitaller Services, we supported the set up of a new service to ‘match’ Ukrainian refugees with host families in England and Wales. The funding came for the Government and Gubay Foundation to SJOG. We invoiced SJOG for some of the funding to fund the promotion of the service.

Porticus (£30K) – the third and final instalment of grant funding to support our Caritas Academy, which runs our formation programmes. The main expenditure in 2024 was our aspiring leaders programme, with three residential conferences.

CaTEW (which is also sometimes referred to as CBCEW – the Catholic Bishops’ Conference of England and Wales, £40k) – this funding is for our Migration Officer, which covers her salary and any of her expenses.

CARITAS SOCIAL ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

18. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	5,418	5,418
Current assets	9,094	418,202	427,296
Creditors due within one year	-	(25,011)	(25,011)
Total	9,094	398,609	407,703

Analysis of net assets between funds - prior period

	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	-	6,786	6,786
Current assets	60,840	369,222	430,062
Creditors due within one year	-	(19,246)	(19,246)
Total	60,840	356,762	417,602

19. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £6,708 (2023 - £4,915) At the year end contributions payable amounted to £1,124 (2023: £Nil) and are included in other creditors.

20. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 December 2024.

CARITAS SOCIAL ACTION

England & Wales - Charity number 1101431

Accounts

Caritas Social Action Network (CSAN)

**Caritas – social action: Company Limited by Guarantee
Registered Charity**

**Report and Financial Statements
For the year ended 31 December 2022**

**Charity Registration Number 1101431
Company Number 04505111**

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CSAN Trustees' report

Year ended 31 December 2022

Reference and Administrative Details

Trustees	<p>Rt. Rev. Terence Draine (Chair)</p> <p>Paolo Camoletto (Hon. Treasurer) (Resigned November 2022)</p> <p>Clare Coffey (Resigned November 2022)</p> <p>Liz Dodds (Resigned August 2022)</p> <p>Maria Blazquez</p> <p>Richard Harries</p> <p>Rt Rev Stephen Wright (January 2023)</p> <p>Julia Corcoran (January 2023)</p> <p>Johan Bergstrom-Allen (January 2023)</p>	<p>Sr. Lynda Dearlove (Vice-Chair)</p> <p>Rt. Rev. John Arnold (Resigned September 2022)</p> <p>Rt. Rev. Thomas Williams Ben Ryan</p> <p>Elizabeth Palmer</p> <p>Nicola Thomas</p> <p>Daphne Amevenu (January 2023)</p> <p>Jonathan Heard (January 2023)</p> <p>Gareth Rowe (Hon Treasurer) (January 2023, resigned March 2023)</p>
Company Secretary	Raymond Friel	
Chief Executive	Raymond Friel	
Registered Office	<p>Romero House 55 Westminster Bridge Rd SE1 7JB</p>	
Independent Examiner	Dagmara Jakubowska	
Bankers	<p>HSBC 166 Vauxhall Bridge Rd. London, SW1V 2RB</p>	
Charity information	<p>Caritas - social action is both a company registered in England under Registration No. 4505111 and a registered charity under Registration No. 1101431</p>	
Governing Deed	<p>The company is limited by guarantee not having a share capital. Memorandum and Articles of Association</p>	

The Trustees, who are the directors of Caritas - social action, present their report and financial statements for the year ended 31 December 2022.

The registered name of the charity and company is Caritas – social action, but the organisation uses the working name of Caritas Social Action Network, which may be abbreviated to CSAN.

Structure, Governance and Management

Caritas - social action was incorporated on 7th August 2002 and commenced operations on 1 January 2003.

The Board of Trustees is responsible for the overall strategy and sets the annual strategic objectives. Day to day management of the charity is the responsibility of the Chief Executive who reports to the Board of Trustees. In addition to the CEO, the charity is staffed by a team of four officers.

The number of Trustees shall never be less than nine or more than fourteen members. The Trustees have the power to co-opt any person as a Trustee to fill a casual vacancy. Any person so co-opted shall retain office only until the next Annual General Meeting but shall then be eligible for re-election.

A regular observer at Trustee meetings is, ex-officio, the Chair of the Directors' forum (from 2023, the Leaders' Alliance), the leadership group of the network. This enables communication from the leaders to the Trustee Board and vice-versa.

Risk Assessment is undertaken annually by the entire Trustee Board. In 2022 the Trustees have reviewed the risks to which the charity is exposed; have assessed the effectiveness of systems in place to mitigate the key risks; and are satisfied these systems are currently appropriate.

The stated objects of the charity are to:

- further the charitable works of the Roman Catholic Church in England and Wales in accordance with its teaching through the development of the network of those working in social action;
- advance the education, training, practice and formation of those active in the field of social action;
- promote the development of individuals and communities for the benefit of the poor, the vulnerable and the marginalised of all faiths or none by offering a coherent Catholic voice in the public arena;

Financial Review 2022

Income

The total income amounted to some £404k in 2022 compared to £287k in 2021.

Expenditure

Total expenditure on charitable activities amounted to £345k in 2022 compared to £295k in 2021.

Balance sheet

The Cash has increased by £56k in 2022.

Reserves Policy

The Trustees' target for Reserves is to retain the equivalent of between six and twelve months' expenditure. At 31 December 2022, unrestricted reserves amounted to £313k (excluding fixed assets) which represents 12 months' unrestricted expenditure compared to 13 months in 2021.

Public Benefit

The Trustees have reviewed the charity's aims and objectives and planned future activities in the light of the public benefit regulations. The Charity contributes to the Common Good of society by;

- developing the network of those working in Catholic social action,
- advancing the education, training, practice and formation of those active in the field of social action, and by
- offering a coherent Catholic voice in the public arena for the benefit of the poor, the vulnerable and the marginalised of all faiths or none.

The Trustees continuously monitor that the planned activities contribute to the aims and objectives of the organisation.

Summary and Future Plans

In September 2021, the board of CSAN approved a strategic framework in line with the charity objects with the following four objectives:

1. To develop a set of alliances in the social mission of the Church which are mutually supportive and will build the capacity of the individual members to become more effective in their mission of social justice.

For this objective our primary role is that of convener, animator and supporter of the social action network and its leadership

2. To develop our formation and training capacity for the benefit of the social action network and its beneficiaries.

For this objective our primary role is that of provider of formation and training pathways to build capacity and inspire engagement in the social action network.

3. To raise a coherent Catholic voice in the public arena for the benefit of those who are poor and marginalised.

For this objective our primary role is that of prophetic voice and witness to caritas in the public arena.

4. To develop a financial and organisational strategy to ensure that we are a sustainable and effective organisation that will deliver the mission and priorities outlined above.

For this objective our primary role is to be a sustainable and mission-focused social action charity

Significant progress was made towards all these objectives in 2022. The future plans will be shaped by the framework with a focus on:

- The establishment of the new Alliances structure, with Chairs drawn from the members, with a focus on co-ordinating and supporting the work of the network in the field of social justice;
- Developing the formation programmes of Caritas Academy, with a focus on Cohort 2 of the Aspiring Leaders and a new programme of in-person training in Catholic Social Teaching;
- Developing a coherent Catholic voice in the public arena with a particular focus on a response to the rise in poverty and the cost-of-living crisis and the ongoing issues around migration and resettlement;
- Maximising significant grant funding to bring to a successful conclusion the services for people displaced by the war in Ukraine.

By Order of the Board of Trustees,



Rt Rev Terence Drainey
(Chair)

Independent Examiner's Report to the Trustees of Caritas – social action for the year ended 31 December 2022

I report to the charity trustees on my examination of the accounts of Caritas – social action ('the Company') for the year ended 31 December 2022.

Responsibilities and basis of the report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's report

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D Jakubowska
June 2023

**Caritas - social action: Statement of Financial Activities
(including Income & Expenditure Account)**

For the year ended 31 December 2022

	Notes	Unrestricted £	Restricted £	2022 Total £	2021 Total £
INCOME from					
Donations and legacies:					
Grants and donations	1	142,563	145,000	287,563	175,772
Subscriptions			-		109,075
		<u>142,563</u>	<u>145,000</u>	<u>287,563</u>	<u>284,847</u>
Investments – bank deposits		1,970	-	0	24
Income from charitable activities					
Conference and other fees		115,947	-	117,731	4,315
		<u>260,480</u>	<u>145,000</u>	<u>403,714</u>	<u>289,186</u>
EXPENDITURE on					
Costs of generating funds:					
Fundraising		-	-	-	-
Charitable activities:					
Promotion of Catholic Social Action	2	274,773	69,301	340,398	295,905
		<u>274,773</u>	<u>69,301</u>	<u>344,074</u>	<u>295,905</u>
Net income/(expenditure) and Net movement in funds		-14,293	75,699	61,406	-8,485
Funds at 1 January 2021		<u>304,939</u>	<u>21,046</u>	<u>325,985</u>	<u>334,470</u>
Funds at 31 December 2022		<u><u>£313,205</u></u>	<u><u>£74,187</u></u>	<u><u>£387,391</u></u>	<u><u>£327,752</u></u>

No summary Income and Expenditure Account has been prepared because the information required by the Companies Act 2006 is clearly shown in the above statement. The Net Income/Expenditure and Movement in Funds represents the Net Surplus/Deficit for the year.

All activities are continuing and there are no discontinued activities in this year or the previous period.

The charitable company had no recognised gains or losses other than as disclosed in the Statement of Financial Activities for the financial year ended 31 December 2022 and 31 December 2021.

The accompanying notes form part of these financial statements.

Caritas - social action: Balance Sheet as at 31 December 2022

COMPANY NUMBER 04505111

	Notes	2022		2021	
		£	£	£	£
FIXED ASSETS					
Office equipment	8		9,439		4,647
CURRENT ASSETS					
Debtors & prepayments	9	821		1,072	
Cash at bank and in hand		378,055		321,286	
		378,876		322,358	
CREDITORS: Amounts falling due within one year	10	924		1,020	
			377,952		321,338
NET CURRENT ASSETS			377,952		321,338
NET ASSETS			£387,391		£321,985
FUNDS AND RESERVES					
Unrestricted			290,646		306,705
Restricted	11		96,745		21,046
			£387,391		£321,985

The accompanying notes form part of these financial statements.

For the year ended 31 December 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime in accordance with FRS102 SORP.

Approved by the Trustees on 28 June 2023 and signed on their behalf by

+ Terence Patrick Draney

Rt Rev T Draney
Director/Trustee

Lynda Dearlove

Sr. Lynda Dearlove
Director/Trustee

CARITAS – SOCIAL ACTION

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 £	2021 £
Cash inflow from Operating Activities			
Net cash provided by/(used in) operating activities	A	67,969	(6,714)
Cash inflow/(outflow) from investing activities			
Dividends and interest from investments		1,970	24
Purchase of Fixed Assets		(13,170)	(5,295)
Net cash (used in)/provided by investing activities		<u>(11,200)</u>	<u>(5,271)</u>
Change in cash and cash equivalents in year		(56,769)	(13,756)
Cash and cash equivalents at 1 January 2021	B	321,286	334,471
Cash and cash equivalents at 31 December 2022	B	<u>£378,055</u>	<u>£321,286</u>

Notes to the Cash Flow Statement

A. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net movement in funds (as per the Statement of Financial Activities)	(61,406)	(8,485)
Adjustments for		
Investment income - bank interest	(1,970)	(24)
Depreciation	3,676	2,167
Decrease/(Increase) in debtors	251	169
(Decrease)/Increase in creditors	(96)	(541)
Net cash provided by/(used in) operating activities	<u>67,969</u>	<u>(6,714)</u>

B. Analysis of cash and cash equivalents

Cash at bank and in hand	<u>£378,055</u>	<u>£321,286</u>
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CARITAS – SOCIAL ACTION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Caritas Social Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts. The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet all its liabilities as they fall due.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a conference or the provision of other specified service is deferred until the criteria for income recognition are met.

Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

CARITAS – SOCIAL ACTION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

ACCOUNTING POLICIES (continued)

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs associated with attracting income and the costs of trading for fundraising purposes
- Expenditure on charitable activities includes the costs of advocacy, conferences, projects and research activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include general office costs, depreciation and other and other costs which do not relate to specific programmes and activities of the charity.

These costs have been allocated entirely to expenditure on charitable activities.

Fixed Assets

Depreciation is provided at rates calculated to write off the cost, less residual value, of each asset over its expected useful life on a straight line basis, as follows:

Office equipment - 20% on the straight line basis

Computer equipment – 25% on the straight line basis

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

ACCOUNTING POLICIES (continued))

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Pension contributions

Contributions in respect of the charity's defined contribution pension scheme are charged to the statement of financial activities when they are payable to the scheme. The charity's contributions are restricted to the contributions disclosed in note 4. There were no outstanding contributions at the year end. The charity has no liability beyond making its contributions and paying across the deductions for the employees' contributions.

CARITAS – SOCIAL ACTION
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022
1. GRANTS AND DONATIONS

Year ended December 2022	Unrestricted £	Restricted £	2022 Total £	2021 Total £
CaTEW Community Sponsorship		5,000	5,000	
CCLA Women's Leadership				3,500
CCLA Leadership Grant		25,000	25,000	20,000
CATEW Racial Justice Grant		7,500	7,500	
CATEW Migration Officer Grant		40,000	40,000	
Porticus Grant		40,000	40,000	
Hanay Memorial Fund Grant for Ukraine		27,500	27,500	
Catholic Bishop Conference of E&W	90,000		142,563	123,333
Other	52,563			28,939
	<u>£142,563</u>	<u>£145,000</u>	<u>£287,563</u>	<u>£181,577</u>
Year ended 31 December 2021 (for comparison)	<u>£122,272</u>	<u>£53,500</u>	<u>£181,577</u>	

2. EXPENDITURE ON CHARITABLE ACTIVITIES

Year ended December 2022	Unrestricted	Restricted	2022 Total	2021 Total
Promoting CST	140,446	69,301	209,747	19,510
Development of the Network				89,400
Education CST				31,461
Mission & Advocacy	92,886		92,886	72,833
Caritas Development Grants	22,113		22,113	-
Education & Learning				
Education Members				1,653
Fundraising Strategy				19,559
Support Costs				60,230
Governance costs (including Independent Examination fees)	19,328		19,328	750
	<u>274,773</u>	<u>£69,301</u>	<u>344,074</u>	<u>£295,251</u>
Year ended 31 December 2021 (for comparison)	<u>£260,396</u>	<u>£35,000</u>	<u>£295,396</u>	

3. NET INCOME/EXPENDITURE FOR THE YEAR

	2022 £	2021 £
This is stated after charging:		
Depreciation	3675	2,167
Independent Examiner's remuneration		
- Examination	250	250
- Accountancy services	500	500
	<u>£750</u>	<u>£750</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

4. STAFF COSTS & REMUNERATION AND TRANSACTIONS WITH TRUSTEES

There were on average 4 (2021: 7) employees during the year and their remuneration was:

	2022	2021
	Total	Total
	£	£
Salaries	178,761	186,188
Social security costs	14,754	16,286
Pension costs	5,824	8,747
	<u>£199,340</u>	<u>£211,221</u>

One employee received remuneration totalling £60,000 or more.

Key Management Personnel

The key management personnel of the charity, in charge of directing, controlling and operating the charity, on a day-to-day basis, comprise the trustees (who receive no remuneration) and 4 employees, the Chief Executive Officer (2021: 3).

The total remuneration (including taxable benefits, employer's pension contributions and employer's National Insurance contributions) of these employees was £138,396 (2021: £129,081).

5. TRUSTEES' EXPENSES & REMUNERATION AND TRANSACTIONS WITH TRUSTEES

Included in Resources Expended is £3570 (2021: £865) reimbursed to 12 trustees (2021 to 1 trustee) in respect of expenses incurred in connection with the affairs of the charity.

No trustee receives any form of remuneration.

6. TAXATION

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

7. LIABILITY OF MEMBERS

The charity is constituted as a company limited by guarantee and has no share capital. The liability of each member is limited to the sum of £1 per member.

**8. FIXED ASSETS
OFFICE & COMPUTER EQUIPMENT**

	2022
	£
Cost	
At 1 January 2022	29,736
Additions	6,700
	<u>36,436</u>
At 31 December 2022	<u>36,436</u>
Depreciation	
At 1 January 2022	25,088
Charge for the year	3,676
	<u>28,764</u>
At 31 December 2022	<u>28,764</u>
Net Book Value	
At 31 December 2022	<u><u>£7,672</u></u>
At 31 December 2021	<u><u>£4,647</u></u>

9. DEBTORS

	2022	2021
	£	£
Prepayments and accrued income	821	1,072
Other	-	-
	<u>£821</u>	<u>£1,072</u>
	<u><u>£821</u></u>	<u><u>£1,072</u></u>

10. CREDITORS: amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	924	1,020
Other	-	-
	<u>£924</u>	<u>£1,020</u>
	<u><u>£924</u></u>	<u><u>£1,020</u></u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

11. RESTRICTED FUNDS

Year ended 31 December 2022	Fund balance At start of year £	Income £	Expenditure £	Fund balance At end of Year £
Caritas Development grant	15,000	5,000	20,000 0	-
CCLA Women's Leadership	3,500		3,500	-
CCLA Leadership Development		25,000	25,000	-
Society of Jesus community support project	2,546			2,546
Racial Justice Fund		7,500	1,824	5,675
Ukraine Fund		40,000		40,000
Porticus Grant		40,000		40,000
Work on Ukraine		27,500	18,977	8,523
	<u>£21,046</u>	<u>£145,000</u>	<u>69,301</u>	<u>£96,744</u>
Year ended 31 December 2021				
Caritas Development grant	-	15,000	-	15,000
CATEW	-	30,000	30,000	-
CSAN Women's Leadership	-	3,500	-	3,500
CSAN Leadership Development	-	5,000	5,000	-
Society of Jesus community support project	2,546	-		2,546
	<u>£2,546</u>	<u>£53,500</u>	<u>£35,000</u>	<u>£21,046</u>

12. ANALYSIS OF NET ASSETS

At 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Resources £
Fixed Assets	9,439		9,439
Current Assets	282,131	96,745	378,876
Current Liabilities	(924)		(924)
	<u>£290,646</u>	<u>£96,745</u>	<u>£387,391</u>

At 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Resources £
Fixed Assets	4,647	-	4,647
Current Assets	301,312	21,046	322,358
Current Liabilities	(1,020)	-	(1,020)
	<u>£304,939</u>	<u>£21,046</u>	<u>£325,985</u>

13. PRIOR YEAR COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

Year ended 31 December 2021

	Unrestricted £	Restricted £	Total £
INCOME from			
Donations and legacies:			
Grants and donations	122,272	53,500	175,772
Subscriptions	109,800	-	109,800
	<u>232,072</u>	<u>53,500</u>	<u>285,572</u>
Investments – bank deposits	24	-	24
Income from charitable activities			
Conference and other fees	4,315	-	4,315
	<u>236,411</u>	<u>53,500</u>	<u>289,911</u>
EXPENDITURE on			
Costs of generating funds:			
Fundraising	-	-	-
Charitable activities:			
Promotion of Catholic Social Action	261,629	35,000	296,629
	<u>261,629</u>	<u>35,000</u>	<u>296,629</u>
Total expenditure	261,629	35,000	296,629
Net income/(expenditure) and net movement in funds	(25,218)	18,500	(6,718)
Funds brought forward	331,924	2,546	334,470
Funds carried forward	<u>£306,706</u>	<u>£21,046</u>	<u>£327,752</u>

CARITAS SOCIAL ACTION

England & Wales - Charity number 1101431

Accounts

Caritas Social Action Network (CSAN)

Caritas – social action: Company Limited by Guarantee Registered Charity

Report and Financial Statements For the year ended 31 December 2021

**Charity Registration Number 1101431
Company Number 04505111**

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CSAN Trustees' report

Year ended 31 December 2021

Reference and Administrative Details

Trustees	Rt. Rev. Terence Drainey (Chair)	Sr. Lynda Dearlove (Vice-Chair)
	Paolo Camoletto (Hon. Treasurer)	Rt. Rev. John Arnold
	Clare Coffey	Rt. Rev. Thomas Williams
	Liz Dodds	Ben Ryan
	Richard Harries	Elizabeth Palmer
	Maria Blazquez	Nicola Thomas
Company Secretary	Dr. Philip McCarthy (Retired 31 March 2021)	Raymond Friel (Appointed 1 April 2021)
Chief Executive	Dr. Philip McCarthy (Retired 31 March 2021)	Raymond Friel (Appointed 1 April 2021)
Registered Office	Romero House 55 Westminster Bridge Rd SE1 7JB	
Independent Examiner	Dagmara Jakubowska	
Bankers	HSBC 166 Vauxhall Bridge Rd. London, SW1V 2RB	
Charity information	Caritas - social action is both a company registered in England under Registration No. 4505111 and a registered charity under Registration No. 1101431	
Governing Deed	The company is limited by guarantee not having a share capital. Memorandum and Articles of Association	

The Trustees, who are the directors of Caritas - social action, present their report and financial statements for the year ended 31 December 2021.

The registered name of the charity and company is Caritas – social action, but the organisation uses the working name of Caritas Social Action Network, which may be abbreviated to CSAN.

Structure, Governance and Management

Caritas - social action was incorporated on 7th August 2002 and commenced operations on 1 January 2003.

The Board of Trustees is responsible for the overall strategy and sets the annual strategic objectives. Day to day management of the charity is the responsibility of the Chief Executive who reports to the Board of Trustees. In addition to the CEO, the charity is staffed by a team of three officers, an Office Manager and a Projects Assistant.

The number of Trustees shall never be less than nine or more than fourteen members. The Trustees have the power to co-opt any person as a Trustee to fill a casual vacancy. Any person so co-opted shall retain office only until the next Annual General Meeting but shall then be eligible for re-election.

A regular observer at Trustee meetings is, ex-officio, the Chair of the Directors' Forum, the leadership group of the network. This enables communication from the leaders to the Trustee Board and vice-versa.

Risk Assessment is undertaken annually by the entire Trustee Board. In 2021 the Trustees have reviewed the risks to which the charity is exposed; have assessed the effectiveness of systems in place to mitigate the key risks; and are satisfied these systems are currently appropriate.

The stated objects of the charity are to:

- further the charitable works of the Roman Catholic Church in England and Wales in accordance with its teaching through the development of the network of those working in social action;
- advance the education, training, practice and formation of those active in the field of social action;
- promote the development of individuals and communities for the benefit of the poor, the vulnerable and the marginalised of all faiths or none by offering a coherent Catholic voice in the public arena;

Financial Review 2021

Income

The total income amounted to some £287k in 2021 compared to £406k in 2020.

Expenditure

Total expenditure on charitable activities amounted to £295K in 2021 compared to £372k in 2020.

Balance sheet

The Cash has depleted by £13k in 2021.

Reserves Policy

The Trustees' target for Reserves is to retain the equivalent of between six and twelve months' expenditure. At 31 December 2021, unrestricted reserves amounted to £304,939K (excluding fixed assets) which represents 12 months' unrestricted expenditure compared to 23 months in 2020.

Public Benefit

The Trustees have reviewed the charity's aims and objectives and planned future activities in the light of the public benefit regulations. The Charity contributes to the Common Good of society by;

- developing the network of those working in Catholic social action,
- advancing the education, training, practice and formation of those active in the field of social action, and by
- offering a coherent Catholic voice in the public arena for the benefit of the poor, the vulnerable and the marginalised of all faiths or none.

The Trustees continuously monitor that the planned activities contribute to the aims and objectives of the organisation.

Summary and Future Plans

In September 2021, the board of CSAN approved a strategic framework in line with the charity objects with the following four objectives:

1. To develop a set of alliances in the social mission of the Church which are mutually supportive and will build the capacity of the individual members to become more effective in their mission of social justice.

For this objective our primary role is that of convener, animator and supporter of the social action network and its leadership

2. To develop our formation and training capacity for the benefit of the social action network and its beneficiaries.

For this objective our primary role is that of provider of formation and training pathways to build capacity and inspire engagement in the social action network.

3. To raise a coherent Catholic voice in the public arena for the benefit of those who are poor and marginalised.

For this objective our primary role is that of prophetic voice and witness to caritas in the public arena.

4. To develop a financial and organisational strategy to ensure that we are a sustainable and effective organisation that will deliver the mission and priorities outlined above.

For this objective our primary role is to be a sustainable and mission-focused social action charity

Significant progress was made towards all these objectives in the second half of 2021 and into 2022. The future plans will be shaped by the framework with a focus on:

- Engaging with all stakeholders in a “New Directions” consultation to consider how best to develop our alliances and forums to be of most public benefit for the most poor and marginalised in our society;
- Developing a number of formation programmes and resources for those involved in social action, with resources for grassroots advocacy, an aspiring leaders programme and the creation of a community of parish engagement workers;
- Developing a coherent Catholic voice in the public arena with a particular focus on a response to the rise in poverty and the cost-of-living crisis and the ongoing issues around migration and resettlement;
- Exploring grant funding to support the development of services for people displaced by the war in Ukraine.

By Order of the Board of Trustees,



Raymond Friel
Company Secretary
Chief Executive Officer

Independent Examiner's Report to the Trustees of Caritas – social action for the year ended 31 December 2021

I report to the charity trustees on my examination of the accounts of Caritas – social action ('the Company') for the year ended 31 December 2021.

Responsibilities and basis of the report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's report

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D Jakubowska
June 2022

**Caritas - social action: Statement of Financial Activities
(including Income & Expenditure Account)**

For the year ended 31 December 2021

	Notes	Unrestricted £	Restricted £	2021 Total £	2020 Total £
INCOME from					
Donations and legacies:					
Grants and donations	1	122,272	53,500	175,772	312,389
Subscriptions		106,800	-	106,800	92,875
		<u>229,072</u>	<u>53,500</u>	<u>282,572</u>	<u>405,264</u>
Investments – bank deposits		24	-	24	529
Income from charitable activities					
Conference and other fees		4,315	-	4,315	-
		<u>4,315</u>	<u>-</u>	<u>4,315</u>	<u>-</u>
Total income		<u>233,411</u>	<u>53,500</u>	<u>286,911</u>	<u>405,793</u>
EXPENDITURE on					
Costs of generating funds:					
Fundraising		-	-	-	-
Charitable activities:					
Promotion of Catholic Social Action	2	260,396	35,000	295,396	372,251
		<u>260,396</u>	<u>35,000</u>	<u>295,396</u>	<u>372,251</u>
Total expenditure		<u>260,396</u>	<u>35,000</u>	<u>295,396</u>	<u>372,251</u>
Net income/(expenditure) and Net movement in funds		(26,985)	18,500	(8,485)	33,542
Funds at 1 January 2020		331,924	2,546	334,470	300,928
		<u>331,924</u>	<u>2,546</u>	<u>334,470</u>	<u>300,928</u>
Funds at 31 December 2021		<u>£304,939</u>	<u>£21,046</u>	<u>£325,985</u>	<u>£334,470</u>

No summary Income and Expenditure Account has been prepared because the information required by the Companies Act 2006 is clearly shown in the above statement. The Net Income/Expenditure and Movement in Funds represents the Net Surplus/Deficit for the year.

All activities are continuing and there are no discontinued activities in this year or the previous period.

The charitable company had no recognised gains or losses other than as disclosed in the Statement of Financial Activities for the financial year ended 31 December 2021 and 31 December 2020.

The accompanying notes form part of these financial statements.

Caritas - social action: Balance Sheet As at 31 December 2021

COMPANY NUMBER 04505111

	Notes	2021		2020	
		£	£	£	£
FIXED ASSETS					
Office equipment	8		4,647		1,519
CURRENT ASSETS					
Debtors & prepayments	9	1,072		1,241	
Cash at bank and in hand		321,286		333,471	
		322,358		334,712	
CREDITORS: Amounts falling due within one year	10		1,020		1,761
			321,338		332,951
NET CURRENT ASSETS			321,338		332,951
NET ASSETS			£325,985		£334,470
FUNDS AND RESERVES					
Unrestricted			304,939		331,924
Restricted	11		21,046		2,546
			£325,985		£334,470

The accompanying notes form part of these financial statements.

For the year ended 31 December 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the Trustees on 30 June 2022 and signed on their behalf by

+ Terence Patrick Draney

Lynda Dearlove

Rt Rev T Draney
Director/Trustee

Sr. Lynda Dearlove
Director/Trustee

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	2021 £	2020 £
Cash inflow from Operating Activities			
Net cash provided by/(used in) operating activities	A	(6,914)	48,890
Cash inflow/(outflow) from investing activities			
Dividends and interest from investments		24	529
Purchase of Fixed Assets		(5,295)	(880)
Net cash (used in)/provided by investing activities		(5,271)	361
Change in cash and cash equivalents in year		(12,185)	48,619
Cash and cash equivalents at 1 January 2020	B	334,471	284,842
Cash and cash equivalents at 31 December 2021	B	£321,286	£334,471

Notes to the Cash Flow Statement

A. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net movement in funds (as per the Statement of Financial Activities)	(8,485)	33,542
Adjustments for		
Investment income - bank interest	(24)	(529)
Depreciation	2,167	1,041
Decrease/(Increase) in debtors (Decrease)/Increase in creditors	169 (741)	19,608 (4,682)
Net cash provided by/(used in) operating activities	(6,914)	48,980

B. Analysis of cash and cash equivalents

Cash at bank and in hand	£321,286	£334,471
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CARITAS – SOCIAL ACTION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Caritas Social Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts. The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet all its liabilities as they fall due.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a conference or the provision of other specified service is deferred until the criteria for income recognition are met.

Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

CARITAS – SOCIAL ACTION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

ACCOUNTING POLICIES (continued)

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs associated with attracting income and the costs of trading for fundraising purposes
- Expenditure on charitable activities includes the costs of advocacy, conferences, projects and research activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include general office costs, depreciation and other and other costs which do not relate to specific programmes and activities of the charity.

These costs have been allocated entirely to expenditure on charitable activities.

Fixed Assets

Depreciation is provided at rates calculated to write off the cost, less residual value, of each asset over its expected useful life on a straight line basis, as follows:

Office equipment - 20% on the straight line basis

Computer equipment – 25% on the straight line basis

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

ACCOUNTING POLICIES (continued))

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Pension contributions

Contributions in respect of the charity's defined contribution pension scheme are charged to the statement of financial activities when they are payable to the scheme. The charity's contributions are restricted to the contributions disclosed in note 4. There were no outstanding contributions at the year end. The charity has no liability beyond making its contributions and paying across the deductions for the employees' contributions.

CARITAS – SOCIAL ACTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

1. GRANTS AND DONATIONS	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Caritas Development Grant	-	15,000	15,000	-
Catholic Bishops Conference of England and Wales	93,333	30,000	123,333	120,000
Albert Gubay Foundation	-	-	-	148,000
Harold Hood Trust	-	-	-	4,000
CSAN Women's Leadership Fund	-	3,500	3,500	-
CSAN Leadership Development Fund	-	5,000	5,000	10,000
Society of Jesus	-	-	-	5,000
Other	28,939	-	28,939	25,389
	<u>£122,272</u>	<u>£53,500</u>	<u>£175,772</u>	<u>£312,389</u>
Year ended 31 December 2020	<u>£124,389</u>	<u>£188,000</u>	<u>£312,389</u>	
2. EXPENDITURE ON CHARITABLE ACTIVITIES	Unrestricted	Restricted	2021 Total	2020 Total
Promoting CST	19,510	-	19,510	6,156
Development of the Network	54,400	35,000	89,400	103,796
Education CST	31,461	-	31,461	-
Mission & Advocacy	72,833	-	72,833	87,630
Caritas Development Grants	-	-	-	42,000
Education & Learning	-	-	-	56,637
Education Members	1,653	-	1,653	4,006
Fundraising Strategy	19,559	-	19,559	12,383
Support Costs	60,230	-	60,230	58,893
Governance costs (including Independent Examination fees)	750	-	750	750
	<u>£260,396</u>	<u>£35,000</u>	<u>£295,396</u>	<u>£372,251</u>
Year ended 31 December 2020	<u>£171,797</u>	<u>£200,454</u>	<u>£372,251</u>	
3. NET INCOME/EXPENDITURE FOR THE YEAR			2021 £	2020 £
This is stated after charging:				
Depreciation			2,167	1,041
Independent Examiner's remuneration				
- Examination			250	250
- Accountancy services			500	500
			<u>£750</u>	<u>£750</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

4. STAFF COSTS & REMUNERATION AND TRANSACTIONS WITH TRUSTEES

There were on average 8 (2020: 7) employees during the year and their remuneration was:

	2021 Total £	2020 Total £
Salaries	186,188	229,600
Social security costs	16,286	20,597
Pension costs	8,747	13,038
	<u>£211,221</u>	<u>£263,235</u>

No employee received emoluments totalling £60,000 or more.

Key Management Personnel

The key management personnel of the charity, in charge of directing, controlling and operating the charity, on a day-to-day basis, comprise the trustees (who receive no remuneration) and 3 employees, the Chief Executive Officer, the Senior Policy & Projects Officer and the Office Manager (2020: 3).

The total remuneration (including taxable benefits, employer's pension contributions and employer's National Insurance contributions) of these employees was £129,081 (2020: £143,611).

5. TRUSTEES' EXPENSES & REMUNERATION AND TRANSACTIONS WITH TRUSTEES

Included in Resources Expended is £865 (2020: £1,435) reimbursed to 1 trustees (2020: 4) in respect of expenses incurred in connection with the affairs of the charity.

No trustee receives any form of remuneration.

6. TAXATION

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

7. LIABILITY OF MEMBERS

The charity is constituted as a company limited by guarantee and has no share capital. The liability of each member is limited to the sum of £1 per member.

**8. FIXED ASSETS
OFFICE & COMPUTER EQUIPMENT**

	2021
	£
Cost	
At 1 January 2021	24,441
Additions	5,295
	<u>29,736</u>
At 31 December 2021	<u>29,736</u>
Depreciation	
At 1 January 2021	22,922
Charge for the year	2,167
	<u>25,089</u>
At 31 December 2021	<u>25,089</u>
Net Book Value	
At 31 December 2021	<u>£4,647</u>
	<u>£1,519</u>
At 31 December 2020	<u>£1,519</u>

9. DEBTORS

	2021	2020
	£	£
Prepayments and accrued income	1,072	1,241
Other	-	-
	<u>£1,072</u>	<u>£1,241</u>

10. CREDITORS: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	1,020	1,761
Other	-	-
	<u>£1,020</u>	<u>£1,761</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

11. RESTRICTED FUNDS

Year ended 31 December 2021	Fund balance At start of year £	Income £	Expenditure £	Fund balance At end of Year £
Caritas Development grant	-	15,000	-	15,000
CATEW	-	30,000	30,000	-
CSAN Women's Leadership	-	3,500	-	3,500
CSAN Leadership Development	-	5,000	5,000	-
Society of Jesus community support project	2,546	-	-	2,546
	<u>£2,546</u>	<u>£53,500</u>	<u>£35,000</u>	<u>£21,046</u>
Year ended 31 December 2020				
Albert Gubay Foundation	-	148,000	(148,000)	-
Catew	-	30,000	(30,000)	-
Society of the Holy Child	-	-	-	-
Sisters of the Holy Cross	10,000	-	(10,000)	-
Society of Jesus (Community Sponsorship of refugees)	5,000	-	(2,454)	2,546
	<u>£15,000</u>	<u>£148,000</u>	<u>(200,454)</u>	<u>£2,546</u>

The Development of Catholic Social Action throughout England & Wales

Funds have been received for a three-year project to develop catholic social action throughout England and Wales. The grant is used to support and develop advocacy, policy analysis and communications and media work; to improve support for member agencies; to develop Caritas Diocesan agencies throughout the country; and by promoting these activities to have a transformative effect on the Church, on society and on the lives of people living in poverty or who are marginalised.

CATEW

Funding for three years is being provided to engage a National Community Sponsorship Co-ordinator.

12. ANALYSIS OF NET ASSETS

At 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Resources £
Fixed Assets	4,647	-	4,647
Current Assets	301,312	21,046	322,358
Current Liabilities	(1,020)	-	(1,020)
	<u>£304,939</u>	<u>£21,046</u>	<u>£325,985</u>

At 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Resources £
Fixed Assets	1,519	-	1,519
Current Assets	332,166	2,546	334,712
Current Liabilities	(1,761)	-	(1,761)
	<u>£331,924</u>	<u>£2,546</u>	<u>£334,470</u>

13. PRIOR YEAR COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

Year ended 31 December 2020

	Unrestricted £	Restricted £	Total £
INCOME from			
Donations and legacies:			
Grants and donations	124,389	188,000	312,389
Subscriptions	92,875	-	92,875
	<u>217,264</u>	<u>188,000</u>	<u>405,264</u>
Investments – bank deposits	529	-	529
Income from charitable activities			
Conference and other fees	-	-	-
	<u>217,793</u>	<u>188,000</u>	<u>405,793</u>
EXPENDITURE on			
Costs of generating funds:			
Fundraising	-	-	-
Charitable activities:			
Promotion of Catholic Social Action	171,797	200,454	372,251
	<u>171,797</u>	<u>200,454</u>	<u>372,251</u>
Total expenditure	<u>171,797</u>	<u>200,454</u>	<u>372,251</u>
Net income/(expenditure) and net movement in funds	45,996	(12,454)	33,542
Funds brought forward	285,928	15,000	300,928
Funds carried forward	<u><u>£331,924</u></u>	<u><u>£2,546</u></u>	<u><u>£334,470</u></u>

CARITAS SOCIAL ACTION

England & Wales - Charity number 1101431

Accounts



Review of 2020
**Caritas in a time
of Covid-19**

“Like the disciples in the Gospel we were caught off guard by an unexpected, turbulent storm. We have realized that we are on the same boat, all of us fragile and disoriented, but at the same time important and needed, all of us called to row together, each of us in need of comforting the other.”

Pope Francis, March 2020

06

Introduction

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Advancing education,
training, practice and formation

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Offering a coherent Catholic
voice in the public arena

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Operating for the public benefit

Foreword by Bishop Terry Drainey, Chair of Caritas Social Action Network

As we reflect on the year that has gone, we cannot help but give full acknowledgement to the impact of Covid-19 on all of us and all our endeavours. There is no doubt that it has felt like the dark clouds have truly enveloped us. However, there have always been at least glimmers of light for those who look. Pope Francis speaks of this in his encyclical letter *Fratelli Tutti*, On Fraternity and Social Friendship:

“True, a worldwide tragedy like the Covid-19 pandemic momentarily revived the sense that we are a global community, all in the same boat, where one person’s problems are the problems of all.”

There is no doubt that all of us are looking for a “new normal”. However, whatever that might be, it cannot just be the “old normal” slightly tweaked. Here is a God-given opportunity to look at things afresh and to right the wrongs that history has recorded. So many of the members of CSAN have been part of the picture of hope that has been and is still being built despite the darkness and difficulty of the present situation. I pray that



as we face the future, CSAN will contribute wholeheartedly to bring light and hope to all we meet and with whom we work. Again quoting from *Fratelli Tutti*:

“Hope is bold; it can look beyond personal convenience, the petty securities and compensations which limit our horizon, and it can open us up to grand ideals that make life more beautiful and worthwhile. Let us continue, then, to advance along the paths of hope.”

In blessed hope.

+ Terence Drainey

Message from Phil McCarthy, CEO 2015-2021, Caritas Social Action Network

This year has been like no other and Caritas Social Action Network has been affected as we all have. The suddenness of the pandemic, our national unpreparedness, and the way that Covid-19 has reached into every corner of our lives will stay with us. It has affected the poor and vulnerable most of all and I have been moved by the hope, compassion, and commitment which people in CSAN's member agencies have demonstrated. I am filled with admiration.

As a national team our contribution has been to highlight and encourage positive responses from the Network, and to address the impact of the pandemic and related policy changes on those in need and on our charities. We have learned to deliver our meetings and programmes in new ways. The report will record and highlight these achievements. Further information is available on our website.

I retire from this role at the end of March 2021 and I want to express my gratitude to our trustees, staff team, volunteers, supporters, funders and donors, and to the many colleagues who contribute so much to the Network. I have every confidence that my



successor Raymond Friel will take the Network on to great things.

In his book *Let Us Dream* Pope Francis writes:

"We need a movement of people who know we need each other, who have a sense of responsibility to others and to the world. We need to proclaim that being kind, having faith and working for the common good are great life goals that need courage and vigour..."

Over the last five years I have experienced our Network as such a movement.

I wish you well and assure you that we will remain together in prayer.

Phil McCarthy,
CEO December 2015 - March 2021



Message from Raymond Friel, CEO of Caritas Social Action Network from April 2021

"I took over the role of CEO of CSAN from Dr Phil McCarthy in April 2021. I'd like to thank Phil for his outstanding work as CEO over the last five years. I hope to build on his legacy and further extend the network, look at how we can develop formation and training programmes and consider how best to contribute to a coherent Catholic voice in the public arena in an era of challenge, but also hope."

Our vision

We want England & Wales to be places where every person can flourish in their families and communities, living with peace and human dignity. We strive especially for the voices of the poor and wounded to be heard and acted upon.

With Christian social action at its heart, CSAN will be an inclusive, effective and cohesive network of charities grounded in Catholic Social Teaching and Caritas dioceses in England & Wales.

Our mission

Caritas Social Action Network shares in the mission of the Catholic Church in England & Wales. We support and facilitate our network of social action charities and dioceses, working in partnership with them to help poor, vulnerable and marginalised people find their voice and to enable them to improve their lives.

6



Caritas Salford: feeding the hungry

Team members

During 2020 we were delighted to welcome Sean Ryan, Caritas Community Sponsorship Co-ordinator to the team. Sean is seconded from Caritas Salford and his post is funded by a grant from the Catholic Bishops' Conference of England & Wales.

- Phil McCarthy: Chief Executive Officer
- Clive Chapman: Senior Officer for Mission and Advocacy
- Elize Sakamoto: Officer for Education and Learning (part time)
- Ged Edwards: Officer for Network Development
- Sean Ryan: Caritas Community Sponsorship Co-ordinator
- Isabella George: Office Manager
- Mary Gandy: Board Minutes Secretary

We benefitted from the contribution of our volunteer Andrew Haines who represents CSAN on *Your Catholic Legacy*.



Developing the network

During 2020 we welcomed three new members:

- **Caritas Arundel and Brighton** exists to open new possibilities for social action within the Diocese and to link with the wider social concerns of the Church. An early focus is on work with victims of human trafficking.
- **Caritas Hexham and Newcastle** is the umbrella organisation for all works of mercy and outreach across the Diocese, providing vision, support, encouragement, and a voice for change.
- **Million Minutes** works to create a world where all young people enjoy a life of dignity and are accompanied to discover and fulfil their purpose through social action. We exist to spread the treasure of Catholic social teaching which we believe can inspire and resource young people's participation in the world.

Caritas diocesan journey

In 2012, Pope Benedict XVI asked diocesan Bishops to establish in the Church entrusted to his care an Office to direct and coordinate the service of charity in his name. CSAN supports this work through our Caritas Diocesan Journey programme. During 2020 the number of dioceses with Caritas agencies increased by two to fifteen.

Thanks to funding from the Albert Gubay Charitable Foundation, CSAN was able to offer grants to support the development of Caritas diocesan agencies in seven dioceses. By the end of 2020 there were 20 dioceses engaged in our Caritas Diocesan Journey programme. Our aspiration is for Caritas to be established in all 22 dioceses of England & Wales by 2022, ten years after Pope Benedict's call.

We have continued to provide opportunities for the Caritas diocesan agencies to share good practice and to engage with each other and other CSAN members. The Caritas South

Million Minutes: a new way of being together



West and East Hubs have begun to flourish in 2020 and the Northern group of CSAN agencies meet on specific topics.

At the outbreak of the Covid-19 pandemic we produced a toolkit with the Diocese of Nottingham and the St Vincent de Paul Society (SVP) to assist parishes and SVP conferences to respond to local needs safely. This was distributed in 17 of the 22 Dioceses of England & Wales and adapted by Caritas agencies internationally and by other Churches in the UK. We are indebted to Professor Jim McManus (Public Health: Hertfordshire County Council) for his advice on this.

Seven member agencies met to develop work placements for unemployed young people through the Government's *Kickstart Scheme*. This resulted in successful applications by some members and the SVP generously offering to incorporate three of the group in its application so that more young people could benefit.

CSAN members and CAFOD staff are working together locally. Caritas Hallam and CAFOD in Hallam have supported each other in encouraging take-up of the Pandemic Toolkit and CAFOD's petition for support for people overseas struggling with the impact of COVID-19. Caritas Plymouth and CAFOD have cooperated on the production of a week of activities to mark the five-year anniversary of the launch of *Laudato Si'*. It has been good to work with Justice & Peace Commissions in an increasing number of dioceses.

Directors' Forum

Since the start of the pandemic we have maintained and built new links within the network, encouraging members to share good practice and opportunities. Twenty-one well-attended events were delivered by the team on topics largely chosen by the Directors' Forum. These events focussed on the needs of most affected by the pandemic such as homeless people or those from minority ethnic backgrounds. There were sessions on how to work safely during the pandemic from Professor Jim McManus (see above). Members shared their concerns and strengthened the sustainability of their charities. They explored the impact of the pandemic on the mental health of their staff and on the people with whom they work. Directors discussed how to use discernment to make good decisions in sessions led by the Jesuits. We express our thanks to all contributors and especially to the Forum Chair, Carol Hill of Catholic Care (Diocese of Leeds).

Community Sponsorship of Refugees

Community Sponsorship continues to inspire and galvanise Catholic communities to help refugee families rebuild their lives here in the UK. The scheme inevitably lost momentum due to the Covid-19 pandemic. All inbound refugee flights were suspended between March 2020 and February 2021, with parish life being severely impacted by measures introduced to limit the spread of the virus.

Despite the pandemic, twelve Catholic applications were approved, and nine new projects commenced during 2020. Families and the groups supporting them showed resilience and creativity in meeting the challenges of lockdown, with regular ‘window’ meetings taking place in families’ gardens, technology helping to support children’s learning, play and fitness and online ESOL and other forms of support being offered to parents.

Pandemic restrictions helped catalyse shared ways of working across the network, including adoption by members of a new national safeguarding policy for the scheme and new national Handbook materials for parish volunteers. The scheme’s national Steering Group has seen a deepening spirit of fellowship, solidarity and collaboration, with members sharing their expertise, learning and good practice.

As pandemic measures begin to ease, members and others will plan a national

communications strategy aimed at increasing the number, geographical spread and diversity of sponsors. Now that future resettlement numbers will be a matter for Local Authorities and communities to determine, opportunities may lie ahead for partnerships of trust and equity to emerge between local government and civic society, acting as an exemplar of the common good. Let us *dare to dream*.

Domestic Abuse Forum

In 2020 Caritas Social Action Network held our first annual Domestic Abuse Forum. Representatives from across the country met to hear the latest developments on a problem which has been made far worse by the pandemic. We heard about the high incidence of abuse inflicted on women with health concerns, communication, physical or learning disabilities. The Bishops’ Conference domestic abuse working group (DAWG) was wound up in 2019.



Catholics for AIDS Prevention and Support: outreach to the isolated

Criminal Justice

Our Criminal Justice Forum is chaired by Bishop Richard Moth who has responsibility for prison chaplaincy within the Bishops' Conference. Due to the pandemic, prisoners had to spend more than 23 hours a day in isolation with the consequent impacts on their mental health and families. This year's Forum, which took place online, had increased attendance from Caritas Diocesan agencies. Our national prison charity, Pact, is modifying its Criminal Justice Roadshow model so that it can be used online as a way of engaging Catholics in supporting both prisoners and their families.

Caritas Internationalis and Caritas Europa

CSAN and our sister Caritas agency CAFOD are members of the Caritas Internationalis confederation within the Caritas Europa group. Through CSAN's membership of

Caritas Europa the Diocese of Nottingham and Caritas Westminster, have taken part in the two-year Caritas Europa Grassroots Participation Learning Path Programme to develop skills and insights into working with parishioners and people in need.

COMECE Social Affairs Commission

COMECE brings together Bishops' and representatives of the Catholic Church in the European Union. There are several committees of which the Social Affairs Commission is relevant to the issues covered by our members. Now the UK has left the EU the Bishops of England & Wales and their representatives have observer status on COMECE. The challenge will be to contribute to practical and constructive relationships with our European neighbours through COMECE and its commissions.



Caritas Westminster: Trafalgar Square Refreshment Hub

Advancing education, training, practice and formation

Communications and Fundraising Forum

We have been convening this Forum since 2009. It has become a place where members can improve skills and knowledge through expert input and sharing best practices.

A meeting was held in October. We are grateful to Ken Madine of the SVP who chairs the Forum.

leadership. The first meeting took place in December 2020. CSAN is grateful to Elize Sakamoto for her work on this initiative.

Webinar on *Fratelli tutti*

CSAN and CAFOD delivered a joint public webinar on *Fratelli tutti*, Pope Francis' most recent encyclical, with theological reflection from Dr Anna Rowlands, of the University of Durham. This was the first public event the agencies have delivered together and a welcome collaboration.

Supporting Formation in Catholic Social Teaching

2020 saw the adoption of the CST resource 'Caritas in Practice' by the Network. Work is continuing to adapt CAFOD's flexible Catholic Social Teaching Cards resource, which focus on our sister Caritas agency's overseas work, to enable people to reflect on life here through CST, particularly through the practice of our members.

Webinar on the Vatican Covid-19 Commission

In March 2020, Pope Francis asked the Dicastery for Promoting Integral Human Development to create a Commission, to express the Church's care for the whole human family facing the Covid-19 pandemic. The Commission has five working groups on: acting now; looking to the future with creativity; communicating hope; seeking common dialogue; and financial support. We were pleased to hold a webinar on this new model of collaboration across Church structures with Fr Augusto Zampini, the Adjunct Secretary to the Commission.

Women's Leadership for social action forum launched

2020 saw the launch of our Women's Leadership forum. Women form the majority of those who deliver and sustain Catholic responses to the suffering of vulnerable and marginalised people in England and Wales, yet their expertise and leadership can be under-recognised. This new Forum will provide a space for Catholic and non-Catholic women leaders working in CSAN members to come together to nurture and promote their



Caritas Food Collective: distributing food in Letchworth

Offering a coherent Catholic voice in the public arena

CSAN chose positive ageing and care as its principal focus for mission and advocacy to mid-2023. This followed the publication of our report, *Care in Time*, in December 2019, and a plenary resolution of the Catholic Bishops of England and Wales, calling on leaders among religious orders, Catholic foundation charities and diocesan financial secretaries to “work together” on developing a joint plan of commitments. While the resolution was

addressed to those leaders directly and not their umbrella associations, CSAN’s continuing investment has enabled us to put in place some building blocks: of new and deeper relationships within and beyond the Caritas network, and options that CSAN could realistically deliver in the contexts of distributed leadership and political inertia on social care reform.



St Joseph's Hospice in London: 92 and still doing her bit for St Joseph's

CSAN organised and participated in multiple calls for increased Government spending for the most vulnerable in society throughout 2020, including for children and families on low incomes (e.g. extension of free school meals, cash payments to parents and abolishing the 'two-child limit'); on the uprating of Universal Credit and legacy benefits; through the Rough Sleeping Taskforce; to extend the *Everyone In* initiative to support

people becoming street homeless, and in developing joint calls by faith leaders for comprehensive action on child poverty. We responded to Danny Kruger's report, *Levelling up communities*.

The Tablet weekly paper produced regular coverage in collaboration with CSAN on the impact of the Covid-19 pandemic on people served by CSAN's members.



Westminster Children's Society: supporting our young people



Operating for the public benefit

Caritas Social Action Network operates for the public benefit in England & Wales through all our activities. Our network development work supports the Caritas dioceses and charities in their work with people in poverty and with other needs. Our education and learning work contributes to raising standards of practice in the field. Our advocacy work is an offering in the public arena for the benefit of social policy and decision makers. Our work serves the common good of England & Wales.

Governance

Caritas Social Action Network is a registered charity, a Limited Company by guarantee without share capital and an official agency of the Catholic Bishops' Conference of England and Wales. Information about our status can be found on the websites of the Charity Commission and Companies House.

Our patron is Cardinal Vincent Nichols, Archbishop of Westminster. We are fortunate to have a committed and high calibre Board of Trustees. Our Chair is Bishop Terry Drainey, Bishop of Middlesbrough. We have two other bishop trustees: Rt Rev John Arnold, Bishop of Salford and Rt Rev Tom Williams, Auxiliary Bishop of Liverpool. Our Vice-Chair is Sister Lynda Dearlove RSM MBE. We currently have eight lay trustees drawn from our members or with relevant expertise and experience. They all contribute to our work and give their time freely from their busy schedules. Details of all our trustees can be found on our website.

Internal training and development

We are committed to the education and formation of our team. We have benefitted from expert input on Catholic social teaching from Dr Pat Jones to our quarterly team meetings.

Finances and funding

We are grateful for our ongoing grant from the Catholic Trust for England & Wales, and support from the Dioceses along with the income from our members. These funds enable us to plan a core programme of work. Over the last few years we have supplemented this with income from grants and individual supporters, many of whom have been contributing on a regular basis for many years.

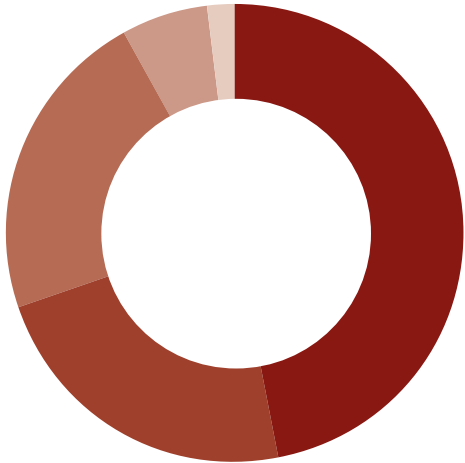
We are grateful to all our funders and donors, but especially recognise the Albert Gubay Charitable Foundation has contributed significantly to making our work possible during 2018, 2019 and 2020. CCLA also continue to support our work generously as did the Sisters of the Holy Cross, the Society of the Holy Child Jesus CIC and the Jesuits in Britain.

The total income amounted to some £401k in 2020 compared with £381k in 2019. This figure includes grant income from the Albert Gubay Charitable Foundation of £148k. Total expenditure was some £372k in 2020 compared with £393k in 2019.

Full details and our accounts can be found in our Charity Commission report.

2020 Income

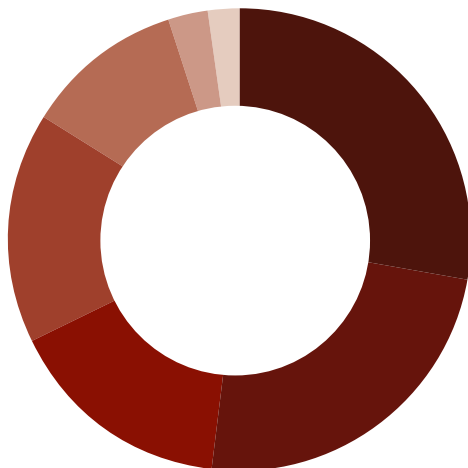
Total: £405,793



- Restricted funding
- Members subscriptions
- Bishops' conference grant
- Grants and donations
- Events and other income

Expenditure 2020

Total: £372,251



- Network development
- Mission & Advocacy
- Education & learning
- Governance and management
- Caritas diocesan development
- Fundraising
- Promoting Catholic social teaching

Premises

The Covid-19 pandemic evidenced the ability for much of the charity's work to be conducted by virtual contact, with reduced transport costs and greater equality of access to virtual meetings, for member charities spread around the country. Staff have adapted to working remotely from home. Caritas Social Action Network is based at Romero House, in Central London, with our sister Caritas agency CAFOD. We are grateful to CAFOD for sharing their office space with us and providing estates and IT support.

We are also grateful to Nugent and its staff for its kind offer of hospitality and part-time office accommodation in Liverpool to provide office facilities for our Network Development Officer.

List of members

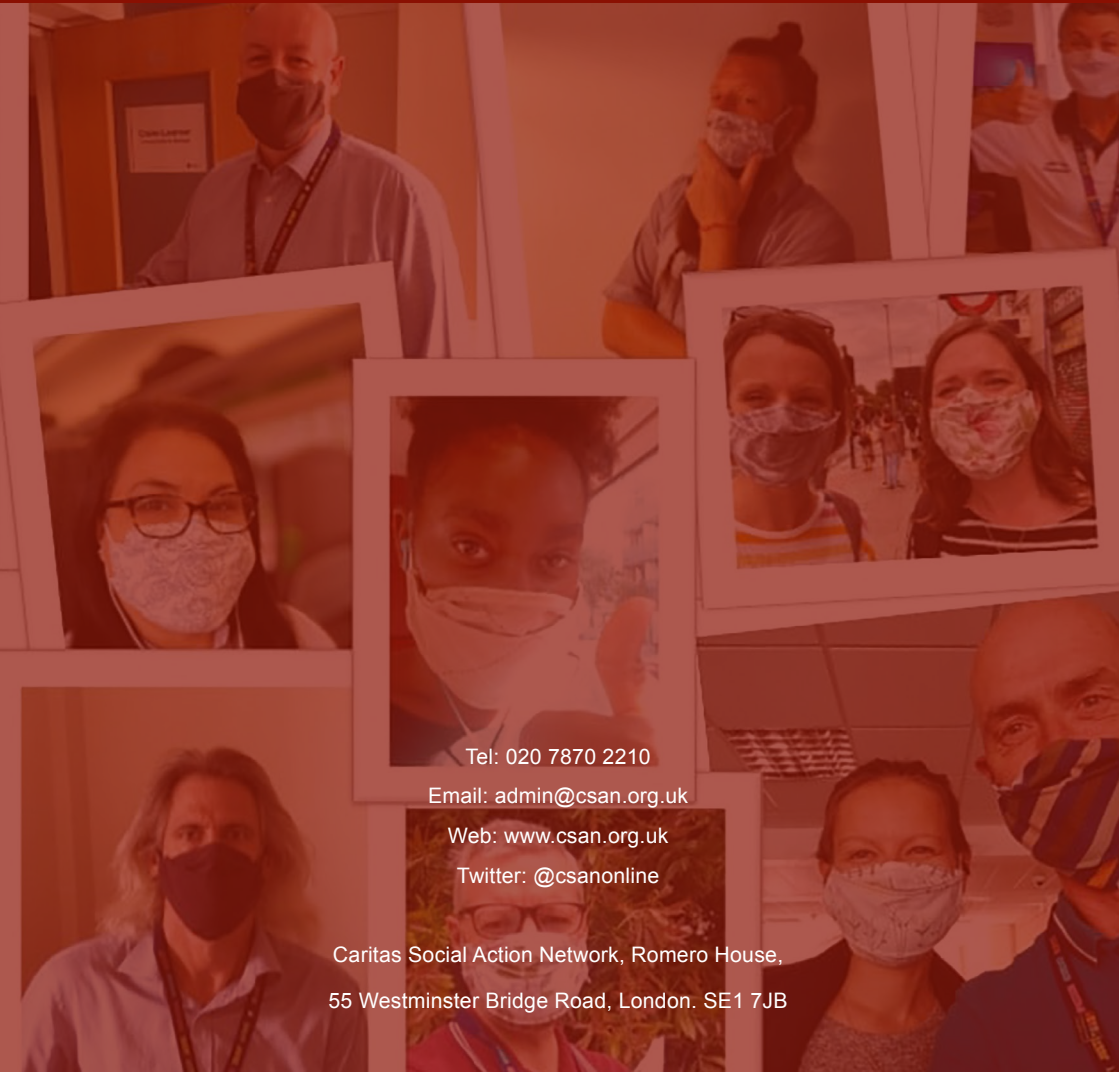
1. Brentwood Catholic Children's Society
2. British Province of the Society of Jesus (Jesuits)
3. Cardinal Hume Centre
4. Caritas Anchor House
5. Caritas Archdiocese of Birmingham
6. Caritas Archdiocese of Cardiff
7. Caritas Arundel and Brighton
8. Caritas Diocese of Brentwood
9. Caritas Diocese of Hallam
10. Caritas Diocese of Middlesbrough
11. Caritas Diocese of Portsmouth
12. Caritas Diocese of Salford
13. Caritas Diocese of Shrewsbury
14. Caritas East Anglia
15. Caritas Hexham and Newcastle
16. Caritas Jersey
17. Caritas Leeds
18. Caritas Plymouth
19. Caritas Westminster
20. Catholic Association for Racial Justice (CARJ)
21. Catholic Care (Diocese of Leeds)
22. Catholic Children's Society (Westminster)
23. Catholic Disability Fellowship
24. Catholics for Aids Prevention & Support (CAPS)
25. Catholic Safeguarding Advisory Service (CSAS)
26. Depaul UK
27. Faith in Families
28. Father Hudson's Care
29. Institute of Our Lady of Mercy
30. Irish Chaplaincy
31. Jesuit Refugee Service UK
32. Marriage Care
33. Million Minutes
34. The Medaille Trust
35. The National Board of Catholic Women
36. NOAH Enterprise (New Opportunities and Horizons)
37. Nugent (including Caritas services for the Archdiocese of Liverpool)
38. The Passage
39. Prison Advice and Care Trust (Pact)
40. Saint John of God Hospitaller Services
41. Seeking Sanctuary
42. St Antony's Centre for Church and Industry
43. St Elizabeth's Centre
44. St Joseph's Hospice
45. St Vincent de Paul Society (SVP, England & Wales)
46. Stella Maris (Apostleship of the Sea)
47. Together for the Common Good (T4CG)
48. Welcome Me as I Am
49. women@thewell



St Joseph's Hospice: flu jab, protecting the carers



caritas
social action network



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