



Trustees' Annual Report for the period						
From	Period start date			to	Period end date	
	1	April	2020		31	March 2021

Charity name 1st Virginia Water Scout Group

Other names charity is known by Scout Association Registration No 28786

Registered charity number (if any) 1100646

Charity's principal address

Trotsworth Hall

Station Approach

Virginia Water

GU25 4DL

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Debra Foster	GSL (Acting)		
2 Chris Howorth	Group Chairperson		
3 Caroline Gosling	Group Deputy Chair		
4 Elena Golcic	Group Treasurer	From 07/07/20	
5 Lorraine Peach	Group Secretary		
6 Kari Burrows	Fundraising Chairperson		
7 Suraya Risdon	Gift Aid Secretary - Committee		
8 Gary Foster	Assistant Beaver Scout Leader – Committee member		
9 Andrew Sutherland	Cub Scout Leader - Committee		
10 Ben Webb	Scout Leader - Committee		
11 Sandra Wentworth	Committee		
12 Nick Reeves	District Water Activities advisor - Committee		
13 Helen Smith	Fundraising Deputy Chairperson		

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Bankers	Barclays Bank plc	Ascot Branch

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scout Groups.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. The Committee consists of Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (with their specific agreement) and parents' and friends' representation. The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of his appointment. Members of the Executive Committee act collectively as charity Trustees of the Scout Group, and in the best interests of its members to: · Comply with the Policy, Organisation and Rules of The Scout Association · Protect and maintain any property and equipment owned by and/or used by the Group · Manage the Group finances. · Provide insurance for people, property and equipment. · Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund raising activities. · Promote and support the development of Scouting in the local area. · Manage and implement the Safety Policy locally · Ensure that a positive image of Scouting exists in the local community. · Appoint and manage the operation of any sub-Committees, including appointing Chairmen to lead the sub-Committees. · Ensure that Young People are meaningfully involved in decision making at all levels within the Group · Open, close and amalgamate Sections in the Group as necessary The Executive Committee also: · Appoints Administrators, Advisers, and Co-opted members of the Executive Committee · Approves the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer. · Presents the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; files a copy with the District Executive Committee and with the Charity Commission (if appropriate). · Maintains confidentiality with regard to appropriate Executive Committee business. The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:
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Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy and the Surrey Scouts' policy. Risk Assessments are undertaken before all activities.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments.

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Two key principles demonstrate that Scouting's aims are for the public benefit. These are that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits of Scouting activities provided far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Summary of the main activities in relation to these objects

Sections have been following the Scouting training programme and have supported various District and County-led activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

The Group has Beaver Scout Colony (6-8 years old) and a Cub Scout Pack (8-10½ years) and Scout Troop (10½-14 years) The total youth membership of the Group at the January 2021 census was 49.

All the adults involved are volunteers without whom the Group could not function.

Summary of the main achievements of the charity during the year

We were thrilled to be chosen as a Mayor's charity last year and we have all been busy promoting and attending events and fundraising opportunities all year. Mayor Parshotam Sohi has recently awarded us £9,500 towards our renovation fund, which is amazing and we are extremely grateful. We continued to plan and run adventurous activities in our Sections including climbing, sleepovers and camps right up to March 2020.

We are pushing forward with our plans to renovate and re-build Trotsworth Hall. We now have a very committed team of fundraisers and we were very successful in our local events over the last year, including Summer fairs, Group fundraising incentives and Christmas stalls/Carol singing etc. This year had extensive plans for taking our fundraising up a gear again, but sadly the Coronavirus situation has put many of those on hold for the time being. We are now at the point where we will be applying for grants imminently and hope to secure the funds to start the re-build next year.

Progress can be seen upstairs in Trotsworth hall, with the new kitchen, new windows (funded by SCC) and soon to be completed plastering (part funded by SCC). We aim to finish the main works upstairs as soon as possible.

All leaders have shown their strengths to work as a team. We have all been there to support the sections, to assist our colleagues, to offer advice and programme ideas and enjoy joint section activities.

Our biggest challenge of all for this year was the cancellation of all face to face Scouting due to Covid19 and the introduction of virtual Scouting. It was a daunting prospect in an unprecedented situation and our leaders have faced this challenge, providing a revised programme virtually either weekly or fortnightly depending on the section. Since lockdown started we have supported the Runnymede foodbank and completed many badges and activities at home. We have all worked to keep our Scouting family going. We still do not know when face to face Scouting will resume.

We have awarded 8 Chief Scout Bronze awards to Beaver Scouts and the Chief Scout Silver award issued to a Cub Scout this year.

Current numbers are Beavers – 24, Cubs – 21, Scouts – 8 (plus 1 Young Leader -ex-Scout)

With Beavers running at capacity of 24 (with many on the waiting list), the potential is for 36 Cubs at any one time. This capacity is too great for our current hall, so it gives even more incentive for our renovation project to be completed. The Scout section numbers fluctuate and there are 8 Cubs due to transition up in September.

Fundraising & Match funding

We've had an increase in uptake of company match funding/company charitable donations this year. Supermarket token fundraising is currently

on hold due to Covid19, but we will continue with that when it is safe. Young person fundraising has also needed to be put on hold.

Future Plans – Scout Hut

All plans for the new build are approved and planning permission has been granted. We are now under pressure to start the build before the planning permission expires late 2021.

Funding is now the only thing holding us back so our collective focus is on obtaining the necessary funds and starting the construction as soon as possible.

We will also be completing the outstanding work to the upstairs of the building.

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs. The Group held reserves of £5156.96 against this at year end. Current funds in the fundraising account at year end are £27,373.62 which are held for renovation costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only banks which are members of the Financial Services Compensation Scheme.

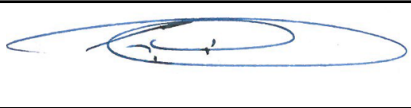
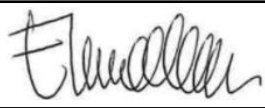
Other optional information

The priorities for the coming year are to

- Continue supporting existing leaders and the recruitment of new leaders
- Focus on Fundraising/Grants to renovate Trotsworth Hall
- Continue to work with leaders to engage all our young people in virtual Scouting until it is safe to resume physical meetings
- Produce a comprehensive risk assessment to 'get back to Scouting safely' which will enable a safe, considered return to face to face Scouting when we are permitted to do so.
- Promote Group events next year including the re-schedule of this year's Group camp when permitted
- Promote links with other Groups in the District through linked events when permitted
- Focus on increasing the numbers of Chief Scout awards earned across the 3 sections
- Long term plans are to have a second Cub pack and Beaver colony at 1st Virginia Water Scout Group

The trustees declare that they have approved the above report.

Signed on behalf of the charity's trustees

Signatures		
Full Names	Chris Howorth	Elena Golcic
Position	Chairman	Treasurer
Date	March 1 st 2022	

1st Virginia Water Scout Group

Balance Sheet as at 31 March 2021

	Unrestricted Funds	Unrestricted Funds	
	Mar-21	Mar-20	Change
Cash Funds			
Bank Current Account	12,498	5,157	7,341
Bus Prem Account	34,615	27,374	7,242
Building Society Account	0	0	0
Accrued Costs	-440	-359	-81
Cash/Floats	0	69	-69
Sub-Total	46,674	32,241	14,432
Other Monetary Assets			
Tax Claim	0	0	0
Debts Due	0	0	0
Insurance Claim	0	0	0
Sub-Total	0	0	0
Investment Assets			
Property Investments	0	0	0
Quoted Investments	0	0	0
Other Invests	0	0	0
Sub-Total	0	0	0
Non Monetary Assets for Own Use			
Badge Stock			0
Uniform Stock			0
Land & Buildings	156,000	156,000	0
Vehicles			0
Equipment	18,155	18,155	0
Other			0
Sub-Total	174,155	174,155	0
Liabilities			
Accounts Payable			
Expenses Incurred not Inv'd			0
RBC Loan re Hall	-82,500	-84,750	2,250
Sub-Total Liabilities	-82,500	-84,750	2,250
Contingent Liabilities	0	0	0
Total Funds (Net Assets)	138,329	121,646	16,682

in 20-21 leaders agreed to be reimbursed rather than holding upfront petty cash

Insurance Valuation

Insurance Valuation

3* £750 loan repayment

The above Receipts and Payment account and Statement of Assets and Liabilities were approved by the Trustees on the and signed on their behalf by:

Signature





Elena Golcic - Treasurer

Debra Foster - Group Scout Leader

Christopher Howarth - Group Chair

Scrutinised 20.6.2021


1st Virginia Water Scout Group

Receipts and Payments Account for the Year Ended 31/3/21

	Unrestricted Funds Y/E 31/3/2021	Unrestricted Funds Y/E 31/3/2020	Change	Comments re Change
RECEIPTS				
Donations, Legacies and Similar				
Donations & Grants	12,080	6,964	5,116	2021: Incls. £10k Surrey CC - 2020 : Incls. £4k Surrey CC
Gift Aid refund	0	4,353	-4,353	2021 not processed - 2020 : 2 year collection
Other Similar Income (Misc & Uniforms)	202	791	-589	2020: incl shop rebate
SubTotal	12,282	12,108	174	
Youth Programme & Activities				
Membership Subscriptions	5,468	5,230	238	
Sections	20	3,012	-2,992	Reduced activities due to Covid restrictions
SubTotal	5,488	8,242	-2,754	
Fundraising				
Carnival Capers	0	331	-331	
Other Fundraising	10,198	760	9,438	2021: Incl £9,500 Major Charity of the year
SubTotal	10,198	1,091	9,107	
Investment Income				
Bank Interest	14	41	-27	
Other Interest	0	0	0	
COIF Interest	0	0	0	
Rent	0	0	0	
Other Income	0	0	0	
SubTotal	14	41	-27	
TOTAL GROSS INCOME	27,982	21,482	6,500	
Asset Sales				
TOTAL RECEIPTS	27,982	21,482	6,500	
Payments				
Youth Programmes and Activities	964	2,371	-1,407	Reduced activities due to Covid restrictions
Membership Subs (Natl/County./Dist.)	2,217	2,478	-261	
Rent	277	0	277	
Utilities - Electricity/Gas/Water	312	794	-482	
Insurance	624	936	-312	2021: Insurance + Chubb Fire and Security
Repairs & Renewals	632	4,278	-3,646	2021: Flooring - 2020: Hall - New Windows and Kitchen
Admin	371	233	138	
Materials & Equipment	218	390	-172	
Printing & Photocopying	0	0	0	
Donations & Grants	0	57	-57	
Uniforms & Badges	832	1,526	-694	
AGM & Trustee Expenses	40	0	40	
Training	0	0	0	
Other Costs	96	399	-303	2021: Remembrance Wreath + estate road rate+ + motion pic licence
Trotsworth Hall - Redevelopment Costs	4,500	4,695	-195	Architects Drawings, Permissions etc
Loan Repayments to RBC	2,250	2,250	0	
SubTotal	13,332	20,407	-7,075	
Fundraising Expenses				
Carnival Capers	0	0	0	
Other Fundraising	216	140	76	2021: Just Giving
SubTotal	216	140	76	
GROSS EXPENDITURE	13,548	20,547	-6,999	
Assets and Investments Purchases etc				
TOTAL GROSS EXPENDITURE	13,548	20,547	-6,999	
Net of Receipts less Payments - Surplus	14,433	935	13,498	
Brought Forward from last Year (Cash Funds sub-total)	32,241	31,306	935	
Cash Funds this Year Carried Forward	46,674	32,241	14,433	

Submitted 20.6.2021


Scrutineer's Report to the Trustees of 1st Virginia Water Scout Group

I report on the accounts of the Group for the year ended 31 March 2021.

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on the attached pages.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed:



Name: Nicola Owen
Address: 32 Benner Lane
West End
Woking
Surrey GU24 9JQ

Date: 20 June 2021

