

COMPANY REGISTRATION NUMBER: 04366118

CHARITY REGISTRATION NUMBER: 1100867

**Blakenhall Action
Community Forum**

Company Limited by Guarantee

Unaudited Financial Statements

31 March 2021

GARRATTS WOLVERHAMPTON LIMITED

Chartered accountants
29 Waterloo Road
Wolverhampton
WV1 4DJ

Blakenhall Action Community Forum

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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Blakenhall Action Community Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name Blakenhall Action Community Forum

Charity registration number 1100867

Company registration number 04366118

Principal office and registered office 73 Dudley Road
Wolverhampton
WV2 3BY

The trustees

Mr H.R. Jakhu
Mr J. Patel
Mr R.T. Chamba
Mr M.R. Bryan
Mr J.M. Archer (Died 25 May 2021)
Mr F. Shamuyarira

Independent examiner J.C. Reed

Structure, governance and management

Governing document

The company was incorporated on 4th February 2002 as a private company limited by guarantee and not having a share capital under the Companies Act 1985. It is governed by its Memorandum and Articles of Association, and operates on a non-profit making basis. It is registered as a charity with the Charity Commission with registered number 1100867.

In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Trustees

The Articles of Association provide that there should not be fewer than five nor more than fifteen trustees, who are the directors of the company for the purposes of company law. At each annual general meeting one third of the trustees retire by rotation but are eligible for re-election.

The methods adopted for the recruitment and appointment of new trustees are to invite individuals to apply to the board who then consider each application and appoint new trustees.

The trustees meet every two months and are responsible for managing the affairs and funds of the charity in such manner as they consider most beneficial for achieving its objects.

Blakenhall Action Community Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Objectives and activities

The objects for which the charity is established are to promote the benefit of the community within Wolverhampton, and particularly within the area of Blakenhall, through any charitable purposes but in particular through the advancement of education, the furtherance of good health and the relief of poverty, distress and sickness. The objects include working in partnerships and networks, supporting other charitable organisations and promoting co-operation between voluntary organisations, statutory authorities and individuals within Blakenhall.

The main activities undertaken in relation to those objects are to provide affordable facilities, services and information for the betterment of the local community.

In carrying out their duties the trustees have had regard to the guidance issued by the Charity Commission on public benefit and have ensured that the charity is run in a way that carries out its purposes for the public benefit.

Achievements and performance

The charity has continued to manage The Old School as a community centre, enabling its use by a wide cross-section of the community.

Financial review

Income for the year amounted to £42,929, up from £27,665 in 2020, while expenditure on charitable activities amounted to £21,318, down from £44,109 in 2020. There was a surplus of £21,611 compared with a deficit of £16,444 for 2020.

Reserves policy

It is the policy of the trustees to aim to maintain reserves on the general funds of the charity equal to about six months' expenditure. At the year-end this would have required reserves of £11,000 but this figure is distorted by the curtailment of activities as a result of the coronavirus pandemic. Actual free reserves amounted to £49,776 after allowing for fixed assets and the trustees intend to use the surplus reserves towards the development of the premises.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 20 December 2021 and signed on behalf of the board of trustees by:

Mr J. Patel
Trustee

Blakenhall Action Community Forum

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Blakenhall Action Community Forum

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of Blakenhall Action Community Forum ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J.C. Reed

Independent Examiner

Garratts Wolverhampton Limited
Chartered Accountants
29 Waterloo Road
Wolverhampton
WV1 4DJ

20 December 2021

Blakenhall Action Community Forum

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2021

		2021		2020
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Grants receivable	5	30,541	30,541	—
Charitable activities	6	12,388	12,388	27,665
Total income		<u>42,929</u>	<u>42,929</u>	<u>27,665</u>
Expenditure				
Expenditure on charitable activities	7,8	21,318	21,318	44,109
Total expenditure		<u>21,318</u>	<u>21,318</u>	<u>44,109</u>
Net income/(expenditure) and net movement in funds		<u>21,611</u>	<u>21,611</u>	<u>(16,444)</u>
Reconciliation of funds				
Total funds brought forward		31,739	31,739	48,183
Total funds carried forward		<u>53,350</u>	<u>53,350</u>	<u>31,739</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 6 to 12 form part of these financial statements.

Blakenhall Action Community Forum

Company Limited by Guarantee

Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible fixed assets	13	3,574	4,927
Current Assets			
Debtors	14	2,886	2,239
Cash at bank and in hand		60,863	42,149
		<u>63,749</u>	<u>44,388</u>
Creditors: amounts falling due within one year	15	13,973	17,576
Net Current Assets		<u>49,776</u>	<u>26,812</u>
Total Assets Less Current Liabilities		<u>53,350</u>	<u>31,739</u>
Net Assets		<u>53,350</u>	<u>31,739</u>
Funds of the Charity			
Unrestricted funds		53,350	31,739
Total charity funds	16	<u>53,350</u>	<u>31,739</u>

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 20 December 2021, and are signed on behalf of the board by:

Mr J. Patel
Trustee

The notes on pages 6 to 12 form part of these financial statements.

Blakenhall Action Community Forum

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General Information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 73 Dudley Road, Wolverhampton, WV2 3BY.

2. Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting Policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Blakenhall Action Community Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting Policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Blakenhall Action Community Forum

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting Policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and Fittings	- 25% reducing balance
Equipment	- 33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Blakenhall Action Community Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting Policies *(continued)*

Financial instruments *(continued)*

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Limited by Guarantee

The company is registered as a private company limited by guarantee and not having a share capital and accordingly the liability of the members is limited. Every member undertakes to contribute to the assets of the company in the event of it being wound up such amount as may be required not exceeding one pound.

5. Grants Receivable

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Grants				
Coronavirus Job Retention Scheme	5,541	5,541	—	—
Wolverhampton City Council	25,000	25,000	—	—
	<u>30,541</u>	<u>30,541</u>	<u>—</u>	<u>—</u>

6. Charitable Activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Sessional bookings	<u>12,388</u>	<u>12,388</u>	<u>27,665</u>	<u>27,665</u>

Blakenhall Action Community Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

7. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Management of community centre	20,190	20,190	42,999	42,999
Support costs	1,128	1,128	1,110	1,110
	<u>21,318</u>	<u>21,318</u>	<u>44,109</u>	<u>44,109</u>

8. Expenditure on Charitable Activities by Activity Type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Management of community centre	20,190	–	20,190	42,999
Governance costs	–	1,128	1,128	1,110
	<u>20,190</u>	<u>1,128</u>	<u>21,318</u>	<u>44,109</u>

9. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>1,353</u>	<u>1,884</u>

10. Independent Examination Fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,128</u>	<u>1,080</u>

11. Staff Costs

The average head count of employees during the year was 3 (2020: 3). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No	2020 No
Number of staff	<u>3</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

Blakenhall Action Community Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

12. Trustee Remuneration and Expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

No expenses or other benefits have been paid or reimbursed, directly or indirectly, to any of the charity's trustees.

13. Tangible Fixed Assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2020 and 31 March 2021	6,242	4,609	10,851
Depreciation			
At 1 April 2020	2,832	3,092	5,924
Charge for the year	852	501	1,353
At 31 March 2021	3,684	3,593	7,277
Carrying amount			
At 31 March 2021	2,558	1,016	3,574
At 31 March 2020	3,410	1,517	4,927

14. Debtors

	2021 £	2020 £
Trade debtors	2,088	1,885
Prepayments and accrued income	798	354
	2,886	2,239

15. Creditors: amounts falling due within one year

	2021 £	2020 £
Bank loans and overdrafts	—	268
Accruals and deferred income	13,954	16,999
Social security and other taxes	19	309
	13,973	17,576

Blakenhall Action Community Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

16. Analysis of Charitable Funds

Unrestricted funds

	At 1 April 2020	Income	Expenditure	At 31 Mar 2021
	£	£	£	£
General funds	<u>31,739</u>	<u>42,929</u>	<u>(21,318)</u>	<u>53,350</u>

	At 1 April 2019	Income	Expenditure	At 31 Mar 2020
	£	£	£	£
General funds	<u>48,183</u>	<u>27,665</u>	<u>(44,109)</u>	<u>31,739</u>

17. Analysis of Net Assets Between Funds

	Unrestricted Funds	Total Funds 2021
	£	£
Tangible fixed assets	3,574	3,574
Current assets	63,749	63,749
Creditors less than 1 year	(13,973)	(13,973)
Net assets	<u>53,350</u>	<u>53,350</u>

	Unrestricted Funds	Total Funds 2020
	£	£
Tangible fixed assets	4,927	4,927
Current assets	44,388	44,388
Creditors less than 1 year	(17,576)	(17,576)
Net assets	<u>31,739</u>	<u>31,739</u>

Blakenhall Action Community Forum

Company Limited by Guarantee

Management Information

Year ended 31 March 2021

The following pages do not form part of the financial statements.

Blakenhall Action Community Forum

Company Limited by Guarantee

Detailed Statement of Financial Activities

Year ended 31 March 2021

	2021 £	2020 £
Income and endowments		
Grants receivable		
Coronavirus Job Retention Scheme	5,541	—
Wolverhampton City Council	25,000	—
	<u>30,541</u>	<u>—</u>
 Charitable activities		
Sessional bookings	<u>12,388</u>	<u>27,665</u>
 Total income	<u><u>42,929</u></u>	<u><u>27,665</u></u>
 Expenditure		
Expenditure on charitable activities		
Wages and salaries	11,399	12,231
Rates and water	(1,377)	5,533
Light and heat	2,920	7,186
Repairs and maintenance	1,126	7,562
Insurance	1,064	1,062
Other establishment	990	2,862
Other motor/travel costs	323	522
Legal and professional fees	1,842	2,968
Telephone	539	313
Other office costs	200	1,264
Depreciation	1,353	1,884
Website costs	226	186
Printing, postage and stationery	705	536
Bank charges	8	—
	<u>21,318</u>	<u>44,109</u>
 Total expenditure	<u><u>21,318</u></u>	<u><u>44,109</u></u>
 Net income/(expenditure)	<u><u>21,611</u></u>	<u><u>(16,444)</u></u>