

Charity number: 1101182
Company number: 04665002
(England and Wales)

The Hinton Community Association Limited
Report of the Trustees and Unaudited Financial Statements

For the year ended 28 February 2021

The Hinton Community Association Limited
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The Hinton Community Association Limited
Report of the Trustees
For the year ended 28 February 2021

The Trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements for the charitable company for the year ended 28 February 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

The Hinton Community Association Limited
Report of the Trustees Continued
For the year ended 28 February 2021

Chair's report

The Hinton Community Association Limited is established as a company and is also registered as a charity with the Charity Commission.

The trustees of the charity, who are also directors of the company, herein below present their annual report and financial statements.

Objects of the charity, principal activities and organisation.

The charity is constituted as a company limited by guarantee and is therefore governed by its memorandum and articles of association.

The company was incorporated on the 12th February 2003. By Special Resolution dated 5th January 2004 the company changed its charitable aims regarding the nature of the charitable objectives with which the company would be involved.

The Aims of the Charity: -

(a) To promote the benefit of the inhabitants of Hinton and the neighbourhood without distinction of sex, sexual orientation, race or

political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and

leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

(b) To establish or secure the establishment of a community centre for the benefit of the public and to maintain or manage the same (whether alone or in cooperation with any local authority or other person or body) in furtherance of these objects with the vicinity of a landfill site

(c) Promote such other charitable purposes as may from time to time be determined.

Organisational structure

The trustees meet, as and when required, at a full board meeting to manage the affairs of the charity with routine matters being dealt with by two or more trustees as the need arises. Mr Philip Chandler is the nominated Health & Safety Officer. Mr Andrew Perrett LLB Solicitor is the legal adviser. Police Officer Kevin Powell is the Police liaison lead.

Because of Covid-19 restrictions, the AGM held in December was held remotely by Zoom. The Association would wish to thank Trustee Philip Chandler for his expertise in organising the remote meeting.

The charity has no employees although outside contractors are hired on an ad hoc basis to deal with issues arising from the repair and maintenance of the Hinton Community Centre.

The charity employs a qualified accountant to deal with financial issues on a monthly basis and also to prepare the annual accounts.

Charity Trustee Selection Methods

The trustees are committed to recruiting and selecting trustees who have the skills and commitment to further its charitable aims. The charity considers itself to be fortunate to have fully committed trustees with a broad spread of experience and expertise on the Board. It is considered that a maximum of nine trustees is required to operate the Association effectively.

Activities during the year

The Hinton Community Association continued to focus its activities on running and operating the Hinton Community Centre at 21 Ross Rd, Hereford.

By reason of the Covid-19 pandemic this was an extraordinary year by any standards. Almost immediately that the Association's financial year commenced, the Centre was obliged to close its doors for some months until the restrictions were relaxed in the summer and then re-imposed at the beginning of 2021. The restrictions meant that several groups were obliged to suspend their usage of the Centre. Happily, when legally permitted, most groups returned to the Centre.

The Hinton Community Association Limited
Report of the Trustees Continued
For the year ended 28 February 2021

The closure of the Centre in March 2020 meant that this valuable community asset, which had served the community since the 1960's, was lying idle. However, the Association made an approach to Wye Valley NHS Trust to see whether the Centre could be of any use in this time of national emergency. After considerable discussion, the Association was delighted that the NHS Sleep Centre could be usefully located at the Centre.

Accordingly the Sleep Service has been based at the Centre since early 2020 running out of three offices at the Centre that were converted by the Association into clinic rooms. The partnership between the NHS and the Association has proved so successful that it is hoped that this will be a permanent arrangement.

In the summer holidays, in conjunction with West Mercia Police and Herefordshire Council, the South Wye Police Boxing Academy was able to run the highly successful "Fit & Fed" free of charge programme for youngsters aged 11-16. In order to comply with Covid regulations, the Academy purchased a number of all-weather boxing bags which enabled the training to take place safely at the exterior of the Centre.

The programme of renovation and repair continued this year with a new boiler having to be fitted in Autumn.

Partnership Working

Representatives of the charity have been involved with local partnerships and projects, which positively affect local people in the community.

Financial Review

The Association has benefited from successful grant applications over the year.

Reserves Policy

The trustees consider the reserves sufficient for the needs of the Charity in the foreseeable future.

It is the intention to have a sum equal to about six months average running costs in reserves, and are working towards this target. Reserves are held for repairs, maintenance and improvement to the centre, the development of projects meeting the charity's objectives, and to protect against shortfall of funds in future years. The trustees recognise the build-up of reserves to this level may take several years to achieve.

Risk Management

The trustees actively review major business and operational risks, which the charity faces on a regular basis. They believe that maintaining reserves, working towards an increase in reserves, regular reviews of the controls of financial systems, and regular reviews of operational activities, will provide sufficient resources in the event of adverse conditions.

Trustees responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether the accounting policies are in accordance with company legislation and regulation and with applicable accounting standards and statements of recommended practice, any material departures are disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the relevant rules and legislation governing charities. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Hinton Community Association Limited
Report of the Trustees Continued
For the year ended 28 February 2021

Approved by the trustees/directors on -----, and signed on their behalf by:

Jim Kenyon (Chair)
Director & Trustee

OBJECTIVES AND ACTIVITIES

Objectives and aims

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit running a charity (PB2)'.

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	The Hinton Community Association Limited
Charity registration number	1101182
Company registration number	04665002
Principal address	Hinton Community Centre 21 Ross Road Hinton Hereford HR2 7RJ

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Mr Roland Wooderson
Mr Philip Chandler
Mr Vince McNally
Mr Richard Roberts
Mr James Llewelyn Vivian Kenyon
Mr Kevin Powell
Ms Sarah James
Andrew Perrett
Beverley Jean Moate
(Appointed: 04 August 2020)

Independent examiners

Cole & Co
4 The Sheepcote, Monks Orchard
Lumber Lane
Lugwardine
Hereford
HR1 4AG

Approved by the Board of Trustees and signed on its behalf by

..... 22 November 2021
Mr Vince McNally

The Hinton Community Association Limited
Independent Examiners Report to the Trustees
For the year ended 28 February 2021

I report to the trustees on my examination of the accounts of the charitable company for the year ended 28 February 2021.

Responsibilities and basis of report

As the charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Cole & Co
4 The Sheepcote, Monks Orchard
Lumber Lane
Lugwardine
Hereford
HR1 4AG

22 November 2021

The Hinton Community Association Limited
Statement of Financial Activities (including Income and Expenditure Account)
For the year ended 28 February 2021

	Notes	Unrestricted funds £	202
Income and endowments from:			
Donations and legacies	2	60,707	15,000
Other trading activities	3	43,855	47,410
Total		104,562	62,410
Expenditure on:			
Raising funds	4	(45,081)	(38,610)
Total		(45,081)	(38,610)
Net income		59,481	23,800
Reconciliation of funds			
Total funds brought forward		88,243	64,440
Total funds carried forward		147,724	88,240

The Hinton Community Association Limited
Statement of Financial Position
As at 28 February 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	9	128,145	63,485
		128,145	63,485
Current assets			
Debtors	10	8,281	10,621
Cash at bank and in hand		12,418	18,815
		20,699	29,436
Creditors: amounts falling due within one year	11	(1,120)	(4,675)
Net current assets		19,579	24,761
Total assets less current liabilities		147,724	88,246
Net assets		147,724	88,246
The funds of the charity			
Unrestricted income funds	12	147,724	88,246
Total funds		147,724	88,246

For the year ended 28 February 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Mr Vince McNally
Trustee

22 November 2021

The Hinton Community Association Limited
Notes to the Financial Statements
For the year ended 28 February 2021

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

The Hinton Community Association Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Tangible fixed assets

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Plant and Machinery	15% Reducing balance
Computer Equipment	15% Reducing balance
Fixtures and Fittings	15% Reducing balance

2. Income from donations and legacies

	2021 £	2020 £
Unrestricted funds		
Grants received	60,707	15,000
	60,707	15,000

3. Income earned from other activities

	2021 £	2020 £
Unrestricted funds		
Room rental	43,855	47,411
	43,855	47,411

4. Expenditure on generating donations and legacies

	2021 £	2020 £
Unrestricted funds		
Support costs	45,081	38,611
	45,081	38,611

The Hinton Community Association Limited
Notes to the Financial Statements Continued
For the year ended 28 February 2021

5. Analysis of support costs

	2021	2020
	£	
Rates and Water	2,105	2,331
Light, Heat and Power	4,307	4,221
Cleaning	6,716	7,921
Depreciation charge: Fixtures and Fittings	2,545	2,851
Depreciation charge: Equipment	9,252	4,061
Governance costs	20,156	17,211
	45,081	38,611

6. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2021	2020
	£	
Financial advice	1,250	

7. Staff costs and emoluments

	2021	2020
Trustees	9	
	9	

8. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activities are for unrestricted funds.

The Hinton Community Association Limited
Notes to the Financial Statements Continued
For the year ended 28 February 2021

9. Tangible fixed assets

Cost or valuation	Leasehold Property £	Fixtures and Fittings £	Computer Equipment £	Total
At 01 March 2020	54,564	33,086	3,083	90,733
Additions	72,444	1,501	2,508	76,453
At 28 February 2021	127,008	34,587	5,591	167,186
Depreciation				
At 01 March 2020	9,660	16,922	662	27,244
Charge for year	8,513	2,545	739	11,797
At 28 February 2021	18,173	19,467	1,401	39,041
Net book values				
At 28 February 2021	108,835	15,120	4,190	128,145
At 29 February 2020	44,904	16,164	2,421	63,489

10. Debtors

	2021 £	2020
Amounts due within one year:		
Trade debtors	590	2,151
Prepayments and accrued income	7,691	8,461
	8,281	10,612

11. Creditors: amounts falling due within one year

	2021 £	2020
Trade creditors	360	2,511
Accruals and deferred income	760	2,161
	1,120	4,672

The Hinton Community Association Limited
Notes to the Financial Statements Continued
For the year ended 28 February 2021

12. Movement in funds

Unrestricted Funds

	Balance at 01/03/2020 £	Incoming resources £	Outgoing resources £	Balance at 28/02/2021 £
<i>General</i>				
General	88,243	104,562	(45,081)	147,724
	88,243	104,562	(45,081)	147,724

Unrestricted Funds - Previous year

	Balance at 01/03/2019 £	Incoming resources £	Outgoing resources £	Balance at 28/02/2020 £
<i>General</i>				
General	64,442	62,419	(38,617)	88,244
	64,442	62,419	(38,617)	88,244

Purpose of unrestricted Funds

General

General

13. Analysis of net assets between funds

	Tangible fixed assets £	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds			
<i>General</i>			
General	128,145	19,579	147,724
	128,145	19,579	147,724

The Hinton Community Association Limited
Notes to the Financial Statements Continued
For the year ended 28 February 2021

Previous year

	Tangible fixed assets	Net current assets / (liabilities)	Net Asset
	£	£	
Unrestricted funds			
<i>General</i>			
General	63,489	24,755	88,244
	63,489	24,755	88,244

The Hinton Community Association Limited
Detailed Statement of Financial Activities
For the year ended 28 February 2021

	2021 £	2020 £
INCOME AND ENDOWMENT		
Donations and legacies		
Grants receivable	60,707	15,000
	60,707	15,000
Other trading activities		
Income from Room rental	43,855	47,419
	43,855	47,419
Total incoming resources	104,562	62,419
SUPPORT COSTS		
Rates and Water		
Rates and Water	(2,105)	(2,336)
	(2,105)	(2,336)
Light, Heat and Power		
Light, Heat and Power	(4,307)	(4,228)
	(4,307)	(4,228)
Cleaning		
Cleaning	(6,716)	(7,926)
	(6,716)	(7,926)
Depreciation charge: Fixtures and Fittings		
Depreciation charge: Fixtures and Fittings	(2,545)	(2,852)
	(2,545)	(2,852)
Depreciation charge: Equipment		
Depreciation charge: Equipment	(9,252)	(4,064)
	(9,252)	(4,064)
Governance costs		
Governance costs	(6,611)	(5,686)
	(20,156)	(17,211)
Total resources expended	(45,081)	(38,617)
Net Income	73,026	35,327