

COTTINGHAM YOUNG PEOPLE'S SPORTS
FOUNDATION
(CYPSF)



ANNUAL REPORT 2023

Charity Number 1100849

This is the 2023 Annual Report for Cottingham Young People's Sports Foundation (CYPSF). It is the twentieth Annual Report prepared and submitted to the Charity Commission since CYPSF was registered as a charity on 24th November 2003.

Cottingham Young People's Sports Foundation is a Registered Charity No 1100849.

The address of the Foundation is:

The Willows
Dalton Lane
Halsham
HU12 0DG

However, all correspondence with the Charity Commission is via the following address:

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Cottingham Young People's Sports Foundation is governed by the Declaration of Trust dated 28th October 2003. This document has not been amended during 2021.

The Objects of the Foundation is "to provide in the interests of social welfare a public recreation ground and playing fields for the public, being inhabitants of Cottingham, Willerby, Kirkella, Anlaby, Hessle and Skidby, and the provision of coaching and education in proper sporting activities for young persons attending school, college and university and the disabled of all ages, with a view to improving the conditions of the said inhabitants".

Cottingham Young People's Sports Foundation currently employs the services of the following advisors:

Accountant	Richard Marriott, Independent Examiner Lakeside Cottage Camerton Hall Lane Camerton East Yorkshire, HU12 9NP
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Solicitor	Stamp Jackson and Procter 5 Parliament Street Hull, HU1 2A
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Bank HSBC UK
3 - 4 Jameson Street
Hull
HU1 3JX

CYPSF is managed by 6 Trustees:

- John Kemp (Chairman and Secretary)
- Roger Waudby (Treasurer)
- Neville Gray
- George Hinchcliffe
- Terry Groom
- Angela Waudby

Note : sadly one of the Foundations Trustees, Mr Neville Gray, suffered from a serious illness during 2021. The Trustees are hoping Neville will be fit enough to return to his duties as a Trustee in the future. In the meantime Neville remains on the Board of Trustees.

The Trustees continued to carry out their duties on a voluntary basis.

The Trustees of the Cottingham Young People's Sports Foundation aspire to:

- develop long term relationships with the member clubs playing on CYPSF facilities (Cottingham Tigers RLFC, Westella and Willerby AFC and Cottingham Cricket Club)
- continuously improve the pitches and facilities offered to the member clubs
- manage the financial affairs of the Foundation such that it does not accumulate significant quantities of cash, nor does it operate at a loss

1. SUMMARY

It is with much sadness that the trustees have to report the unexpected death of Mr Mike Best during 2023. Mike was a long time member of the Cottingham Cricket Club committee and a major contributor to the running of the Hilltop sports facilities. "Bestie" will be sorely missed by everyone at Cottingham Young People's Sports Foundation and Cottingham Cricket Club.

The project to upgrade the NHS football field into a multi sports facility was completed in the first half of 2023 at a cost of £90K. The project was funded by a grant from the East Riding of Yorkshire Council Community Fund. Following the completion of the project Cottingham Cricket Club and Westella and Willerby Football Club enjoyed uninterrupted sports fixtures on the field. The trustees are very grateful to the

CCC and W&W committee members for their professional management and implementation of this project.

On the main arena Cottingham Tigers installed an irrigation system for use on their rugby pitches. This is a direct response to the switch from winter to summer rugby.

In November, Humberside Fire and Rescue Service carried out a Fire Safety Inspection in Sledmere House. The last inspection was completed in 2012. Terry Groom lead the inspection on behalf of the trustees. No major issues were identified and the inspection and follow up actions were signed off by the Fire Service in March 2024.

Following the installation of ANPR cameras on the NHS car parks at Hilltop in 2022, a new i-Pad vehicle registration system was brought into operation during the first quarter of 2023. This significantly reduced the number of vehicles parking on the roads around the sports arena. To date the new i-Pad system has prevented anyone receiving a parking ticket when visiting the Hilltop sports facilities.

Managing the Foundation's finances was more complicated in 2023 as the long term gas and electricity contracts came to an end in April and May 2023. A preliminary budget was set for the first half of 2023 and this was reviewed and adjusted once new gas and electricity contracts were put in place. Club rent increases were agreed to cover potential expenditure overspend and the Foundation ended the year with a small surplus.

As a result of the increased costs associated with the operation of the Hilltop facilities, the trustees undertook a "root and branch" review of how to apportion costs and set club rents in 2024. The review was completed in December 2023.

2. HISTORY OF COTTINGHAM YOUNG PEOPLE'S SPORTS FOUNDATION

CYPSF was formed in July 1999 by Roy Waudby and several other local business men who had a common love of sport. The initial driving force behind the formation of the Foundation was to establish a new and permanent home for Cottingham Tigers RLFC who were playing their rugby games on the local recreation ground. The Hilltop facilities were identified as a potential site since it had historically been a sports ground. The land and building were purchased and vested in the name of the original CYPSF Trustees. After renovation it became the permanent home of Cottingham Tigers RLFC. The Trustees also invited Westella and Willerby Football Club and Cottingham Cricket club to play on the facilities, thereby making CYPSF a multi sports foundation.

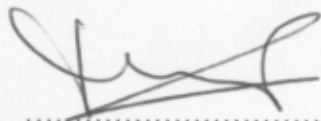
3. FINANCIALS

A preliminary budget was put in place in January 2023 with the knowledge that expenditure on gas and electricity would increase significantly when the long term gas and electricity contracts ended in April and May 2023. When the new utility contracts were agreed, a budget review was undertaken with the 3 sports clubs. Energy consumption was reduced where possible and small rent adjustments of £750 per club were agreed. Even with these rent increases the Foundation was still anticipating making a small financial loss for the year. However, a rebate from our water supplier along with lower than budgeted maintenance charges resulted in the Foundation making a surplus for the year.


Actual CYPSF operating income for the year was circa £39.4K with an operating expenditure of £35.8K. The operating surplus of £3.6K compares to a small predicted budget deficit. The difference is mainly due to a water rebate from Scottish Water (£2.5K) and a lower than budgeted breakdown maintenance expenditure (£1.9K).

At the end of the year, CYPSF's cash reserves remained strong at around £20,000.

The Cottingham Young People's Sports Foundation Annual Report for the year 2023 is approved by:



John Kemp
Chairman & Secretary



Roger Waudby
Treasurer

Date : 17th September 2024

The Cottingham Young People's Sports Foundation
Charity number 1100849
Financial Statements for the period 1st January 2023 to
31st December 2023

The Cottingham Young People's Sports Foundation
Financial Statements
For the period 1st January to 31st December 2023

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The Cottingham Young People's Sports Foundation

Trustees' report

Principal address

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Bankers

HSBC
55 Whitefriargate
Hull
North Humberside
HU1 2HX

Governing document

Declaration of trust dated 28th October 2003

Objects of the organisation

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Independent Examiner

Richard Marriott BEM

Lakeside Cottage
Camerton Hall Lane
Camerton
Hull
East Yorkshire
HU12 9NP

The Cottingham Young People's Sports Foundation
Financial Statements
For the period 1st January to 31st December 2023

	Notes	2023	2022
		£	£
Receipts		39,445	34,395
Direct Costs		15,872	19,998
Gross Surplus		<u>23,573</u>	<u>14,397</u>
Administrative Expenses		31,130	26,474
Operating surplus (deficit)	3	<u>(7,557)</u>	<u>(12,077)</u>
Bank interest receivable		-	-
Retained surplus (deficit) for the year		<u>(7,557)</u>	<u>(12,077)</u>
Retained surplus brought forward		79,998	92,075
Retained surplus carried forward		<u>72,441</u>	<u>79,998</u>

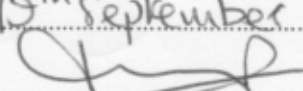
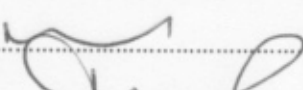
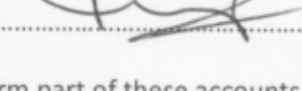
The annexed notes form part of these accounts

The Cottingham Young People's Sports Foundation
Balance Sheet
as at 31st December 2023

	Notes	2023		2022	
		£	£	£	£
Fixed Assets					
Tangible Assets	(5)	41,564	41,564	50,529	50,529
Current Assets					
Debtors and Prepayments	(6)	16,302		19,364	
Cash at Bank		<u>24,488</u>		<u>19,303</u>	
		<u>40,790</u>		<u>38,667</u>	
Current Liabilities:					
amounts falling due within one year					
Creditors and accruals	(7)	<u>9,913</u>		<u>9,198</u>	
		<u>9,913</u>		<u>9,198</u>	
Net current assets (liabilities)			<u>30,877</u>		<u>29,469</u>
Total assets less current liabilities			<u>72,441</u>		<u>79,998</u>
Net assets			<u>72,441</u>		<u>79,998</u>
Accumulated funds			<u>72,441</u>		<u>79,998</u>

Approval of the accounts

The accounts were approved at a meeting of the Trustees held on:

Date 19th September 2024
Chair 
Treasurer 
Secretary 

The annexed notes form part of these accounts

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have been consistently applied within the same accounts.

a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SOPR 2005).

- There has been no change to the accounting policies since last year.
- No changes have been made to the accounts for previous years.

b Income

Donations and legacies are accounted for when received by the Charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

2 Turnover

The Foundation's turnover represents the value, excluding value added tax, of goods and services.

3 Operating surplus (deficit)

	2023	2022
	£	£
This is stated after charging:		
Depreciation	<u>11,213</u>	<u>8,274</u>

4 Tangible Fixed Assets

Depreciation is calculated on the straight line method and aims to write down the cost of all fixed assets over their expected useful lives.

Rates of depreciation

Freehold land and buildings:	4%
Fixtures and fittings	20%

The Cottingham Young People's Sports Foundation
Notes to the accounts
For the period 1st January 2023 to 31st December 2023

5 Tangible assets	Freehold property £	Fixtures & Fittings £	Total £
<u>Cost</u>			
At 1st January 2023	226,295	27,374	251,421
Additions	-	-	-
At 31st December 2023	<u>226,295</u>	<u>27,374</u>	<u>253,669</u>
<u>Depreciation</u>			
At 1st January 2023	173,572	27,320	200,892
Charge for year	<u>11,213</u>		<u>11,213</u>
At 31st December 2023	<u>184,785</u>	<u>27,320</u>	<u>212,105</u>
<u>Net book value</u>			
At 31st December 2023	<u>41,510</u>	<u>54</u>	<u>41,564</u>
At 31st December 2022	<u>50,475</u>	<u>54</u>	<u>50,529</u>

6 Debtors and prepayments	2023 £	2022 £
Other debtors and prepayments	<u>16,302</u>	<u>19,364</u>
	<u>16,302</u>	<u>19,364</u>

7 Creditors and accruals	2023 £	2022 £
Other creditors	<u>9,913</u>	<u>9,198</u>
	<u>9,913</u>	<u>9,198</u>

Respective responsibilities of the Trustees and the examiner

As the charity's trustees you are responsible for the preparation of the accounts: you consider that the audit requirement of section 43 (2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

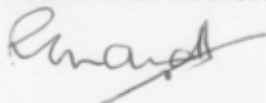
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name Richard Marriott

Date:

The Cottingham Young People's Sports Foundation
Notes to the accounts
For the period 1st January 2023 to 31st December 2023

The following information does not form part of the statutory financial statements and is for management purposes only.

	2023		2022	
	£	£	£	£
Receipts				
Rents	39,445		34,395	
		39,445		34,395
Direct Costs				
Repairs – Ground costs	<u>15,872</u>	15,872	<u>19,998</u>	19,998
Gross surplus		<u>23,573</u>		<u>14,397</u>
Administrative expenses				
Heating and lighting	8,358		7,511	
Rates and water	459		1,692	
Insurance	3,276		3,374	
Accountancy	500		500	
Depreciation	11,213		8,274	
Cleaning	5,760		3,355	
Ground Rent Payable NHS	675		675	
Hire purchase interest & Bank charges	283		254	
Sundries	<u>606</u>	31,130	<u>839</u>	26,474
Operating surplus (deficit)		<u>(7,557)</u>		<u>(12,077)</u>
Bank interest receivable		-		-
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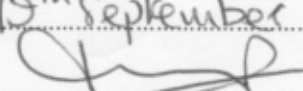
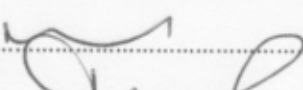
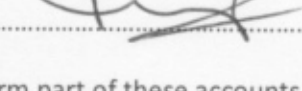
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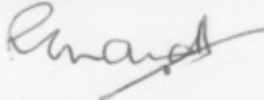
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