

Buckfastleigh Community Development Project (Trust)
Annual Report
For the Year Ended 31 March 2021

The Bungalow
Victoria Park Lodge
Plymouth Road
Buckfastleigh
TQ11 0DB

Registered Charity No: 1101187

Buckfastleigh Community Development Project (Trust)
Legal and Administrative Information

Trustees

Chair	Karina Clegg
	Natalie Clark - appointed 2 September 2021
	Huw Cox
Secretary	Lucinda Guy
Treasurer	Richard Handley MA, FCA
	Fanny Jackson
	Sylvie Phillips
	Jenna Scholz
	Johnny Thwaites

Youth Work Team

Interim Director	Fanny Jackson
	Ollie Chiplin
	Finn Scott

Bankers

Lloyds TSB

The Buckfastleigh Community Development Project (Trust) is a registered charity governed by a constitution dated 19 December 2002.

Charity Registration Number: 1101187

Financial Review

Income for the year was £55,466. The total includes almost £33,000 of government assistance related to the pandemic. We were pleased to be supported by other donors including DYS Space, the Co-op Community Fund, Devon Community Foundation, the Yapp Charitable Foundation, The Morrisons Foundation, the Rotary Club of Ashburton/Buckfastleigh and The Buckfastleigh Town Council. Our group of private individuals who give by regular monthly donations all stuck with us through the pandemic. We are very grateful to all our donors. Without their support we could not continue to function.

Total costs were £31,508. The lion's share of costs is the cost of employing staff. We also used the closure of the building for a large part of the year to carry out redecoration, internal improvements and maintenance.

There was an excess receipts over payments of £23,958. The surplus gives us a strong financial foundation for restoring and improving our service to the community.

Karina Clegg

Chair

29 November 2021



Buckfastleigh Community Development Project (Trust) Trustees' Annual Report for the Year Ended 31 March 2021

Principal Objects

Buckfastleigh Community Development Project (Trust) is a voluntary organisation which represents the community of Buckfastleigh and the surrounding area and manages the Bungalow Youth Club. The project offers a safe, warm and welcoming environment for young people to access advice and guidance on issues that affect them as well as a place for them to go during their leisure time. The project helps young people to become positive members of the local community.

Buckfastleigh Community Development Project (Trust) works closely with other agencies including the health, police and education services.

Trustees

The names of the current Trustees are given on page 1. Trustees are appointed or reappointed annually at the Annual General meeting. All the Trustees give their time voluntarily and receive no remuneration or other benefit for their work as Trustees.

Fanny Jackson stood down as Chair on 30 July 2021 in order to take on the role of interim director of the Bungalow. Karina Clegg became Chair on the same day.

Natalie Clark was appointed as a Trustee on 2 September 2021.

Governance

The Trustees meet regularly. At each meeting the Trustees consider reports on the activities and performance of the Bungalow Youth Project and make decisions relating to operations and strategy.

Main Activities and Achievements

The coronavirus pandemic forced us to close The Bungalow in March 2020 following the national lockdown. We reopened in the Autumn, but had to close during the second lockdown. We restarted our service in December and closed again in the New Year because of the third lockdown. We reopened with a restricted service in April 2021 and are building back to a full service this Autumn.

We put all our staff on furlough and made use of the government's Coronavirus Job Retention Scheme. We decided to use our reserves to top up their remuneration above the government subsidy to the level they would have normally earned.

We have restructured our operations in a Covid-19 secure way in accordance with guidelines issued by the National Youth Agency. In response to the damage inflicted by the lockdown on young people's mental health we have secured funding from the Devon Community Foundation for drop-in mental health support provided by a qualified youth psychotherapist.

We have decided to carry out a strategic review of our activities so that we can focus our resources to provide an even better service to our young people and the wider community.

Buckfastleigh Community Development Project (Trust)
Financial Statements for the Year Ended 31 March 2021

RECEIPTS AND PAYMENTS

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Receipts				
Grants	34,370	4,860	39,230	23,700
Donations	2,302	-	2,302	4,292
Coronavirus Job Retention Scheme	-	13,587	13,587	-
Gift Aid	360	-	360	360
Interest	7	-	7	11
Total	37,039	18,427	55,466	28,363
Payments				
Staff salaries	4,292	18,331	22,623	22,421
Insurance	1,035	50	1,085	981
Utilities	773	50	823	1,018
Telephone and internet	764	-	764	868
Club expenses	36	-	36	832
Property costs	1,746	-	1,746	2,499
Rent	1,662	-	1,662	1,883
Professional fees	514	-	514	1,088
Furniture	1,053	-	1,053	-
Equipment and software	-	-	0	791
Redecoration of premises	2	1,200	1,202	-
Total expenses	11,877	19,631	31,508	31,981
Excess of payments over receipts	25,162	-1,204	23,958	-3,618
Funds brought forward	18,879	5,565	24,444	28,062
Funds carried forward	44,041	4,361	48,402	24,444

STATEMENT OF ASSETS AND LIABILITIES

Current account	5,375	1,770
Cash on deposit	43,027	22,638
Cash in hand		36
Total cash at bank and in hand	48,402	24,444
Amount due from Coronavirus Job Retention Scheme	1,235	638
Creditors	-20	-770
	49,617	24,312

Approved by the Trustees on 29 November 2021 and signed on their behalf by:

Karina Clegg



Buckfastleigh Community Development Project (Trust)
Note to the Financial Statements for the Year Ended 31 March 2021

Restricted funds

	Total
	£
Funds brought forward	5,565
Grants received in year	18,427
Less: expenditure	
Staff costs	-18,331
Other costs	-1,300
Funds carried forward	<u>4,361</u>

The funds carried forward are to be used mainly for paying staff costs.

Buckfastleigh Community Development Project (Trust)
Independent Examiner's Report
Financial Statements for the Year Ended 31 March 2021

I report to the trustees on my examination of the accounts of the charity ("the Trust") for the year ended 31 March 2021.

Responsibilities and basis of report

As charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: S R Campadelli

Date: 19/10/21

Address: 22 Clabells
South Brent
Devon
TQ10 9JW