

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
Lowestoft Shopmobility

CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

Lowestoft Shopmobility

Contents of the Financial Statements
for the Year Ended 31 March 2022

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Notes to the Financial Statements	6 to 7
Detailed Statement of Financial Activities	8

Lowestoft Shopmobility

Report of the Trustees for the Year Ended 31 March 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote the welfare and independence of persons with impaired mobility in the town of Lowestoft and in the Waveney District by:

- (a) Providing for hire or loan electric and manual wheelchairs and scooters to enable access to the shops, businesses and places of interest in Lowestoft and its environs.
- (b) Promoting ease of access to local facilities through provision of direct services and through working with other groups and organisations to improve local built and attitudinal environment.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2021 to 2022 developed into one of our busiest years. People with disabilities who had been housebound due to the Covid pandemic wanted to get out and about, and many had holidays or days out in Lowestoft rather than go farther afield.

Since our beginnings in 1996, we have had 21,624 hires, so hopefully we have made a big difference to the lives of many people with mobility problems. There was a total of 420 hires during this year, in comparison with 125 last year. Of these, 368 were holiday hires, so we know that we now do more for visitors to the town than for local people. This all helps tourism in the town and adds to the local economy, but it is different than the support of local people with disabilities which was our original aim. So many of the local people liked the freedom and independence given to them by the use of a scooter, that they then went out and bought one for themselves. We have such good access in the town and on the seafront that many scooters and wheelchairs can be seen on every day of the week, and one visitor was heard to say that Lowestoft must be the scooter capital of England!

Hazel Clouting has now completed a full year as our Co-ordinator. She settled in really well and has managed to cope with our busiest year up to date. She has also managed to double our membership up to 26 local members. We have also had a volunteer, Andy, who cleans the vehicles and deals with minor repairs to any of the scooters or wheelchairs which are returned to us in need of repair. He also cleans and repairs any equipment donated to us, making it ready for sale, as all money raised in this way helps with the core costs of running Lowestoft Shopmobility.

The scheme has 29 mobility scooters, 3 powerchairs, 15 manual wheelchairs, 4 Rollators and 4 Tri-Walkers.

FINANCIAL REVIEW

Financial position

The financial statements show an overall surplus of £2,610 (2021: £24,151).

The charity's unrestricted reserves as at 31st March 2022 were £50,787 (2021: £48,372) and restricted reserves were £421 (2021: £226).

Reserves policy

The management committee has considered the level of reserves required and deem that £15,000 is an appropriate level. This is based upon approximately 50% of operating costs. This policy is in line with Charity Commission guidelines.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity dated 20 August 2003.

The trustees elected to the management committee are elected for three years. One third of the members of the committee shall retire annually. The management committee may co-opt members onto the committee for one year.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1100208

Lowestoft Shopmobility

Report of the Trustees
for the Year Ended 31 March 2022

Principal address

15 Station Square
Lowestoft
Suffolk
NR32 1BA

Trustees

Mrs M Oldham M.B.E (Chairperson)
Mr H Abdullah (Vice Chairperson)
Mr L Oldham
Mr J Perring (Secretary)
Mr A Bennett (Treasurer)
Mrs M Armes
Mrs G Brough
Mrs B Perring
Mrs J Ford

Shopmobility Co-ordinator

Mrs Hazel Clouting

Independent Examiner

Ms Rachel Garnham
FCCA
CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

Approved by order of the board of trustees on 14th JULY 2022 and signed on its behalf by:

M. A. Oldham

Mrs M Oldham M.B.E - Trustee

Independent Examiner's Report to the Trustees of
Lowestoft Shopmobility

Independent examiner's report to the trustees of Lowestoft Shopmobility

I report to the charity trustees on my examination of the accounts of Lowestoft Shopmobility (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ms Rachel Garnham
FCCA
CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

Date: 14/7/2022

Lowestoft Shopmobility

Receipts and Payments Accounts
for the Year Ended 31 March 2022

	Unrestricted fund £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
RECEIPTS				
Donations	303		303	171
Grants	3,505	1,100	4,605	36,709
Operating activities	28,961	-	28,961	9,393
Investment income	<u>13</u>	<u>-</u>	<u>13</u>	<u>24</u>
Total	32,782	1,100	33,882	46,297
PAYMENTS				
Charitable activities				
Charitable activities	30,367	905	31,272	22,146
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET INCOME	2,415	195	2,610	24,151
RECONCILIATION OF FUNDS				
Cash funds brought forward	48,372	226	48,598	24,447
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
CASH FUNDS CARRIED FORWARD	<u>50,787</u>	<u>421</u>	<u>51,208</u>	<u>48,598</u>

The following grants were received:

	£	£
East Suffolk – COVID -19 Restart	2,667	
Lowestoft Town Council	338	
East Suffolk – Community Restart Grant		1,100
Kirkley Poor's Land Estate	500	
	<u>3,505</u>	<u>1,100</u>

Lowestoft Shopmobility

Statement of Assets and Liabilities
31 March 2022

31.3.22 31.3.21

FIXED ASSETS:

Assets retained for charity's own use:

Computer and office equipment
Shop fittings
29 Scooters
29 Battery chargers
3 Powerchairs
15 Manual Wheelchairs
4 Rollators
4 Tri-walkers

CASH FUNDS:

COIF account	30,368	30,355
Barclays current account	20,840	18,244

TOTAL CASH FUNDS	<u>51,208</u>	<u>48,599</u>
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OTHER MONETARY ASSETS

Shop stock	<u>1,270</u>	<u>1,785</u>
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LIABILITIES:

Independent examiners fee	498	498
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TOTAL LIABILITIES	<u>498</u>	<u>498</u>
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Apart from one scooter and one powered wheelchair, all assets and liabilities relate to unrestricted funds, with the exception of £421 of restricted funds within cash balances.

No valuation has been placed on fixed assets, in accordance with Charity Commission guidance.

The financial statements were approved by the Board of Trustees and authorised for issue on 14th JULY 2022 and were signed on its behalf by:



Mr A Bennett - Trustee

Lowestoft Shopmobility

Notes to the Financial Statements
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

3. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	48,372	2,415	-	50,787
Restricted funds				
Lowestoft Town Council	225	-	-	225
Central England Co-op	1	-	-	1
East Suffolk Council	-	195	-	195
	<u>226</u>	<u>195</u>	<u>-</u>	<u>421</u>
TOTAL FUNDS	<u>48,598</u>	<u>2,610</u>	<u>-</u>	<u>51,208</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	32,782	(30,367)	2,415
Restricted funds			
East Suffolk Council	1,100	(905)	195
	<u>33,882</u>	<u>(31,272)</u>	<u>2,610</u>
TOTAL FUNDS	<u>33,882</u>	<u>(31,272)</u>	<u>2,610</u>

Lowestoft Shopmobility

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

Description, nature and purpose of fund:

Lowestoft Town Council

Towards the costs of advertising material.

Central England Co-op

Towards the costs of equipment.

East Suffolk Council

Towards the costs of a new laptop, including transfer of data from the old desktop, as well as the cost of 6 months membership subsidies.

4. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

Lowestoft Shopmobility

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
RECEIPTS		
Donations and Grants		
Donations	303	169
Grants	<u>4,605</u>	<u>36,711</u>
	4,908	36,880
Operating activities		
Vehicles and wheelchairs	22,895	5,543
Membership and hire fees	422	129
Sale of disability goods	5,356	2,921
Utilities refund	<u>288</u>	<u>800</u>
	28,961	9,393
Investment income		
Bank interest	<u>13</u>	<u>24</u>
Total incoming resources	33,882	46,297
PAYMENTS		
Charitable activities		
Wages	11,311	6,711
Insurance	1,220	2,295
Utilities	1,108	646
Scooter repairs and transport	5,790	2,277
Goods for resale	736	1,237
Property expenses	6,091	5,460
Refunds	440	472
Equipment purchases	<u>1,037</u>	<u>-</u>
	27,733	19,098
Support costs		
Management and administration		
Office costs and telephone	1,474	1,314
Advertising	423	399
Sundries	122	120
Independent examination fee	498	480
Subscriptions	325	233
Barclaycard charges	<u>697</u>	<u>502</u>
	<u>3,539</u>	<u>3,048</u>
Total resources expended	<u>31,272</u>	<u>22,146</u>
Net income	<u><u>2,610</u></u>	<u><u>24,151</u></u>