

REGISTERED COMPANY NUMBER: 04884834 (England and Wales)
REGISTERED CHARITY NUMBER: 1100376

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
HEADWAY SHROPSHIRE

D.R.E. & Co. (Audit) Limited
Kingsland House
39 Abbey Foregate
Shrewsbury
Shropshire
SY2 6BL

HEADWAY SHROPSHIRE

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Headway Shropshire is committed to the care, support, and rehabilitation of individuals who have sustained an acquired brain injury. In line with our Articles of Association, our core objectives are to provide high-quality information, advice, and tailored rehabilitation services to individuals with an acquired brain injury, as well as their families and carers, across Shropshire, Telford & Wrekin, and surrounding areas.

Our overarching aim is to enhance the quality of life, promote independence, and support reablement for individuals affected by an acquired brain injury. We achieve this by offering a range of services, including structured rehabilitation programmes, person-centred support, and social reintegration activities, ensuring our clients regain confidence and essential life skills. Equally, we recognise the vital role of family members and carers, offering them support and guidance to navigate the complexities of acquired brain injury care.

In furtherance of these objectives, Headway Shropshire is dedicated to:

Delivering high-quality, tailored rehabilitation and care - Our services are designed to meet the unique needs of each client, supporting physical, cognitive, emotional, and social rehabilitation.

Providing essential information and advocacy - We equip clients, families, and carers with the knowledge and guidance necessary to make informed decisions about care, rehabilitation, and welfare.

Creating inclusive support networks - We foster connections between individuals with an acquired brain injury, their families, and the wider community, reducing isolation and promoting peer support.

Strengthening partnerships - We work closely with local authorities, NHS bodies, case managers, and other charitable organisations to ensure integrated and holistic support.

Investing in sustainable service development - By securing funding and adapting our services to meet evolving needs, we ensure continued access to high-quality support.

Upholding best practices in care and governance - We comply with regulatory standards, including those set by the Care Quality Commission (CQC), ensuring high standards of service delivery.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

OBJECTIVES AND ACTIVITIES

Significant activities

2024 was a pivotal year for Headway Shropshire, focused on stabilisation and long-term sustainability. Following the challenges of previous years, we prioritised strengthening our foundations, ensuring financial resilience, and refining our operations. Despite external pressures, we remained committed to delivering high-quality support for individuals with an acquired brain injury and their families.

Through proactive cost-control measures, strategic planning, and the dedication of our team, we navigated sector-wide challenges while maintaining the integrity of our services. These efforts, along with the generosity and support of our funders, donors, and community, ensured we remained a vital lifeline for those who rely on our services.

At Headway Shropshire, we provide specialist support and reablement for individuals with an acquired brain injury through two key services: our Community Wellbeing Centre (CWC) and ABICS (Acquired Brain Injury Community Support) service.

Community Wellbeing Centre

Our Community Wellbeing Centre is a structured, supportive environment designed to help individuals regain confidence, rebuild skills, and improve their overall well-being following an acquired brain injury. Based in Shrewsbury and open three days a week (Monday, Wednesday, and Friday), the centre provides the following:

- Cognitive rehabilitation, including memory exercises, problem-solving tasks, and concentration-building activities.
- Physical and motor skills development, with activities such as seated exercise and gentle movement sessions.
- Creative therapies, including art and music to encourage mindfulness, self-expression, and engagement.
- Social interaction and peer support, helping clients combat isolation and build confidence through shared experiences.
- Practical life skills training, such as cooking and IT skills to promote greater independence.

The Wellbeing Centre also provides much-needed respite for family members and carers, while ensuring their loved ones are engaged in a safe, structured, and supportive environment.

ABICS (Acquired Brain Injury Community Support) Service

The ABICS service provides one-to-one support in clients' homes and communities, enabling individuals with an acquired brain injury to maintain independence while receiving specialist care. Our trained support staff work closely with clients to assist with:

- Personal care and daily living tasks, supporting individuals with dressing, meal preparation, and household activities to encourage independence.
- Cognitive and emotional support, helping clients manage memory difficulties, communication challenges, and emotional well-being.
- Reintegration into the community, assisting with social activities and confidence-building outside the home.
- Accessing healthcare and services, including supporting clients at medical appointments, liaising with professionals, and ensuring they receive the appropriate care.

ABICS is designed to empower individuals to live as independently as possible, offering tailored support that adapts to their evolving needs. The service is available for those who require ongoing assistance, whether short-term rehabilitation or long-term support. This service is regulated by the Care Quality Commission (CQC). Facing their own internal challenges in 2023/2024, we await further guidance and a date for our next routine inspection to reflect the positive improvements and changes made at Headway Shropshire since 2022.

Both the Community Wellbeing Centre and ABICS service play a crucial role in ensuring that individuals with an acquired brain injury receive the care, rehabilitation, and opportunities needed to lead fulfilling lives. Having experienced a decrease in client numbers in previous years, we are pleased to report that client numbers have increased throughout 2024.

STRATEGIC FOCUS ON STABILITY AND SUSTAINABILITY

To secure the organisation's future, we made the strategic decision to pause certain planned expansions and defer projects outlined in our 2024 strategy. This approach allowed us to implement meaningful cost-saving measures while ensuring our long-term sustainability.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

OBJECTIVES AND ACTIVITIES

Recognising the financial pressures created by a 9.8% increase in the National Minimum Wage-the largest annual rise to date-we took careful steps to manage our budget effectively. As a result, planned facilities upgrades and expansion initiatives were postponed, enabling us to prioritise essential service delivery without compromising quality.

Amid these financial constraints, we strengthened our leadership structure by introducing a senior-level tier across our services. This enhancement was designed to improve quality control, create clearer career progression opportunities for staff, and support a more structured approach to service management. By focusing on internal development and efficiency, we continued to build a resilient, high-performing team capable of delivering the best possible care.

STAFFING

The success of Headway Shropshire is a testament to the dedication and hard work of our team, and we are truly grateful for their continued efforts. They have shown resilience, patience, and true teamwork, adapting to challenges, and maintaining their commitment to providing high-quality care and support.

Number of Employees	2024	2023
ABICS	29	29
Community Wellbeing Centre	4	4
Administration	3	6

Recruitment challenges persisted throughout 2024, largely due to the ongoing difficulties in securing competitive rates within the adult social care sector. As a charity, we are unable to match the financial incentives offered by corporate providers, making it increasingly difficult to attract and retain skilled staff. Nevertheless, we remained committed to developing our workforce, investing in staff training, and establishing an in-house training provision to equip our team with the necessary skills to deliver high-quality care.

We prioritise the development and growth of our team by funding certain qualifications to enhance learning and career progression. This investment in our staff's education underscores our commitment to their professional development and long-term career aspirations.

To further recognise and acknowledge our team, we have continued our 'Employee of the Quarter' recognition award, and have introduced a summer team building event, celebrating the hard work and dedication of our team members. We also have robust diversity and inclusion policies in place, ensuring an inclusive and supportive work environment for everyone.

Regular supervision and appraisals are conducted to provide continuous feedback and support, fostering a supportive and growth-oriented workplace.

CLIENTS

At Headway Shropshire, we are committed to being a client-led organisation, ensuring that the voices of those we support shape our services. We actively encourage daily feedback, fostering an open and responsive environment where clients can share their thoughts and experiences in real time. Additionally, we conduct annual surveys to consolidate insights from all clients, helping us to identify trends, address concerns, and adapt our services to meet evolving needs. This commitment to listening and responding ensures that we continue to provide the most relevant, impactful, and person-centred support possible.

One key example of this approach has been the review of our 'Headway at Home' service. With more clients returning to the Community Wellbeing Centre, we made the temporary decision to discontinue the service. However, we recognise the importance of maintaining accessible, flexible support options for those unable to attend in person. In response to client feedback, we are actively seeking grant funding to research and redevelop Headway at Home to better align with the current needs of our community. This includes exploring digital solutions, collaborating with local authorities and health boards, and ensuring that any future model remains efficient, effective, and truly beneficial to those who rely on it.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

OBJECTIVES AND ACTIVITIES

Public benefit

Details as to how the charity's activities are for the public benefit are provided in the objectives and activities section above. The trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

FUNDRAISING, DONATIONS & GRANTS

The financial landscape in 2024 remained challenging due to ongoing cost pressures, and constrained adult social care service fees, making it difficult to cover the true costs of service delivery. To mitigate the previous year's utility rises, we secured an emergency utility support grant from the National Lottery Community Fund, helping to offset unexpected costs and prevent further overspending.

Despite the cost-of-living crisis and a general decline in charitable giving, fundraising efforts were successful. The local food hub continued to provide donations to the wellbeing centre, and through strategic planning, we secured match funding through The Big Give, maximising fundraising events throughout the year. The local community, including businesses and organisations across Shropshire generously donating raffle prizes to support our fundraising efforts and events. We would also like to thank Nescliffe Young Farmers for their kind donation, along with all other community members who Supported Headway Shropshire throughout 2024.

Grant applications were highly competitive, with funders reporting unprecedented demand. However, we successfully secured funding from The National Lottery Community Fund, The Millichope Foundation, The Big Give and Enterprise Mobility Giving.

The National Lottery Community Fund has continued to be instrumental in sustaining our Wellbeing Centre, which received the final payment of its post-Covid grant in January 2024. In response to rising client numbers and capacity limitations, we are actively working with the National Lottery to explore funding for future expansion. Their support remains pivotal, and we are grateful for their ongoing commitment to our work.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

OBJECTIVES AND ACTIVITIES

Volunteers

Headway Shropshire can have up to 15 Board Members who are all volunteers. We acknowledge that board member numbers have been low, and we have now begun actively recruiting to strengthen our governance. Our focus is on building a diverse board that reflects the wider community, bringing together a broad range of skills and experience. This will ensure a variety of perspectives and input, enabling us to make informed decisions that represent the needs of all those we support.

In 2024, we successfully reintroduced a structured volunteer programme, allowing us to welcome volunteers back into our services in a more coordinated way. This included the planning of a corporate volunteer initiative, aimed at engaging businesses and local organisations in meaningful contributions to our work.

Future Developments

Looking ahead, Headway Shropshire remains committed to strengthening and expanding our services while ensuring financial sustainability. Key priorities for 2025 include:

- Expanding our Board of Trustees - We aim to bring in a diverse range of skills, experiences, and backgrounds to strengthen governance and strategic leadership.
- Resuming postponed facilities improvements - With essential maintenance and expansion plans put on hold in 2024 due to cost-saving measures, we plan to progress with facility enhancements, ensuring a more accessible and engaging environment for our clients.
- Continuing digital enhancements - We will build on our digital transformation strategy to improve efficiency, streamline reporting, and enhance productivity across the organisation.
- Developing additional support groups and signposting services - Expanding our community engagement efforts to ensure individuals with an acquired brain injury and their families have access to comprehensive resources and peer support networks.

While challenges remain, our strategic focus on sustainability, innovation, and collaboration will enable us to continue delivering high-quality care and support to those who rely on our services.

FINANCIAL REVIEW

Financial position

For the year under review, income from charitable activities totalled £1,302,356 (2023: £1,099,084) with voluntary income of £23,949 (2023: £21,848). Charitable activities direct costs were £1,042,841 (2023: £877,334), management and administration costs of charitable activities were £75,998 (2023: £125,509) and running costs and building maintenance totalled £87,100 (2023: £97,317). Governance costs were £9,480 (2023: £15,174). As shown in the Statement of Financial Activities, this generated a net surplus of £86,656 for the year (2023: £5,598).

Principal funding sources

Community Wellbeing Centre services are charged per day. ABICS is charged at an hourly rate agreed by the commissioning agents dependent on the needs of the client.

All other funding is through the generosity of people who fundraise and donate to us and charitable institutions whose objects are compatible with those of Headway Shropshire.

Fundraising

The charity did not work with any commercial participators or professional fundraisers during the year under review. The charity is not subject to an undertaking to be bound by any voluntary scheme for regulating fund-raising, or any voluntary standard of fund-raising, in respect of its activities. No complaints have been received about activities by the charity for the purpose of fundraising. In all fundraising activities during the period, the charity has taken steps to protect the public, including vulnerable people, from unreasonable intrusion on a person's privacy, unreasonably persistent approaches or undue pressure to give.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW

Investment policy and objectives

The Articles of Association and Trust Deed authorises the trustees to make, hold and change investments at their discretion.

Reserves policy and going concern

The Charity Commission recommends reserves to be held to allow for six months running costs in the event of liquidation. Our estimate of the value of six months running costs is currently £685,000. The overall unrestricted funds at the end of 2024 are £310,760, which we hope to continue to build up to meet the level recommended by the Charity Commission.

The total funds held by the charity at 31 December 2024 are £401,414, this includes restricted funds of £90,654 relating to the Headway House building.

Most of the funding for clients' care and rehabilitation comes from the NHS or the relevant local authority. This makes the organisation vulnerable where public money going to those bodies becomes increasingly restricted. In addition it is often the case that changes in a client's condition can mean that they cease to be funded by one body and become the financial responsibility of another. This process can result in delays in funding payments being received. On this basis it is vital that sufficient cash is retained in the organisation to allow for temporary delays in the collection of funds due and to give time to adjust to varying funding levels. Therefore we aim to hold 2 months of running costs, approximately £228,000, on deposit in addition to ensuring that sufficient funds are on hand in the current account to meet all liabilities as they fall due. At 31 December 2024 the current account balance was £86,658 and deposit account balances stood at £149,145, with the accounts now being in a monthly surplus, it is planned throughout 2025 and beyond to continue to increase this incrementally to reach the planned amount.

That said, we have seen an increase in private funding in both the community wellbeing centre and our ABICS service, and expanded our network of funding bodies, effectively diversifying our risk. This diversification includes engaging with more case managers and deputies, which broadens our funding base and reduces reliance on any single source.

The Trustees have reviewed the circumstances of Headway Shropshire and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The cost-saving initiatives and comprehensive financial analysis conducted in 2024 have realigned our service costs and income, significantly improving our financial position. Despite receiving less than half the amount of National Lottery funding in 2024 compared to 2023, we reported a surplus, demonstrating the effectiveness of our cost control measures. While National Lottery funds were still vital to our financial stability in 2024, forecasts and projections for 2025 indicate that we will be sustainable ongoing.

The new management team has identified streams of future funding and has reasonable assurance that the charity will continue to secure sufficient funding and donations to support its activities. Our future focuses include corporate donations, local business collaborations for fundraising events, match funding opportunities, and key grant applications. Fundraising and grants are now managed in a structured manner, with an annual plan in place. The Board and the dedicated team at Headway Shropshire are as committed as ever to delivering the highest quality service possible to our clients, ensuring the charity remains a going concern for the foreseeable future. The trustees and management are confident in our ability to meet all financial obligations as they arise and to effectively manage any potential financial risks.

On that basis the Trustees are of the view that the charity is a going concern, but they acknowledge that a material uncertainty in respect of going concern exists due to the inherent uncertainty of future funding and costs. This is explained further in note 2 of the financial statements.

Free Reserves

At 31 December 2024 the charity's freely available reserves totalled £310,760 (2023: £214,619).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Appointment of Trustees / Directors

The trustees are appointed by the voting members of the charity at the annual general meeting. Trustees may serve for three consecutive years and then re-stand for election.

Organisational structure and decision making

The trustees govern the charity through a management board. The management board employ a full-time Chief Executive as operational manager. The organisational structure of the charity is clearly shown in our organisation chart available in our Headway Standards.

Decision making

All operational decisions are made with the authorisation of the Chief Executive. Strategic decisions and/or those with a financial implication of over £1,000 are made by the Headway Shropshire Board.

Induction and training of new trustees

All Board members receive an induction pack before their first meeting which includes:

- Minutes of the previous three board meetings (more available on request)
- Our memorandum and articles of association
- A role description
- Meeting and events dates for the current year
- Confidentiality form
- DBS disclosure application form
- Trustee declaration
- Information for Companies House
- Copy of the last newsletter
- Business plan
- Last annual report
- The Essential Trustee: An introduction
- The Essential Trustee: What you need to know

Key management remuneration

Remuneration for key management personnel is discussed at the Board meetings on an annual basis.

Wider network

Headway Shropshire is a charity affiliated to Headway - The Brain Injury Association. As an affiliate we sign up to all of Headway's policies and procedures. We are also audited by them annually to ensure we are meeting their standards. We benefit from receiving some of our insurance through them along with legal employment advice from Irwin Mitchell for which we make an annual payment to Headway.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and have ensured that appropriate systems and procedures are in place to manage those risks and to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04884834 (England and Wales)

Registered Charity number
1100376

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

Registered office

Headway House
Holsworth Park
Oxon Business Park
Shrewsbury
Shropshire
SY3 5HJ

Trustees

J Ankers Deputy chair
T Lunt Chair
R Vinters

Trustees are also directors of the company.

Company Secretary

T Lunt (resigned 12.4.23)
Ms N W Rossiter (appointed 12.4.23)

Chief Executive Officer

Ms S D Hughes (resigned 8.10.23)
Ms N W Rossiter

Auditors

D.R.E. & Co. (Audit) Limited
Kingsland House
39 Abbey Foregate
Shrewsbury
Shropshire
SY2 6BL

The Company is registered with the Charity Commissioners for England and Wales as a charity; its registered number is 1100376.

The Company is limited by guarantee and does not have a share capital. Its registered company number is 4884834.

The charity is an affiliated member of the national charity Headway - the brain injury association (registered no. 2346893).

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees (who are also the directors of Headway Shropshire for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

TRUSTEES' RESPONSIBILITY STATEMENT - continued

In so far as the trustees are aware:

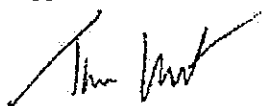
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, D.R.E. & Co. (Audit) Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 6 March 2025 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'T Lunt', is written over a horizontal line.

T Lunt - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HEADWAY SHROPSHIRE (REGISTERED NUMBER: 04884834)**

Opinion

We have audited the financial statements of Headway Shropshire (the 'charitable company') for the year ended 31 December 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Material uncertainty relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

We draw attention to note 2 of the financial statements, which describes matters which indicate that a material uncertainty exists that may cast significant doubt on the charitable company's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HEADWAY SHROPSHIRE (REGISTERED NUMBER: 04884834)**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HEADWAY SHROPSHIRE (REGISTERED NUMBER: 04884834)**

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the care sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, Charity SORP (FRS102), employment, environmental and health and safety legislation and the Care Quality Commission regulations;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to their knowledge of actual, suspected and alleged fraud; and

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- reviewed the cashbook to identify any large or unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing correspondence with HMRC, relevant regulators: The Charity Commission and The Care Quality Commission.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HEADWAY SHROPSHIRE (REGISTERED NUMBER: 04884834)**

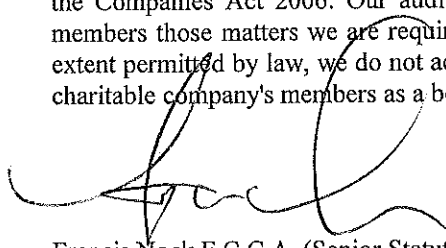
There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Francis Nock F.C.C.A. (Senior Statutory Auditor)
for and on behalf of D.R.E. & Co. (Audit) Limited
Kingsland House
39 Abbey Foregate
Shrewsbury
Shropshire
SY2 6BL

6 March 2025

HEADWAY SHROPSHIRE**STATEMENT OF FINANCIAL ACTIVITIES**
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted funds £	Restricted funds £	31.12.24 Total funds £	31.12.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	23,949	-	23,949	21,848
Charitable activities					
Community Wellbeing Centre	4	153,549	-	153,549	121,571
Miscellaneous income		7,312	-	7,312	1,886
ABICS		1,112,910	-	1,112,910	932,601
Community Wellbeing Centre funding		-	28,585	28,585	43,026
Total		1,297,720	28,585	1,326,305	1,120,932
EXPENDITURE ON					
Charitable activities					
Community Wellbeing Centre	5	303,398	9,517	312,915	324,660
ABICS		898,181	28,553	926,734	790,674
Total		1,201,579	38,070	1,239,649	1,115,334
NET INCOME/(EXPENDITURE)		96,141	(9,485)	86,656	5,598
RECONCILIATION OF FUNDS					
Total funds brought forward		214,619	100,139	314,758	309,160
TOTAL FUNDS CARRIED FORWARD		310,760	90,654	401,414	314,758

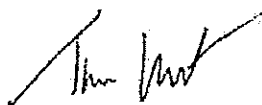
The notes form part of these financial statements

BALANCE SHEET
31 DECEMBER 2024

	Notes	31.12.24 £	31.12.23 £
FIXED ASSETS			
Tangible assets	11	77,108	101,876
CURRENT ASSETS			
Debtors	12	181,971	146,498
Cash at bank and in hand		236,000	118,429
		<u>417,971</u>	<u>264,927</u>
CREDITORS			
Amounts falling due within one year	13	(93,665)	(52,045)
NET CURRENT ASSETS		<u>324,306</u>	<u>212,882</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>401,414</u>	<u>314,758</u>
NET ASSETS		<u>401,414</u>	<u>314,758</u>
FUNDS	15		
Unrestricted funds		310,760	214,619
Restricted funds		90,654	100,139
TOTAL FUNDS		<u>401,414</u>	<u>314,758</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 6 March 2025 and were signed on its behalf by:



T Lunt - Trustee

HEADWAY SHROPSHIRE**CASH FLOW STATEMENT**
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	31.12.24 £	31.12.23 £
Cash flows from operating activities			
Cash generated from operations	1	<u>122,932</u>	<u>(51,069)</u>
Net cash provided by/(used in) operating activities		<u>122,932</u>	<u>(51,069)</u>
 Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(5,361)</u>	<u>-</u>
Net cash (used in)/provided by investing activities		<u>(5,361)</u>	<u>-</u>
 Change in cash and cash equivalents in the reporting period		<u>117,571</u>	<u>(51,069)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>118,429</u>	<u>169,498</u>
 Cash and cash equivalents at the end of the reporting period		<u><u>236,000</u></u>	<u><u>118,429</u></u>

The notes form part of these financial statements

HEADWAY SHROPSHIRE

NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2024

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.12.24	31.12.23
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	86,656	5,598
Adjustments for:		
Depreciation charges	29,966	31,044
Loss on disposal of fixed assets	162	245
Increase in debtors	(35,473)	(51,759)
Increase/(decrease) in creditors	41,621	(36,197)
Net cash provided by/(used in) operations	<u>122,932</u>	<u>(51,069)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.24	Cash flow	At 31.12.24
	£	£	£
Net cash			
Cash at bank and in hand	<u>118,429</u>	<u>117,571</u>	<u>236,000</u>
	<u>118,429</u>	<u>117,571</u>	<u>236,000</u>
Total	<u>118,429</u>	<u>117,571</u>	<u>236,000</u>

The notes form part of these financial statements

HEADWAY SHROPSHIRE

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2024**

1. STATUTORY INFORMATION

Headway Shropshire is a charitable company, limited by guarantee, registered in England & Wales. The charitable company's registered number and registered office address can be found within the reference and administrative details section of the Report of the Trustees.

The charitable company's principal place of business is the registered office address.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

These financial statements are for the individual entity only.

The financial statements are presented in Sterling (£), rounded to the nearest £1.

The trustees are satisfied that the results in 2024 show a significant improvement over the previous years. While National Lottery funds were still vital to the charity's financial stability in 2024, forecasts and projections for 2025 indicate that the charity will be sustainable ongoing. On this basis the trustees have concluded that the going concern basis of preparation is appropriate, but that material uncertainties exist due to the inherent uncertainty of future funding and costs.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants is recognised when the charity has entitlement to the funds, and performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

During the year, the charity received National Lottery grants of £28,585 (2023: £43,026) which is recognised in income.

The charity also receives most of its funding for client care and rehabilitation from the NHS or the relevant local authority.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include management costs and running costs and building maintenance. The bases on which support costs are allocated to the different charitable activities are set out below:

Management costs: Community Wellbeing Centre 25% (2023: 25%) and ABICS 75% (2023: 75%). The allocation is based on the amount of management time spent in relation to each activity.

HEADWAY SHROPSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2024**

2. ACCOUNTING POLICIES - continued

Allocation and apportionment of costs

Running costs and building maintenance: Community Wellbeing Centre 25% (2023: 25%) and ABICS 75% (2023: 75%). The allocation is based on the amount of floor space within and around Headway House which is occupied by each activity.

Tangible fixed assets

Tangible fixed assets are included at cost and depreciation is provided at the following annual rates and methods in order to write off assets over their estimated useful life.

Long leasehold land	Not depreciated
Long leasehold buildings	5% straight line
Furniture and equipment	15% straight line
Website development costs	Over 5 years

The trustees review tangible fixed assets for impairment on an annual basis.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for a particular purpose or specific activity being undertaken by the charity.

The nature and purpose of each fund is explained in note 15.

Pensions

The charity provides a stakeholder pension scheme for permanent staff members. The scheme operates on a defined contribution basis and the assets and liabilities of the scheme are held separately from those of the charity.

VAT

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Hire purchase and leasing

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Debtors

Trade and other debtors are recognised at the settlement amount due after any discounts offered. Prepayments are valued at the amount prepaid net of any discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and amounts held in bank current and savings accounts.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial Instruments

HEADWAY SHROPSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2024

2. ACCOUNTING POLICIES - continued

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Significant judgements and estimates

The charitable company makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are addressed below.

The charitable company makes an estimate of the recoverable value of trade and other debtors. When assessing impairment of trade and other debtors, management considers factors including the ageing profile of debtors and historical experience. See note 12 for the carrying amount of debtors.

The charitable company makes a significant judgement when allocating support costs to the different charitable activities. The charity initially identifies the costs of its support functions. The support costs are then apportioned between the key charitable activities as explained in note 2.

3. DONATIONS AND LEGACIES

	31.12.24	31.12.23
	£	£
Donations	<u>23,949</u>	<u>21,848</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.12.24	31.12.23
		£	£
Headway house attendance fees	Community Wellbeing Centre	153,549	121,571
Miscellaneous income	Miscellaneous income	3,812	1,886
Grant income	Miscellaneous income	3,500	-
ABICS	ABICS	1,112,910	932,601
Grant income	Community Wellbeing Centre funding	28,585	43,026
		<u>1,302,356</u>	<u>1,099,084</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Community Wellbeing Centre	263,716	49,199	312,915
ABICS	779,125	147,609	926,734
	<u>1,042,841</u>	<u>196,808</u>	<u>1,239,649</u>

HEADWAY SHROPSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2024

6. SUPPORT COSTS

	Management £	Human resources £	Other £	Governance costs £	Totals £
Community Wellbeing Centre	18,999	6,057	21,773	2,370	49,199
ABICS	56,999	18,173	65,327	7,110	147,609
	<u>75,998</u>	<u>24,230</u>	<u>87,100</u>	<u>9,480</u>	<u>196,808</u>

The material categories of expenditure included within support costs are:

	2024 £	2023 £
Staff costs	50,259	99,935
Establishment costs	21,138	26,295
Depreciation of assets	29,966	31,044
Consumable equipment and repairs	12,366	17,452
Legal and professional fees	15,857	15,496
Insurance	16,072	12,301

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.24 £	31.12.23 £
Auditors' remuneration	9,480	8,880
Depreciation - owned assets	29,967	31,044
Deficit on disposal of fixed assets	<u>162</u>	<u>245</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

No expenses were paid to trustees during the year to 31 December 2024.

9. STAFF COSTS

	31.12.24 £	31.12.23 £
Wages and salaries	904,000	804,068
Social security costs	79,807	67,222
Other pension costs	16,070	16,086
	<u>999,877</u>	<u>887,376</u>

HEADWAY SHROPSHIRE**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 DECEMBER 2024**9. STAFF COSTS - continued**

The average monthly number of employees during the year was as follows:

	31.12.24	31.12.23
Administration	3	6
Community Wellbeing Centre	4	4
ABICS	29	29
	<u>36</u>	<u>39</u>

No employees received emoluments in excess of £60,000.

Pension contributions are allocated between direct costs of charitable activities and support costs, according to the roles of the employees.

The average monthly number of full time employees during the year was 20 (2023: 20).

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	16,847	5,001	21,848
Charitable activities			
Community Wellbeing Centre	121,571	-	121,571
Miscellaneous income	1,886	-	1,886
ABICS	932,601	-	932,601
Community Wellbeing Centre funding	-	43,026	43,026
Total	<u>1,072,905</u>	<u>48,027</u>	<u>1,120,932</u>
EXPENDITURE ON			
Charitable activities			
Community Wellbeing Centre	306,361	18,299	324,660
ABICS	735,779	54,895	790,674
Total	<u>1,042,140</u>	<u>73,194</u>	<u>1,115,334</u>
NET INCOME/(EXPENDITURE)	30,765	(25,167)	5,598
RECONCILIATION OF FUNDS			
Total funds brought forward	183,852	125,308	309,160
TOTAL FUNDS CARRIED FORWARD	<u>214,617</u>	<u>100,141</u>	<u>314,758</u>

HEADWAY SHROPSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2024

11. TANGIBLE FIXED ASSETS

	Long leasehold land and buildings £	Furniture and equipment £	Website development costs £	Totals £
COST				
At 1 January 2024	605,725	92,281	2,386	700,392
Additions	-	5,361	-	5,361
Disposals	-	(19,074)	-	(19,074)
At 31 December 2024	605,725	78,568	2,386	686,679
DEPRECIATION				
At 1 January 2024	509,206	86,924	2,386	598,516
Charge for year	26,169	3,798	-	29,967
Eliminated on disposal	-	(18,912)	-	(18,912)
At 31 December 2024	535,375	71,810	2,386	609,571
NET BOOK VALUE				
At 31 December 2024	70,350	6,758	-	77,108
At 31 December 2023	96,519	5,357	-	101,876

Long leasehold land at a cost of £60,000 is included in the net book value of £70,350 (2023: £96,519). The lease is due to expire on 31st May 2992. Leasehold buildings represents Headway House, a property purchased for the furtherance of the charitable objectives.

The building is held for consumption and not investment purposes, so the trustees have not incurred the expense of formally establishing its market value at 31st December 2024.

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.24 £	31.12.23 £
Other debtors	166,622	146,498
Prepayments	15,349	-
	181,971	146,498

HEADWAY SHROPSHIRE**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 DECEMBER 2024**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.24	31.12.23
	£	£
Trade creditors	2,499	840
Social security and other taxes	22,690	22,690
Accruals and deferred income	45,685	25,329
Other creditors	22,791	3,186
	<u>93,665</u>	<u>52,045</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	31.12.24 Total funds	31.12.23 Total funds
	£	£	£	£
Fixed assets	66,758	10,350	77,108	101,876
Current assets	337,667	80,304	417,971	264,927
Current liabilities	(93,665)	-	(93,665)	(52,045)
	<u>310,760</u>	<u>90,654</u>	<u>401,414</u>	<u>314,758</u>

15. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
Undesignated Fund - General Reserve	214,619	96,141	310,760
Restricted funds			
Headway House building fund	99,139	(26,169)	72,970
Lottery Fund - Community Wellbeing Centre	-	16,684	16,684
ScrewFix Woodwork room	1,000	-	1,000
	<u>100,139</u>	<u>(9,485)</u>	<u>90,654</u>
TOTAL FUNDS	<u>314,758</u>	<u>86,656</u>	<u>401,414</u>

HEADWAY SHROPSHIRE**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 DECEMBER 2024**15. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Undesignated Fund - General Reserve	1,297,720	(1,201,579)	96,141
Restricted funds			
Headway House building fund	-	(26,169)	(26,169)
Lottery Fund - Community Wellbeing Centre	28,585	(11,901)	16,684
	<u>28,585</u>	<u>(38,070)</u>	<u>(9,485)</u>
TOTAL FUNDS	<u><u>1,326,305</u></u>	<u><u>(1,239,649)</u></u>	<u><u>86,656</u></u>

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
Undesignated Fund - General Reserve	183,852	30,767	214,619
Restricted funds			
Headway House building fund	125,308	(26,169)	99,139
ScrewFix Woodwork room	-	1,000	1,000
	<u>125,308</u>	<u>(25,169)</u>	<u>100,139</u>
TOTAL FUNDS	<u><u>309,160</u></u>	<u><u>5,598</u></u>	<u><u>314,758</u></u>

HEADWAY SHROPSHIRE**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 DECEMBER 2024**15. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Undesignated Fund - General Reserve	1,072,905	(1,042,138)	30,767
Restricted funds			
Headway House building fund	-	(26,169)	(26,169)
Lottery Fund - Community Wellbeing Centre	43,027	(43,027)	-
ScrewFix Woodwork room	5,000	(4,000)	1,000
	<u>48,027</u>	<u>(73,196)</u>	<u>(25,169)</u>
TOTAL FUNDS	<u>1,120,932</u>	<u>(1,115,334)</u>	<u>5,598</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
Undesignated Fund - General Reserve	183,852	126,908	310,760
Restricted funds			
Headway House building fund	125,308	(52,338)	72,970
Lottery Fund - Community Wellbeing Centre	-	16,684	16,684
ScrewFix Woodwork room	-	1,000	1,000
	<u>125,308</u>	<u>(34,654)</u>	<u>90,654</u>
TOTAL FUNDS	<u>309,160</u>	<u>92,254</u>	<u>401,414</u>

HEADWAY SHROPSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2024

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Undesignated Fund - General Reserve	2,370,625	(2,243,717)	126,908
Restricted funds			
Headway House building fund	-	(52,338)	(52,338)
Lottery Fund - Community Wellbeing Centre	71,612	(54,928)	16,684
ScrewFix Woodwork room	5,000	(4,000)	1,000
	<u>76,612</u>	<u>(111,266)</u>	<u>(34,654)</u>
TOTAL FUNDS	<u>2,447,237</u>	<u>(2,354,983)</u>	<u>92,254</u>

UNRESTRICTED FUNDS

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

Overall the current unrestricted funds of the charity are below the 6 months of running costs as recommended by the Charity Commission, but the trustees aim to continue to build up unrestricted reserves to achieve the level recommended by the Charity Commission. During the year the balance of the designated termination fund was transferred to the general reserve.

RESTRICTED FUNDS

The Headway House building fund is to be applied wholly for the purchase of Headway House to enable the charitable objectives of the organisation to be continued and improved. The fund includes past donations towards the cost of building a new Headway House, although these plans are currently on hold.

The Lottery Community Wellbeing Centre fund relates to a Lottery Fund grant for the refurbishment of the charity's in house Community Wellbeing Centre. Additional funding received in year related to back dated over spend on the project, these additional funds have been carried forward to the next phase of the project..

The ScrewFix Woodwork room fund relates to funding received for the refurbishment of the charity's woodwork room. The balance of this restricted fund will be utilised in 2025.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

16. RELATED PARTY DISCLOSURES

Key Management Personnel Remuneration

Included within wages and salaries is remuneration of £149,642 (2023: £117,937) in respect of key management personnel.

Related Party Transactions

At the year end the charity owed £6,694 to a related party, Headway UK, this balance is included in other creditors.

17. ULTIMATE CONTROLLING PARTY

The charity is controlled by the Trustees.

18. INDEMNITY INSURANCE

The charity has expended £16,072 (2023: £12,301) during the year on insurance. The policy includes indemnity insurance to protect the charity and its trustees against the consequences of claims arising as a result of neglect or default in their respective duties.

19. SHARE CAPITAL

The charity is limited by guarantee, and as such has no share capital. All members of the charity guarantee to contribute £1 in the event of a winding up.