

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021
for
Lowestoft Shopmobility

CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

Lowestoft Shopmobility

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for the Year Ended 31 March 2021

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Lowestoft Shopmobility
Report of the Trustees
for the Year Ended 31 March 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote the welfare and independence of persons with impaired mobility in the town of Lowestoft and in the Waveney District by:

- (a) Promoting ease of access to local facilities through provision of direct services and through working with other groups and organisations to improve local built and attitudinal environment.
- (b) Providing for hire or loan electric and manual wheelchairs and scooters to enable access to the shops, businesses and places of interest in Lowestoft and its environs.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

This year has been a very difficult one all round, for all charities and businesses alike. We had to close for five months of the year, so our service to people with disabilities was vastly affected. In the remaining seven months we were allowed to open as long as we kept to the Covid guidelines, but many people were not coming out due to the pandemic.

The hire of scooters and wheelchairs happened whenever we were open. Our members and visitors to the town were given access to the town centre, the seafront and the surrounding area. Since we began, we have had 22,002 hires, so hopefully we have been able to make a difference to many people's lives. There was a total of 125 hires during this year, with 59 of these being holiday hires. The holiday hires were slightly increased through our outreach at The Boating Lake Café in Southwold, but not as much as usual, as they too were closed for part of the time.

We were without a Co-ordinator from the end of October 2020 to the beginning of March 2021, as Edward Davey decided to retire. This meant that during December, the service was run by the Trustees. In March, we began to employ our new Co-ordinator, Hazel Clouting. With the assistance of grant funding, the charity was able to pay the rent and utilities. The Management Committee always investigate various funding sources and apply for grants whenever there is a possibility of receiving additional funding. We also continued to source and buy disability goods, with the aim of reselling these to aid in running the organisation.

The scheme has 32 scooters, 5 powered wheelchairs and 22 manual wheelchairs.

FINANCIAL REVIEW

Financial position

The financial statements show an overall surplus of £24,151 for the year compared with an overall deficit of £1,640 for the year ended 31st March 2020.

The charity's unrestricted reserves as at 31st March 2021 were £48,372 (2020: £24,221) and restricted reserves were £226 (2020: £226).

Reserves policy

The management committee has considered the level of reserves required and within unrestricted funds £1,500 is reserved to cover rent liability. The management committee regularly reviews the level of reserves required and considers the reserves at 31 March 2021 to be adequate but is working to increase the level of reserves to ensure continued financial stability

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity dated 20 August 2003.

The trustees elected to the management committee are elected for three years. One third of the members of the committee shall retire annually. The management committee may co-opt members onto the committee for one year.

Lowestoft Shopmobility
Report of the Trustees
for the Year Ended 31 March 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1100208

Principal address

15 Station Square
Lowestoft
Suffolk
NR32 1BA

Trustees

Mrs M Oldham M.B.E (Chairperson)
Mr H Abdullah (Vice Chairperson)
Mr L Oldham
Mr J Perring (Secretary)
Mr A Bennett (Treasurer)
Mrs M Armes
Mrs G Brough
Mrs B Perring
Mrs J Ford

Shopmobility Co-ordinator

Mr Edward Davey (resigned October 2020)
Mrs Hazel Clouting (appointed March 2021)

Independent Examiner

Ms Rachel Garnham
FCCA
CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

Approved by order of the board of trustees on30th JUNE.....2021 and signed on its behalf by:

.....*M. A. Oldham*.....
Mrs M Oldham M.B.E - Trustee

Independent Examiner's Report to the Trustees of
Lowestoft Shopmobility

Independent examiner's report to the trustees of Lowestoft Shopmobility

I report to the charity trustees on my examination of the accounts of Lowestoft Shopmobility (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ms Rachel Garnham
FCCA
CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

Date:1/7/2021

Lowestoft Shopmobility

Receipts and Payments Accounts
for the Year Ended 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
RECEIPTS					
Donations		171	-	171	2,978
Grants		21,907	14,802	36,709	7,024
Operating activities	2	9,393	-	9,393	19,014
Investment income	3	<u>24</u>	<u>-</u>	<u>24</u>	<u>113</u>
Total		31,495	14,802	46,297	29,129
PAYMENTS					
Charitable activities					
Charitable activities		7,344	14,802	22,146	30,769
NET RECEIPTS/(PAYMENTS)		24,151	-	24,151	(1,640)
RECONCILIATION OF FUNDS					
Cash funds brought forward		24,221	226	24,447	26,087
CASH FUNDS CARRIED FORWARD		<u>48,372</u>	<u>226</u>	<u>48,598</u>	<u>24,447</u>

The following grants were received:

	£	£
Suffolk Community Foundation:		
Coronavirus Community Fund		5,000
Reviving Our Community Fund		5,000
East Suffolk Council – Small business grant	10,000	
East Suffolk Council – Business support grant	9,907	
Job Retention Scheme		2,177
Julia and Hans Rausing Trust		2,625
Kirkley Poor's Land Estate	2,000	
	<u>21,907</u>	<u>14,802</u>

Lowestoft Shopmobility

Statement of Assets and Liabilities
31 March 2021

31.3.21 31.3.20

FIXED ASSETS:

Assets retained for charity's own use:

Computer and office equipment
Shop fittings
32 Battery chargers
32 Mobility scooters
5 Powered wheelchairs
22 Manual wheelchairs
3 Four-wheeled rollators
4 Tri-walkers

CASH FUNDS:

COIF account	30,355	20,330
Barclays current account	18,244	3,992
Cash in hand	-	125

TOTAL CASH FUNDS	<u>48,599</u>	<u>24,447</u>
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OTHER MONETARY ASSETS

Shop stock	<u>1,785</u>	<u>1,712</u>
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LIABILITIES:

Independent examiners fee	498	480
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TOTAL LIABILITIES	<u>498</u>	<u>480</u>
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Apart from one scooter and one powered wheelchair, all assets and liabilities relate to unrestricted funds, with the exception of £226 of restricted funds within cash balances.

No valuation has been placed on fixed assets, in accordance with Charity Commission guidance.

The financial statements were approved by the Board of Trustees and authorised for issue on

30th June 2021 and were signed on its behalf by:


Mr A Bennett - Trustee

The notes form part of these financial statements

Lowestoft Shopmobility
Notes to the Financial Statements
for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

3. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	24,221	24,151	48,372
Restricted funds			
Lowestoft Town Council	225	-	225
Central England Co-op	<u>1</u>	<u>-</u>	<u>1</u>
	<u>226</u>	<u>-</u>	<u>226</u>
TOTAL FUNDS	<u>24,447</u>	<u>24,151</u>	<u>48,598</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	31,495	(7,344)	24,151
Restricted funds			
Suffolk Community Foundation	10,000	(10,000)	-
Job Retention Scheme	2,177	(2,177)	-
Julia and Hans Rausing Trust	<u>2,625</u>	<u>(2,625)</u>	<u>-</u>
	<u>14,802</u>	<u>(14,802)</u>	<u>-</u>
TOTAL FUNDS	<u>46,297</u>	<u>(22,146)</u>	<u>24,151</u>

Lowestoft Shopmobility

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

3. MOVEMENT IN FUNDS - continued

Description, nature and purpose of fund:

Suffolk Community Foundation

Coronavirus Community Fund – Towards core running costs.
Reviving Our Community Fund - Towards core running costs.

Lowestoft Town Council

Towards the costs of advertising material.

Central England Co-op

Towards the costs of equipment.

Job Retention Scheme

Towards the cost of wages for furloughed staff.

Julia and Hans Rausing Trust

Towards core running costs.

4. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

Lowestoft Shopmobility

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
RECEIPTS		
Donations and Grants		
Donations	171	2,979
Grants	<u>36,709</u>	<u>7,023</u>
	36,880	10,002
Operating activities		
Vehicles and wheelchairs	5,543	11,941
Membership and hire fees	129	289
Sale of disability goods	2,921	6,784
Utilities refund	<u>800</u>	<u>-</u>
	9,393	19,014
Investment income		
Bank interest	<u>24</u>	<u>113</u>
Total incoming resources	46,297	29,129
PAYMENTS		
Charitable activities		
Wages	6,711	9,392
Insurance	2,295	1,397
Utilities	646	566
Scooter repairs and transport	2,277	3,962
Goods for resale	1,237	2,758
Property expenses	5,460	5,762
Refunds	472	1,282
Equipment purchases	-	2,150
Fundraising expenses	<u>-</u>	<u>36</u>
	19,098	27,305
Support costs		
Management and administration		
Office costs and telephone	1,314	1,555
Advertising	399	400
Sundries	120	89
Independent examination fee	480	579
Subscriptions	233	220
Barclaycard charges	<u>502</u>	<u>621</u>
	<u>3,048</u>	<u>3,464</u>
Total resources expended	<u>22,146</u>	<u>30,769</u>
Net income/(expenditure)	<u><u>24,151</u></u>	<u><u>(1,640)</u></u>