

COTTINGHAM YOUNG PEOPLE'S SPORTS FOUNDATION (CYPSF)



ANNUAL REPORT 2024

Charity Number 1100849

This is the 2024 Annual Report for Cottingham Young People's Sports Foundation (CYPSF). It is the twenty first Annual Report prepared and submitted to the Charity Commission since CYPSF was registered as a charity on 24th November 2003.

Cottingham Young People's Sports Foundation is a Registered Charity No 1100849.

The address of the Foundation is:

The Willows
Dalton Lane
Halsham
HU12 0DG

However, all correspondence with the Charity Commission is via the following address:

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Cottingham Young People's Sports Foundation is governed by the Declaration of Trust dated 28th October 2003. This document has not been amended during 2024.

The Objects of the Foundation is "to provide in the interests of social welfare a public recreation ground and playing fields for the public, being inhabitants of Cottingham, Willerby, Kirkella, Anlaby, Hessle and Skidby, and the provision of coaching and education in proper sporting activities for young persons attending school, college and university and the disabled of all ages, with a view to improving the conditions of the said inhabitants".

Cottingham Young People's Sports Foundation currently employs the services of the following advisors:

Accountant	Richard Marriott, Independent Examiner
	Lakeside Cottage
	Camerton Hall Lane
	Camerton
	East Yorkshire, HU12 9NP

Solicitor Stamp Jackson and Procter
5 Parliament Street
Hull, HU1 2A

Bank HSBC UK
3 - 4 Jameson Street
Hull
HU1 3JX

CYPSF is managed by 5 Trustees:

- John Kemp (Chairman and Secretary)
- Roger Waudby (Treasurer)
- George Hinchcliffe
- Terry Groom
- Angela Waudby

The Trustees continued to carry out their duties on a voluntary basis.

The Trustees of the Cottingham Young People's Sports Foundation aspire to:

- develop long term relationships with the member clubs playing on CYPSF facilities (Cottingham Tigers RLFC, Westella and Willerby AFC and Cottingham Cricket Club)
- continuously improve the pitches and facilities offered to the member clubs
- manage the financial affairs of the Foundation such that it does not accumulate significant quantities of cash, nor does it operate at a loss

1. SUMMARY

It is with much sadness that the trustees have to report the death of a former Trustee and one of the founding members of CYPSF, Mrs Olga Waudby. Olga passed away peacefully in March 2024. Her ashes have been laid to rest in the Hilltop memorial garden along with her husband and driving force behind the creation of both CYPSF and the Hilltop facilities, Mr Roy Waudby.

Whilst not during this reporting period, the Trustees also felt it was appropriate to report the sad passing of one of the Board of Trustees, Mr Neville Gray. Neville passed away peacefully in March 2025. Neville was a true gentleman, a leading figure in local football with a strong affiliation to Westella and Willerby football club and also a well respected Trustee.

Both Olga and Neville will be remembered with fondness by all those associated with CYPSP and the Hilltop sports clubs.

As reported last year, Humberside Fire and Rescue Service carried out a Fire Safety Inspection in Sledmere House in November 2023. The issues identified during the inspection and follow up actions were signed off by the Fire Service in March 2024.

A new lease for the rent of the 1st floor offices in Sledmere House was agreed with the Humber NHS Foundation Trust. The new lease will run from September 2024 to September 2027 securing a valuable income stream for CYPSP for the next 3 years. The new lease mirrors the previous lease with a 2% annual rent increase agreed for year 2 and a further 2% annual rent increase for year 3.

Day to day operation of the sporting facilities continued to be managed by the 3 sports clubs. An agreement was reached to widen the first team rugby pitch on the main arena. This will take place at the end of the 2023/2024 football season.

Disappointingly, the Cottingham Tigers committee informed the Trustees that they are looking to move to a new sports facility in the coming years. Cottingham Tigers is a progressive club and has successfully grown its membership and rugby participation by over 200% since 2018. The club feels it is outgrowing the Hilltop facilities and is looking for a new sports ground which is "single use", offering them more autonomy with freedom to grow in the future. Cottingham Tigers have just started the process of exploring new opportunities and have agreed to keep the Trustees fully informed of developments. Cottingham Tigers have indicated that they will not leave Hilltop before 2027 - their 25 year lease of occupation is due to expire in December 2029. In the meantime, the other member clubs, Westella and Willerby AFC and Cottingham Cricket Club are exploring whether they will be able to take up the slack in terms of both playing space and financial commitments should Cottingham Tigers leave Hilltop in the coming years.

The Trustees have identified that the current Board of Trustees needs to be strengthened in the coming years. After approaching 25 years service, both John Kemp and Roger Waudby are looking to give up their positions of Chairman and Treasurer. The search for new Trustees is proving to be difficult. No positive interest materialised when the positions were advertised by "word of mouth", by social media and by advertising in the local press. In 2025, John Kemp will approach the HEY Smile Foundation, a local organisation which both trains and networks local people who aspire to be Trustees. It is hoped that at least two new Trustees can be found in 2025.

During 2026 the Trustees will convert the charity into a Charitable Incorporated Organisation (CIO), thereby reducing the liability on the Board of Trustees.

2. HISTORY OF COTTINGHAM YOUNG PEOPLE'S SPORTS FOUNDATION

CYPSF was formed in July 1999 by Roy Waudby and several other local business men who had a common love of sport. The initial driving force behind the formation of the Foundation was to establish a new and permanent home for Cottingham Tigers RLFC who were playing their rugby games on the local recreation ground. The Hill-top facilities were identified as a potential site since it had historically been a sports ground. The land and building were purchased by Roy Waudby and vested in the name of the original CYPSF Trustees. After renovation it became the permanent home of Cottingham Tigers RLFC. The Trustees also invited Westella and Willerby Football Club and Cottingham Cricket club to play on the facilities, thereby making CYPSF a multi sports foundation.

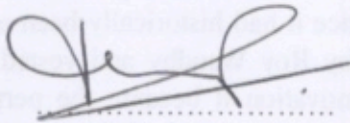
3. FINANCIALS

Following the "root and branch" financial review which took place at the end of 2023, only shared costs were incorporated into the 2024 budget. Any expenditure deemed to be for the benefit of one or two clubs (eg weekly cuts of the playing fields rather than fortnightly cuts of the playing fields) was removed from the budget and these tasks are either carried out by or paid directly by the club needing the activity to take place. Furthermore, following the completion of the second permanent cricket square at Hilltop, it was agreed that Cottingham Cricket Club's rent will be increased to match that of Cottingham Tigers rugby club and Westella and Willerby football club. The trustees agreed to equalise the rents over a three year period to minimise the financial shock to Cottingham Cricket Club.

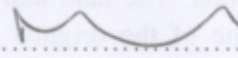
Actual CYPSF operating income for the year was circa £39.6 K with an operating expenditure of £42.9 K. The operating deficit of £3.3 K compares to a predicted balanced budget. The difference is mainly due to significantly higher ground maintenance expenditure. This was the result of CYPSF's grounds maintenance contractor terminating his contract during the second quarter. Since this was during the main growing season, it was necessary to employ other local contractors on a "call-off" basis until a new long term contractor could be put in place. Some of the increased ground maintenance costs were offset by a reduction in utility charges.

At the end of the year, CYPSF's cash reserves remained strong at around £25.8 K.

The Cottingham Young People's Sports Foundation Annual Report for the year 2024 is approved by:



John Kemp
Chairman & Secretary



Roger Waudby
Treasurer

Date: 21st August 2025

The Cottingham Young People's Sports Foundation
Charity number 1100849
Financial Statements for the period 1st January 2024 to
31st December 2024

The Cottingham Young People's Sports Foundation
Financial Statements
For the period 1st January to 31st December 2024

Contents	Page
Trustees Report	1
Income and expenditure account	2
Balance Sheet	3
Accounting Policies	4
Notes to the financial statements	5 to 6
Accountants Report	7

The Cottingham Young People's Sports Foundation

Trustees' report

Principal address

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Bankers

HSBC
55 Whitefriargate
Hull
North Humberside
HUI 2HX

Governing document

Declaration of trust dated 28th October 2003

Objects of the organisation

To provide in the interests of social welfare a public recreation ground and playing fields for the public, being inhabitants of Cottingham, Willerby, Kirk Ella, Anlaby, Hessle and Skidby, and the provision of coaching and education in proper sporting activities for young persons attending school, college and university and the disabled of all ages, with a view to improving the conditions of the said inhabitants.

Independent Examiner

Richard Marriott BEM

Lakeside Cottage
Camerton Hall Lane
Camerton
Hull
East Yorkshire
HU12 9NP

The Cottingham Young People's Sports Foundation
Financial Statements
For the period 1st January to 31st December 2024

	Notes	2024	2023
		£	£
Receipts		39,595	40,445
Direct Costs		20,501	15,872
Gross Surplus		<u>19,094</u>	<u>24,573</u>
Administrative Expenses		32,786	32,130
Operating surplus (deficit)	3	<u>(13,692)</u>	<u>(7,557)</u>
Retained surplus (deficit) for the year		<u>(13,692)</u>	<u>(7,557)</u>
Retained surplus brought forward		72,441	79,998
Retained surplus carried forward		<u>58,749</u>	<u>72,441</u>

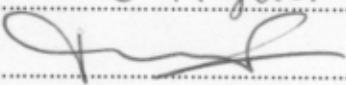

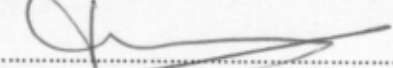
The annexed notes form part of these accounts

The Cottingham Young People's Sports Foundation
Balance Sheet
as at 31st December 2024

	Notes	2024		2023	
		£	£	£	£
Fixed Assets					
Tangible Assets	(4)	33,442	33,442	41,564	41,564
Current Assets					
Debtors and Prepayments		11,494		16,302	
Cash at Bank		<u>25,803</u>		<u>24,488</u>	
		<u>37,297</u>		<u>40,790</u>	
Current Liabilities:					
amounts falling due within one year					
Creditors and accruals		<u>11,990</u>		<u>9,913</u>	
		<u>11,990</u>		<u>9,913</u>	
Net current assets (liabilities)			<u>25,307</u>		<u>30,877</u>
Total assets less current liabilities			<u>58,749</u>		<u>72,441</u>
Net assets			<u>58,749</u>		<u>72,441</u>
Accumulated funds			<u>58,749</u>		<u>72,441</u>

Approval of the accounts

The accounts were approved at a meeting of the Trustees held on:

Date 16th August 2025
Chair 
Treasurer 
Secretary 

The annexed notes form part of these accounts

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have been consistently applied within the same accounts.

a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SOPR 2005).

- There has been no change to the accounting policies since last year.
- No changes have been made to the accounts for previous years.

b Income

Donations and legacies are accounted for when received by the Charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

2 Turnover

The Foundation's turnover represents the value, excluding value added tax, of goods and services.

3 Operating surplus (deficit)

	2024	2023
	£	£
This is stated after charging:		
Depreciation	<u>10,374</u>	<u>11,213</u>

4 Tangible Fixed Assets

Depreciation is calculated on the straight line method and aims to write down the cost of all fixed assets over their expected useful lives.

Rates of depreciation

Freehold land and buildings:	4%
Fixtures and fittings	20%

The Cottingham Young People's Sports Foundation
Notes to the accounts
For the period 1st January 2024 to 31st December 2024

5 Tangible assets	Freehold property £	Fixtures & Fittings £	Total £
Cost			
At 1st January 2024	228,547	27,374	273,743
Additions	-	-	-
At 31st December 2024	<u>228,547</u>	<u>27,374</u>	<u>273,743</u>

Depreciation			
At 1st January 2024	184,785	27,320	212,105
Charge for year	<u>10,374</u>		<u>10,374</u>
At 31st December 2023	<u>195,159</u>	<u>27,320</u>	<u>222,479</u>

Net book value			
At 31st December 2024	<u>33,388</u>	<u>54</u>	<u>33,442</u>
At 31st December 2023	<u>41,510</u>	<u>54</u>	<u>41,564</u>

6 Debtors and prepayments	2024	2023
	£	£
Other debtors and prepayments	<u>16,302</u>	<u>16,302</u>
	<u>16,302</u>	<u>16,302</u>

7 Creditors and accruals	2024	2023
	£	£
Other creditors	<u>9,913</u>	<u>9,913</u>
	<u>9,913</u>	<u>9,913</u>

Respective responsibilities of the Trustees and the examiner

As the charity's trustees you are responsible for the preparation of the accounts: you consider that the audit requirement of section 43 (2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

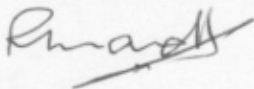
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name Richard Marriott

Date: 12/8/25

The Cottingham Young People's Sports Foundation
Notes to the accounts
For the period 1st January 2024 to 31st December 2024

The following information does not form part of the statutory financial statements and is for management purposes only.

	2024		2023	
	£	£	£	£
Receipts				
Rents	39,595		39,445	
Caretaker Contribution	<u>-</u>		<u>1,000</u>	
		39,595		40,445
Direct Costs				
Repairs – Ground costs	<u>20,501</u>	20,501	<u>15,872</u>	15,872
		<u>19,094</u>		<u>24,573</u>
Gross surplus				
Administrative expenses				
Heating and lighting	9,493		8,358	
Rates and water	2,870		459	
Insurance	3,193		3,276	
Accountancy	500		500	
Depreciation	10,374		11,213	
Cleaning	2,900		5,760	
Ground Rent Payable NHS	1,075		675	
Hire purchase interest & Bank charges	398		283	
Caretaker fees	1,012		735	
Sundries	<u>971</u>	32,786	<u>871</u>	32,130
		<u>(13,692)</u>		<u>(7,557)</u>
Operating surplus (deficit)				
		<u>(13,692)</u>		<u>(7,557)</u>
Net surplus (deficit) for the year				
		<u>(13,692)</u>		<u>(7,557)</u>

The Cottingham Young People's Sports Foundation
Charity number 1100849
Financial Statements for the period 1st January 2024 to
31st December 2024

The Cottingham Young People's Sports Foundation
Financial Statements
For the period 1st January to 31st December 2024

Contents	Page
Trustees Report	1
Income and expenditure account	2
Balance Sheet	3
Accounting Policies	4
Notes to the financial statements	5 to 6
Accountants Report	7

The Cottingham Young People's Sports Foundation

Trustees' report

Principal address

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Bankers

HSBC
55 Whitefriargate
Hull
North Humberside
HUI 2HX

Governing document

Declaration of trust dated 28th October 2003

Objects of the organisation

To provide in the interests of social welfare a public recreation ground and playing fields for the public, being inhabitants of Cottingham, Willerby, Kirk Ella, Anlaby, Hessle and Skidby, and the provision of coaching and education in proper sporting activities for young persons attending school, college and university and the disabled of all ages, with a view to improving the conditions of the said inhabitants.

Independent Examiner

Richard Marriott BEM

Lakeside Cottage
Camerton Hall Lane
Camerton
Hull
East Yorkshire
HU12 9NP

The Cottingham Young People's Sports Foundation
Financial Statements
For the period 1st January to 31st December 2024

	Notes	2024	2023
		£	£
Receipts		39,595	40,445
Direct Costs		20,501	15,872
Gross Surplus		<u>19,094</u>	<u>24,573</u>
Administrative Expenses		32,786	32,130
Operating surplus (deficit)	3	<u>(13,692)</u>	<u>(7,557)</u>
Retained surplus (deficit) for the year		<u>(13,692)</u>	<u>(7,557)</u>
Retained surplus brought forward		72,441	79,998
Retained surplus carried forward		<u>58,749</u>	<u>72,441</u>

The annexed notes form part of these accounts

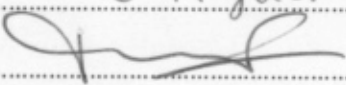
The Cottingham Young People's Sports Foundation
Balance Sheet
as at 31st December 2024


	Notes	2024		2023	
		£	£	£	£
Fixed Assets					
Tangible Assets	(4)	33,442	33,442	41,564	41,564
Current Assets					
Debtors and Prepayments		11,494		16,302	
Cash at Bank		<u>25,803</u>		<u>24,488</u>	
		<u>37,297</u>		<u>40,790</u>	
Current Liabilities:					
amounts falling due within one year					
Creditors and accruals		<u>11,990</u>		<u>9,913</u>	
		<u>11,990</u>		<u>9,913</u>	
Net current assets (liabilities)			<u>25,307</u>		<u>30,877</u>
Total assets less current liabilities			<u>58,749</u>		<u>72,441</u>
Net assets			<u>58,749</u>		<u>72,441</u>
Accumulated funds			<u>58,749</u>		<u>72,441</u>

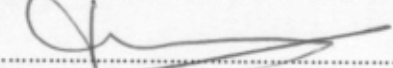
Approval of the accounts

The accounts were approved at a meeting of the Trustees held on:

Date 16th August 2025

Chair 

Treasurer 

Secretary 

The annexed notes form part of these accounts

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have been consistently applied within the same accounts.

a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SOPR 2005).

- There has been no change to the accounting policies since last year.
- No changes have been made to the accounts for previous years.

b Income

Donations and legacies are accounted for when received by the Charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

2 Turnover

The Foundation's turnover represents the value, excluding value added tax, of goods and services.

3 Operating surplus (deficit)

	2024	2023
	£	£
This is stated after charging:		
Depreciation	<u>10,374</u>	<u>11,213</u>

4 Tangible Fixed Assets

Depreciation is calculated on the straight line method and aims to write down the cost of all fixed assets over their expected useful lives.

Rates of depreciation

Freehold land and buildings:	4%
Fixtures and fittings	20%

The Cottingham Young People's Sports Foundation
Notes to the accounts
For the period 1st January 2024 to 31st December 2024

5 Tangible assets	Freehold property £	Fixtures & Fittings £	Total £
Cost			
At 1st January 2024	228,547	27,374	273,743
Additions	-	-	-
At 31st December 2024	<u>228,547</u>	<u>27,374</u>	<u>273,743</u>

Depreciation			
At 1st January 2024	184,785	27,320	212,105
Charge for year	<u>10,374</u>		<u>10,374</u>
At 31st December 2023	<u>195,159</u>	<u>27,320</u>	<u>222,479</u>

Net book value			
At 31st December 2024	<u>33,388</u>	<u>54</u>	<u>33,442</u>
At 31st December 2023	<u>41,510</u>	<u>54</u>	<u>41,564</u>

6 Debtors and prepayments	2024	2023
	£	£
Other debtors and prepayments	<u>16,302</u>	<u>16,302</u>
	<u>16,302</u>	<u>16,302</u>

7 Creditors and accruals	2024	2023
	£	£
Other creditors	<u>9,913</u>	<u>9,913</u>
	<u>9,913</u>	<u>9,913</u>

Respective responsibilities of the Trustees and the examiner

As the charity's trustees you are responsible for the preparation of the accounts: you consider that the audit requirement of section 43 (2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

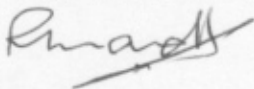
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name Richard Marriott

Date: 12/8/25

The Cottingham Young People's Sports Foundation
Notes to the accounts
For the period 1st January 2024 to 31st December 2024

The following information does not form part of the statutory financial statements and is for management purposes only.

	2024		2023	
	£	£	£	£
Receipts				
Rents	39,595		39,445	
Caretaker Contribution	<u>-</u>		<u>1,000</u>	
		39,595		40,445
Direct Costs				
Repairs – Ground costs	<u>20,501</u>	20,501	<u>15,872</u>	15,872
		<u>19,094</u>		<u>24,573</u>
Gross surplus				
Administrative expenses				
Heating and lighting	9,493		8,358	
Rates and water	2,870		459	
Insurance	3,193		3,276	
Accountancy	500		500	
Depreciation	10,374		11,213	
Cleaning	2,900		5,760	
Ground Rent Payable NHS	1,075		675	
Hire purchase interest & Bank charges	398		283	
Caretaker fees	1,012		735	
Sundries	<u>971</u>	32,786	<u>871</u>	32,130
		<u>(13,692)</u>		<u>(7,557)</u>
Operating surplus (deficit)				
		<u>(13,692)</u>		<u>(7,557)</u>
Net surplus (deficit) for the year				
		<u>(13,692)</u>		<u>(7,557)</u>