

COTTINGHAM YOUNG PEOPLE'S SPORTS
FOUNDATION
(CYPSF)



ANNUAL REPORT 2021

Charity Number 1100849

This is the 2021 Annual Report for Cottingham Young People's Sports Foundation (CYPSF). It is the Eighteenth Annual Report prepared and submitted to the Charity Commission since CYPSF was registered as a charity on 24th November 2003.

Cottingham Young People's Sports Foundation is a Registered Charity No 1100849.

The address of the Foundation is:

The Willows
Dalton Lane
Halsham
HU12 0DG

However, all correspondence with the Charity Commission is via the following address:

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Cottingham Young People's Sports Foundation is governed by the Declaration of Trust dated 28th October 2003. This document has not been amended during 2021.

The Objects of the Foundation is "to provide in the interests of social welfare a public recreation ground and playing fields for the public, being inhabitants of Cottingham, Willerby, Kirkella, Anlaby, Hessle and Skidby, and the provision of coaching and education in proper sporting activities for young persons attending school, college and university and the disabled of all ages, with a view to improving the conditions of the said inhabitants".

Cottingham Young People's Sports Foundation currently employs the services of the following advisors:

Accountant	Martin Crossland, Independent Auditor 43, John Street Cityside Derry Northern Ireland, BT48 6JY
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Solicitor	Stamp Jackson and Procter 5 Parliament Street Hull, HU1 2A
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Bank HSBC UK
 3 - 4 Jameson Street
 Hull
 HU1 3JX

CYPSF is managed by 6 Trustees:

- John Kemp (Chairman and Secretary)
- Roger Waudby (Treasurer)
- Neville Gray
- George Hinchcliffe
- Terry Groom
- Angela Waudby

Note : sadly one of the Foundations Trustees, Mr Neville Gray, suffered from a serious illness during 2021. The Trustees are hoping Neville will be fit enough to return to his duties as a Trustee in the future. In the meantime Neville remains on the Board of Trustees.

The Trustees continued to carry out their duties on a voluntary basis.

The Trustees of the Cottingham Young People's Sports Foundation aspire to:

- develop long term relationships with the member clubs playing on CYPSF facilities (Cottingham Tigers RLFC, Westella and Willerby AFC and Cottingham Cricket Club)
- continuously improve the pitches and facilities offered to the member clubs
- manage the financial affairs of the Foundation such that it does not accumulate significant quantities of cash, nor does it operate at a loss

1. SUMMARY

2021 turned out to be a significant year for CYPSF. Firstly, the sports facilities were shutdown for the majority of the first quarter due to a resurgence of the Covid 19 pandemic. As the pandemic receded and the country started to re-open for business, so did the operation of the sports facilities. The opening and usage of the facilities was managed by the three sports clubs and was always in line with the guidelines from their sports governing bodies. Westella and Willerby AFC was the main loser in the shutdown during Q1 '21 as the football season was in full swing whereas, the rugby league and cricket seasons had yet to start. The Trustees granted Westella and Willerby a 1 month rent holiday in Q1'21 and reduced the rent demand on the social club from the normal £5K per annum to £2.5K per annum.

There was a major change to how the sports facilities were configured and operated during the year. Cottingham Tigers RLFC changed over its management committee early in 2021 and the new committee informed the Trustees and other clubs that they wanted to play their rugby league fixtures on the Hilltop main arena. When the facilities were first opened, rugby league and football were played on the main arena during the "winter" months, whilst cricket was played during the "summer" months. When the Rugby League governing body moved away from winter rugby to summer rugby, Cottingham Tigers played most of their fixtures on the playing field that the Trustees rent from the NHS. This avoided a clash between rugby fixtures and cricket fixtures on the main arena during the summer months. In order to accommodate the move of Cottingham Tigers back to the main arena, significant changes to the pitch layout on both the main arena and also on the NHS football playing field were required during 2021, with further changes scheduled to take place during 2022. Cottingham Cricket Club have applied for a grant from the East Riding Council Community Fund to convert the NHS football playing field into a multi sports facility. The committees of the three sports clubs have managed the changes to the configuration of the sports facilities in a very professional way.

The original 3 year lease signed by the NHS to rent the first floor offices of Sledmere House came to an end in October 2021. The Trustees were delighted that the NHS renewed the lease for a further 3 years securing that income stream until October 2024.

On a more negative note, the NHS Trust which owns and occupies the majority of the estate on which the CYPSF facilities stand, advised the trustees that they were going to install an ANPR system on their car parks. During match days and evening training sessions, visitors to the CYPSF sports facilities use the NHS car parks for overflow parking. The new ANPR system will mean that any unregistered cars using the NHS car parks at "any time", will receive a parking fine. The NHS have advised the Trustees and the clubs that the ANPR system will be operational from January 2022. In the short term the clubs will monitor the number of excess cars needing to park on the road. If this turns out to be excessive and "unsafe" then the clubs and Trustees will engage with the NHS management to find a workable solution.

2. HISTORY OF COTTINGHAM YOUNG PEOPLE'S SPORTS FOUNDATION

CYPSF was formed in July 1999 by Roy Waudby and several other local business men who had a common love of sport. The initial driving force behind the formation of the Foundation was to establish a new and permanent home for Cottingham Tigers RLFC who were playing their rugby games on the local recreation ground. The Hilltop facilities were identified as a potential site since it had historically been a sports ground. The land and building were purchased and vested in the name of the original


CYPSF Trustees. After renovation it became the permanent home of Cottingham Tigers RLFC. The Trustees also invited Westella and Willerby Football Club and Cottingham Cricket club to play on the facilities, thereby making CYPSF a multi sports foundation.

3. FINANCIALS


The Trustees agreed the 2021 operating budget with the sports clubs by making several assumptions relating to when and how the sports facilities would be opened and used during the year as a result of the Covid 19 pandemic. Furthermore, the Trustees factored into the budget the NHS renewing their lease for the first floor offices of Sledmere House. As it turned out most of the assumptions made by the Trustees were correct. Furthermore, prudent budgeting by the Trustees and sound operation of the facilities by the sports clubs meant that there was an operating surplus of circa £4,500 during 2021. This compares to a budgeted surplus of £1,500. Savings were made in insurance, ground maintenance and also cleaning of the changing rooms - the changing rooms were not fully recommissioned during 2021 due to the Covid 19 pandemic.

Overall CYPSF ended the year with a relatively healthy bank balance of circa £20,000.

The Cottingham Young People's Sports Foundation Annual Report for the year 2021 is approved by:



John Kemp
Chairman & Secretary



Roger Waudby
Treasurer

Date : 16th August 2022

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Financial Statements
for the period 1st January 2021 to 31st December 2021

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Delivering Quality Accounting Services and Training to the Voluntary Sector

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Prepared by the Community Accountancy Services

The Cottingham Young People's Sports Foundation

Trustees' report

Principal address

6 Lucas Park Drive
Walton on the Hill
Surrey
KT20 7AE

Bankers

HSBC
55 Whitefriargate
Hull
North Humberside
HU1 2HX

Governing document

Declaration of trust dated 28th October 2003

Objects of the organisation

To provide in the interests of social welfare a public recreation ground and playing fields for the public, being inhabitants of Cottingham, Willerby, Kirkella, Anlaby, Hessle and Skidby, and the provision of coaching and education in proper sporting activities for young persons attending school, college and university and the disabled of all ages, with a view to improving the conditions of the said inhabitants.

Independent Examiner

Martin A Crossland
on behalf of:

Community Accountancy Services

43 John Street
Cityside
Derry/Londonderry
BT48 6JY

The Cottingham Young People's Sports Foundation
Statement of Financial Activities
for the period 1st January 2021 to 31st December 2021

	Notes	2021	2020
		£	£
Receipts		31,197	38,814
Direct Costs		11,854	14,988
		<hr/>	<hr/>
Gross surplus		19,343	23,826
Administrative expenses		21,579	17,569
		<hr/>	<hr/>
Operating surplus(deficit)	3	(2,236)	6,257
Bank Interest receivable		-	-
		<hr/>	<hr/>
Retained surplus(deficit) for the year		(2,236)	6,257
Retained surplus brought forward		94,311	88,054
		<hr/>	<hr/>
Retained surplus carried forward		<u>92,075</u>	<u>94,311</u>

The annexed notes form part of these accounts.

The Cottingham Young People's Sports Foundation
Balance sheet
as at 31st December 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible Assets	(5)	41,583	49,857
Current Assets			
Debtors and prepayments	(6)	19,626	18,876
Cash at bank		37,787	28,891
Total current assets		<u>57,413</u>	<u>47,767</u>
Current liabilities:			
amounts falling due within one year			
Creditors and accruals	(7)	6,921	3,313
Total current liabilities		<u>6,921</u>	<u>3,313</u>
Net current assets / (liabilities)		50,492	44,454
Total assets less current liabilities		<u>92,075</u>	<u>94,311</u>
Net assets		<u>92,075</u>	<u>94,311</u>
Accumulated funds		<u>92,075</u>	<u>94,311</u>


Approval of the accounts

The accounts were approved at a meeting of the Trustees held on:

Date: 16/8/2022

Chair: 

Treasurer: 

Secretary: 

The annexed notes form part of these accounts

The Cottingham Young People's Sports Foundation
Notes to the accounts
for the period 1st January 2021 to 31st December 2021

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have been consistently applied within the same accounts.

a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

- * There has been no change to the accounting policies since last year
- * No changes have been made to the accounts for previous years.

b Income

Donations and legacies are accounted for when received by the Charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

2 Turnover

The Foundation's turnover represents the value, excluding value added tax, of goods and services

3 Operating surplus(deficit)

This is stated after charging:
Depreciation

2021	2020
£	£

<u>8,274</u>	<u>8,229</u>
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4 Tangible Fixed Assets

Depreciation is calculated on the straight line method and aims to write down the cost of all fixed assets over their expected useful lives.

Rates of depreciation

Freehold land and buildings: 4%
Fixtures and fittings: 20%

The Cottingham Young People's Sports Foundation
Notes to the accounts
for the period 1st January 2021 to 31st December 2021

5 Tangible assets

	Freehold Property	Fixtures & Fittings	Total
<u>Cost</u>	£	£	£
At 1st January 2021	206,827	27,374	234,201
Additions	-	-	-
At 31st December 2021	<u>206,827</u>	<u>27,374</u>	<u>234,201</u>

Depreciation

At 1st January 2021	157,024	27,320	184,344
Charge for year	8,274	-	8,274
At 31st December 2021	<u>165,298</u>	<u>27,320</u>	<u>192,618</u>

Net book value

At 31st December 2021	<u>41,529</u>	<u>54</u>	<u>41,583</u>
At 31st December 2020	<u>49,803</u>	<u>54</u>	<u>49,857</u>

6 Debtors and prepayments

	2020	2019
	£	£
Other debtors and Prepayments	19,626	17,018
	<u>19,626</u>	<u>17,018</u>

7 Creditors and accruals

	2020	2019
	£	£
Other creditors	6,921	6,588
	<u>6,921</u>	<u>6,588</u>

The Cottingham Young People's Sports Foundation
Independent examiner's report on the accounts of
for the period 1st January 2021 to 31st December 2021

Respective responsibilities of the Trustees and the examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name Martin A Crossland

Date: 26th July 2022

Community Accountancy Services

43 John Street
Cityside
Derry/Londonderry
BT48 6JY

The Cottingham Young People's Sports Foundation
Statement of Financial Activities
for the period 1st January 2021 to 31st December 2021

The following information does not form part of the statutory financial statements and is for management purposes only.

	2021		2020	
	£	£	£	£
Receipts				
Grants	-		14,750	
Rents	31,197		24,064	
		31,197		38,814
Direct Costs				
Repairs - Ground costs	<u>11,854</u>	11,854	<u>14,988</u>	14,988
Gross surplus		<u>19,343</u>		<u>23,826</u>
Administrative expenses				
Heating and lighting	4,549		3,565	
Rates and water	2,250		2,216	
Insurance	2,836		2,948	
Accountancy	500		500	
Depreciation	8,274		8,229	
Cleaning	1,534		- 1,200	
Hire purchase interest & Bank Charges	191		419	
Sundries	<u>1,445</u>	21,579	<u>892</u>	17,569
Operating surplus(deficit)		<u>(2,236)</u>		<u>6,257</u>
Bank Interest receivable		-		-
Net surplus(deficit) for the year		<u>(2,236)</u>		<u>6,257</u>

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