



LIONS CLUB OF SAFFRON WALDEN

Registered Charity No. 1100311

MINUTES OF TRUSTEES MEETING

TUESDAY, 13TH JANUARY 2026

THE CROWN, LITTLE WALDEN

Present: Tony Phillips Chairman, Rod Bird, Richard Legg.
Apologies David Broadley

1. This meeting acts as the Annual Meeting of the Trustees for 2024/5.
2. The Admin and Charity Accounts have been reviewed and approved and will now be submitted to The Charity Commission.
3. There are no forthcoming events for the Club that would put finances at any risk.
4. No Health and Safety issues were identified. It was confirmed that we comply with the MD and our own Health and Safety Policies
5. Lloyds Bank have notified us that from this year there will be a charge of £4.25 per month per account. Apparently other clubs have been able to waive this charge and Tony contacted Lloyds and although we are exempt for the Charity Account, charges will be made for the Admin. Account. We are now receiving charges on the Charity Account and Tony will discuss this with Lloyds
6. Our database is secure with access details of Bank accounts, HMRC, Charity Commission and the phone contract. All club accounts back to 2018 are stored on Tony's laptop and backed up on an external hard drive and memory stick. They are also stored on a dedicated SWLC memory stick. It was felt that our data now have adequate security. Rod has prepared a sheet detailing how to access club records on his laptop. Tony has done the same.
7. David has a list of potential donations and these are considered with the potential sums at the Business meeting.
8. We have very substantial reserves in the Charity and Saffron BS Savings accounts. It was agreed that we should aim to reduce this to a total of about £20k over the next year.
9. We will be in compliance with the requirement for new members to be DBS checked once the application for Mark and Gary is complete.
10. **Next Meeting Tuesday 11th March 2026 at 9.45am.**

AGENDA

1. Apologies for absence
2. Future events and financial risk assessment
3. Health and Safety Risk Assessment
4. Financial Report
5. Consideration of new funding
6. Status of current funding
7. Any other business
8. Date of next meeting

Lions Club of Saffron Walden Charity Account 2024/5

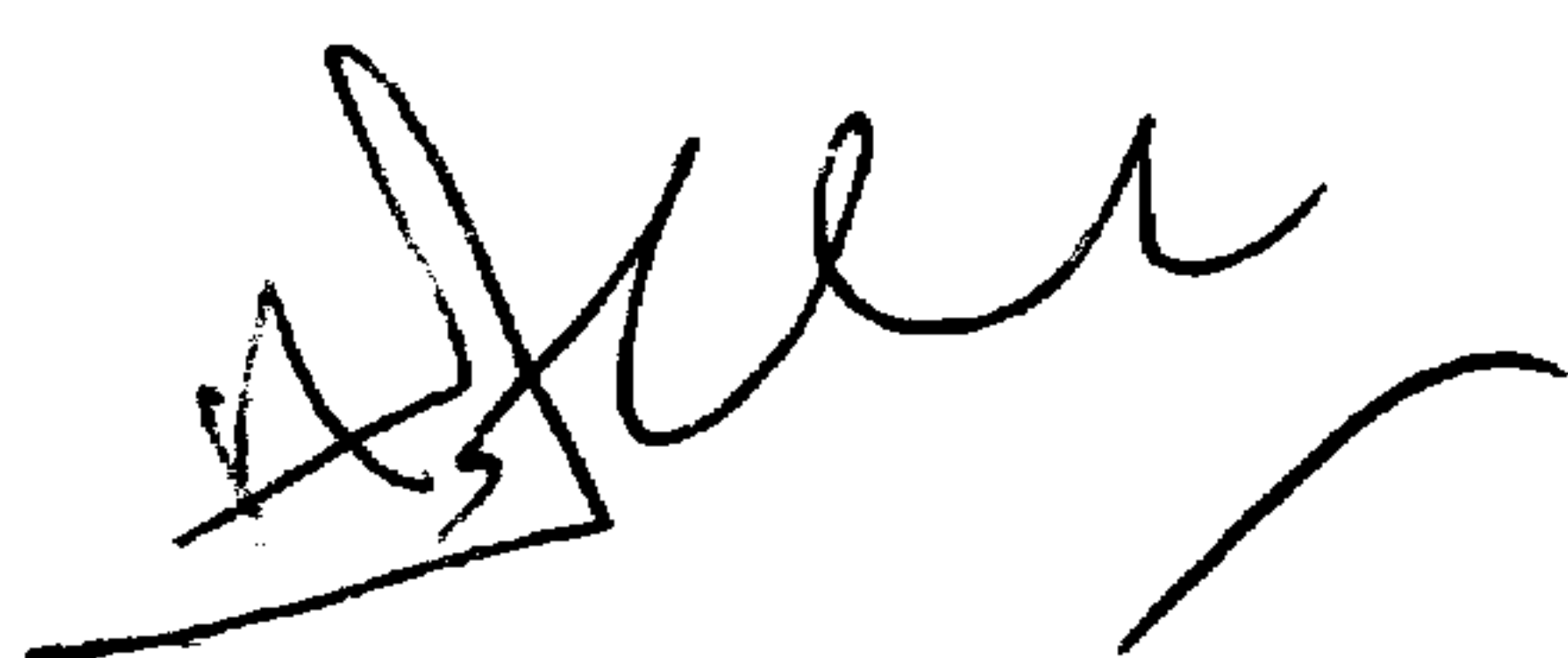
Income (£)		Expenditure (£)	
ALS	6567.98	Donations	
HMRC Gift Aid	600	LCI Emergency Fund	1000
Virgin a/c closure	19587.39	LCI Vision Camera	1000
Xmas cards	55	Uttlesford Food Bank	3000
DB presentation	50	Cards for bravery	750
Peter Coe funeral	300.74	Newport Family Cooks	500
Interest	125.81	Focus on Africa	800
SW Town council	50	SW Almhouses	350
		Garden Youth Music	500
		St Elizabeths Centre	500
		Sick Childrens Trust	600
		Guide dogs for blind	500
		SW Stroke Club	500
		Crisis	250
		Salvation Army	250
		Total Donations	10500
		ALS New W/Chairs	1009.93
		ALS Servicing	621.2
		Commode pots	117
		ALS Phone	177.51
		ALS Misc	15.7
Total Income	27336.92	Total ALS	1941.34
Deficit	11107.82		
		Mileage to Admin	791
		Royal Brit Legion	27.5
Total	11107.82	Message in a bottle	152.5
		SW Building Soc	25000
Lloyds Current	7452.41	Misc	32.4
SW Blg Soc	25150.47		
Total funds	32602.88	Total Expenditure	38444.74

AUDITORS REPORT TO THE MEMBERS OF
LIONS CLUB OF SAFFRON WALDEN

CHARITY ACCOUNT

I have examined the books and records for the year ended 30th June 2025 and confirm that adequate records have been maintained.

In my opinion, the financial statements on the attached pages give a true and fair view of the state of the Clubs affairs to 30th June 2025 and of the result of the years activities.



Signed.....

Alan Dean

29/12/2025