

**SINGH SABHA GURDWARA LIMITED**  
**(A Company Limited by Guarantee**  
**and not having a Share Capital)**

**Registration Number - 04234994**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 June 2023**

**SINGH SABHA GURDWARA LIMITED**

---

**FINANCIAL STATEMENTS  
YEAR ENDED 30 June 2023**

**CONTENTS**

	Page
Trustees Report	2 - 4
Report of the Directors	5 - 6
Independent Examiners Report	7
Income and expenditure account	8
Balance sheet	9
Notes to the financial statements	10 - 12

**TRUSTEES REPORT  
FOR THE YEAR ENDED 30 June 2023**

• **The Charity's Objects**

1. Advancement of Sikh Religion through the teachings of Sri Guru Granth Sahib Ji.
2. Establishment and maintenance of the Sri Singh Sabha Gurdwara building in Peterborough for worship, the celebration of Sikh religious festivals, for conduct and registration of marriages and the conduct of funeral rites in accordance with Sikh religious ceremonies
3. Provide facilities and resources for the teaching of the Punjabi language, Kirtan, Gurbani, Sikh values and Sikh history subject to sustainable demand from the Sangat
4. Provide building facilities for recreation, in particular for the Sikh community, to promote social welfare and improve quality of life
5. Support other charities occasionally, if funds allow, with similar objectives for advancing Sikh Religion and Community Cohesion. Support may be provided for disaster relief appeals on occasion.

• **The Charity's Main Activities**

The charity is responsible for providing Sikh worship each Sunday and on other holy days. The Punjabi Language, Sikh faith, and Sikh history are taught to young children in small groups. Outreach to the local community takes place through annual events held in Peterborough City Centre organised in collaboration with the Council and other host communities.

• **The Charity's Achievements and Performance**

Sikh marriages and funerals are conducted in accordance with the code of conduct and conventions for Sikhism. The Charity also conducts registration of marriages, as in English civil law, for couples going through a religious Sikh marriage ceremony at the Charity premises. Facilities are also made available when required for recreational and social activities to support the community and build networking and cohesion.

The Charity also networks with the Police, NHS, Council and other local organisations to facilitate communication of targeted messages and engagement to benefit both the community and these organisations.

A key tenet of the Sikh religion is to pray for and help with the welfare of all those suffering misfortune and destitution. The Charity members have actively raised around £3,000 each year for Epilepsy UK through a sponsored walk over many years before Covid. We intend to commence similarly supporting other charities in the next year or two.

In addition, members donate clothes on an ongoing basis for Khalsa Aid which is a Charity that distributes these to all parts of the world as needed to help those in poverty. The Charity and its members also donate food to the Peterborough Soup Kitchen. The Charity also will from time to time make contributions from its funds to support other charities engaged in rescue and support operations for disaster relief.

Several students gained GCSE from our Sunday Punjabi School. Pupil numbers average around 30 and three excellent teachers are using modern teaching methods with good feedback from parents.

A safeguarding policy for Sunday school children has been reviewed and further developed. For the security of the public CCTV cameras have been upgraded to allow 24-hour high-quality remote monitoring and recording. The fire alarm has been serviced, overhauled and enhanced.



An ongoing Pest control contract is in place to ensure excellent levels of hygiene in the kitchen and dining areas where food is stored, prepared and served.

During the second half of 2021, the Covid crisis was subsiding and government restrictions were being eased. The Trustees initiated the processes for electing a new Executive Committee in the summer and that was concluded in September 2021.

A very able team with fresh faces coming with a wide range of experience were enrolled into the new Committee. It was decided that the elected Committee would serve until June 2024 so that we bring the electoral process back into alignment with the process existing before Covid.

Efforts have been made to increase religious events in the Gurdwara as demanded by the members. Also, more English-speaking sermons are being introduced for the benefit of the younger generation.

The Trustees are very happy to report that the existing Committee has embraced their duties with much energy and conducts daily management of the day-to-day activities of the Gurdwara with diligence.

Opening of the Sunday Punjabi School is back to normal after Covid. In 2023 all five students studying for GCSE Punjabi gained top grades.

Work continued with the Nene Park Trust to plant more trees towards our target of 550 along the bank of river Nene. A placard displaying Guru Nanak Lane has been erected on site.

Two planting events are held each year in February and November.

The balance sheet of the Gurdwara remains strong as no major expense was incurred last year. We work to control running costs through volunteers.

## **The Charity's Challenges and Future Focus**

### **1. Core Operational Activities, Finance, Outreach, HSE and Building Security**

The Charity will continue to make efforts to attract members of the younger generation. This will be done by holding religious programmes targeting that audience and also hold activities in our hall for their participation. Our plan will also include holding Sikhi camps hosted by recognised speakers.

Punjabi and Sikh History education as well as kirtan and gatka will continue to be offered to children and teenagers. In addition, activities involving physical exercise e.g., boxing etc is being offered during the evenings.

We will also continue to work with Nene Park Trust to plant more trees toward our target of 550. The planting area has been marked with a plaque explaining the basic tenets of Sikhism and provide an attractive place for visitors. The planting lane along the Nene River bank has been named Guru Nanak Lane. The Plaque unveiling ceremony was concluded in August 2022 which involved attendance by many dignitaries.

*We will continue to strengthen our finances and control expenditure through only necessary spending for the well-being of our worshippers.*

The HSE and safeguarding processes is being further tuned with clear ownership and ongoing focus on key metrics and their monitoring.

An enhanced Safeguarding process is in place with the Headmistress of the Punjabi School being the single point of accountability.

More awareness and training are required on both above processes.

The security at the premises has been further enhanced through a new intruder alarm system.

The existing CCTV and sound systems in the main Divan Hall will be reviewed and updated in the coming year.

## **2. Election of New Committee**

A new Committee will be elected from June 2023 to run for two years. Nominations will be invited from mid-April onwards with a closing date of Sunday 26<sup>th</sup> May. New Committee to be announced on Sunday 16<sup>th</sup> June 2024.

## **3. Succession Planning**

Our main challenge for the next two years is succession planning for our key religious workers and Priest. Existing religious workers are approaching end of their working life and suitable replacements are not available locally or nationally. Our plan is to apply for a sponsorship licence from the Home Office for such workers. This work will start in 2024 for completion and implementation in 2025. The aim will be to attract suitably qualified religious workers from India for periods of two years at a time.

We will also look at building a self-contained extension to the Gurdwara premises to accommodate these religious workers in 2024. We believe this is the long-term solution for having in place suitably qualified religious workers on an ongoing basis.

## **4. In Summary,**

- ***The emphasis will be on smooth operational running through enhanced processes, attracting the younger members of the community, enrolling, retaining and managing our volunteers with support.***
- ***Election of a suitable new Committee in June 2024 for a two-year term, as per the constitution, to manage day to day activities is key for smooth operations***
- ***HSE and Safeguarding will continue to be a key area of focus for the well-being of all our worshippers and children attending the Sunday School***
- ***Building our finances through judicious expenditure control and improving income by increasing attendance and programs.***
- ***Succession planning for the continuity of key religious workers through sponsorship will be a key part of the strategy. Investing in additional accommodation to support this will be undertaken.***



Signed by order of the Board of Trustees  
Joga Singh Jassar  
Director



## **SINGH SABHA GURDWARA LIMITED**

---

### **REPORT OF THE DIRECTORS FOR THE YEAR ENDED 30 June 2023**

The directors have the pleasure in presenting their report and the financial statements for the year ended 30 June 2023.

#### **Legal and Administrative**

SINGH SABHA GURDWARA LIMITED is a company limited by guarantee, company registration number 04234994, and registered with the Charity Commission, charity registration number 1100124. The company is governed by the provisions contained within the Memorandum and Articles of Association.

The secretary and the registered office of the company is:

Mr Sewa Singh Nanuwa  
Newark Road  
Peterborough  
PE1 5UA

#### **Directors**

The directors who served on the board during the year were:

Dr Amrik Singh Sangha  
Mr Sewa Singh Nanuwa  
Mr Gurminder Singh  
Mr Daljit Singh  
Mr Joga Singh Jassar  
Mr Sohan Singh  
Mr Gurdip Singh  
Mr Jagdish Singh Dhillon  
Mr Charanjit Singh

#### **Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the net income and expenditure, for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Act 2006. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **SINGH SABHA GURDWARA LIMITED**

---

### **REPORT OF THE DIRECTORS (Contd.) FOR THE YEAR ENDED 30 June 2023**

#### **Directors' interest in shares**

The company is limited by guarantee and, as such, has no share capital. The directors may derive no benefit or income from or have any capital interest in the company's financial affairs.

#### **Review of activities and future developments**

The principal activity of the company during the year was the advancement of Sikh religion and the provision of Sikh religious festivals and ceremonies.

The other activities of the company during the year were the advancement education among members of the community and the provision or assistance in the provision of recreational or leisure facilities for member of the Sikh community in the interest of social welfare and in order to improve their quality of life.

#### **Taxation status**

The company is a registered charity and, as such, is not liable to Corporation Tax.

Signed by order of the board of directors



Joga Singh Jassar  
Director

Approved by the board on 25<sup>h</sup> February 2024

## **SINGH SABHA GURDWARA LIMITED**

---

### **INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS OF SINGH SABHA GURDWARA LIMITED**

I report to the charity directors on my examination of the accounts of Singh Sabha Gurdwara Limited for the year ended 30 June 2023.

#### **Responsibilities and basis of the report**

The charity directors are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Mr Satwinder Singh Sahota BA(Hons) FCCA  
G&E Accountants Limited  
Chartered Certified Accountants  
97 Vere Road  
Peterborough  
PE1 3EB

25<sup>th</sup> February 2024



**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**YEAR ENDED 30 June 2023**

	Note	2023 £	2023 £
<b>Incoming Resources</b>			
Donations		62,974	59,650
Tax Refund		10,370	11,709
<b>Total Incoming Resources</b>		<b>73,344</b>	<b>71,359</b>
<b>Resources Expended</b>			
<b>Charitable Expenditure</b>			
Langar (Food)		1,349	1,017
Heat, Light and Water Charges		20,229	10,901
Cleaning		2,229	1,979
Insurance		1,764	1,563
Telephone and Postage		524	319
Printing and Stationery		232	184
Bank Charges		314	193
Interest Payable and Similar Charges	2	-	-
Subscriptions, Books and Publications		-	129
Donations		-	-
Equipment and Furnishings		-	550
Repairs and Maintenance		3,608	4,001
Depreciation		21,462	18,451
Education and Community Events		-	640
Accountancy Fees		500	500
Miscellaneous Expenses		10	143
<b>Total Resources Expended</b>		<b>52,221</b>	<b>40,570</b>
<b>Net (Outgoing)/Incoming Resources for the year</b>		<b>21,123</b>	<b>30,789</b>
Revenue account brought forward		650,688	619,899
Revenue account carried forward		<b>671,811</b>	<b>650,688</b>

# SINGH SABHA GURDWARA LIMITED

## BALANCE SHEET AS AT 30 June 2023

	Notes	£	2023 £	£	2022 £
<b>FIXED ASSETS</b>					
Tangible fixed assets	3		561,710		557,319
<b>CURRENT ASSETS</b>					
Prepayments and Accrued Income	4	7,074		10,300	
Cash and bank balances		103,527		83,569	
		<u>110,601</u>		<u>93,869</u>	
<b>LESS CREDITORS:</b> Amounts falling due within one year	5	(500)		(500)	
		<u></u>		<u></u>	
<b>NET CURRENT (LIABILITIES)/ASSETS</b>			110,101		93,369
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>671,811</u>		<u>650,688</u>
<b>CREDITORS:</b> Amounts falling due after more than one year			-		-
<b>CAPITAL AND RESERVES</b>					
Revenue Account			671,811		650,688
			<u>671,811</u>		<u>650,688</u>

- (a) For the year ended 30 June 2023 the company was entitled to exemption under section 477 of the Companies Act 2006.
- (b) Members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (c) The directors acknowledge their responsibility for:
- ensuring the company keeps accounting records that comply with requirements of the Act; and
  - preparing accounts that give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of the Act, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company;
- (d) The financials have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the board of directors



Joga Singh Jassar  
Director

Approved by the board on 25<sup>th</sup> February 2023

The accompanying notes form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 30 June 2023**

**1 ACCOUNTING POLICIES**

The accounts have been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice: *Accounting and Reporting by Charities* (SORP 2015).

**(a) Basis of accounting**

The accounts have been prepared under the historical cost convention.

**(b) Incoming resources**

All incoming resources are accounted for gross when receivable, as long as they are capable of financial measurement and are derived entirely from donations received.

**(c) Resources expended**

Costs have been allocated and apportioned so as to ensure the accounts consistently and reasonably reflect the nature of the expenditure incurred.

**2 Interest Payable and Similar Charges**

On bank loans, overdrafts and other loans:

Repayable wholly or partly in more than 5 years

2023  
£

2022  
£

-

-



**SINGH SABHA GURDWARA LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (contd.)**  
**YEAR ENDED 30 June 2023**

**3 TANGIBLE FIXED ASSETS**

<b>Cost</b>	<b>Freehold Property £</b>	<b>Improvements £</b>	<b>Plant and Machinery £</b>	<b>Fixtures and Fittings £</b>	<b>Total £</b>
At 1 July 2022	503,074	233,268	91,387	9,000	836,729
Additions	-	-	-	25,853	25,853
Disposals	-	-	-	-	-
At 30 June 2023	503,074	233,268	91,387	34,853	862,582
<b>Depreciation</b>					
At 1 July 2022	105,645	75,188	89,576	9,000	279,409
Charge for the year	5,031	11,223	38	5,171	21,463
Disposals	-	-	-	-	-
At 30 June 2023	110,676	86,411	89,614	14,171	300,872
<b>Net book value</b>					
At 30 June 2023	392,398	146,857	1,773	20,682	561,710
At 30 June 2022	397,428	158,080	1,811	-	557,319

## **SINGH SABHA GURDWARA LIMITED**

---

### **NOTES TO THE FINANCIAL STATEMENTS (contd.) YEAR ENDED 30 June 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>4 DEBTORS</b>		
Prepayments and accrued income	7,074	10,300
	<u>7,074</u>	<u>10,300</u>
<b>5 CREDITORS: Amounts falling due within one year</b>		
Trade Creditors	-	-
Accruals	500	500-
	<u>500</u>	<u>500</u>

### **6 TAXATION**

The company is a registered charity and, as such, is not subject to Corporation Tax.

### **7 CALLED-UP SHARE CAPITAL**

The company is limited by guarantee and, as such, has no called-up share capital.