

# FRIENDS OF WARLEY PRIMARY SCHOOL

England & Wales - Charity number 1100167

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2003-10-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Warley Primary School  
Chindits Lane  
Warley  
Brentwood  
CM14 5LF

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**Website** [www.friendsofwarley.co.uk](http://www.friendsofwarley.co.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN FURTHERANCE OF THIS OBJECT THE FRIENDS OF WARLEY PRIMARY SCHOOL MAY:- (A) DEVELOP MORE EXTENDED RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL. (B) ENGAGE IN ACTIVATES WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS ATTENDING IT. (C) PROVIDE AND ASSIST IN THE PROVISION OF SUCH FACILITIES OR ITEMS FOR EDUCATION AT THE SCHOOL (NOT PROVIDED FROM STATUTORY FUNDS) AS THE COMMITTEE IN CONSULTATION WITH THE GOVERNING BODY SHALL FROM TIME TO TIME DETERMINE.

**Activities:** n/a

## Classification

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- **How:** Provides Other Finance
- **What:** General Charitable Purposes
- **Who:** Children/young People

## Geography

- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£19,160	£13,850	-	-
2024-08-31	£34,084	£38,960	-	-
2023-08-31	£24,856	£19,052	-	-
2022-08-31	£22,760	£28,531	-	-
2021-08-31	£15,770	£3,922	-	-

## Trustees

Name	Role	Appointed
<b>Billie Barnes</b>	Chair	2024-10-03
Ashley Sinnott		2023-01-31
Carina Thomson		2023-10-09
Clare Murray		2023-01-31
Hollie Ford		2023-01-31
Jade Duarte		2023-01-31
Leyla Engin		2023-01-31
Nicola Hazel Rushmer		2023-01-31

**FRIENDS OF WARLEY PRIMARY SCHOOL**

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# Accounts

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Charity Number: 1100167

**Friends of Warley - Parent Teacher Association**  
**Annual Report and Accounts**  
**For the year ended 31<sup>st</sup> August 2024**



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#### **GENERAL INFORMATION**

**Charity Name:** Friends of Warley – Parent Teacher Association

**Charity number:** 1100167

**Address:** Warley Primary School, Chindis Lane, Brentwood, CM14 5LF

**Trustees:**  
Billie Barnes – Chair  
Carina Thomson – Event Planner  
Clare Murray, FCA – Treasurer

**Bankers:** NatWest Bank, High Street, Brentwood, CM14

**Independent Examiner:** Sandra Forster, CPA



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#### **TRUSTEE REPORT**

The trustees present their report for the year ended 31<sup>st</sup> August 2024.

#### **GOVERNING DOCUMENT**

The Governing Document of the charity is its constitution, which is reviewed annually at an AGM.

#### **OBJECTIVES**

We are a group of working parents who voluntarily give our time to organise fundraising events. Key roles are assigned to the working committee, based on skillsets. Recruitment is done on a promotional and call for volunteer basis.

We work closely with the headteacher and other staff members to determine how the funds raised should benefit Warley Primary school.

#### **ACTIVITIES AND ACHIEVEMENTS**

The objective of our charity is to arrange fun events for students and parents whilst raising funds to benefit the learning of all students at Warley Primary School and at the same time promote effective relationships between school staff and parents.

During the year 2023/24, we had specific targets to raise funds for a forest school and an outdoor learning space.

#### *Highlights of the year:*

We held many events during this successful year, all of which are only possible with the help of the teachers and parent volunteers. To call out a few – Fun Run, Inflatables Day, Wine Tasting, Cinema Night, Bingo - as well as the ever-popular SummerFest and Winter Wonderland semi-annual fayres.



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We continue to support the parents with an affordable pre-loved uniform online shop, which also promotes sustainability.

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#### **TRUSTEE REPORT (continued)**


##### **PUBLIC BENEFIT STATEMENT**

The trustees have complied with the relevant regulation to have due regard to guidance on public benefit.

##### **FINANCIAL REVIEW**

The charity had income of £34,084 during the year with expenses of £11,515. Donations to the school totalled £27,445.

At the end of the year, the charity had reserves of £12,423.

 25.06.25  
.....

Billie Barnes - Chair

 26.06.25.  
.....

Clare Murray, FCA - Treasurer



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#### **INDEPENDENT EXAMINER'S REPORT**

The Charity's gross income has exceeded £25,000 and therefore an audit or independent examination of the accounts is required. As the gross income is less than £1,000,000, an independent examination suffices the requirements of the Charity Commission.

#### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the Act').

It is my responsibility:

- \* to examine the accounts under s145 of the Act,
- \* to follow the procedures laid down in the General Directions given by the Charity Commission (under s145(5)(b)) and
- \* to state whether particular matters have come to my attention.

#### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directives given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and the comparison of the accounts presented with those records. It also includes



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consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view presented in the accounts.

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**INDEPENDENT EXAMINER'S REPORT (continued)**

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

a. to keep accounting records in accordance with s.130 of the Act; and

b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S. FORSTER, CPA

27 June 2025



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**INCOME STATEMENT**

	£	£
Income from fundraising activities	32,584	
Donation from Tesco	<u>1,500</u>	
		34,084
<b>Expenses:</b>		
Expenses for fundraising activities	11,134	
Running expenses	381	
Donations to Warley Primary School	<u>27,445</u>	
		(38,960)
<b>Loss for the year</b>	<u>£</u>	<u><u>(4,876)</u></u>



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Note: the accounts have been prepared on a receipts and payments basis.

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**STATEMENT OF ASSETS**

	£
<b>Assets</b>	
Current Account	11,920
Reserve Account	<u>503</u>
	12,423
 Total Assets	
 <b>Liabilities</b>	 -
	 <u>          </u>
<b>Net Assets</b>	<b>£ 12,423</b>



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Reserves b/f	17,300
Loss for current year	(4,876)
<b>Reserves c/f</b>	<b>£ 12,423</b>

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### BREAKDOWN OF FUNDRAISING ACTIVITIES

Fundraising Event	Income	Expenditure	Profit/Loss
Your School Lottery	£1,295.64	£0.00	£1,295.64
Adventure Island	£583.20	-£1,200.00	-£616.80
The Giving Machine	£376.55	£0.00	£376.55
Meditation Night	£163.80	-£10.00	£153.80
Uniforms Sale	£671.48	£0.00	£671.48
Halloween Trail	£476.78	-£266.83	£209.95
Non-Uniform/Donations/After School Sale	£165.24	£0.00	£165.24
October Doughnuts	£583.58	-£375.00	£208.58
Gift Shop Shelf	£418.71	£0.00	£418.71
Wine Tasting	£1,534.08	-£488.50	£1,045.58
Ice-cream Sale	£337.48	-£120.65	£216.83



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Cinema Night	£1,874.55	-£1,493.20	£381.35
Christmas Fayre	£8,247.64	-£2,930.59	£5,317.05
Run4Fun	£5,144.12	£0.00	£5,144.12
Wreath Making	£880.30	-£411.04	£469.26
Penny Challenge	£718.50	£0.00	£718.50
Bingo Night	£1,112.75	-£672.77	£439.98
Summer Fayre	£5,668.75	-£1,488.77	£4,179.98
Inflatable Day	£2,330.89	-£1,676.97	£653.92
<b>Total</b>	<b>£32,584.04</b>	<b>-£11,134.32</b>	<b>£22,949.72</b>

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### BREAKDOWN OF RUNNING COSTS

Running Costs	Expenditure
Portable Lanterns	-£31.97
Lottery Fee	-£20.00
Tokens	-£100.80
Parent Kind	-£153.00
Shed Roof Felt	-£39.89
Uniforms Boxes	-£21.00
Domain	-£14.39



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<b>TOTAL</b>	<b>-£381.05</b>
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**BREAKDOWN OF DONATIONS TO WARLEY PRIMARY SCHOOL**

<b>Donations to School</b>	<b>Expenditure</b>
Fun Run Medals	-£236.87
Skittle Man	-£50.00
Panto	-£343.61
Leavers' party	-£250.00



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2024 School Donation	-£25,000.00
Sensory Garden Plaque	-£8.99
Tesco Donation	-£1,500.00
Sports Day Lollies	-£55.46
<b>TOTAL</b>	<b>-£27,444.93</b>