

ASHINGTON VETERANS AND ELDERS INSTITUTE

England & Wales · Charity number 1101024

Details

Status Registered

Legal form Other

Registered 2003-12-04

Register [View on the Charity Commission register](#)

Contact

Address Ashington Veterans & Elders Institu
Woodhorn Road Back
Ashington
NE63 9AG

Phone 01670857916

Email avaei1938@gmail.com

Website avaei.co.uk

Activities

Objects: THE PROVISION OF FACILITIES FOR RECREATION AND OTHER LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS OF ASHINGTON AND THE SURROUNDING AREAS.

Activities: AVAEI is a local charity with over 150 members using its facilities, and many more visit us for social and sporting events. Indoor facilities include snooker, darts, table games, tv, and refreshments. Outdoor activities include workshops and a community garden. We hold monthly coffee mornings, regular social events, run excursions and welcome other groups wanting to use our extended Activity Room.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Disability, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** Elderly/old People, People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** ASHINGTON AND THE SURROUNDING AREAS
- Northumberland

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-09-30 | £58,195 | £54,776 | - | - |
| 2024-09-30 | £114,316 | £120,694 | - | - |
| 2023-09-30 | £64,069 | £38,760 | - | - |
| 2022-09-30 | £37,454 | £39,957 | - | - |
| 2021-09-30 | £44,292 | £27,386 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------|-------|------------|
| William Thompson | Chair | 2019-10-07 |
| Alan Oliver | | 2018-10-04 |
| Diane Reed | | 2023-10-02 |
| Helen White Anderson | | 2022-06-06 |
| Keith Green | | 2018-10-04 |
| Kenneth Hicks | | 2017-01-25 |
| Lance Rainey | | 2025-10-06 |
| Lynn Gray | | 2022-10-10 |
| Malcolm Davidson | | 2024-10-07 |
| Neil Bayly | | 2025-10-06 |

ASHINGTON VETERANS AND ELDERS INSTITUTE

England & Wales - Charity number 1101024

Accounts



Trustees' Annual Report for the period

From 01.10.2024 Period start date To 30.09.2025 Period end date

Charity name: Ashington Veterans and Elders Institute

Charity registration number: 1101024

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide facilities for recreation and other leisure time occupation, in the interest of social welfare, with the object of improving the conditions of life of the inhabitants of Ashington and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Members continued to have 8am until 11pm access to the building which provides snooker, billiards, darts and indoor table games.</p> <p>They can socialise over refreshments, watch tv, or use the institute as a drop-in centre if they wish.</p> <p>Members can join local snooker and billiards leagues which encourages contact and establishes friendship with others in the local community who have similar interests.</p> <p>We have four teams playing in local snooker and billiards leagues.</p> <p>We once again ran internal competitions and held special events including a free member's day, two exhibition matches and eight music nights during the year.</p> <p>We continued to include live acts, bingo and quiz sessions in these nights, run a raffle and provide pie and peas and free tea and coffee.</p> <p>Members and visitors continued to have access to our established community garden to either work in or relax in.</p> <p>We continued with our woodworking workshop which members can join and either help with institute projects or use equipment for their own private projects.</p> |

| | | |
|--|-----------|--|
| | | <p>We included other organisations like Northumbria Early Intervention in Psychosis in our painting workshops. Well-being and social groups used our extended Activity Room on a weekly basis. Small crafts and activity workshops were held occasionally.</p> <p>We continued to run excursions. Eight were organised in this financial year to various locations around the north. We sold out all trips, giving our own members first chance to buy tickets before opening sales up to the community.</p> <p>We continued to play friendly billiards matches with Hartlepool and Carlisle teams both home and away.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <p>Trustees have access to Charity Commission files which they can print off themselves if they wish to have hard copies. They are encouraged to do this.</p> <p>Any changes are communicated at committee meetings.</p> <p>Each Trustee has to log on to The Charity Commission website with their own password. The Treasurer and Secretary have advanced access which allows them to make changes to and update our details where necessary.</p> <p>At the next meeting following our AGM, Trustees sign a declaration confirming that they will act in the interests of our charity.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | The charity does not normally make grants to other organisations. |
| Policy on social investment including program related investment | Para 1.38 | The charity does not normally get involved in social investment. |
| Contribution made by volunteers | Para 1.38 | The charity does not normally seek financial contributions from volunteers. However, a number of them put in a considerable amount of time into helping with the many tasks we have operating. Volunteers help to keep the place clean and tidy, organise events and help to maintain the quality of the snooker tables. |

| | | |
|-------|--|---|
| | | <p>We had a good response from volunteers as we went through various stages of our extension project last year.</p> <p>One of our volunteers suggested we produce our own Volunteer T-shirts which we did. These are now worn at our community events.</p> <p>Around 12 volunteers are involved in running the community garden.</p> <p>More volunteers joined our woodworking project again this year, raising money for local charities. Activities include cutting, painting and selling. Volunteers themselves suggested improvements and new designs all the time. We added more items to our range again this year.</p> <p>Coffee mornings became an even stronger part of the institute again this year, and our Garden Club members continued to run these events themselves. These continue to be held on the first Saturday of every month, even during the winter. More of our volunteers got involved in these activities this year, especially with baking.</p> <p>The quality of food on sale is excellent and AVAEI now has a reputation for providing top-class food at competitive prices at these coffee mornings.</p> <p>One of our volunteers is a member of Ashington Camera Club and he continued to showcase the activities of AVAEI. He continued to photograph our music nights, excursions and exhibition matches, so these photos could be displayed around the building, used on social media and used on our website. He once again produced collages of our main activities.</p> <p>Another of our volunteers is a talented artist, and he continues to donate paintings of landscapes and of our premises to be displayed inside the building, and to be used as raffle prizes.</p> <p>Another member runs flower arranging sessions in our activity room, and now at a local Care Home.</p> |
| Other | | |

Achievements and Performance

| | SORP reference | |
|--|------------------|---|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <p>Our main achievement this year was the completion of our building extension. Much of the work was done in the previous year, but everything was finished during 2025.</p> <p>The extension enabled us to increase numbers at our events and increase the range of member and community events. We increased the number of Social Members from 30 to 80.</p> <p>We again increased our total member numbers, which topped 200 for the first time, and we again encouraged more women to get involved in our activities. Female membership increased again during 2024/2025.</p> <p>One of our Trustees who is a Deputy Lieutenant in The County of Northumberland, has again been active in the community, attending functions, helping with community projects and presenting awards.</p> <p>We once again had representatives attend the Royal Garden Parties at Buckingham Palace and at Holyrood.</p> <p>For the fourth successive year, AVAEI has a full committee compliment of ten Trustees, the most our Constitution allows.</p> <p>We generated even more interest from the local community by improving and extending our activities at Coffee Mornings. Live music and background music being one example, selling poppies for the RBL is another one.</p> <p>We maintained links with ASDA, and Newcastle Building Society.</p> <p>We continued to sell our popular charity products at our coffee mornings, which again generated more revenue for us, all of which was donated to local charities.</p> |

| | | |
|--|--|--|
| | | <p>Local crafts and jewellery groups continued to be part of our coffee mornings, and we invited other local charities to fundraise at some of these monthly events.</p> <p>We have now raised over £40,000 for the NHS, SSAFA and the RNLI at Newbiggin.</p> <p>We again had stalls at several Town Council events including their Christmas lights switch-on and their Summer Fair, which again allowed us to sell these items to people from outside of our local community.</p> <p>Our social media groups now have over 1,100 members, and our website is again fully-up to date.</p> |
|--|--|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| Achievements against objectives set | Para 1.41 | <p>We once again kept our table fees the same as previous years.</p> <p>We kept our annual subscriptions the same as the previous year.</p> <p>We increased our membership numbers, and we broadened our activities and increased numbers attending them.</p> |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>We again raised money from our refreshments sales, coffee mornings, room hire and selling through our Small Lotteries Licence.</p> <p>Our excursions, music nights and exhibition matches also helped increase revenue. We do not now sell tickets for these events to the general public – our full membership snap tickets up before they go on general sale.</p> <p>Our coffee mornings are now an established major income stream for us and help us with our connections with the local community. We continued to hold them every month, even during the winter.</p> |
| Investment performance against objectives | Para 1.41 | <p>We do not invest anywhere, other than through our savings accounts at Lloyd's Bank, and more recently with Cambridge and Counties Bank.</p> |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | Trustees were once again very happy with the financial position at the end of the year. The charity is still financially sound, Our regular income is growing and we are happy that expenditure is well-controlled. We produce regular projections on revenue and expenditure which ensures we have constant awareness of our present and anticipated finances. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We are a not-for-profit organisation and any surplus at the end of the financial year is always put back into the future running of the institute. All surpluses are used for the benefit of members, and our aim/policy is to have three years' regular expenditure held in reserves. |
| Amount of reserves held | Para 1.22 | £63,467 |
| Reasons for holding zero reserves | Para 1.22 | Not applicable. |
| Details of fund materially in deficit | Para 1.24 | Not applicable. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Trustees have no major concerns about the charity continuing as a going concern. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Income from snooker table usage and membership fees, room hire, refreshment sales, events and small lottery income. Room hire has increased this year since the extension was completed. Exhibition matches, internal competitions, music nights, coffee mornings and activity sessions. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | None planned. |
| A description of the principal risks facing the charity | Para 1.46 | Nothing anticipated, but an aging membership is always a concern in case membership numbers fall. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | None. |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Institute |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nominated and seconded by members, appointed at AGM. Election by ballot at AGM if required. Notices for nominations on display one month prior to AGM. Constitution allows for four Honorary Officers and up to four Lifetime Presidents to form a committee of at least six and up to ten. Non-members can be elected as trustees, but have no voting rights. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | <p>New trustees receive links to The Charity Commission website and are encouraged to read about, and embrace their role as a Trustee.</p> <p>They receive a copy of our Safeguarding, Health and Safety and Equal Opportunities Policies at their first meeting following their appointment. These policies are all on display on the main notice boards.</p> <p>Trustees have access to Charity Commission files which they can print off themselves if they wish to have hard copies. They are encouraged to do this.</p> <p>Any changes are communicated at committee meetings.</p> <p>Each Trustee can log on to The Charity Commission website with their own password. The Treasurer and Secretary have advanced access which allows them to make changes to and update our details where necessary.</p> <p>At the next meeting following our AGM, Trustees sign a declaration confirming that they will act in the interests of our charity.</p> |
| | Para 1.51 | Chair, Vice Chair, Treasurer, Secretary, and six other trustees. We currently have no vacancies on the committee. |

| | | |
|---|-----------|--|
| The charity's organisational structure and any wider network with which the charity works | | <p>One Lifetime President acts as an Advisor but is not now one of our ten Trustees following our last AGM.</p> <p>We are an individual charity.</p> |
| Relationship with any related parties | Para 1.51 | Regular contact with Age UK, ASDA, Earth Balance, RNLI, NHS and SSAFA. |
| Other | | <p>Networking with similar snooker clubs in the area and in wider locations.</p> <p>Developing our website and social media pages. We now have over 1,100 members of our own Ashington Community Garden Facebook page, (400 more than last year) the institute's main way of informing the public what is happening in the garden and around the institute itself.</p> <p>We regularly update our website to show the latest news and activities around the institute.</p> <p>We contact the local press and local radio station if we feel they might be interested in the activities we run.</p> |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Ashington Veterans and Elders Institute |
| Other name the charity uses | |
| Registered charity number | 1101024 |
| Charity's principal address | Woodhorn Road Back Ashington Northumberland NE63 9AG |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | William Thompson | Chair | | |
| 2 | Kenneth Hicks | Treasurer | | |
| 3 | Lynn Gray | Vice Chair | | |
| 4 | Keith Green | Secretary | | |
| 5 | Lance Rainey | Trustee | | |
| 6 | Alan Oliver | Trustee | | |
| 7 | Diane Reed | Trustee | | |
| 8 | Neil Bayly | Trustee | | |
| 9 | Helen Anderson | Trustee | | |
| 10 | Malcolm Davidson | Trustee | | |
| 11 | John Hume | Lifetime President | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| Keith Green | | |
| John Hume | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----------------|
| Description of the assets held in this capacity | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Not applicable. |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Not applicable. |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|-------------|---------------|
| Signature(s) | Keith Green | Kenneth Hicks |
| Full name(s) | Keith Green | Kenneth Hicks |
| Position (eg Secretary, Chair, etc) | Secretary | Treasurer |
| Date | 07.11.2025 | |

(Period from: 01-Oct-2024 to 30-Sep-2025)

Ashington Veterans and Elders Institute 2024/25

Profit & Loss Statement

Income

| | | |
|------|-------------------------------------|-------------------|
| | Associate Membership | £121.50 |
| | Community Garden Membership | £10.00 |
| | Community Garden Income | |
| | Garden Club Income | £4,640.37 |
| | Competitions Income | |
| | Chalk & Tips Money | £26.40 |
| | Donations | £230.00 |
| | Third Party Donations Income | £2,882.24 |
| | Full Membership | £1,820.50 |
| | Social Membership | £295.00 |
| (7) | Grants (Restricted Income) | |
| | Bernard Sunley Foundation 2024/25 | £5,000.00 |
| (9) | W.G. Edwards Ch. Foundation 2024/25 | £900.00 |
| (10) | Ballanger Trust 2024/25 | £5,500.00 |
| (11) | NCC Community Chest 2024/25 | £2,500.00 |
| (10) | YAPP Energy Grant 2024/25 | £1,000.00 |
| (12) | Ballinger Trust 2024/25 Activities | £5,000.00 |
| (13) | NCC 2024/25 Activities | £250.00 |
| | Grants (UnRestricted Income) | |
| (8) | Co-op Activities Grant 2024/25 | £2,405.43 |
| | Miscellaneous Income | £1,134.72 |
| | Meters | £6,013.40 |
| | Refreshments Income | £3,100.29 |
| | Room Hire | £2,477.20 |
| | Special Events Income | £12,822.86 |
| | Visitors Fees | £65.05 |
| | Total Income | £58,194.96 |
| | Total Grant Income | £22,555.43 |
| | Total Non-Grant Income | £35,639.53 |

Expenditure

| | | |
|--------------|------------------------------------|-------------------|
| | Community Garden Expenditure | £1,007.02 |
| | Garden Club Expenditure | £1,856.33 |
| | Competitions Expenditure | |
| (3)(5)(6) | Gas and Electric | £3,123.04 |
| | Insurance | £1,264.32 |
| | League Fees | £420.37 |
| | Maintenance & Repairs | £492.48 |
| | Grant Expenditure | |
| (4) | Earth Balance Fitting Out | £611.80 |
| (1)(2)(7)(9) | Building Extension | £7,268.29 |
| (8) | Co-op Funded Activities | £2,414.84 |
| (1) | Covid BI Grant funded | £1,592.96 |
| (10)(11) | Outside Storage Extension | £4,787.10 |
| (10) | Exhibition Staging | £3,225.60 |
| (12) | Ballinger Funded Activities | £3,429.06 |
| (13) | NCC Funded Activities | £250.00 |
| | Community Garden Shed | £1,100.00 |
| | Third Party Donations Expenditure | £3,022.24 |
| | Miscellaneous Expense | £3,609.41 |
| | Miscellaneous Supplies | |
| | Refreshments Expenditure | £2,181.11 |
| | Council Rates | |
| | Security | |
| | Snooker Equipment/Maintenance | £13.98 |
| | Special Events Expenditure | £10,462.10 |
| | Stationery and Print supplies | £273.10 |
| | Telephone & Broadband | £361.25 |
| | Cleaner | £1,137.50 |
| | Toilet/Cleaning/Kitchen Supplies | £178.96 |
| | TV Licence | £173.00 |
| | Water Rates | £486.51 |
| | Total Expenditure | £54,775.37 |
| | Total Grant Expenditure | £24,679.65 |
| | Total Non-Grant Expenditure | £30,095.72 |

| | |
|-------------------------------|--------------------|
| Total Profit/Loss | £3,419.59 |
| Regular Profit/Loss | £5,543.81 |
| Grant Excess/Depletion | (£2,124.22) |

| | |
|-------------------------------------|------------------|
| Accrued Expenditure | |
| Adjusted Regular Profit/Loss | £5,543.81 |

Balances

| | |
|--------------------------------|-------------------|
| Cash in hand as at 01-Oct-2024 | £495.99 |
| Opening Bank Balance | £29,551.44 |
| Available Opening Balance | £29,551.44 |
| Transferred to Savings A/Cs | £30,000.00 |
| Transferred from Savings A/Cs | £30,000.00 |
| Profit (Loss) to 30-Sep-2025 | £3,419.59 |
| | £33,467.02 |

| | |
|-------------------------------------|-------------------|
| Cash in Hand as at 30-Sep-2025 | £456.83 |
| Current Bank Balance | £33,010.19 |
| - Accruals for this Year | |
| Available Bank Balance | £33,010.19 |
| + Payments from Previous Year | |
| | £33,467.02 |
| Current Savings Balance | £30,000.00 |
| Total Cash (including Cash in Hand) | £63,467.02 |

Funding Grants

| |
|---|
| (1) NCC Covid Grant 2020/21 |
| (2) NCC Covid Grant 2021/22 |
| (3) James Knott Trust 2022/23 |
| (4) Persimmon Homes 2022/23 |
| (5) John Bell Trust CF 2022/23 |
| (6) YAPP 2023/25 |
| (7) Bernard Sunley Foundation 2024/25 |
| (8) Co-op Activities Grant 2024/25 |
| (9) W.G Edwards Ch Foundation 2024/25 |
| (10) Ballinger Trust 2024/25 |
| (11) NCC Community Fund 2024/25 |
| (12) Ballinger Trust 2024/25 Activities |
| (13) NCC 2024/25 Activities |

From: Ken Conroy
6 Carolyn Cres
Whitley Bay
NE26 3ED

Phone: 01912530863
Mob: 07514498558

Ashington Veterans and Elders Institute
Back Woodhorn Road
Ashington
NE63 9AG

To Chair of Trustees,

I report on the receipts and payments accounts for the Institute for the year ending 30 September 2025.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

I am satisfied that the charity is eligible for an independent examination. An independent examination is a form of external scrutiny that provides a limited check on specific matters. This limited form of check contrasts with an audit. I am only required to confirm whether any material matters of concern have come to my attention, whilst an auditor is required to provide an opinion on whether a charity's accounts give a 'true and fair view'.

As an independent examiner it is my responsibility to:

- Examine the accounts under section 145 of the Charity Act,
- Follow the procedures specified in the general directions given by the Charity Commission under section 145(5b) of the Charity Act,
- State whether any particular matters have come to my attention.

My examination was carried out in accordance with the directions given by the Charity Commission. The examination included a review of the accounting records maintained by the charity and a comparison to the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view. The report is limited to those matters set out in the following statement.

Independent Examiners Statement

In connection with my examination, no matters have come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act 2011, and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have been met.

Signed

A handwritten signature in black ink, appearing to read 'Ken Conroy', written in a cursive style.

Ken Conroy

4 October 2025

ASHINGTON VETERANS AND ELDERS INSTITUTE

England & Wales - Charity number 1101024

Accounts



Trustees' Annual Report for the period

From 01.10.2023 **Period start date** **To** 30.09.2024 **Period end date**

Charity name: Ashington Veterans and Elders Institute

Charity registration number: 1101024

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide facilities for recreation and other leisure time occupation, in the interest of social welfare, with the object of improving the conditions of life of the inhabitants of Ashington and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Members continued to have 8am until 11pm access to the building which provides snooker, billiards, darts and indoor table games.</p> <p>They can socialise over refreshments, watch tv, or use the institute as a drop-in centre if they wish.</p> <p>Members can join local snooker and billiards leagues which enables contact and establishes friendship with others in the local community who have similar interests. We have five teams playing in local snooker and billiards leagues.</p> <p>We once again ran internal competitions and held special events including a free member's day, two exhibition matches and six music nights during the year. We continued to include live acts, bingo and quiz sessions in these nights, run a raffle and provide pie and peas and free tea and coffee.</p> <p>Members and visitors continued to have access to our established community garden to either work in or relax in.</p> <p>We continued and extended our woodworking workshop which members can join and either help with institute projects or use equipment for their own private projects.</p> |

| | | |
|--|-----------|---|
| | | <p>We included other organisations like Northumbria Early Intervention in Psychosis in our painting workshops.</p> <p>Our established local guitar group continued to practice twice a week for most of the year and small crafts and activity workshops were held occasionally.</p> <p>We continued to run excursions, going to York and Whitby. We sold out both trips, giving our own members first chance to buy tickets before opening sales up to the community.</p> <p>We combined the Whitby trip with billiards matches.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <p>Trustees have access to Charity Commission files which they can print off themselves if they wish to have hard copies. They are encouraged to do this.</p> <p>Any changes are communicated at committee meetings.</p> <p>Each Trustee has to log on to The Charity Commission website with their own password. The Treasurer and Secretary have advanced access which allows them to make changes to and update our details where necessary.</p> <p>This year we amended our Constitution in line with Charity Commission guidelines.</p> <p>At the next meeting following our AGM, Trustees sign a declaration confirming that they will act in the interests of our charity.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | The charity does not normally make grants to other organisations. |
| Policy on social investment including program related investment | Para 1.38 | The charity does not normally get involved in social investment. |
| Contribution made by volunteers | Para 1.38 | The charity only normally seeks contributions from volunteers when working parties are needed for the upkeep of the premises. Volunteers help to keep the place clean and tidy, organise events and |

| | | |
|-------|--|---|
| | | <p>help to maintain the quality of the snooker tables.</p> <p>We had a good response from volunteers as we went through various stages of our extension project this year.</p> <p>Around 12 volunteers are involved in running the community garden.</p> <p>More volunteers joined our woodworking project again this year, raising money for local charities. Activities include cutting, painting and selling. Volunteers themselves suggested improvements and new designs all the time. We added clocks and lifeboat items to our range this year.</p> <p>Coffee mornings became an even stronger part of the institute again this year, and our Garden Club members continued to run these events themselves. These continue to be held on the first Saturday of every month, even during the winter. More of our volunteers got involved in these activities this year.</p> <p>One of our volunteers is a member of Ashington Camera Club and he continued to showcase the activities of AVAEI. He continued to photograph our music nights, excursions and exhibition matches, so these photos could be displayed around the building, used on social media and used on our website. He once again produced collages of our main activities.</p> <p>Another of our volunteers is a talented artist, and he has donated paintings of our premises to be displayed inside the building.</p> <p>Another member runs flower arranging sessions in our activity room.</p> |
| Other | | |

Achievements and Performance

| | SORP reference | |
|--|------------------|--|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <p>Our main achievement this year was to raise enough funding to extend and modernise the institute, and to deliver the project on time and without using any of our reserve finances.</p> <p>We improved the layout, created a new, larger activity room, installed a fire alarm, redecorated and rewired the place, bought new furniture and equipment and upgraded our access toilet.</p> <p>All of this enabled us to increase numbers at our events. We also created a new Social Member option – over 30 such members joined us last year.</p> <p>We again increased our member numbers, introduced more Garden Club members and again encouraged more women to get involved in our activities. 47 females were members at the end of the year.</p> <p>One of our Trustees who was appointed Deputy Lieutenant to The Duchess of Northumberland in 2023, has been active in the community, attending functions, helping with community projects and presenting awards.</p> <p>We once again had representatives attend the Royal Garden Party at Buckingham Palace.</p> <p>For third second successive year, AVAEI has a full committee compliment of ten Trustees, the most our Constitution allows.</p> <p>We generated more interest from the local community by improving and extending our activities at Coffee Mornings. Live music being one example.</p> <p>We maintained links with ASDA, and Newcastle Building Society.</p> <p>We continued to sell our popular charity products at our coffee mornings, which again generated more revenue for us. Local crafts and jewellery groups continued to be part of our coffee mornings, and we invited other local charities to fundraise at these monthly events.</p> |

| | | |
|--|--|---|
| | | <p>We have now sold over 3,800 products and raised over £30,000 for the NHS and SSAFA locally and now for the RNLI at Newbiggin.</p> <p>We had stalls at several Town Council events including their Christmas lights switch-on and their Summer Fair, which again allowed us to sell these items to people from outside of our local community.</p> <p>Our social media groups now have over 700 members, and our website is again fully-up to date.</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | <p>We once again kept our table fees the same as previous years.</p> <p>We kept our annual subscriptions the same as the previous year.</p> <p>We increased our membership numbers, and we broadened our activities and increased numbers attending them.</p> |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>We again raised money from our refreshments sales, coffee mornings, room hire and selling through our Small Lotteries Licence.</p> <p>Our excursions, music nights and exhibition matches also helped increase revenue.</p> <p>Our coffee mornings are now a major income stream for us and help us with our connections with the local community. We continued to hold them every month, even during the winter.</p> |
| Investment performance against objectives | Para 1.41 | <p>We do not invest anywhere, other than through our savings account at Lloyd's Bank.</p> |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Trustees were once again very happy with the financial position at the end of the year. The charity is still financially sound, Our regular income is growing and we were happy that energy costs seemed to be levelling off after worrying increases in recent years. We produce regular projections on revenue and expenditure which ensures we have constant awareness of our present and anticipated finances. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We are a not-for-profit organisation and any surplus at the end of the financial year is always put back into the future running of the institute. All surpluses are used for the benefit of members, and a year's regular income held in reserves is our aim. |
| Amount of reserves held | Para 1.22 | £60,046 |
| Reasons for holding zero reserves | Para 1.22 | Not applicable. |
| Details of fund materially in deficit | Para 1.24 | Not applicable. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Trustees have no major concerns about the charity continuing as a going concern. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Income from snooker table usage and membership fees, room hire, refreshment sales, events and small lottery income. Room hire will increase this year. Exhibition matches, internal competitions, music nights, coffee mornings and activity sessions. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | None planned. |
| A description of the principal risks facing the charity | Para 1.46 | Nothing anticipated, but an aging membership is always a concern in case membership numbers fall. We have locked energy costs into longer-term contracts so uncertainty with potential increases is not as much of a concern. |
| | | |

| | | |
|-------|--|--|
| Other | | |
|-------|--|--|

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | None. |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Institute |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nominated and seconded by members, appointed at AGM. Election by ballot at AGM if required. Notices for nominations on display one month prior to AGM. Constitution allows for four Honorary Officers and up to four Lifetime Presidents to form a committee of at least six and up to ten. Non-members can be elected as trustees, but have no voting rights. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | <p>New trustees receive links to The Charity Commission website and are encouraged to read about their role as a Trustee.</p> <p>They receive a copy of our Safeguarding, Health and Safety and Equal Opportunities Policies at their first meeting following their appointment. These policies are all on display on the main notice boards.</p> <p>Trustees have access to Charity Commission files which they can print off themselves if they wish to have hard copies. They are encouraged to do this.</p> <p>Any changes are communicated at committee meetings.</p> <p>Each Trustee can log on to The Charity Commission website with their own password. The Treasurer and Secretary have advanced access which allows them to make changes to and update our details where necessary.</p> <p>This year we amended our Constitution in line with Charity Commission guidelines.</p> <p>At the next meeting following our AGM, Trustees sign a declaration confirming that they will act in the interests of our charity.</p> |
|--|-----------|--|

| | | |
|---|-----------|---|
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <p>Chair, Vice Chair, Treasurer, Secretary, and six other trustees. We currently have no vacancies on the committee.</p> <p>One Lifetime President acts as an Advisor but is not now one of our ten Trustees following our last AGM.</p> <p>We are an individual charity.</p> |
| Relationship with any related parties | Para 1.51 | Regular contact with Age UK, Newcastle Building Society, Earth Balance, RNLI, NHS and SSAFA. |
| Other | | <p>Networking with similar snooker clubs in the area and in wider locations.</p> <p>Developing our website and social media pages. We now have over 700 members of our own Ashington Community Garden Facebook page, (double last year) the institute's main way of informing the public what is happening in the garden and around the institute itself.</p> <p>We regularly update our website to show the latest news and activities around the institute.</p> <p>We contact the local press and local radio station if we feel they might be interested in the activities we run.</p> |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Ashington Veterans and Elders Institute |
| Other name the charity uses | |
| Registered charity number | 1101024 |
| Charity's principal address | <p>Woodhorn Road Back Ashington Northumberland NE63 9AG</p> |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | William Thompson | Chair | | |
| 2 | Kenneth Hicks | Treasurer | | |
| 3 | Lynn Gray | Vice Chair | | |
| 4 | Keith Green | Secretary | | |
| 5 | Ian Besford | Trustee | | |
| 6 | Alan Oliver | Trustee | | |
| 7 | Diane Reed | Trustee | | |
| 8 | Colin Neary | Trustee | | |
| 9 | Helen Anderson | Trustee | | |
| 10 | John Hume | Lifetime President | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| Keith Green | | |
| John Hume | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----------------|
| Description of the assets held in this capacity | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Not applicable. |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Not applicable. |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|-------------|---------------|
| Signature(s) | Keith Green | Kenneth Hicks |
| Full name(s) | Keith Green | Kenneth Hicks |
| Position (eg Secretary, Chair, etc) | Secretary | Treasurer |
| Date | 09.11.2024 | |

(Period from: 01-Oct-2023 to 30-Sep-2024)

Ashington Veterans and Elders Institute 2023/24

Profit & Loss Statement

Income

| | |
|------------------------------|-----------|
| Associate Membership | £150.00 |
| Community Garden Membership | £69.50 |
| Community Garden Income | |
| Garden Club Income | £5,203.65 |
| Competitions Income | |
| Chalk & Tips Money | £20.40 |
| Donations | |
| Third Party Donations Income | £4,366.26 |
| Full Membership | £2,107.00 |
| Social Membership | £390.00 |

Grants (Restricted Income)

| | | |
|------|-----------------------------------|------------|
| (18) | Roy and Pixie Baker Trust 2023/24 | £1,000.00 |
| (13) | W A Handley Trust 2023/24 | £5,000.00 |
| (14) | C.F. (Coquet Fund) 2023/24 | £4,000.00 |
| (15) | National Lottery 2023/24 | £6,500.00 |
| (9) | ASDA Foundation 2023/24 | £400.00 |
| (10) | Comm Action North'Land 2023/24 | £500.00 |
| (12) | Ashington LP 2023/24 | £20,000.00 |
| (11) | Co-op Grant 2023/24 | £1,429.22 |
| (16) | Ballinger Trust 2023/24 | £21,000.00 |
| (17) | YAPP 2023/24 | £1,000.00 |
| (19) | Wolfson Foundation 2023/24 | £22,500.00 |
| (20) | Barbour Foundation 2023/24 | £4,000.00 |
| (21) | R W Mann 2023/24 | £1,000.00 |
| | Miscellaneous Income | £1,215.02 |
| | Meters | £5,452.40 |
| | Refreshments Income | £2,419.53 |
| | Room Hire | £576.00 |
| | Small Lottery Income | |
| | Special Events Income | £3,428.92 |
| | Tea & Coffee Money | £516.99 |
| | Visitors Fees | £71.50 |

| | |
|-------------------------------|--------------------|
| Total Income | £114,316.39 |
| Total Grant Income | £88,329.22 |
| Total Non-Grant Income | £25,987.17 |

Expenditure

| | |
|--|------------|
| Community Garden Expenditure | £52.98 |
| Garden Club Expenditure | £1,758.08 |
| Competitions Expenditure | |
| (2)(6)(17) Gas and Electric | £4,037.52 |
| Insurance | £1,218.77 |
| League Fees | |
| Maintenance & Repairs | £109.13 |
| Grant Expenditure | |
| (5) Earth Balance Fitting Out | £110.49 |
| (8,12,13,14,15)(16)(18)(19)(20)(21) Building Extension | £98,807.18 |
| (1) NCC E.C.P.I. 2022/23 | £168.05 |
| (9) Volunteers thank you music night | £386.17 |
| (10)(11) Pro-Score Snooker/Billiards Equipment | £1,824.51 |
| Third Party Donations Expenditure | £4,366.26 |
| Miscellaneous Expense | £1,455.67 |
| Miscellaneous Supplies | |
| Refreshments Expenditure | £1,853.33 |
| Council Rates | |
| Security | £114.40 |
| Small Lottery Expenditure | £20.00 |
| Snooker Equipment/Maintenance | £816.73 |
| Special Events Expenditure | £1,064.00 |
| Stationery | £127.67 |
| Tea and Coffee Supplies | £155.16 |
| Telephone & Broadband | £697.96 |
| Cleaner | £847.15 |
| Toilet/Cleaning/Kitchen Supplies | £198.38 |
| TV Licence | £159.00 |
| Water Rates | £345.47 |

| | |
|------------------------------------|--------------------|
| Total Expenditure | £120,694.06 |
| Total Grant Expenditure | £101,296.40 |
| Total Non-Grant Expenditure | £19,397.66 |

| | |
|-------------------------------|---------------------|
| Total Profit/Loss | (£6,377.67) |
| Regular Profit/Loss | £6,589.51 |
| Grant Excess/Depletion | (£12,967.18) |

| | |
|-------------------------------------|------------------|
| Accrued Expenditure | |
| Adjusted Regular Profit/Loss | £6,589.51 |

Balances

| | |
|--------------------------------|-------------------|
| Cash in hand as at 01-Oct-2023 | £339.82 |
| Opening Bank Balance | £36,085.28 |
| Available Opening Balance | £36,085.28 |
| Transferred to Savings A/Cs | £60,000.00 |
| Transferred from Savings A/Cs | £60,000.00 |
| Profit (Loss) to 30-Sep-2024 | (£6,377.67) |
| | £30,047.43 |

| | |
|--------------------------------|-------------------|
| Cash in Hand as at 30-Sep-2024 | £495.99 |
| Current Bank Balance | £29,551.44 |
| - Accruals for this Year | |
| Available Bank Balance | £29,551.44 |
| + Payments from Previous Year | |
| | £30,047.43 |

| | |
|-------------------------------------|-------------------|
| Current Savings Balance | £30,000.00 |
| Total Cash (including Cash in Hand) | £60,047.43 |

- (1) NCC E.C.P.I. 2022/23
- (2) James Knott Trust 2022/23
- (3) Co-op Society Garden Grant 2021/22
- (4) NCC Covid Grant 2020/21
- (5) Persimmon Homes 2022/23
- (6) John Bell Trust CF 2022/23
- (7) NCC Covid Grant 2021/22
- (8) NCC Comm Extension 2022/23
- (9) ASDA Foundation 23/24
- (10) Comm Action Northumberland 2023/24
- (11) Co-op Grant for 23/24
- (12) Ashington LP 2023/24
- (13) W A Handley Trust 2023/24
- (14) C.F. Coquet Fund 23/24
- (15) National Lottery 23/24
- (16) Ballinger Trust 2023/24
- (17) YAPP 2023/24
- (18) Roy and Pixie Baker Trust 23/24
- (19) Wolfson Foundation 2023/24
- (20) Barbour Foundation 2023/24
- (21) R W Mann 2023/24

From: Ken Conroy
6 Carolyn Cres
Whitley Bay
NE26 3ED

Phone: 01912530863
Mob: 07514498558

Ashington Veterans and Elders Institute
Back Woodhorn Road
Ashington
NE63 9AG

To Chair of Trustees,

I report on the receipts and payments accounts for the Institute for the year ending 30 September 2024.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

I am satisfied that the charity is eligible for an independent examination. An independent examination is a form of external scrutiny that provides a limited check on specific matters. This limited form of check contrasts with an audit. I am only required to confirm whether any material matters of concern have come to my attention, whilst an auditor is required to provide an opinion on whether a charity's accounts give a 'true and fair view'.

As an independent examiner it is my responsibility to:

- Examine the accounts under section 145 of the Charity Act,
- Follow the procedures specified in the general directions given by the Charity Commission under section 145(5b) of the Charity Act,
- State whether any particular matters have come to my attention.

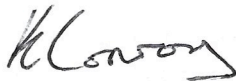
My examination was carried out in accordance with the directions given by the Charity Commission. The examination included a review of the accounting records maintained by the charity and a comparison to the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view. The report is limited to those matters set out in the following statement.

Independent Examiners Statement

In connection with my examination, no matters have come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act 2011, and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have been met.

Signed

A handwritten signature in black ink, appearing to read 'Ken Conroy', written in a cursive style.

Ken Conroy

16 October 2024

ASHINGTON VETERANS AND ELDERS INSTITUTE

England & Wales - Charity number 1101024

Accounts



Trustees' Annual Report for the Period

From 01.10.2022 (Period start date)

To 30.09.2023 (Period end date)

Charity name: Ashington Veterans and Elders Institute

Charity registration number: 1101024

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide facilities for recreation and other leisure time occupation, in the interest of social welfare, with the object of improving the conditions of life of the inhabitants of Ashington and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Members still have 8am until 11pm access to the building which provides snooker, billiards, darts and indoor table games. They can socialise over refreshments, watch tv, or use the institute as a drop-in centre if they wish.</p> <p>Members can join local snooker and billiards leagues which enables contact and establishes friendship with others in the local community who have similar interests. We have five teams playing in local snooker and billiards leagues.</p> <p>During the year we once again ran internal competitions and held special events including barbecues, an exhibition match in October 2022 with John Parrot and six Music Nights during the year. We now include bingo and quiz sessions in these nights, run a raffle and provide pie and peas, and free tea and coffee.</p> <p>Members and visitors continued to have access to our established community garden to either work in or relax in. We continued and extended our woodworking workshop which members can join and either help with institute projects or use equipment for their own private tasks.</p> <p>We included other organisations like Brightside, Northumbria Early Intervention in Psychosis and BUZZ Learning in our painting workshops.</p> |

| | | |
|--|-----------|--|
| | | <p>Our established local guitar group continued to practice twice a week and small crafts and activity workshops were held occasionally.</p> <p>Northumberland Early Intervention in Psychosis ran eight sessions in our committee room throughout the year.</p> <p>We introduced daily excursions for the first time. We went to Carlisle and Scarborough. We sold out both trips, giving our own members first chance to buy tickets before opening sales up to the community. We combined these trips with friendly snooker and billiards matches against snooker centres from both places.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <p>Trustees have access to Charity Commission files which they can print off themselves if they wish to have hard copies. They are encouraged to do this.</p> <p>Any changes are communicated at committee meetings.</p> <p>Each Trustee now has to log on to The Charity Commission website with their own password. The Treasurer and Secretary have advanced access which allows them to make changes to and update our details where necessary.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | The charity does not normally make grants to other organisations. |
| Policy on social investment including program related investment | Para 1.38 | The charity does not normally get involved in social investment. |
| Contribution made by volunteers | Para 1.38 | <p>The charity only normally seeks contributions from volunteers when working parties are needed for the upkeep of the premises. Volunteers help to keep the place clean and tidy, organise events and help to maintain the quality of the snooker tables.</p> <p>Around 12 volunteers are involved in running the community garden, and a volunteer who had previously taken up the role of Garden Club Organiser is now a Trustee.</p> <p>More volunteers joined our woodworking project this year, raising money for local</p> |

| | | |
|-------|--|---|
| | | <p>charities. Activities include cutting, painting and selling. Volunteers themselves suggested improvements and new designs all the time, and one of them who had previously taken up the role of project co-ordinator, is now a Trustee.</p> <p>Coffee mornings became an even stronger part of the institute this year, and our Garden Club members continued to run these events themselves. These are held on the first Saturday of every month.</p> <p>One of our volunteers is a member of Ashington Camera Club and he continued to showcase the activities of AVAEI. He once again photographed Brightside volunteers in action, Buzz volunteers in action, our garden club members carrying out their activities and our coffee morning activities, as well as the exterior of the building. He continued to photograph our Music Nights and exhibition matches, so these photos could be displayed around the building, used on social media and used on our website. He once again produced collages of our main activities. More of our members are helping to set up the institute for our events, and staying to clear away after they are finished.</p> |
| Other | | <p>Earth Balance granted us a licence to use one of their buildings for us to carry out our woodworking in. This gives us some security should there be a change of direction or ownership at Earth Balance. We obtained funding to kit out and improve the safety of the building we use.</p> <p>Brightside Adult Services continued to help us in the Community Garden and with our woodworking projects, Buzz Learning and Akzo Nobel helped us repaint the outside of our work shed at Earth Balance.</p> |

Achievements and Performance

| | SORP reference | |
|--|------------------|---|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <p>Our main achievement was to receive an "Outstanding – Level one" award from the judges in Northumbria In Bloom events. This was a direct result of what has been achieved in our community garden. Our volunteers have done a fantastic job in developing the rear and side of our premises into a really beautiful garden, and their efforts were rightly recognised by the judges who visited us in the early summer of 2023.</p> <p>One of our Trustees was appointed Deputy Lieutenant to The Duchess of Northumberland in 2023.</p> <p>We once again had representatives attend the Royal Garden Party at Buckingham Palace.</p> <p>We had many of our own King's Coronation events at the institute. We ran snooker, billiards and dominoes competitions, held a free members event, and decorated the inside and outside of the institute with bunting while we held our many activities.</p> <p>Our main Coronation Event was especially for those who'd made a contribution to the institute as volunteers. We invited 80 local people for a free buffet, free raffle and live music and entertainment. This event was organised by our newly-formed Steering Group of mostly new members. Admission was ticket only.</p> <p>We increased our member numbers, introduced more Garden Club members and again encouraged more women to get involved in our activities. For the second successive year, AVAEI has a full committee compliment of ten Trustees, the most our Constitution allows.</p> |

| | |
|--|--|
| | <p>We generated more interest from the local community by improving and extending our activities at Coffee Mornings.</p> <p>We maintained links with ASDA, and Newcastle Building Society, where we used their meeting room for our OGM in June 2023 and for our AGM in October 2023, and formed new links with local branches of the NHS.</p> <p>We maintained links with the local Scouts by holding a King's Crown decorating competition as part of the Coronation events we ran. They presented us with a certificate, thanking us for involving them in our events. We were invited to attend their 10th anniversary tea party.</p> <p>We continued with the upgrade of the premises by replacing the rear fire door and installing our own PA system.</p> <p>We continued to sell our popular charity products at our coffee mornings, which again generated more revenue for us as the public got even more behind the project this year. Local crafts and jewellery groups are now part of our coffee mornings, and we now feature live music as well.</p> <p>We have now sold over 3,500 products and raised over £20,000 for the NHS and SSAFA locally.</p> <p>We hired a stall at Northumberlandia, and we had stalls at several Town Council events which allowed us to sell these items to people from outside of our local community.</p> <p>We further-developed our Community Garden by installing two water features, adding height and sound to the place.</p> <p>We submitted plans to extend our premises so we can get more people into the institute at the events we run. We always sell out. This project will allow us to create a larger meeting room, where we will be able to host larger groups who have already expressed an interest in using our premises. Plans were approved in September 2023 and work is due to start in the spring of 2024. We have already received considerable funding towards this project, with other decisions still awaited.</p> |
|--|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| Achievements against objectives set | Para 1.41 | <p>We completed all of our outstanding projects and committed to further improvements to our premises this coming year, namely the extension project.</p> <p>We continued with our committee at the maximum number our Constitution allows.</p> <p>We amended and improved our Safeguarding Policy with the help of The Community Foundation.</p> <p>Our social media groups now have over 300 members, an increase of 50% on last year, and our website is again fully-up to date.</p> |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>We kept our table fees the same as previous years.</p> <p>We kept our annual subscriptions the same as the previous year.</p> <p>We again raised money from our refreshments sales, coffee mornings, room hire and selling through our Small Lotteries Licence.</p> <p>Our two excursions also helped increase revenue.</p> <p>Our coffee mornings are now a major income stream for us and help us to connect with the local community. We are committed to holding them every month.</p> |
| Investment performance against objectives | Para 1.41 | Not applicable. |
| Other | | |

Financial Review

| | | |
|---|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | <p>Trustees were very happy with the financial position at the end of the year.</p> <p>The charity still financially sound, Our regular income is growing but we did face enormous increases with our energy costs.</p> <p>We estimated these to grow from an annual cost of around £900 a couple of years ago, to over £4,000 per year and perhaps even higher.</p> <p>This forecast proved to be accurate, but we were successful in obtaining a number of grants which helped us and gave us peace of mind going forward.</p> |
|---|-----------|--|

| | | |
|--|-----------|--|
| | | Decisions on what can be spent and on what projects would have been difficult but for this external support from a number of funders. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We are a not-for-profit organisation and any surplus at the end of the financial year is always put back into the future running of the institute. All surpluses are used for the benefit of members, and a year's regular income held in reserves is our aim. |
| Amount of reserves held | Para 1.22 | £54,000 |
| Reasons for holding zero reserves | Para 1.22 | Not applicable. |
| Details of fund materially in deficit | Para 1.24 | Not applicable. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | We are confident we have a sound financial structure and operating model, we have a sound membership base and committed Trustees and volunteers, along with the support of the local community. Unlike last year, our Trustees have no major concerns about the charity continuing as a going concern. We are now actually looking to increase our activities and extend our facilities, thanks to our sound membership numbers and increasing support we seem to have from the local community. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Income from snooker table usage and membership fees, room hire, refreshment sales, events and small lottery income. More groups used our committee room, which generated more income. We will develop this even further in the coming year once the extension is completed. We now have an Events Group who will increase revenue from this larger space. Our coffee mornings have once again been a major success, as we've increased the number of activities we feature on the day. We'll continue to run internal competitions and exhibition matches. We will run more excursions this coming year. We have a good operating format and have sold out every one we've featured. We'll keep prices as low as possible. |
|--|-----------|---|

| | | |
|---|-----------|--|
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | None planned. |
| A description of the principal risks facing the charity | Para 1.46 | <p>We are pleased to be forecasting another increase in regular revenue this financial year.</p> <p>We are not at all complacent, but Trustees feel that now we have our energy costs under control there are no significant risks facing us this coming year.</p> |
| Other | | Not applicable |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | None |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Institute |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nominated and seconded by members, appointed at AGM. Election by ballot at AGM if required. Notices for nominations on display one month prior to AGM. Constitution allows for four Honorary Officers and up to four Lifetime Presidents to form a committee of at least six and up to ten. Non-members can be elected as trustees, but have no voting rights. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | New trustees receive links to The Charity Commission website and are encouraged to read about their role as a Trustee. They receive a copy of our Safeguarding, Health and Safety and Equal Opportunities Policies at their first meeting following their appointment. These policies are all on display on the main notice boards. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Chair, Vice Chair, Treasurer, Secretary, one Lifetime President and five other trustees. We currently have no vacancies on the committee. We are an individual charity. |
| Relationship with any related parties | Para 1.51 | Regular contact with Age UK, Newcastle Building Society, Earth Balance, Brightside Adult Services, Buzz Learning, the scouts, NHS and SSAFA. |
| Other | | Networking with similar snooker clubs in the area. Developing our website and social media pages. We now have over 300 members of our own Ashington Community Garden Facebook page, (50 % up from last year) the institute's main way of informing the public what is happening in the garden. We regularly update our website to show the latest news and activities around the institute. We contact the local press if we feel they might be interested in the activities we run. They have featured a number of our |

| | | |
|--|--|---|
| | | activities, including our exhibition matches with former World Snooker Champions. |
|--|--|---|

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Ashington Veterans and Elders Institute |
| Other name the charity uses | |
| Registered charity number | 1101024 |
| Charity's principal address | Woodhorn Road Back Ashington Northumberland NE63 9AG |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | William Thompson | Chair | | |
| 2 | Lynn Gray | Vice Chair | Aug 2023 to Sept 2023 | |
| 3 | Kenneth Hicks | Treasurer | | |
| 4 | Keith Green | Secretary | | |
| 5 | John Hume | Lifetime President | | |
| 6 | Ian Besford | Trustee | | |
| 7 | Colin Neary | Trustee | | |
| 8 | Alan Oliver | Trustee | | |
| 9 | Helen Anderson | Trustee | | |
| 10 | Diane Reed | Trustee | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| Keith Green | | |
| John Hume | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----------------|
| Description of the assets held in this capacity | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Not applicable. |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Not applicable. |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|-------------|---------------|
| Signature(s) | K Green | K Hicks |
| Full name(s) | Keith Green | Kenneth Hicks |
| Position (eg Secretary, Chair, etc) | Secretary | Treasurer |
| Date | 27.11.2023 | |

(Period from: 01-Oct-2022 to 29-Sep-2023)

Ashington Veterans and Elders Institute 2022/23

Profit & Loss Statement

Income

| | | |
|------|-----------------------------------|-------------------|
| | Associate Membership | £264.50 |
| | Community Garden Membership | £46.50 |
| | Community Garden Income | |
| | Garden Club Income | £4,255.81 |
| | Competitions Income | |
| | Chalk & Tips Money | £23.20 |
| | Donations | £1,717.20 |
| | Third Party Donations Income | £10,623.00 |
| | Full Membership | £2,080.50 |
| | Grants (Restricted Income) | |
| (1) | Joicey Trust 2022/23 | £400.00 |
| (2) | R W Mann 2022/23 | £1,500.00 |
| (3) | Barbour Foundation 2022/23 | £5,000.00 |
| (4) | NCC E.C.P.I 2022/23 | £500.00 |
| (9) | Ashington Town Council 2022/23 | £500.00 |
| (5) | James Knott Trust 2022/23 | £5,000.00 |
| (10) | Ashington TC Energy 2022/23 | £500.00 |
| (11) | Persimmon Homes 2022/23 | £1,000.00 |
| (12) | The Veterans Foundation 2022/23 | £900.00 |
| (13) | National Lottery Coronation Event | £2,929.00 |
| (14) | YAPP Energy 2022/23 | £1,000.00 |
| (15) | NCC Coronation Community Fund | £500.00 |
| (16) | John Bell Trust CF 2022/23 | £5,000.00 |
| (17) | Barchester Healthcare 2022/23 | £750.00 |
| (18) | Ashington TC Coronation 2022/23 | £500.00 |
| (19) | NCC Comm Extension 2022/23 | £5,000.00 |
| | Miscellaneous Income | £497.57 |
| | Meters | £5,411.40 |
| | Refreshments Income | £1,971.74 |
| | Room Hire | £1,383.00 |
| | Small Lottery Income | £109.00 |
| | Special Events Income | £4,061.40 |
| | Tea & Coffee Money | £569.56 |
| | Visitors Fees | £75.50 |
| | Total Income | £64,068.88 |
| | Total Grant Income | £30,979.00 |
| | Total Non-Grant Income | £33,089.88 |

Expenditure

| | | |
|------------------------|-------------------------------------|-------------------|
| | Community Garden Expenditure | £888.55 |
| | Garden Club Expenditure | £1,457.94 |
| | Competitions Expenditure | £150.00 |
| (3)(5)(10)(12)(14)(16) | Gas and Electric | £4,839.21 |
| | Insurance | £928.45 |
| | League Fees | £48.00 |
| | Maintenance & Repairs | £498.48 |
| | Grant Expenditure | |
| (1)(2)(3) | Table Upgrades 2022 | £2,709.98 |
| (2)(3)(9)(11)(17) | Earth Balance Fitting Out | £4,523.70 |
| (4) | Garden Easter Flower Event | £260.00 |
| (13)(15)(18) | Coronation Event May 23 | £3,928.99 |
| (19) | Building Extension | £298.00 |
| | Third Party Donations Expenditure | £10,623.00 |
| | Miscellaneous Expense | £1,719.82 |
| | Miscellaneous Supplies | |
| | Refreshments Expenditure | £1,442.86 |
| | Council Rates | |
| | Security | £183.31 |
| | Small Lottery Expenditure | £20.00 |
| | Snooker Equipment/Maintenance | £68.49 |
| | Special Events Expenditure | £2,261.00 |
| | Stationery | £144.05 |
| | Tea and Coffee Supplies | £104.08 |
| | Telephone & Broadband | £452.67 |
| | Cleaner | £450.00 |
| | Toilet/Cleaning/Kitchen Supplies | £232.90 |
| | TV Licence | £158.70 |
| | Water Rates | £367.77 |
| | Total Expenditure | £38,759.95 |
| | Total Grant Expenditure | £11,720.67 |
| | Total Non-Grant Expenditure | £27,039.28 |
| | Total Profit/Loss | £25,308.93 |
| | Regular Profit/Loss | £6,050.60 |
| | Grant Excess/Depletion | £19,258.33 |
| | Accrued Expenditure | |
| | Adjusted Regular Profit/Loss | £6,050.60 |

Balances

| | |
|-------------------------------------|-------------------|
| Cash in hand as at 01-Oct-2022 | £95.84 |
| Opening Bank Balance | £41,020.33 |
| Available Opening Balance | £41,020.33 |
| Transferred to Savings A/Cs | £60,000.00 |
| Transferred from Savings A/Cs | £30,000.00 |
| Profit (Loss) to 29-Sep-2023 | £25,308.93 |
| | £36,425.10 |
| Cash in Hand as at 29-Sep-2023 | £339.82 |
| Current Bank Balance | £36,085.28 |
| - Accruals for this Year | |
| Available Bank Balance | £36,085.28 |
| + Payments from Previous Year | |
| | £36,425.10 |
| Current Savings Balance | £30,000.00 |
| Total Cash (including Cash in Hand) | £66,425.10 |

Funding Grants

- (1) Joicey Trust 2022/23
- (2) R W Mann 2022/23
- (3) Barbour Foundation 2022/23
- (4) NCC E.C.P.I. 2022/23
- (5) James Knott Trust 2022/23
- (6) Co-op Society Garden Grant 2021/22
- (7) National Garden Society 2021/22
- (8) NCC Covid Grant 2020/21
- (9) Ashington Town Council 2022/23
- (10) Ashington TC Energy 2022/23
- (11) Persimmon Homes 2022/23
- (12) The Veterans Foundation
- (13) National Lottery Coronation Event
- (14) YAPP Energy 2022/23
- (15) NCC Coronation Community Fund
- (16) John Bell Trust CF 2022/23
- (17) Barchester Healthcare 2022/23
- (18) Ashington TC Coronation 2022/23
- (19) NCC Comm Extension 2022/23

From: Ken Conroy
6 Carolyn Cres
Whitley Bay
NE26 3ED

Phone: 01912530863

Mob: 07514498558

Ashington Veterans and Elders Institute
Back Woodhorn Road
Ashington
NE63 9AG

To Chair of Trustees,

I report on the receipts and payments accounts for the Institute for the year ending 30 September 2023.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

I am satisfied that the charity is eligible for an independent examination. An independent examination is a form of external scrutiny that provides a limited check on specific matters. This limited form of check contrasts with an audit. I am only required to confirm whether any material matters of concern have come to my attention, whilst an auditor is required to provide an opinion on whether a charity's accounts give a 'true and fair view'.

As an independent examiner it is my responsibility to:

- Examine the accounts under section 145 of the Charity Act,
- Follow the procedures specified in the general directions given by the Charity Commission under section 145(5b) of the Charity Act,
- State whether any particular matters have come to my attention.

My examination was carried out in accordance with the directions given by the Charity Commission. The examination included a review of the accounting records maintained by the charity and a comparison to the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view. The report is limited to those matters set out in the following statement.

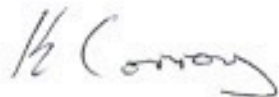
Independent Examiners Statement

In connection with my examination, no matters have come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act 2011, and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have been met.

Signed

A handwritten signature in black ink, appearing to read 'Ken Conroy', written in a cursive style.

Ken Conroy

7 October 2023

ASHINGTON VETERANS AND ELDERS INSTITUTE

England & Wales - Charity number 1101024

Accounts



Trustees' Annual Report for the Period

From 01.10.2021 (Period start date)

To 30.09.2022 (Period end date)

Charity name: Ashington Veterans and Elders Institute

Charity registration number: 1101024

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide facilities for recreation and other leisure time occupation, in the interest of social welfare, with the object of improving the conditions of life of the inhabitants of Ashington and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The end of the Covid-19 pandemic from the previous year meant that activities/revenue returned to more normal levels this financial year.</p> <p>Members have 8am until 11pm access to the building which provides snooker, billiards, darts and indoor table games. They can socialise over refreshments, watch tv, or use the institute as a drop-in centre if they wish.</p> <p>Members can join local snooker and billiards leagues which enables contact and establishes friendship with others in the local community who have similar interests. In year ending September 2022 we ran internal competitions and held special events including the occasional barbecue, an exhibition match in January 2022 with Cliff Thorburn and a Music Night in August 2022.</p> <p>Members and visitors continued to have access to our established community garden to either work in or relax in. We continued and extended our woodworking workshop which members can join and either help with institute projects or use equipment for their own private tasks.</p> <p>Our established local guitar group continued to practice twice a week and small crafts and activity workshops were held occasionally.</p> |

| | | |
|--|-----------|--|
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <p>Trustees had previously obtained their joining pack by accessing the Charity Commission website and receiving hard copies.</p> <p>Now they only have access to files which they can print off themselves if they wish to have hard copies. They are encouraged to do this.</p> <p>Any changes are communicated at committee meetings.</p> |
|--|-----------|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | The charity does not normally make grants to other organisations. |
| Policy on social investment including program related investment | Para 1.38 | The charity does not normally get involved in social investment. |
| Contribution made by volunteers | Para 1.38 | <p>The charity only normally seeks contributions from volunteers when working parties are needed for the upkeep of the premises. Volunteers help to keep the place clean and tidy, organise events and help to maintain the quality of the snooker tables.</p> <p>Around 12 volunteers are involved in running the community garden, and a volunteer has taken up the role of Garden Club Organiser.</p> <p>More volunteers joined our woodworking project this year, raising money for local charities. Activities include cutting, painting and selling.</p> <p>Volunteers themselves are suggesting improvements and new designs all the time, and one of them has taken up the role of project co-ordinator.</p> <p>Both of these project leaders have been elected as Trustees.</p> <p>Coffee mornings became an even stronger part of the institute this year, and our Garden Club members continue to run these events themselves. These are now held every month, an increase of three per year from the previous financial period.</p> <p>One of our volunteers is a member of Ashington Camera Club and he continued to showcase the activities of AVAEI.</p> <p>He once again photographed Brightside volunteers in action, Buzz volunteers in action, our garden club members carrying out their activities and our coffee morning activities, as well as the exterior of the</p> |

| | | |
|-------|--|---|
| | | <p>building. He continued to photograph our Music Nights and exhibition matches, so these photos could be displayed around the building, used on social media and used on our website. He produced collages of our main activities.</p> <p>Another of our members continued to see that our building was kept in good condition by carrying out small maintenance jobs around the premises.</p> |
| Other | | <p>Earth Balance allowed us to use one of their buildings for us to carry out our woodworking in. They have been supportive in allowing us to develop this building should we get funding.</p> <p>Brightside Adult Services continued to help us in the Community Garden and with our woodworking projects, Buzz Learning helped us paint our fence and Akzo Nobel donated paint for our large garden improvements.</p> |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The main achievement this year was being nominated for and receiving the Queen's Award for Voluntary Service. We were nominated in November 2021, and through the sifting system we were presented with the award, which is the equivalent of an MBE, and is for life, in June 2022.</p> <p>A group of volunteers were invited to receive the award from The Duchess of Northumberland at a Garden Party at Alnwick Gardens.</p> <p>We also had representatives attend the Royal Garden Party at Buckingham Palace and The Pageant at the end of The Mall, as AVAEI was invited to be part of the Queen's Platinum Jubilee Celebrations.</p> <p>We had many of our own Jubilee events at the institute. We ran snooker, billiards and dominoes competitions, held a free members event, and decorated the inside and outside of the institute with bunting for the three weeks we held activities.</p> <p>We held our main Jubilee Event on June 12th which was especially for those who'd made a contribution to the institute as volunteers. We invited 80 local people for a free buffet, free raffle and live music.</p> |

| | | |
|--|--|--|
| | | <p>This event was organised by a Steering Group of mostly new members. Admission was ticket only.</p> <p>We received funding for Ashington Town Council, Northumberland County Council, Newcastle Building Society and ASDA to help run events for our members and volunteers.</p> <p>We maintained our member numbers, introduced more Garden Club members and again encouraged more women to get involved in our activities. We grew our female numbers to 23 by the year-end. Two of these women members acted firstly as Steering Group leaders then were elected on to the committee.</p> <p>For the first time in a number of years AVAEI has a full committee compliment of ten Trustees, the most our Constitution allows.</p> <p>We generated more interest from the local community by improving and extending our activities at Coffee Mornings.</p> <p>We maintained links with ASDA, the Co-op and Newcastle Building Society, where we returned to use their meeting room for our OGM in June 2022 and for our AGM in October 2022.</p> <p>We started links with the local Scouts by holding a colouring competition around Easter.</p> <p>We continued with the upgrade of the premises by completing the redecoration of the outside of our building and the repainting of our entire perimeter fence.</p> <p>We installed a new roof over our toilet block and installed three water butts to help reduce our overall water usage.</p> <p>We built a shaded area in the garden, replaced our snooker table lights with LED units and replaced the older of our three tables with a newer one.</p> <p>The main focus this year was once again on our fundraising around our woodworking activities.</p> <p>We continued to sell these products at our coffee mornings, which again generated more revenue for us as the public got even more behind the project this year.</p> |
|--|--|--|

| | | |
|--|--|---|
| | | <p>We have now sold over 3,000 products and raised over £19,000 for the NHS and SSAFA locally. We have received grants to enable us to buy more tools and to make our workshop at Earth Balance more efficient and comfortable.</p> <p>We hired a stall at Amble Market which allowed us to sell these items to people from outside of our local community and plan to do more of these events this year.</p> <p>We further-developed our Community Garden by installing a potting shed to replace a perspex greenhouse which was damaged beyond repair during storms in November 2021.</p> <p>We introduced more activities at our Music Nights by running a quiz and a bingo session. These nights typically attract the maximum number we can comfortably fit inside the building – 60 – as members of the public join our members on these popular occasions.</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | <p>We completed all of our outstanding projects and committed to further improvements to our premises this coming year.</p> <p>We got our committee up to the maximum number our Constitution allows.</p> <p>We changed our membership application forms in line with our re-written Constitution.</p> <p>Our social media groups have over 200 members and our website is fully-up to date.</p> |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>We kept our table fees the same as previous years.</p> <p>We again raised money from our refreshments sales, coffee mornings, room hire and selling through our Small Lotteries Licence.</p> <p>Our coffee mornings are now a major income stream for us and help us to connect with the local community. We are committed to holding them every month, when previously we stopped during the winter.</p> |
| Investment performance against objectives | Para 1.41 | Not applicable. |
| Other | | |

Financial Review

| | | |
|---|------------------|--|
| <p>Review of the charity's financial position at the end of the period</p> | <p>Para 1.21</p> | <p>Trustees were reasonably happy with the financial position at the end of the year.</p> <p>The charity is still financially sound, which is very similar to the previous year's performance. Our regular income is growing but we are very much aware of the enormous increases we face with our energy costs.</p> <p>We estimate these to grow from an annual cost of around £900 a couple of years ago, to what will be over £4,000 per year and perhaps even higher. Our Treasurer has put in a tremendous amount of work to keep a control of this, but these are tough times with much uncertainty in the energy market.</p> <p>The business interruption grants we received from the County Council during Covid-19 have therefore been very important to us.</p> <p>Trustees understand that investment in the future may well be very difficult if energy costs continue to increase so much.</p> <p>Decisions on what can be spent and on what projects will be difficult ones in the months ahead.</p> <p>The Trustees are aware of the situation and why prudent financial control is required right now.</p> |
| <p>Statement explaining the policy for holding reserves stating why they are held</p> | <p>Para 1.22</p> | <p>Even more prudent financial management. We are a not-for-profit organisation and any surplus at the end of the financial year is ploughed back into the future running of the institute. All surpluses are used for the benefit of members, and a year's regular income held in reserves is our aim.</p> |
| <p>Amount of reserves held</p> | <p>Para 1.22</p> | <p>£41,116</p> |
| <p>Reasons for holding zero reserves</p> | <p>Para 1.22</p> | <p>Not applicable.</p> |
| <p>Details of fund materially in deficit</p> | <p>Para 1.24</p> | <p>Not applicable.</p> |
| <p>Explanation of any uncertainties about the charity continuing as a going concern</p> | <p>Para 1.23</p> | <p>The Covid-19 pandemic has resulted in a handful of our members either not returning, or were slow to come back.</p> |

| | | |
|--|--|--|
| | | <p>We are confident we have a sound financial structure and operating model, we have a sound membership base and committed Trustees and volunteers with the support of the local community.</p> <p>The only uncertainty Trustees have about the charity continuing as a going concern is around the increasing energy costs, which we are aware of, and we are doing all we can to maintain our activities and facilities.</p> |
|--|--|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|------------------|---|
| <p>The charity's principal sources of funds (including any fundraising)</p> | <p>Para 1.47</p> | <p>Income from snooker table usage and membership fees, room hire, refreshment sales, events and small lottery income.</p> <p>We have recently had interest from people wanting to start other groups off in our committee room, which would generate more income. We hope to develop this in the coming months through craft and painting activities.</p> <p>We have had to increase all of our membership fees for the coming year. We explained to membership at the AGM in October that this was to try and minimise the effect increased energy costs would have at the institute. They accepted this and supported it.</p> <p>Our coffee mornings have become a major success, and we hope to continue building revenue from these monthly events in the future.</p> <p>We are now committed to running six Music Nights a year, and we'll continue to run internal competitions and exhibition matches.</p> <p>We are again taking new members and allowing visitors who can attend with a member if they pay a daily fee.</p> |
| <p>Investment policy and objectives including any social investment policy adopted</p> | <p>Para 1.46</p> | <p>None planned.</p> |
| <p>A description of the principal risks facing the charity</p> | <p>Para 1.46</p> | <p>We are pleased to be forecasting an increase in regular revenue this financial year.</p> <p>If institute usage continues at its present level we would be anticipating to make a decent profit in this 12 month period.</p> |

| | | |
|-------|--|--|
| | | <p>However, increases in energy costs will bring that anticipated profit into a loss. This is very much out of our own control.</p> <p>We are, however, a little more optimistic than we were during the height of the Covid pandemic, but with the prospect of large increases in utility charges looming, we are mindful that prudent financial management is needed by every one of our trustees and users.</p> |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | None |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Institute |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nominated and seconded by members, appointed at AGM. Election by ballot at AGM if required. Notices for nominations on display one month prior to AGM. Constitution allows for four Honorary Officers and up to four Lifetime Presidents to form a committee of at least six and up to ten. Non-members can be elected as trustees, but have no voting rights. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | New trustees receive links to The Charity Commission website and are encouraged to read about their role as a Trustee. They receive a copy of our Safeguarding, Health and Safety and Equal Opportunities Policies at their first meeting following their appointment. These policies are all on display on the main notice boards. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Chair, Vice Chair, Treasurer, Secretary, two Lifetime Presidents and four other trustees. We currently have no vacancies on the committee. We are an individual charity. |
| Relationship with any related parties | Para 1.51 | Regular contact with Age UK, Newcastle Building Society, Earth Balance, Brightside Adult Services, Buzz Learning, NHS and SAAFA. We hope to further-develop our relationship with the Scouts this coming year. Three more of our members joined Earth Balance at Bomarsund this financial year, ensuring we could continue our woodworking sessions in bespoke surroundings |
| Other | | Networking with similar snooker clubs in the area. Developing our website and social media pages. We now have over 200 members of our own Ashington Community Garden Facebook page, (double the number from |

| | | |
|--|--|--|
| | | <p>last year) the institute's main way of informing the public what is happening in the garden.</p> <p>We regularly update our website to show the latest news and activities around the institute.</p> <p>We contact the local press if we feel they might be interested in the activities we run. They have featured a number of our activities, including our exhibition matches with former World Snooker Champions.</p> |
|--|--|--|

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Ashington Veterans and Elders Institute |
| Other name the charity uses | |
| Registered charity number | 1101024 |
| Charity's principal address | Woodhorn Road Back Ashington Northumberland NE63 9AG |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | William Thompson | Chair | | |
| 2 | Lawrence Duddridge | Vice Chair | | |
| 3 | Kenneth Hicks | Treasurer | | |
| 4 | Keith Green | Secretary | | |
| 5 | John Hume | Lifetime President | | |
| 6 | John Dobinson | Lifetime President | | |
| 7 | Colin Neary | Trustee | | |
| 8 | Alan Oliver | Trustee | | |
| 9 | Helen Anderson | Trustee | June 2022 to Sept 2022 | |
| 10 | Lynn Gray | Trustee | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| Keith Green | | |
| John Hume | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----------------|
| Description of the assets held in this capacity | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Not applicable. |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Not applicable. |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|-------------|---------------|
| Signature(s) | K Green | K Hicks |
| Full name(s) | Keith Green | Kenneth Hicks |
| Position (eg Secretary, Chair, etc) | Secretary | Treasurer |
| Date | 08.11.22 | |

(Period from: 01-Oct-2021 to 30-Sep-2022)

Ashington Veterans and Elders Institute 2021/22

Profit & Loss Statement

Income

| | |
|-------------------------------------|-----------|
| Associate Membership | £202.00 |
| Community Garden Membership | £79.00 |
| Community Garden Income | |
| Garden Club Income | £2,702.03 |
| Competitions Income | £139.00 |
| Chalk & Tips Money | £37.60 |
| Donations | £347.05 |
| Third Party Donations Income | £9,326.00 |
| Full Membership | £1,527.00 |
| Grants (Restricted Income) | |
| Co-operative Society | £3,650.47 |
| NCC Community Fund 2021 | £4,600.00 |
| Queens Platinum Jubilee | £1,400.00 |
| National Garden Society | £1,720.00 |
| Grants (UnRestricted Income) | |
| NCC Covid Grant 2022 | £2,667.00 |
| Miscellaneous Income | £117.79 |
| Meters | £4,889.80 |
| Refreshments Income | £1,381.15 |
| Room Hire | £1,086.00 |
| Small Lottery Income | £52.00 |
| Special Events Income | £998.26 |
| Tea & Coffee Money | £469.42 |
| Visitors Fees | £63.20 |

| | |
|-------------------------------|-------------------|
| Total Income | £37,454.77 |
| Total Grant Income | £14,037.47 |
| Total Non-Grant Income | £23,417.30 |

Expenditure

| | |
|-------------------------------------|-----------|
| Community Garden Expenditure | |
| Garden Club Expenditure | £818.40 |
| Competitions Expenditure | £275.00 |
| Gas and Electric | £2,297.69 |
| Insurance | £953.45 |
| League Fees | £48.00 |
| Maintenance & Repairs | £2,936.82 |
| Grant Expenditure | |
| (1)(2)(6) Garden Shade Roof | £2,880.00 |
| (1)(3)(4) Roof Repair | £3,765.00 |
| (3)(4) New Snooker Table | £1,000.00 |
| (3) Replacement Table Lights | £1,107.28 |
| (1)(4) Building External Decoration | £2,310.00 |
| (5) Garden Shade Furniture | £1,150.00 |
| (3) Outside Toilet | £384.00 |
| (8) New Potting Shed | £930.90 |
| (8) Mature Garden Tree | £569.05 |
| (6) Community Garden from Grants | £199.94 |
| (7) Queens Platinum Jubilee | £1,425.04 |
| Third Party Donations Expenditure | £9,326.00 |
| Miscellaneous Expense | £2,077.10 |
| Miscellaneous Supplies | |
| Refreshments Expenditure | £965.82 |
| Council Rates | |
| Security | £475.84 |
| Small Lottery Expenditure | £90.00 |
| Snooker Equipment/Maintenance | £1,854.23 |
| Special Events Expenditure | £868.00 |
| Stationery | £11.14 |
| Tea and Coffee Supplies | £124.11 |
| Telephone & Broadband | £418.81 |
| Toilet/Cleaning/Kitchen Supplies | £219.54 |
| TV Licence | £159.00 |
| Water Rates | £317.57 |

| | |
|------------------------------------|-------------------|
| Total Expenditure | £39,957.73 |
| Total Grant Expenditure | £15,721.21 |
| Total Non-Grant Expenditure | £24,236.52 |

| | |
|-------------------------------|--------------------|
| Total Profit/Loss | (£2,502.96) |
| Regular Profit/Loss | (£819.22) |
| Grant Excess/Depletion | (£1,683.74) |

| | |
|-------------------------------------|------------------|
| Accrued Expenditure | |
| Adjusted Regular Profit/Loss | (£819.22) |

Balances

| | |
|--------------------------------|-------------------|
| Cash in hand as at 01-Oct-2021 | £143.17 |
| Opening Bank Balance | £43,475.96 |
| Available Opening Balance | £43,475.96 |
| Profit (Loss) to 30-Sep-2022 | (£2,502.96) |
| | <u>£41,116.17</u> |

| | |
|--------------------------------|-------------------|
| Cash in Hand as at 30-Sep-2022 | £95.84 |
| Current Bank Balance | £41,020.33 |
| - Accruals for this Year | |
| Available Bank Balance | £41,020.33 |
| + Payments from Previous Year | |
| | <u>£41,116.17</u> |

Funding Grants

- (1) NCC Community Chest 2021/22
- (2) National Lottery 2020/21
- (3) NCC Covid 19 BI Grant 2019/20
- (4) NCC Covid 19 BI Grant 2020/21
- (5) Co-op Society Garden Grant 2020/21
- (6) Co-op Society Garden Grant 2021/22
- (7) Funded by Queens Platinum Jubilee donations
- (8) Funded by National Garden Society

Michelle Brannigan
2 Aintree Close
Ashington
Northumberland
NE63 8NB

Ashington Veterans and Elders Institute
Back Woodhorn Road
Ashington
Northumberland
NE63 9AG

To Chair of Trustees,

I report on the receipts and payments accounts for Ashington Veterans and Elders Institute for the year ended September 2022.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
and
- State whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison to the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the next statement.

Independent Examiners Statement

In connection with my examination no matters have come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have been met.

Signed:



Name: Mrs Michelle Brannigan

Date: 15/10/2022

ASHINGTON VETERANS AND ELDERS INSTITUTE

England & Wales - Charity number 1101024

Accounts



Trustees' Annual Report for the Period

From 01.10.2020 (Period start date)

To 30.09.2021 (Period end date)

Charity name: Ashington Veterans and Elders Institute

Charity registration number: 1101024

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide facilities for recreation and other leisure time occupation, in the interest of social welfare, with the object of improving the conditions of life of the inhabitants of Ashington and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The Covid-19 pandemic severely reduced activities/revenue again this financial year.</p> <p>Members would normally have 8am until 11pm access to the building which provides snooker, billiards, darts and indoor table games. They can socialise over refreshments, watch tv, or use the institute as a drop-in centre if they wish.</p> <p>Members can join local snooker and billiards leagues which enables contact and establishes friendship with others in the local community who have similar interests. In normal circumstances we run internal competitions and hold special events like occasional barbecues, exhibition matches and music nights.</p> <p>Members and visitors now have access to our established community garden to either work in or relax in. We have created a new woodworking workshop which members can join and either help with institute projects or use equipment for their own private tasks.</p> <p>We normally entertain residents from local care homes on a weekly basis and encourage external small groups to use our committee room. An established local guitar group now practices twice a week and a small crafts and activities workshop is held approximately once every month.</p> <p>We hope to resume care home visits, firstly in an outdoor capacity, from Spring 2022.</p> |

| | | |
|--|-----------|--|
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Trustees have all had their joining pack issued by the Charity Commission and have access to its website. Any changes are communicated at committee meetings. |
|--|-----------|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | The charity does not normally make grants to other organisations. |
| Policy on social investment including program related investment | Para 1.38 | The charity does not normally get involved in social investment. |
| Contribution made by volunteers | Para 1.38 | <p>The charity only normally seeks contributions from volunteers when working parties are needed for the upkeep of the premises. Volunteers help to keep the place clean and tidy, and help to maintain the quality of the snooker tables.</p> <p>Around 12 volunteers are now involved in running the community garden, and a further nine have been involved in our woodworking project, raising money for local charities. Activities include cutting, painting and selling.</p> <p>Coffee mornings became a much stronger offer for the institute this year, and our Garden Club members now run these events themselves.</p> <p>One of our members is a member of Ashington Camera Club and he is currently involved in a project intended to showcase the activities of AVAEI. He has photographed Brightside volunteers in action, our garden club members carrying out their activities and our coffee morning activities, as well as the exterior of the building. He will be photographing our music nights and exhibition matches, and once complete, these photos will be displayed around the building, and used on our website.</p> |
| Other | | |

Achievements and Performance

| | SORP reference | |
|--|------------------|--|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <p>Maintained member numbers, introduced Garden Club members and encouraged more women and even non-members from the general public to get involved in our activities.</p> <p>Generated more interest from the local community in hiring out our committee room to craft groups for the first time.</p> <p>We maintained links with ASDA, the Co-op and Newcastle Building Society, although using their meeting rooms for our formal meetings became impossible during the Covid-19 pandemic.</p> <p>Continued with the upgrade of the premises by completing the landscaping to the side and rear of the premises to finally create and launch our Community Garden.</p> <p>We installed an outside toilet/utility room which ensured garden users had washing and toilet facilities any time they were on the premises, even if they remained outside.</p> <p>The main achievement this year was our flower project. Volunteers made and sold over 2,000 wooden flowers from fence boards and plywood, raising over £8,000 for local branches of the NHS and SAAFA. Over 90 people were involved. Companies like Akzo Nobel and Brightside Adult Services were major contributors. Individuals cut and painted from their own homes, our own members got involved, and we formed a members' activity group which met twice a week in the garden, all ensuring we made and sold as many as possible.</p> <p>We decided to sell these at our coffee mornings, which generated more revenue for us as the public really got behind the project.</p> <p>We developed and firmly established our Community Garden at the side and rear of our premises, by installing more seats, changing the layout, ensuring the greenhouse was fit for purpose, and ensuring the group who looked after it were given clear guidelines on what their remit was. They formed their own Sub Group of three, overseen by three trustees, meeting every eight weeks.</p> |

| | | |
|--|--|---|
| | | <p>We again managed the Covid-19 challenges by maintaining robust cleaning and social distancing systems and maintaining an excellent relationship with Northumberland County Council's Principle EHO.</p> <p>We kept people occupied by running a weekly online quiz, when over 100 people, members and non-members alike, from many parts of the world, were emailed papers covering many subjects every Tuesday during lockdown.</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| Achievements against objectives set | Para 1.41 | <p>We completed all of our outstanding projects and committed to further improvements to our premises this coming year. We now want to install a shaded area in the garden, redecorate the exterior of the building, replace one of our snooker tables and upgrade the lights above all three tables.</p> <p>We again updated our Constitution to ensure it is fit for today's purpose.</p> <p>We ended the year with 20 female members, which underlines our determination to diversify as much as we can.</p> |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>Although closed for long periods of the year, we still raised money from our refreshments sales, coffee mornings, room hire and selling through our Small Lotteries Licence.</p> <p>Our coffee mornings are becoming busier and more popular, and we hope this will be a major income stream for us this year.</p> |
| Investment performance against objectives | Para 1.41 | Not applicable. |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | <p>Trustees were reasonably happy with the financial position at the end of the year under the circumstances around the Covid-19 pandemic.</p> <p>The charity is financially sound, but the position again could have been around £3,000 better if the year had not been disrupted so much, which is very similar to the previous year's performance. Business Interruption grants from the County Council were gratefully accepted, especially as our regular income was again well down on previous years.</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | <p>Prudent financial management. We are a not-for-profit organisation and any surplus at the end of the financial year is ploughed back into the future running of the institute. All surplus is used for the benefit of members, and a year's regular income held in reserves is our aim.</p> |
| Amount of reserves held | Para 1.22 | £43,475 |
| Reasons for holding zero reserves | Para 1.22 | Not applicable. |
| Details of fund materially in deficit | Para 1.24 | Not applicable. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <p>The Covid-19 pandemic has had a major impact on all of our activities. We estimate it has again cost around £3,000 in lost profit. More importantly it has resulted in only 60% of our elderly members returning since we reopened following lockdown. This trend will have a huge bearing on our future revenue if it continues.</p> <p>It is clear that many elderly people do not feel safe in using this type of facility, where people may be close to each other indoors for long periods of time, even though we have gone to great lengths to ensure the place is as safe as possible, and to communicate the findings of our Risk Assessment to all membership by letter and with regular updates on email.</p> <p>Although the country is trying to get back to normal, our elderly members still have mixed views on attending indoor activities. However, there is a growing number who are getting involved in our outside activities, which is very encouraging for the future.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | <p>Income from snooker table usage and membership fees, room hire, refreshment sales and small lottery income.</p> <p>We have restored membership fees for the coming year. Last year we waived subs fees, and instead left it to individuals to decide whether or not they'd like to make a donation to the institute instead.</p> <p>Our coffee mornings have become a major success, and we hope to continue building revenue from these monthly events in the future.</p> <p>We hope to reintroduce Music Nights, internal competitions and exhibition matches in the coming year.</p> <p>We are again taking new members and allowing visitors, both of which were stopped during the Covid pandemic.</p> |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | None planned. |
| A description of the principal risks facing the charity | Para 1.46 | <p>We are forecasting only a modest increase in regular revenue this financial year. If usage continues at its present level we anticipate to just about break even in this 12 month period.</p> <p>We are, however, a little more optimistic than we were during the height of the Covid pandemic, but with the prospect of large increases in utility charges looming, we are mindful that prudent financial management is needed by every one of our trustees and users.</p> |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | None |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Institute |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nominated and seconded by members, appointed at AGM. Election by ballot at AGM if required. Notices for nominations on display one month prior to AGM. Constitution allows for four Honorary Officers and up to four Lifetime Presidents to form a committee of at least six and up to 10. Non-members can be elected as trustees, but have no voting rights. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | New trustees receive an induction pack from The Charity Commission. They receive a copy of our Safeguarding, Health and Safety and Equal Opportunities Policies at their first meeting following their appointment. These policies are all on display on the main notice boards. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Chair, Vice Chair, Treasurer, Secretary, one Lifetime President and three other trustees. We currently have two vacancies with no nominations at present. |
| Relationship with any related parties | Para 1.51 | Regular contact with Age UK, Newcastle Building Society, Barchester Care Homes, Men in Sheds, Earth Balance, Brightside Adult Services, NHS and SAAFA. Around nine of our members joined Earth Balance at Bomarsund, ensuring we could continue our woodworking sessions during the autumn and winter months indoors. |
| Other | | Networking with similar snooker clubs in the area. Developing our website and social media pages. We now have over 100 members of our own Ashington Community Garden Facebook page, the institute's main way of informing the public what is happening in the garden. We regularly update our website to show the latest news and activities around the institute. |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Ashington Veterans and Elders Institute |
| Other name the charity uses | |
| Registered charity number | 1101024 |
| Charity's principal address | Woodhorn Road Back Ashington Northumberland NE63 9AG |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | William Thompson | Chair | | |
| 2 | Lawrence Duddridge | Vice Chair | | |
| 3 | Kenneth Hicks | Treasurer | | |
| 4 | Keith Green | Secretary | | |
| 5 | John Hume | Lifetime President | | |
| 6 | Alan Oliver | Trustee | | |
| 7 | Colin Neary | Trustee | | |
| 8 | John Dobinson | Trustee | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| Keith Green | | |
| John Hume | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----------------|
| Description of the assets held in this capacity | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Not applicable. |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Not applicable. |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|-------------|---------------|
| Signature(s) | K Green | K Hicks |
| Full name(s) | Keith Green | Kenneth Hicks |
| Position (eg Secretary, Chair, etc) | Secretary | Treasurer |
| Date | 12.10.21 | |

Ashington Veterans and Elders Institute 2020/21**(Period from: 01-Oct-2020 to 30-Sep-2021)****Profit & Loss Statement****Income**

| | |
|------------------------------|------------|
| Associate Membership | £40.00 |
| Community Garden Membership | £10.00 |
| Community Garden Income | £538.50 |
| Competitions Income | |
| Chalk & Tips Money | £21.10 |
| Donations | £882.00 |
| Third Party Donations Income | £8,594.00 |
| Full Membership | £300.00 |
| Grants (Restricted Income) | |
| Ashington Town Council | £750.00 |
| Catherine Cookson Trust | £500.00 |
| NCC Community Chest | £2,500.00 |
| William Leech | £1,500.00 |
| National Lottery | £2,000.00 |
| Grants (UnRestricted Income) | |
| NCC Covid19 BI Grant | £20,237.71 |
| Co-operative Society | £2,123.59 |
| Miscellaneous Income | £162.50 |
| Meters | £1,767.30 |
| Refreshments Income | £548.35 |
| Room Hire | £588.00 |
| Small Lottery Income | £1,200.00 |
| Special Events Income | |
| Tea & Coffee Money | £30.11 |
| Visitors Fees | |

| | |
|-------------------------------|-------------------|
| Total Income | £44,293.16 |
| Total Grant Income | £28,861.30 |
| Total Non-Grant Income | £15,431.86 |

Expenditure

| | |
|-----------------------------------|-----------|
| Community Garden Expenditure | £1,094.81 |
| Competitions Expenditure | £30.00 |
| Gas and Electric | £1,077.18 |
| Insurance | £926.32 |
| League Fees | |
| Maintenance & Repairs | £215.64 |
| Projects | |
| Outside Garden Toilet | £9,761.20 |
| External Landscaping | £91.83 |
| Woodworking Tools & Accessories | £1,610.08 |
| Third Party Donations Expenditure | £8,594.00 |
| Miscellaneous Expense | £1,564.88 |
| Miscellaneous Supplies | |
| Refreshments Expenditure | £230.05 |
| Council Rates | |
| Security | £40.00 |
| Small Lottery Expenditure | £860.00 |
| Snooker Equipment/Maintenance | £210.67 |
| Special Events Expenditure | |
| Stationery | £108.64 |
| Tea and Coffee Supplies | £26.27 |
| Telephone & Broadband | £392.76 |
| Toilet/Cleaning/Kitchen Supplies | £165.93 |
| TV Licence | £157.84 |
| Water Rates | £227.31 |

| | |
|--------------------------------------|-------------------|
| Total Expenditure | £27,385.41 |
| Total Project Expenditure | £11,463.11 |
| Total Non-Project Expenditure | £15,922.30 |

| | |
|----------------------------|-------------------|
| Total Profit/Loss | £16,907.75 |
| Regular Profit/Loss | (£490.44) |
| Grant Excess | £17,398.19 |

| | |
|-------------------------------------|------------------|
| Accrued Expenditure | |
| Adjusted Regular Profit/Loss | (£490.44) |

Balance

| | |
|--------------------------------|-------------------|
| Cash in hand as at 01-Oct-2020 | £211.11 |
| Opening Bank Balance | £26,500.27 |
| Available Opening Balance | £26,500.27 |
| Profit (Loss) to 30-Sep-2021 | £16,907.75 |
| | £43,619.13 |
| Cash in Hand as at 30-Sep-2021 | £143.17 |
| Current Bank Balance | £43,475.96 |
| - Accruals for this Year | |
| Available Bank Balance | £43,475.96 |
| + Payments from Previous Year | |
| | £43,619.13 |

Michelle Brannigan
2 Aintree Close
Ashington
Northumberland
NE63 8NB

Ashington Veterans and Elders Institute
Back Woodhorn Road
Ashington
Northumberland
NE63 9AG

To Chair of Trustees,

I report on the receipts and payments accounts for Ashington Veterans and Elders Institute for the year ended September 2021.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
and
- State whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison to the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the next statement.

Independent Examiners Statement

In connection with my examination no matters have come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have been met.

Signed:

Name: Mrs Michelle Brannigan

Date: 11/10/2021