

THE FORGE COMMUNITY CHURCH
(A company limited by guarantee)

UNAUDITED

DIRECTORS' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

THE FORGE COMMUNITY CHURCH
(A company limited by guarantee)

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THE FORGE COMMUNITY CHURCH
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS DIRECTORS AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2020**

Directors

Martin Cobbold
Alison Colchester, Vice Chair
Sarah Dobson
Stephen Fenning
Adam Golding, Chair
Stephen Urwin
Michael Walsh
Oliver Westmancott

Company registered number

04964286

Charity registered number

1101080

Registered office

The Old Chapel, Forward Green, Stowmarket, Suffolk, IP14 5HP

Company secretary

Neil Serjeant

Independent examiners

Larking Gowen LLP, 1 Claydon Business Park, Great Blakenham, Ipswich, IP6 0NL

Bankers

Barclays Bank PLC, 14 Market Hill, Diss, Norfolk, IP22 4JU

THE FORGE COMMUNITY CHURCH
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DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their report and the audited financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102 (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

1. Objects

The Memorandum and Articles of Association state that the Forge Community Church seeks to:

- A) Advance the Christian faith in accordance with the Statement of Beliefs appearing in the Schedule hereto in the county of Suffolk and in such other parts of the United Kingdom or the world as the directors of the Charity (herein called the Trustees) may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Charity.
- B) Relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in the said location and in such other parts of the United Kingdom or the world as the trustees may from time to time think fit.

2. Mission and Vision

The Forge seeks to fulfil its charitable objects through its mission to help people find and follow Jesus. Its vision is to be a church community that unchurched people love to be part of. It seeks to be known, involved and helpful in its local community.

With dedicated public activities for adults, young people and children, The Forge has continued to strive to create a loving and supportive community of people aligned with the person and teaching of Jesus Christ and encouraging people always to identify and take the next step in their journey of faith. It has continued to do this in a way that places no unnecessary hindrance to anyone of any background from participating in our activities and becoming part of the church. We constantly monitor our programme, language and approach to ensure we are accessible to anyone and everyone.

We intentionally give away at least 10% of our income to support those in need locally and internationally, operating in partnership with other agencies and charities.

3. Covid-19

The restrictions put in place to control the Covid-19 pandemic represented a significant challenge to The Forge in delivering on its charitable purpose. Weekly Sunday gatherings for adults, youth and kids had to be immediately curtailed in March 2020. Midweek home-based groups and our youth outreach – The Base – also stopped. The Directors took an active role in The Forge's response. They met monthly specifically to review the response and commissioned a weekly update from the Senior Leader to augment this.

Our staff team and volunteers responded enthusiastically and creatively. The very first Sunday of lockdown we live-streamed services for adults and young people and published on-line resources for parents and carers to use with the children. Midweek groups moved online, and the staff team adapted quickly to working from home. We quickly added a midweek online programme of discussion and reflections which proved popular. Through all

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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

online activities we reached many more people than we would otherwise have done through physical meetings and our pre-lockdown live stream. Meeting online in groups is a very different experience to meeting physically in a home. In response to this we modified our approach and arranged shorter-term groups (10-12 weeks rather than 10-months) based around short courses. We evolved our online offering through the year, increasing opportunities for young people to build community online in smaller groups, introducing more live elements to weekly Sunday service, and broadcasting a service for Kids. The Forge decided not to return to physical meetings until restrictions on singing and social distancing were eased.

Demand for our hardship fund actually dipped at the beginning of the pandemic, probably because professionals were not visiting their clients and flagging the need. That changed later in the year and requests increased. Overall, we distributed in line with budget. We had a successful Christmas Hamper campaign, distributing 108 hampers to families in need. Over 90 families were supported by the Furniture Bank.

That we have seen more than 20 people, most of whom were unfamiliar with church, come to faith is just one indicator of the church's success in delivering its charitable purpose despite the pandemic.

4. Directors and Officers

Directors are nominated and appointed by election at the Annual General Meeting of the Charity's members. The members of the Charity are the Directors, staff leaders and elders of the church.

5. Financial Review

The main issue affecting both income and expenditure in 2020 has been the Covid-19 pandemic and associated restrictions. Directors and senior staff have been fully engaged to protect income, manage expenditure and leave the organisation with reserves to tackle the re-establishment of activities when restrictions ease. Their aim has been to understand the financial impact of the pandemic, and to manage the consequences of that to ensure the survival of the charity. The financial statements indicate that restrictions have been successfully navigated. The Forge's Finance Team worked closely with staff to understand and manage the impact of the pandemic on the church's finances and directors were kept informed on a monthly basis.

At £476.2K, overall income in 2020 was close to the prior year (477.9K). Donation income was about 5% down on the prior year. However, this fall is masked by a one-off donation of £50K plus Gift Aid, making the underlying decrease in donations closer to 17%. The directors expect at least a partial recovery of income in 2021 as restrictions ease.

The church's response to the initial lockdown was to rely on and enhance its existing on-line provision. On-line Sunday services were augmented with a varied midweek programme. Whilst some staff were redeployed from in-person work to on-line, other roles were less needed. The church was able to take advantage of the Government Job Retention Scheme and furlough or partially furlough a number of staff. £16,115 was received from HMRC.

Our landlords proved very kind. We had already served notice to terminate our hire agreement at Hartismere School. Consequently, no hire fees were payable after April 2020. Thurston Community College agreed not to charge us for dates on which we were unable to use the premises. No hire fees were paid after March 2020. We have a long-term relationship with Debenham Sports and Leisure Centre, a charity. We agreed to pay a much-reduced fee between March and July 2020, after which no further hire fees were paid. In all, venue hire was £15.1K in 2020 compared with £52.5K in 2019.

Through diligent management, we were able to restrict expenditure in other areas during the pandemic. At £384.9K, total expenditure was over £100K less than in 2019 (£488.5K).

Consequently, the church showed a surplus of income over expenditure of £91.3K in 2020 compared to a deficit of £10.6K in 2019.

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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Unrestricted Funds Carried Forward at 31 December 2020 were £283.9K. This includes unrestricted cash reserves of £129K which has put the church in a strong position to weather further restrictions in 2021 and to prepare to respond as restrictions ease.

The directors reviewed and agreed a revised reserves policy in December 2020:

Background

What are Reserves?

Unrestricted monies currently held in all Forge accounts (bank current and deposit accounts) constitute the church's reserves. Reserves do not include endowment funds and restricted funds.

Why does The Forge need a Reserves Policy?

A Reserves Policy explains why The Forge is holding a particular amount of reserves. The policy gives confidence to interested parties that the Forge's finances are being managed and also provides an indicator of future funding needs. The Charities Statement of Recommended Practice (SORP) requires charities to include a statement of their Reserves Policy within their Trustees Annual Report.

Level of Reserves

The Directors recognise that it is highly unlikely that The Forge would be in a position where income collapsed from its normal level to nothing. They wish to maintain an adequate level of reserves to allow The Forge to meet its contractual and moral obligations, and otherwise to maximise the funds available for the mission of the church.

Consequently, they agreed that the level of reserves should be set by reference to the level of contractual commitments and moral obligations. Examples of contractual commitments are redundancy payments to employees and amounts due under venue hire and office equipment contracts. Examples of moral obligations are support of individuals working with our global partners who the church supports.

The level of reserves will be recommended annually by The Finance Team with reference to the approved budget for the year in question. The level of reserves will be approved by the Directors.

Maintaining and Reviewing the Reserves

The actual and forecast level of reserves will be reviewed as a standing item at Finance Team and Directors meetings.

On the recommendation of The Finance Team, the Directors may agree to reserves falling below the set minimum level if there is good reason and so long as there is a plan to recover the level of reserves to at least the minimum policy level. This might be the case, for example, when the church is spending money to launch a new initiative or to restructure.

Whilst this policy sets no maximum on reserves, the Directors wish to spend the church's money in a way that best helps it deliver its mission. In reviewing the level of reserves Directors will always seek an appropriate balance between planning for the future and delivering the mission.

The minimum reserves level agreed by the Directors was £40,000 for 2020 and 2021.

This report has been prepared having taken advantage of the small companies exemption of Part 15 of the Companies Act 2006.

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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Approved by order of the members of the board of Directors and signed on their behalf by:



Alison Colchester
(Vice-chair of Directors & Trustees)
Date: 7 June 2021

THE FORGE COMMUNITY CHURCH
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STATEMENT OF DIRECTORS' RESPONSIBILITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

The Directors (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year. Under company law, the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Directors and signed on its behalf by:



Alison Colchester
Vice-chair of Directors & Trustees

Date: 7 June 2021

THE FORGE COMMUNITY CHURCH
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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

Independent examiner's report to the Directors of The Forge Community Church ('the Company')

I report to the charity Directors on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the Directors of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

This report is made solely to the Company's Directors, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Directors those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Directors as a body, for my work or for this report.

Signed: *Larking Gowen LLP* Dated: 17 June 2021

Christopher Yeates FCA DChA

Larking Gowen LLP

Chartered Accountants
Ipswich

THE FORGE COMMUNITY CHURCH
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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Income from:					
Donations and legacies	3	421,567	33,917	455,484	471,588
Charitable activities	4	16,355	4,011	20,366	5,847
Investments	5	363	-	363	452
Total income		438,285	37,928	476,213	477,887
Expenditure on:					
Charitable activities	6	349,296	35,571	384,867	488,474
Total expenditure		349,296	35,571	384,867	488,474
Net movement in funds		88,989	2,357	91,346	(10,587)
Reconciliation of funds:					
Total funds brought forward		194,893	9,674	204,567	215,154
Net movement in funds		88,989	2,357	91,346	(10,587)
Total funds carried forward		283,882	12,031	295,913	204,567

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 12 to 27 form part of these financial statements.

THE FORGE COMMUNITY CHURCH
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REGISTERED NUMBER: 04964286

BALANCE SHEET
AS AT 31 DECEMBER 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	11	166,131	171,614
		<u>166,131</u>	<u>171,614</u>
Current assets			
Debtors	12	15,171	21,939
Cash at bank and in hand		143,436	56,772
		<u>158,607</u>	<u>78,711</u>
Creditors: amounts falling due within one year	13	(28,825)	(45,758)
Net current assets		<u>129,782</u>	<u>32,953</u>
Total net assets		<u><u>295,913</u></u>	<u><u>204,567</u></u>
Charity funds			
Restricted funds	14	12,031	9,674
Unrestricted funds	14	283,882	194,893
Total funds		<u><u>295,913</u></u>	<u><u>204,567</u></u>

THE FORGE COMMUNITY CHURCH
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REGISTERED NUMBER: 04964286

BALANCE SHEET (CONTINUED)
AS AT 31 DECEMBER 2020

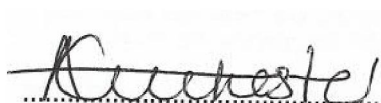
The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Directors and signed on their behalf by:



Alison Colchester
Vice-chair of Directors & Trustees

Date: 7 June 2021

The notes on pages 12 to 27 form part of these financial statements.

THE FORGE COMMUNITY CHURCH
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1. General information

The Forge Community Church is a company limited by guarantee incorporated in England and Wales, registered number 04964286. The registered office is The Old Chapel, Forward Green, Earl Stonham, Stowmarket, Suffolk, IP14 5HP.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Forge Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Directors have considered the Charity's position at the time of signing the financial statements, and in particular the current issues caused by Covid-19 and its potential impact on the Charity and the wider economy. The Directors have considered the Charity's forecasts and projections alongside its current financial position and cash available.

Based on this, the Directors have concluded that they have a reasonable expectation that the Charity will have adequate resources to continue in operational existence for the foreseeable future and at least twelve months from the date of signing these financial statements, they therefore continue to adopt the going concern basis of accounting in preparing these financial statements.

2.3 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

2.6 Tangible fixed assets and depreciation

All assets are capitalised if they can be used for more than one year.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures and fittings	-	25% Reducing balance
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No depreciation is charged on the land and freehold asset held in the accounts.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

2. Accounting policies (continued)

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.10 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Directors in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

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**NOTES TO THE FINANCIAL STATEMENTS
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3. Income from donations and legacies

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Donations	413,204	33,608	446,812
Contribution to mission trips and activities	8,363	309	8,672
Total 2020	<u>421,567</u>	<u>33,917</u>	<u>455,484</u>
	<i>Unrestricted funds 2019 £</i>	<i>Restricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Donations	436,595	25,505	462,100
Contribution to mission trips and activities	7,509	1,979	9,488
<i>Total 2019</i>	<u>444,104</u>	<u>27,484</u>	<u>471,588</u>

4. Income from charitable activities

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Church activities	240	61	301
Government grants	16,115	1,900	18,015
Other grants	-	2,050	2,050
	<u>16,355</u>	<u>4,011</u>	<u>20,366</u>
	<i>Unrestricted funds 2019 £</i>	<i>Restricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Church activities	5,222	625	5,847

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

5. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £
Investment income	123	123
Rental and leasing income	240	240
Total 2020	<u>363</u>	<u>363</u>
	<i>Unrestricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Investment income	212	212
Rental and leasing income	240	240
<i>Total 2019</i>	<u>452</u>	<u>452</u>

6. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Grant funding of activities 2020 £	Support costs 2020 £	Total funds 2020 £
Church activities	247,504	18,000	86,174	351,678
Mission payments	-	31,789	1,400	33,189
Total 2020	<u>247,504</u>	<u>49,789</u>	<u>87,574</u>	<u>384,867</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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6. Analysis of expenditure by activities (continued)

	<i>Activities undertaken directly 2019 £</i>	<i>Grant funding of activities 2019 £</i>	<i>Support costs 2019 £</i>	<i>Total funds 2019 £</i>
Church activities	291,210	18,000	142,261	451,471
Mission payments	3,488	33,284	231	37,003
<i>Total 2019</i>	<u>294,698</u>	<u>51,284</u>	<u>142,492</u>	<u>488,474</u>

Analysis of direct costs

	Church activities 2020 £	Mission Payments 2020 £	Total funds 2020 £
Staff costs	229,842	-	229,842
Volunteer appreciation	449	-	449
Motor and travel	4,318	-	4,318
Staff development and recruitment	336	-	336
Bank interest and charges	339	-	339
Other direct costs	12,220	-	12,220
Total 2020	<u>247,504</u>	<u>-</u>	<u>247,504</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

6. Analysis of expenditure by activities (continued)

Analysis of direct costs (continued)

	<i>Church activities 2019 £</i>	<i>Mission Payments 2019 £</i>	<i>Total funds 2019 £</i>
Staff costs	255,305	-	255,305
Mission payments	-	3,488	3,488
Volunteer appreciation	520	-	520
Motor and travel	13,737	-	13,737
Staff development and recruitment	1,507	-	1,507
Bank interest and charges	672	-	672
Other	19,469	-	19,469
<i>Total 2019</i>	<u>291,210</u>	<u>3,488</u>	<u>294,698</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

6. Analysis of expenditure by activities (continued)

Analysis of support costs

	Church activities 2020 £	Mission Payments 2020 £	Total funds 2020 £
Books and materials	3,178	-	3,178
Events and outings	883	-	883
Visiting speakers	300	-	300
Refreshments	2,678	-	2,678
Advertising	385	-	385
Equipment	4,242	-	4,242
Hall hire	15,055	-	15,055
Mission trip support costs	-	1,400	1,400
Water	216	-	216
Insurance	3,111	-	3,111
Light and heat	1,945	-	1,945
Telephone	4,986	-	4,986
Repairs and maintenance	2,997	-	2,997
Subscriptions	4,756	-	4,756
Independent examiner's fee	2,760	-	2,760
Legal and professional fees	6,707	-	6,707
Office expenses	6,123	-	6,123
Services brought in	15,915	-	15,915
Charity donations	600	-	600
Profit/loss on disposal	435	-	435
Depreciation	8,902	-	8,902
Total 2020	86,174	1,400	87,574

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6. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	<i>As restated Church activities 2019 £</i>	<i>Mission Payments 2019 £</i>	<i>As restated Total funds 2019 £</i>
Books and materials	4,171	-	4,171
Events and outings	3,451	-	3,451
Visiting speakers	850	-	850
Refreshments	12,892	-	12,892
Advertising	1,633	-	1,633
Equipment	8,162	-	8,162
Hall hire	52,547	-	52,547
Mission trip support costs	-	231	231
Water	(210)	-	(210)
Insurance	3,640	-	3,640
Light and heat	1,320	-	1,320
Telephone	4,400	-	4,400
Repairs and maintenance	2,438	-	2,438
Subscriptions	5,201	-	5,201
Independent examiner's fee	2,704	-	2,704
Legal and professional fees	1,099	-	1,099
Office expenses	6,235	-	6,235
Services brought in	20,569	-	20,569
Profit/loss on disposal	(1,110)	-	(1,110)
Depreciation	12,269	-	12,269
<i>Total 2019 as restated</i>	<u>142,261</u>	<u>231</u>	<u>142,492</u>

Expenses included in expenditure on raising funds in the previous year have been reallocated to support costs to be comparable with the current year allocation.

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7. Analysis of grants

	Grants to Institutions 2020 £	Grants to Individuals 2020 £	Total funds 2020 £
Church activities	18,000	-	18,000
Mission Payments	7,514	24,275	31,789
Total 2020	<u>25,514</u>	<u>24,275</u>	<u>49,789</u>

	<i>Grants to Institutions 2019 £</i>	<i>Grants to Individuals 2019 £</i>	<i>Total funds 2019 £</i>
Church activities	18,000	-	18,000
Mission Payments	4,079	29,205	33,284
<i>Total 2019</i>	<u>22,079</u>	<u>29,205</u>	<u>51,284</u>

8. Independent examiner's remuneration

	2020 £	2019 £
Fees payable to the Company's independent examiner for the independent examination of the Company's annual accounts	<u>2,760</u>	<u>2,700</u>

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9. Staff costs

	2020	2019
	£	£
Wages and salaries	216,346	234,141
Social security costs	7,529	14,106
Contribution to defined contribution pension schemes	5,967	7,058
	229,842	255,305

The average number of persons employed by the Company during the year was as follows:

	2020	2019
	No.	No.
Employees	10	11

No employee received remuneration amounting to more than £60,000 in either year.

Total key management personnel compensation for the year (including employer pension contributions) was £45,806 (2019 - £35,339), plus the related National Insurance amounting to £4,950 (2019 - £3,532).

10. Directors' remuneration and expenses

During the year, one Director has been paid remuneration or has received other benefits from an employment with the Company. Remuneration has been paid to the Director in the role as Senior Leader. The Director has been paid under the provision included in the the governing document of the charity. The value of remuneration and other benefits, since the date of appointment as a Director in the previous year, was as follows:

		2020	2019
		£	£
Stephen Fenning	Remuneration	44,756	15,727
	Pension contributions paid	1,050	470

During the year ended 31 December 2020, expenses totalling £970 were reimbursed to 1 Director for travel (2019 - £2,051 to 1 Director).

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11. Tangible fixed assets

	Freehold property £	Fixtures and fittings £	Total £
Cost or valuation			
At 1 January 2020	140,000	171,886	311,886
Additions	-	3,854	3,854
Disposals	-	(2,083)	(2,083)
At 31 December 2020	<u>140,000</u>	<u>173,657</u>	<u>313,657</u>
Depreciation			
At 1 January 2020	-	140,272	140,272
Charge for the year	-	8,902	8,902
On disposals	-	(1,648)	(1,648)
At 31 December 2020	<u>-</u>	<u>147,526</u>	<u>147,526</u>
Net book value			
At 31 December 2020	<u>140,000</u>	<u>26,131</u>	<u>166,131</u>
At 31 December 2019	<u>140,000</u>	<u>31,614</u>	<u>171,614</u>

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12. Debtors

	2020 £	2019 £
Due within one year		
Trade debtors	440	-
Other debtors	6,652	17,973
Prepayments and accrued income	8,079	3,966
	<u>15,171</u>	<u>21,939</u>

13. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	10,417	10,234
Other taxation and social security	8,711	2,422
Other creditors	6,115	30,159
Accruals and deferred income	3,582	2,943
	<u>28,825</u>	<u>45,758</u>

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14. Statement of funds

Statement of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Balance at 31 December 2020 £
Unrestricted funds				
General Funds	194,893	438,285	(349,296)	283,882
Restricted funds				
Restricted Fund	9,674	37,928	(35,571)	12,031
Total of funds	204,567	476,213	(384,867)	295,913

Restricted funds are held for the following purposes:

- Christmas hampers.
- The furniture bank.
- The Moses project for local families and funds to meet other local hardship needs.
- "The Base" youth provision in Debenham and Thurston.

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14. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 January 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 December 2019 £</i>
Unrestricted funds				
General Funds	199,799	449,778	(454,684)	194,893
Restricted funds				
Restricted Fund	15,355	28,109	(33,790)	9,674
Total of funds	215,154	477,887	(488,474)	204,567

15. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	166,131	-	166,131
Current assets	146,576	12,031	158,607
Creditors due within one year	(28,825)	-	(28,825)
Total	283,882	12,031	295,913

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15. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2019 £</i>	<i>Restricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Tangible fixed assets	171,614	-	171,614
Current assets	69,037	9,674	78,711
Creditors due within one year	(45,758)	-	(45,758)
Total	<u>194,893</u>	<u>9,674</u>	<u>204,567</u>

16. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £5,967 (2019 - £7,058). Contributions totaling £1,302 (2019 - £1,350) were payable to the fund at the balance sheet date and are included in creditors.

17. Operating lease commitments

At 31 December 2020 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	<i>2019 £</i>
Not later than 1 year	1,814	23,012
Later than 1 year and not later than 5 years	3,883	5,697
	<u>5,697</u>	<u>28,709</u>

18. Related party transactions

There are no related party transactions in the year that require disclosure (2019 - £NIL), other than those disclosed in note 10.