

## **Broadoak and Smallshaw Community Association**

### **Trustees' annual report for the year to 31<sup>st</sup> March 2023**

Broadoak and Smallshaw Community Association were formed on November 21<sup>st</sup>, 2001, as an unincorporated association, and were registered as a charity, No 1100286 on 23<sup>rd</sup> October 2003.

- The association adopted the community the Community Matters' constitution and has the following objects.
- To promote the benefits of the inhabitants of Broadoak and Smallshaw in the metropolitan Borough of Tameside, without the distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- To establish, or secure the establishment, of a community centre (herein after called 'the centre') to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.
- To promote such other charitable purposes as from time to time be determined. The association shall be non-party in politics and non-sectarian in religion.

The association is currently managed by an Executive Committee, made up of the following members, who are the trustees of the charity. Prior to the Annual General Meeting held ON 29<sup>th</sup> January 2024 all individual members and member organisations were invited to nominate trustees for the following year and the following members were elected: -

**Chair ..... Mike Glover**

**Honorary Secretary ..... June Allman**

**Honorary Treasurer ..... Malcom Beck**

**Committee Members... Elaine McCabe, Alan Whitehead**

The association manages a building, leased from the local authority in September 2002, in which it provides a wide range of activities. During the year the association has continued to welcome several organisations to use its facilities for the benefit of the community it also has a number of sections including Young at Heart, Reading Club, Art Club, Junior Youth Club, Line Dancing, Junior chess club and Bowling Club.

The Chair thanked the staff and volunteers for their tremendous support during the past year. The work carried out supporting the community during this difficult time has been outstanding. The chair the chair also wanted to thank the volunteers who support the warm arts kitchen initiative. The Chair also advised that due to the over doubling of energy as reported last year is having a disastrous effect on the financial future of the centre although some extra permanent funding has been received which should help this situation but there are still difficult times ahead.

The Honorary Officers wish to record they're thanks to members, volunteers, and supporters of the association and especially to the staff who manage The Centre so efficiently whilst maintaining an atmosphere that is welcoming to the members of the association and its visitors.

#### **Financial review**

In accordance with SORP regulations the Executive Committee of the association has a Reserves Policy, that recognises that an Open and Honest Reporting of the level of reserves it holds, and its reasons for holding them will re-assure donors and the public generally, that it is acting responsibly. The Executive Committee recognises that it is under a general legal duty to apply income funds towards the objects within a reasonable time of receiving them and comply with the wishes or requirements of funders or donors and, unless they specify otherwise, treat funds received as restricted income. The association conforms with the regulations The Charities Act 1993 in managing its restricted funds and keeps records of any movements between funds.

#### **Statement of Trustees Responsibilities**

Charity Law requires the trustees to prepare financial statements for each financial year, which show a true and fair view of the affairs of the charity and its financial activities for that period. In preparing those, the Trustees are required to:-

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.

- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.

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**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/4/2022 To 31/3/2023

Charity name: Huddersfield Pregnancy Crisis Centre ("Talkthru")

Charity registration number: 1190830

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>a) Advancement of education in the subject of pregnancy and the termination of pregnancy and into the effects thereof upon women, whether physical, mental or psychological.</b> <b>b) Preservation and protection of Women's health.</b> <b>c) Provision of advice, counselling and assistance to women and their partners and families who are suffering from any physical or mental illness, distress or poverty during or as a result of pregnancy or following an abortion, miscarriage, cot death, still birth, loss of child or sexual abuse.</b> <b>d) Provision of such other charitable purposes which may conveniently be carried on in connection with the above objects.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Counselling and support on a one to-one basis to women and their partners following the loss of a child in pregnancy or neonatally.</b> <b>Counselling on a one-to-one basis for women who have had their babies taken into care by statutory authorities.</b> <b>Liaison with other practitioners and organisations in the field of baby loss.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees are mindful of guidance issued and as a consequence declare interests at the start of every Trustees Meeting. Trustees have in the past (under the former charity (ref 1122488) sought permission to pay a connected person, and seek to make an annual declaration of any potential conflicts of interest.</b> <b>We regularly scrutinise our activities against our stated charitable objects.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Over the past year Talkthru has seen sustained demand for psychological support following mental distress related to a pregnancy issue for both women and men. We received 99 referrals with 425 planned appointments. We continued to provide our service in a hybrid fashion offering service users the choice of in person face to face, phone or video counselling. This continues to offer greater accessibility for users of our service who may struggle to attend counselling in person due to poverty, childcare or mental health issues. 46% of appointments were delivered by phone.</p> <p>In line with our previous vision and strategy day and to achieve our strategic aim of moving our business model from work provided entirely by volunteer counselors to paid positions occupied by fully trained and accredited professionals, the trustees commissioned an outside agency to draw up a sustainability plan for Talkthru. We have been steadily working during the year to realise our strategic aims.</p> <p>For part of this year our counselling team was reduced due to health concerns however thanks to the valuable role of the counselling manager, Talkthru was able to provide care calls for clients on the waiting</p>

		<p>list to ensure their safety and we were able to prioritize the most vulnerable clients. Talkthru continued it's project with mothers who had had their babies removed into care. The Project Lead successfully liaised with the Public Sector and Third Sector to promote the new service. Women referred into this service have complex issues. Those that engaged with the service reported how beneficial it was to have time and space to process their thoughts and feelings and begin to make healthy lifestyle choices for themselves.</p> <p>In the summer we were able to host a network event sharing our work with members of the local social and health care community along with other third sector organizations. This event was highly valued by all attendants, and it is planned to repeat it in the future.</p> <p>Talkthru was successful in it's application to become an accredited training placement for Masters counselling and psychotherapy students from Leeds University and has begun to receive students on placement.</p> <p>The Trustees commissioned a fixed electrical line report for Talkthru premises and took the recommended steps to bring the premises up to code, ensuring safety for both staff and clients.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the financial year end total cash at the bank and in hand £88588 (previous year £75243)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have set up a reserves account to ensure liabilities are met should Talkthru cease to operate and to continue operating with resilience despite uncertain financial circumstances.
Amount of reserves held	Para 1.22	£30000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO registered 12th August, 2020 replacing the former Trust.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We are open to recruiting more trustees, especially to reflect diversity in our client group. There are no constitutional provisions concerning appointment.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We have policies specifying trustee roles and induction.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We have a project lead who liaises with the trustee board. As a charity we have liaised with Forget Me Not (Children's) Hospice about complementing each other's services. We also work within the Maternity Voice Partnerships for our local area and the Perinatal Mental Health Network.
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Huddersfield Pregnancy Crisis Centre
Other name the charity uses	Talkthru
Registered charity number	1190830
Charity's principal address	Revenue Chambers St. Peters Street Huddersfield HD1 1DL

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Naylor	Trustee (Chair)	Whole year	
2	George Spencer	Trustee (Liason)	Whole year	
3	Janet Woodhouse	Trustee (safeguarding lead)	Whole year	
4	Stephanie Watson	Trustee (finance)	1/4/22-17/10/22	
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

John Naylor

Full name(s)

Dr John Naylor

Position (eg Secretary,  
Chair, etc)

Chair

Date

07/01/2024

# Talkthru

## Balance Sheet

As of March 31, 2023

	<u>Total</u>
Fixed Asset	
Tangible assets	
Cost - Office Equipment	419.97
Depreciation - Office Equipment	-419.97
Total Tangible assets	<u>0.00</u>
Total Fixed Asset	<b>0.00</b>
Cash at bank and in hand	
Bank Account	58,588.25
Co-Op Savings Account	30,000.00
Total Cash at bank and in hand	<b>88,588.25</b>
Debtors	
Debtors - Gift Aid	817.17
Debtors-1	0.00
Total Debtors	<b>817.17</b>
Current Assets	
Debtors - Prepayments	1,927.40
Total Current Assets	<b>1,927.40</b>
Net current assets	<b>91,332.82</b>
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors - Accruals	0.00
Total Trade Creditors	<b>0.00</b>
Current Liabilities	
Accruals Provisions	0.00
Payroll Clearing	0.00
Payroll Liabilities	
HMRC	0.00
Total Payroll Liabilities	<b>0.00</b>
Tax and National Insurance	0.00
Total Current Liabilities	<b>0.00</b>
Total Creditors: amounts falling due within one year	<b>0.00</b>
Net current assets (liabilities)	<b>91,332.82</b>
Total assets less current liabilities	<b>91,332.82</b>
Total net assets (liabilities)	<b>91,332.82</b>
Charity funds	
Opening Balance Equity	22,572.42
Retained Earnings	55,760.52
Surplus/(Deficit)	12,999.88
Total Charity funds	<b>91,332.82</b>

# Talkthru Financial Activities

April 2022 - March 2023

	<u>Total</u>
<b>Income</b>	
CCH Support	1,800.00
Fundraising Events	4,580.77
Gift Aid Income	817.17
Gifts Received	
Gifts from Individuals - One-off	1,265.17
Gifts From Individuals - Regular	2,745.00
Gifts from Organisations	<u>130.00</u>
<b>Total Gifts Received</b>	<b>4,140.17</b>
Grants Received	38,300.00
Interest Received	<u>496.46</u>
<b>Total Income</b>	<b><u>50,134.57</u></b>
<b>Total</b>	<b>50,134.57</b>
<b>Expenditures</b>	
Admin & Operating Costs	
Misc Expenses	70.39
Professional Costs	1,042.25
Professional Insurance	314.03
Software & IT Expenses	494.84
Stationery & Consumables	220.36
Supervision	1,682.50
Telephone Costs	528.00
Training & Seminars	754.00
Website/Marketing	<u>331.18</u>
<b>Total Admin &amp; Operating Costs</b>	<b>5,437.55</b>
contents and business insurance	26.34
Payroll Expenses	
Taxes	0.00
Wages	<u>9,645.04</u>
<b>Total Payroll Expenses</b>	<b>9,645.04</b>
Premises Costs	783.01
Buildings Insurance	914.99
Rent	6,359.00
Utilities	<u>2,527.41</u>
<b>Total Premises Costs</b>	<b>10,584.41</b>
Psychotherapy	3,800.00
Staff Costs	
Travel	433.85
Wages	<u>7,207.50</u>
<b>Total Staff Costs</b>	<b><u>7,641.35</u></b>
<b>Total Expenditures</b>	<b><u>37,134.69</u></b>
<b>Net Operating Income</b>	<b>12,999.88</b>
<b>Other Expenditures</b>	
Unrealised Gain or Loss	<u>0.00</u>
<b>Total Other Expenditures</b>	<b>0.00</b>

Net Other Income	0.00
Net Income/(Expenditure)	12,999.88

## **Independent examiners' report to the trustees of Talkthru**

I report on the accounts of the Trust for the year ended 31st March 2023, which are set out on pages within this return.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the trustees' requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K L Barrow ACMA CGMA  
63 Ridings Fields  
Brockholes  
Holmfirth  
West Yorkshire  
HD9 7BG

Signed 7<sup>th</sup> January 2024



Section A

Independent Examiner's Report

Report to the trustees

BROADBANK AND SMALLSLOW COMMUNITY ASSOCIATION

On accounts for the year  
ended

31/03/2023

Charity no  
(if any)

1100286

Set out on pages

102

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27.1.2024

Name:

MRS L. Aldcroft.

Relevant professional  
qualification(s) or body  
(if any):

Personnel Manager  
Wages.

Address:

17, Sunnyside Court  
Oracylson  
M43 7QJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Received from  
2000  
10/20/2000  
with 2000  
received  
2000