

**CWRT RAWLIN PTA**  
**CWRT RAWLIN PRIMARY SCHOOL**

Charity Number 1099970

**TRUSTEES' REPORT AND ACCOUNTS**  
**FOR THE PERIOD ENDING 31 AUGUST 2024**

## **Trustees' Report for the period ending 31 August 2024**

The Trustees are pleased to present their report together with the accounts of Cwrt Rawlin PTA for the period ending 31 August 2024.

Thank you to all the pupils from Cwrt Rawlin primary school who took part in many of the fundraising events and a huge thank you to all the parents, carers, extended family members and the wider community. You all helped contribute to a very successful year of fundraising.

## **PTA Objectives**

Cwrt Rawlin PTA is a charity that aims to enhance the education of pupils of Cwrt Rawlin Primary School through:

1. Developing effective relationships between the staff, parents, carers and others associated with the school
2. Engaging in fundraising activities and providing funding for equipment and activities.

## **Constitution**

Cwrt Rawlin PTA is an unincorporated charity. The constitution of the Charity was adopted on 28 March 2012 and was based on the model constitution for Parent Teacher Associations made available, at that time, by PTA-UK.

Trustees are elected or re-elected at the Annual General Meeting held in September each year. All trustees give their time voluntarily and receive no remuneration or other benefits.

At the Annual General meeting of 27<sup>th</sup> September 2024, the latest Parentkind constitution was adopted. A copy of which is available on the school website.

## **Administrative Details**

Charity number: 1099970

Email: [info@cwrtawlinpta.org.uk](mailto:info@cwrtawlinpta.org.uk)

Contact address: Cwrt Rawlin PTA,  
c/o Cwrt Rawlin Primary School,  
Cae Meillion,  
Caerphilly  
CF83 1SN

## **Trustees**

At the date this report was approved, there were ten trustees. All committee members are trustees of the charity. They are as follows:

- Kate Wright (Co-chair - appointed 29<sup>th</sup> September 2023)
- Rebecca Vallender (Co-chair - appointed 29<sup>th</sup> September 2023)
- Nigel Reardon (Treasurer - appointed 29<sup>th</sup> September 2023)
- Hanna Safadi (Co-secretary - appointed 29<sup>th</sup> September 2023)
- Kate Nicholls (Co-secretary - appointed 29<sup>th</sup> September 2023)
- Alexandra Mitchell (Committee member - appointed 29<sup>th</sup> September 2023)
- Hayley Reed (Committee member - appointed 29<sup>th</sup> September 2023)
- Keely Jones (Committee member - appointed 29<sup>th</sup> September 2023)
- Rasa Reardon (Committee member - appointed 27<sup>th</sup> September 2024)
- Victoria Elvin (Committee member - appointed 25<sup>th</sup> October 2023)

## **Change of Accounting Period**

In prior years, the financial period was reported on the 28<sup>th</sup> February each year (29<sup>th</sup> in a leap year).

During the financial period being reported, the committee voted and agreed that the financial year be amended to end on 31<sup>st</sup> August to align with the school academic year. As a result, this set of accounts is extended to 18 months from 1<sup>st</sup> March 2023 to 31<sup>st</sup> August 2024. The accounts outlined below are split between the school academic years 2022/2023 and 2023/2024.

## **Financial Review**

Accounts are prepared under the Receipts and Payments cash accounting methodology as allowed by the Charity Commission for England and Wales.

The period opened with a bank balance of **£7,083** and closed with a bank balance of **£3,715**.

Income during the period under review was **£45,858**, up from **£6,159** in the 12 months prior.

Expenditure increased from **£1,460** in the prior 12 months from 1<sup>st</sup> March 2022 to 28<sup>th</sup> February 2023 to **£49,226** in the period under review. (**£38,746** for funding school projects, **£9,303** for costs associated with fundraising events and **£1,177** for other expenditure)

This produced a deficit for the year of **£3,368** compared to the previous year's surplus of **£4,703**.

The Trustees regularly review income and expenditure, at committee meetings, to ensure there are adequate funds available to meet commitments made, as they fall due.

## **Assessment of Going Concern Status**

After an incredible year of fundraising to deliver the junior playground, the trustees intend to continue with fundraising events during the 2024/2025 school year and beyond.

This fundraising activity will allow further equipment and experiences to be funded for the benefit of the children and families of the school.

The trustees all agree the charity is set up to be a going concern over the next 12 months and beyond.

Approved by the Trustees and signed on its behalf

A handwritten signature in black ink that reads "Nigel Reardon". The signature is written in a cursive style with a long horizontal flourish at the end.

Nigel Reardon - BA (Hons) ACMA CGMA

Treasurer & Trustee

29 June 2025

## ACCOUNTS FOR THE 18 MONTHS TO 31 AUGUST 2024

### RECEIPTS AND PAYMENTS ACCOUNT

	School year 2022/2023 6 months 1/3/23 to 31/8/23 £	School year 2023/2024 12 months 1/9/23 to 31/8/24 £	Total for 18 months 1/3/23 to 31/8/24 £	Total 2023 1/3/22 to 28/2/23 £
<b>Receipts</b>				
Fundraising Activities – Events	4,486	34,160	38,646	4,930
Other income	1,113	6,099	7,212	1,229
<b>Total Receipts</b>	<b>5,599</b>	<b>40,259</b>	<b>45,858</b>	<b>6,159</b>
<b>Payments</b>				
Donations to the school (projects funded)	1,637	37,109	38,746	671
Fundraising Events - expenditure	879	8,424	9,303	639
Other expenditure		1,177	1,177	146
<b>Total Payments</b>	<b>2,516</b>	<b>46,710</b>	<b>49,226</b>	<b>1,456</b>
<b>Receipts less payments</b>	<b>3,083</b>	<b>(6,451)</b>	<b>(3,368)</b>	<b>4,703</b>
<b>Fund balances at start of period</b>	<b>7,083</b>	<b>10,166</b>	<b>7,083</b>	<b>2,380</b>
<b>Fund balances at end of period</b>	<b>10,166</b>	<b>3,715</b>	<b>3,715</b>	<b>7,083</b>

Note:

- The Charity was rebranded to Cwrt Rawlin PTA in September 2023.
- The Charity Commission CC16a template, with further detail, is outlined below.

Notes to the Financial Statements ended 31st August 2024

- During the year, no trustee received any remuneration.
- The Charity has no employees therefore no associated staff costs.



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

Report to the trustees/ members of	Charity Name CWRT RAWLIN PTA		
On accounts for the year ended	1 March 2023 to 31 August 2024	Charity no (if any)	1099970
Set out on pages	1 and 2 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31 / 08 / 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:  Date: 26 June 2025

Name: Muneeb Ahmed

Relevant professional qualification(s) or body (if any): ICAEW

Address: Easton Business Centre,  
Felix Road  
Bristol BS5 0HE



Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Cwrt Rawlin PTA

1099970

## Receipts and payments accounts

CC16a

For the period from 01/03/2023 To 31/08/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Event income: Sponsored Events Day (May 2024)	7,163	-	-	7,163	-
Event income: Summer Fayre (June 2024)	5,877	-	-	5,877	-
Event income: Discos (Various)	4,362	-	-	4,362	-
Event income: Grand Raffle (Dec 2023)	4,338	-	-	4,338	-
Event income: Break the rules days (Various)	2,381	-	-	2,381	-
Event income: Summer Fayre (June 2023)	2,272	-	-	2,272	-
Event income: Christmas Fayre (Dec 2023)	2,156	-	-	2,156	-
Event income: Personalised Tea Towels (May 2024)	1,820	-	-	1,820	-
Event income: Wonky Bars (March 2024)	1,154	-	-	1,154	-
Event income: Refreshments (Various)	1,137	-	-	1,137	-
Event income: 16 small events (all under £1k in sales)	5,987	-	-	5,987	-
Other Income: Donations from local companies	3,322	-	-	3,322	-
Other Income: Community Council Donations	2,000	-	-	2,000	-
Other Income: Lottery	1,176	-	-	1,176	-
Other Income: Other	714	-	-	714	-
<b>Sub total (Gross income for A1)</b>	<b>45,858</b>	<b>-</b>	<b>-</b>	<b>45,858</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>45,858</b>	<b>-</b>	<b>-</b>	<b>45,858</b>	<b>-</b>
<b>A3 Payments</b>					
School funding: Playground Project	33,885	-	-	33,885	-
School funding: Bushcraft activities	1,000	-	-	1,000	-
School funding: Storey Arms buses - Yr 6 - May 2023	960	-	-	960	-
School funding: Storey Arms bus - Yr 6 - May 2024	550	-	-	550	-
School funding: Football goals	524	-	-	524	-
School funding: Regulation stations	509	-	-	509	-
School funding: Storey Arms bus - Yr 5 - Oct 2023	500	-	-	500	-
School funding: Free school disco	274	-	-	274	-
School funding: Books cases	200	-	-	200	-
School funding: Garden project	163	-	-	163	-
School funding: Jubilee Party boxes	153	-	-	153	-
School funding: Foundation Phase toys	28	-	-	28	-
Event: Sponsored Events Day (May 2024)	363	-	-	363	-
Event: Summer Fayre (June 2024)	2,873	-	-	2,873	-
Event: Discos (Various)	1,424	-	-	1,424	-
Event: Grand Raffle (Dec 2023)	992	-	-	992	-
Event: Break the rules days (Various)	-	-	-	-	-
Event: Summer Fayre (June 2023)	377	-	-	377	-
Event: Christmas Fayre (Dec 2023)	469	-	-	469	-
Event: Personalised Tea Towels (May 2024)	1,349	-	-	1,349	-
Event: Wonky Bars (March 2024)	320	-	-	320	-
Event: Refreshments (Various)	69	-	-	69	-
Event: 16 small events (all under £1k in sales)	1,067	-	-	1,067	-
Other expenditure: Equipment	380	-	-	380	-
Other expenditure: Annual fees / Licences	219	-	-	219	-
Other expenditure: Refreshments items	210	-	-	210	-
Other expenditure: Prizes for Fayres	201	-	-	201	-
Other expenditure: Other	167	-	-	167	-
<b>Sub total</b>	<b>49,226</b>	<b>-</b>	<b>-</b>	<b>49,226</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>49,226</b>	<b>-</b>	<b>-</b>	<b>49,226</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>(3,368)</b>	<b>-</b>	<b>-</b>	<b>(3,368)</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,083	-	-	7,083	-
<b>Cash funds this year end</b>	<b>3,715</b>	<b>-</b>	<b>-</b>	<b>3,715</b>	<b>-</b>



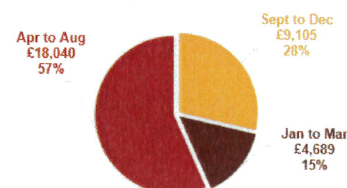
## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balance as at 31st August 2024	3,715	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>3,715</b>	<b>-</b>	<b>-</b>
	<small>account(s)</small>			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	None		Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	None	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	None	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Nigel Reardon	NIGEL REARDON	26/6/25	

## Fundraising Events & Other Income (Net amounts raised)

The tables below outline the net amounts raised per term. With income of **£40,259** and event costs of **£8,424**..... an incredible **£31,835** was raised.

**£31,835 RAISED**



### Term 1: September to December

Event Income	£
Grand Raffle (Dec)	3,346
Christmas Fayre (Dec)	1,687
School Disco (Oct)	992
Wreath Making Event (Dec)	604
Halloween Quiz / BT (Oct)	442
Christmas Concerts (Dec)	374
Arts Project - Xmas cards (Dec)	242
Santa Letters (Dec)	322

**Term 1: Events Total** **8,110**

Other Income	£
Local companies Donations	500
Your School Lottery	228
FOCR Other - Cheques not banked	73
FOCR Other - PayPal balance not banked	71
FOCR Other - Cash not banked	58
Second Hand Uniform sales	40
Easy Fundraising	20

**Term 1: Other Income** **996**

**Term 1: Total raised** **9,105**

### Term 2: January to March

Event Income	£
Break the Rules day (Feb)	1,004
Wacky Bars / World Book Day (Mar)	833
Exeter School Disco (Mar)	730
Bingo/Guiz night (Feb)	478
Flags/Fiches (Mar)	385
Easter Party (Mar)	310
Bingo/Quiz night (Mar)	254
Easter Bunny visits (Mar)	185
Balloon Race (Feb)	143
Name the Teddy Bear (Feb)	100

**Term 2: Events Total** **4,423**

Other Income	£
Your School Lottery	186
Local Company Donations / Match funding	100

**Term 2: Other Income** **286**

**Term 2: Total raised** **4,699**

### Term 3: April to August

Event Income	£
Fundraising Day / Sponsored events (May)	6,800
Summer Fayre (Jun)	3,004
Break the rules (Jun)	742
Summer Disco (Jun)	646
Election day raffle & refreshments (Jul)	570
Fill a Smarties tube (May)	505
Tea Towel - Personalised gifts (May)	471
Infants Sports Day (Jun)	173
Junior Sports Day (Jun)	114
Sense Cymru staff evening (May)	112
Becky Hill tickets - raffle (July)	63

**Term 3: Events Total** **13,204**

Other Income	£
Local Company Donations / Match funding	2,228
Community Council Donations	2,000
Lottery	419
Easy Fundraising	123
Second Hand Uniform sales	56
Local Community Donations	5

**Term 3: Other Income** **4,836**

**Term 3: Total raised** **18,040**

### Full Year

Event Income	£
Fundraising / Sponsored Events Day	6,800
Christmas Grand Raffle	3,346
Summer Fayre	3,004
3 x Discos	2,369
2 x Break the rules days	1,746
Christmas Fayre	1,687
Wacky Bars / World book day	833
Wreath making event	604
Election Day raffle	570
Fill a Smarties tube	505
17 other smaller events	4,272

**Full Year: Events Total** **25,736**

Other Income	£
Local companies Donations	2,728
Community Council Donations	2,000
Your School Lottery	813
Easy Fundraising cashback	148
Local Community Donations	195
FOCR other - handover	208
Second hand uniform sales	96

**Full Year: Other Income** **6,099**

**School Year 2023/2024 Total** **31,835**

