



Kiota

Report and Financial Statements

Year ended: 31st December 2020

Charity registration number: 1101316





Report of the trustees for the year ended 31st December 2020

The trustees present their annual report and financial statements of the charity for the year ended 31st December 2020.

Reference and administrative information

Trustees

P Brown, Chair of Trustees
L Evans
A Lundsten
K Narayanswami (appointed on 27th January 2020)

Charity registration number: 1101316

Bank:

Barclays Bank plc,
86 Queens Road,
Clifton,
Bristol,
BS8 1RB

Registered address:

102A Grangewood Street, London, E6 1HD

Registered email address:

trustees@kiota.org

Our objects, vision, mission and values

Objects

The trustees shall hold the trust fund and its income upon trust to apply them for the following objects ("the objects") namely

- (a) in the relief of poverty among women, children and young people of Tanzania ("the area of benefit");
- (b) in the provision of education and support for such women, children and young people, including in matters relating to HIV/ AIDS.



Our vision

Our vision is of a world in which women, children and young people can determine their futures, free from harm and exploitation.

Our mission

To do this, we collaborate with our partners in Tanzania to:

- Provide both holistic support and formal educational opportunities to young people identified as vulnerable, so they can develop the skills and knowledge to determine their own futures;
- Improve local infrastructure to help foster a supportive environment, remove barriers to safety and enable easier access to the school;
- Engage with the local community and government to advocate for the needs and rights of children, young people and women;
- Access vital funding and support from sources in the UK to achieve our vision.

Our values:

- ***Collaborative:*** At the core of Kiota is a collaborative spirit. This runs through everything we do. Our work with our partner, KIWOHEDE, is made stronger and more effective by drawing upon the diverse and nuanced perspectives available to us in Tanzania and here in the UK. By constantly communicating and working through challenges with our partners, we ensure that their students receive well rounded support and education.
- ***Holistic:*** Education plays an important role in self-determination, but we recognise that trauma caused by deprivation and exploitation does negatively impact a young person's ability to work towards a bright future. Kiota focuses on delivering support and resources that allow our partner in Tanzania to deliver an all-encompassing safety-net of support so that their students can focus on achieving their goals free from harm and abuse.
- ***Responsive:*** Kiota is run by a small team of volunteers based in the UK, and as such we understand that our experience and advice can only extend so far. In order to deliver genuinely impactful support that is culturally sensitive, we focus on listening, understanding and responding to the needs identified by our partners based on the ground in Tanzania.
- ***Brave:*** The Kiota Family are brave and do not shy away from difficult discussions. As a small charity working in international development, we understand the importance of challenging ourselves and our partner to make ethical decisions which will ultimately benefit communities we work in. Occasionally this means approaching situations in different and new ways, but we have experienced the value of taking measured risks.
- ***Empowering:*** Pulling together our other values and underpinning the decisions we make is an understanding of the importance of an empowering approach. The people and communities we work with have a wealth of knowledge that feeds into creating solutions to the issues they face. By increasing the autonomy of our beneficiaries, we support their solutions not ours.



Structure, governance and management

Governance

In the year under review, the charity was governed by four trustees, and began recruitment of a fifth.

Trustees are chosen for their personal qualities, skills, and understanding of the needs and aspirations of the charity and its partners. The trustees are appointed by the existing board on the basis of their particular competencies and are required to make a declaration of acceptance and willingness to act in the interest and trust of the Charity. Trustees are appointed for a term of three years, which can be renewed. At any one time there must be a minimum of two trustees.

In terms of civil law the charity is governed by a trust deed dated 1st October 2003¹, and is registered with the Charity Commission, Charity Registration Number 1101316.

Structure and management reporting

The trustees are ultimately responsible for the policies, activities and assets of the charity. The Board of Trustees meets a minimum of four times a year to review developments with regard to the charity and its activities and make any important decisions. The trustees have paid due regard to guidance issued by the Charity Commission, including relating to public benefit, in deciding what activities that charity should undertake. When necessary, the trustees seek advice and support from professional advisers. The day to day management of the charity's activities, and the implementation of policies, is shared among the trustees.

Kiota is a small organisation and trustees work on a voluntary, part-time basis. The majority of KIOTA's work is carried out by trustees, with operational assistance from volunteers. In order to earn and maintain confidence in our projects, the Trustees work to ensure that money is spent wisely, and that the projects have lasting benefits for the community.

Operational work

To date, all Kiota's projects have been joint ventures with Tanzanian NGO KIWOHEDE (registration number 8581), established in 1999 by Tanzanian women. This choice was made after the founders of Kiota spent seven months at two of KIWOHEDE's centres during 2002.

The Trustees of Kiota have decided that KIWOHEDE continues to be well placed to best use the funds raised by Kiota in order to realise Kiota's vision.

¹ Kiota's governing document was amended following a Resolution made by the Board and authorised by the Charity Commission on 7th May 2020.



Structure, governance and management of KIWOHEDE

KIWOHEDE (Kiota Women's Health & Development) is a community-based organisation that empowers women and young people by providing them with safety, and the knowledge and skills to build safe and secure futures.

Work supported by Kiota in Tanzania is carried out under the direction of KIWOHEDE's Executive Director, Justa Mwaituka, and Project Manager, Regina Mandia

KIWOHEDE works across the following areas of intervention, across ten regions of Tanzania:

- *Combating the sexual exploitation, human trafficking and gender based violence of children and youth*
- *Education about harmful traditional practices,*
- *Prevention of early and forced marriage and teen pregnancies, and assisting young mothers to return to school*
- *Protection of children from hazardous domestic work*
- *Improving adolescent sexual reproductive health rights, through:*
 - *biomedical infrastructure and treatment,*
 - *education for adolescents on puberty, menstrual hygiene, GBV and HIV/AIDs, and*
 - *establishing youth friendly services*
- *Social economic empowerment activities for adolescent girls and young women*
- *Increasing opportunities for girls who are not in education to access*
 - *Secondary education through open distance learning (ODL) and*
 - *vocational training skills education*
- *Development of leadership skills for girls and improving girls' civic space*
- *Promotion of the rights of women and children*

KIWOHEDE has a board of seven members including a university lecturer, a judge, a communication officer, a private sector representative, a child rights/labour expert, a senior government officer and a reverend. KIWOHEDEs work is guided by a constitution, administrative and financial manuals, organisational policies including on child safeguarding and gender, and a strategic plan for 2019-2023.



Kiota supported work in 2020

The KIWOHEDE Open School at the Bunju Multipurpose Centre

Since 2010, Kiota has supported the KIWOHEDE Open School, a secondary school specifically for children and young people who have been identified as highly disadvantaged and vulnerable, with a primary focus on young women. The KIWOHEDE Open School is part of KIWOHEDE's Bunju Multipurpose Centre, and is located in the east of the east African country of Tanzania, just north of Dar es Salaam.



The centre offers secondary education to young people who are unable to access state secondary education because of their circumstances.

The KIWOHEDE Open School operates under the Open Distance Learning Programme of the Institute of Adult Education, Tanzania, which gives our beneficiaries the opportunity to study a secondary education under the government curriculum. Students study Physics, Chemistry, Biology, Maths, Geography, History, Civics and English, with additional sessions in IT, Life Skills and Sport. The Bunju Multipurpose Centre also offers Vocational Training. As an integrated part of the programme model, students have access to counselling and the support of social workers on site.

Kiota supported the establishment of the KIWOHEDE Open School in 2010, and fully funded the school until 2017. As the school developed, costs increased. The model proved effective, and as a consequence our operational partners, KIWOHEDE, have been able to secure additional funding. Since 2017, the Bunju Multipurpose Centre and KIWOHEDE Open School have also been funded by Italian NGO We World. We are grateful for their support and expertise.



Who our work supports and why it matters

101 young people accessed secondary education at the KIWOHEDE Open School during 2020.

The wider Bunju Multipurpose Centre also supported an additional 26 young people in 2020: 2 to attend primary school, 11 to attend vocational training programmes, 12 for shelter and one for ICT.

The circumstances of the students attending the KIWOHEDE Open School

Students are all referred to the centre, having been identified as highly disadvantaged and vulnerable.

All of the centre's beneficiaries face challenges that young people should not have to face. Before reaching the KIWOHEDE Open School, students have faced difficulties including exploitative labour in the informal sector (for example as domestic workers, in quarries, bars or as food vendors); violence, including sexual violence, and/ or neglect; trafficking; early or forced marriage and/ or motherhood; displacement due to flooding; discrimination on the basis of disability and extreme poverty.

The KIWOHEDE Open School offers much more than education. It offers a place to grow, to be a young person, and to be safe.

Each young person is assessed by the Centre Manager and the (non-Kiota-funded) social welfare team following referral, who continue to support throughout the time students are with KIWOHEDE. All students have access to counselling, medical care, life skills sessions and food as part of this holistic package of support.

During 2020, life skills sessions included child rights and child protection; sexual and reproductive rights, including HIV/ AIDs and other STDs; self esteem building; and signs, symptoms and prevention of coronavirus. The students marked the International Day of the Girl in October, participating in a wider event with the theme "My Voice, Our Equal Future".

Kiota's beneficiaries in 2020

101 students

Aged between 12 and 19

71% female, 29% male

27 new students joined in 2020

67 will continue into 2021



The impact of the Covid-19 pandemic

In response to coronavirus being present in Tanzania, the team circulated public health information from the outset within the local community.

Emergency funding was provided by Kiota on request of our partners following their consultation with beneficiaries and their guardians. This funding supplied students and their households each with a bucket with a tap so that running water could be available for hand-washing, along with soap, sanitiser and masks, making following public health guidance more viable.



Schools were ordered to be closed by the Tanzanian government between March and June 2020. Social welfare officers and academic staff worked tirelessly to support beneficiaries during this period, undertaking home welfare visits, providing remote counselling, and being creative in continuing to offer learning opportunities and dialogue. Educational materials were created in print, to be collected or delivered, and/or shared by mobile phone, with classes being provided over Whatsapp to students who could gain access to a phone with this functionality in their locality. Kiota funding supported additional printing, data and outreach costs during this time.





Contribution of volunteers

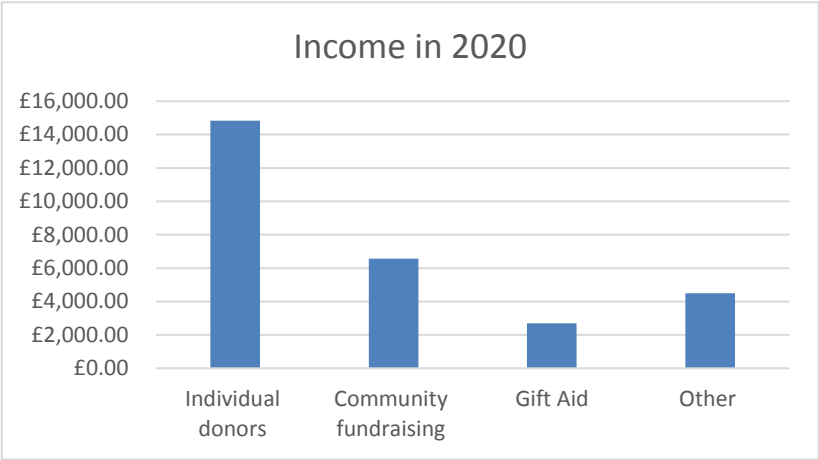
During 2020, Kiota benefited from the support of six volunteers, who gave their time to support Kiota with fundraising, research, finances and internal policy and infrastructure.

We would like to express our thanks and gratitude.

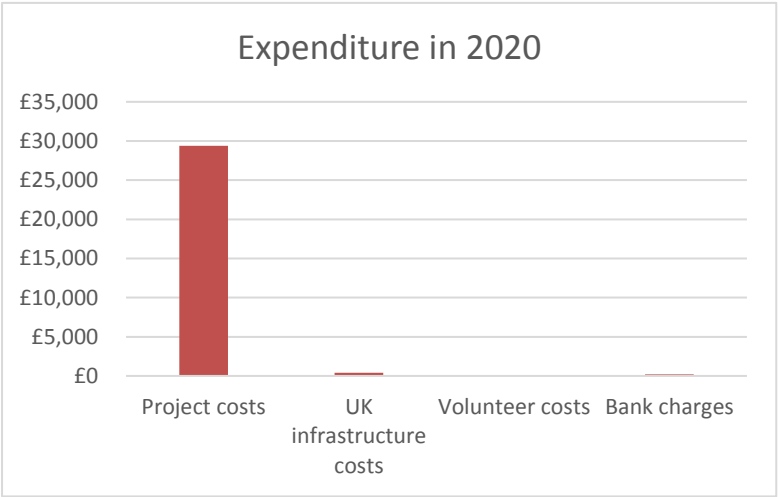




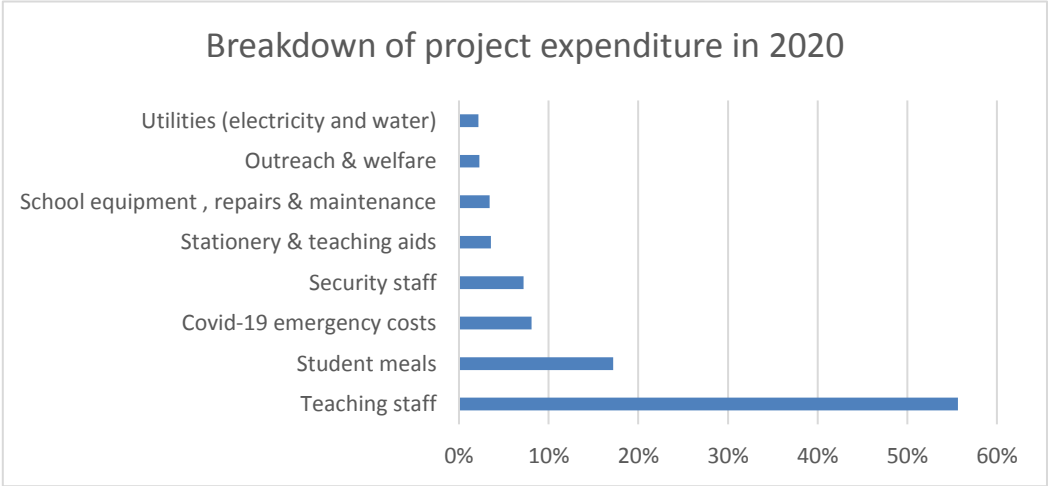
Our income in 2020



Our expenditure in 2020



In 2020, Kiota joint-funded the running costs of the Bunju Multipurpose Centre. During the year of 2020, Kiota funded the salaries of 4 teachers, 2 security guards, and a range of essential school costs.





Financial report

We must express huge gratitude to our many generous donors, who stepped up when our main income stream, community fundraising - most notably connected to Glastonbury Festival, was heavily impacted by the coronavirus pandemic and subsequent cancellation of events in 2020.

The reporting year saw income from community fundraising reduce significantly, and income from individual donations increase.

Trustees met regularly in the reporting year to monitor the financial position, and to review, adapt and plan in light of a changing and challenging financial environment, that continues into 2021.



Finances for the year 1/1/2020 to 31/12/2020

	2020	2019
Opening balance on 1/1/2020	£22,340	£12,637
• Of which, unrestricted funds:	£9,250	£9,087
Income	£28,593	£29,268
• Individual donors	£14,824	£7,476
• Community fundraising, including events	£6,561	£20,402
• Gift Aid	£2,700	£1,034
• Other	£4,507	£356
Expenditure	£29,999	£29,193
• Project costs	£29,400	£27,850
• UK infrastructure costs	£382	£352
• Volunteer costs	-	£761
• Bank charges	£217	£230
Funds carried forward to 1/1/2021	£12,786	£22,340
• Unrestricted	£4,543	£9,250

Notes to finances

Our 2020 accounts have been reviewed by an independent examiner.

Reserves

Although Kiota does not have a formal reserves policy, trustees aim to have six months of running costs available in cash, or in known planned income, at any time. At the start of the year, this seemed viable, however the coronavirus pandemic and its impact on fundraising has rendered this impossible. This remains the position Kiota aims to hold.

Restricted funds

Restricted funds are funds that are held in a separate account for our fundraising work at Glastonbury Festival. All funds in this account are held as deposits for Kiota volunteers at Glastonbury Festival, and are refundable following the event.

	2020	2019
Restricted funds		
• Opening balance at year beginning	£13,090	£3,550
• Restricted funds carried forward to next financial year	£8,243	£13,090



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>P. Brown</i>	DocuSigned by: <i>Alice Lundsten</i>
Full name(s)	Pippa Brown	80A7EAE5C7B0444... Alice Lundsten
Position (eg Secretary, Chair, etc)	Trustee	Trustee

Date	26/09/2021
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Kiota

No (if any)
1101316

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2020

To

Period end date
31/12/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Individual donors (regular & one off)	14,824	-	-	14,824	7,476
Grants & trusts	-	-	-	-	-
Community fundraising (sponsored events, fundraising events, other)	6,561	-	-	6,561	20,402
Gift Aid	2,700	-	-	2,700	1,034
Interest	15	-	-	15	26
Other	4,492	-	-	4,492	330
		-	-		-
		-	-		-
Sub total (Gross income for AR)	28,593	-	-	28,593	29,268
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,593	-	-	28,593	29,268
A3 Payments					
Project costs	29,400	-	-	29,400	27,850
UK infrastructure (Justgiving, web hosting)	382	-	-	382	352
Volunteer costs	-	-	-	-	761
Bank charges	217	-	-	217	230
		-	-		-
Sub total	29,999	-	-	29,999	29,193
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,999	-	-	29,999	29,193
Net of receipts/(payments)	- 1,406	-	-	- 1,406	74
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,250	13,090	-	22,340	22,340
Cash funds this year end	4,543	8,243	-	12,786	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Including planned expenditure. Funds to cover liabilities are held separately.	4,543		-
	Cash funds to cover liabilities held	-	8,243	-
	Total cash funds	4,543	8,243	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Glastonbury volunteer deposits. (3)		8,243	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity name
Kiota

On accounts for the year
ended

31/12/2020

Charity no
(if any)

1101316.

Set out on pages

1-14 (in account) 1-2 (in IE report)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

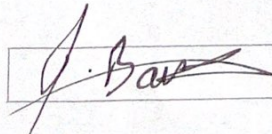
Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

27/09/2021

Name:

Jake Barratt

Relevant professional
qualification(s) or body
(if any):

Member of the Institute of Chartered
Accountants England and Wales (ICAEW)

Address:

17 Manor Court, Fulwood

Preston

PR2 7DU.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Section N/A.