

**REGISTERED CHARITY NUMBER: 1100208**

**Report of the Trustees and**  
**Unaudited Financial Statements for the Year Ended 31 March 2024**  
**for**  
**Lowestoft Shopmobility**

CUNNINGHAMS  
Number Sixty One  
Alexandra Road  
Lowestoft  
Suffolk  
NR32 1PL

**Lowestoft Shopmobility**  
**Report of the Trustees**  
**for the Year Ended 31 March 2024**

**FINANCIAL REVIEW**

**Reserves policy**

The management committee has considered the level of reserves required and deem that £15,000 is an appropriate level. This is based upon approximately 50% of operating costs. This policy is in line with Charity Commission guidelines.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity dated 20 August 2003.

The trustees elected to the management committee are elected for three years. One third of the members of the committee shall retire annually. The management committee may co-opt members onto the committee for one year.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1100208

**Principal address**

15 Station Square  
Lowestoft  
Suffolk  
NR32 1BA

**Trustees**

Mrs M Oldham M.B.E (Chairperson)  
Mr J.L. Oldham (Vice Chairperson)  
Mr J Perring (Joint Secretary)  
Mr A Bennett (Deceased Autumn 2023)  
Mrs M Armes  
Mrs B Perring (Joint Secretary)  
Mr D.H. Abdullah (Treasurer)

**Shopmobility Co-ordinator**

Miss Jacqueline Hall (from May 2023)

**Volunteer**

Mr P Walpole (from January 2024)

**Independent Examiner**

Ms Rachel Garnham  
CUNNINGHAMS  
Number Sixty One  
Alexandra Road  
Lowestoft  
Suffolk  
NR32 1PL

Approved by order of the board of trustees on 12th July 2024 and signed on its behalf by:

  
.....  
Mrs M Oldham M.B.E - Trustee

**Independent Examiner's Report to the Trustees of**  
**Lowestoft Shopmobility**

**Independent examiner's report to the trustees of Lowestoft Shopmobility**

I report to the charity trustees on my examination of the accounts of Lowestoft Shopmobility (the Trust) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ms Rachel Garnham  
CUNNINGHAMS  
Number Sixty One  
Alexandra Road  
Lowestoft  
Suffolk  
NR32 1PL

Date: 15/7/2024

**Lowestoft Shopmobility**

**Receipts and Payments Accounts**  
**for the Year Ended 31 March 2024**

	Notes	Unrestricted fund £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
<b>RECEIPTS</b>					
Grants and donations		11,615	2,000	13,615	2,022
Operating activities	2	46,542	-	46,542	39,321
Investment income	3	<u>1,993</u>	<u>-</u>	<u>1,993</u>	<u>625</u>
<b>Total</b>		<u>60,150</u>	<u>2,000</u>	<u>62,150</u>	<u>41,968</u>
<b>PAYMENTS</b>					
<b>Charitable activities</b>					
Charitable activities		44,398	2,226	46,624	47,789
<b>NET INCOME/(EXPENDITURE)</b>		15,752	(226)	15,526	(5,821)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		45,161	226	45,387	51,208
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>60,913</u>	<u>-</u>	<u>60,913</u>	<u>45,387</u>

The following grants were received:

	£	£
SCF – David & Jill Simpson Fund		2,000
Kirkley Poor's Land Trust	1,000	

**Lowestoft Shopmobility**

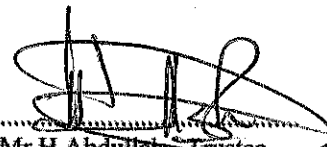
**Statement of Assets and Liabilities**

**31 March 2024**

	31.3.24	31.3.23
	£	£
<b>FIXED ASSETS</b>		
Assets retained for charity's own use		
Laptop computer, extra screen and printer		
Photocopier		
Cash drawer and safe		
Key safe		
Office equipment		
33 battery chargers		
33 mobility scooters		
3 powerchairs		
15 manual wheelchairs		
4 Rollators		
4 Tri-walkers		
<b>CASH FUNDS:</b>		
COIF account	42,986	40,993
Barclays current account	17,927	4,394
<b>TOTAL CASH FUNDS</b>	<b><u>60,913</u></b>	<b><u>45,387</u></b>
<b>OTHER ASSETS</b>		
Shop stock	3,921	1,150
<b>TOTAL ASSETS</b>	<b><u>64,834</u></b>	<b><u>46,537</u></b>
<b>LIABILITIES</b>		
Independent examiners fee	605	576
<b>TOTAL LIABILITIES</b>	<b><u>605</u></b>	<b><u>576</u></b>

All assets and liabilities relate to unrestricted funds.

The financial statements were approved by the Board of Trustees and authorised for issue on 12th March 2024 and were signed on its behalf by:

  
.....  
Mr H Abdullah - Trustee

The notes form part of these financial statements

**Lowestoft Shopmobility**

**Notes to the Financial Statements**  
**for the Year Ended 31 March 2024**

**1. ACCOUNTING POLICIES**

**BASIS OF PREPARING THE FINANCIAL STATEMENTS**

The financial statements of the charity, which is a public benefit entity, have been prepared in accordance with the Charities SORP. The financial statements have been prepared under the receipts and payments basis.

**TAXATION**

The charity is exempt from tax on its charitable activities.

**FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. OPERATING ACTIVITIES**

	31.3.24	31.3.23
	£	£
Hire of vehicles and wheelchairs	39,058	32,807
Sale of disability goods	7,029	6,446
Utilities refund	<u>455</u>	<u>68</u>
	<u>46,542</u>	<u>39,321</u>

**3. INVESTMENT INCOME**

	31.3.24	31.3.23
	£	£
Bank interest	<u>1,993</u>	<u>625</u>

**Lowestoft Shopmobility**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2024**

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**5. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	45,161	15,752	60,913
<b>Restricted funds</b>			
Lowestoft Town Council	225	(225)	-
Central England Co-op	<u>1</u>	<u>(1)</u>	<u>-</u>
	<u>226</u>	<u>(226)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u><u>45,387</u></u>	<u><u>15,526</u></u>	<u><u>60,913</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	60,150	(44,398)	15,752
<b>Restricted funds</b>			
Lowestoft Town Council	-	(225)	(225)
Central England Co-op	-	(1)	(1)
Suffolk Community Foundation - David and Jill Simpson Fund	<u>2,000</u>	<u>(2,000)</u>	<u>-</u>
	<u>2,000</u>	<u>(2,226)</u>	<u>(226)</u>
<b>TOTAL FUNDS</b>	<u><u>62,150</u></u>	<u><u>(46,624)</u></u>	<u><u>15,526</u></u>

**Lowestoft Shopmobility**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2024**

**5. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	50,787	(5,821)	195	45,161
<b>Restricted funds</b>				
Lowestoft Town Council	225	-	-	225
Central England Co-op	1	-	-	1
East Suffolk Council	195	-	(195)	-
	<u>421</u>	<u>-</u>	<u>(195)</u>	<u>226</u>
<b>TOTAL FUNDS</b>	<u>51,208</u>	<u>(5,821)</u>	<u>-</u>	<u>45,387</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	41,468	(47,289)	(5,821)
<b>Restricted funds</b>			
East Suffolk Council	500	(500)	-
	<u>41,968</u>	<u>(47,789)</u>	<u>(5,821)</u>
<b>TOTAL FUNDS</b>	<u>41,968</u>	<u>(47,789)</u>	<u>(5,821)</u>

**Description, nature and purpose of fund:**

**Lowestoft Town Council**

Towards the costs of advertising material.

**Central England Co-op**

Towards the costs of equipment.

**East Suffolk Council**

Towards the costs of a new laptop, including transfer of data from the old desktop, as well as the cost of 6 months membership subsidies.

Towards the costs of advertising material.

**Suffolk Community Foundation - David & Jill Simpson Fund**

In respect of coping with increasing core costs.



**Lowestoft Shopmobility**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2024**

**6. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**Lowestoft Shopmobility**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
<b>RECEIPTS</b>		
<b>Donations and grants</b>		
Donations	10,614	524
Grants	<u>3,001</u>	<u>1,498</u>
	13,615	2,022
<b>Operating activities</b>		
Hire of vehicles and wheelchairs	39,058	32,807
Sale of disability goods	7,029	6,446
Utilities refund	<u>455</u>	<u>68</u>
	46,542	39,321
<b>Investment income</b>		
Bank interest	<u>1,993</u>	<u>625</u>
<b>Total incoming resources</b>	62,150	41,968
<b>PAYMENTS</b>		
<b>Charitable activities</b>		
Wages	16,151	15,470
Insurance	1,336	1,284
Utilities	1,711	1,187
Scooter repairs and transport	13,363	15,110
Goods for resale	2,835	3,146
Property expenses	6,183	5,552
Equipment purchases	<u>1,635</u>	<u>800</u>
	43,214	42,549
<b>Support costs</b>		
<b>Management and administration</b>		
Office costs and telephone	2,133	2,991
Advertising	-	450
Sundries	394	145
Independent examination fee	576	540
Subscriptions	50	220
Card processing charges	<u>257</u>	<u>894</u>
	<u>3,410</u>	<u>5,240</u>
<b>Total resources expended</b>	46,624	47,789
<b>Net income/(expenditure)</b>	<u><u>15,526</u></u>	<u><u>(5,821)</u></u>