



**helping families with children
who have special needs**

CHAT children's respite

Registered Charity No 1101292

**Trustees' Annual Report and Accounts
for the year ended
31st March 2023**

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Registered Charity No 1101292

Trustees' Report

For the year ended 31st March 2023

Address:

CHAT Office,
Booker Park School
Stoke Leys Close
Aylesbury HP21 9ET

Trustees

The trustees who served during the year were:

Raj Khan – President
Denise Summers – Chairman
Janet Tubman – Secretary
Nicholas Clifford - Treasurer
Susan Severn (resigned 24th January 2023)
Adrian Schwab (resigned 24th January 2023)
Pauline Roberts

Structure, governance and management

The charity is governed by a declaration of Trust which was made on 24th June 2003. Supplemental Deeds have been passed to amend the objects of the charity, the latest of which is detailed below.

The trustees are appointed following a special resolution of the trustees and passed at a special meeting. The trustees gave their time voluntarily and received no remuneration or other benefits.

Day to day responsibility for managing the charity and fundraising is delegated to two part-time employees.

Objectives and activities

The objectives of the charity as set out in a Deed of 29th November 2017 are: To promote the relief of families in the Buckinghamshire area with children who have special needs by funding short-term respite care, equipment and facilities.

Applications for grants are received directly from families requiring short term care. The family is able to choose their own carer or activity for their child.

Public Benefit Statement

The trustees confirm that in making grants during the year they paid due regard to guidance issued by the Charity Commission on public benefit. The charity helps children in Buckinghamshire without any bias regarding their age, sex or ethnicity.

Grants are offered on a needs basis rather than being means tested and they are therefore available to all families irrespective of their background.

The families helped by CHAT have children who suffer from various illnesses including Cerebral Palsy, Global Developmental Delay, Autism, ADHD, Epilepsy, Visual and Hearing impairments. The families find that round the clock care required by their children puts enormous pressure on them, their relationships and other family members.

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Achievements and performance

During the COVID-19 pandemic a new style of grant was introduced whereby families are required to find a carer whom CHAT then funds. CHAT recognises that respite care can take many forms and we now give grants for activities as well as traditional home-care. CHAT enabled children to attend gym sessions, drumming sessions, after-school and holiday clubs, and therapeutic animal farms. It is lovely to hear about the benefit of these sessions on the child's confidence, well-being and development.

CHAT also sponsored 4 families to go away on a 2-night stay to Thomley where they stayed in beautiful and well-equipped camping pods. A party was enjoyed by families in January 2023.

Grants worth £20,700 were awarded to families in the year.

The charity received £102,332 from trusts and foundations whose names are listed in the accounts. CHAT was fortunate to receive substantial grants from Barratt Developments as well as Buckinghamshire Council.

The charity has prepared Receipts and Payments Accounts for the year. Income in the year totalled £113,380 and expenditure totalled £42,106.

At 31st March 2023 the charity held funds in both current and deposit bank accounts totalling £137,375. Of this £6,900 was restricted. Committed grants made by CHAT for respite care which have not been utilised by the year end amounted to £10,719. Net reserves at the year-end were £126,656.

Reserves

The trustees endeavour to hold unrestricted reserves at a level sufficient to continue basic expenditure for one year and this target has been met at the year end. The reserves will also be used to continue the charity's core objectives. The substantial grants noted above were received shortly before the year end and so the charity starts the new financial year in a comfortable position and will look at further initiatives to benefit Buckinghamshire families with children who have special needs.

CHAT receives no guaranteed funding and relies solely on donations, community fundraising events and grants from grant giving organisations.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature:Name: Nicholas Clifford

Signature:Name: Janet Tubman

Date: 9th October 2023

**Independent Examiner's Report
to the Trustees of**

CHAT children's respite

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2023 which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 9th October 2023

L. A. Orchard FCA

4 The Green, Mill Bank
Fladbury, WR10 2QA

CHAT children's respite
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Receipts and Payments Accounts
For the year from 1st April 2022 to 31st March 2023

	Unrestricted General Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Receipts				
Donations & grants	88,747	22,900	111,647	14,439
Fundraising	1,603		1,603	2,195
Grant - COVID Job Retention Scheme	0		0	7,117
Interest	130		130	13
Total Receipts	90,480	22,900	113,380	23,764
Payments				
Grants paid & charitable activities	553	13,333	13,886	6,935
Salaries & pensions	21,412	2,667	24,079	24,079
Fundraising costs	1,815		1,815	1,053
Insurance	452		452	680
Office expenses	1,569		1,569	113
Phone	60		60	60
Professional fees	245		245	245
Total Payments	26,106	16,000	42,106	33,165
Net Receipts/(payments)	64,374	6,900	71,274	-9,401
Transfers between funds	0	0	0	0
Cash funds last year end	66,101	0	66,101	75,502
Cash funds this year end	130,475	6,900	137,375	66,101

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Statement of Assets and Liabilities
At 31st March 2023

	Unrestricted General £	Restricted Funds £	Total Funds £
<u>Cash Funds</u>			
Deposit Accounts	118,011	0	118,011
Current Account	12,464	6,900	19,364
	<u>130,475</u>	<u>6,900</u>	<u>137,375</u>
<u>Other Monetary Assets</u>			
Gift Aid Claim	0	0	0
less			
Care authorised but not yet delivered	5,719	5,000	10,719
	<u>-5,719</u>	<u>-5,000</u>	<u>-10,719</u>
Net Monetary Assets	<u>124,756</u>	<u>1,900</u>	<u>126,656</u>

Fixed Assets retained for the charity's own use

Office furniture	unrestricted
Computer equipment	unrestricted

Signed on behalf of the Trustees

Signature

Name

Nicholas Clifford

Janet Tubman

Date of Approval:

9th October 2023

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Notes to the accounts
For the year from 1st April 2022 to 31st March 2023

<u>Restricted Funds</u>	Balance at 1st April 2022 £	Received £	Paid £	Balance at 31st March 2023
Grants for specific respite care	<u>0</u>	<u>22,900</u>	<u>16,000</u>	<u>6,900</u>

Grants Received

Grants and donations were received from the following trusts and organisations during the year:

Admiral Cards
Barratt Developments
Bedfordshire & Luton Foundation
Buckinghamshire Council - Community Boards
German Lutheran Church of St Albans / Luton
The R Callingham Foundation
Winslow Show