

COTTINGHAM YOUNG PEOPLE'S SPORTS
FOUNDATION
(CYPSF)



ANNUAL REPORT 2022

Charity Number 1100849

This is the 2022 Annual Report for Cottingham Young People's Sports Foundation (CYPSF). It is the nineteenth Annual Report prepared and submitted to the Charity Commission since CYPSF was registered as a charity on 24th November 2003.

Cottingham Young People's Sports Foundation is a Registered Charity No 1100849.

The address of the Foundation is:

The Willows
Dalton Lane
Halsham
HU12 0DG

However, all correspondence with the Charity Commission is via the following address:

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Cottingham Young People's Sports Foundation is governed by the Declaration of Trust dated 28th October 2003. This document has not been amended during 2021.

The Objects of the Foundation is "to provide in the interests of social welfare a public recreation ground and playing fields for the public, being inhabitants of Cottingham, Willerby, Kirkella, Anlaby, Hessle and Skidby, and the provision of coaching and education in proper sporting activities for young persons attending school, college and university and the disabled of all ages, with a view to improving the conditions of the said inhabitants".

Cottingham Young People's Sports Foundation currently employs the services of the following advisors:

Accountant	Richard Marriott, Independent Examiner Lakeside Cottage Camerton Hall Lane Camerton East Yorkshire, HU12 9NP
Solicitor	Stamp Jackson and Procter 5 Parliament Street Hull, HU1 2A

Bank
HSBC UK
3 - 4 Jameson Street
Hull
HU1 3JX

CYPSF is managed by 6 Trustees:

- John Kemp (Chairman and Secretary)
- Roger Waudby (Treasurer)
- Neville Gray
- George Hinchcliffe
- Terry Groom
- Angela Waudby

Note : sadly one of the Foundations Trustees, Mr Neville Gray, suffered from a serious illness during 2021. The Trustees are hoping Neville will be fit enough to return to his duties as a Trustee in the future. In the meantime Neville remains on the Board of Trustees.

The Trustees continued to carry out their duties on a voluntary basis.

The Trustees of the Cottingham Young People's Sports Foundation aspire to:

- develop long term relationships with the member clubs playing on CYPSF facilities (Cottingham Tigers RLFC, Westella and Willerby AFC and Cottingham Cricket Club)
- continuously improve the pitches and facilities offered to the member clubs
- manage the financial affairs of the Foundation such that it does not accumulate significant quantities of cash, nor does it operate at a loss

1. SUMMARY

2022 was a year of "normal" operation following the Covid pandemic. The facilities operated at maximum capacity with all three sports clubs enjoying uninterrupted seasons.

The new ANPR system installed by the NHS came into operation on all of the car parks on the Willerby Business Park, the site of the Hilltop sports facilities. However, as a gesture of goodwill the NHS turned off the camera on the small car park adjacent to the playing field CYPSF rents from them. They also reduced the cost of the rent for this playing field. When the new ANPR parking system came into force there was a lot of parking on the roads around the sports arena. The sports clubs deemed this to be potentially dangerous and during the second half of the year the NHS provided them

with an i-Pad which can be used to register vehicles parking in the NHS car parks on the day. Logging in on the i-Pad eliminates the need to pay for parking for that single day period.

Cottingham Cricket Club and Westella and Willerby Football Club secured a grant from the East Riding of Yorkshire Council Community Fund to upgrade the shared NHS football field into a multi sports facility. To secure the grant it was necessary to obtain a new lease from the NHS allowing the clubs to play sports on the field for the next 5 years. CCC played cricket on this playing field during 2022 using temporary facilities and equipment. The upgrading project is scheduled to be completed during Q1 2023 at a cost of around £90,000.

Financial performance for the year was good with expenditure pretty much in line with income, see section 3 for details. The Foundation benefitted from the fact that the electricity and gas contracts were locked in until April/May 2023 so there were no major price increases incurred during 2022. 2023 will potentially be a difficult year when the current utility contracts come to an end.

Finally, the trustees would like to extend their thanks to Mike Gibson, the CCC chairman who stood down from this position during 2022 after 20 year service.

2. HISTORY OF COTTINGHAM YOUNG PEOPLE'S SPORTS FOUNDATION

CYPSF was formed in July 1999 by Roy Waudby and several other local business men who had a common love of sport. The initial driving force behind the formation of the Foundation was to establish a new and permanent home for Cottingham Tigers RLFC who were playing their rugby games on the local recreation ground. The Hill-top facilities were identified as a potential site since it had historically been a sports ground. The land and building were purchased and vested in the name of the original CYPSF Trustees. After renovation it became the permanent home of Cottingham Tigers RLFC. The Trustees also invited Westella and Willerby Football Club and Cottingham Cricket club to play on the facilities, thereby making CYPSF a multi sports foundation.


3. FINANCIALS

Actual CYPSF operating income for the year was circa £36.4K with an operating expenditure of £36.1K. Reported income and expenditure is around £9K higher than the operational figure as CYPSF pays all the utility and security invoices for Sledmere House and then recovers around 50% of this expenditure from the NHS who rent the first floor offices from the Foundation.

The small operating surplus of £350 compares to a predicted budget surplus of £1,600. The main sources of over expenditure during the year were increased cleaning costs for the changing facilities and the trustees agreed to contribute to the unexpected replacement of the canopy over the Sledmere House patio following storm damage.

At the end of the year, CYPSP's cash reserves remained strong at around £19,000.

The Cottingham Young People's Sports Foundation Annual Report for the year 2022 is approved by:


.....
John Kemp
Chairman & Secretary
.....
Roger Waudby
Treasurer

Date : 14th September 2023

The Cottingham Young People's Sports Foundation
Financial Statements
For the period 1st January to 31st December 2022

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Charity number 1100849

Financial Statements for the period 1st January 2022 to
31st December 2022

The Cottingham Young People's Sports Foundation
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The Cottingham Young People's Sports Foundation

Trustees' report

Principal address

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Bankers

HSBC
55 Whitefriargate
Hull
North Humberside
HU1 2HX

Governing document

Declaration of trust dated 28th October 2003

Objects of the organisation

To provide in the interests of social welfare a public recreation ground and playing fields for the public, being inhabitants of Cottingham, Willerby, Kirk Ella, Anlaby, Hessle and Skidby, and the provision of coaching and education in proper sporting activities for young persons attending school, college and university and the disabled of all ages, with a view to improving the conditions of the said inhabitants.

Independent Examiner

Richard Marriott BEM

Lakeside Cottage
Camerton Hall Lane
Camerton
Hull
East Yorkshire
HU12 9NP

The Cottingham Young People's Sports Foundation
 Financial Statements
 For the period 1st January to 31st December 2022

	Notes	2022	2021
		£	£
Receipts		34,395	31,197
Direct Costs		19,998	11,854
Gross Surplus		<u>14,397</u>	<u>19,843</u>
Administrative Expenses		26,474	21,579
Operating surplus (deficit)	3	<u>(12,077)</u>	<u>(2,236)</u>
Bank interest receivable		-	-
Retained surplus (deficit) for the year		<u>(12,077)</u>	<u>(2,236)</u>
Retained surplus brought forward		92,075	94,311
Retained surplus carried forward		<u>79,998</u>	<u>92,075</u>

The annexed notes form part of these accounts

The Cottingham Young People's Sports Foundation
Balance Sheet
as at 31st December 2022

	Notes	2022		2021	
		£	£	£	£
Fixed Assets					
Tangible Assets	(5)	33,309	33,309	41,583	41,583
Current Assets					
Debtors and Prepayments	(6)	19,364		19,626	
Cash at Bank		<u>36,523</u>		<u>37,787</u>	
		<u>55,887</u>		<u>57,413</u>	
Current Liabilities:					
amounts falling due within one year					
Creditors and accruals	(7)	<u>9,198</u>		<u>6,921</u>	
		<u>9,198</u>		<u>6,921</u>	
Net current assets (liabilities)			<u>46,689</u>		<u>50,492</u>
Total assets less current liabilities			<u>79,998</u>		<u>92,075</u>
Net assets			<u>79,998</u>		<u>92,075</u>
Accumulated funds			<u>79,998</u>		<u>92,075</u>

Approval of the accounts

The accounts were approved at a meeting of the Trustees held on:

Date 14th September 2023
 Chair [Signature]
 Treasurer [Signature]
 Secretary [Signature]

The annexed notes form part of these accounts

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have been consistently applied within the same accounts.

a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SOPR 2005).

- There has been no change to the accounting policies since last year.
- No changes have been made to the accounts for previous years.

b Income

Donations and legacies are accounted for when received by the Charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

2 Turnover

The Foundation's turnover represents the value, excluding value added tax, of goods and services.

3 Operating surplus (deficit)

	2022	2021
	£	£
This is stated after charging:		
Depreciation	<u>8,274</u>	<u>8,274</u>

4 Tangible Fixed Assets

Depreciation is calculated on the straight line method and aims to write down the cost of all fixed assets over their expected useful lives.

Rates of depreciation

Freehold land and buildings:	4%
Fixtures and fittings	20%

5 Tangible assets	Freehold property	Fixtures & Fittings	Total
	£	£	£
Cost			
At 1st January 2022	206,827	27,374	234,201
Additions	-	-	-
At 31st December 2022	<u>206,827</u>	<u>27,374</u>	<u>234,201</u>
Depreciation			
At 1st January 2022	165,298	27,320	192,618
Charge for year	<u>8,274</u>	<u>-</u>	<u>8,274</u>
At 31st December 2022	<u>173,572</u>	<u>27,320</u>	<u>200,892</u>
Net book value			
At 31st December 2022	<u>33,255</u>	<u>54</u>	<u>33,309</u>
At 31st December 2021	<u>41,529</u>	<u>54</u>	<u>41,583</u>

6 Debtors and prepayments	2022	2021
	£	£
Other debtors and prepayments	<u>19,364</u>	<u>19,626</u>
	<u>19,364</u>	<u>19,626</u>

7 Creditors and accruals	2022	2021
	£	£
Other creditors	<u>9,198</u>	<u>6,921</u>
	<u>9,198</u>	<u>6,921</u>

Respective responsibilities of the Trustees and the examiner

As the charity's trustees you are responsible for the preparation of the accounts: you consider that the audit requirement of section 43 (2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

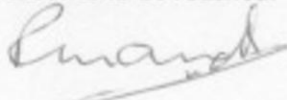
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name Richard Marriott

Date:

10/9/23

The Cottingham Young People's Sports Foundation
 Notes to the accounts
 For the period 1st January 2022 to 31st December 2022

The following information does not form part of the statutory financial statements and is for management purposes only.

	2022		2021	
	£	£	£	£
Receipts				
Rents	34,395	34,395	31,197	31,197
Direct Costs				
Repairs – Ground costs	<u>19,998</u>	19,998	<u>11,854</u>	11,854
Gross surplus		<u>14,397</u>		<u>19,843</u>
Administrative expenses				
Heating and lighting	7,511		4,549	
Rates and water	1,692		2,250	
Insurance	3,374		2,836	
Accountancy	500		500	
Depreciation	8,274		8,274	
Cleaning	3,355		1,534	
Ground Rent Payable NHS	675		-	
Hire purchase interest & Bank charges	254		191	
Sundries	<u>839</u>	26,474	<u>1,445</u>	21,579
Operating surplus (deficit)		<u>(12,077)</u>		<u>(2,236)</u>
Bank interest receivable				
Net surplus (deficit) for the year		<u>(12,077)</u>		<u>(2,236)</u>

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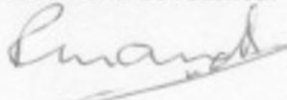
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