

UTRUJJ FOUNDATION

England & Wales · Charity number 1099875

Details

Status Registered

Legal form Other

Registered 2003-10-07

Register [View on the Charity Commission register](#)

Contact

Address Registered Office (Uk) Ltd
167-169 Great Portland Street
London
W1W 5PF

Phone 03301330345

Email info@utrujj.org

Website <http://www.utrujj.org>

Activities

Objects: TO PROMOTE EDUCATION BY PROVIDING ADVICE, COURSES AND SUPPORT FOR ALL TYPES OF LEARNING.TO PROMOTE RELIGIOUS UNDERSTANDING AND TOLERANCE BY PROVIDING COURSES, LITERATURE AND ADVICE.TO PROMOTE BETTER HEALTH AND WELFARE BY PROVIDING ADVICE, COURSES AND SUPPORT.TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

Activities: Providing courses/consultancy/support/counselling across the UK, particularly to the Muslim community

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Religious Activities
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£71,396	£44,334	-	-
2024-09-30	£52,636	£45,763	-	-
2023-09-30	£76,033	£66,116	-	-
2022-09-30	£44,851	£41,521	-	-
2021-09-30	£99,185	£30,198	-	-
2020-09-30	£66,006	£39,106	-	-

Trustees

Name	Role	Appointed
HAYTHAM TAMIM	Chair	
AYESHA MIAN		
Dr ANSAR JAWAID		
HAMMAD MIAN		

Accounts

**Report of the Trustees and
Unaudited Financial Statements for The Year Ended 30 September 2024
for
UTRUJJ FOUNDATION**



ADVICE WITH ACCOUNTS
Units 50-51 Lenton Business Centre,
Lenton Boulevard,
Nottingham, NG7 2BY
TEL: 0115 978 6800



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Utrujj Foundation

Report of the Trustees for the Year Ended 30 September 2024

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Registered Charity number
1099875

Trustees

Mr. H Tamim
Dr. A Jawaid
Mr H Mian
Miss. A Mian

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust drawn up on the 11th May 2003.

Recruitment, Resignation and appointment of new trustees

There were no changes to the trustees during the year.

The trust deed states the following about the appointment of trustees:

- (i) There must be at least three trustees. Apart from the first trustees, every trustee must be appointed by a resolution of trusts passed at a special meeting.
- (ii) In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

Induction and training of new trustees

All new trustees are given, sufficient training on management skills and tools and have enough knowledge of their specific field to understand the nature of the charity and fully comply with the charities current views of its progress. They are also invited to additional courses related to their individual functions in the charity.

Frequent reviews are carried out by experienced staff members to ensure that they are all sufficiently managing their duties and attend internal and external training sessions where appropriate.

Organisational structure

Decisions regarding vision and strategic direction are made by the trustees in consultation with volunteers and occasionally employed staff who play an important role in delivering Utrujj services.

Decisions made concerning the day to day management of the charity are made by the Management team, using guidance provided by the trustees. Bigger decisions are made at Management Team meetings. The frequency and dates of these meetings is usually decided each year after the summer, and all Management Team members are informed of these details at this time.

Decision making at the trust level is governed by the trust deed. The trust deed states that:

- (i) No business shall be conducted at a meeting of the trustees unless at least one third of the total number of trustees at the time, or two trustees (whichever is the greater) are present throughout the meeting
- (ii) The trustees may make regulations specifying different quorums for meetings dealing with different types of business
- (iii) At meetings, decisions must be made by a majority of the trustees present and voting on the question. The person chairing the meeting shall have a casting vote whether or not he or she has voted previously on the same questions but no trustee in any other circumstances shall have more than one vote.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

- Promote education by providing advice, courses and support for all types of learning.
- Promote religious understanding and tolerance by providing courses, literature and advice.
- Promote better health and welfare by providing advice, courses and support.

Significant activities

We continued to run our most successful and popular courses such as tafseer and hadith classes. We also ran a fortnightly 'Convert Club' which was something new this period.

Popular events of the year were tarawih during Ramadan, Iftari at Islamia school and "Utrujj Talks" including topics on neurodiversity and minimalism.

Online content remains popular with hundred of blog posts published and lots of activity on our subscribed Whatsapp groups

Achievements and performance

For the financial year concerned, Utrujj delivered a variety of online courses, webinars and lectures.

Our student relations, course operations and digital activity (website design, social media and whatsapp) continue to see improvements with dedicated volunteers.

Volunteers

Utrujj relies heavily upon volunteers for it's work along with some of the paid staff members - due to volunteers staff costs are considerably lower. We also held a small dinner and 'thank you' ceremony for our dedicated volunteers, where signed copies of books were issued to long-standing volunteers

FINANCIAL REVIEW

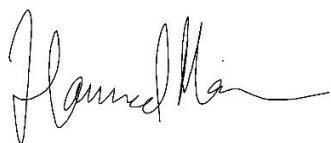
Reserves policy

There was a surplus of **£6,873** for the period to September 2024

ON BEHALF OF THE BOARD OF TRUSTEES

H Mian,

28/07/2025



We report on the financial statements for the year ended 30 September 2024 set out on pages 7-9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NASEEM AKRAM,

ADVICE WITH ACCOUNTS

Units 50-51 Lenton Business Centre,
Lenton Boulevard,
Nottingham, NG7 2BY

24/07/2023

Utrujj Foundation

Statement of Financial Activities for the Year Ended 30 September 2024

	Unrestricted Funds	Restricted Funds	30.09.24 Total Funds	30.09.23 Total Funds
	£	£	£	£
Incoming Resources				
Courses & events Income	29,655	-	29,655	46,821
Donations	22,981	-	22,981	29,212
Total Incoming resources	52,636		52,636	76,033
Resources Expended				
Charitable Expenses				
Wages & Salaries	14,142	-	14,142	34,294
Administration Expenses	435	-	435	1,320
Bank Charges	136		136	180
Equipment	0		0	658
Accountancy Fees	7,950		7,950	450
Stationery & Printing	0		0	413
Subcontractor Costs	23,100		23,100	6,000
Venue Hire	0		0	22801
Total Resources Expended	45,763		45,763	66,116
Net incoming/(outgoing) resources	6,873		6,873	£9,917
Before transfers				
Gross transfers between funds	-	-	-	-
Net incoming/(outgoing) resources	6,873		6,873	£9,917
Reconciliation Funds				
Total funds brought forward	175,357		175,357	165,440
Total funds carried forward	182,230		182,230	175,357

			30.09.24	30.09.23
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Current Assets				
Cash at Bank and in hand	213,970		213,970	203,454
Current Assets				
Creditors Amounts falling due within one year	-31,740		-31,740	-28,097
Net Assets	<u>182,230</u>		<u>182,230</u>	<u>175,357</u>
Funds				
Unrestricted Funds	<u>182,230</u>		<u>182,230</u>	<u>175,357</u>
Restricted Funds				

Notes on next page form part of these financial statements

Utrujj Foundation

Notes to the Financial
Statements for the Year
Ended 30 September 2024

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an receipt and payment basis and has been classified under headings that aggregate **all** cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. TRUSTEES' REMUNERATION AND BENEFITS

Utrujj Foundation pays a trustee of the foundation as a full time serving member of staff. This is allowed under the founding Trust Deed and has been approved by the Charities Commission.

3. STAFF COSTS

			2024	2023
Wages and Salaries			12,886	31,197
Social security costs			1,255	3,097

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

			2024	2023
HMRC PAYE/NI Taxes			31,740	28,097

A provision has been created for potential underpayment of PAYE & NI taxes for prior years. Correct and Final submissions have been made to HMRC, provision will be kept in accounts until confirmation.

Accounts

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Unaudited Financial Statements for The Year Ended 30 September 2023
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Utrujj Foundation

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for the Year Ended 30 September 2023**

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Utrujj Foundation

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Registered Charity number
1099875

Trustees

Mr. H Tamim
Dr. A Jawaid
Mr H Mian
Miss. A Mian

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Governing document

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Frequent reviews are carried out by experienced staff members to ensure that they are all sufficiently managing their duties and attend internal and external training sessions where appropriate.

Organisational structure

Decisions regarding vision and strategic direction are made by the trustees in consultation with volunteers and occasionally employed staff who play an important role in delivering Utrujj services.

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Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

- Promote education by providing advice, courses and support for all types of learning.
- Promote religious understanding and tolerance by providing courses, literature and advice.
- Promote better health and welfare by providing advice, courses and support.

Significant activities

Based on the stability of the online classes, Utrujj has continued to deliver classes to its existing student base as well as appealing to new students, building on the Al Manar partnership for new Muslims. Utrujj has increased its online presence and continues to reach a wider demographic. Seasonal events centred around Ramadan, including a daily evening prayer session for the entire month of Ramadan are conducted in person and online as per the previous year to allow those unable to travel in, the ability to participate. The annual family weekend residential retreat was held in February and was considered very successful with the most number of students attending (200+). This included two days of traditional teaching about the last advice given by the Prophet Muhammad (pbuh), interactive family sessions lead by experts, and introduction to beekeeping for children lead by local Beekeepers.

General online classes covered how to apply the teachings of the Quran, Hadith and work of renowned classical scholars, in particular Al Ghazali with a special focus on personal improvement, spiritual growth as well as using these to improve relationships to create a more cohesive and harmonious society. The student base has reflected steadfast commitment and numbers have remained consistent. The five weekly online courses covered have been targeted at different audiences to ensure that a wide spectrum of people were able to access the courses either live, online or as part of online recordings made accessible afterwards. The Utrujj blog continues to observe a fluctuating increase in the readership depending on local or international topics of interest. The number of articles written and shared respond to topical issues ensuring the dissemination of key learnings during key events.

Achievements and performance

For the financial year concerned, Utrujj delivered a variety of online courses, lectures and the annual retreat which had been long awaited since pre-Covid.

Our operational delivery which includes student relations and pre and post course content has continued to be robust as we maintained the position of a paid part-time contractor for the second year running. We have been fortunate to fulfil this position with a long standing and dedicated student

Volunteers

Utrujj relies heavily upon volunteers for it's work along with some of the paid staff members - due to volunteers staff costs are considerably lower.

FINANCIAL REVIEW

Reserves policy

There was a surplus of **£9,917** for the period to September 2023

ON BEHALF OF THE BOARD OF TRUSTEES

H Mian,

17/07/2023



We report on the financial statements for the year ended 30 September 2022 set out on pages seven to nine

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

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Basis of the independent examiner's report

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NASEEM AKRAM,

ADVICE WITH ACCOUNTS

Units 50-51 Lenton Business Centre,
Lenton Boulevard,
Nottingham, NG7 2BY

13/07/2024

Utrujj Foundation

Statement of Financial Activities for the Year Ended 30 September 2023

	Unrestricted Funds £	Restricted Funds £	30.09.23 Total Funds £	30.09.22 Total Funds £
Incoming Resources				
Courses & events Income	46,821	-	46,821	31,302
Donations	29,212	-	29,212	13,549
Total Incoming resources	76,033		76,033	44,851
Resources Expended				
Charitable Expenses				
Wages & Salaries	34,294	-	34,294	34,579
Administration Expenses	1,320	-	1,320	351
Bank Charges	180		180	141
Equipment	658		658	0
Accountancy Fees	450		450	450
Stationery & Printing	413		413	
Subcontractor Costs	6,000		6,000	6,000
Venue Hire	22,801		22,801	
Total Resources Expended	66,116		66,116	41,521
Net incoming/(outgoing) resources	9,917		9,917	3,330
Before transfers				
Gross transfers between funds	-	-	-	-
Net incoming/(outgoing) resources	9,917		9,917	3,330
Reconciliation Funds				
Total funds brought forward	165,440		165,440	162,110
Total funds carried forward	175,357		175,357	165,440

			30.09.23	30.09.22
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Current Assets				
Cash at Bank and in hand	203,454		203,454	184,443
Current Assets				
Creditors Amounts falling due within one year	(28,097)			(19,003)
Net Assets	<u>175,357</u>		<u>175,357</u>	<u>165,440</u>
Funds				
Unrestricted Funds	<u>175,357</u>		<u>175,357</u>	<u>165,440</u>
Restricted Funds				

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Utrujj Foundation

Notes to the Financial
Statements for the Year
Ended 30 September 2023

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The charity is exempt from tax on its charitable activities.

Fund accounting

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2. TRUSTEES' REMUNERATION AND BENEFITS

Utrujj Foundation pays a trustee of the foundation as a full-time serving member of staff. This is allowed under the founding Trust Deed and has been approved by the Charities Commission.

3. STAFF COSTS

			2023	2022
Wages and Salaries			31,197	31,489
Social security costs			3,097	3,090

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

			2023	2022
HMRC PAYE/NI Taxes			28,097	19,003

Creditors amount due relates to potential underpayment of prior years' PAYE & NI charges. Revised filing has been submitted to HMRC.

Accounts

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Unaudited Financial Statements for The Year Ended 30 September 2022
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UTRUJJ FOUNDATION**



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Utrujj Foundation

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Utrujj Foundation

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Organisational structure

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Risk management

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OBJECTIVES AND ACTIVITIES

Objectives and aims

- Promote education by providing advice, courses and support for all types of learning.
- Promote religious understanding and tolerance by providing courses, literature and advice.
- Promote better health and welfare by providing advice, courses and support.

Significant activities

Following our transition from in person learning to online learning post Covid in 2019-2020, Utrujj continued delivery of classes to its new student base. Utrujj continued to increase its online presence to provide more sessions and reach a wider geography throughout the lockdowns. Seasonal events centred around Ramadan, including a daily evening prayer session for the entire month of Ramadan were all conducted online as per the previous year.

Online classes covered how to apply the teachings of the Quran, Hadith and work of renowned classical scholars, in particular Al Ghazali with a special focus on personal improvement, spiritual growth as well as using these to improve relationships to create a more cohesive and harmonious society. The student base has reflected steadfast commitment and numbers have remained consistent.

The five weekly online courses covered have been targeted at different audiences to ensure that a wide spectrum of people were able to access the courses either live online or as part of online recordings made accessible afterwards. Additionally, Utrujj launched a new podcast to further enhance accessibility to its educational content. The Utrujj blog witnessed a significant increase in the readership and number of articles written and shared, ensuring the dissemination of key learnings.

Achievements and performance

For the financial year concerned, Utrujj delivered a variety of online courses, webinars and lectures.

The annual retreat that had been postponed due to Covid years was planned during this financial year but delivered in Feb 2023 so part of the next financial years activity.

Our student relations, course operations and digital activity (website design, social media and whatsapp) have seen dramatic improvements since we agreed a paid part-time contractor position with a long standing and dedicated volunteer. For example, Utrujj has developed a lot of short form content that is promoted by a 'gems' whatsapp group of past and current students that offers daily reminders and snippets from the courses being run.

Overall, our financial income was down last year vs previous year as we did not do a big push for fundraising as we had in the prior year. This was due to major disasters (Earthquake in Turkey, Flooding in Pakistan etc) taking a priority amongst donor's charitable giving

Volunteers

Utrujj relies heavily upon volunteers for it's work along with some of the paid staff members - due to volunteers staff costs are considerably lower.

FINANCIAL REVIEW

Reserves policy

There was a surplus of **£3,330** for the period to September 2022

ON BEHALF OF THE BOARD OF TRUSTEES

H Mian

15/07/2023

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NASEEM AKRAM,

ADVICE WITH ACCOUNTS

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09/07/2023

Utrujj Foundation

Statement of Financial Activities for the Year Ended 30 September 2022

			30.09.22	30.09.21
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Incoming Resources				
Courses & events Income	31,302	-	31,302	27,553
Donations	13,549	-	13,549	71,632
Total Incoming resources	44,851	-	44,851	99,185
Charitable Expenses				
Wages & Salaries	34,579	-	34,579	37,835
Administration Expenses	351	-	351	1,512
Bank Charges	141		141	36
Equipment	0		0	439
Accountancy Fees	450		450	
Subcontractor Costs	6,000		6,000	
Total Resources Expended	41,521		41,521	39,822
Net incoming/(outgoing) resources	3,330		3,330	59,363
Before transfers				
Gross transfers between funds	-	-	-	-
Net incoming/(outgoing) resources	3,330	-	3,330	59,363
Reconciliation Funds				
Total funds brought forward	162,110		162,110	102,747
Total funds carried forward	165,440		165,440	162,110

			30.09.22	30.09.21
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Current Assets				
Cash at Bank and in hand	184,443		184,443	171,734
Current Liability				
Creditors Amounts falling due within one year	(19,003)		(19,003)	(9,624)
Net Assets	<u>165,440</u>		<u>165,440</u>	<u>162,110</u>
Funds				
Unrestricted Funds	<u>165,440</u>		<u>165,440</u>	<u>162,110</u>
Restricted Funds				

Notes on next page form part of these financial statements

Utrujj Foundation

Notes to the Financial
Statements for the Year
Ended 30 September 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an receipt and payment basis and has been classified under headings that aggregate **all** cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. TRUSTEES' REMUNERATION AND BENEFITS

Utrujj Foundation pays a trustee of the foundation as a full time serving member of staff. This is allowed under the founding Trust Deed and has been approved by the Charities Commission.

3. STAFF COSTS

			2022	2021
Wages and Salaries			31,489	34,685
Social security costs			3,090	3,150

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

			2022	2021
HMRC PAYE/NI Taxes			19,003	9,624

Following an internal review, it has been identified that due to an error in processing, payments were not paid across to HMRC, a provision has been made to correct this and appropriate disclosure will be made to HMRC to bring the records up to date.

Accounts

**Report of the Trustees and
Unaudited Financial Statements for The Year Ended 30 September 2021
for
UTRUJJ FOUNDATION**



ADVICE WITH ACCOUNTS
Units 50-51 Lenton Business Centre,
Lenton Boulevard,
Nottingham, NG7 2BY
TEL: 0115 978 6800



Utrujj Foundation

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for the Year Ended 30 September 2021**

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Utrujj Foundation

Report of the Trustees for the Year Ended 30 September 2021

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Registered Charity number

1099875

Principal address

Kemp House
152 City Road
London
EC1V 2NX

Trustees

Mr. H Tamim
Dr. A Jawaid
Mr H Mian
Miss. A Mian

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust drawn up on the 11th May 2003.

Recruitment, Resignation and appointment of new trustees

There were no changes to the trustees during the year.

The trust deed states the following about the appointment of trustees:

- (i) There must be at least three trustees. Apart from the first trustees, every trustee must be appointed by a resolution of trusts passed at a special meeting.
- (ii) In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

Induction and training of new trustees

All new trustees are given, sufficient training on management skills and tools and have enough knowledge of their specific field to understand the nature of the charity and fully comply with the charities current views of its progress. They are also invited to additional courses related to their individual functions in the charity.

Frequent reviews are carried out by experienced staff members to ensure that they are all sufficiently managing their duties and attend internal and external training sessions where appropriate.

Organisational structure

Decisions regarding vision and strategic direction are made by the trustees in consultation with volunteers and occasionally employed staff who play an important role in delivering Utrujj services.

Decisions made concerning the day to day management of the charity are made by the Management team, using guidance provided by the trustees. Bigger decisions are made at Management Team meetings. The frequency and dates of these meetings is usually decided each year after the summer, and all Management Team members are informed of these details at this time.

Decision making at the trust level is governed by the trust deed. The trust deed states that:

- (i) No business shall be conducted at a meeting of the trustees unless at least one third of the total number of trustees at the time, or two trustees (whichever is the greater) are present throughout the meeting
- (ii) The trustees may make regulations specifying different quorums for meetings dealing with different types of business
- (iii) At meetings, decisions must be made by a majority of the trustees present and voting on the question. The person chairing the meeting shall have a casting vote whether or not he or she has voted previously on the same questions but no trustee in any other circumstances shall have more than one vote.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

- Promote education by providing advice, courses and support for all types of learning.
- Promote religious understanding and tolerance by providing courses, literature and advice.
- Promote better health and welfare by providing advice, courses and support.

Significant activities

As a consequence of Covid 19, Utrujj moved its learning to online in the start of 2020. Utrujj continued to increase its online presence to provide more sessions and reach a wider geography throughout the lockdowns. Seasonal events centred around Ramadan, including a daily evening prayer session for the entire month of Ramadan were all conducted online as per the previous year.

5 weekly online courses ran which covered a range of subjects. These have been targeted at different audiences to ensure that a wide spectrum of people were able to access the courses either live online or as part of online recordings made accessible afterwards.

The Utrujj blog has increased the number of articles written and shared to ensure key learnings are shared, with a big improvement in readership

In addition, Utrujj continued its commitment to run regular weekly sessions for an independent group focusing on new Muslims. In addition, 49 events including lectures, talks and conferences were held in collaboration with professional organisations, local grass roots organisations and charities

Achievements and performance

For the financial year concerned, Utrujj delivered a variety of online courses, webinars and lectures.

Due to the uncertainty of Covid 19 and associated lockdown rules, now in person courses or retreats were organised. This was a significant loss for the students and Utrujj as the annual retreat tends to be an important part of the Utrujj experience and attracts many families from across the UK.

As per last year, Utrujj continued to provide short Friday online sermons to compensate for Friday Mosque physical attendance. All content is available for free on YouTube.

Overall, our performance was similar to last year in terms of teaching and courses. However a successful fundraising campaign run by volunteers helped us achieve a surplus of funds

Volunteers

Utrujj relies heavily upon volunteers for its work along with some of the paid staff members - due to volunteers staff costs are considerably lower.

FINANCIAL REVIEW

Reserves policy

There was a surplus of **£68,987** for the period to September 2021

Custodian trustees

Neither the charity nor the trustees act as custodian trustees.

ON BEHALF OF THE BOARD OF TRUSTEES

H Mian

Independent Examiners Report to the Trustees of Utrujj Foundation

We report on the financial statements for the year ended 30 September 2020 set out on pages seven to nine

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NASEEM AKRAM,

ADVICE WITH ACCOUNTS

Units 50-51 Lenton Business Centre,
Lenton Boulevard,
Nottingham, NG7 2BY

09/07/2020

Utrujj Foundation

Statement of Financial Activities for the Year Ended 30 September 2021

	Unrestricted Funds £	Restricted Funds £	30.09.21 Total Funds £	30.09.20 Total Funds £
Incoming Resources				
Courses & events Income	27,553	-	27,553	24,345
Donations	71,632	-	71,632	41,661
Total Incoming resources	99,185		99,185	66,006
Resources Expended				
Charitable Expenses				
Wages & Salaries	28,211	-	28,211	37,242
Administration Expenses	1,512	-	1,512	1,864
Bank Charges	36			
Equipment	439			
Total Resources Expended	30,198		30,198	39,106
Net incoming/(outgoing) resources	68,987		68,987	£26,900
Before transfers				
Gross transfers between funds	-	-	-	-
Net incoming/(outgoing) resources	68,987		68,987	£26,900
Reconciliation Funds				
Total funds brought forward	102,747		102,747	75,847
Total funds carried forward	171,734		171,734	102,747

			30.09.21	30.09.20
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Current Assets				
Cash at Bank and in hand	171,734		171,734	102,747
Net Assets	<u>171,734</u>		<u>171,734</u>	<u>102,747</u>
Funds				
Unrestricted Funds	<u>171,734</u>		<u>171,734</u>	<u>102,747</u>
Restricted Funds				

Notes on next page form part of these financial statements

Utrujj Foundation

Notes to the Financial
Statements for the Year
Ended 30 September 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on a receipt and payment basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. TRUSTEES' REMUNERATION AND BENEFITS

Utrujj Foundation pays a trustee of the foundation as a full time serving member of staff. This is allowed under the founding Trust Deed and has been approved by the Charities Commission. The gross amount paid in the year was £25,200 (2020: £25,200)

3. STAFF COSTS

	30.09.21	30.09.20
	£	£
Wages and salaries	25,200	25,200

Accounts

**Report of the Trustees and
Unaudited Financial Statements for The Year Ended 30 September 2020
for
UTRUJJ FOUNDATION**



ADVICE WITH ACCOUNTS
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Utrujj Foundation

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Utrujj Foundation

Report of the Trustees for the Year Ended 30 September 2020

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

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Principal address

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Dr. A Jawaid
Mr H Mian
Miss. A Mian

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

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There were no changes to the trustees during the year.

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- (ii) In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

Induction and training of new trustees

All new trustees are given, sufficient training on management skills and tools and have enough knowledge of their specific field to understand the nature of the charity and fully comply with the charities current views of its progress. They are also invited to additional courses related to their individual functions in the charity.

Frequent reviews are carried out by experienced staff members to ensure that they are all sufficiently managing their duties and attend internal and external training sessions where appropriate.

Organisational structure

Decisions regarding vision and strategic direction are made by the trustees in consultation with volunteers and occasionally employed staff who play an important role in delivering Utrujj services.

Decisions made concerning the day to day management of the charity are made by the Management team, using guidance provided by the trustees. Bigger decisions are made at Management Team meetings. The frequency and dates of these meetings is usually decided each year after the summer, and all Management Team members are informed of these details at this time.

Decision making at the trust level is governed by the trust deed. The trust deed states that:

- (i) No business shall be conducted at a meeting of the trustees unless at least one third of the total number of trustees at the time, or two trustees (whichever is the greater) are present throughout the meeting
- (ii) The trustees may make regulations specifying different quorums for meetings dealing with different types of business
- (iii) At meetings, decisions must be made by a majority of the trustees present and voting on the question. The person chairing the meeting shall have a casting vote whether or not he or she has voted previously on the same questions but no trustee in any other circumstances shall have more than one vote.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

- Promote education by providing advice, courses and support for all types of learning.
- Promote religious understanding and tolerance by providing courses, literature and advice.
- Promote better health and welfare by providing advice, courses and support.

Significant activities

Utrujj was forced to make considerable changes to its courses as a result of Covid 19. Utrujj moved all its learning to online and had to cancel the in-person retreat. As a result, Utrujj has increased its online presence to provide more sessions and reach a wider geography. Seasonal events centred around Ramadan, including a daily evening prayer session for the entire month of Ramadan – all online.

Since lockdown, 5 weekly online courses have been running which include a combination of technical lectures and spiritual talks. In addition, Utrujj has continued an annual commitment to run regular weekly sessions for an independent group focusing on new Muslims.

In addition, 31 events including lectures and talks were held in collaboration with professional organisations, local grass roots organisations and charities.

Utrujj also provides one to one advice to students attending courses who require further input.

Achievements and performance

For the financial year concerned, Utrujj delivered a variety of online courses, webinars and lectures. In addition, due to the impact of Covid 19, Utrujj provided short Friday online sessions to compensate for Friday Mosque attendance. Utrujj continued the previously established partnerships with other organisations to provide consultancy ranging from topical issues affecting Muslims in the UK and globally. Utrujj has developed more on its relationships with London based corporate networks providing regular talks and chaplaincy services as needed

Weekly Qur'an circles continue to be delivered, in addition to a series of lectures covering traditional and contemporary topics predominantly in the London area

Volunteers

Utrujj relies heavily upon volunteers for its work along with some of the paid staff members - due to volunteers staff costs are considerably lower.

FINANCIAL REVIEW

Reserves policy

There was a surplus of **£26,900** for the period to September 2020

Custodian trustees

Neither the charity nor the trustees act as custodian trustees.

ON BEHALF OF THE BOARD OF TRUSTEES

H Mian

15/07/2021

We report on the financial statements for the year ended 30 September 2020 set out on pages seven to nine

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

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Independent examiner's statement

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 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NASEEM AKRAM,

ADVICE WITH ACCOUNTS

Units 50-51 Lenton Business Centre,
Lenton Boulevard,
Nottingham, NG7 2BY

15/07/2020

Utrujj Foundation

Statement of Financial Activities for the Year Ended 30 September 2020

	Unrestricted Funds	Restricted Funds	30.09.20 Total Funds	30.09.19 Total Funds
	£	£	£	£
Incoming Resources				
Courses & events Income	24,345	-	24,345	19,470
Donations	41,661	-	41,661	17,872
Total Incoming resources	66,006		66,006	37,342
Resources Expended				
Charitable Expenses				
Wages & Salaries	37,242	-	37,242	37,242
Administration Expenses	1,864	-	1,864	15,477
Total Resources Expended	39,106		39,106	52,719
Net incoming/(outgoing) resources	26,900		26,900	(15,377)
Before transfers				
Gross transfers between funds	-	-	-	-
Net incoming/(outgoing) resources	26,900		26,900	(15,377)
Reconciliation Funds				
Total funds brought forward	75,847		75,847	91,224
Total funds carried forward	102,747		102,747	75,847

			30.09.20	30.09.19
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Current Assets				
Cash at Bank and in hand	102,747		102,747	75,847
Net Assets	<u>102,747</u>		<u>102,747</u>	<u>75,847</u>
Funds				
Unrestricted Funds	<u>102,747</u>		<u>102,747</u>	<u>75,847</u>
Restricted Funds				

Notes on next page form part of these financial statements

Utrujj Foundation

Notes to the Financial
Statements for the Year
Ended 30 September 2020

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on a receipt and payment basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. TRUSTEES' REMUNERATION AND BENEFITS

Utrujj Foundation pays a trustee of the foundation as a full time serving member of staff. This is allowed under the founding Trust Deed and has been approved by the Charities Commission. The gross amount paid in the year was £25,200 (2019: £25,200)

3. STAFF COSTS

	30.09.20	30.09.19
	£	£
Wages and salaries	25,200	25,200
Social security costs	12,042	12,042
	<u>37,242</u>	<u>37,242</u>