

**SINGH SABHA GURDWARA LIMITED**  
**(A Company Limited by Guarantee**  
**and not having a Share Capital)**

**Registration Number - 04234994**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**30 June 2022**

**FINANCIAL STATEMENTS  
YEAR ENDED 30 June 2022**

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### **TRUSTEES REPORT FOR THE YEAR ENDED 30 June 2022**

#### **• The Charity's Objects**

1. Advancement of Sikh Religion through the teachings of Sri Guru Granth Sahib Ji.
2. Establishment and maintenance of the Sri Singh Sabha Gurdwara building in Peterborough for worship, for the celebration of Sikh religious festivals, for conduct and registration of marriages and for the conduct of funeral rites in accordance with Sikh religious ceremonies
3. Provide facilities and resources for the teaching of the Punjabi language, Kirtan, Gurbani, Sikh values and Sikh history subject to sustainable demand from the Sangat
4. Provide building facilities for recreation, in particular for the Sikh community, to promote social welfare and improve quality of life
5. Support other charities on occasions, if funds allow, with similar objectives for advancing Sikh Religion and Community Cohesion. Support may be provided for disaster relief appeals on occasions.

#### **• The Charity's Main Activities**

The charity is responsible for providing Sikh worship with each Sunday and on other holy days. The Punjabi Language, Sikh faith, and Sikh history are taught to young children in small groups. Outreach to the local community takes place through annual events held in Peterborough City Centre organised in collaboration with the Council and other host communities.

#### **• The Charity's Achievements and Performance**

Sikh marriages and funerals are conducted in accordance with the code of conduct and conventions for Sikhism. The Charity also conducts registration of marriages, as in English civil law, for couples going through a religious Sikh marriage ceremony at the Charity premises. Facilities are also made available when required for recreational and social activities to support the community and build networking and cohesion.

The Charity also networks with the Police, NHS, Council and other local organisations to facilitate communication of targeted messages and engagement to benefit both the community and these organisations. A key tenet of the Sikh religion is to pray for and help with the welfare of all those suffering misfortune and destitution. The Charity members actively raise around £3,000 each year for Epilepsy UK through a sponsored walk.

In addition, members donate clothes on an ongoing basis for Khalsa Aid which is a Charity that distributes these to all parts of the world as needed to help those in poverty. The Charity and its members also donate food to the Peterborough Soup Kitchen. The Charity also will from time to time make contributions from its own funds to support other charities engaged in rescue and support operations for disaster relief.

Several students gained GCSE from our Sunday Punjabi School. Pupil numbers average around 30 and three excellent teachers are using modern teaching methods with good feedback from parents.

A safeguarding policy for Sunday school children has been reviewed and further developed. For the security of the public CCTV cameras have been upgraded to allow 24-hour high-quality remote monitoring and recording. The fire alarm has been serviced, overhauled and enhanced.

An ongoing Pest control contract is in place to ensure excellent levels of hygiene in the kitchen and dining areas where food is stored, prepared and served.

The charity had to be managed with all the COVID-19 lockdowns and restrictions imposed by the Government. Strict guidance for Coronavirus restrictions for places of worship was followed at all times. A task force comprising of Trustees and Committee members was set up to manage day-to-day activities. The premises were made Covid secure and this required funding and dedication by the task force. The election of the new Committee was due in June 2020 but this was put on hold due to pandemic restrictions. The Punjabi Sunday school was also closed to mitigate Covid infection risks and comply with the law.

During this difficult period, the task force continued to provide Sunday worship facilities with appropriate risk mitigations. The Dining area was closed for a large part of last year. However, the Charity continued to serve the community by holding weddings and funerals as per the prevailing restrictions on numbers.

There was frequent written communication to the members about programmes and prevailing restrictions under which they would run.

There was much support from the membership with voluntary donations and that helped improve the cash reserves of the Charity. Confidence was beginning to return as many of our older members had received one or two doses of the COVID vaccine.

During the second half of 2021, the Covid crisis was subsiding and government restrictions were being eased. The Trustees initiated the processes for electing a new Executive Committee in the summer and that was concluded in September 2021.

A very able team with fresh faces coming with a wide range of experience were enrolled into the new Committee. It was decided that the elected Committee would serve until June 2024 so that we bring the electoral process back into alignment with the process existing before Covid.

The Trustees are very happy to report that the new Committee has embraced their duties with much energy and has now fully undertaken the management of the day-to-day activities of the Gurdwara.

A review of the Trustees was also conducted in September 2021 as required by the Constitution. All existing eight Trustees continued in their roles and the ninth vacant position was filled by an experienced ex-committee member who has served for many years in various roles and as a volunteer. The next five yearly review of Trustees will take place in June 2025 to bring it in line with the normal pre-Covid cycle.

Opening of the Sunday Punjabi School was also planned in line with national guidelines.

Work continued with the Nene Park Trust to plant more trees towards our target of 550 along the bank of river Nene.

The charity was also seeing more bookings for weddings that had been postponed due to Covid. There was demand from such families for more modern furniture with round tables for the wedding reception. The charity renewed the old oblong tables and folding chairs that were much outdated. New banqueting style round tables and chairs were purchased together with storage trolleys. This amounted to an expenditure of £25,000 but was much overdue and welcomed by families holding weddings. Rates for hire of reception hall has been increased in recognition of this upgrade.

The balance sheet is continuing to strengthen as the community is now back from the Covid era and holding more and more celebration programmes.

## **The Charity's Challenges and Future Focus**

The Charity will continue to make efforts to attract members of the younger generation. This will be done by holding religious programmes targeting that audience and also hold activities in our hall for their participation. Our plan will also include holding Sikhi camps hosted by recognised speakers.

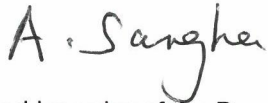
Punjabi and Sikh History education as well as kirtan and gatka will continue to be offered to children and teenagers. In addition, activities involving physical exercise e.g., boxing etc will be offered during the evenings.

We will also continue to work with Nene Park Trust to plant more trees toward our target of 550. The aim is to mark the area with a plaque explaining the basic tenets of Sikhism and provide an attractive place for visitors. The planting lane along the Nene river bank will be named Guru Nanak Lane. The Plaque unveiling ceremony has been planned for August 2022 which will involve attendance by many dignitaries.

We will continue to strengthen our finances and control expenditure through only necessary spending for the well-being of our worshippers.

The HSE and safeguarding processes will be further enhanced with clear ownership and ongoing focus on key metrics and their monitoring. The security at the premises will be further enhanced through a new intruder alarm system to complement the existing CCTV system.

In short, the focus will be smooth operational running through enhanced processes and attracting the younger members of the community. Building our finances through judicious expenditure control and improving income by increasing attendance and programmes.

A handwritten signature in black ink, appearing to read 'A. Sangha'.

Signed by order of the Board of Trustees  
Dr Amrik Singh Sangha  
Director

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 30 June 2022**

The directors have pleasure in presenting their report and the financial statements for the year ended 30 June 2022.

**Legal and administrative**

SINGH SABHA GURDWARA LIMITED is a company limited by guarantee, company registration number 04234994 and registered with the Charity Commission, charity registration number 1100124. The company is governed by the provisions contained within the Memorandum and Articles of Association.

The secretary and the registered office of the company is:

Mr Sewa Singh Nanuwa  
Newark Road  
Peterborough  
PE1 5UA

**Directors**

The directors who served on the board during the year were:

Dr Amrik Singh Sangha  
Mr Sewa Singh Nanuwa  
Mr Gurminder Singh  
Mr Daljit Singh  
Mr Joga Singh Jassar (appointed February 2022)  
Mr Sohan Singh  
Mr Gurdip Singh  
Mr Jagdish Singh Dhillon  
Mr Charanjit Singh

**Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the net income and expenditure, for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Act 2006. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **SINGH SABHA GURDWARA LIMITED**

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### **REPORT OF THE DIRECTORS (Contd.) FOR THE YEAR ENDED 30 June 2022**

#### **Directors' interest in shares**

The company is limited by guarantee and, as such, has no share capital. The directors may derive no benefit or income from or have any capital interest in the company's financial affairs.

#### **Review of activities and future developments**

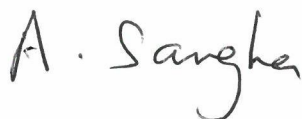
The principal activity of the company during the year was the advancement of Sikh religion and the provision of Sikh religious festivals and ceremonies.

The other activities of the company during the year were the advancement education among members of the community and the provision or assistance in the provision of recreational or leisure facilities for member of the Sikh community in the interest of social welfare and in order to improve their quality of life.

#### **Taxation status**

The company is a registered charity and, as such, is not liable to Corporation Tax.

Signed by order of the board of directors



Dr Amrik Singh Sangha  
Director

Approved by the board on 19<sup>th</sup> February 2023

**INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS OF SINGH SABHA GURDWARA LIMITED**

I report to the charity directors on my examination of the accounts of Singh Sabha Gurdwara Limited for the year ended 30 June 2022.

**Responsibilities and basis of the report**

The charity directors are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Mr Satwinder Singh Sahota BA(Hons) FCCA  
G&E Accountants Limited  
Chartered Certified Accountants  
97 Vere Road  
Peterborough  
PE1 3EB

19<sup>th</sup> February 2023

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**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
YEAR ENDED 30 June 2022**

	<b>Note</b>	<b>2022 £</b>	<b>2021 £</b>
<b>Incoming Resources</b>			
Donations		59,650	32,613
Tax Refund		11,709	5,500
<b>Total Incoming Resources</b>		<u>71,359</u>	<u>38,113</u>
<b>Resources Expended</b>			
<b>Charitable Expenditure</b>			
Langar (Food)		1,017	150
Heat, Light and Water Charges		10,901	7,590
Cleaning		1,979	787
Insurance		1,563	1,494
Telephone and Postage		319	583
Printing and Stationery		184	600
Bank Charges		193	-
Interest Payable and Similar Charges	2	-	-
Subscriptions, Books and Publications		129	-
Donations		-	-
Equipment and Furnishings		550	-
Repairs and Maintenance		4,001	2,983
Depreciation		18,451	18,157
Education and Community Events		640	-
Accountancy Fees		500	-
Miscellaneous Expenses		143	2,612
<b>Total Resources Expended</b>		<u>40,570</u>	<u>34,956</u>
<b>Net (Outgoing)/Incoming Resources for the year</b>		<b>30,789</b>	<b>3,157</b>
Revenue account brought forward		619,899	616,742
Revenue account carried forward		<u>650,688</u>	<u>619,899</u>

**SINGH SABHA GURDWARA LIMITED****BALANCE SHEET  
AS AT 30 June 2022**

	Notes	£	2022 £	£	2021 £
<b>FIXED ASSETS</b>					
Tangible fixed assets	3		557,319		573,214
<b>CURRENT ASSETS</b>					
Prepayments and Accrued Income	4	10,300		5,500	
Cash and bank balances		83,569		41,185	
		<u>93,869</u>		<u>46,685</u>	
<b>LESS CREDITORS:</b> Amounts falling due within one year	5	(500)		(-)	
		<u></u>		<u></u>	
<b>NET CURRENT (LIABILITIES)/ASSETS</b>			93,369		46,685
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>650,688</u>		<u>619,899</u>
<b>CREDITORS:</b> Amounts falling due after more than one year			-		-
<b>CAPITAL AND RESERVES</b>					
Revenue Account			650,688		619,899
			<u>650,688</u>		<u>619,899</u>

- (a) For the year ended 30 June 2022 the company was entitled to exemption under section 477 of the Companies Act 2006.
- (b) Members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (c) The directors acknowledge their responsibility for:
- ensuring the company keeps accounting records which comply with requirements of the Act; and
  - preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of the Act, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company;
- (d) The financial have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

Signed on behalf of the board of directors



Dr Amrik Singh Sangha  
Director

Approved by the board on 19<sup>th</sup> February 2023

**The accompanying notes form part of these financial statements.**

**NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 30 June 2022**

**1 ACCOUNTING POLICIES**

The accounts have been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice: *Accounting and Reporting by Charities* (SORP 2015).

**(a) Basis of accounting**

The accounts have been prepared under the historical cost convention.

**(b) Incoming resources**

All incoming resources are accounted for gross when receivable, as long as they are capable of financial measurement and are derived entirely from donations received.

**(c) Resources expended**

Costs have been allocated and apportioned so as to ensure the accounts consistently and reasonably reflect the nature of the expenditure incurred.

**2022**  
**£**

**2021**  
**£**

**2 Interest Payable and Similar Charges**

On bank loans, overdrafts and other loans:

Repayable wholly or partly in more than 5 years

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**NOTES TO THE FINANCIAL STATEMENTS (contd.)**  
**YEAR ENDED 30 June 2022**

**3 TANGIBLE FIXED ASSETS**

<b>Cost</b>	<b>Freehold Property £</b>	<b>Improvements £</b>	<b>Plant and Machinery £</b>	<b>Fixtures and Fittings £</b>	<b>Total £</b>
At 1 July 2021	503,074	233,268	88,831	9,000	834,173
Additions	-	-	2,555	-	2,555
Disposals	-	-	-	-	-
At 30 June 2022	<u>503,074</u>	<u>233,268</u>	<u>91,387</u>	<u>9,000</u>	<u>836,728</u>
<b>Depreciation</b>					
At 1 July 2021	100,615	63,965	87,379	9,000	260,959
Charge for the year	5,031	11,223	2,197	-	18,451
Disposals	-	-	-	-	-
At 30 June 2022	<u>105,646</u>	<u>75,188</u>	<u>89,576</u>	<u>9,000</u>	<u>279,409</u>
<b>Net book value</b>					
At 30 June 2022	397,428	158,080	1,811	-	557,319
At 30 June 2021	<u>402,459</u>	<u>169,303</u>	<u>1,452</u>	<u>-</u>	<u>573,214</u>

## SINGH SABHA GURDWARA LIMITED

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### NOTES TO THE FINANCIAL STATEMENTS (contd.) YEAR ENDED 30 June 2022

	2022 £	2021 £
<b>4 DEBTORS</b>		
Prepayments and accrued income	10,300	11,391
	<u>5,550</u>	<u>11,391</u>
<b>5 CREDITORS: Amounts falling due within one year</b>		
Trade Creditors	-	-
Accruals	500	-
	<u>500</u>	<u>-</u>

### 6 TAXATION

The company is a registered charity and, as such, is not subject to Corporation Tax.

### 7 CALLED-UP SHARE CAPITAL

The company is limited by guarantee and, as such, has no called-up share capital.

