



AGM 2019-2020 and missed AGM 2018-2019

Little Acorns Meeting 09/02/2021 (Via ZOOM due to COVID restrictions)

Present:

Sophie Jones (Chair)

Nicky Bower (Supervisor)

Laura Button (Deputy Supervisor and SENCO)

Jenny George (Early Years Practitioner and parent liaison officer, Health and safety and Fire officer)

Bobbi Miller (Apprentice)

Apologies:

Janie Mounter (Treasurer)

Jeanette Creed (Early Years Practitioner)

Hannah Crawford (Committee member)

Agenda and minutes

1. Outstanding actions from previous meeting

Action - Sophie to cc Janie when sending timesheets to Roz - **Resolved**

Action SJ - to look at options for statements (constitutions) - **Outstanding**

Action BJ - to felt by end of next week - **Resolved by NB**

Action all - To consider new secretary - **Rachel Rowe has offered**

Action BJ - Put up Sail in garden - Resolved - **Now lovely solid structure shelter - Village Hall committee happy**

Action NB - Nicky to apply for another grant to cover disposable items - **Resolved we received that - well done Nicky!**

Action NB/JM - Purchase tablet/smart phone - Janie has a Sony Experian which she can donate - **Resolved**

Action BJ - Fix fencing, sort shed - **Still outstanding - fencing could be a working party group at Easter**



Action all – Please have a think about ideas for virtual and COVID safe fundraising

2. Treasurers report



Financial Statement
Aug 20 - Feb 21.xlsx

Summary

We have made a profit thanks to DCC honouring the fees during lockdown and can weather this until restrictions lift at the moment.

Meeting attendees discussed (and agreed) in the current climate (COVID) we would revert to billing half termly in arrears

3. Supervisors report



Supervisors Report - February 2021

Summary

Change to opening hours due to restrictions – M-W for 5 children of keyworker families

Sharing training

Deliver forest school as soon as can

Staff not keen to increase opening hours until schools open

Shelley is putting heating on

Keeping in touch with parents and completing learning journals using photos and comments sent in via parents

Wish list – Fencing – to set a date for Easter

No one is using the Village hall

New EYFS from September – Training from Maureen at DCC (copy of mandates)



4. Staff/Committee

Laura – Going well

Nicky – Thank you to staff

Hannah Crawford (by message) – Facebook posts are always positive and informative. It's lovely to be able to share ideas on Facebook and showcase LA makes learning fun whilst the children are cared for to such a high degree too. I'm so please for LA staff involved that despite all of the difficulties 2020/2021 has brought, LA has been flourishing.

Bobbi – Settled and part of the team

Jenny – Frustrated that level 3 has ground to a halt in terms of supervision from assessing body – Jenny will contact the assessor to ask for a plan so she can complete by END of Summer term

Jeannie (By message) – Hoping to return back when open full time, has been accessing training online

Committee changes -

Stepping down – Ben Jones as Chair

Nicky nominated Sophie Jones to position of chair, seconded by Jenny

5. Fundraising

(previous fundraising) –

Bags to school – Jenny hoping to organise for 1/3/2021 if running this year

April - Easter egg

Summer

Sports Day

November – Rampisham toy fair

December - Scavenger hunt

Fill a Smartie tube with coins

Make a papier mache piggy bank with the children to fill in playgroup



6. AOB_

Sophie - Thank you for your continued hard work and dedication team- massive WELL DONE! 😊

Also a huge thank you to Roz, who without, I think we would be very lost.

Next meeting - 30/03/2021 (AGM) via zoom for staff, committee, and parents

Meeting ID: TBC

Passcode: TBC

Future meetings - ½ termly - future dates TBC

Financial Statements for the Year Ended 31 August 2020
for
Little Acorns

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for the Year Ended 31 August 2020**

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Financial Statements
for the Year Ended 31 August 2020

Independent examiner's report to the trustees of

Little Acorns

I report on the accounts of the Trust for the year ended 31 August 2020, which are set out on Pages 2 to 3.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Roz Barrett BSc, FCCA
Accountancy Services
32 Prankerds Road
Milborne Port
Sherborne
Dorset
DT9 5BX

Date: 30th March 2022

Little Acorns**Profit and Loss Account
For the Year Ended 31 August 2020**

	31.08.20	31.08.19
	£	£
INCOME		
Fees	29,445.90	24,479.41
Grants	7,459.55	7,000.00
Fund Raising	72.00	1,238.86
Donations	159.00	500.00
Interest	-	0.00
Total Income	37,136.45	33,218.27
EXPENSES		
Wages	26,032.42	26,546.92
Rent and Electricity	4,203.91	3,886.33
Ofsted	50.00	50.00
Insurance	743.56	662.60
Playgroup Materials and Equipment	767.99	708.08
Playgroup Activities	30.88	144.66
Garden Expenses	19.99	83.62
Work to School	-	-
Cost of Fund Raising	-	18.85
Printing, Stationery, Postage and Telephone	10.99	104.77
Sundries	657.95	1,271.51
Audit and Accountancy	616.00	400.00
Depreciation	4.61	5.76
Capital Grant Expenditure	-	-
Provision for Bad Debts	-	-
Bad Debts Writte Off	-	-
Total Expenses	33,138.30	33,883.10
PROFIT/-LOSS	3,998.15	(664.83)

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Balance Sheet 31 August 2020

	2020 £	2019 £
FIXED ASSETS		
Tangible Assets	18.44	23.05
CURRENT ASSETS		
Debtors & Prepayments	-	743.56
Reserve Account	-	0.00
Current Account	10,148.49	5,008.81
Cash in Hand	92.59	85.95
	<u>10,241.08</u>	<u>5,838.32</u>
CURRENT LIABILITIES		
Creditors and Accruals	800.00	400.00
NET CURRENT ASSETS	<u>9,441.08</u>	<u>5,438.32</u>
TOTAL ASSETS		
LESS CURRENT LIABILITIES	9,459.52	5,461.37
	<u> </u>	<u> </u>
CAPITAL AND RESERVES		
Unrestricted Funds	9,459.52	5,461.37
Restricted Funds:		
Building Fund	-	-
Awards for All	-	-
Work to School	-	-
Enrichment	-	-
	<u> </u>	<u> </u>
	9,459.52	5,461.37
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Statement of Financial Activities Restricted and Unrestricted Funds For the Year Ended 31 August 2020

	Unrestricted Funds	Restricted Funds	Total Funds 31/08/20	Total Funds 31/08/19
Incoming resources from generated Funds				
Voluntary Income:				
Donations	159.00		159.00	500.00
Grants receivable	7,459.55		7,459.55	7,000.00
Activities for generated Funds				
Fees, and other income	29,517.90		29,517.90	25,718.27
Total Incoming resources	<u>£37,136.45</u>	-	<u>£37,136.45</u>	<u>£33,218.27</u>
Resources expended				
Costs of generating funds				
Fundraising trading costs	-		-	18.85
Charitable activities	32,522.30		32,522.30	33,464.25
Governance Costs	616.00		616.00	400.00
Transfer of Funds	-		-	-
Total Payments	<u>£33,138.30</u>	-	<u>£33,138.30</u>	<u>£25,836.28</u>
Net expended resources	<u>3,998.15</u>	-	<u>3,998.15</u>	<u>(664.83)</u>
Fund balances brought forward				
At 1 st September 2019	<u>5,461.37</u>	-	<u>5,461.37</u>	<u>5,461.37</u>
Fund balances carried forward				
At 31st August 2020	<u>9,459.52</u>	-	<u>9,459.52</u>	<u>4,796.54</u>