



**CENTRAL AFRICAN
YOUTH IN ENFIELD**

**ANNUAL REPORT & ACCOUNTS
2020-2021**

Registered No 1100569

CENTRAL AFRICAN YOUTH IN ENFIELD

Year Ended 31st March 2021

Registered Charity Number: 1100569

Principal address:

THE ARK CENTRE
MARSH HOUSE
500 MONTAGU ROAD
LONDON
N9 0UR

Trustees and Committee Members:

Geoffrey Kititu
Patricia Benkantoyi
Fideline Mbuyi Kanangila
Kalamba Luaala

Projects & volunteers' Coordinator

Iseka Luaala

Key Volunteers:

Elena Philippou
Paul Elombe
Exaurce Lusivika
Chan Kai Leung

Governing document

The charity is operated under the rules of its constitution.

Bankers:

LLOYBS Bank
CSU Charlton Road
Andover Hants
SP10 1RE

CENTRAL AFRICAN YOUTH IN ENFIELD
FINANCIAL STATEMENTS
FOR YEAR ENDED 31ST MARCH 2021

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CENTRAL AFRICAN YOUTH IN ENFIELD REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statement for the year ended 31 March 2021.

Structure, Governance and Management

Governing Document

Central African Youth in Enfield was established in 2002 and we have attained charitable status in 2004; Registered Charity No 1100569.

The founder members saw the urgent and desperate needs of their community "African French speaking" and decided that proaction was better than reaction. The organisation was established to empower young people and families and help them adjust to life in the UK.

Recruitment and appointment of the Trustees

Under the Recruitment Policy of the Charity trustees are elected at General Meeting.

Management skill is well represented within the trustee body. The mix of the trustee skills, if lost due to retirement is maintained by recruitment and resigning trustees choosing to maintain active contact with the charity providing skills and experience.

Trustee Induction and Training

Trustees are familiar with the work the Charity as they are provided with regular reports from the Charity's management team. Potential trustees are informed of the following:

- The work carried out by the Charity
- Obligation of the board of trustees
- Funding of the Charity
- Future Plans.

Publications from the Charity Commission are regularly distributed to all trustees.

Risk Management

The trustees are keen to limit the internal and external risks to which the charity is exposed, and are looking into ways of providing further support to the charity's principal activities. Risks to funding have led to the development of links with organisations experienced in recognising and generating news stream of funding. Internal control risks are minimised by the implementation of procedure for authorisation of all transaction and projects. Procedures are in place to ensure compliance with the health and safety of staff, volunteers, beneficiaries and visitors to the various projects. CAYE regularly reviews it's Child Protection Policy and other procedures, which are in line with the Local Authority's Safeguarding Children's Board recommendations.

Organisation Structure

Central African Youth in Enfield has a board of trustees consisting of 4 members who meet regularly, and are responsible for the strategic direction and policy of the charity. Members are from a variety of professional and management backgrounds that add value to the work of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the service and activities rest with the Volunteer Coordinator. The volunteer Coordinator is responsible for ensuring that the charity delivers the service and activities specified and that the key performance indicators are met.

Objective

CAYE exists to fill the youth and family support services and provide educational and activity provision. We work with families who have multiple unmet needs and aim to fill the gap between existing statutory agencies and the needs of African French speaking community in Enfield. We are based in Edmonton, which is a part of the Borough suffering from substantial deprivation.

Review of Activities and achievements

Like any other charity across the country, it has been a very difficult year for CAYE. We have managed to provide significant services and activities to our beneficiaries; despite minimal of funding which we received from our generous funders. We are very grateful to our funders and CAYE's volunteer group.

The main activities for the year were:

- Music teaching programmes for children and young people
- Volunteering and supports.
- Information, advice and guidance
- Referral and signpost



Music lesson increases children and young people personal skill Development

Funding from Awards for All and BBC Children in Need as well as London Borough of Enfield have enabled us to deliver an educational programme using musical instruments and music technology, in a program that supports vocational learning opportunities for disadvantaged children and young people living in Enfield. The programme also aims to improve children and young peoples' interaction

skills and support their learning ability into further education or career. Our record has shown that around 120 children and young people have benefited from these activities.



Volunteering supports

The endless works of our dedicated team of volunteers have played important roles in filling the gaps between the needs of our community and others organisations. Our voluntary outreach support group is aimed at meeting with hard-to-reach disadvantaged families needing help, and provide them with information and guidance on how to access volunteering, educational and employment programmes.

Our additional services for the year included;

Advice, information and support services on training, volunteering, employment training, ESOL classes, health promotion workshops, crime awareness seminars, sign posting, referral, and interpretation services, welfare benefit and housing advice and advocacy.

Children and young people have been actively engaged in community events, in addition to families and other community members have enjoyed organised social events.

The need

We are continuing to experience increase in the number of both parents and children and young people this year. About 180 individuals benefited from advice, guidance and referrals. Up to 120 children, young people benefited from our musical workshops and community events.

Future Plans

We aim to continue to work with our funders and Local Authority to tackle issues which affect disadvantaged families in our community.

Within the next year we plan to:

- Raise more money to fund the post of a coordinator
- Establishing funding to continue to provide existing services
- Acquire new funding to increase the work of the Charity in order to meet the demands of the community.
- Continue to develop links with local communities' groups and statutory agencies to share ideas, best practice and network

- Focus on increasing and improving the operational capacity of the Charity.

Thanks

We would like to thank everyone who has given their time over the year to help us continue to offer and excellent service to local individuals and families. These include:

- Our volunteers, who are our greatest asset
- Those individuals who support **Central African Youth in Enfield** as Trustees and committee members
- All other agencies, company trusts and organisations that support our work in any way.

This report was approved by the Trustees and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'Geoffrey Kititu', is written over a faint, light blue horizontal line. The signature is stylized with a large, sweeping initial 'G'.

Geoffrey Kititu
Trustee & Chair

Date: 16/09/2021

Independent examiner's report to the trustees of Central African Youth Enfield

I report on the accounts of the Trust for the year ended 31st March 2021, which are set out on pages 9 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 16/09/2021

Chartered Certified Accountant
TACTS Limited, 81 Rayleigh Road, Palmers Green, London N13 5QW

Receipts and Payments Account for the Year Ended 31 March 2021

	Note	Unrestricted Funds £	Restricted Funds £	2021 Funds £	2020 Funds £
<u>Receipts</u>					
Donations		-	-	-	1,033
<i>Grants from Charitable activities</i>					
London Borough of Enfield		-	-	-	2,000
BBC Children in Need		-	8,173	8,173	7,058
Covid-19 Response Fund		-	9,998	9,998	-
Bountagu		-	500	500	-
National Lottery Awards		-	9,995	9,995	-
Total Receipts		-	28,666	28,666	10,091
<u>Payments</u>					
Charitable Expenditure	(8)	-	18,957	18,957	11,675
Total Payments		-	18,957	18,957	11,675
Net (Payments)		-	9,709	9,709	(1,584)
Cash Funds at last Year End		445	956	1,401	2,985
Cash Funds at 31st Mar 21	(6)	445	10,665	11,110	1,401

CENTRAL AFRICAN YOUTH IN ENFIELD
Charity Number: 1100569

Statement of Assets & Liabilities as at 31st March 2021

Monetary Assets	Unrestricted Funds £	Restricted Funds £	2021 Funds £	2020 Funds £
Bank & cash in hand	<u>445</u>	<u>10,665</u>	<u>11,110</u>	<u>1,401</u>
Total cash funds	<u>445</u>	<u>10,665</u>	<u>11,110</u>	<u>1,401</u>

OTHER LIABILITIES:

Professional Fees £ 500

The accounts were approved by the Trustees on 16/09/2021 and signed on their behalf by: -



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Geoffrey Kititu
Chairperson

CENTRAL AFRICAN YOUTH IN ENFIELD
Year Ended 31st March 2021

Notes to the accounts

1. Accounting Basis

These accounts were prepared on a receipts and payments basis, with all revenue and expenses shown on a cash basis. The accounts have been prepared in accordance with the Statement of Recommended Practice “Accounting and Reporting by Charities” and applicable legislations.

2 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the organisation is legally entitled to the income and the amount can be quantified with reasonable accuracy.

3. Resource Expendable

All expenditure is accounted for on a cash basis and has been included under expenses categories that aggregate all costs for allocation to activities.

4. Taxation

No provision has been made for the taxation of the Charity’s Income as it qualifies for the tax exemptions available to charities.

5. Fixed Assets.

Music and Computer equipment are expected to have an estimated useful life of 3 years and hence are expected to be depreciated for three years on a straight-line basis at 33.33%.

6. Restricted Funds Analysis

Restricted Fund	Balance as at 1st Apr 20	Receipt during year	Payment during year	Balance as at 31st Mar 21
	£	£	£	£
Covid-19 Response Fund	-	9,998	9,428	570
BBC Children in Need	956	8,173	9,129	-
National Lottery Fund	-	9,995	300	9,695
Bountagu	-	500	100	400
	956	28,666	18,957	10,665

Purpose of restricted was to provide music and recreational activities for young people and emergency response during Covid-19 pandemic.

8. Charitable Expenses

	Unrestricted Funds	Restricted Funds	2021 Funds	2020 Funds
	£	£	£	£
Staff & Sessional Workers	-	11,220	11,220	7,005
Volunteers	-	2,964	2,964	1,000
Admin Cost	-	676	676	1,668
Equipment	-	799	799	912
Refreshments	-	318	318	353
professional fees	-	250	250	250
Transport and Travel	-	187	187	192
Insurance	-	198	198	99
Publicity	-	300	300	196
Emergency response activities & resources	-	2,046	2,046	-
	<u>-</u>	<u>18,957</u>	<u>18,957</u>	<u>11,675</u>

9. Support and Governance

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out below.

	Support	Governance	Total
	£	£	£
Admin Cost	676	-	676
Equipment	799	-	799
Professional fees	-	250	250
Insurance	-	198	198
Total	<u>1,475</u>	<u>448</u>	<u>1,923</u>