

**St Erme Playing Field Trust**  
**Registered Charity No: 1101129**  
**Trustees' Annual Report**  
**1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023**



**Reference and administration details**

**Charity Name:** St Erme Playing Field Trust

**Other names charity is known by:**

St Erme and Trispen Recreation Field Committee

**Registered charity number:** 1101129

**Charity's Principal address:** The Community Centre. Castle Field, Trispen TRURO TR4 9JQ

**Names of the charity trustees who manage the charity:**

Trustee name	Office	Name of person (or body) entitled to appoint trustee (if any)
Mr Robert Trethewey BEM	Chairman	
Mr Phil Hodgkinson		St Erme Parish Council
Mr Steve Hitchman		St Erme Cricket Club
Mr Michael Edwards	Hon Secretary/Treasurer	
Mrs Patricia Bowerman		
Mr Tristan Jewell		
Mr Nick Light		
Vacancy		St Erme FC
Ms Natasha Mills		W.E.F 27.2.23
Mrs P Bridger		
Mrs Susan Mounter		St Erme Silver Circle

**Name of the trustees for the charity, if any (for example, any custodian trustees)**

Name
Mr Robert Trethewey
Mr Colin Pound
Mr Kevin Wilcocks
Mrs Rosemary Janette Gray

## **Structure, governance and management**

### **Description of the charity's trusts**

#### **Type of governing document:**

Trust deed dated 11<sup>th</sup> July 1984 as amended by scheme dated 11<sup>th</sup> July 2008  
And resolutions at the AGM 2019.

#### **How the charity is constituted:** Trust

#### **Charity selection methods:**

Trustees can be appointed or by another body, or appointed/reappointed by the existing trustees at their AGM

## **Objectives and activities**

### **Summary of the objects of the charity set out in its governing document:**

The objects of the charity are

In the interests of social welfare, to improve the conditions of life of the inhabitants of the parish of St Erme, Cornwall. Without distinction of political, religious or other opinions by the provision and maintenance of:

- A Sports and Community Centre for the use of inhabitants, including use for:
  - Meetings, lectures and classes
  - Other forms of recreation and leisure-time occupation
  - A recreation ground for use by the inhabitants

### **Summary of the main activities undertaken for the benefit in relation to these objects**

#### **The Community Larder.:**

This was started in response to the Covid outbreak in 2020 when the Parish Emergency Plan was put in place. The Trust joined in relief work with the Parish Council but after the pandemic receded and life got back to normal the cost - of - living crisis indicated an on-going need in the village and this small food bank continued to help assist people with difficulties.

The offer to users needed to be amended because of experience over the 2 years of Covid. It was open to all, without assessment, like other similar larders locally and a membership scheme was started to help with administration. Our records indicate that our users were local with a wide spread of ages and a large proportion of working families.

An improved supply line with FareShare helped with supply and we continued to collect from supermarkets such as M&S and Lidl and also ALDI later on in 2022. Some extra provision was made for children's needs using some small specific grants.

The Trust obtained a grant of £6000 from the Cornwall Community Foundation to assist with the purchase of some food stocks to maintain supply. Most of this was spent by the end of the year. Careful stewardship of the grant monies and donations has allowed continuation of the Community Larder which provides clear benefit to members of the community who may find themselves with difficulty.

### **General Review.**

The focus continues to be on community activity in line with our original Trust deed.

A key feature of the Community Centre site is the larger cricket field to the north and the football pitch on the south side.

Close liaison is maintained with the sports clubs that use the facility.

St Erme Football Club continued to play regularly and other local clubs such as Truro Youth FC and Truro Grasshoppers have played here. Towards the end of the year a new venture, based in the village, that aimed to bring football coaching to early primary school age children started to use our facility. This venture – Trispen Tigers, is focussing on children in the village.

The cricket club now runs 3 teams and is in the top league division and runs weekly training sessions for children and young people.

Regular hall hire has stabilised over the year, with users including fitness organisations, parts of the NHS, Blood Donors and community groups and organisations carrying out regular training sessions. There were bookings for private parties and events.

We continue to allow discounts for local and charitable bodies. The Centre is used for Parish Council Meetings and the Cornwall Councillor's regular surgeries as well as public consultation events. The Centre is the venue for the St Erme Fun Day which took place in July.

The bar was open at weekends and there were some regular music and entertainment events although less than in past years as we have needed to review costs and attendance.

All of the above were part of our commitment to community benefit.

The work to replace two old pieces of equipment at Tren creek Park children's play park were completed in this year although there are still some issues to complete and further maintenance to the site will be needed. This has been part of the Trust activity for over 20 years.

The Trustees have continued to review operations and finance because of the changing economic climate.

In the longer term we would still like to add an indoor sports hall, additional changing rooms and the possibility of acquiring further land for a 3G pitch but in the light of increasing costs and the need to focus on other issues, this is still deferred for the time being.



The need for installation electric vehicle charging points that are available to all has continued to be on our agenda this year. Many people in the village will not be able to charge at home and with our site being easily available to the public, there could be a clear public benefit in following this matter up. The financing could be complicated this will be an on-going discussion as the position evolves.

During the year, some of our policies were reviewed and some renewal of our training for Trustees took place.

Safeguarding was always on the agenda and remains a constant consideration.

### **Achievements and performance**

It is good to see the regular hall hire and the way that the income has supported our operations and the 10% increase in rates has not been detrimental. This is a comfort in the light of the sharp rise in energy prices.

The increased sporting activity is a key feature.

The need to support others in the village is still in focus and the Emergency Plan work still goes on but at a more modest level.

### **Structure and Financial review**

Our accounts show that the net unrestricted cash funds this year stand at £ but as they are prepared on a 'Receipts and Payment' basis some further detail is needed.

Overall, there are some large differences in the detail compared with 2022 and these reflect the move away from the covid emergency period and the onset of the energy and economic difficulties.

#### **Income.**

Hire income rose to £37076 and this may be due to the further recovery from the covid period and a 10% rise in rates. The regular users of the Centre, many of whom are from the NHS and other health organisations have stayed loyal and we are grateful for this.

The return of the gift-aided profits from St Erme Playing Fields Ltd, that runs the bar and catering, after a two - year gap, gave us £12194.

Fund raising was higher than last year with total receipts of £9545 helped by a successful Bonfire Night at £2919 that was probably down to the good reputation of the display and the demise of other nearby events. Bingo receipts were also up at £1981.

#### **Expenditure.**

following the expiry of our fixed rate deal in December 2021. The rate rose to a point where we were advised of some 58p/unit coming but managed to get a fixed rate of 32.9p to June 2024. There has been little support under the government schemes as we had a fixed rate organised. As reported last year there was a carry forward of

some £5000 in un-billed electricity costs and this, together with a period at flexible rates has caused the figure to be high.

Water costs have also gone up, together with the waste collection costs.

Insurances and licences are higher. The insurance costs went up slightly and the entertainment licences were paid for the previous two years - £1729. This was carried forward from last year as there was a review of the system.

Maintenance is higher. The largest item is the cost of a new safety fence for the football field - £3454, which was covered by a grant from some S106 funds via Cornwall Council.

### **Restricted Funds**

These are for various purposes and some extra detail is set out below:

Christmas Lights 2022- £135.05 was given and the costs this year amounted to £434.01.

Sowenna Appeal - £204.35 was donated at various functions. The fund now stands at £2107.11

Trencreek Park improvements – Grants totalling £9423.80 were received and £10310.80 was spent.

Community Larder - £1679.43 was received from local people and organisations.

New Score Box – Funds were paid by the cricket club to cover material, costs (£1142.46) and £923.73 was paid from our own resources to purchase a new shutter window.

Trencreek Park Maintenance – The spend was £450.80 and £400 was held from 2021/22 with another £400 received this year.

Cost Recovery – In addition to the funds seen for the new score box, £4806.72 was received from St Erme Playing Fields Ltd to cover wages that are due to the company.

### **Statement of the charity's policy on reserves**

The trust has a Reserves Policy to ensure that the future needs are considered for maintenance, contingencies and risk management. This is reviewed regularly and a constant tally has been made of overheads during the year, underlining the need to maintain a Reserve figure of £25000. This was revised in the light of the energy costs.

### **Summary**

The regular hall hire through functions is key and we will need to maintain this.

### **Declaration**

**The trustees declare that they have approved the Chairman's report above  
Signed on behalf of the charity's trustees**

R Trethewey. Chairman

*R. Trethewey*

Date 11 / 9 /2023





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**St. Erme Playing Field Trust**

No (if any)  
1101129

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2022

To

Period end date  
31/03/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of Hall	37,076	-	-	37,076	21,578
Fundraising	9,545	-	-	9,545	4,612
Donations	150	2,019	-	2,169	1,324
Gift Aided Income - St Erme PF Ltd	12,194	-	-	12,194	-
Grants	3,544	9,824	-	13,368	48,576
Other Income	225	-	-	225	1,817
Interest	153	17	-	170	4
Cost recovery	6,288	-	-	6,288	-
Millenium Club	-	1,668	-	1,668	1,707
Events Catering	718	-	-	718	-
<b>Sub total (Gross income for AR)</b>	<b>69,893</b>	<b>13,528</b>	<b>-</b>	<b>83,421</b>	<b>79,618</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>69,893</b>	<b>13,528</b>	<b>-</b>	<b>83,421</b>	<b>79,618</b>
<b>A3 Payments</b>					
Equipment	1,497	-	-	1,497	2,037
Millenium Club Payments	-	745	-	745	1,395
Utilities	27,252	-	-	27,252	6,442
Insurances and Licences	6,308	-	-	6,308	4,100
Maintenance	10,442	400	-	10,842	5,576
Fundraising	5,355	-	-	5,355	3,130
Entertainment-Events	1,980	-	-	1,980	2,213
Cleaning	740	-	-	740	252
Other Expenses	1,095	8	-	1,103	138
Defibrillator Mtce	228	-	-	228	540
Professional fees	1,036	-	-	1,036	540
New Score-Box Costs	2,066	-	-	2,066	1,556
Youth work Grant payments	-	-	-	-	325
Community Larder	-	8,064	-	8,064	13,193
Staff Wages & PAYE	17,284	-	-	17,284	-
New Equipment -Trencreek Park	-	10,310	-	10,310	24,073
Mgt Costs-Hall & Billing	-	-	-	-	6,884
Donation - Cricket Club	1,173	-	-	1,173	-
	76,456	19,527	-	95,983	72,394
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>76,456</b>	<b>19,527</b>	<b>-</b>	<b>95,983</b>	<b>72,394</b>
<b>Net of receipts/(payments)</b>	<b>- 6,563</b>	<b>- 5,999</b>	<b>-</b>	<b>- 12,562</b>	<b>7,215</b>
<b>A5 Transfers between funds</b>	<b>- 84</b>	<b>84</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>51,787</b>	<b>21,906</b>	<b>-</b>	<b>73,693</b>	<b>66,478</b>
<b>Cash funds this year end</b>	<b>45,140</b>	<b>15,991</b>	<b>-</b>	<b>61,131</b>	<b>73,693</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current A/c	10,416	6,466	
	Community Larder		7,245	
	Millenium Fund	4,387	1,605	
	Reserves	30,237	675	
	Petty Cash	100	-	
	<b>Total cash funds</b>	<b>45,140</b>	<b>15,991</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details		-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Independent Examination Fees	690	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on  
behalf of all the trustees

**Signature**

Print Name

Date of approval

R. Trethewey

ROB TRETHEWEY

11-9-23





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name  
St Erme Playing Field Trust

#### On accounts for the year ended

31 March 2023

Charity no  
(if any) 1101129

#### Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Thomas*

Date: 30 August 2023

Name:

Lucy Thomas

Relevant professional  
qualification(s) or body

FCCA MAAT



(if any):

Address:

Linggard and Thomas Ltd

Kew an Lergh, Stret Myghtern Arthur, Nansledan, Cornwall, TR8 4UX

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.