

www.kiota.org

•(registered charity number 1101316)•

supporting girls in Tanzania

Kiota

Report and Financial Statements

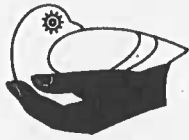
Year ended: 31st December 2023

Charity registration number: 1101316



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Report of the trustees for the year ended 31st December 2023

The trustees present their annual report and financial statements of the charity for the year ended 31st December 2023.

Reference and administrative information

Trustees

A Lundsten, Chair of Trustees
P Brown
L Evans
L McCartan
K Narayanswami

Charity registration number: 1101316

Bank:

Barclays Bank plc,

Registered address:

137 High Street, Macclesfield, Cheshire, SK11 7QS

Registered email address:

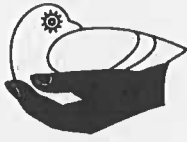
trustees@kiota.org

Our objects, vision, mission and values

Objects

The trustees shall hold the trust fund and its income upon trust to apply them for the following objects ("the objects") namely

- (a) in the relief of poverty among women, children and young people of Tanzania ("the area of benefit");
- (b) in the provision of education and support for such women, children and young people, including in matters relating to HIV/ AIDS.



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Our vision

Our vision is of a world in which women, children and young people can determine their futures, free from harm and exploitation.

Our mission

To do this, we collaborate with our partners in Tanzania to:

- Provide both holistic support and formal educational opportunities to young people identified as vulnerable, so they can develop the skills and knowledge to determine their own futures;
- Improve local infrastructure to help foster a supportive environment, remove barriers to safety and enable easier access to the school;
- Engage with the local community and government to advocate for the needs and rights of children, young people and women;
- Access vital funding and support from sources in the UK to achieve our vision.

Our values:

- ***Collaborative:*** At the core of Kiota is a collaborative spirit. This runs through everything we do. Our work with our partner, KIWOHEDE, is made stronger and more effective by drawing upon the diverse and nuanced perspectives available to us in Tanzania and here in the UK. By constantly communicating and working through challenges with our partners, we ensure that their students receive well rounded support and education.
- ***Holistic:*** Education plays an important role in self-determination, but we recognise that trauma caused by deprivation and exploitation does negatively impact a young person's ability to work towards a bright future. Kiota focuses on delivering support and resources that allow our partner in Tanzania to deliver an all-encompassing safety-net of support so that their students can focus on achieving their goals free from harm and abuse.
- ***Responsive:*** Kiota is run by a small team of volunteers based in the UK, and as such we understand that our experience and advice can only extend so far. In order to deliver genuinely impactful support that is culturally sensitive, we focus on listening, understanding and responding to the needs identified by our partners based on the ground in Tanzania.
- ***Brave:*** The Kiota Family are brave and do not shy away from difficult discussions. As a small charity working in international development, we understand the importance of challenging ourselves and our partner to make ethical decisions which will ultimately benefit communities we work in. Occasionally this means approaching situations in different and new ways, but we have experienced the value of taking measured risks.
- ***Empowering:*** Pulling together our other values and underpinning the decisions we make is an understanding of the importance of an empowering approach. The people and communities we work with have a wealth of knowledge that feeds into creating solutions to the issues they face. By increasing the autonomy of our beneficiaries, we support their solutions not ours.



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Structure, governance and management

Governance

In the year under review, the charity was governed by five trustees, with varied expertise including in charity service provision and operations; administration; strategy and governance; grant making; monitoring and evaluation; human rights; and fundraising.

Trustees are appointed for a term of three years, which can be renewed. At any one time there must be a minimum of two trustees.

In terms of civil law the charity is governed by a trust deed dated 1st October 2003¹, and is registered with the Charity Commission, Charity Registration Number 1101316.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. The Board of Trustees meets a minimum of four times a year to review developments with regard to the charity and its activities and make any important decisions. The trustees have paid due regard to guidance issued by the Charity Commission, including relating to public benefit, in deciding what activities that charity should undertake. When necessary, the trustees seek advice and support from professional advisers. The day to day management of the charity's activities, and the implementation of policies, is shared among the trustees.

Kiota is a small organisation and trustees work on a voluntary, part-time basis. The majority of KIOTA's work is carried out by trustees, with operational assistance from volunteers. In order to earn and maintain confidence in our projects, the Trustees work to ensure that money is spent wisely, and that the work funded has a positive impact.

Operational work

To date, all Kiota's projects have been joint ventures with Tanzanian NGO Kiota Women Health and Development Organization, known as KIWOHEDE, (registration number 8581 and Compliance NGO/R1/00535), established in 1999 by Tanzanian women. KIWOHEDE has the following vision: *"KIWOHEDE envisions a society where children, youth and women are free from all forms of abuse, gender-based and sexual violence and exploitation, and have a platform to make their voice heard."*

KIWOHEDE have been Kiota's operational partners since 2003, and trustees of Kiota have decided that KIWOHEDE continues to be well placed to best use the funds raised by Kiota in order to realise Kiota's vision.

¹ Kiota's governing document was amended following a Resolution made by the Board and authorised by the Charity Commission on 7th May 2020.



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Structure, governance and management of KIWOHEDE

KIWOHEDE has a board of seven members including a university lecturer, a judge, a communication officer, a private sector representative, a child rights/labour expert, a senior government officer and a reverend. KIWOHEDE's work is guided by a constitution, administrative and financial manuals, organisational policies including on child protection, and is operating under strategic plans for the organisation and for the Bunju Multipurpose Centre for 2020-2025. The organisation produces whole organisation annual reports and financial reports, and monitoring reports based on projects. We have received KIWOHEDE's 2023 Annual Report and Accounts. We have also received quarterly narrative and financial project reports in relation to our funding.

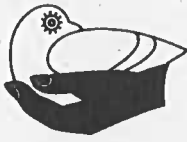
Work supported by Kiota in Tanzania is carried out under the direction of KIWOHEDE's Executive Director, Justa Mwaituka, and Project Manager, Regina Mandia, with support from Vincent Kinwaga, and project staff.

KIWOHEDE's wider work

During the year 2023, KIWOHEDE worked across the following areas of intervention in 10 regions across Tanzania:

- Combating the sexual exploitation of children and youth
- Assisting victims of human trafficking and gender based violence
- Promoting rights and protecting children involved in hazardous domestic work
- Creating awareness against child marriage and assisting young mothers to return to school.
- Fighting HIV/AIDs with key populations.
- Empowering young adolescents, adolescents and young women against gender based violence, HIV/AIDs and unwanted pregnancies
- Improving adolescent sexual reproductive health rights

During the year 2023, KIWOHEDE also received funding from UNFPA; World Vision Tanzania and We World.



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Kiota supported work in 2023

The Bunju Multipurpose Centre and the KIWOHEDE Open School

Since 2010, Kiota has supported the Bunju Multipurpose Centre, with a focus on the KIWOHEDE Open School. The KIWOHEDE Open School is a secondary school specifically for children and young people who have been identified as highly disadvantaged and vulnerable. The Bunju Multipurpose Centre under Kiota's funding also offers social welfare support including psychosocial counselling, medical care and vocational training, and family reunification when appropriate. The Centre is located in the east African country of Tanzania, just north of Dar es Salaam.



The centre offers secondary education to young people who have historically been unable to access state secondary education because of their circumstances. The KIWOHEDE Open School operates under the Open Distance Learning Programme of the Institute of Adult Education, Tanzania, which gives beneficiaries the opportunity to study a secondary education under the government curriculum. Physics, Chemistry, Biology, Maths, Geography, History, Civics and English are taught, with additional sessions in IT, Sport and Life Skills and knowledge, such as around sexual and reproductive health and rights; children's rights and welfare in the home and the community; and political participation including through student elections and the appointment of student representatives.

Kiota supported the establishment of the KIWOHEDE Open School in 2010, and has fully or part funded the school since.



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Who our work supports and why it matters



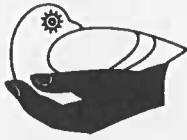
Those attending the Centre have faced severe difficulties in their lives. These include experiences of exploitative or forced labour in the informal sector (for example as domestic workers, in quarries, bars or as food vendors); violence, including sexual violence, and / or neglect; trafficking; early or forced marriage; discrimination on the basis of disability; discrimination on the basis of albinism; and extreme poverty.

Beneficiaries of the Bunju Multipurpose Centre, including the KIWOHEDE Open School are referred by guardians, local government officials, other social welfare organisations and community members. Each young person is assessed at the centre, and the team continue to support throughout the time that the students are with KIWOHEDE. All students have access to counselling, medical care, life skills sessions and food as part of this holistic package of support.

51 young people were supported by the Bunju Multipurpose Centre and attended the secondary school in 2023. Within the year, 3 young people were reunified with families following social welfare interventions.

The KIWOHEDE Open School offers much more than education. It offers a place to be a young person, to grow and to flourish in a nurturing and safe environment.





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Contribution of volunteers and supporters

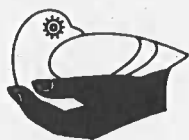
During 2023, Kiota benefited from the support of volunteers who gave their time to support Kiota with fundraising, communications, finance and internal policy and infrastructure. We are thankful for their support.

We would like to express particular thanks to Tom Lee who continues to support Kiota with ongoing invaluable administrative support; Martin Choularton who provided vital and much needed administrative support for Kiota's Glastonbury Festival volunteering and fundraising opportunities in 2023, and Richard Newton for design expertise.

Contribution of fundraisers, donors and supporters

We would like to express huge gratitude to our many generous donors and supporters throughout 2023. Notable thanks, in no particular order, go to:

- North Bridge House School
- Volunteers, fundraisers and donors connected to Glastonbury Festival
- Fiona Case and Jake Cornelius
- Oriel and Steve Hicks
- John and Liz Peachey
- Emma Partridge and
- Hilary Brown



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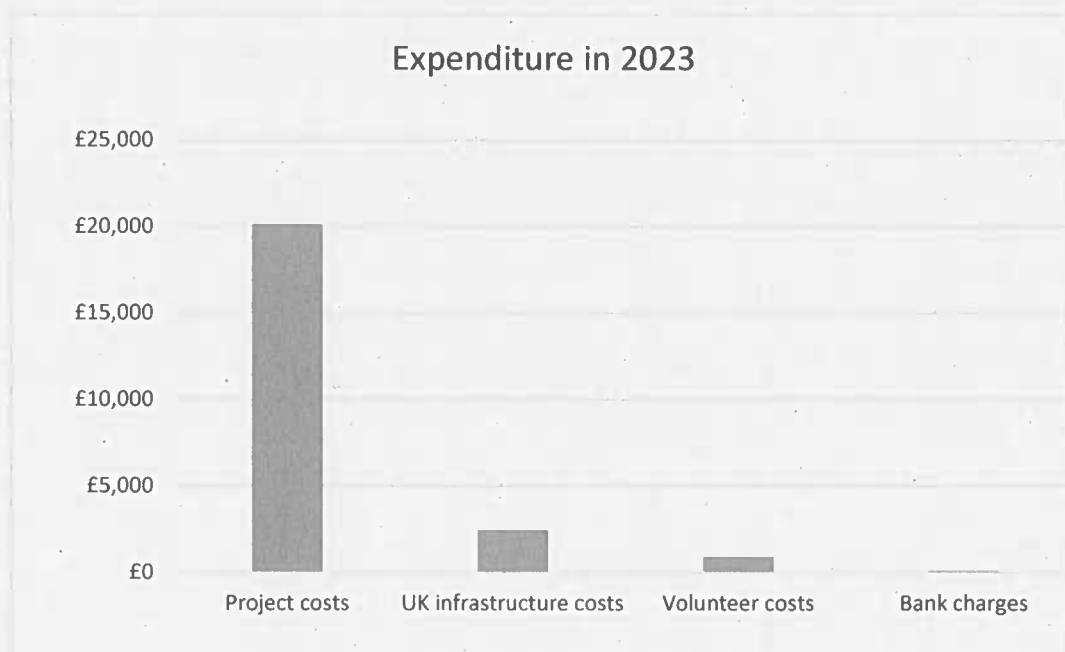
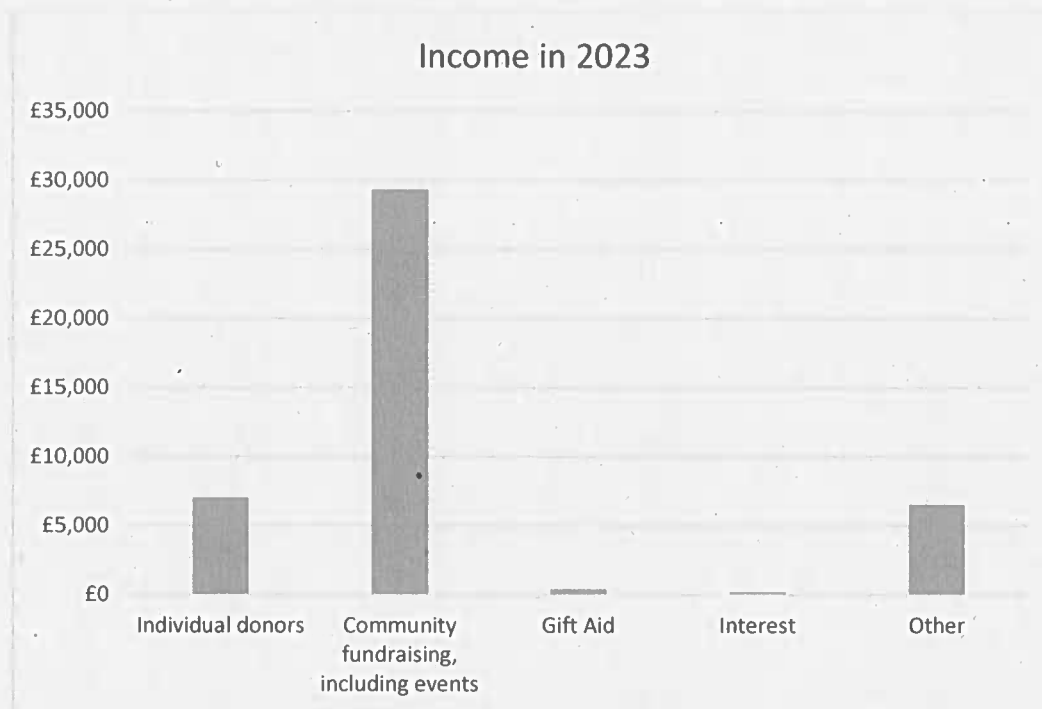
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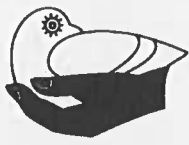


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Our income and expenditure in 2023



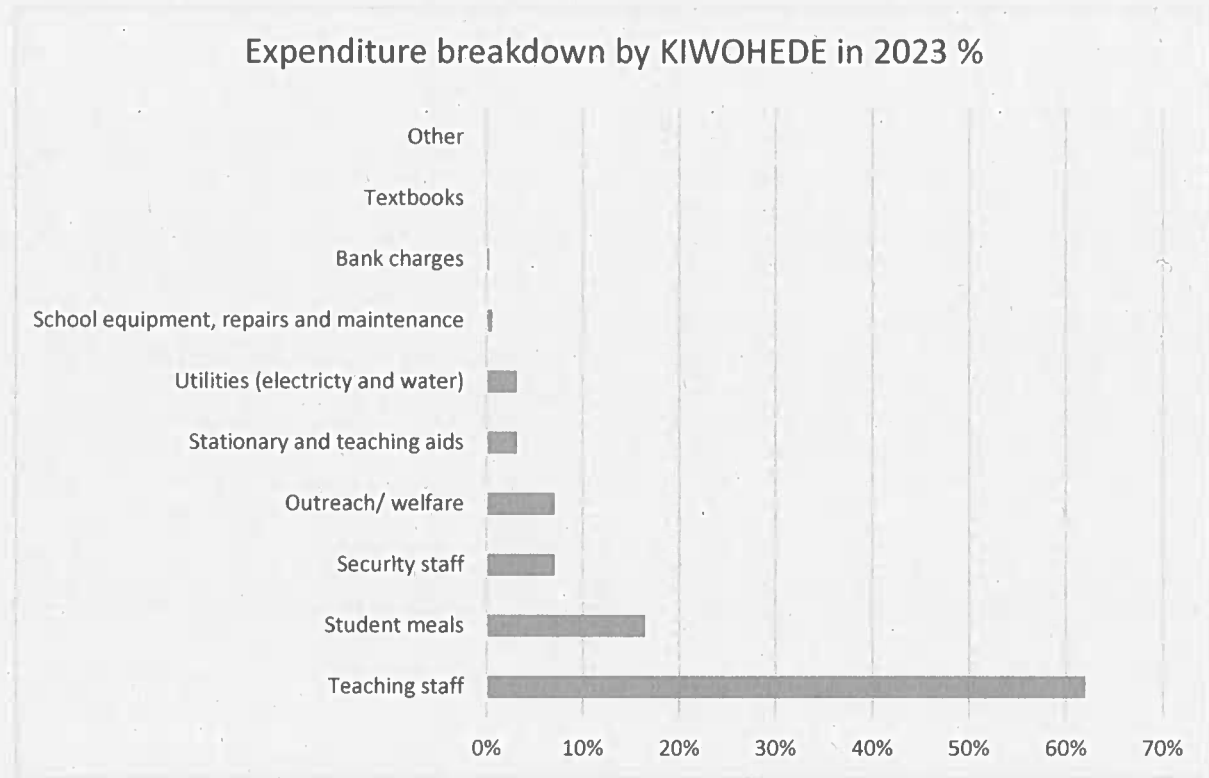


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Breakdown of project costs

In 2023, Kiota-funded running costs of the Bunju Multipurpose Centre, operated by Tanzanian NGO KIWOHEDE. Kiota funded project costs as follows:



Financial report

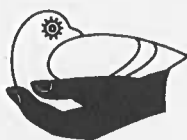
Trustees are pleased to present the financial report for 2023.

During 2023 KIWOHEDE notified Kiota of an intention to change the operating model of the Open School. This was in response to seeing a significant shift in the beneficiaries of the school. The payment schedule in 2023 shifted to accommodate discussions with KIWOHEDE, in order that Kiota understand the operating model going forward. This resulted in a smaller amount of operating costs being paid during 2023, and more paid in 2024.

The Trustees met on a regular basis to monitor the operating and financial environment and specifically Kiota's financial position, and to forecast income and plan expenditure and operations.

Finances for the year 1/1/2023 to 31/12/2023

| | | 2023 (£) | 2022 (£) |
|---|--|---------------|---------------|
| Opening balance on 1/1 | | 14,716 | 13,282 |
| • Of which, unrestricted funds: | | 12,148 | 2,739 |
| Income | | 43,473 | 39,358 |
| • Individual donors | | 7,024 | 6,053 |
| • Community fundraising, including events | | 31,933 | 30,327 |
| • Gift Aid | | 394 | 2,388 |
| • Other | | 3,923 | 590 |
| Expenditure | | 23,524 | 29,950 |
| • Project costs | | 20,100 | 26,800 |
| • UK infrastructure costs | | 2,488 | 2,022 |
| • Volunteer costs | | 874 | 914 |
| • Bank charges | | 102 | 214 |
| Funds carried forward to 31/12 | | 32,056 | 14,716 |
| • Unrestricted | | 32,041 | 12,148 |



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Notes to finances

Our 2023 accounts have been reviewed by an independent examiner.

Reserves

Although Kiota does not have a formal reserves policy, trustees aim to have six months of running costs available in cash, or in known planned income, at any time.

At the end of 2023 Kiota held just over a year of running costs based on previous years. However it needs to be noted that due to the shift in payment schedule not all project costs for 2023 had been paid by year end. The funds held were sufficient to cover the project costs according to the new payment schedule and also have reserves for over six months of running costs.

NB: in 2021, we received £4,426 from Marsden Rawsthorn Solicitors Limited as they were holding money for which the proper owner could not be found and were given authority to pay this money to charity. As part of the agreement Kiota accepted the condition that if the rightful owner comes forward or is found Kiota will repay the money in full. We accepted these conditions and the risk attached as we have secured commitment from more than one individual donor that they would match this sum if Kiota is required to repay the money.

Income

In 2021, Trustees agreed to an increase in infrastructure costs. A number of trustees agreed at that time to donate and designate funds towards infrastructure costs. In 2023, this covered 72% of infrastructure costs.

Income from Gift Aid is included when it is received by HMRC.

Expenditure

Project expenditure represents costs for Q2, 3 and 4 for 2023.

Restricted funds

Restricted funds are funds that are held in a separate account in connection to our fundraising work at Glastonbury Festival. All funds in this account are held as deposits for Kiota volunteers at Glastonbury Festival, and are refundable following the event.

| | | 2023 | 2022 |
|---|--|-------------|-------------|
| Restricted funds | | | |
| • Opening balance at year beginning | | 2,568 | 10,543 |
| • Restricted funds carried forward to next financial year | | 15 | 2,568 |



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Declarations


The trustees declare that they have approved the trustees' report above.



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Signed on behalf of the charity's trustees:

| | | |
|-------------------------------------|---|------------|
| Signature(s) |  | P. BROWN |
| Full name(s) | L B EVANS | P. BROWN |
| Position (eg Secretary, Chair, etc) | TRUSTEE | TRUSTEE |
| Date | 14/10/2024 | 14-10-2024 |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Sta

No (if any)
1101316

Receipts and payments accounts

CC16a

| For the period from | Period start date | To | Period end date |
|------------------------|-------------------|----|-----------------|
| | 1-1-2023 | | 31/12/2023 |

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|-----------------------|---------------------|--------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Individual donors (regular & one off) | 7,024 | | | 7,024 | 6,053 |
| Grants & trusts | - | | | - | - |
| Community fundraising (sponsored events, fundraising events, other) | 31,933 | | | 31,933 | 30,327 |
| Gift Aid | 394 | | | 394 | 2,388 |
| Interest | 198 | | | 198 | 10 |
| Other | 3,923 | | | 3,923 | 580 |
| Sub total (Gross income for AR) | 43,473 | - | - | 43,473 | 39,358 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 43,473 | - | - | - | 39,358 |
| A3 Payments | | | | | |
| Project costs | 20,100 | | | 20,100 | 26,800 |
| UK infrastructure (Justgiving, Big Give fees, web hosting, Donorfy) | 2,448 | | | 2,448 | 2,022 |
| Volunteer costs | 874 | | | 874 | 914 |
| Bank charges | 102 | | | 102 | 214 |
| Sub total | 23,524 | - | - | 23,524 | 29,950 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 23,524 | - | - | - | 29,950 |
| Net of receipts/(payments) | 19,949 | - | - | 19,949 | 9,408 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | 12,148 | 2,588 | | | 14,716 |
| Cash funds this year end | 32,041 | 15 | | 32,056 | |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|--|---------------------------------------|-------------------------------------|------------------------------------|
| B1 Cash funds | Including planned expenditure. Funds to cover liabilities are held separately. | 32,041 | | - |
| | Cash funds to cover liabilities held | | 15 | - |
| | Total cash funds | 32,041 | 15 | - |
| | (agree balances with receipts and payments account(s)) | | | |
| B2 Other monetary assets | | | | |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |



B4 Assets retained for the charity's own use

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|--------------------------------|---------------------------------|-----------------------|---------------------|
| Glastonbury volunteer deposits | | 15 | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|------------|------------------|
|  | L B EVANS | 14/10/24 |
|  | P BROWN | 14-10-24 |

Notes to the accounts

1. Gift Aid is included at the time payment is received in Kiota's bank account.
2. The figure for project costs in 2023 includes payment for 9 months of operations: 2023 Q2, Q3 and Q4.
3. £1800 of income from individual donors was donated by trustees and designated for infrastructure costs.
4. In 2021, Kiota received £4425.95 from Marsden Rawsthorn Solicitors Limited as they were holding money for which the proper owner could not be found and were given authority to pay this money to charity. As part of the agreement Kiota accepted the condition that if the rightful owner comes forward or is found Kiota will repay the money in full. We accepted these conditions and the risk attached as we have secured commitment from more than one individual donor that they would match this sum if Kiota is required to repay the money. This note will be carried forward in our accounts.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Kiota

On accounts for the year
ended

December 2023

Charity no
(if any)

1101316

Set out on pages

1 -2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

31/10/2024

Name:

Jake Barratt

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accounts in England and Wales

Address:

17 Manor Court, Preston, Fulwood, PR2 7DU.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.