

**Buckfastleigh Community Development Project (Trust)**  
**Annual Report**  
**For the Year Ended 31 March 2022**

The Bungalow  
Victoria Park Lodge  
Plymouth Road  
Buckfastleigh  
TQ11 0DB

Registered Charity No: 1101187

**Buckfastleigh Community Development Project (Trust)**  
**Legal and Administrative Information**

**Trustees**

**Chair**

Sophie Walker-Howarth - appointed 18 October 2022. Chair from 1 January 2023  
Karina Clegg  
Natalie Clark - appointed 2 September 2021  
Tegan Hubbard-Clegg - appointed 2 November 2022  
Fanny Jackson  
Jenna Scholz  
Johnny Thwaites

**Youth Work Team**

**Charity Director**

Fanny Jackson  
Ollie Chiplin  
Finn Scott

**Bankers**

Lloyds TSB

The Buckfastleigh Community Development Project (Trust) is a registered charity governed by a constitution dated 19 December 2002.

Charity Registration Number: 1101187

## **Buckfastleigh Community Development Project (Trust) Trustees' Annual Report for the Year Ended 31 March 2022**

### **Principal Objects**

Buckfastleigh Community Development Project (Trust) is a voluntary organisation which represents the community of Buckfastleigh and the surrounding area and manages the Bungalow Youth Club. The project offers a safe, warm and welcoming environment for young people to access advice and guidance on issues that affect them as well as a place for them to go during their leisure time. The project helps young people to become positive members of the local community.

Buckfastleigh Community Development Project (Trust) works closely with other agencies including the health, police and education services.

### **Trustees**

The names of the current Trustees are given on page 1. Trustees are appointed or reappointed annually at the Annual General meeting. All the Trustees give their time voluntarily and receive no remuneration or other benefit for their work as Trustees.

Fanny Jackson stood down as Chair on 30 July 2021 in order to take on the role of interim director of the Bungalow. Karina Clegg became Chair on the same day. Karina handed the chair to Huw Cox on 29 November 2021. Huw resigned on 12 December 2022 and was replaced by Sophie Lovett Walker-Haworth on 1 January 2023.

Natalie Clark was appointed as a Trustee on 2 September 2021 and Sophie Lovett Walker-Haworth and Tegan Hubbard Clegg were appointed on 18 October and 2 November 2022 respectively.

Richard Handley retired as a Trustee and Treasurer on 31 March 2022.

Lucinda Guy resigned on 5 October 2022, Sylvee Philips resigned on 30 November 2022 and Huw Cox resigned on 12 December 2022. Our thanks go to all retiring Trustees for their service.

### **Governance**

The Trustees meet regularly. At each meeting the Trustees consider reports on the activities and performance of the Bungalow Youth Project and make decisions relating to operations and strategy.

Trustee indemnity insurance was in place during the year and the insurance provides cover up to £100,000 on any one claim.

### **Main Activities and Achievements**

The Bungalow Youth Project has provided a much needed service in what has been a very difficult financial year. We have emerged from Covid restrictions and now are better attended than we have been for many years. We have gone through difficult situations with staffing, and now have a brilliant team of youth workers.

Through consulting with the young people who regularly attend our sessions throughout the year we make sure we:

- Create a safe space to relax and meet friends.

- Create healthy hot food every session. The food is made from scratch by young people supported by youth workers.

The Bungalow has continued to offer a variety of creative, developmental, educational, recreational and Life skills, including speaking, communicating and self-expression  
Debates and discussions, and homework help  
Outdoor team games, and indoor games including pool and table tennis  
Arts and crafts activities  
Music DJ activities  
Outdoor sports, swimming and team building activities

The Youth Support Workers delivered these activities with support from responsible and dedicated young volunteers and specialist practitioners.

We continue to offer a varied daily session to young people:

- Monday Girls night
- Tuesday mixed access night
- Wednesday Boys night
- Thursday Junior night
- Friday Senior night

The Bungalow works to support young people's wellbeing and positive development as individuals. Our impact on our current work shows the significant increase in the positive difference we make to young people's lives, as well as the wider Buckfastleigh community.

The staff team is small, but works hard to support all young people who engage with our service and with whom we come into contact. We have a wide variety of skills to draw upon which helps us to work to our strengths as a team.

We continue to develop our Apprenticeship Scheme and one young person has engaged with enthusiasm during the year.

The Bungalow again has continued to work in a number of ways with our local community including Buckfastleigh's support for the Rotary Christmas Santa Float.

The Bungalow is greatly valued by young people and the wider community. We help to improve a space that matters to our community.

Going forward, we look forward with confidence for the coming year. We have a great team of inspiring youth workers and a strong management group, which gives us a good basis on which to build our future.

#### Financial Review

Expanded activities and investment in staff and ways of operating led to a rise in costs from £31,508 to £70,056 in the year. Funding continued energetically resulting in Grants and Donations rising over the previous year. However, given the end of the Coronavirus Job Retention Scheme total income fell from £55,466 to £49,331.

Since the end of the financial year sources of new funding have proved very difficult to unlock. However, the Trustees are delighted to report that their application to the National Lottery's Reaching Communities Fund has been successful and the Bungalow has been awarded £270,396 over three years.



Sophie Lovett Walker-Howarth  
Chair

S. WALKER-HAWORTH

January 2023



**Buckfastleigh Community Development Project (Trust)**  
**Financial Statements for the Year Ended 31 March 2022**

**RECEIPTS AND PAYMENTS**

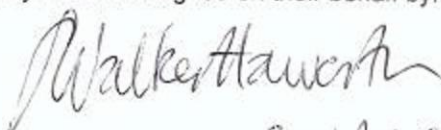
	Unrestricted	Restricted	2022 Total	2021 Total
	£	£	£	£
<b>Receipts</b>				
Grants	6,000	33,450	39,450	39,230
Donations	4,625	-	4,625	2,302
Coronavirus Job Retention Scheme	-	4,717	4,717	13,567
Gift Aid	468	-	467	360
Other income	72	-	72	7
<b>Total</b>	<b>11,165</b>	<b>38,167</b>	<b>49,331</b>	<b>55,466</b>
<b>Payments</b>				
Staff salaries	2,389	30,304	32,693	22,623
Insurance	1,184	-	1,184	1,085
Utilities	1,444	-	1,444	823
Telephone and internet	821	-	821	764
Club expenses	2,357	3,475	5,832	36
Training	908	-	908	-
Property costs	1,339	-	1,339	1,746
Office costs	1,383	500	1,883	-
Rent	1,662	-	1,662	1,662
Professional fees	1,514	-	1,514	514
Interim director	14,162	300	14,462	-
Counselling fees	-	2,894	2,894	-
Strategic review	1,500	-	1,500	-
Website and log development	1,920	-	1,920	-
Furniture	-	-	-	1,053
Equipment and software	-	-	-	-
Redecoration of premises	-	-	-	1,202
<b>Total expenses</b>	<b>32,583</b>	<b>37,473</b>	<b>70,056</b>	<b>31,508</b>
<b>Excess of payments over receipts</b>	<b>-21,418</b>	<b>694</b>	<b>-20,725</b>	<b>23,958</b>
Funds brought forward	44,041	4,361	48,402	24,444
<b>Funds carried forward</b>	<b>22,623</b>	<b>5,055</b>	<b>27,677</b>	<b>48,402</b>

**STATEMENT OF ASSETS AND LIABILITIES**

Current account	1,691	5,375
Cash on deposit	25,877	43,027
Cash in hand	109	-
<b>Total cash at bank and in hand</b>	<b>27,677</b>	<b>48,402</b>
Amount due from Coronavirus Job Retention Scheme	-	1,235
Gift Aid	20	-
Creditors	-1,520	-20
	<b>26,177</b>	<b>49,617</b>

Approved by the Trustees on January 2023 and signed on their behalf by:

Sophie Lovett Walker-Howarth



**Buckfastleigh Community Development Project (Trust)**  
**Note to the Financial Statements for the Year Ended 31 March 2022**

**Restricted funds**

	Total
	£
Funds brought forward	4,361
Grants received in year	38,167
Less: expenditure	
Staff costs	-30,304
Other costs	-7,169
Funds carried forward	<u>5,055</u>

The funds carried forward are to be used mainly for paying staff costs.

**Buckfastleigh Community Development Project (Trust)**  
**Independent Examiner's Report**  
**Financial Statements for the Year Ended 31 March 2022**

I report to the trustees on my examination of the accounts of the charity ("the Trust") for the year ended 31 March 2022.

**Responsibilities and basis of report**

As charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: S R Campadelli

Name: S R Campadelli

Date: 16 February 2023

Address: 22 Clobells  
South Brent  
Devon  
TQ10 9JW