



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 01.04.23 **Period start date** **To:** 31.03.24 **Period end date**

Charity name: Lane End Youth and Community Centre Association

Charity registration number: 1101360

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance education and provide facilities in the interests of social welfare for recreation and leisure-time occupation, with the object of improving the conditions of life for local residents.</p> <p>Arrange and provide for, either alone or with others, the holding of exhibitions, meetings, lectures, classes, seminars or training courses and all forms of recreational and other leisure time activities.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We offer a venue for hire for a range of classes and activities for local residents:</p> <p>Self-defence Classes Dog Training Junior Youth Club Senior's Coffee and Lunch Club Big Band Rehearsal Venue Zumba Gold (for Seniors) Weekly Food Bank and Warm Space Venue</p> <p>We also organise and run Playschemes during school holidays and organise fundraising activities as LEYCCA is intended to be self-funding and receives no regular grant income.</p> <p>We also hire the Centre out for private parties, which is necessary to help fund our costs.</p> <p>The objects of LEYCCA's constitution are entirely for the benefit of the local community</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public	Para 1.18	<p>Trustees are aware of the guidance and have taken it into account when making any relevant decisions.</p> <p>No decisions have been made which</p>

benefit		depart from the guidance.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>LEYCC decided to open a weekly Food Bank on 3rd February 2023, to support local individuals and anyone else struggling to feed their families. This has been a huge success and we now regularly support several local families. We have also extended this idea to offer debt advice from local organisations.</p> <p>We ran several children's playschemes during this period, including a bike ability morning, a magic show and a trip to visit the Bucks Goat Centre. We welcomed 10 new families this year, all attended using funds from the Government HAF scheme.</p> <p>We ran a Macmillan coffee morning in September, which was a great success. Plus we also supported the "Children's Hospital Pyjama Scheme" – charity no. 1185739 – to help supply new pyjamas to children in hospital over Christmas.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total Income of £ 33,773 and costs of £31,198 generated a profit of £2,575 for the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>LEYCC aims to hold sufficient cash reserves to meet 3-6 months' running costs as a minimum (mainly staff costs, utility bills and small running maintenance expenses).</p> <p>In addition, LEYCC holds ring-fenced cash funds for specific activities or events (e.g. children's playschemes). These ring-fenced funds are not available as general reserves or to meet day to day running costs of LEYCC's facilities.</p>
Amount of reserves held	Para 1.22	£25,039
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members of LEYCCA

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Lane End Youth and Community Centre Association
Other name the charity uses	LEYCC, LEYCCA
Registered charity number	1101360
Charity's principal address	Edmonds Road Lane End High Wycombe HP14 3EJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Donaghue	Chair	N/A	N/A
2	Laura Pettifer	Vice Chair	N/A	N/A
3	Nicola Coulter	Treasurer	N/A	N/A
4	Sara Flannery	Secretary	From 20 th Nov 2023	N/A
5	Ceri Nicolson	N/A	N/A	N/A
6	Susan Atkins	N/A	N/A	N/A
7	Czarmé Pooley	N/A	N/A	N/A
8	Angela Plummer	N/A	N/A	N/A
9	Deborah Williams	N/A	N/A	Lane End Primary School
10	Cllr John Nicolson	N/A	N/A	Lane End Parish Council
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Catherine Fay Donaghue

Catherine Fay Donaghue	
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Position (eg Secretary,
Chair, etc)

Chair

Chair	
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Date

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Lane End Youth and Community Association
Year Ended 31st March 2024

Financial Statements for the year ended 31st March 2024

Receipts	Note	Unrestricted Funds	Restricted Funds	3/31/2024	3/31/2023	3/31/2022	3/31/2021
Rental Income		11,301	-	11,301	12,180	11,071	878
Donations / Drop-in		4,690	-	4,690	3,185	1,896	851
Fund raising Activities		575	-	575	6,316	251	80
Coffee Shops		2,052	-	2,052	1,319	936	-
Grants		-	7,683	7,683	-	493	30,447
Bank Interest - Money Manager		83		83	22	-	-
Food Bank		-	733	733	1,275	-	3,750
Playscheme		1,551	5,106	6,657	3,453	2,464	408
		20,251	13,522	33,773	27,751	17,110	36,414
Payments							
Fundraising Costs		-	-	-	3,764	-	80
Office & Administration		23,603	-	23,603	22,054	18,669	16,054
Repairs & Renewals		999	-	999	310	1,247	67
Food Bank		-	503	503	782	-	-
Playscheme		6,093	-	6,093	2,649	2,584	417
		30,695	503	31,198	29,559	22,500	16,618
Net Result				2,575	(1,808)	(5,390)	19,796

Lane End Youth and Community Association
Year Ended 31st March 2024

Notes to the Financial Statements for the year ended 31st March 2024

1 The financial statements of the Lane end Youth and Community Association have been prepared in accordance with the Charities (Accounts and Reports) Regulations 2008 using the Receipts and Payments basis.

2 The movements in designated and restricted funds during the year were :

Restricted	Bal b/fwd	Receipts	Pmts Tfr	Bal c/fwd
Playscheme	1,915	5,106	-	7,021
Food Hub	1,275		-	1,275
	3,190	5,106	-	8,296

3 Receipts & Payments analysis

	Unrestricted	Restricted	3/31/2024	3/31/2023
(a) Grants				
National Lottery		7,683	7,683	-
ASDA Xmas Lunch			-	775
BCC - Playscheme		6,573	6,573	1,343
BCC Donation				707
Food Hub BCC		-	-	975
	-	14,256	14,256	3,800
(b) Office & administration			3/31/2024	3/31/2023
Wages	11,263	-	11,263	11,079
	-	-	-	-
Wages - Drop-in/Coffee Shop	3,744	-	3,744	3,855
Water Rates	802	-	802	802
Light & Heat	3,668	-	3,668	2,460
Insurance	1,569	-	1,569	1,569
Repairs & Maintenance		-	-	-
Telephone & Broadband	487	-	487	436
Equipment		-	-	-
Print, post & stationery	588	-	588	692
Professional Fees	90	-	90	-
Sundry Items	1,392	-	1,392	1,161
	23,603	-	23,603	22,054

Lane End Youth and Community Association
Year Ended 31st March 2024

Statement of Assets and Liabilities as at 31st March 2024

Cash Funds		3/31/2024	3/31/2023	3/31/2022	3/31/2021
Cash at Bank	Current A/c	17,588	14,420	17,050	21,764
	Money Manager A/c	5,070	4,982	4,960	4,280
Cash in Hand					
		<u>22,658</u>	<u>19,402</u>	<u>22,010</u>	<u>26,044</u>
Unrestricted Funds		<u>22,658</u>	<u>19,402</u>	<u>22,010</u>	<u>26,044</u>
Other Assets					
Income	April Playscheme	1,136	460	128	48
	Grant / Rent			68	
	Harleyford Ball			1,260	1,860
		<u>1,136</u>	<u>460</u>	<u>1,456</u>	<u>1,908</u>
Liabilities					
Net Wages					
Inland Revenue			195		
Thames Water					
Phone					
Gas					
Electricity					
Repairs and renewals					

-	195	-	-
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Lane End Youth and Community Association
Year Ended 31st March 2024

Restricted Fund and Payments Account

Playscheme	3/31/2024	3/31/2023	3/31/2022	3/31/2021	3/31/2020
Expenses	0	0	0	0	600
Income					
Interest	21	5	0	4	27
Bank Balances	2,381	2,360	2,355	2,355	2,351
	3/31/2024	3/31/2023	3/31/2022	3/31/2021	3/31/2020
Deposit A/c	2,090	2,069	2,064	2,064	2,060
Current A/c	291	291	291	291	291



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

LANE END YOUTH + COMMUNITY CENTRE

On accounts for the year
ended

31 MAR '24

Charity no
(if any)

1101360

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below *)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/06/24

Name:

LUCY STUPPLES

Relevant professional
qualification(s) or body

MAAT FICB

(if any):

Address:

GREEN HEDGES 29 HAW LANE
BLEDLOW RIDGE
HP14 4JH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A