

**FRAMLINGHAM AREA YOUTH ACTION
PARTNERSHIP**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
10

Year
2019

To

Period end date

Day
30

Month
09

Year
2020

Section A

Reference and administration details

Charity name

Framlingham Area Youth Action Partnership

Other names charity is known by

FAYAP

Registered charity number (if any)

1101303

Charity's principal address

The FAYAP Centre

Saxtead Road

Framlingham, Suffolk

Postcode

IP13 9HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jan Wright	Chair	To 15 July 2020	
2	Carolyn McNicol	Secretary then Chair (Trustee as at 30/9/20)	To 15 July 2020, Chair from this point	
3	Graham Beamish	Treasurer (Trustee as at 30/9/20)		
4	David Drummond	Management Committee	To 15 July 2020	
5	Mike Peck	Management Committee	To 15 July 2020	
6	Charlie Heffernan	Management Committee	To 15 July 2020	
7	John Starke	Management Committee	To 15 July 2020	
9	Angelika Grant	Management Committee then Secretary (Trustee as at 30/9/20)	Secretary from 15 July 2020	
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NONE	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Martin Fuller	CRASL Carlton Park House, Saxmundham, Suffolk, IP17 2NL

Name of chief executive or names of senior staff members (Optional information)

Spadge Hopkins (Project Manager)
Helen Ball (Senior Youth Worker)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution. (adopted 28th August 2003)
How the charity is constituted (eg. trust, association, company)	Association of members
Trustee selection methods (eg. appointed by, elected by)	Elected by the Executive management committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a Child protection policy (Safechild) in place and DBS checks are carried out on all staff or volunteers working with children. These are carried out on a biennial basis as per statutory requirements.

Staff members have undergone First Aid Training.
We have achieved the full Quality Standard from Young Suffolk

The Charity also holds memberships of the following local young people's organisations: Young Suffolk, SAFEchild

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To help young people in the Framlingham area, particularly through leisure time activities, to develop their physical, mental, social, moral and spiritual capacities, so that they may grow to full maturity as individuals and responsible citizens. For this object 'young people in the Framlingham area' shall mean those of high school age (years 7-13 or ages 11 to 17) living or attending secondary school in the catchment area of Thomas Mills High School, Framlingham, Suffolk.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In the past year FAYAP have run a Friday evening youth club, a drop-in after school club, iRock, Amplifier Project, drama and mentoring. We operated outreach on the Pageant Field in Framlingham by the Skate Park
We rent our facilities to other community groups
Thomas Mills School use the FAYAP Centre in the school grounds for the daily Safe Lunch Club. We have the support of the local police and town council.
We aim to help the wider community by reducing the anti-social activities which arise from young people hanging around in public places with nothing to do.
With Covid-10 this has been a challenging year for everybody. Our group youth activities have had to be suspended to help keep everyone safe, but our socially distanced mentoring of young people and providing

contact at our facilities on the pageant field has been more important than ever. This year we have developed new projects including delivering from the new Pavilion on the Pageant field and our new premises at the former Con Club. As we start to be able to safely socialise in 2021 we will realise the full benefit of these.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Youth group relies on volunteer help to assist our youth workers and trustees filling gaps when required.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

FAYAP's committee has met on a bi-monthly basis ensuring we remain a dedicated well-run charitable organisation providing youth services for the Framlingham area.

Friday evening youth club

A drop-in after school club

Significant scale up of Mentoring activities

Outreach on the Pagent Field in Framlingham by the Skate Park

iRock club

Amplifier Project

Development of the Con Club

A full makeover of our website www.fayap.co.uk a new Facebook and Instagram page

Development of a partnership with Access Community Trust

Additional Activities

Community Quiz

Renting out of the FAYAP Centre to local community organisations

Section E Financial review

Brief statement of the charity's policy on reserves

In theory, FAYAP would like to run with reserves to cover foreseeable general revenue expenses for the following 6 months. In practice, funding for wages, insurances, and utilities to this level is rarely achieved.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Grants from charitable organisations, local businesses and Local Authorities are a key important source of funding for FAYAP for which we are very grateful

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Graham Beamish

Position
(eg Secretary, Chair, etc)

Treasurer

Date

30/1/2021



Accounting Services

Framlingham Area Youth Action Partnership

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

Independent Examiner's Statement, Report and Opinion

Subject to the limitations upon the scope of my work as detailed above. I have completed my examination: and can confirm that:-

This is a report in respect of an examination carried out under 145 of the Act and in accordance with the directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

and that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

accounting records were not kept in respect of the charity as required by with Section 130 of The Charities Act 2011;

the financial statements do not accord with those records; or

the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give and 'true and fair' view, which is not a matter considered as part of an independent examination;

have not been prepared in accordance with the methods and principals set out in the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Registered Office:
Chapel Road Accounting Services Limited
Carlton Park House
Carlton Park Industrial Estate
Saxmundham
Suffolk
IP17 2NL



Martin Anthony Fuller is licensed and regulated by the Association of Accounting Technicians to provide services in accordance with Licence Number 2913 details of which are displayed at the address shown

Contact Details:
Email: info@crasl.co.uk - payroll@crasl.co.uk
Tel: 01728 687000 Fax: 01728 888209
Website: www.crasl.co.uk

Company No. 4717829
VAT No. 922072650

Signed:-

A handwritten signature in black ink, appearing to read 'M. Fuller', with a long horizontal stroke extending to the right.

Mr Martin Fuller – Independent Examiner

CRASL
Carlton Park House
Saxmundham
Suffolk
IP17 2NL

This report was signed on 6th January 2021

FRAMLINGHAM AREA YOUTH ACTION PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

		Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Receipts					
1A	Voluntary Income	16728	37881	54609	12671
1B	Activities for generating funds	2884	0	2884	390
1C	Investment Income	0	0	0	0
1D	Incoming resources from charitable activities	8521	2180	10701	21499
1E	Other Incoming Resources	5450	0	5450	4729
	Total Receipts	<u>33583</u>	<u>40061</u>	<u>73644</u>	<u>39289</u>
Payments					
2A	Cost of generating funds	3834	35	3869	450
2B	Costs directly related to the work of the Charity	26818	11877	38695	41673
2C	Management and Administration Costs	1087	0	1087	411
2D	Donations	0	0	0	0
	Total Payments	<u>31740</u>	<u>11912</u>	<u>43652</u>	<u>42534</u>
	Net Movement in Funds	<u>1843</u>	<u>28149</u>	<u>29992</u>	<u>-3245</u>
	Balance brought forward at 1st October 2019	<u>8016</u>	<u>18981</u>	<u>26997</u>	<u></u>
	Balance carried forward at 30 September 2020	<u>9859</u>	<u>47130</u>	<u>56989</u>	<u></u>

FRAMLINGHAM AREA YOUTH ACTION PARTNERSHIP

STATEMENT OF ASSETS AND LIABILITIES

AS AT 30 SEPTEMBER 2020

	<u>2020</u>	<u>2019</u>
Fixed Assets		
Tangible Fixed Assets	0	0
Current Assets		
Debtors and Prepayments	461	1279
Cash in Hand and at Bank	56179	26997
	<u>56640</u>	<u>28276</u>
Liabilities		
Creditors	0	0
Accruals	3897	587
	<u>3897</u>	<u>587</u>
Net Current Assets	<u>52743</u>	<u>27689</u>
Net Assets	<u><u>52743</u></u>	<u><u>27689</u></u>
FUNDS		
Unrestricted	19184	19002
Restricted	36995	7995
Total Funds	<u><u>56179</u></u>	<u><u>26997</u></u>

FRAMLINGHAM AREA YOUTH ACTION PARTNERSHIP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

		Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Receipts					
1A	Voluntary Income				
	Grants	9542	37881	47423	12357
	ACT Partnership	3326	0	3326	314
	Donations	3860	0	3860	12671
		<u>16728</u>	<u>37881</u>	<u>54609</u>	
1B	Activities for generating funds				390
	Fundraising Income	2884	0	2884	390
		<u>2884</u>	<u>0</u>	<u>2884</u>	
1C	Investment Income				0
	Interest Receivable	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
1D	Incoming resources from charitable activities				
	Subscriptions	683	0	683	1617
	Youth Club Sales	2991	0	2991	4474
	Lunch Club Sales	4297	0	4297	13718
	Tea & Toast Club	0	0	0	39
	Drama Fees	0	0	0	90
	Mentoring	550	2180	2730	1560
	Big Pencils	0	0	0	0
		<u>8521</u>	<u>2180</u>	<u>10701</u>	<u>21499</u>
1E	Other Incoming Resources				
	Shalom Hire	5450	0	5450	4729
		<u>5450</u>	<u>0</u>	<u>5450</u>	<u>4729</u>
Payments					
2A	Cost of generating funds				
	Fundraising Costs	3834	35	3869	450
		<u>3834</u>	<u>35</u>	<u>3869</u>	<u>450</u>
2B	Costs directly related to the work of the Charity				
	Premises Number 10 Church Street Rent	0	411	411	0
	Wages/PAYE	17846	11017	28863	27593
	Heating and Lighting	756	0	756	1143
	Telephone & Internet	469	0	469	373
	Youth Club Supplies	0	873	873	1556
	Lunch Club Costs	3267	0	3267	7882
	Hygiene & Cleaning	150	0	150	50
	Activity Costs	2233	0	2233	0
	Drama Costs	0	0	0	4
	Bus Fund	0	-423	-423	1833
	Repairs and Renewals	1100	0	1100	271
	Promotion	0	0	0	0
	Licences	205	0	205	448
	Training	239	0	239	
	Insurances	553	0	553	520
		<u>26818</u>	<u>11877</u>	<u>38695</u>	<u>41673</u>
2C	Management and Administration Costs				
	Management and Administration Costs	835	0	835	159
	Independent Examination Fees	252	0	252	252
		<u>1087</u>	<u>0</u>	<u>1087</u>	<u>411</u>
2D	Donations				
	Donations	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

FRAMLINGHAM AREA YOUTH ACTION PARTNERSHIP

**NOTES TO THE ACCOUNTS STATEMENT OF ASSETS AND LIABILITIES
30th SEPTEMBER 2020**

		2019/20		2018/19	
Assets					
	Fixed Assets net of Depn		0		0
	Cash at Bank & In Hand				
	CAF Account 1	46618		20698	
	CAF Account 2	9561		6299	
	Cash In Hand	0		0	
			56179		26997
	Debtors	0		0	
	Prepayments				
	Insurance	461		1279	
	Website				
	PRS				
			461		1279
	TOTAL ASSETS		56640		28276
Liabilities					
	Creditors				
	NEST Pension	0		0	
	Electricity				
			0		0
	Accruals				
	Accountancy	225		225	
	ACT Partnership revenue in advance	3326		0	
	PAYE	346		362	
			3897		587
	TOTAL LIABILITIES		3897		587
	NET ASSETS		52743		27689