



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name	Adventist Special Needs Association
Other names charity is known by	ASNA
Registered charity number (if any)	1100447
Charity's principal address	ASNA Office, Stanborough Press Building Alma park, Grantham
Postcode	NG31 9SL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Nicholls	Chair of Trustees		
2	Caroline Kamara			
3	Sophia Nicholls			
4	Anthony Clairmont			
5	Sheryl Malcolm			
6	Louanne Sampson			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association,
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

our vision

A world without barriers to belonging or inclusion for people living with disabilities and special needs

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our Mission Statement

To **support** people living with special needs and disabilities.

- ASNA is a membership charity launched in 2001 (by parents, carers and people with disabilities) for people living with disabilities and special needs.
- ASNA works to **empower** people interested in the **spiritual, physical, emotional** and **social welfare** of adults and children with special needs and disabilities by providing training and awareness workshops and other educational programmes.

Part 1 - 3 of ASNA constitution

Adopted on the 22nd day of March 2003.

ASNA - UK Adventist Special Needs Association

1. NAME: The Charity's name is: **ADVENTIST SPECIAL NEEDS ASSOCIATION - UK**

OBJECTS

The Charity's objects ("the objects") are:

- 'to promote and advance the welfare, education, training and advancement in life of children and young persons having disabilities and /or learning difficulties to ensure that as far as possible they may develop as individuals and members of society, and that their difficulties may be relieved;
- to provide in the interest of social welfare, facilities for the recreation and other leisure time occupation of the said persons so as to develop their physical, mental and spiritual capacities and improve their conditions of life;
- to relieve financial hardship and sickness among persons who are caring for or nursing a person with a physical or mental disability in any place other than an Institution or Nursing Home as defined by the National Assistance Act 1948 and Chronically Sick and Disabled Persons Act 1970, and the relief of people who are chronically sick or disabled by the provision of training and advice for those responsible for their care;
- to advance the education of the medical and nursing professionals, other related professionals, voluntary and statutory organisations and the general public in the care of

such affected persons, their families and carers by means of providing training courses, seminars and conferences and any other appropriate educative activities such as an information service;

- to promote or carry out research into the incidence, alleviation and management of life threatening physical conditions or learning difficulties, impaired affected children and young persons and their families and carers, and to publish and disseminate the results thereof for the benefit of the general public.

POWERS

In furtherance of the objects but not otherwise, the Executive Committee may exercise the following powers:

- to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheque and other instruments, and to operate bank accounts in the name of the Charity;
- to raise funds and to invite and receive contributions, including by way of public appeal: provided that in raising funds the Executive Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law;
- to expend the funds of the Charity and manage the assets in such manner as they shall consider most beneficial for the achievement of the objects.
- to liaise with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or similar charitable purposes and to exchange information and advice with them;
- to pay out of the funds of the Charity the costs, charges and expenses of and incidental to the formation and registration of the Charity;
- to employ paid and unpaid staff (who shall not be members of the Executive Committee) or advisers as are necessary for the proper pursuit of the purposes of the charity;
- to appoint and constitute such advisory committees as the Executive Committee think fit;
- to do all such other lawful things as are necessary for the achievement of the objects;
- to address the social, educational, physical, and spiritual disadvantages of individuals who have special needs and or disabilities;
- to develop a network of resource and support for families, carers and professionals involved with individuals with

special needs and or disabilities;

- to provide awareness programmes and training workshops within the Church and Community at large which will facilitate better integration and support for individuals whose lives are affected by special needs and or disabilities;
- Within available resources, material and physical, to carry out such work and provide such support, as will result in a better quality of life for individuals whose lives are affected by special needs or disabilities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Securing a grant from Local Giving trust allowed ASNA to provide over 70 winter warmer packs for families living with disabilities and special needs. We provided 4 open spaces events for over 200 people.

Monthly training and awareness workshops and seminars carried out this year provided over 120 spaces for support and advice.

ASNA provided family respite breaks, annual carers day and fun days for over 100 people in 2023.

Successful music and art projects for over 60 young people

Section E Financial review

Brief statement of the charity's policy on reserves

We have a £1,000 in account for emergency. We do not have any paid employees. Reserves will cover any outstanding invoices should the need arise

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sophia Nicholls	
Full name(s)	Sophia Nicholls	
Position (eg Secretary, Chair, etc)	Secretary	
Date	30.10.24	

**Adventist Special Needs Association Income & Expenditure Account
for the Year ending 31 December 2023**

	2023		
	Unrestricted Funds £	Restricted Funds £	Total £
Income			
Grants			
BUC central	0.00	0.00	0.00
NEC Central	0.00	0.00	0.00
ADRA UK	0.00	0.00	0.00
SEC Areas - Donations from individuals in churches	830.00	0.00	830.00
SEC Central	1,500.00	0.00	1,500.00
Further Grants/Awards	0.00	9,700.00	9,700.00
Subtotal - Grants	2,330.00	9,700.00	12,030.00
Self Generated Funds			
Special fundraising Events (incl. Parallel London, Regular and one off donors)	8,527.53	0.00	8,527.53
Concert	0.00	0.00	0.00
Membership fees	47.00	0.00	47.00
Online fundraising	0.00	0.00	0.00
Donations and Concert Sales	5,789.39	0.00	5,789.39
Respite weekend payments	0.00	0.00	0.00
Training programmes / training resources sold	2,800.00	0.00	2,800.00
Carers weekend payments	0.00	0.00	0.00
SYCAF Activity week	0.00	0.00	0.00
Bank Interest	0.00	0.00	0.00
Gift Aid	6,246.02	0.00	6,246.02
Subtotal - Self Generated Funds	23,409.94	0.00	23,409.94
TOTAL INCOME FOR THE PERIOD	25,739.94	9,700.00	35,439.94
Expenditure			
Training & Awareness			
T&W:1 - Lecturer/Workshop/Seminar Leader fees and expenses	448.69	0.00	448.69
T&W:2 - Partnership / subscriptions	0.00	0.00	0.00
T&W:3 - Equipment/resources (flip chart & paper, stand)	1,678.58	0.00	1,678.58
T&W:4 - National Conference Expenditure (BUC partnership)	0.00	0.00	0.00
T&W:5 - Volunteer Carers expenses to support respite wknd training and volunteer training	0.00	0.00	0.00
T&W:6 - Volunteer Training during carers weekend	0.00	0.00	0.00
T&W:7 - Website Expenditure, social media presence and regular subscriptions	4,430.42	0.00	4,430.42
Subtotal - Training & Awareness	6,557.69	0.00	6,557.69
Membership Support			
MS:1 - Communication/Newsletter Expenditure	0.00	0.00	0.00
MS:2 - Fundraising & Promotion (leaflets, cards, marketing tools) inc. concert	1,017.95	0.00	1,017.95
MS:3- ASNA Special fundraising and awareness event	0.00	0.00	0.00
MS:4 - Respite Weekend - member subsidy, resources, workshops	6,690.30	0.00	6,690.30
MS:5 - Carers Weekend - member subsidy, resources, workshops	1,301.76	0.00	1,301.76
MS:6 - Annual Family Funday	0.00	0.00	0.00
MS:7 - Regional Events	0.00	0.00	0.00
MS:8 - Equipment/Resources (ongoing childrens activities, adult activities, workshops)	0.00	0.00	0.00
MS:9 - Membership & Resource Database Management (Administrator)	0.00	0.00	0.00
MS:10 - SYCAF	0.00	0.00	0.00
Subtotal - Membership Support	9,010.01	0.00	9,010.01
Partnership Projects			
HANDS	0.00	0.00	0.00
PW:2 - SYCAF implementation (Residential week)	0.00	0.00	0.00
PW:3 - SYCAF support group network development & project management	0.00	0.00	0.00
SYCAF management	0.00	0.00	0.00
Special projects - winter warmers	0.00	3,036.15	3,036.15
BUC partnership	0.00	0.00	0.00
Subtotal - Partnership Projects	0.00	3,036.15	3,036.15
Charity Governance Costs			
CAC:1 - Charity Reports Expenditure	0.00	0.00	0.00
CAC:2 - Charity Audit Expenditure	0.00	0.00	0.00
CAC:3 - Charity Committee Meetings	0.00	0.00	0.00
CAC:4 - Charity Commission Reports	0.00	0.00	0.00
CAC:5 - Postage and stationary & telephone	0.00	0.00	0.00
Accomod Cost, postage and telephone	1,302.26	0.00	1,302.26
Other (management costs)	8.79	0.00	8.79
Subtotal - Charity Administration Costs	1,311.05	0.00	1,311.05
TOTAL EXPENDITURE FOR THE PERIOD	16,878.75	3,036.15	19,914.90
NET POSITION FOR THE PERIOD	8,861.19	6,663.85	15,525.04
(Positive is underspend, negative is overspend)			



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Adventist Special Needs Association

On accounts for the year
ended

31 December 2023

Charity no
(if any)

1100447

Set out on pages

1,2

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 12/2023.
31/12/2023

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Kathleen Springer

Date: 31 October 2024

Name: Kathleen Springer

Relevant professional
qualification(s) or body
(if any):

Address: 60 White Lodge Close, Tilehurst

Reading

RG31 6YT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NA