

REGISTERED COMPANY NUMBER: 05641666  
REGISTERED CHARITY NUMBER: 1100801

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 MAY 2023  
FOR  
HORSFORTH ST. MARGARETS A.F.C.  
COMPANY LIMITED BY GUARANTEE**



**HORSFOTH ST. MARGARETS A.F.C.  
COMPANY LIMITED BY GUARANTEE**

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FOR THE YEAR ENDED 31 MAY 2023**

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# **HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

### **Status**

The organisation is a charitable company limited by guarantee, incorporated on 1 December 2005 and registered as a charity on 20 November 2003.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the Board of Trustees are elected with a requirement that one-third retire at each AGM. Retiring Trustees are eligible for re-election.

### **Board of Trustees**

P.R. Worcester  
M. K. Grubb  
J. Sammon

### **Secretary**

A. Emery

### **Registered Office and Operational Address**

4 North Road  
Horsforth  
Leeds  
West Yorkshire  
LS18 5HG

### **Accountants**

Stephens & Co  
19 West End Close  
Horsforth  
Leeds  
LS18 5JN



# **HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2023**

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 May 2023.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with the current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

### **AIM AND PURPOSE**

The purpose of Horsforth St. Margaret's A.F.C. 'the club' is to provide a 'football for all' policy for every child in and around the Horsforth area, irrespective of race, gender and ability.

### **OBJECTIVES AND ACTIVITIES**

Following taking ownership of our new Clubhouse in May 2016 the Club has continued to flourish, with a further 20 additional teams being formed. Fortunately our aspirations for King George Fields have become a reality in 2023 and have hugely improved grass pitches alongside the football hub at Boddington providing better playing facilities for our players. The implementation of our new pan disability football teams is also something that we have wanted to start but were hampered because of COVID and lockdown. Its fantastic that these have now started.

The Company is administered by the Board of Directors, Trustees and elected Committee members who, at monthly meetings, plan to ensure activities will contribute to the aims set out whilst also taking into consideration the Charity Commission's general guidance on public benefit.

All members give their time voluntarily and receive no benefit.

The Trustees delegate the day-to-day responsibility for organising and administering the Charity to the team coaches and elected committee members.

Our football activities are as follows:-

(all ages are set out in accordance with School years)

- 'Dribblers' section - children under 6
- U7 & U8 - 5 v 5 football
- U9 & U10 - 7 v 7 football
- U11 & U12 - 9 v 9 football
- U13 to U16 - Intermediate football - 11 v 11 on reduced pitches
- U16 to open age - Main stream football - full 11 v 11
- Girls section - U8, U9, U10, U11, U12, U13, U14, U15, U16 & U18 age groups
- Pan Disability - U7 - U16 with open age due to start

Our Equal Opportunities Policy continues to be exercised demonstrating our determined attitude to practicing equal opportunities in all aspects of our work.



# HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2023

### ACHIEVEMENTS AND PERFORMANCE

The Club has had another strong year by continuing to increase the membership, increasing the number of teams and at the same time still providing a quality service for the children of Horsforth and the surrounding area. We have continued with our agreed commitment to invest heavily in new equipment, playing facilities and the best training venues in the area but at the same time keeping our subscriptions at a level which keeps them the most competitive in the area. Again the subscriptions secretary has done a fantastic job, with every member making a contribution (but continuing to recognise genuine cases of hardship). A total of 120 teams represented the Club (increase of 5) with a membership of 1223 playing members. The club continues to enjoy preferential use of 4G floodlit training facility as a benefit of its partnership with Leeds University and Leeds Trinity University. This also allows many 7 v 7 & 9 v 9 games that would otherwise be lost to the winter weather to go ahead. Bramhope and Cookridge Cricket Club remain the home of all our 5 v 5 football whilst the Dribblers are still based at King George Field and remain a key focal point of the Club. Locating main stream pitches for our 11 a-side teams remains an on-going challenge, however we have again provided pitches for every team within the Horsforth area. Another major help has been the availability of Yarnbury Rugby Club where we have had the use of their new 4G floodlit pitch. Again a huge thank you to the Clubs Chairman, David Bramhill, who almost single handed organises all the pitches and training facilities - another amazing achievement on David's part, despite the added challenge of the pandemic!

Dribblers' section - The dribblers were successfully managed by Gavin Devonshire on a Saturday morning. As always keen parents remain the key focus, who will ultimately become next season's U7 coaches. Numbers continue to increase as word spreads throughout Horsforth and the surrounding area. As many as 160 U4's, 5's & 6's train every Saturday morning and as such they are now an integral part of the timetable with their own allocated playing time and area. Handover to the U7's is now almost seamless and is a credit to all parents and coaches. This is further bourn out by the standard of the teams we produce against all our local competitors. A huge thank you to Gavin and his team for all their hard and devoted work.

Mini Football - numbers have again steadily increased and in accordance with our intentions last season, whilst the U7's have remained constant at 9 teams, the U8's have increased to 10 teams and incredibly the U9's have remained at 12 teams! Our on-going development remains very dependant on finding additional volunteers, grass pitches and floodlit training facilities. The majority of the younger teams now play in the West Riding Girls league or Garforth League but a few remain in the Craven League. The U7's to U10's remain non competitive.

Intermediate football - in line with the rest of the club, player numbers have increased and this year we fielded 8 teams at U11, 10 teams at U12 and 8 teams at U13, participating in the West Riding Girls league or Garforth and Craven Leagues.

Main stream football - we fielded 8 teams at U14, 6 teams at U15, 5 team at U16, 5 teams at U17 and two U18 teams. We increased the open age to 5 teams playing at King George's Fields (occasionally), Leeds Trinity and Cragg Road on Saturday afternoons and Sunday morning. Our U16 won the County Cup and our U17s won the U18s County Cup which was amazing



# **HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2023**

### **ACHIEVEMENTS AND PERFORMANCE (CONT.)**

Girls section - our girls continue to go from strength to strength and now looking at two open age ladies teams and a social ladies team which in their second season got to the final of the Cup again, with the average age of the team coming in at 40 yrs old! The influx of younger girls has again been quite staggering and we now have multiple teams at every age group. In addition the girls dribblers section continues to flourish for any young ladies under 8 years old. This has also been complimented by the amazing facilities we have. A huge thank you again to all the devoted coaches and helpers - their efforts have certainly shown great rewards in terms of girls participation. The key will be to maintain the emphasis for next season.

General - the annual dinner dance took place and it was good to get people together again. The Committee have focused on the Club's finances over the past 4 or 5 seasons and continue to explore all avenues of fundraising, however, this year has been a challenge with the increase in facilities costs - but one that we have managed brilliantly - thank you to all the dedicated committee members. In line with our Club policy, this season circa 50 children were given assisted membership, which acknowledged genuine cases of hardship within their families and ensured they had all the benefits of team sport (these cases were dealt with on a strictly private and confidential basis with the Trustees). It remains our key aim to provide the best opportunities for all the children and to ensure we comply with our 'football for all' policy.

### **FINANCIAL REVIEW**

Income - again this relies heavily on players subscriptions, sponsorship and fundraising, Collection of subscriptions via our website continues to achieve better efficiency and a greater take-up leading to a large increase in payments, which in turn has had a positive impact on this years P/L account.

Expenditure - floodlit training facilities, team kits, and pitch hire remain the largest expenditure and in respect of the training it is becoming increasingly expensive to provide floodlit facilities for the increasing number of teams. However, we have a fantastic relationship with Leeds University which provides top class facilities at the new Bodington Football Hub. In addition we have also had the use of Leeds Trinity 4G, which has housed 16 of our teams - this facility is provided at discounted rates so a big thanks you to the University. Furthermore, we have had the use of the new Yarnbury Rugby Club's floodlit 4G and grass pitches - that has significantly relieved the pressure. Also a huge thank you to David Bramhill who tirelessly hunts out as many grass pitches and floodlit venues in North Leeds - a truly thankless task.

### **RESERVES POLICY**

It is the policy of the Trustees to retain sufficient reserves to cover any unforeseen expenditure requirements. The level of desired reserves is £2,000 and this target has been hit this year.



# **HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2023**

### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements the trustees are required to:-

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations and

the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

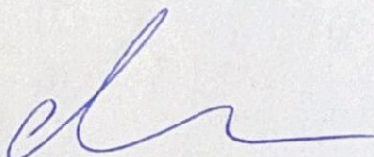
### **SMALL COMPANIES PROVISIONS**

This report has been prepared in accordance with the special provisions for the small companies under the Companies Act 2006.

Registered Office:

4 North Road  
Horsforth  
Leeds  
West Yorkshire  
LS18 5HG

Signed by order of the Trustees



**A. EMERY  
DIRECTOR**

Approved by the Trustees on: 25 July 2023



# **HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS**

We report on the accounts for the year ended 31 May 2023 set out on pages 7 to 10.

### **Respective responsibilities of Trustees and Examiner**

As the charity trustees, you are responsible for the preparation of accounts: you consider that the audit requirements of section 43(2) of the Charities Act 1993 (CA 1993) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of CA 1993, whether particular matters have come to our attention.

### **Basis of Independent Examiners' report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not express an audit opinion on the view given by the accounts.

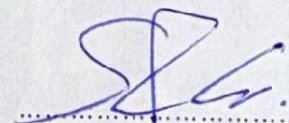
### **Independent Examiners' qualified statement**

These accounts have been prepared from the accounting records, information and explanations provided to us. We are satisfied that the accounts fully comply with the accounting requirements of the Charities Act 1993.

In connection with our examination, no matter has come to our attention:

1. which gives reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of CA 1993; and to prepare accounts which accord and comply with the accounting records and to comply with the accounting requirements of CA 1993 have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Stephens & Co**



19 West End Close  
Horsforth  
Leeds  
LS18 5JN



**HORSFORTH ST. MARGARETS A.F.C.  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MAY 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Incoming Resources</b>					
<i>Incoming resources from Generated funds:</i>					
<i>Voluntary Income:</i>					
Subscriptions	2	237,074		237,074	158,158
Investment Income	3	-		-	-
		<u>237,074</u>	<u>-</u>	<u>237,074</u>	<u>158,158</u>
<i>Incoming resources from Charitable Activities</i>					
Dinner dance		28,723		28,723	12,444
Kit sponsorship		5,454		5,454	2,543
Fundraising events & donations		19,883		19,883	5,272
Tournament		-		-	-
Gift aid		-		-	-
Other		-		-	-
		<u>54,060</u>	<u>-</u>	<u>54,060</u>	<u>20,259</u>
<b>Total incoming resources</b>		<u>291,134</u>	<u>-</u>	<u>291,134</u>	<u>178,417</u>
<b>Resources expended</b>	4				
<i>Costs of generating funds:</i>					
Fundraising costs of grants and subscriptions		4,347		4,347	6,686
<i>Charitable activities:</i>					
Football activities		262,215		262,215	192,352
Governance costs		6,050		6,050	2,763
<b>Total resources expended</b>		<u>272,612</u>	<u>-</u>	<u>272,612</u>	<u>201,801</u>
<b>Net income / (expenditure) for the year before transfers</b>		18,522	-	18,522	(23,384)
<b>Gross transfers between funds</b>		<u>18,522</u>	<u>-</u>	<u>18,522</u>	<u>(23,384)</u>
<i>Reconciliation of funds</i>					
Total funds brought forward		133,857		133,857	157,241
<b>Total funds carried forward</b>		<u>152,379</u>	<u>-</u>	<u>152,379</u>	<u>133,857</u>

All the amounts above are derived from continuing operations and the Club has no recognised gains or losses other than those passing through the Statement of Financial Activities.

(The notes on pages 9 and 10 form part of these Accounts)



# HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET AT 31 MAY 2023

	Notes	2023		2022	
		£	£	£	£
<b>CURRENT ASSETS</b>					
Debtors		66,735		66,735	
Cash at Bank		87,144		68,622	
Cash in Hand		-		-	
		<u>153,879</u>		<u>135,357</u>	
<b>CREDITORS</b>					
Amounts falling due within one year:	5	<u>(1,500)</u>		<u>(1,500)</u>	
<b>NET CURRENT ASSETS</b>			152,379		133,857
<b>NET ASSETS</b>			<u><u>152,379</u></u>		<u><u>133,857</u></u>
<b>FUNDS</b>					
Unrestricted			152,379		133,857
Restricted			-		-
			<u><u>152,379</u></u>		<u><u>133,857</u></u>

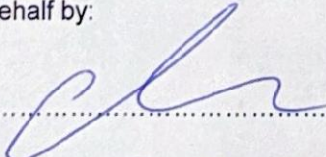
The trustees are satisfied that the charity is entitled to examination from the provisions of the Charities Act 1993 (the Act) relating to the audit of the financial statements for the year by virtue of Section 249A(1), and that no member or members have requested an audit pursuant to Section 249B(2) of the Act.

The Trustees acknowledge their responsibilities for:

- (a) ensuring the charity keeps accounting records which comply with Section 221 of the Act, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and its profit and loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Charities Act 1993.

These financial statements were approved by the members of the Board on the 25 July 2023 and are signed on their behalf by:

 ..... A EMERY - DIRECTOR

**The notes on pages 9 and 10 form part of these financial statements**



# HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MAY 2023

### 1 ACCOUNTING POLICIES

#### 1.1 Basis of Preparation of Accounts

The accounts are prepared under the historical cost convention and include the results of the Charity's operations which are described in the Trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice for charity records.

The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement on the grounds that it qualifies as a small charity.

#### 1.2 Income

Income and donations are accounted for as received by the charity. No permanent endowments have been received in the period.

#### 1.3

Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

#### 1.4 Management and Administration Expenditure

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity. This includes costs of renting meeting rooms and accounting fees.

### 2 VOLUNTARY INCOME

	2023 £	2022 £
Subscriptions	185,149	144,517
Local Authority Grants	-	-
Other Grants	51,925	13,641
	<u>237,074</u>	<u>158,158</u>

### 3 INVESTMENT INCOME

The club did not generate any investment income during the period.



# HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MAY 2023

### 4 TOTAL RESOURCES EXPENDED

	Fund Raising £	Football Activities £	Governance £	Total 2022 £	Total 2021 £
Hire of training facilities		107,552		107,552	81,194
Pitch hire		35,827		35,827	34,895
Pitch Development		50,000			-
Kit and equipment		22,664		22,664	31,630
Travel Expenses		3,345		3,345	2,180
Dinner dance		9,131		9,131	7,813
Fundraising	4,346			4,346	6,686
Tournament		-		-	-
Trophies		11,134		11,134	3,295
Coaching & courses		8,845		8,845	15,716
Website			1,283	1,283	1,672
Secretarial			3,500	3,500	-
Premises		254		254	3,084
League and cup fees		13,463		13,463	12,545
Accountancy			850	850	750
Sundry expenses			68	68	341
Insurance			350	350	-
Legal & fines			-	-	-
	<u>4,346</u>	<u>262,215</u>	<u>6,050</u>	<u>222,612</u>	<u>201,801</u>

### 5 CREDITORS: AMOUNTS DUE WITHIN ONE YEAR

	2023 £	2022 £
Accruals	<u>1,500</u>	<u>1,500</u>

### 6 COMPANY LIMITED BY GUARANTEE

The liability of the members is limited to £1.00.