

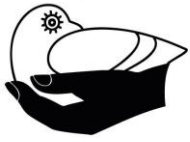


Kiota

Report and Financial Statements

Year ended: 31st December 2021

Charity registration number: 1101316



www.kiota.org

•(registered charity number 1101316)•

supporting girls in Tanzania

Report of the trustees for the year ended 31st December 2021

The trustees present their annual report and financial statements of the charity for the year ended 31st December 2021.

Reference and administrative information

Trustees

A Lundsten, Chair of Trustees
P Brown
L Evans
K Narayanswami

During the year, L McCartan began the process of joining the board of trustees, and acted as a de facto trustee.

Charity registration number: 1101316

Bank:

Barclays Bank plc,
86 Queens Road,
Clifton,
Bristol,
BS8 1RB

Registered address:

137 High Street, Macclesfield, Cheshire, SK11 7QS

Registered email address:

trustees@kiota.org

Our objects, vision, mission and values

Objects

The trustees shall hold the trust fund and its income upon trust to apply them for the following objects ("the objects") namely

- (a) in the relief of poverty among women, children and young people of Tanzania ("the area of benefit");
- (b) in the provision of education and support for such women, children and young people, including in matters relating to HIV/ AIDS.

Our vision

Our vision is of a world in which women, children and young people can determine their futures, free from harm and exploitation.

Our mission

To do this, we collaborate with our partners in Tanzania to:

- Provide both holistic support and formal educational opportunities to young people identified as vulnerable, so they can develop the skills and knowledge to determine their own futures;
- Improve local infrastructure to help foster a supportive environment, remove barriers to safety and enable easier access to the school;
- Engage with the local community and government to advocate for the needs and rights of children, young people and women;
- Access vital funding and support from sources in the UK to achieve our vision.

Our values:

- ***Collaborative:*** At the core of Kiota is a collaborative spirit. This runs through everything we do. Our work with our partner, KIWOHEDE, is made stronger and more effective by drawing upon the diverse and nuanced perspectives available to us in Tanzania and here in the UK. By constantly communicating and working through challenges with our partners, we ensure that their students receive well rounded support and education.
- ***Holistic:*** Education plays an important role in self-determination, but we recognise that trauma caused by deprivation and exploitation does negatively impact a young person's ability to work towards a bright future. Kiota focuses on delivering support and resources that allow our partner in Tanzania to deliver an all-encompassing safety-net of support so that their students can focus on achieving their goals free from harm and abuse.
- ***Responsive:*** Kiota is run by a small team of volunteers based in the UK, and as such we understand that our experience and advice can only extend so far. In order to deliver genuinely impactful support that is culturally sensitive, we focus on listening, understanding and responding to the needs identified by our partners based on the ground in Tanzania.
- ***Brave:*** The Kiota Family are brave and do not shy away from difficult discussions. As a small charity working in international development, we understand the importance of challenging ourselves and our partner to make ethical decisions which will ultimately benefit communities we work in. Occasionally this means approaching situations in different and new ways, but we have experienced the value of taking measured risks.
- ***Empowering:*** Pulling together our other values and underpinning the decisions we make is an understanding of the importance of an empowering approach. The people and communities we work with have a wealth of knowledge that feeds into creating solutions to the issues they face. By increasing the autonomy of our beneficiaries, we support their solutions not ours.

Structure, governance and management

Governance

In the year under review, the charity was governed by four trustees, and following a recruitment process started a trial induction period for a fifth trustee.

Trustees are chosen for their personal qualities, skills, and understanding of the needs and aspirations of the charity and its partners. The trustees are appointed by the existing board on the basis of their particular competencies and are required to make a declaration of acceptance and willingness to act in the interest and trust of the Charity. Trustees are appointed for a term of three years, which can be renewed. At any one time there must be a minimum of two trustees.

In terms of civil law the charity is governed by a trust deed dated 1st October 2003¹, and is registered with the Charity Commission, Charity Registration Number 1101316.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. The Board of Trustees meets a minimum of four times a year to review developments with regard to the charity and its activities and make any important decisions. The trustees have paid due regard to guidance issued by the Charity Commission, including relating to public benefit, in deciding what activities that charity should undertake. When necessary, the trustees seek advice and support from professional advisers. The day to day management of the charity's activities, and the implementation of policies, is shared among the trustees.

Kiota is a small organisation and trustees work on a voluntary, part-time basis. The majority of KIOTA's work is carried out by trustees, with operational assistance from volunteers. In order to earn and maintain confidence in our projects, the Trustees work to ensure that money is spent wisely, and that the projects have lasting benefits for the community.

Operational work

To date, all Kiota's projects have been joint ventures with Tanzanian NGO KIWOHEDE (registration number 8581), established in 1999 by Tanzanian women. This choice was made after the founders of Kiota spent seven months at two of KIWOHEDE's centres during 2002. The Trustees of Kiota have decided that KIWOHEDE continues to be well placed to best use the funds raised by Kiota in order to realise Kiota's vision.

¹ Kiota's governing document was amended following a Resolution made by the Board and authorised by the Charity Commission on 7th May 2020.

Structure, governance and management of KIWOHEDE

KIWOHEDE (Kiota Women's Health & Development) is a community-based organisation that empowers women and young people by providing them with safety, and the knowledge and skills to build safe and secure futures.

Work supported by Kiota in Tanzania is carried out under the direction of KIWOHEDE's Executive Director, Justa Mwaituka, and Project Manager, Regina Mandia.

KIWOHEDE works across the following areas of intervention, in different locations across Tanzania:

- *Combating the sexual exploitation, human trafficking and gender based violence of children and youth*
- *Education about harmful traditional practices,*
- *Prevention of early and forced marriage and teen pregnancies, and assisting young mothers to return to school*
- *Protection of children from hazardous domestic work*
- *Improving adolescent sexual reproductive health rights, through:*
 - *biomedical infrastructure and treatment,*
 - *education for adolescents on puberty, menstrual hygiene, GBV and HIV/AIDs, and*
 - *establishing youth friendly services*
- *Social economic empowerment activities for adolescent girls and young women*
- *Increasing opportunities for girls who are not in education to access*
 - *Secondary education through open distance learning (ODL) and*
 - *vocational training skills education*
- *Development of leadership skills for girls and improving girls' civic space*
- *Promotion of the rights of women and children*

KIWOHEDE has a board of seven members including a university lecturer, a judge, a communication officer, a private sector representative, a child rights/labour expert, a senior government officer and a reverend. KIWOHEDEs work is guided by a constitution, administrative and financial manuals, organisational policies including on child safeguarding and gender, and a strategic plan for 2019-2023.

Kiota supported work in 2021

The Bunju Multipurpose Centre and the KIWOHEDE Open School

Since 2010, Kiota has supported the Bunju Multipurpose Centre, with a focus on the KIWOHEDE Open School. The KIWOHEDE Open School is a secondary school specifically for children and young people who have been identified as highly disadvantaged and vulnerable, with a primary focus on young women. The Bunju Multipurpose Centre is also home to a social welfare team providing a range of interventions to young people in need of support, and a vocational training programme. The Centre is located in the east African country of Tanzania, just north of Dar es Salaam.



The centre offers secondary education to young people who are unable to access state secondary education because of their circumstances. The KIWOHEDE Open School operates under the Open Distance Learning Programme of the Institute of Adult Education, Tanzania, which gives our beneficiaries the opportunity to study a secondary education under the government curriculum. Students study Physics, Chemistry, Biology, Maths, Geography, History, Civics and English, with additional sessions in IT, Life Skills² and Sport. The Bunju Multipurpose Centre also offers Vocational Training. As an integrated part of the programme model, students have access to counselling and on site social workers.

Kiota supported the establishment of the KIWOHEDE Open School in 2010, and fully funded the school until 2017. As the school developed, costs increased. Since 2017, Kiota has contributed significantly to, but not fully funded, the Bunju Multipurpose Centre and KIWOHEDE Open School.

² Life skills sessions included sessions on Child Rights and Child protection, Effective Decision Making, Conflict Resolution, Confidence and Self Esteem, Gender Based Violence, Personal Hygiene, and Sexual Reproductive Health and Rights (SRHR).

Who our work supports and why it matters



The circumstances of the beneficiaries

Those attending the Centre have faced impactful difficulties in their lives. These include experiences of exploitative or forced labour in the informal sector (for example as domestic workers, in quarries, bars or as food vendors); violence, including sexual violence, and/ or neglect; trafficking; early or forced marriage; motherhood before completing education; displacement due to flooding; discrimination on the basis of disability; discrimination on the basis of albinism; and extreme poverty.

Beneficiaries of the Bunju Multipurpose Centre, including the KIWOHEDE Open School are referred or identified in the community by KIWOHEDE's Social Welfare department. Each young person is assessed by the Centre Manager and the (non-Kiota-funded) social welfare team, who continue to support throughout the time students are with KIWOHEDE. All students have access to counselling, medical care, life skills sessions and food as part of this holistic package of support.

The KIWOHEDE Open School offers much more than education. It offers a place to grow, to be a young person, and to be safe.

Beneficiaries in 2021

78 young people were supported by the Bunju Multipurpose Centre in 2021. 66 young people accessed secondary education at the KIWOHEDE Open School during 2021, 9 attended vocational training programmes, and 3 were sheltered. 9 young people were reunified with families following social welfare interventions in 2021.

63% of those supported by the Centre were female, and 37% male. Beneficiaries were aged between 10 and 22 years old.

“Bernadette (name has been changed) came here with a lot of stress and didn’t know how she would manage to study, but because of counselling she managed and now she is doing well.”



Contribution of volunteers and supporters

Contribution of infrastructure volunteers

During 2021, Kiota benefited from the support of four volunteers who gave their time to support Kiota with fundraising, communications, finance and internal policy and infrastructure. We are thankful for their support.

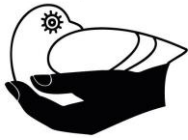
We would like to express special thanks to Laura McCartan who has worked as an effective trustee during her induction trial period, and to Tom Lee who has been instrumental in the set up of our new database.

Contribution of fundraisers, donors and supporters

We would like to express huge gratitude to our many generous donors and supporters throughout 2021. Notable thanks, in no particular order, go to:

- Oriel and Steve Hicks
- John and Liz Peachey
- The Hodgson Family
- Rachael and Tom Shaw
- Mark Reeves
- Hilary and Ian Brown
- The Matiwala Trust
- The Rhodi Charitable Trust
- Shanthi Sivakumaran
- Kasthur Narayanswami
- Laura McCartan
- Claire Mawer and Emma Kutner
- Glasto Gals

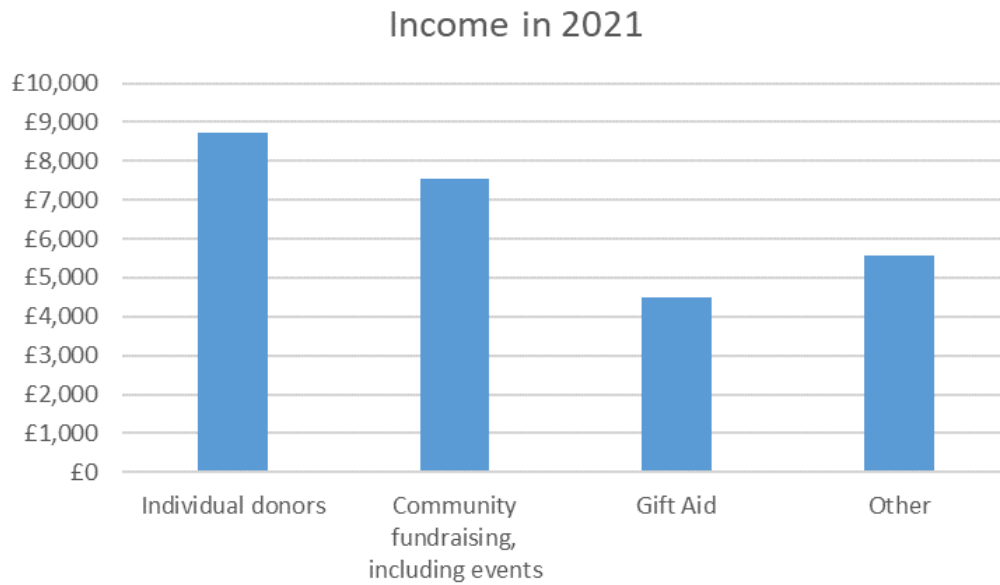
and many, many more whose support is equally valued and appreciated.



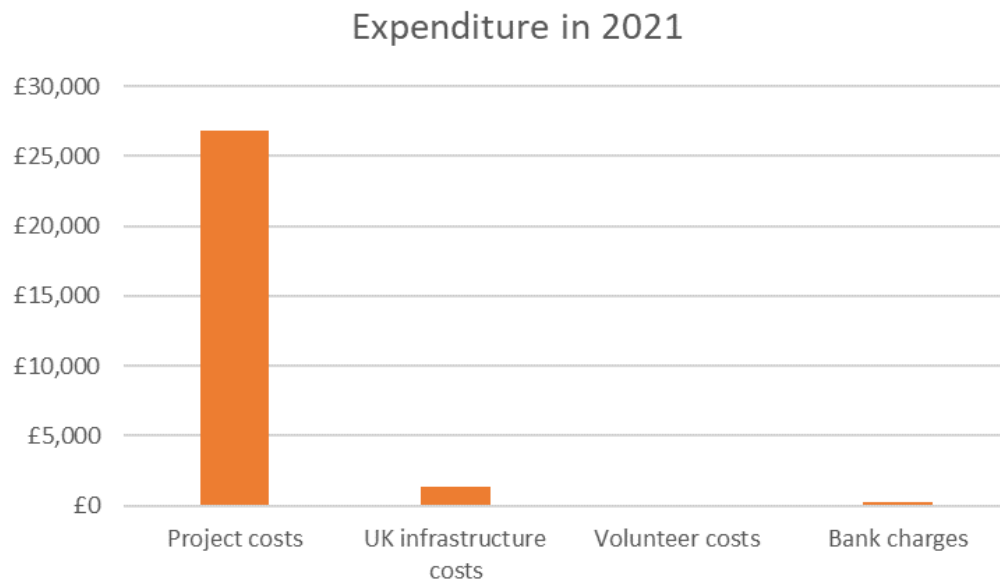
www.kiota.org

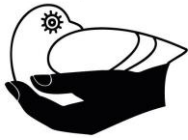
• (registered charity number 1101316) •
supporting girls in Tanzania

Our income in 2021



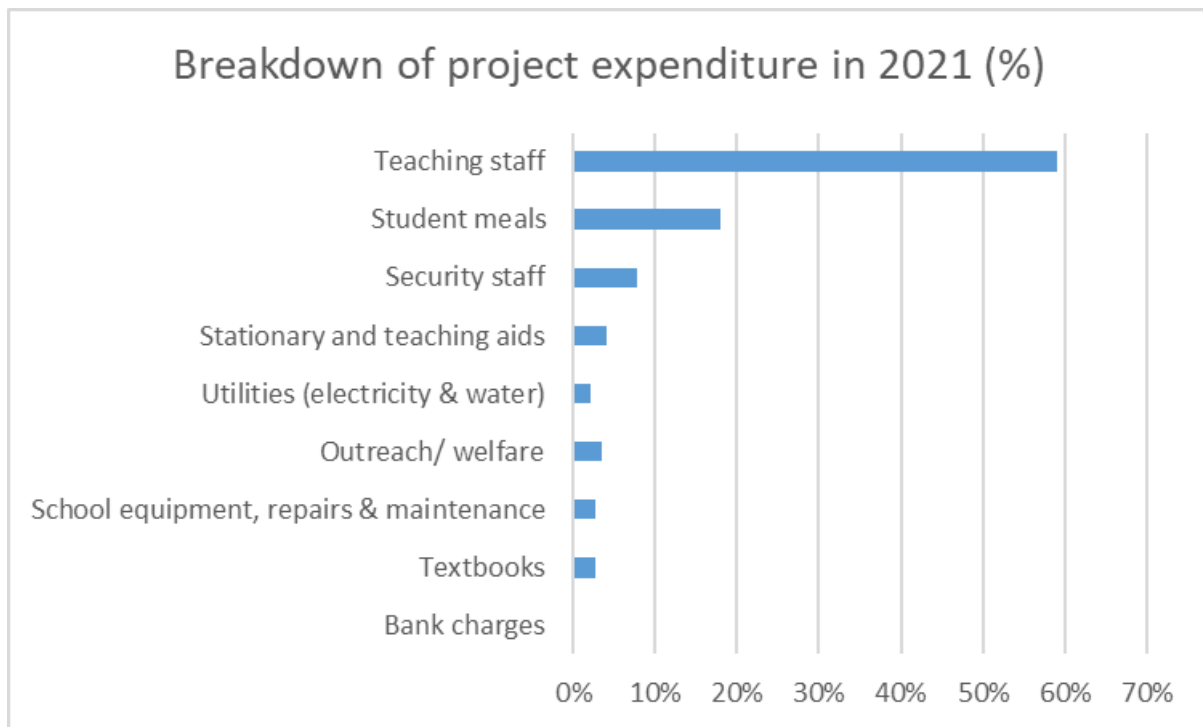
Our expenditure in 2020





Project costs

In 2021, Kiota joint-funded the running costs of the Bunju Multipurpose Centre. During the year of 2021, Kiota funded the salaries of 4 teachers, 2 security guards, and a range of essential school costs.



Financial report

Trustees are pleased to present the financial report for 2021.

The challenges in 2020 and 2021 due to covid-19 and connected changes in the fundraising landscape have required us to be creative and diversify our income streams in 2021.

Notably, efforts were required to change early in the year as plans were well developed to proceed with fundraising connected to Glastonbury Festival in 2021, which we hoped would be a significant fundraiser as in previous years. However the 2021 festival was postponed due to the covid-19 pandemic.

Trustees met regularly in the reporting year to monitor the financial position, and to review, adapt and plan in light of a changing and challenging financial environment.

Finances for the year 1/1/2021 to 31/12/2021

		2021 (£)	2020 (£)
Opening balance on 1/1/2021		12,786	22,340
• Of which, unrestricted funds:		4,543	9,250
Income		27,510	28,593
• Individual donors		8,727	14,824
• Community fundraising, including events		7,533	6,561
• Gift Aid		4,492	2,700
• Other		5,558	4,507
Expenditure		28,342	29,999
• Project costs		26,800	29,400
• UK infrastructure costs		1,335	382
• Volunteer costs		-	-
• Bank charges		207	217
Funds carried forward to 1/1/2022		13,282	12,786
• Unrestricted		2,739	4,543

Notes to finances

Our 2021 accounts have been reviewed by an independent examiner.

Reserves

Although Kiota does not have a formal reserves policy, trustees aim to have six months of running costs available in cash, or in known planned income, at any time. The coronavirus pandemic and its impact on fundraising has rendered this impossible. This remains the position Kiota aims to hold and we are working towards returning to this position.

Income

Income from Gift Aid is included when it is received by HMRC.

Grants are recognised when the funding is received.

We received £4,426 from Marsden Rawsthorn Solicitors Limited as they were holding money for which the proper owner could not be found and were given authority to pay this money to charity. As part of the agreement Kiota accepted the condition that if the rightful owner comes forward or is found Kiota will repay the money in full. We accepted these conditions

and the risk attached as we have secured commitment from more than one individual donor that they would match this sum if Kiota is required to repay the money.

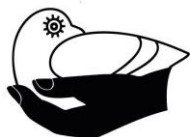
Expenditure

Trustees made the decision to introduce a database with the ability to monitor income, to understand and better support donors and to plan income generation. This increased non-project costs. In 2021, a number of trustees agreed to donate and designate funds to support the increased infrastructure costs.

Restricted funds

Restricted funds are funds that are held in a separate account for our fundraising work at Glastonbury Festival. All funds in this account are held as deposits for Kiota volunteers at Glastonbury Festival, and are refundable following the event.

	2021	2020
Restricted funds		
• Opening balance at year beginning	8,243	13,090
• Restricted funds carried forward to next financial year	10,543	8,243



www.kiota.org

•(registered charity number 1101316)•
supporting girls in Tanzania

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	<i>Alice Lundsten</i>	<i>P. Brown</i>
Full name(s)	Alice Lundsten	Pippa Brown
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	31/10/2022	10/31/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Kiota	No (if any) 1101316
-----------------------	------------------------

Receipts and payments accounts

For the period from	Period start date 1-1-2021	To	Period end date 31-12-2021
------------------------	-------------------------------	----	-------------------------------

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Individual donors (regular & one off)	8,727	-	-	8,727	14,824
Grants & trusts	1,200	-	-	1,200	-
Community fundraising (sponsored events, fundraising events, other)	7,533	-	-	7,533	6,561
Gift Aid	4,492	-	-	4,492	2,700
Interest	1	-	-	1	15
Other	5,557	-	-	5,557	4,492
Sub total (Gross income for AR)	27,510	-	-	27,510	28,593
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,510	-	-	27,510	28,593
A3 Payments					
Project costs	26,800	-	-	26,800	29,400
UK infrastructure (Justgiving, Big Give fees, web hosting, Donorfy)	1,335	-	-	1,335	382
Volunteer costs	-	-	-	-	-
Bank charges	207	-	-	207	217
Sub total	28,342	-	-	28,342	29,999
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	28,342	-	-	28,342	29,999
Net of receipts/(payments)	- 833	-	-	- 833	- 1,406
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,543	8,243	-	12,786	12,786
Cash funds this year end	2,739	10,543	-	13,282	

Section B Statement of assets and liabilities at the end of the period



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Including planned expenditure. Funds to cover liabilities are held separately.	2,739	-	-
	Cash funds to cover liabilities held	-	10,543	-
		-	-	-
	Total cash funds	2,739	10,543	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Glastonbury volunteer deposits		10,543	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Alice Lundsten	10/31/2022
	Pippa Brown	10/31/2022

Notes to the accounts

1. B29. This figure includes payment for 2022 Q1. Payment for Q1 2021 was included in 2020 accounts.
2. B11. £1000 of income was donated by trustees and designated for infrastructure costs, towards costs in B30.
3. B14. Gift Aid is included at the time payment is received in Kiota's bank account. This figure includes Gift Aid claimed on donations made in, and before, 2021.
4. B16. This includes £4425.95 received from Marsden Rawsthorn Solicitors Limited as they were holding money for which the proper owner could not be found and were given authority to pay this money to charity. As part of the agreement Kiota accepted the condition that if the rightful owner comes forward or is found Kiota will repay the money in full. We accepted these conditions and the risk attached as we have secured commitment from more than one individual donor that they would match this sum if Kiota is required to repay the money.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Riotin

On accounts for the year
ended

2021

Charity no
(if any)

1101316

Set out on pages

1 - 16

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

31/10/22

Name:

Jake Barrowett

Relevant professional
qualification(s) or body

Institute of Chartered Accountants in

(if any): England and Wales (ICAEW)

Address: 17 Manour Court, Fulwood, Preston
PR2 7DU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.