



Trustees' Annual Report for the period

		Period start date					Period end date		
		Day	Month	Year			Day	Month	Year
From		01	09	2024	To		31	08	2025

Reference and administration details

Charity name Roche Learning Village Partnership

Other names charity is known by RLVP

Registered charity number (if any) 1101266

Charity's principal address C/o Roche CP School

Fore Street, Roche

St Austell

Postcode

PL26 8EP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Doble	Chairperson/Finance	Up until 4 th December 25	
2	Emma Doble	Vice-Chair/Finance	From 4 th December 25	
3	Zac Bishop	Finance		
4	Anthony O'Mahony	Finance		
5	Jeremy Walden	Whistleblower/ Safeguarding		
6	Michelle Pascoe	Finance		
7	Allison King	Community Trustee		
8	Alison Wootton	Chairperson	From 4 th December 25	
9				
10				
11				
12				
13				
14				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Accountant	Robert Brittain	Newquay, Cornwall

Name of chief executive or names of senior staff members (Optional information)

Helen Jolliffe, RLVP Manager and Financial Administrator

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 1 st October 2002 Updated 10 th July 2018
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed at the Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

There are over 35 policies & procedures in place, including a Child Protection Policy, Health & Safety & Equal Opportunities Policy. Enhanced DBS checks are carried out prior to employment, trusteeship or joining the committee, with EY2 forms being completed for Ofsted purposes, when joining as a committee member and/or as the Nominated Person, with Suitability Letters being issued on acceptance. References are gained before employment commences. These checks are carried out in line with statutory requirements and Safer Recruitment.

The childcare centre is OFSTED approved for children aged 0 to 5 years.

The RLVP always strive to build strong bonds with outside agencies and professionals, to provide the best quality of care and education for our children and families. The partnership works very closely with the local primary school and have forged strong working relationships with the Headteacher and their Deputy. The Headteacher remains a trustee of the partnership and acts as the charity's whistle-blower and safeguarding representative.

The RLVP Manager aims to safeguard the staff, children and visitors who may attend the childcare centre, and its facilities, through risk assessments, site safety surveys, ongoing staff training and development.

Objectives and activities

Summary of the objects of the charity set out in its governing document

Advance the education of the residents of the Parish of Roche and its environs (the area of benefit) by providing and assisting in the provision of facilities for education and childcare.

Summary of the main activities in relation to these objects

Operation of all day childcare for 0 - 4-year children for 50 weeks of the year. This encourages parents and carers to re-train or return to work by offering affordable childcare costs and being able to signpost families to other professionals for support and guidance if required.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

The partnership aims to provide strong links and relationships between the Childcare Centre and parents / carers, and welcome any suggestions, improvements, ideas, or visits that would ultimately benefit the children in their care and their families.

The partnership aims to support the local community as much as possible.

Achievements and performance

The continuation of the childcare centre's excellent reputation, dedication, and high-quality standard of care within the 'clay' community, whilst maintaining more affordable fees during a continued cost of living crisis.

Childcare numbers have remained high due to parents placing them at the setting from an earlier age to learn how to socialise outside of their family home and to build their resilience, communication skills and self-esteem. Our lower daily charges have allowed many parents to return to work, alongside the financial support, for those eligible, through 'Tax Free Childcare' and extended funding for babies and children the term following from their 9-month milestone.

Due to the RLVP having cash reserves, the trustees were able to ensure that all staff continue to receive fair pay, supporting everyone both financially and mentally. These reserves have also enabled repairs to the building and outside area, due to the aging of the property and grounds.

Staff retention remains a challenge with the early years and education sector with employees finding the role mentally challenging due to decreased financial support from local government and lack of special education facilities. This has increased advertising and recruitment costs, training, development, and the charity having to provide enhanced ratios for children with additional needs, within an already busy and stressful environment. All this is influencing the overall reserves held but is deemed appropriate being within the RLVP's ethos, and within the constitution of the charity.

Training has continued via Microsoft TEAMS, with further face-to-face courses being offered through Cornwall Council. This has ensured that staff have remained up to date with good practice and the knowledge and confirmation that their needs are being met and staff feel valued. Staff Mental Awareness backing remains a high priority to ensure that employees feel supported and valued.

Financial review

Brief statement of the charity's policy on reserves

As of year-end 31/08/25 the RLVP held cash at bank of £418,981 the bulk of which is a result of good financial management and tight control of charity funds. The RLVP's restricted childcare funds are appropriately allocated towards the maintenance and further development of the centre and improving the outcomes for our children.

In April 2025, we continued to see an increase in staff wages to align with the living wage being the largest part of our charity's expenses. This rise in costs is mainly due to the increase in PAYE and the need for additional staff to ensure every child gets the support they need through an enhanced ratio, funded by the RLVP. Over the past year, our income has grown significantly due to extended funding, and we've now reached full capacity in our building on most days.

We need to ensure that funds are reserved for future needs, including maintenance, ongoing staff training, and development. It's important for both staff and parents to feel confident that Pebbles has a bright future and will continue to support families for years ahead. The Trustees are also considering a small extension to accommodate rising demand, which will be fully funded from the reserves we currently have in place.

The Reserve Policy highlights the need for such a cash reserve to be able to continue with our charitable aims and continue to move forward into the future.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Our primary source of funding continues to be the Extended Government Funding, which increased further in September 2025, for all eligible families with children and babies after their 9-month milestone. We also receive additional parental fees. The Early Years Pupil Premium is available for eligible 3 to 4-year-olds, and we ensure it's used effectively. Attendance at our setting remains strong, and we also seek 2-year-old funding when for disadvantaged families who apply.

Our private fees were increased slightly from September 2025.

Our main expenditure is staff costs (salaries, training, recruitment & pensions). We constantly monitor performance through 'Room Action Plans,' staff supervisions and by attending regular training and employing high quality staff. The increase in the living/minimum wage has affected this expenditure. Providing 1:1 and enhanced ratios for children with additional needs has continued to rise over the past 12 months, being substantially self-funded.

Costs for licences and membership fees keep increasing, and utility bills are still high. The manager frequently looks for new suppliers to ensure we get the best value.

The Childcare Centre is continuing to purchase new equipment and resources due to general 'wear and tear.' The garden is constantly being developed to meet the needs of the children.

Cornwall Council and the RLVP, in collaboration with Coodes Solicitors, are engaging in ongoing discussions about the implementation of the formal lease and the contents outlined in the Heads of Terms.

Meanwhile, the RLVP continues to take care of all maintenance and repairs for the building in place of any rent charges.

The facilities at Pebbles are used by the charity - Roche Aid in Sickness when required.

Other optional information

Future Plans

Roche Pebbles Childcare Centre

We're in the process of getting Cornwall Council's approval to expand our building. This will help us accommodate more children under two years old, as we're currently at full capacity and want to support all families in our community.

To continue to promote the benefits of attending forest school sessions at Pebbles. The great work of our Senco for children with developmental delay or additional needs is also being promoted widely, particularly as the referral process to access outside agencies and professional support is such a long and slow procedure.

The RLVP will continue to work closely with other professionals and outside agencies within the setting to support the children in their care.

The Childcare Centre will continue to be promoted to remain a valuable facility for the community at an affordable cost if and when requested

Seeking new ways in which the community can be supported in addition to the childcare centre.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ms Alison Wootton	
Position (eg secretary, chair, etc)	Chair	
Date	9 th March 2026	

Roche Learning Village Partnership

Financial Statements

For the Year Ended 31 August 2025.

Independent examiner's report to the Trustees of Roche Learning Village Partnership

This report on the accounts of the Partnership for the year ended 31st August 2025 is in respect of an examination carried out under s.43 of the Charities Act 1993 ('the Act'). The accounts are set out on page 3 to 8.

Respective responsibilities of the Trustees and the examiner.

As the Trustees of the Partnership you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Act does not apply.

It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners whether particular matters have come to my attention.

Basis of this report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act. That examination includes a review of the accounting records kept by the Partnership and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking any explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- To keep accounting records in accordance with section 41 of the act: and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

R .V. Brittain.

R & H Accountancy Services.
7, Aylwin Close
Newquay
Cornwall
TR7 3EF

19 February 2026

ROCHE LEARNING VILLAGE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 AUGUST 2025

		Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	Notes	£	£	£	£
A Incoming Resources					
Incoming Resources from charitable activities					
Childcare and grants	3	486,887	435	487,322	377,240
Total Incoming Resources		<u>486,887</u>	<u>435</u>	<u>487,322</u>	<u>377,240</u>
B Resources Expended					
Costs of generating funds					
Charitable Activities	4	410,360	435	410,795	362,799
Governance Costs		805	0	805	805
Total Resources expended		<u>411,165</u>	<u>435</u>	<u>411,599</u>	<u>363,604</u>
Net incoming resources and movement in funds		<u>75,722</u>	<u>0</u>	<u>75,722</u>	<u>13,637</u>
D Reconciliation of funds					
Total Funds brought forward		<u>347,404</u>	<u>28,547</u>	<u>375,951</u>	<u>362,314</u>
Total Funds carried forward		<u>423,126</u>	<u>28,547</u>	<u>451,673</u>	<u>375,951</u>

ROCHE LEARNING VILLAGE PARTNERSHIP

BALANCE SHEET

31 August 2025

		2025		2024	
		£	£	£	£
	Note				
A	FIXED ASSETS				
	Tangible Assets	8	33,187		36,311
	TOTAL FIXED ASSETS		<u>33,187</u>		<u>36,311</u>
B	CURRENT ASSETS				
	Cash at Bank		418,901		340,055
	Cash in hand		<u>80</u>		<u>80</u>
	TOTAL CURRENT ASSETS		418,981		340,135
C	LIABILITIES				
	Creditors: Amount falling due within one year	10	<u>495</u>	<u>495</u>	
	NET CURRENT ASSETS		418,486		339,640
	NET ASSETS		<u><u>451,673</u></u>		<u><u>375,951</u></u>
D	THE FUNDS OF THE CHARITY				
	RESTRICTED INCOME FUNDS		28,547		28,547
	TOTAL UNRESTRICTED INCOME FUNDS		423,126		347,404
	TOTAL CHARITY FUNDS	11	<u><u>451,673</u></u>		<u><u>375,951</u></u>

These financial statements were approved by the trustees on.....
and are signed on their behalf by :

Emma Doble

Chairperson

ROCHE LEARNING VILLAGE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 August 2025

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and the Charities Act 1993.

Grants

Grants and other resources are included in the Statement of Financial activities when the organisation is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to that category.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Play equipment	-	25% reducing balance
Refurbishment costs	-	4% straight line

2. REFURBISHMENT COSTS

Refurbishment costs have been depreciated consistent with the provisions of the 25 year lease.

ROCHE LEARNING VILLAGE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 August 2025

3.INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Childcare and Grants				
Childcare fees and Rents	486,887	0	486,887	374,925
Grants- EYDCP Cornwall CC	0	435	435	2,315
	<u>486,887</u>	<u>435</u>	<u>487,322</u>	<u>315,501</u>

4.COSTS OF GENERATING FUNDS

	Activities Undertaken Directly	Support Costs	Total 2025	Total 2024
	£	£	£	£
Childcare	<u>366,730</u>	<u>44,869</u>	<u>411,599</u>	<u>363,604</u>

	2025	2024
	£	£
Support Costs		
Management	26,173	26,173 Income generated
Insurance	2,996	2,996 Income generated
Independent examination	220	220 Income generated
Security	274	442 Income generated
Cleaning	15,207	12,507 Income generated
	<u>44,869</u>	<u>42,338</u>

5.No trustees received any emoluments during the year.

6.STAFF COSTS AND EMOLUMENTS

	Total 2025	Total 2024
	£	£
Gross wages and Salaries	349,224	311,237
Employers National Insurance Contribution	14,033	14,033
	<u>363,257</u>	<u>325,360</u>

No employee received emoluments of over £60,000 during the year (2024 Nil)

ROCHE LEARNING VILLAGE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 August 2025

7.EMPLOYEE STATISTICS

	2025	2024
The average number of staff employed by the charity during the financial year amounted to	<u>17</u>	<u>17</u>

8.TANGIBLE FIXED ASSETS

	Equipment	Buildings	Total 2025	Total 2024
	£	£	£	£
ASSET COST				
Balance brought forward	18,035	64,106	82,141	105,057
Additions	2,351		2,351	1,664
Balance carried forward	<u>20,386</u>	<u>64,106</u>	<u>84,492</u>	<u>106,721</u>
ACCUMULATED DEPRECIATION				
Balance brought forward	11,971	33,861	45,832	67,585
Charge for the year	4,263	1,210	5,473	2,825
Balance carried forward	<u>16,234</u>	<u>35,071</u>	<u>51,305</u>	<u>70,410</u>
NET BOOK VALUE				
Brought forward	6,066	30,244	36,310	37,472
Carried forward	<u>4,152</u>	<u>29,035</u>	<u>33,187</u>	<u>36,311</u>

Note - Balances brought forward adjusted for Assets that had been written down to zero.

10.CREDITORS:Amounts falling due within one year

	2025	2024
	£	£
Accruals Accountancy	<u>495</u>	<u>495</u>

ROCHE LEARNING VILLAGE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 August 2025

Note 11

Note 11	Fund			Fund	Analysis of	
	Balance B/Fwd	Incoming Resources	Outgoing Resources		Balance C/Fwd	Assets & Liabilities Tangible Assets
	£	£	£	£	£	£
Restricted Income Fund						
Surestart Child Centre						
Refurbishment	28,547	435	435	A	28,547	11,197
						17,350

Unrestricted Income Funds

Other	347,404	486,887	411,165	B	423,126	21,989	401,136
	375,951	487,322	411,600		451,673	33,187	418,486

Note

A.

This fund was created by grant to refurbish the child centre and provided for moveable equipment within it.
A lease for the child centre is the subject of ongoing negotiation.
All refurbishment costs are depreciated at 4% straight line.

B.

These funds represent grants and surpluses from charitable income-generating activities.

Independent examiner's report to the Trustees of Roche Learning Village Partnership

This report on the accounts of the Partnership for the year ended 31st August 2025 is in respect of an examination carried out under s.43 of the Charities Act 1993 ('the Act'). The accounts are set out on page 3 to 8.

Respective responsibilities of the Trustees and the examiner.

As the Trustees of the Partnership you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Act does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners whether particular matters have come to my attention.

Basis of this report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act. That examination includes a review of the accounting records kept by the Partnership and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking any explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 41 of the act: and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

R.V. Brittain.

R & H Accountancy Services.
7, Aylwin Close
Newquay
Cornwall
TR7 3EF

19 February 2026