

MOORE VILLAGE PRE-SCHOOL

Profit & Loss - PERIOD ENDED 31st August 2020

	TOTAL	
INCOME		
HBC Payments	73,094.32	
HBC Payments	9,025.52	
Parents Fees	8,792.04	
Milk Reimbursement	0.00	
Fundraising	0.00	
Donations	0.00	
Uniform Payments	0.00	
Interest	31.50	
	90,943.38	
EXPENDITURE		
Milner Rent	8,720.00	
Milner Caretaker	0.00	
Staff Wages	65,924.63	
Staff Pension	4,569.08	
HMRC PAYE/NI	2,724.82	
Staff Mobile Phone	0.00	
Office Phone/Internet	292.05	
Milk Money	299.52	
Petty Cash - Sundries	650.00	
Staff Expenses - Snacks	72.02	
Staff Expenses - Equipment Related	310.02	
Staff Expenses - Office Related	1,685.36	
Staff Expenses - Credit Card	1,117.72	
Licenses (Various) & Ofsted Fee	339.40	
Entertainment/Sports/Music/Extra Lessons	1,038.00	
Advertising & Website	120.00	
Uniform (Staff & Children)	201.60	
Training Courses	0.00	
Bookeeping Charges	300.00	
	0.00	
Agreed Extra Items	0.00	
Improvements	31,663.00	
Days Out	600.00	
Springboard (Equip)	0.00	
Photographer	225.00	
New Playground Works	0.00	
Survey	876.00	
Planning Fees	255.00	
Staff Bonus	350.00	
	122,333.22	
		Profit/Loss
		-31,389.84

Bank Balance as at 1st September 2019	75,905.17
Profit & Loss as Above	-31,389.84
Bank Balance as at 31st August 2019	44,515.33

Managers Report 2019/20

What can I say about this year? The school year went very fast in what can only be described as unprecedented circumstances.

We started September 2019 with good numbers that gradually filled throughout the year, however we did not fill all spaces but this did not affect the income due to high number of children that access the 30 hour funding and attend the setting for the full 5 days. Thursday still remains just for the pre schoolers and this session works really well, with lots of activities that help and prepare for primary school.

We had our annual Christmas nativity and to help raise funds, the money from events continues to help develop the pre school and enable us to fund new equipment. This year we have had the whole of the outdoor area re designed and new equipment installed. I must take the opportunity to thank the committee for all the hard work that went into this and especially Kirsty who finally managed to get planning consent from Halton Borough Council to alter the area!

This year really saw tough times for all of us when the covid-19 pandemic arrived! We had to take the tough decision to close the pre school for the period of lockdown from March – June with a phased opening from June. Opening pre school brought with it some challenges especially as we are in a shared building. The staff have all adapted to new ways of working to ensure as a setting we are following Covid guidelines with regards to cleaning, handwashing and keeping children safe at all times. With the start of the new school year and more children in this has continued to be our top priority to keep the building clean and safe whilst providing a fun and stimulating environment for children. September saw a new office for staff to use which has been fantastic. Numbers are good despite most being unable to visit the setting first.

I must take the opportunity to thank all the staff for their continued hard work and support over the last year, especially with the challenges that Covid brought the staff continue to go above and beyond in their job roles to ensure we all stay safe and enjoy being in pre school. All of the staff have made my job so much easier so for that I thank them.

We look forward to the next 12 months and the challenges it may bring and the hope that restrictions become easier!



CHAIRS REPORT 2019 - 2020

I don't think any of us will forget 2020. It's been a crazy, unprecedented year, and the first thing to say in my report is thank you to the whole Preschool team for working hard to keep the Preschool open, understand the new rules and regulations, and above all keep the Preschool a safe and happy environment for all our children. I would especially like to thank Jane who has dealt with the lions share of the additional work, and Helen who has done all the long and complex risk assessments.

Despite the challenges the preschool has survived whilst many others have not. The number of children registered was good, and many of them received Government funding which means payments are regular. These payments continued during lockdown which meant that we were able to continue to pay and retain the team.

There was no profit last year, but we turned over just enough to meet all our financial commitments. We also were able to use some of our reserves on improvements such as new toys, equipment and the new play area.

The committee remains small but dedicated and new committee members would always be welcome and would strengthen our small team.

We are currently the only users of the Milner as other clubs and meetings have not restarted yet. We are still running Thursday as a pre-schooler only day and the older children enjoy having a day focussed at ensuring they are ready for school. Our opening hours remain Monday – Friday 9am to 3pm.

Jayne Price remains treasurer and we have a really clear view of the financial position. She is quick to respond to requests and happy to give advice and feedback. Jodie Furnival has taken on the role of Secretary and is doing an amazing job – thanks Jodie.

One of the key things we were able to achieve this year is completion of the new play area. This took a lot longer than we'd hoped due to difficulties with planning approvals, however it was finally approved and was installed in March. The play bark went down the day before lockdown and it was heart-breaking to see it locked up and unused for so long. However, it's now getting used as much as possible and is a great addition to the preschool.

Much of the other activity we would normally carry out during the year was put on hold due to Coronavirus and the lockdown. But we have been able to authorise the purchase of new toys and equipment – you'll notice the most recent addition – the Bug House.

The external teaching we had arranged over the past couple of years has unfortunately had to stop for the time being. Hopefully we will be able to restart Science lessons with Little Laboratories and French lessons soon.

We will be doing some essential team training over the next few months and the school will close for 2 or 3 afternoons between January and March to allow that to happen. We will keep parents informed once we know the dates of the closures and will ensure there's plenty of notice.

We have improved our marketing to new parents. Our Facebook page has resulted in some enquiries and as a result some new children have started at preschool. Our posters are still up around the village and we are looking at producing an A-Frame board for display near the Milner during school hours.

Again, I would like to thank Jane, Helen, Michaela, Debbie, Chris, Sarah and Hazel for their hard work and enthusiasm. It's been a very strange year but it's still clear that the children enjoy their time at our Preschool and with their continued support it will go from strength to strength. Thank you and well done everyone.

We are looking forward to the year ahead. I'm sure Coronavirus will limit what we can do for a while longer but keeping the school open and safe remains our priority.

Our focus for next year will be:

- Ensuring the preschool adheres to the new Coronavirus guidelines and remains a safe and happy environment for the children and the team.
- Focus on marketing our Pre-School to ensure we continue to be well attended if not full.
- Solidifying our approach to additional teaching and new experiences for the children e.g. Science, French, Forest School, trips

I've been chair for a couple of years now. Both of my boys are now at school so it's time for me to think about moving on. I will remain in role until someone volunteers to take over as chair as the Preschool cannot legally open without a committee, and individuals in the key roles. It's a great role, I've learnt so much and hopefully there's someone who fancies taking over from me.

Here's to a positive, safe and healthy year ahead.

Kirsty Sharpe, Chair