

**St Peters South Weald School Association**  
**Charity no 1100732**  
**Trustees Annual Report for the Year Ended 31st August 2020**

**Charity name**  
**Address**

St Peters South Weald School Association  
St Peters C E Primary School, Wigley Bush Lane,  
South Weald, Brentwood, Essex CM14 5QN

**Names of the Charity Trustees who manage the charity**

Victoria Dorrington (Chair)  
Kim Johnson (Vice Chair)  
Iain Gunn (Headteacher)  
Lynsay Marder (Treasurer)  
Laura Heazel (Secretary)  
Vikki Holder  
Mark Johnson  
Jenny Hutton  
Nikki Finch  
Sophie John  
Jacqui Parker-Warn  
Bernadette Bateman  
Lyndsey Dorrington  
Nicole Brooks  
Jo Matthews  
Annette Boon  
Chantelle Evans  
Charlotte Tolfree  
Diane Wonfor  
Louise Wridgway  
Holly Ford  
Faye Manning

Jackie Taylor-Bush  
Julie Savery  
Kerry Whelpdale  
Nicola Haynes  
Samantha Pryce  
Sara Rose  
Tony Wonfor  
Nicola Ellis  
Ruth Reeves  
Jane Rance  
Faye Appleton  
Danielle White  
Jemma McDowell  
Anna-Marie Sullivan  
Katy Hirst  
Amy de Villiers  
Elizabeth Head  
Claire Ross Messenger  
Bisoye Nwagboso  
Adam Kirkpatrick  
Dominique Keogh

**Structure, Governance & Management**

Description of the charity's trusts  
Type of governing document:  
How the charity is constituted:  
Trustee selection method:

Constitution  
Association  
Elected

**Objectives & Activities**

**Summary of the objectives of the charity set out in its governing document:**

To provide items and host children's events which cannot be purchased or provided from the School's budget

**Summary of the main activities in relation to these objectives**

Events such as Christmas and Summer parties for all pupils;  
Leavers evening and year books for Year 6 children and parents;  
Purchase of various types of equipment and resources for use by the school and all pupils

**Financial Review**

**Brief statement of the Charity's policy on reserves:**

We aim to raise sufficient funds to help provide the school with items which help benefit the children and to hold sufficient reserves to pay our liabilities as they fall due

Details of any funds materially in deficit: N/a

**Declaration**

The Trustees declare that they have approved the trustees' report above.  
Signed on behalf of the Charity's Trustees

Full Name: Victoria Dorrington

Signed

Position: Chairperson

Full Name: Lynsay Marder

Signed

Position: Treasurer

**St Peters South Weald School Association**  
**Charity no 1100732**

**Balance Sheet as at 31st August**

| <b>Current Assets</b>            | <b>2020</b> | <b>2019</b> |
|----------------------------------|-------------|-------------|
| Bank Current Account             | £5,032      | £7,911      |
| Bank Deposit Account             | £0          | £17         |
| Cash held                        | £3,049      | £2,322      |
| Hut Float                        | £125        | £125        |
|                                  | <hr/>       | <hr/>       |
|                                  | £8,206      | £10,375     |
| <br><b>Funds for the Charity</b> |             |             |
| Unrestricted funds b/f           | £10,375     | £13,676     |
| Surplus/excess for the year      | -£1,535     | -£3,598     |
| Stock                            | -£634       | £297        |
| Unrestricted funds c/f           | <hr/>       | <hr/>       |
|                                  | £8,206      | £10,375     |

**St Peters South Weald School Association**

Charity no 1100732

**Statement of Financial Activities for the Year Ended 31st August 2020**

|                                 | 2020           | 2019           |
|---------------------------------|----------------|----------------|
| <b>Unrestricted Funds</b>       |                |                |
| <b>Incoming resources from</b>  |                |                |
| Voluntary Income                | £39,040        | £15,635        |
| Activities for Generating Funds | £58,076        | £52,775        |
| Investment Income               | £0             | £0             |
| Total                           | <u>£97,116</u> | <u>£68,410</u> |
| Funds due from Festival         | £0             | £0             |
|                                 | <u>£97,116</u> | <u>£68,410</u> |
| <b>Resources Expended</b>       |                |                |
| Fundraising Trading Costs       | £32,599        | £22,884        |
| Charitable Activities           | <u>£66,052</u> | <u>£49,125</u> |
|                                 | £98,651        | £72,009        |
| Net movement in funds           | -£1,535        | -£3,598        |
| Stock movement                  | -£634          | £297           |
| Total unrestricted funds b/f    | £10,375        | £13,676        |
| Total unrestricted funds c/f    | <u>£8,206</u>  | <u>£10,375</u> |
| <b>Current Assets</b>           |                |                |
| Bank Current Account            | £5,032         | £7,911         |
| Bank Deposit Account            | £0             | £17            |
| Cash held                       | £3,049         | £2,322         |
| Hut Float                       | £125           | £125           |
|                                 | <u>£8,206</u>  | <u>£10,375</u> |

St Peters South Weald School Association  
Charity no 1100732  
Statement of Financial Activities  
for the Year Ended 31st August 2020

|  | 2020           |           | 2019           |  |
|--|----------------|-----------|----------------|--|
| <b>Analysis of Incoming Resources</b>  |                |           |                |  |
| <b>Voluntary Income</b>                |                |           |                |  |
| Gift Aid                               | £719           | * TY & LY | £0             |  |
| Matched Funding - Outdoor Cinema       | £0             |           | £1,000         |  |
| Matched Funding - Fireworks Night      | £4,000         |           | £4,000         |  |
| Matched Funding - Xmas Fayre           | £3,000         |           | £7,000         |  |
| Matched Funding - Valentines Ball      | £0             |           | £1,000         |  |
| Matched Funding - Summer Fayre         | £0             |           | £1,000         |  |
| Other Matched Funding                  | £0             |           | £1,000         | Subsequently passed on to St Peters Church |
| Donation - KAPPS Playscheme            | £0             |           | £60            |  |
| CAF Donation - Circus                  | £100           |           | £0             |  |
| CAF Donation - Xmas Trees              | £100           |           | £200           |  |
| CAF Donation - Valentines Ball         | £0             |           | £75            |  |
| CAF Donation - Pancake Day             | £0             |           | £50            |  |
| CAF Donation - Sponsored Event         | £0             |           | £50            |  |
| CAF Donation - Camp Night              | £0             |           | £100           |  |
| CAF Donation - New Classroom Bricks    | £100           |           | £0             |  |
| CAF Donation - Other                   | £50            |           | £100           |  |
| Donation - Dewsall Foundation          | £25,000        |           | £0             |  |
| Donation - Parents of St Peters School | £5,971         |           | £0             |  |
| Total                                  | <b>£39,040</b> |           | <b>£15,635</b> |  |
| <b>Activities for Generating Funds</b> |                |           |                |  |
| Second-hand Uniform Sales              | £36            |           | £0             |  |
| Tuck Shop & Hut Refreshments           | £110           |           | £786           |  |
| Commissions                            | £635           |           | £410           |  |
| Advertising                            | £12            |           | £18            |  |
| Adventure Island Tickets               | £2,387         |           | £2,709         |  |
| Theatre Tickets                        | £1,700         |           | £0             |  |
| South Weald Festival                   | £6,844         | *2019     | £1,712         | *2018                                      |
| Quiz Night 2020                        | £620           |           | £0             |  |
| Outdoor Cinema 2019                    | £0             |           | £1,620         | Net of donation/matched funding            |
| Annual Penny Race                      | £1,328         |           | £1,557         |  |
| Fireworks Night 2019                   | £6,466         |           | £6,900         | Net of donation/matched funding            |
| Film Nights                            | £232           |           | £552           |  |
| Xmas Party Night                       | £1,951         |           | £0             |  |
| Xmas Wreath Making Evening             | £1,466         |           | £0             |  |
| Xmas Trees                             | £3,628         |           | £4,685         | Net of donation/matched funding            |
| Xmas Fayre                             | £7,211         |           | £5,922         | Net of donation/matched funding            |
| Xmas Fundraising                       | £3,366         |           | £3,944         |  |
| Annual Pantomime                       | £781           |           | £686           |  |
| £5 Challenge                           | £0             |           | £4,162         |  |
| Valentines Ball 2019                   | £0             |           | £3,419         | Net of donation/matched funding            |
| Pancake Day                            | £1,409         |           | £1,338         | Net of donation/matched funding            |
| Bingo Night 2020                       | £1,720         |           | £0             |  |
| Mother's Day Sale                      | £1,410         |           | £1,374         |  |
| Sponsored Inflatables Event            | £0             |           | £5,447         | Net of donation/matched funding            |
| Father's Day Sale                      | £0             |           | £1,269         |  |
| Camp Night                             | £0             |           | £1,294         | Net of donation/matched funding            |
| Circus 2019                            | £2,655         |           | £1,685         | *presales                                  |
| Sports Days                            | £0             |           | £730           |  |
| Summer Parties                         | £9             | *2019     | £557           |  |
| New Classroom Bricks                   | £9,161         |           | £0             |  |
| Lockdown Lotto                         | £2,940         |           | £0             |  |
|  | <b>£58,076</b> |           | <b>£52,775</b> |  |
| Investment Income                      | £0             |           | £0             |  |
|  | <b>£97,116</b> |           | <b>£68,410</b> |  |

St Peters South Weald School Association

Charity no 1100732

Statement of Financial Activities for the Year Ended 31st August 2019

|   | 2020           | 2019           |
|---|----------------|----------------|
| <b>Analysis of Resources Expended</b>   |                |                |
| <b>Fundraising Trading Costs</b>  |                |                |
| PTA Licence   | £110           | £105           |
| Film Licence  | £91            | £89            |
| Alcohol Licence   | £0             | £21            |
| Stationery & Postage  | £5             | £0             |
| Thank you gifts   | £27            | £0             |
| Tuck Shop & Hut refreshments  | £39            | £254           |
| Adventure Island tickets  | £0             | £2,107         |
| Theatre Tickets   | £1,375         | £0             |
| Quiz Night  | £27            | £0             |
| Outdoor Cinema  | £0             | £1,604         |
| Fireworks Night 2019  | £4,098         | £3,888         |
| Film Nights   | £40            | £98            |
| Xmas Party Night  | £1,650         | £0             |
| Xmas Wreath Making Evening  | £786           | £0             |
| Xmas Trees  | £3,010         | £3,970         |
| Xmas Fayre 2019   | £1,864         | £1,248         |
| Xmas Fundraising  | £2,307         | £2,695         |
| Annual Pantomime  | £803           | £435           |
| £5 Challenge  | £0             | £450           |
| Valentines Ball 2019  | £0             | £2,631         |
| Pancake Day   | £134           | £228           |
| Bingo Night 2020  | £520           | £0             |
| Mother's Day Sale   | £564           | £518           |
| Sponsored Inflatables Event   | £0             | £521           |
| Father's Day Sale   | £36            | £506           |
| South Weald Festival  | £55            | £859           |
| Camp Night  | £0             | £341           |
| Summer Parties  | £330           | £316           |
| Circus 2019   | £3,340         | £0             |
| Fireworks Night 2020  | £625           | £0             |
| New Classroom Bricks  | £9,363         | £0             |
| Lockdown Lotto  | £1,252         | £0             |
| Xmas Fayre 2020   | £147           | £0             |
|   | <b>£32,599</b> | <b>£22,884</b> |
| <b>Charitable Activities</b>  |                |                |
| Donation from Dewsall Foundation towards new classroom  | £25,000        | £0             |
| Bibles for Reception children   | £357           | £708           |
| Minibus insurance & running costs   | £0             | £2,205         |
| £100 donation per class plus SEN/PE & Swimming  | £0             | £1,600         |
| Donation to school for Playground signs   | £0             | £909           |
| Donation to school for Security Lockdown System   | £0             | £5,253         |
| Items for ongoing event use:<br>e.g. buckets, raffle tickets, banqueting rolls, coconut shy, bingo selector | £528           | £270           |
| Ticket Tailor online sales system   | £220           | £235           |
| Light Up The Night  | £0             | £15            |
| Donation to school for Garden Renovation  | £0             | £6,100         |
| Crackers for School Christmas Lunch   | £102           | £238           |
| Items for the School Association hut: bins/cleaning products  | £0             | £69            |
| Christmas Church Service  | £0             | £8             |
| Christmas Parties   | £608           | £531           |
| Donation to school for patio area around School Association hut   | £0             | £1,988         |
| Donation to school for Playground Mural   | £0             | £345           |
| Tooth Fairy Stickers & Envelopes for School Office  | £0             | £45            |
| Donation to school for Playground markings  | £0             | £2,550         |
| Easter Hat Parade prizes  | £0             | £78            |
| Matched funding donation given to Church  | £0             | £1,000         |
| Donation to school for Loft conversion  | £0             | £20,000        |
| Leavers Hoodies   | £1,649         | £567           |
| Donation to Church  | £0             | £620           |
| Leavers Evening   | £2,636         | £261           |
| Leaver's Books  | £803           | £2,589         |
| Leaver's Celebrations   | £461           | £443           |
| Donation to Weald Country Park  | £0             | £500           |
| Refreshments for sports matches   | £9             | £0             |
| Donation towards new astro turf   | £25,400        | £0             |
| Donation towards new Office PC's  | £2,207         | £0             |
| Donation towards PPE & thermal camera (Covid-19)  | £5,971         | £0             |
| Materials to improve school grounds   | £101           | £0             |
|   | <b>£66,052</b> | <b>£49,126</b> |
|   | <b>£98,651</b> | <b>£72,009</b> |