

OPEN DOOR (NORTH EAST)

England & Wales · Charity number 1099865

Details

Status Registered

Legal form Charitable company

Company number [04819153](#)

Registered 2003-10-06

Register [View on the Charity Commission register](#)

Contact

Address Open Door North East
Newport Road
Middlesbrough
Cleveland
TS1 5QH

Phone 01642213634

Email info@opendoornortheast.com

Website www.opendoornortheast.com

Activities

Objects: TO RELIEVE PERSONS WHO ARE IN NEED OR HARDSHIP OR WHO ARE AGED OR SICK AND TO RELIEVE THE DISTRESS CAUSED THEREBY IN MIDDLESBROUGH AND THE NORTH EAST OF ENGLAND AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT.

Activities: Provide a range of services to both asylum seekers & refugees living on Teesside. We provide food & housing to destitute asylum seekers. We provide housing, a work club & training opportunities to refugees. A range of drop in service fostering community integration and English Classes (ESOL).

Classification

- **How:** Makes Grants To Individuals, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Accommodation/housing, Economic/community Development/employment
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** MIDDLESBROUGH AND THE NORTH EAST OF ENGLAND AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM.
- Hartlepool
- Middlesbrough
- Stockton-on-tees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£658,520	£803,204	£305,678	20
2024-03-31	£860,202	£740,597	£450,362	19
2023-03-31	£700,982	£667,609	£330,757	17
2022-03-31	£367,191	£399,056	-	-
2021-03-31	£426,684	£321,316	-	-

Trustees

Name	Role	Appointed
Bindhu Thomas		2024-05-16
Dr Ralph Hogan Grob		2016-04-17
Glenn Mills		2024-05-16
Mahvash Shebanian		2022-06-14
Simon Christopher Rogalski		2013-10-30
Stephen Edward Jones		2019-07-23

OPEN DOOR (NORTH EAST)

England & Wales - Charity number 1099865

Accounts

Company Registration Number 4819153

Charity Registration Number 1099865

OPEN DOOR (NORTH EAST)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

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never ordinary**

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individuals forward to meet their goals.

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CHARTERED ACCOUNTANTS
AND BUSINESS ADVISERS

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2025

The trustees present their report and the unaudited financial statements of the charitable company for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing documents, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Republic of Ireland', published in October 2019.

Trustees of the Charity

The directors of the charitable company are its trustees for the purposes of charity law. Details of the trustees who have served during the year and since the year end can be found on page 7.

OBJECTS AND ACTIVITIES

Under its Memorandum of Association, the charitable company's objects are to relieve persons who are in need or hardship, or who are aged or sick, and to relieve the distress caused thereby, in Middlesbrough, the North East of England and such other parts of the United Kingdom as the trustees may from time to time think fit.

Since its formation in July 2003, the charity has focused its attention on providing a range of related support services and housing to both asylum seekers and refugees. Since 2009 our core focus has been on the provision of services for those seeking sanctuary in Teesside and the Tees Valley.

The trustees regularly review the objectives, purposes and activities of the charity and, as part of this review, they have considered the Charity Commissions' general guidance on public benefit and, in particular, its supplementary guidance on the prevention and relief of poverty for the public benefit.

Our vision statement remains:

'Hope, Justice, Mercy and Dignity for those seeking sanctuary,'

This year has once again seen significant pressure on local services as national asylum, immigration laws, systems and policies continue to shift. We are deeply troubled by the current discourse around immigration, and in particular asylum seekers and refugees. The impact of the riots of Summer 2024, which particularly affected Middlesbrough and Hartlepool, has left many of our services users feeling a deep sense of fear about their safety and future in the UK.

Against this challenging backdrop, ODNE has remained a source of compassion, stability and expertise, helping individuals navigate uncertainty while driving positive change in local systems. Whilst we each bring particular areas of expertise, we have maintained a strong collaborative approach across our services and externally, ensuring that people receive support that is both appropriate, compassionate, equitable and effective.

Chair's Report

2024/25 saw Open Door North East (ODNE) turn 21, a traditional landmark age for celebration in the UK. It was a time of celebration and thankfulness that was also marked by an acute awareness of local, national and international events which continue to influence what we do.

Wars, conflicts, oppressive governments and violence around the world continue to cause more people to flee their nations for safety. Nationally, there has been a change of Government, with its own policies on asylum. Locally, like many other towns and cities in the summer of 2024, Middlesbrough experienced riots on the streets where many of our staff, volunteers, trustees and clients live. The increasingly polarising narrative around immigration in the UK continues to oppose the excellent work being done by many in Teesside to create cohesive communities.

In light of these, Open Door North East needs to continue being a safe and welcoming place where people can be supported to navigate complex immigration systems and ever-changing policy. Our vision of Hope, Justice, Mercy and Dignity for those seeking sanctuary, is needed more than ever.

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OBJECTS AND ACTIVITIES

Chairs Report (Continued)

Against this challenging environment, there were significant successes for the charity. It navigated the end of the North East RISE programme, successfully managing to retain all the staff and a much-needed refugee move on service. Local Authorities continue to value the work we do and their funding has meant that we are able to continue embedding a refugee support worker in Stockton-on-Tees and Redcar & Cleveland Councils. Quality refugee homes with appropriate support remain an essential service, with demand continuing to be a challenge. Our ongoing work this financial year with Charity Bank has enabled us to purchase and renovate 3 new homes.

Our staff and volunteers continue to be our greatest asset. They bring knowledge and skills from both their life experiences and previous roles, inside and outside of the refugee sector. We are pleased that last year we were able to recruit more staff with lived experience. We were also able to train our staff and volunteers in issues around Mental Health & Safeguarding.

Finally, on behalf of the board, I would like to express our appreciation and thanks to our staff, volunteers, partners, donors, funders and friends. In the next 12 months, the charity will review and update its strategic plan. Given the challenges highlighted, the increasing needs and aspirations of our clients and the opportunities ahead, this exercise will need to reflect on the voices of all our stakeholders.

Simon Rogalski
Chair of Trustees

ACHIEVEMENTS AND PERFORMANCE

Casework, Support and Advocacy

Open Door North East (ODNE) exists to address the urgent and systemic challenges faced by refugees, asylum seekers, and other migrants, particularly those subject to No Recourse to Public Funds (NRPF). Our casework, support and advocacy services focus on improving access to safe housing, welfare or asylum support, access to appropriate health services and legal advice, English language provision and wellbeing activities, while promoting anti-racist, trauma-informed practice across local systems.

These activities directly support ODNE's charitable purpose: to relieve poverty and distress and promote social inclusion among refugees, asylum seekers, and migrants in the Tees Valley and beyond. Through practical casework and strategic advocacy, we help individuals move from crisis to stability and influence broader systems to become fairer and more responsive. This approach ensures that immediate relief efforts contribute to longer-term change - enabling displaced people to rebuild their lives and participate fully in their communities.

ODNE's casework, support and advocacy have directly improved the lives of refugees, asylum seekers and migrants facing homelessness, destitution, or exclusion. Our partnership model with local authorities has improved responsiveness and coordination, reducing the risk of homelessness for newly granted refugees and strengthening relationships across statutory and voluntary sectors.

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TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2025

ACHIEVEMENTS AND PERFORMANCE

Casework, Support and Advocacy (continued)

Core Casework & Support Delivery

- Providing one-to-one casework across housing, welfare, employment, immigration, and mental health support.
- Delivered casework and advocacy across three core areas — supported accommodation, refugee integration, and destitution services — through a team of 14 support staff. We are particularly pleased to have been able to continue high levels of support for newly granted refugees beyond the end of the NE Rise Programme, which ended on 31st March 2024.
- Continued registration of IAA Level One (formerly OISC), with two staff members providing regulated asylum and protection advice.
- Provided casework and support to 448 asylum seekers and people with no recourse to public funds through the Ariadne Partnership, including 15 people for whom we provided ODNE accommodation to ensure that they were not street homeless.

Housing & Accommodation Support

- Hosting twice-weekly appointments with Middlesbrough Borough Council's Housing Options team to improve access to local housing support.
- Prioritised supported accommodation for newly granted refugees. In our first year of supported accommodation, we housed 63 people in our supported accommodation scheme.
- Throughout our housing service (supported, general needs and destitution), ODNE provided accommodation for 176 people.

Refugee Integration & Local Authority Partnerships

- Our services for newly granted refugees were accessed 1,474 times. This includes navigating social and private rented housing, applying for welfare support, employment support and digital access.
- Embedding support workers within Stockton Borough Council and Redcar & Cleveland Council to assist newly granted refugees.
- Lead partner of the Ariadne Programme, ensuring that asylum seekers have joined-up services across the Tees Valley.

Advocacy, System Change & Mental Health

- Advocating for system change through networks such as the Middlesbrough Mental Health Collective and the Lloyds Bank Foundation Local Influencing Grant.
- Played an active role in the Middlesbrough Mental Health Collective to improve mental health outcomes for displaced people, and we have recently been awarded a grant to deepen our support of migrants with poor mental health.
- Maintaining a trauma-informed and safeguarding-led approach in all service delivery.

English Language Provision & Skilled Worker Support

- Provided free English classes for at least 30 people per week who are unable to access any other provision.
- Supported displaced skilled workers, affected by visa uncertainty, ensuring access to employment, immigration advice and mental health support. This work is funded by NEADASS and delivered in partnership with Action Foundation.

OPEN DOOR (NORTH EAST)
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TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2025

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

Housing

We are pleased that the past year has continued to see progress in our housing portfolio, underpinned by the strategy laid out in our Plan. Our aim going forward continues to be to grow the proportion of properties within our portfolio which are either owned outright or leased. In absolute terms, the number of properties in this category grew to 13, with 7 properties owned by the Charity. Our thanks go to those landlords (particularly our new landlords) who this last year, despite a continuing difficult interest rate & regulatory environment, have agreed to continue with ODNE as lessee.

Stability in our housing portfolio is vital in terms of providing consistency and dignity to our clients. In particular, owning property means that we are able to provide an ever-increasing degree of quality and dignity to our tenants. We are committed to an ongoing programme of renovation, improvement & upgrade of our owned and leased properties, reflecting our Vision Statement.

We are also grateful to our lessors, who continue to be happy to make available their properties on favourable lease terms.

Our status as a supplier of supported accommodation in both the Middlesbrough Council & Stockton Borough Council local authority areas has seen further progress this year, as we have been able to develop & refine the wrap-around support provided to our supported accommodation tenants, as well as increasing the number of tenants benefitting from this support. We now have a dedicated team offering such support and it is heartening to see how this team has been able to enable our tenants to seek and secure employment, as well as develop other skills.

Our managed housing portfolio continues to play a key role in the capacity that we can offer, albeit that economic factors have meant that the size of this portfolio has seen some continued reduction both over the period and more recently. In addition, an important part of our housing provision is (and will remain) dedicated to our destitution clients.

We remain conscious of the need to grow the overall size of our portfolio, as the demand that we see continues to exceed capacity to a significant degree. Recent changes in government legislation and policy lead us to believe that the need will only increase. This current year, during which we are due to refresh our strategic plan, is set to see a period of investigating how portfolio growth can take place in a sustainable manner.

Role of Volunteers

Volunteers remain central to ODNE's success, bringing compassion, skill, and lived experience to every part of our work. They:

- Support English language learning through our English Café and structured classes.
- Welcome visitors, manage reception, book appointments, and assist with enquiries.
- Provide interpretation, cultural insight, and peer mentoring.

Their collective contribution ensures ODNE remains a welcoming, inclusive space for those seeking support, and we are grateful for their commitment to ODNE. We have a regular base of around 30 volunteers, as well as students and short-term volunteer placements.

Positive and Negative Factors

Positive factors, this year, have included strong partnerships with local councils and wider services, dedicated and skilled staff, volunteer engagement, and leadership development opportunities. Challenges have included leadership transitions, greater funding pressures with some key funders closed for strategic reviews, growing demand and complexity of presenting issues, and wider uncertainty linked to government policy and rhetoric on migration (such as the Illegal Migration Act, Safety of Rwanda, etc.). Our service users report experiencing greater hostility from the community, high levels of concern about their personal safety and confusion about their future in the UK. ODNE is determined to continue to be a place of welcome, guidance and advocate for a fairer, more just approach to migration in the UK, and particularly in the Tees Valley.

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YEAR ENDED 31 MARCH 2025

ACHIEVEMENTS AND PERFORMANCE (*Continued*)

FINANCIAL REVIEW

The balance on our unrestricted funds declined from £439,501 as at 31 March 2024 to £289,130 by the end of the year under review, due largely to a shortfall in income against budget.

Overall, our assets included £403,779 in tangible fixed assets (primarily freehold property) and cash reserves of £87,441. Whilst the trustees note that this is significantly lower than at the same point in the previous year, this is as a result of a unique set of circumstances that combined during the reporting period to produce lower than expected income. In particular, several larger funders, with whom preliminary talks had been held, decided to close their funds and conduct a strategic review. These have now reopened and, in most cases, future beneficiaries of these funds are likely to be those at the forefront of developing future models in terms of the provision of services to refugees and asylum seekers. The trustees consider that Open Door is well placed to benefit from this future-focussed strategy.

In addition, our fundraising strategy continues to be developed to meet the challenge of raising funds in an environment where there is much political and media discourse around the refugee and asylum seeker community.

It remains the intention of the trustees to maintain cash-backed unrestricted funds, which are the free reserves of the charity, at an amount in excess of three months' average gross expenditure within those funds. In that gross expenditure across the unrestricted fund has been running at around £67,000 per month, the charity has not met this requirement. Whilst a strong performance in the previous reporting period enabled the charity to weather the more difficult environment, the trustees are now considering additional actions to restore the position in order to deal with the challenges ahead.

The trustees cautiously consider the overall financial position and state of affairs of the charity at the balance sheet date to be adequate and remain optimistic as regards the future.

PLANS FOR FUTURE PERIODS

- Strengthen partnerships with health, housing, and statutory services to meet growing demand.
- Expand volunteer engagement, particularly involving people with lived experience of displacement.
- Continue to advocate for system change in local access and welcome for migrants.
- Develop peer-led and co-produced initiatives to embed lived experience in service design.

Looking ahead, we remain steadfast in our commitment to respond with compassion and integrity, ensuring that those seeking sanctuary find safety, stability, and hope across the Tees Valley.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Open Door (North East) is a company limited by guarantee and not having a share capital, governed by its Memorandum and Articles of Association dated 3 July 2003. It is also a charity registered with the Charity Commission. The members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up during their period of membership and within one year of their ceasing to be a member.

Appointment of Trustees

The power to appoint trustees rests with the members of the company.

Trustees' Induction and Training

Trustees are appointed based on them having the skills to manage a charity dealing with complex issues and vulnerable individuals. The trustees have induction procedures aimed at ensuring that new trustees understand their roles and obligations. As part of these procedures, trustees are encouraged to attend appropriate internal and external training events to facilitate the understanding of their roles.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Structure, Governance and Management

We recognise that, from time to time, conflicts of interest may arise on the Board of Trustees. In order to manage this, the following procedures have been adopted:

1. At the start of each meeting, trustees identify and declare conflicts – any conflicts identified are kept on a register of interests, which is regularly updated.
2. Any conflict identified will have the following information recorded:
 - what the conflict was;
 - who or what it affected;
 - when it was declared; and,
 - how it was managed.
3. If any discussion takes place relating to a conflict that has been identified, the relevant trustee(s) will leave the meeting for the duration of the discussions, will not take part in any decision or vote and will not be counted as being part of a quorum of trustees.

ODNE benefits strongly from its experienced team of trustees, who meet at least every 2 months and several of whom also involve themselves closely with the day-to-day affairs of the charity on an ongoing basis. We continue to seek ways to broaden our trustee team.

Staff remuneration is set by the trustees and is reviewed annually, with the National Joint Council for Local Government Services pay scales used as a reference point.

Operational matters are dealt with by the Senior Leadership Team (SLT), all of whom have long experience in their various professional fields. To prepare for future growth, we have been developing our SLT structure over the past six months, ensuring robust governance and strategic oversight. Alongside this, we have expanded our client engagement through day trips, budgeting courses, and small group activities that promote integration and personal development.

Our risks are monitored and reported on at Trustees' Meetings on a regular basis. Where risks exist and have been identified, procedures have been established to manage and mitigate these. We are in the process of developing a comprehensive risk register in order to catalogue identified risks, as well as relevant mitigating actions.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2025

REFERENCE AND ADMINISTRATIVE INFORMATION

Company Registration No:	4819153
Charity Registration No:	1099865
Registered Office and Principal Place of Business:	Melbourne House Newport Road Middlesbrough TS1 5QH
Trustees/Directors:	Mr S C Rogalski Dr R Grob Mr S E Jones Mrs M Shebanian Mr G Mills (appointed 16.05.24) Mrs B Thomas (appointed 16.05.24)
Company Secretary:	Mrs A Lewis
Chief Executive:	Mrs A Lewis
Bankers:	Barclays Bank plc Unit 1 Centre Mall Middlesbrough TS1 2NR
Legal Advisors:	Tilly, Bailey & Irvine LLP 12 Evolution Wynyard Park Billingham TS22 5TB
Independent Examiner:	Mr J Lester FCA Baines Jewitt Limited Spitfire House 19 Falcon Court Preston Farm Industrial Estate Stockton-on-Tees TS18 3TU

This report has been prepared in accordance with the Statement of Recommended Practice on "Accounting and Reporting by Charities" (SORP (FRS 102)) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees/directors on 12 December 2025 and signed on their behalf by:

S C ROGALSKI
Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OPEN DOOR (NORTH EAST)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025 which are set out on pages 9 to 22.

Responsibilities and Basis of Report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the company's gross income exceeds £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Lester

**Mr J Lester FCA
Baines Jewitt Limited
Chartered Accountants
Spitfire House
19 Falcon Court
Preston Farm Industrial Estate
STOCKTON-ON-TEES
TS18 3TU**

Dated: 12 December 2025

JL/AJW

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted Funds		Restricted Funds		Total Funds	
		2025 £	2024 £	2025 £	2024 £	2025 £	2024 £
INCOME							
Grants and donations	3	88,343	190,821	101,441	142,221	189,784	333,042
Charitable activities	4	466,775	520,506	-	-	466,775	520,506
Investment income	5	1,728	5,750	-	-	1,728	5,750
Other income		233	904	-	-	233	904
TOTAL INCOME		557,079	717,981	101,441	142,221	658,520	860,202
EXPENDITURE							
Raising funds	6	12,790	14,642	3,860	634	16,650	15,276
Charitable activities	7	723,250	637,827	63,304	87,494	786,554	725,321
TOTAL EXPENDITURE		736,040	652,469	67,164	88,128	803,204	740,597
Net income/(expenditure) for the year	8	(178,961)	65,512	34,277	54,093	(144,684)	119,605
Transfer between funds		28,590	67,712	(28,590)	(67,712)	-	-
Net movement in funds		(150,371)	133,224	5,687	(13,619)	(144,684)	119,605
Reconciliation of funds:							
Total funds brought forward	15&16	439,501	306,277	10,861	24,480	450,362	330,757
Total Funds Carried Forward	15&16	289,130	439,501	16,548	10,861	305,678	450,362

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
Company Registration Number 4819153

BALANCE SHEET AS AT 31 MARCH 2025

	Note	£	2025 £	£	2024 £
FIXED ASSETS					
Tangible assets	11		403,779		410,475
CURRENT ASSETS					
Debtors	12	14,305		33,372	
Cash at bank and in hand		87,441		218,840	
			<u>101,746</u>		<u>252,212</u>
CREDITORS: Amounts falling due within one year	13	(51,630)		(56,325)	
NET CURRENT ASSETS			<u>50,116</u>		<u>195,887</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>453,895</u>		<u>606,362</u>
CREDITORS: Amounts falling due after more than one year	14		(148,217)		(156,000)
NET ASSETS			<u>305,678</u>		<u>450,362</u>
REPRESENTED BY:					
Unrestricted funds	10		289,130		439,501
Restricted funds	15&16		16,548		10,861
			<u>305,678</u>		<u>450,362</u>

For the year ended 31 March 2025, the charitable company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the directors and trustees on 12 December 2025 and signed on their behalf by:

S C ROGALSKI
Chair of Trustees

OPEN DOOR (NORTH EAST)
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STATEMENT OF CASH FLOWS YEAR ENDED 31 MARCH 2025

	Note	2025 £	2024 £
Cash flow from operating activities	18	(122,781)	161,568
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(7,346)	(144,696)
Office rents receivable		-	4,500
Interest received		1,728	1,250
Net cash flow from investing activities		(5,618)	(138,946)
Cash flow from financing activities			
Receipt from new long term loan		-	132,000
Loan repayments		(3,000)	(3,000)
Cash flow from financing activities		(3,000)	129,000
Net increase/(decrease) in cash and cash equivalents		(131,399)	151,622
Cash and cash equivalents at start of year		218,840	67,218
Cash and cash equivalents at end of year		87,441	218,840

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

(a) General Information and Basis of Preparation

Open Door (North East) is a private company, limited by guarantee, registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 7 of these financial statements. The nature of the charity's operations and principal activities are the provision of support services and housing for asylum seekers and refugees.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. They are presented in pounds sterling, which is the functional currency of the charity, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Income Recognition

All income is recognised once the charity has entitlement to that income, there is sufficient certainty of receipt and it is probable that the income will be received, and the amount of income can be measured reliably.

Grants and Donations

- Where donors specify that the grant or donation must be used in a future accounting period, the income is deferred until those periods;
- Where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the period in which the pre-conditions are met.

Where donors specify that grants or donations are for a particular restricted purpose, which does not amount to pre-conditions regarding entitlement, the income is included in incoming reserves within restricted funds when received.

(c) Resources Expended

Resources expended are recognised in the Statement of Financial Activities on an accruals basis, inclusive of VAT. Individual costs are allocated between the various headings in the Statement of Financial Activities by reference to their underlying nature or the reason for which those costs were incurred, on an estimated percentage basis.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES (Continued)

(d) Unrestricted and Restricted Funds

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

(e) Fixed Assets and Depreciation

Fixed assets are stated at cost less depreciation. Depreciation is calculated so as to write off the cost of an asset over the estimated useful life of that asset as follows:

Freehold property	- 2% per annum straight line
Office furniture and equipment	- 15% per annum reducing balance
Computer equipment	- 3% per annum straight line
Motor vehicles	- 25% per annum reducing balance

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. LEGAL STATUS OF THE CHARITY

The charity is a private company limited by guarantee, registered in England and Wales, and has no share capital. The liability of each member in the event of winding up is limited to £10.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2025

3. GRANTS AND DONATIONS

This comprises:	Unrestricted Funds		Restricted Funds		Total Funds	
	2025	2024	2025	2024	2025	2024
	£	£	£	£	£	£
Grants	73,000	119,123	101,441	142,221	174,441	261,344
Donations	15,343	71,698	-	-	15,343	71,698
	88,343	190,821	101,441	142,221	189,784	333,042

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, reference to which is made in the Trustees' Report. In accordance with the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised within the accounts.

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds		Restricted Funds		Total Funds	
	2025	2024	2025	2024	2025	2024
	£	£	£	£	£	£
Rent received	324,400	144,913	-	-	324,400	144,913
Property management charges	18,267	21,462	-	-	18,267	21,462
Programme income	124,108	354,131	-	-	124,108	354,131
	466,775	520,506	-	-	466,775	520,506

5. INVESTMENT INCOME

	Unrestricted Funds		Restricted Funds		Total Funds	
	2025	2024	2025	2024	2025	2024
	£	£	£	£	£	£
Office rent received	-	4,500	-	-	-	4,500
Deposit account interest	1,641	899	-	-	1,641	899
Interest on gift aid tax reclaims	87	351	-	-	87	351
	1,728	5,750	-	-	1,728	5,750

6. RESOURCES EXPENDED ON RAISING FUNDS

See page 20.

7. EXPENDITURE ON CHARITABLE ACTIVITIES

See pages 21 and 22.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

8. NET INCOMING/(OUTGOING) RESOURCES

This is stated after charging:	2025	2024
	£	£
Trustees' emoluments (note 17)	-	-
Staff costs (note 9)	496,108	445,711
Depreciation (note 11)	14,082	10,720
Independent examiner's fees:		
- external scrutiny	2,250	2,150
- accountancy and payroll costs	7,170	6,850
	<u>=====</u>	<u>=====</u>

9. STAFF AND STAFF COSTS

The average monthly number of employees in the year was 20.20 (2024: 18.75) equating to 15.06 (2024: 13.97) full-time equivalents with aggregate emoluments of £496,108 (2024: £445,711) as follows:

	2025	2024
	£	£
Gross salaries	453,833	408,159
Employer's national insurance contributions	32,870	29,169
Employer's pension costs	9,405	8,383
	<u>=====</u>	<u>=====</u>
	496,108	445,711

No employee received remuneration of more than £60,000.

Total remuneration paid in respect of Key Management Personnel during the year was £53,930 (2024: £51,292).

10. TAXATION

The company is exempt from corporation tax on income derived from its charitable activities.

11. TANGIBLE FIXED ASSETS

	Freehold Property £	Fixtures, Fittings & Equipment £	Motor Vehicle £	Total £
Cost				
At beginning of year	413,765	39,101	10,800	463,666
Additions	-	7,346	-	7,346
Disposals	-	-	-	-
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
At end of year	413,765	46,477	10,800	471,012
Depreciation				
At beginning of year	17,722	26,110	9,359	53,191
Charge for year	8,277	5,405	360	14,042
On disposals	-	-	-	-
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
At end of year	25,999	31,515	9,719	67,233
Net Book Value				
At beginning of year	<u>396,043</u>	<u>12,991</u>	<u>1,441</u>	<u>410,475</u>
At end of year	<u>387,766</u>	<u>14,932</u>	<u>1,081</u>	<u>403,779</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2025

12. DEBTORS

	2025	2024
	£	£
Taxation recoverable on gift aid donations	1,417	11,938
Other debtors	12,888	21,434
	14,305	33,372
	14,305	33,372

13. CREDITORS: Amounts falling due within one year

	2025	2024
	£	£
Trade creditors and accruals	30,552	45,617
Other taxes and social security	13,295	7,708
Other loan	7,783	3,000
	51,630	56,325
	51,630	56,325

14. CREDITORS: Amounts falling due after more than one year

	2025	2024
	£	£
Bank loan	127,217	132,000
Other loan	21,000	24,000
	148,217	156,000
	148,217	156,000

The bank loan of £132,000 was advanced during the previous year by Charity Bank and is secured by a first fixed charge over the following freehold properties of the charity:

- 45 Laycock Street, Middlesbrough
- 38 Percy Street, Middlesbrough
- 142 Princes Road, Middlesbrough

There is also a fixed and floating charge over all assets of the charity.

The bank loan is repayable by instalments and includes £104,261 (2024: £110,000) which falls due after more than five years from the balance sheet date. The initial loan drawdown was in November 2023 and interest is being charged at 3.5% above the Bank of England base rate. At 31 March 2025, the base rate was 4.5%, giving an effective loan rate at that date of 8.0%.

The loan is repayable over a 25 year term from June 2023 to May 2048.

The other loan is from the Quaker Housing Trust and was advanced in January 2023. The loan is interest free and repayable over 10 years in equal annual instalments, including £9,000 (2024: £12,000) repayable after more than five years from the balance sheet date.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

15. STATEMENT OF FUNDS

	At	Income	Expenditure	Transfers	At
2025	1.4.24	£	£	between	31.3.25
	£	£	£	Funds	£
Unrestricted Funds	439,501	557,079	736,040	28,590	289,130
Restricted Funds:					
Legal advice	2,552	-	1,620	-	932
Ariadne project	-	65,211	37,001	(28,210)	-
Volunteer Co-ordinator	3,309	-	3,309	-	-
Staff wellbeing	5,000	-	2,734	(380)	1,886
CEO salary contribution	-	24,500	22,500	-	2,000
Cultural literacy and employer engagement	-	11,730	-	-	11,730
Total Restricted Funds	10,861	101,441	67,164	(28,590)	16,548
Total Funds	450,362	658,520	803,204	-	305,678
2024	At	Income	Expenditure	Transfers	At
	1.4.23	£	£	between	31.3.24
	£	£	£	Funds	£
Unrestricted Funds	306,277	717,981	652,469	67,712	439,501
Restricted Funds:					
Legal advice	4,040	-	1,488	-	2,552
Ariadne project	10,690	91,295	59,359	(42,626)	-
Melbourne House refurbishment	9,750	-	1,600	(8,150)	-
Community organisations cost of living fund	-	41,926	24,990	(16,936)	-
Volunteer Co-ordinator	-	4,000	691	-	3,309
Staff wellbeing	-	5,000	-	-	5,000
Total Restricted Funds	24,480	142,221	88,128	(67,712)	10,861
Total Funds	330,757	860,202	740,597	-	450,362

Restricted Funds:

Legal advice - this grant funding was made available to support destitute clients accommodated within Open Door (North East) housing to seek legal routes out of destitution, as well as enhancing the legal services currently provided to clients, by directly funding a proportion of the costs involved.

Ariadne project – Ariadne is a co-ordinated partnership between Open Door (North East), Middlesbrough Asylum Project (MAP), Justice First, Refugee Futures and British Red Cross, specifically with the aim of identifying and filling gaps in provision for asylum seekers and refugees across the Tees Valley. The partnership provides welcome and orientation services, wellbeing support, practical support, legal support and advice, and casework for people experiencing destitution. English language support and volunteering opportunities across the partnership, and aims to positively impact 900 asylum seeking users over a three year period.

Volunteer Co-ordinator – The William Leech Charity provided funding for the employment of a part time Volunteer Co-ordinator. The role has been filled by the engagement of a self-employed volunteer lead working five hours a week commencing on 15 January 2024.

Staff wellbeing – The Mercers' Company made funds available to resource any inputs or activities deemed helpful to staff wellbeing.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

15. STATEMENT OF FUNDS (continued)

CEO salary contribution – Lloyds Bank Foundation have provided a grant from their ‘Local Collaborations Programme’ with Open Door (North East) as the grant holder organisation and on behalf of the collaboration partners, Justice First and Middlesbrough Voluntary Development Agency.

The grant runs from 1 June 2024 to 31 May 2026 and is available as a contribution to the salary costs of the CEO.

Cultural literacy and employer engagement – the grant was received towards the end of the financial year from Middlesbrough Borough Council and remained unspent at the balance sheet date.

The grant is available to provide free training to local businesses in Middlesbrough to increase understanding and confidence in hiring a diverse workforce.

Melbourne House refurbishment – this funding was made available to contribute to the refurbishment and redecoration of Open Door (North East)’s head office in Middlesbrough.

Community organisations cost of living fund – this funding came from The National Lottery Community Fund. It covered salary costs as well as an allocation for management overheads and operational costs for January to March 2024 and was intended to back fill the shortfall in Programme income during the ramp-down towards the end of the NE Rise Programme.

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	403,779	-	403,779
Cash at bank and in hand	70,893	16,548	87,441
Other net liabilities	(185,542)	-	(185,542)
	<u>289,130</u>	<u>16,548</u>	<u>305,678</u>

17. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS

The charity was under the control of the trustees throughout the year under review.

No trustee received remuneration from or was reimbursed expenses by the charity in the year under review (2024: none).

Mr G Mills, who was appointed as a trustee on 16 May 2024, received rent from the charity of £3,350 in respect of a property leased to the charity.

Mr S C Rogalski is also a trustee of another local charity, Jubilee Church Teesside (JCT), which had the following transactions with Open Door (North East) (ODNE):

	2025 £	2024 £
Inter-company account transactions:		
Balance due from JCT to ODNE at beginning of year	4,792	4,642
Grant from JCT to ODNE	-	6,000
Rent from JCT to ODNE	-	4,500
Costs incurred by JCT on behalf of ODNE	(4,500)	(10,350)
	<u>292</u>	<u>4,792</u>

During the year under review £600 (2024: £600) was received in unrestricted donations from trustees and related parties.

Other than as detailed above, there were no reportable transactions with trustees and/or connected persons.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

18. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net income/(expenditure) for the year	(144,684)	119,605
Office rent receivable	-	(4,500)
Interest receivable	(1,728)	(1,250)
Depreciation of tangible fixed assets	14,042	10,720
Decrease/(increase) in debtors	19,067	39,832
Increase/(decrease) in creditors	(9,478)	(2,839)
Net cash inflow/(outflow) from operating activities	<u>(122,781)</u>	<u>161,568</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

6. RESOURCES EXPENDED ON RAISING FUNDS

Fundraising Costs of Grants and Donations	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2025	2024	2025	2024	2025	2024
Support costs allocated to activities:		£	£	£	£	£	£
Staff costs	Staff role	9,158	11,710	3,375	192	12,533	11,902
Premises costs	Floor area	1,390	1,392	135	-	1,525	1,392
Office administration and insurance	Floor area	1,972	1,296	350	442	2,322	1,738
Depreciation	Floor area	270	244	-	-	270	244
		<u>12,790</u>	<u>14,642</u>	<u>3,860</u>	<u>634</u>	<u>16,650</u>	<u>15,276</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2025	2024	2025	2024	2025	2024
		£	£	£	£	£	£
Costs directly allocated to activities							
Staff costs	Staff time	386,874	298,477	33,087	74,899	419,961	373,376
House running expenses	Direct	131,781	99,207	-	1,600	131,781	100,807
Destitution services	Direct	20,732	19,005	-	-	20,732	19,005
Emergency accommodation	Direct	3,180	2,919	-	-	3,180	2,919
Refugee advice project	Direct	16,517	28,330	-	16	16,517	28,346
ESOL expenses	Direct	7,301	11,035	-	-	7,301	11,035
Motor expenses	Direct	2,804	2,956	-	-	2,804	2,956
Depreciation	Direct	8,637	5,845	-	-	8,637	5,845
Sundries	Direct	-	35	-	-	-	35
Employment services	Direct	1,023	5,808	-	-	1,023	5,808
Bad debts written off	Direct	814	-	-	-	814	-
Other professional fees	Direct	1,465	8,928	1,870	1,488	3,335	10,416
Support costs	See below	127,498	139,499	26,737	8,985	154,235	148,484
Governance costs	See below	14,624	15,783	1,610	506	16,234	16,289
TOTAL EXPENDITURE ON CHARITABLE ACTIVITIES		723,250	637,827	63,304	87,494	786,554	725,321

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

7. EXPENDITURE ON CHARITABLE ACTIVITIES (Continued)

Support Costs	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2025	2024	2025	2024	2025	2024
		£	£	£	£	£	£
Other professional fees	Direct	7,859	27,878	-	-	7,859	27,878
Staff costs	Time	42,919	56,842	18,000	1,026	60,919	57,868
Premises costs	Floor area	25,026	25,057	2,430	-	27,456	25,057
Office administration and insurance	Floor area	35,496	23,337	6,307	7,959	41,803	31,296
Depreciation	Floor area	4,864	4,387	-	-	4,864	4,387
Bank charges and interest paid	Direct	11,334	1,998	-	-	11,334	1,998
		<u>127,498</u>	<u>139,499</u>	<u>26,737</u>	<u>8,985</u>	<u>154,235</u>	<u>148,484</u>
Governance Costs	Basis of Apportionment	2025	2024	2025	2024	2023	2024
		£	£	£	£	£	£
Accountancy and independent examination	Direct	9,420	9,000	-	-	9,420	9,000
Other professional fees	Direct	-	1,350	-	-	-	1,350
Staff costs	Staff time	1,572	2,501	1,125	64	2,697	2,565
Premises costs	Floor area	1,390	1,392	135	-	1,525	1,392
Office administration and insurance	Floor area	1,972	1,296	350	442	2,322	1,738
Depreciation	Floor area	270	244	-	-	270	244
		<u>14,624</u>	<u>15,783</u>	<u>1,610</u>	<u>506</u>	<u>16,234</u>	<u>16,289</u>

OPEN DOOR (NORTH EAST)

England & Wales - Charity number 1099865

Accounts

Company Registration Number 4819153

Charity Registration Number 1099865

OPEN DOOR (NORTH EAST)

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2024

The trustees present their report and the unaudited financial statements of the charitable company for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing documents, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Republic of Ireland', published in October 2019.

Trustees of the Charity

The directors of the charitable company are its trustees for the purposes of charity law. Details of the trustees who have served during the year and since the year end can be found on page 8.

OBJECTS AND ACTIVITIES

Under its Memorandum of Association, the charitable company's objects are to relieve persons who are in need or hardship, or who are aged or sick, and to relieve the distress caused thereby, in Middlesbrough, the North East of England and such other parts of the United Kingdom as the trustees may from time to time think fit.

Since its formation in July 2003, the charity has focused its attention on providing a range of related support services and housing to both asylum seekers and refugees. Since 2009 our core focus has been on the provision of services for those seeking sanctuary in Teesside and the Tees Valley.

The trustees regularly review the objectives, purposes and activities of the charity and, as part of this review, they have considered the Charity Commissions' general guidance on public benefit and, in particular, its supplementary guidance on the prevention and relief of poverty for the public benefit.

ODNE is now more than 18 months into the period covered by our Strategic Plan, which runs until October 2025. Our vision statement remains:

'Hope, Justice, Mercy and Dignity for those seeking sanctuary,'

We are very conscious that we operate in an environment in which the landscape is constantly changing. An example of this has been the enormous increase in the demand for our services, an important component of which is related to the ongoing work of the Home Office to reduce the backlog of asylum claims. Despite the ever-shifting backdrop, we believe that this statement remains as relevant as ever.

Our values, which run through everything that we do and spring directly from our vision statement, are:

- **Hospitality:** Offering welcome and support to all seeking our help.
- **Compassion:** Showing grace & love to others.
- **Working together:** Building community through valuing others.
- **Dignity:** Honouring and respecting the unique worth of every person.
- **Excellence:** Being the best we can be, with integrity, in all our work.
- **Inclusivity:** Serving our clients irrespective of race, gender, disability, religious belief, age, or sexual orientation.

During the period of our strategic plan, our 6 objectives continue to be as follows:

1. **Casework:** increasing our capacity, skills and experience to support as many people as possible in the Tees Valley who are experiencing poverty, homelessness or marginalisation owing to their immigration status in order that it becomes the core priority of ODNE's work.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2024

OBJECTS AND ACTIVITIES (*Continued*)

2. **Housing:** continuing to improve the quality, flexibility and efficiency of our housing stock to provide accommodation for those who have been through the asylum system, including developing our portfolio to be able to respond to changes in demand for housing for those that need it. This demand will also be from those who do not have the right to rent or the financial means to do so because of the conditions of their leave.
3. **Integration:** continuing to be able to support asylum seekers, refugees and other migrants who have come through the asylum route, to become more independent and feel part of a supporting and welcoming community, so that people move from surviving to thriving.
4. **Sustainability:** ensuring that our work is financially sustainable through efficient working and from a balanced range of funding sources.
5. **Communications:** increasing the reputation and awareness of ODNE externally with all stakeholders and improve internal communications so that staff and volunteers work in an increasingly co-ordinated and cohesive manner according to our values & ethos.
6. **Governance:** strengthening the systems and processes in place to ensure appropriate oversight and management by the Board and senior staff. This will enable ODNE to continue to provide safe, sustainable and efficient services for their clients & volunteers.

By focussing our effort in these six areas, we are convinced that ODNE will continue to fulfil its mission whilst building financial resilience, innovation and excellence across all areas of the charity.

Chair's Report

This year at Open Door North East, the 21st year of our operation, has seen an unsurpassed level of need for our services. This has primarily been due to the implementation of government legislation, changes in Home Office practices and our growing influence locally.

Whilst our focus over the last 12 months has been on strengthening the organisation for an anticipated uptick in demand, our expectations in this regard were far exceeded. Issues relating to the asylum backlog, together with UK Government strategies for managing it, have been well reported in the media. Historically, Home Office decision-making did not keep pace with the number of applications and, in the middle of 2023 when the number of people waiting for a decision on whether they would be granted refugee status was at a record high, a revised approach to dealing with asylum claims meant that many more newly granted refugees were receiving long awaited decisions on their application. These revised approaches included sharply increasing the number of Home Office caseworkers making decisions, as well as introducing new processes designed to streamline processing, such as relying on a written questionnaire rather than an interview and grouping together applications by nationality.

Distressingly, this resulted in a very high number of newly granted refugees being evicted from Home Office accommodation – levels much higher than our organisation, local authorities and our sector partners have the capacity to manage. The consequential knock-on effect of homelessness was truly harrowing for our service users and our frontline staff and volunteers.

Despite this backdrop, we are grateful that we are able to look back with much satisfaction at the significant achievements of the last year. Our North East Refugee Integration, Support & Employment (NE RISE) programme came to an end after almost 2½ years of successful operation, during which all targets set were either met or exceeded. As a result of this, ODNE is now recognised as one of the most effective organisations in this field within our region and many subsequent opportunities have opened up as a result.

The robust financial performance of ODNE has meant that we have been able to keep our Refugee Integration team broadly intact beyond the end of the NE RISE programme. As we have seen continuing high demand for our services, this is a hugely important achievement for us. We continue to anticipate no reduction in the demands facing us, particularly with the recent change in government, and the increasing instability across the world, leading to many seeking refuge in safe countries.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2024

OBJECTS AND ACTIVITIES Chair's Report (*Continued*)

Finally, we were very pleased that, in late 2023, the excellence of our service provision in supporting our tenants in our owned and leased housing was recognised by the approval of supported housing status by both Middlesbrough Council and Stockton Borough Council. This important development will ensure that we are able to properly resource the support that we are able to offer to our tenants, as well as keeping our properties at the standard where we are able to demonstrate our values.

The unrest experienced in some of our communities in Summer 2024 unsettled many of our clients, staff, volunteers and friends. The fact that much of this did not continue to escalate in ways many feared is a testament to our communities who don't wish to see such division. It also reminds us that ODNE has a vital role in fostering cohesive communities in the North East.

Our 21st year has been a period of transition, as well as of significant challenge. On behalf of the trustees of ODNE, I would like to pay tribute to our dedicated staff and volunteers, who have handled all these circumstances with such professionalism. We are also very grateful to all our partners, locally, regionally and nationally, who help to make our communities better places to find safety, refuge and a future in. Underpinning this is the ongoing support of our donors, often over many years, who I join with all those at ODNE in profoundly thanking.

Simon Rogalski
Chair of Trustees

ACHIEVEMENTS AND PERFORMANCE

Within our Strategic Plan, we laid out key performance indicators (KPIs) against each of our objectives. We are pleased to have seen significant progress against these KPIs, as follows:

1. Casework:

- Additional destitution caseworkers have been employed, which has significantly boosted the capacity of ODNE in this area.
- Our volunteer team is significantly more cohesive, with a part-time Volunteer Co-ordinator now in place.

2. Housing:

- ODNE has now been approved as a provider of supported accommodation in the Middlesbrough and Stockton local authority areas.
- 3 houses have been purchased, increasing the number and proportion of owned or leased houses within our portfolio.
- Our housing portfolio is generating a positive contribution to the finances of ODNE.

3. Integration:

- The Refugee Integration staff team has been broadly maintained following the end of the NE RISE programme, ensuring capacity to deal with current demand for integration casework, training and employment support.
- ESOL teaching capacity, from which many of our service users benefit, has been maintained.

4. Sustainability:

- Excluding long term borrowings, current cash-backed unrestricted reserves now exceed 3 months' costs.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (*Continued*)

5. Communications:

- All-staff meetings are being held monthly, covering a wide range of training and communications topics.
- Volunteering placements are now of a higher quality, as a result of the employment of our Volunteer Co-ordinator.

6. Governance:

- An additional 2 trustees have been added to the Board of ODNE, with specific expertise in finance and lived experience.

Programmes

As mentioned, in the past year, Open Door North East has made significant progress in delivering our strategic plan, enhancing both the breadth and quality of our services.

Key programme highlights are as follows:

Refugee Integration

Our North East Refugee Integration Support and Employment (NE RISE) programme commenced in November 2021 came to an end on 31 March 2024. The programme was highly successful from ODNE's point of view, with our organisation being amongst the best performing providers in the region. Overall, in the 28 months of the programme's operation, 387 separate cases were handled and well in excess of 1,000 individuals helped. The effect of this programme and impact upon many lives will be there for years to come.

A key achievement in the immediate aftermath of the end of this programme was our ability to transition our team successfully to our Refugee Integration department. It is a source of much satisfaction that most of the team that started with the NE RISE programme still work at ODNE.

With ODNE's track record of refugee integration delivery, further opportunities are being opened up. Two of our Tees Valley local authorities, Redcar & Cleveland and Stockton Borough Councils, now have members of our organisation embedded within their teams. This cross-fertilisation of knowledge and skills is of huge value in terms of the contribution to local refugee integration.

Destitution Services

Services to our clients within the Tees Valley who have no recourse to public funds (NRPF) continue to form the core of our activities aimed at those who would otherwise be destitute. We offer a combination of housing, emergency cash support, legal advice, English language courses and volunteering opportunities to alleviate those with the most severe needs. Our aims are to assist those who we support in seeking out and deciding upon the best route forward for them as well as providing routes to access refugee status, particularly where such support has been discontinued.

We continue to build flexibility into our housing, unrestricted finances and case management to ensure that we are increasingly able to meet the demand in referrals and the increasing level of destitution in the Tees Valley.

OPEN DOOR (NORTH EAST)
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TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

Housing

We are pleased that the past year has seen much progress in our housing portfolio, underpinned by the strategy laid out in our Plan. Our aim going forward continues to be to grow the proportion of properties within our portfolio which are either owned outright or leased. In absolute terms, the number of properties in this category grew to 11, with 7 properties now owned by the Charity. We are immensely grateful that 2 of these properties were transferred to us by a local church at lower than market value (with the purchase price of 1 of these representing only a token consideration).

In particular, owning property means that we are able to provide an ever-increasing degree of quality and dignity to our tenants. We are committed to an ongoing programme of renovation, improvement and upgrading of our owned and leased properties, reflecting our Vision Statement.

We are also grateful to our lessors, who continue to be happy to make available their properties on favourable lease terms.

As mentioned, a major development this year has been that, in November 2023, we were approved by both Middlesbrough Council and Stockton Borough Council as a provider of supported accommodation. Previously, the cost of supporting our tenants in their tenancies was borne by our internal resources. As a result of this development, we are now able to claim a rent that represents the full cost of supporting these tenancies. This has in turn allowed us to reconfigure and significantly strengthen our staff team to ensure that adequate wrap-around support capacity is in place to achieve this. Overall, the grant of supported accommodation status has made a major contribution to the sustainability of the Charity.

Our managed housing portfolio continues to play a key role in the capacity that we can offer, albeit that economic factors have meant that the size of this portfolio has seen some reduction both over the period under review and more recently. In addition, an important part of our housing provision is (and will remain) dedicated to our destitution clients.

We remain conscious of the need to grow the overall size of our portfolio, as the demand that we see continues to exceed capacity to a significant degree. Recent changes in government legislation and policy lead us to believe that the need will only increase.

Partnership Working

ODNE has continued to foster and develop partnership working across our services, particularly through the Ariadne and Justice Together Initiative North East partnerships. As in previous years, offering adequate support to those seeking sanctuary continues to need close working relationships with all involved. Our relationships with Local Authority Homelessness Prevention Services have been especially helpful in this regard.

Our experience demonstrated that working in partnership with other local charities and with the local authority is the best way to provide holistic support to those who we support, allowing organisations to grow and develop complementary services to ensure that service users do not fall through gaps in provision. We are exceptionally fortunate to have a number of charities with which we work closely in the local area, with many offering specialised support to our clients. As we face a more complex and fragmented asylum system, we expect to develop our partnership work to a greater degree.

We are also privileged that we have built up good relationships with grant-making trusts, many of which have provided multi-year funding. Our core costs benefit especially from the support of such established funders, including the Mercers' Company and the Lloyds Bank Foundation for England & Wales, to whom we give particular thanks.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW

The balance on our unrestricted funds increased from £306,277 at 31 March 2023 to £439,501 by the end of the year under review, due largely to a strong financial performance towards the end of the reporting period.

Overall, our assets included £410,475 in tangible fixed assets, cash reserves of £218,840 and other net current liabilities of £22,953. The trustees are pleased to note this increased level of cash as a result of the fundraising strategy. In particular, major donor funding has been a key cornerstone of our donations over the last 18 months and we are now moving forward with plans for a major donor strategy to build on the success of this.

It remains the intention of the trustees to maintain cash-backed unrestricted funds, which are the free reserves of the charity, at an amount in excess of three months' average gross expenditure within those funds. In that gross expenditure across the unrestricted fund has been running at around £54,500 per month, the charity has now met this requirement and the trustees are now considering additional actions to strengthen the position further to deal with the challenges ahead.

During the reporting period, ODNE entered into a loan facility agreement with Charity Bank to purchase outright new houses to add to the portfolio. The facility was agreed in June 2023, with the drawdowns taking place later that year. The facility limit agreed was £144,000 and as at 31 March 2024 £132,000 had been drawn down.

The trustees consider the overall financial position and state of affairs of the charity at the balance sheet date to be positive and remain cautiously optimistic as regards the future.

PLANS FOR FUTURE PERIODS

Our future plans tie in with those encapsulated in our Strategic Plan, mentioned above, which contains a range of key targets and milestones. Over the next financial year our focussed priorities, taken from the Strategic Plan, are as follows:

Service Enhancement and Community Support:

- Create a programme of meaningful activities to enhance the wellbeing, mental health and integration of service users, with a focus on fostering a sense of belonging and community.

Financial Sustainability and Diversification:

- Increase organisational income by expanding staff capacity to secure funding from grants, contracts, and individual donations, reducing reliance on a single funding source.

Partnerships and Networking:

- Review and strengthen partnership working to ensure service development aligns with ODNE's values and ethos
- Enhance senior staff members' capacity for networking and collaboration with external partners and stakeholders.

Organisational Development and Governance:

- Develop a comprehensive set of Key Performance Indicators (KPIs) covering all departments, enabling the Senior Management Team and Board to monitor ODNE's overall health on a quarterly basis.
- Conduct a skills and experience audit of the Board and recruit additional trustees to address skills gaps and bolster governance.

These four priorities provide a streamlined focus for ODNE's strategic plan in the next financial year, addressing key areas of service improvement, financial sustainability, partnerships and governance.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Open Door (North East) is a company limited by guarantee and not having a share capital, governed by its Memorandum and Articles of Association dated 3 July 2003. It is also a charity registered with the Charity Commission. The members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up during their period of membership and within one year of their ceasing to be a member.

Appointment of Trustees

The power to appoint trustees rests with the members of the company.

Trustees' Induction and Training

Trustees are appointed based on them having the skills to manage a charity dealing with complex issues and vulnerable individuals. The trustees have induction procedures aimed at ensuring that new trustees understand their roles and obligations. As part of these procedures, trustees are encouraged to attend appropriate internal and external training events to facilitate the understanding of their roles.

Structure, Governance and Management

We recognise that, from time to time, conflicts of interest may arise on the Board of Trustees. In order to manage this, the following procedures have been adopted:

1. At the start of each meeting, trustees identify and declare conflicts – any conflicts identified are kept on a register of interests, which is regularly updated.
2. Any conflict identified will have the following information recorded:
 - what the conflict was;
 - who or what it affected;
 - when it was declared; and,
 - how it was managed.
3. If any discussion takes place relating to a conflict that has been identified, the relevant trustee(s) will leave the meeting for the duration of the discussions, will not take part in any decision or vote and will not be counted as being part of a quorum of trustees.

ODNE benefits strongly from its experienced team of trustees, who meet at least every 2 months and several of whom also involve themselves closely with the day-to-day affairs of the charity on an ongoing basis. We continue to seek ways to broaden our trustee team.

Staff remuneration is set by the trustees and is reviewed annually, with the National Joint Council for Local Government Services pay scales used as a reference point.

Operational matters are dealt with by the Senior Leadership Team (SLT), all of whom have long experience in their various professional fields. To prepare for future growth, we have been developing our SLT structure over the past six months, ensuring robust governance and strategic oversight. Alongside this, we have expanded our client engagement through day trips, budgeting courses, and small group activities that promote integration and personal development.

Our risks are monitored and reported on at Trustees' Meetings on a regular basis. Where risks exist and have been identified, procedures have been established to manage and mitigate these. We are in the process of developing a comprehensive risk register in order to catalogue identified risks, as well as relevant mitigating actions.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2024

REFERENCE AND ADMINISTRATIVE INFORMATION

Company Registration No:	4819153
Charity Registration No:	1099865
Registered Office and Principal Place of Business:	Melbourne House Newport Road Middlesbrough TS1 5QH
Trustees/Directors:	Mr S C Rogalski Dr R Grob Mr S E Jones Mrs M Shebanian Mr G Mills (appointed 16.05.24) Mrs B Thomas (appointed 16.05.24)
Company Secretary:	Mrs A Lewis
Chief Executive:	Mrs A Lewis
Bankers:	Barclays Bank plc Unit 1 Centre Mall Middlesbrough TS1 2NR
Legal Advisors:	Tilly, Bailey & Irvine LLP 12 Evolution Wynyard Park Billingham TS22 5TB
Independent Examiner:	Mr J Lester FCA Baines Jewitt Limited Spitfire House 19 Falcon Court Preston Farm Industrial Estate Stockton-on-Tees TS18 3TU

This report has been prepared in accordance with the Statement of Recommended Practice on "Accounting and Reporting by Charities" (SORP (FRS 102)) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees/directors on 27 November 2024 and signed on their behalf by:

S C ROGALSKI
Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OPEN DOOR (NORTH EAST)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024 which are set out on pages 10 to 23.

Responsibilities and Basis of Report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the company's gross income exceeds £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Lester

**Mr J Lester FCA
Baines Jewitt Limited
Chartered Accountants
Spitfire House
19 Falcon Court
Preston Farm Industrial Estate
STOCKTON-ON-TEES
TS18 3TU**

Dated: 27 November 2024

JL/AJW

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted Funds		Restricted Funds		Total Funds	
		2024 £	2023 £	2024 £	2023 £	2024 £	2023 £
INCOME							
Grants and donations	3	190,821	142,467	142,221	89,919	333,042	232,386
Charitable activities	4	520,506	460,528	-	-	520,506	460,528
Investment income	5	5,750	7,257	-	-	5,750	7,257
Other income		904	811	-	-	904	811
TOTAL INCOME		717,981	611,063	142,221	89,919	860,202	700,982
EXPENDITURE							
Raising funds	6	14,642	14,754	634	145	15,276	14,899
Charitable activities	7	637,827	627,529	87,494	25,181	725,321	652,710
TOTAL EXPENDITURE		652,469	642,283	88,128	25,326	740,597	667,609
Net income/(expenditure) for the year	8	65,512	(31,220)	54,093	64,593	119,605	33,373
Transfer between funds		67,712	55,999	(67,712)	(55,999)	-	-
Net movement in funds		133,224	24,779	(13,619)	8,594	119,605	33,373
Reconciliation of funds:							
Total funds brought forward	15	306,277	281,498	24,480	15,886	330,757	297,384
Total Funds Carried Forward	15&16	439,501	306,277	10,861	24,480	450,362	330,757

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
Company Registration Number 4819153

BALANCE SHEET AS AT 31 MARCH 2024

	Note	£	2024 £	£	2023 £
FIXED ASSETS					
Tangible assets	11		410,475		276,499
CURRENT ASSETS					
Debtors	12	33,372		73,204	
Cash at bank and in hand		218,840		67,218	
			<u>252,212</u>		<u>140,422</u>
CREDITORS: Amounts falling due within one year	13	(56,325)		(59,164)	
NET CURRENT ASSETS			<u>195,887</u>		<u>81,258</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			606,362		357,757
CREDITORS: Amounts falling due after more than one year	14		(156,000)		(27,000)
NET ASSETS			<u>450,362</u>		<u>330,757</u>
REPRESENTED BY:					
Unrestricted funds	15&16		439,501		306,277
Restricted funds	15&16		<u>10,861</u>		<u>24,480</u>
			<u>450,362</u>		<u>330,757</u>

For the year ended 31 March 2024, the charitable company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the directors and trustees on 27 November 2024 and signed on their behalf by:

S C ROGALSKI
Chair of Trustees

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
Company Registration Number 4819153

STATEMENT OF CASH FLOWS YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Cash flow from operating activities	18	161,568	38,803
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(144,696)	(101,213)
Receipts from sale of tangible fixed assets		-	46,947
Office rents receivable		4,500	6,900
Interest received		1,250	357
Net cash flow from investing activities		(138,946)	(47,009)
Cash flow from financing activities			
Receipt from new long term loan		132,000	30,000
Loan repayments		(3,000)	-
Cash flow from financing activities		129,000	30,000
Net increase in cash and cash equivalents		151,622	21,794
Cash and cash equivalents at start of year		67,218	45,424
Cash and cash equivalents at end of year		218,840	67,218

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

(a) General Information and Basis of Preparation

Open Door (North East) is a private company, limited by guarantee, registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 8 of these financial statements. The nature of the charity's operations and principal activities are the provision of support services and housing for asylum seekers and refugees.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. They are presented in pounds sterling, which is the functional currency of the charity, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Income Recognition

All income is recognised once the charity has entitlement to that income, there is sufficient certainty of receipt and it is probable that the income will be received, and the amount of income can be measured reliably.

Grants and Donations

- Where donors specify that the grant or donation must be used in a future accounting period, the income is deferred until those periods;
- Where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the period in which the pre-conditions are met.

Where donors specify that grants or donations are for a particular restricted purpose, which does not amount to pre-conditions regarding entitlement, the income is included in incoming reserves within restricted funds when received.

(c) Resources Expended

Resources expended are recognised in the Statement of Financial Activities on an accruals basis, inclusive of VAT. Individual costs are allocated between the various headings in the Statement of Financial Activities by reference to their underlying nature or the reason for which those costs were incurred, on an estimated percentage basis.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES (Continued)

(d) Unrestricted and Restricted Funds

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

(e) Fixed Assets and Depreciation

Fixed assets are stated at cost less depreciation. Depreciation is calculated so as to write off the cost of an asset over the estimated useful life of that asset as follows:

Freehold property	- 2% per annum straight line
Office furniture and equipment	- 15% per annum reducing balance
Computer equipment	- 3% per annum straight line
Motor vehicles	- 25% per annum reducing balance

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. LEGAL STATUS OF THE CHARITY

The charity is a private company limited by guarantee, registered in England and Wales, and has no share capital. The liability of each member in the event of winding up is limited to £10.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

3. GRANTS AND DONATIONS

	Unrestricted Funds		Restricted Funds		Total Funds	
	2024	2023	2024	2023	2024	2023
This comprises:	£	£	£	£	£	£
Grants	119,123	94,802	142,221	89,919	261,344	184,721
Donations	71,698	47,665	-	-	71,698	47,665
	190,821	142,467	142,221	89,919	333,042	232,386

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, reference to which is made in the Trustees' Report. In accordance with the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised within the accounts.

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds		Restricted Funds		Total Funds	
	2024	2023	2024	2023	2024	2023
	£	£	£	£	£	£
Rent received	144,913	54,513	-	-	144,913	54,513
Property management charges	21,462	19,260	-	-	21,462	19,260
Programme income	354,131	386,755	-	-	354,131	386,755
	520,506	460,528	-	-	520,506	460,528

5. INVESTMENT INCOME

	Unrestricted Funds		Restricted Funds		Total Funds	
	2024	2023	2024	2023	2024	2023
	£	£	£	£	£	£
Office rent received	4,500	6,900	-	-	4,500	6,900
Deposit account interest	899	357	-	-	899	357
Interest on gift aid tax reclaims	351	-	-	-	351	-
	5,750	7,257	-	-	5,750	7,257

6. RESOURCES EXPENDED ON RAISING FUNDS

See page 21.

7. EXPENDITURE ON CHARITABLE ACTIVITIES

See pages 22 and 23.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

8. NET INCOMING/(OUTGOING) RESOURCES

This is stated after charging:	2024	2023
	£	£
Trustees' emoluments (note 17)	-	-
Staff costs (note 9)	445,711	408,344
Depreciation (note 11)	10,720	9,620
Profit on disposal of fixed assets	-	(2,634)
Independent examiner's fees:		
- external scrutiny	2,150	2,150
- accountancy and payroll costs	6,850	9,650
	<u>=====</u>	<u>=====</u>

9. STAFF AND STAFF COSTS

The average monthly number of employees in the year was 18.75 (2023: 17.25) equating to 13.97 (2023: 13.38) full-time equivalents with aggregate emoluments of £445,711 (2023: £408,844) as follows:

	2024	2023
	£	£
Gross salaries	408,159	373,777
Employer's national insurance contributions	29,169	28,104
Employer's pension costs	8,383	6,963
	<u>=====</u>	<u>=====</u>
	445,711	408,844
	<u>=====</u>	<u>=====</u>

No employee received remuneration of more than £60,000.

Total remuneration paid in respect of Key Management Personnel during the year was £51,292 (2023: £46,993).

10. TAXATION

The company is exempt from corporation tax on income derived from its charitable activities.

11. TANGIBLE FIXED ASSETS

	Freehold Property £	Fixtures, Fittings & Equipment £	Motor Vehicle £	Total £
Cost				
At beginning of year	272,719	35,451	10,800	318,970
Additions	141,046	3,650	-	144,696
Disposals	-	-	-	-
	<u>-----</u>	<u>-----</u>	<u>-----</u>	<u>-----</u>
At end of year	413,765	39,101	10,800	463,666
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
Depreciation				
At beginning of year	12,358	21,235	8,878	42,471
Charge for year	5,364	4,875	481	10,720
On disposals	-	-	-	-
	<u>-----</u>	<u>-----</u>	<u>-----</u>	<u>-----</u>
At end of year	17,722	26,110	9,359	53,191
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
Net Book Value				
At beginning of year	260,361	14,216	1,922	276,499
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
At end of year	396,043	12,991	1,441	410,475
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

OPEN DOOR (NORTH EAST)
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

12. DEBTORS

	2024	2023
	£	£
Taxation recoverable on gift aid donations	11,938	12,380
Other debtors	21,434	60,824
	33,372	73,204
	33,372	73,204

13. CREDITORS: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors and accruals	45,617	44,753
Other taxes and social security	7,708	11,411
Other loans	3,000	3,000
	56,325	59,164
	56,325	59,164

14. CREDITORS: Amounts falling due after more than one year

	2024	2023
	£	£
Bank loan	132,000	-
Other loan	24,000	27,000
	156,000	27,000
	156,000	27,000

The bank loan of £132,000 was advanced during the year by Charity Bank and is secured by a first fixed charge over the following freehold properties of the charity:

- 45 Laycock Street, Middlesbrough
- 38 Percy Street, Middlesbrough
- 142 Princes Road, Middlesbrough

There is also a fixed and floating charge over all assets of the charity.

The bank loan is repayable by instalments and includes £110,000 which falls due after more than five years from the balance sheet date. The initial loan drawdown was in November 2023 and interest is being charged at 3.5% above the Bank of England base rate. At 31 March 2024, the base rate was 5.25%, giving an effective loan rate at that date of 8.75%.

The loan is repayable over a 25 year term from June 2023 to May 2048.

The other loan is from the Quaker Housing Trust and was advanced in January 2023. The loan is interest free and repayable over 10 years in equal annual instalments, including £12,000 (2023: £15,000) repayable after more than five years from the balance sheet date.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

15. STATEMENT OF FUNDS

	At 1.4.23 £	Income £	Expenditure £	Transfers between Funds £	At 31.3.24 £
2024					
Unrestricted Funds	<u>306,277</u>	<u>717,981</u>	<u>652,469</u>	<u>67,712</u>	<u>439,501</u>
Restricted Funds:					
Legal advice	4,040	-	1,488	-	2,552
Ariadne project	10,690	91,295	59,359	(42,626)	-
Melbourne House refurbishment	9,750	-	1,600	(8,150)	-
Community organisations cost of living fund	-	41,926	24,990	(16,936)	-
Volunteer Co-ordinator	-	4,000	691	-	3,309
Staff wellbeing	-	5,000	-	-	5,000
Total Restricted Funds	<u>24,480</u>	<u>142,221</u>	<u>88,128</u>	<u>(67,712)</u>	<u>10,861</u>
Total Funds	<u>330,757</u>	<u>860,202</u>	<u>740,597</u>	<u>-</u>	<u>450,362</u>
2023					
Unrestricted Funds	<u>281,498</u>	<u>611,063</u>	<u>642,283</u>	<u>55,999</u>	<u>306,277</u>
Restricted Funds:					
Property purchase and refurbishment	15,886	20,000	-	(35,886)	-
Legal advice	-	5,000	960	-	4,040
Property improvements	-	3,000	3,000	-	-
Ariadne project	-	52,169	21,366	(20,113)	10,690
Melbourne House refurbishment	-	9,750	-	-	9,750
Total Restricted Funds	<u>15,886</u>	<u>89,919</u>	<u>25,326</u>	<u>(55,999)</u>	<u>24,480</u>
Total Funds	<u>297,384</u>	<u>700,982</u>	<u>667,609</u>	<u>-</u>	<u>330,757</u>

Restricted Funds:

Legal advice - this grant funding was made available to support destitute clients accommodated within Open Door (North East) housing to seek legal routes out of destitution, as well as enhancing the legal services currently provided to clients, by directly funding a proportion of the costs involved.

Ariadne project - Ariadne is a co-ordinated partnership between Open Door (North East), Middlesbrough Asylum Project (MAP), Justice First, Refugee Futures and British Red Cross, specifically with the aim of identifying and filling gaps in provision for asylum seekers and refugees across the Tees Valley. The partnership provides welcome and orientation services, wellbeing support, practical support, legal support and advice, and casework for people experiencing destitution. English language support and volunteering opportunities across the partnership, and aims to positively impact 900 asylum seeking users over a three year period.

Melbourne House refurbishment - this funding was made available to contribute to the refurbishment and redecoration of Open Door (North East)'s head office in Middlesbrough.

Community organisations cost of living fund - this funding came from The National Lottery Community Fund. It covered salary costs as well as an allocation for management overheads and operational costs for January to March 2024 and was intended to back fill the shortfall in Programme income during the ramp-down towards the end of the NE Rise Programme.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

15. STATEMENT OF FUNDS (continued)

Volunteer Co-ordinator – The William Leech Charity provided funding for the employment of a part time Volunteer Co-ordinator. The role has been filled by the engagement of a self-employed volunteer lead working five hours a week commencing on 15 January 2024.

Staff wellbeing – The Mercers' Company made funds available to resource any inputs or activities deemed helpful to staff wellbeing.

Property purchase and refurbishment - the Leslie Aldridge Trust made grant funding available for the purchase and refurbishment of a house. In February 2022, the charity completed the purchase of 45 Laycock Street, Middlesbrough. The refurbishment of the property was completed during 2023. The purchase of the property fulfilled the restriction in relation to the funding made available for that purpose. During the year ended 31 March 2023, further funding was received from another donor to part fund the purchase of an additional property in Middlesbrough.

Property improvements – this funding was made available to part fund the renovation costs of one of our properties that provides a safe, secure home for four refugees in Middlesbrough, specifically the provision of a new kitchen and bathroom, as well as a full redecoration.

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	410,475	-	410,475
Cash at bank and in hand	207,979	10,861	218,840
Other net liabilities	(178,953)	-	(178,953)
	<u>439,501</u>	<u>10,861</u>	<u>450,362</u>

17. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS

The charity was under the control of the trustees throughout the year under review.

No trustee received remuneration from or was reimbursed expenses by the charity in the year under review (2023: £nil).

Mr S C Rogalski is also a trustee of another local charity, Jubilee Church Teesside (JCT), which had the following transactions with Open Door (North East) (ODNE):

	2024 £	2023 £
Inter-company account transactions:		
Balance due from JCT to ODNE at beginning of year	4,642	2,142
Grant from JCT to ODNE	6,000	6,000
Rent from JCT to ODNE	4,500	6,000
Costs incurred by JCT on behalf of ODNE	(10,350)	(9,500)
	<u>4,792</u>	<u>4,642</u>

During the year under review £600 (2023: £600) was received in unrestricted donations from trustees and related parties.

Other than as detailed above, there were no reportable transactions with trustees and/or connected persons.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

18. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024	2023
	£	£
Net income for the year	119,605	33,373
Office rent receivable	(4,500)	(6,900)
Interest receivable	(1,250)	(357)
Depreciation of tangible fixed assets	10,720	9,620
Profit on disposal of tangible fixed assets	-	(2,634)
Decrease/(increase) in debtors	39,832	(20,409)
Increase/(decrease) in creditors	(2,839)	26,110
Net cash inflow/(outflow) from operating activities	<u>161,568</u>	<u>38,803</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

6. RESOURCES EXPENDED ON RAISING FUNDS

Fundraising Costs of Grants and Donations	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2024	2023	2024	2023	2024	2023
		£	£	£	£	£	£
Support costs allocated to activities:							
Staff costs	Staff role	11,710	11,849	192	-	11,902	11,849
Premises costs	Floor area	1,392	1,061	-	-	1,392	1,061
Office administration and insurance	Floor area	1,296	1,544	442	145	1,738	1,689
Depreciation	Floor area	244	300	-	-	244	300
		<u>14,642</u>	<u>14,754</u>	<u>634</u>	<u>145</u>	<u>15,276</u>	<u>14,899</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2024	2023	2024	2023	2024	2023
		£	£	£	£	£	£
Costs directly allocated to activities							
Staff costs	Staff time	298,477	319,378	74,899	18,473	373,376	337,851
House running expenses	Direct	99,207	68,227	1,600	3,000	100,807	71,227
Destitution services	Direct	19,005	28,624	-	960	19,005	29,584
Emergency accommodation	Direct	2,919	6,240	-	-	2,919	6,240
Refugee advice project	Direct	28,330	24,975	16	-	28,346	24,975
ESOL expenses	Direct	11,035	16,959	-	-	11,035	16,959
Motor expenses	Direct	2,956	3,016	-	-	2,956	3,016
Depreciation	Direct	5,845	3,618	-	-	5,845	3,618
Profit on disposal of fixed assets	Direct	-	(2,634)	-	-	-	(2,634)
Sundries	Direct	35	170	-	-	35	170
Employment services	Direct	5,808	6,194	-	-	5,808	6,194
Bad debts written off	Direct	-	542	-	-	-	542
Other professional fees	Direct	8,928	1,954	1,488	-	10,416	1,954
Support costs	See below	139,499	130,440	8,985	2,603	148,484	133,043
Governance costs	See below	15,783	19,826	506	145	16,289	19,971
TOTAL EXPENDITURE ON CHARITABLE ACTIVITIES		637,827	627,529	87,494	25,181	725,321	652,710

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

7. EXPENDITURE ON CHARITABLE ACTIVITIES (Continued)

Support Costs	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2024	2023	2024	2023	2024	2023
		£	£	£	£	£	£
Other professional fees	Direct	27,878	-	-	-	27,878	-
Staff costs	Time	56,842	56,794	1,026	-	57,868	56,794
Premises costs	Floor area	25,057	40,333	-	-	25,057	40,333
Office administration and insurance	Floor area	23,337	27,806	7,959	2,603	31,296	30,409
Depreciation	Floor area	4,387	5,402	-	-	4,387	5,402
Bank charges and interest paid	Direct	1,998	105	-	-	1,998	105
		<u>139,499</u>	<u>130,440</u>	<u>8,985</u>	<u>2,603</u>	<u>148,484</u>	<u>133,043</u>
Governance Costs	Basis of Apportionment	2024	2023	2024	2023	2024	2023
		£	£	£	£	£	£
Accountancy and independent examination	Direct	9,000	11,800	-	-	9,000	11,800
Other professional fees	Direct	1,350	2,771	-	-	1,350	2,771
Staff costs	Staff time	2,501	2,350	64	-	2,565	2,350
Premises costs	Floor area	1,392	1,061	-	-	1,392	1,061
Office administration and insurance	Floor area	1,296	1,544	442	145	1,738	1,689
Depreciation	Floor area	244	300	-	-	244	300
		<u>15,783</u>	<u>19,826</u>	<u>506</u>	<u>145</u>	<u>16,289</u>	<u>19,971</u>

OPEN DOOR (NORTH EAST)

England & Wales - Charity number 1099865

Accounts

Company Registration Number 4819153

Charity Registration Number 1099865

OPEN DOOR (NORTH EAST)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2023

The trustees present their report and the unaudited financial statements of the charitable company for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing documents, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Republic of Ireland', published in October 2019.

Trustees of the Charity

The directors of the charitable company are its trustees for the purposes of charity law. Details of the trustees who have served during the year and since the year end can be found on page 7.

OBJECTS AND ACTIVITIES

Under its Memorandum of Association, the charitable company's objects are to relieve persons who are in need or hardship, or who are aged or sick, and to relieve the distress caused thereby, in Middlesbrough, the North East of England and such other parts of the United Kingdom as the trustees may from time to time think fit.

Since its formation in July 2003, the charity has focused its attention on providing a range of related support services and housing to both asylum seekers and refugees. Since 2009 our core focus has been on the provision of services for those seeking sanctuary in Teesside and the Tees Valley.

The trustees regularly review the objectives, purposes and activities of the charity and, as part of this review, they have considered the Charity Commissions' general guidance on public benefit and, in particular, its supplementary guidance on the prevention and relief of poverty for the public benefit.

Our vision statement remains:

'Hope, Justice, Mercy and Dignity for those seeking sanctuary,'

and, despite a period of societal flux during which the demand for our services has only increased, we believe that our hopes and desires for those we help are encapsulated in this statement as veraciously as ever.

Nevertheless, with a number of significant changes to the environment in which we operate, a good portion of the Trustee and Senior Management Teams' time this year has been engaged in looking to the future. Cognisant of the lessons learned from the Covid-19 pandemic, we have invested in the development and agreement of our refreshed Strategic Plan, which covers the period 2023 to 2025.

This has been framed around our values, which run through everything that we do; these are:

- **Hospitality:** Offering welcome and support to all seeking our help.
- **Compassion:** Showing grace and love to others.
- **Working together:** Building community through valuing others.
- **Dignity:** Honouring and respecting the unique worth of every person.
- **Excellence:** Being the best we can be, with integrity, in all our work.
- **Inclusivity:** Serving our clients irrespective of race, gender, disability, religious belief, age, or sexual orientation.

Our plan was agreed in October 2022 and focuses on six objectives; objectives four, five and six are identified as enablers to ensure that the first three objectives are possible, sustainable and of good quality.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2023

OBJECTS AND ACTIVITIES (*Continued*)

Our six objectives are as follows:

1. **Casework:** increasing our capacity, skills and experience to support as many people as possible in the Tees Valley who are experiencing poverty, homelessness or marginalisation owing to their immigration status in order that it becomes the core priority of ODNE's work.
2. **Housing:** continuing to improve the quality, flexibility and efficiency of our housing stock to provide accommodation for those who have been through the asylum system, including developing our portfolio to be able to respond to changes in demand for housing for those that need it. This demand will also be from those who do not have the right to rent or the financial means to do so because of the conditions of their leave.
3. **Integration:** continuing to be able to support asylum seekers, refugees and other migrants who have come through the asylum route, to become more independent and feel part of a supporting and welcoming community, so that people move from surviving to thriving.
4. **Sustainability:** ensuring that our work is financially sustainable through efficient working and from a balanced range of funding sources.
5. **Communications:** increasing the reputation and awareness of ODNE externally with all stakeholders and improving internal communications so that staff and volunteers work in an increasingly co-ordinated and cohesive manner according to our values and ethos.
6. **Governance:** strengthening the systems and processes in place to ensure appropriate oversight and management by the Board and senior staff. This will enable ODNE to continue to provide safe, sustainable and efficient services for their clients and volunteers.

In terms of timeline, our strategic plan will be implemented according to agreed milestones over the next three years.

By focussing our effort in these six areas, we are convinced that Open Door North East will continue to fulfil our mission whilst building in financial resilience, innovation and excellence across all areas of the charity.

Chair's Report

On the 3rd of July 2023, Open Door North East (ODNE) marked 20 years of operation as a charity, bringing practical help, quality advice and casework and safe accommodation to asylum seekers, refugees and those with complex immigration status who have come through the asylum route in the Tees Valley, many of whom have direct experience of homelessness and destitution. Over this period, ODNE has seen significant growth but this has been outstripped by the increase in demand we are facing, as well as the complexity of the needs of those whom we help.

At the time of writing last year's report, the Covid-19 pandemic was still to an extent influencing our operations. However, our robust and resilient leadership, support work, administration and volunteer teams, together with the courage and determination shown by our clients, have ensured that ODNE has emerged from the pandemic as a stronger and more capable entity than was the case in early 2020. In particular, we have improved our triage and appointment process, increasing our ability to provide more complex and bespoke casework in a calmer, safer setting, while still providing immediate support to those facing homelessness and destitution. We are grateful for volunteers who have helped to make this a smooth transition into appointment-based service through their gift of time, warm welcome, and administrative skills.

As ever, our key focus is on our clients, who we recognise and honour, in particular for their resilience in the face of adversity, an increasingly challenging external environment for refugees and the complex situations within which they find themselves. However, their courage and determination is something that encourages all involved in the charity and gives us hope and confidence that the Tees Valley can be a place of sanctuary for people forced to flee their homeland and make the complex journey to safety.

OPEN DOOR (NORTH EAST)
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TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2023

OBJECTS AND ACTIVITIES Chair's Report (*Continued*)

Our staff and volunteer team has continued to provide care and support in some challenging circumstances, often at little or no notice. It has been wonderful to see how the staff team in particular has bonded and developed their skills during the last year, even as the demand for their services has grown and become more complex. I remain incredibly grateful to this team, which consistently goes above and beyond for our clients.

All of this has, of course, been enabled and sustained by the generosity of our donors, who I thank on behalf of all at Open Door North East.

Simon Rogalski
Chair of Trustees

ACHIEVEMENTS AND PERFORMANCE

Programmes

All our programme areas are based on and develop as a result of our six objectives laid out above and, importantly, feed into our Vision Statement. We have seen significant development across our portfolio of programmes over the last year, which is testament to the dedication of our staff team and volunteers.

Key programme highlights are as follows:

NE RISE

Our North East Refugee Integration Support and Employment (NE RISE) programme that commenced in November 2021 has now seen 24 months of successful operation, with over 380 individual and family refugee clients having been helped on their journey to safe and secure housing, integration and employment over that period, as a result of the support given by our team. The success of this programme has been truly gratifying, having considerably exceeded all the key performance indicators allocated to it, and ODNE continues to be recognised as one of the leading partner providers in the region. Looking forward, much potential still exists to help more clients that are likely to be requiring our support shortly due to ongoing, well-reported legislative changes. Our support worker team has developed enormously over the period of the programme, both in terms of capacity and capability, and is well placed to deal with this increased demand.

The programme funding is due to come to an end on 31 March 2024. However, such is the strength and effectiveness of the team, our aim is to preserve it as is, whilst developing new and more balanced funding channels in order to support this.

Destitution Services

Services to our clients within the Tees Valley who have no recourse to public funds (NRPF) continue to form the core of our activities aimed at those who would otherwise be destitute. We offer a combination of housing, emergency cash support, legal advice, English language courses and volunteering opportunities to alleviate those with the most severe needs. Our aims are to assist those who we support in seeking out and deciding upon the best route forward for them as well as providing routes to access refugee status, particularly where such support has been discontinued. In particular, we have seen a rise in people presenting with mental health challenges that have impacted their ability to engage meaningfully with legal services and who have not been able to access mental health support. In response to the growing need, we are a founding partner of the Middlesbrough Mental Health Collective, funded by Tees, Esk and Wear Valleys NHS Foundation Trust (TEWV), to support people with complex mental health conditions in the community. The aspiration is that the partnership will enable our clients to have more equitable access to mental health services and support them to be able to engage more effectively with our services to find a route out of destitution.

We continue to build flexibility into our housing, unrestricted finances and case management to ensure that we are increasingly able to meet the demand in referrals and the increasing level of destitution in the Tees Valley. We have accommodated 32 people in the last year through our destitution support services. Around a third of those accommodated have moved onto other forms of stable support or been given leave to remain in the UK.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

Housing

During the past year, the Charity has made good progress towards achieving its goal of moving towards a financially sustainable model that decreases reliance on grant funding, whilst maintaining the aim of reducing homelessness for asylum seekers, refugees and other vulnerable migrants. As ever, we are committed to providing good quality accommodation, accompanied by wraparound supportive casework, conscious that secure housing is such a key component of the integration journey.

Overall, we are conscious of the need to grow the overall size of our portfolio, as the demand that we see continues to exceed capacity to a significant degree. Recent changes in government legislation and policy lead us to believe that the need will only increase.

As previously reported, the aim going forward is to grow the proportion of properties within our portfolio which are either owned outright or leased. This speaks to the dual goal of providing an increasing degree of quality and dignity in our provision of housing, as well as increased financial sustainability. We are grateful that support from the Quaker Housing Trust has enabled us to purchase an additional property close to our offices in Middlesbrough, bringing our total number of owned properties to four. In recent months, we have also taken on an additional leased property in Stockton.

Our Housing objective (above) is therefore underpinned by four key deliverables, as follows:

- a. Transitioning from a managed house portfolio in order that a majority of the housing stock is owned or leased by no later than March 2026.
- b. Maximising financial return for housing refugees by gaining exempt accommodation status.
- c. All accommodation and support costs for rent-paying residents (full cost recovery) will be self-financing, i.e., not funded through grants.
- d. Ensuring the housing model has the flexibility to provide 21 bedspaces for destitution clients.

In terms of b above, good progress has been made in discussions with both Middlesbrough and Stockton Councils and we expect to gain supported accommodation status over the next few months. This will make an important and significant contribution to the achievement of key deliverable c, i.e., the self-financing of the portfolio. In addition to this, an important part of our housing provision is (and will remain) dedicated to our destitution clients.

Once again, we acknowledge the generosity of our funders and supporters who have given us such a great degree of assistance to be able to develop our housing portfolio.

Partnership Working

ODNE has continued to foster and develop partnership working across our services through North East RISE, Ariadne Partnership and Justice Together Initiative North East partnership. These programmes reinforce the close working relationships needed to ensure that clients are well supported throughout the process of building a stable and settled life in the UK. We are also incredibly pleased to have developed close working relationships with Local Authority Homelessness Prevention Services.

Our experience demonstrates that working in partnership with other local charities and with the local authorities is the best way to provide holistic support to those who we support, allowing organisations to grow and develop complementary services to ensure that service users do not fall through gaps in provision. We are exceptionally fortunate to have a number of charities with which we work closely in the local area, with many offering specialised support to our clients. As we face a more complex and fragmented asylum system, we expect to develop our partnership work to a greater degree.

OPEN DOOR (NORTH EAST)
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TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PERFORMANCE (*Continued*)

Plans for Future Periods

Our future plans tie in with those encapsulated in our Strategic Plan, mentioned above, which contains a range of key targets and milestones.

Over the next financial year, our focussed priorities, taken from the Strategic Plan are;

Service Enhancement and Community Support:

- Employ additional destitution case workers and provide them with the necessary training and qualifications.
- Develop additional volunteer roles and recruit a Volunteer Coordinator to strengthen ODNE's capacity for community support and engagement.
- Create a programme of meaningful activities to enhance the wellbeing, mental health and integration of service users, with a focus on fostering a sense of belonging and community.

Financial Sustainability and Diversification:

- Maximise financial returns by obtaining exempt accommodation status for housing refugees.
- Increase organisational income by expanding staff capacity to secure funding from grants, contracts, and individual donations, reducing reliance on a single funding source.

Partnerships and Networking:

- Review and strengthen partnership working to ensure service development aligns with ODNE's values and ethos.
- Enhance senior staff members' capacity for networking and collaboration with external partners and stakeholders.

Organisational Development and Governance:

- Develop a comprehensive set of Key Performance Indicators (KPIs) covering all departments, enabling the Senior Management Team and Board to monitor ODNE's overall health on a quarterly basis.
- Conduct a skills and experience audit of the Board and recruit three to four additional trustees, including two with lived experience of the asylum system, to address skills gaps and bolster governance.

These four priorities provide a streamlined focus for ODNE's Strategic Plan in the next financial year, addressing key areas of service improvement, financial sustainability, partnerships and governance.

FINANCIAL REVIEW

The balance on our unrestricted funds increased from £281,498 at 31 March 2022 to £306,277 by the end of the year under review. Overall, our assets included £276,499 in tangible fixed assets, cash reserves of £67,218 and other net current assets of £14,040. The trustees are pleased to report that the fundraising strategy, to raise unrestricted funds, is bearing fruit and is continuing into 2024.

It remains the intention of the trustees to maintain cash-backed unrestricted funds, which are the free reserves of the charity, at an amount in excess of three months' average gross expenditure within those funds. In that gross expenditure across the unrestricted fund has been running at around £53,500 per month, the charity fell short of this target at 31 March 2023. The trustees continue to consider ways in which they can improve the level of unrestricted reserves in the short to medium term by refreshing the current fundraising strategy in order to focus on unrestricted giving.

By way of development in this area, we have been fortunate during the year to attract major donor funding into our income mix, further diversifying and balancing our revenue across various sources. We are looking to enhance this going forward, including as a result of a number of events around our 20th anniversary. Unrestricted donations received after the financial year end have significantly improved the unrestricted cash position.

The trustees consider the overall financial position and state of affairs of the charity at the balance sheet date to be satisfactory and remain cautiously optimistic as regards the future.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Open Door (North East) is a company limited by guarantee and not having a share capital, governed by its Memorandum and Articles of Association dated 3 July 2003. It is also a charity registered with the Charity Commission. The members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up during their period of membership and within one year of their ceasing to be a member.

Appointment of Trustees

The power to appoint trustees rests with the members of the company.

Trustees' Induction and Training

Trustees are appointed based on them having the skills to manage a charity dealing with complex issues and vulnerable individuals. The trustees have induction procedures aimed at ensuring that new trustees understand their roles and obligations. As part of these procedures, trustees are encouraged to attend appropriate internal and external training events to facilitate the understanding of their roles.

ODNE benefits strongly from its experienced team of trustees, who meet at least every 2 months and several of whom also involve themselves closely with the day-to-day affairs of the charity on an ongoing basis. We continue to seek ways to broaden our trustee team.

Staff remuneration is set by the trustees and is reviewed annually, with the National Joint Council for Local Government Services pay scales used as a reference point. Operational matters are dealt with by the Senior Management Team, all of whom have long experience in their various professional fields.

Our risks are monitored and reported on at Trustees' Meetings on a regular basis. Where risks exist and have been identified, procedures have been established to manage and mitigate these.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2023

REFERENCE AND ADMINISTRATIVE INFORMATION

Company Registration No:	4819153
Charity Registration No:	1099865
Registered Office and Principal Place of Business:	Melbourne House Newport Road Middlesbrough TS1 5QH
Trustees/Directors:	Mr S C Rogalski Mr M Kempson (resigned 14.6.22) Dr R Grob Mr S E Jones Mrs M Shebanian (appointed 14.6.22)
Company Secretary:	Mrs A Lewis
Chief Executive:	Mrs A Lewis
Bankers:	Barclays Bank plc Unit 1 Centre Mall Middlesbrough TS1 2NR
Legal Advisors:	Tilly, Bailey & Irvine LLP 12 Evolution Wynyard Park Billingham TS22 5TB
Independent Examiner:	Mr J Lester FCA Baines Jewitt Limited Spitfire House 19 Falcon Court Preston Farm Industrial Estate Stockton-on-Tees TS18 3TU

This report has been prepared in accordance with the Statement of Recommended Practice on "Accounting and Reporting by Charities" (SORP (FRS 102)) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees/directors on
and signed on their behalf by:

.....
S C ROGALSKI
Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OPEN DOOR (NORTH EAST)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023 which are set out on pages 9 to 21.

Responsibilities and Basis of Report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the company's gross income exceeds £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mr J Lester FCA
Baines Jewitt Limited
Chartered Accountants
Spitfire House
19 Falcon Court
Preston Farm Industrial Estate
STOCKTON-ON-TEES
TS18 3TU**

Dated:

JL/AJW

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted Funds		Restricted Funds		Total Funds	
		2023 £	2022 £	2023 £	2022 £	2023 £	2022 £
INCOME							
Grants and donations	3	142,467	110,698	89,919	82,598	232,386	193,296
Charitable activities	4	460,528	157,664	-	-	460,528	157,664
Investment income	5	7,257	16,015	-	-	7,257	16,015
Other income		811	216	-	-	811	216
TOTAL INCOME		611,063	284,593	89,919	82,598	700,982	367,191
EXPENDITURE							
Raising funds	6	14,754	7,950	145	39	14,899	7,989
Charitable activities	7	606,301	372,199	25,181	9,029	631,482	381,228
Other	8	21,228	9,839	-	-	21,228	9,839
TOTAL EXPENDITURE		642,283	389,988	25,326	9,068	667,609	399,056
Net income/(expenditure) for the year	9	(31,220)	(105,395)	64,593	73,530	33,373	(31,865)
Transfer between funds		55,999	68,103	(55,999)	(68,103)	-	-
Net movement in funds		24,779	(37,292)	8,594	5,427	33,373	(31,865)
Reconciliation of funds:							
Total funds brought forward	16	281,498	318,790	15,886	10,459	297,384	329,249
Total Funds Carried Forward	16&17	306,277	281,498	24,480	15,886	330,757	297,384

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
Company Registration Number 4819153

BALANCE SHEET AS AT 31 MARCH 2023

	Note	£	2023 £	£	2022 £
FIXED ASSETS					
Tangible assets	12		276,499		229,219
CURRENT ASSETS					
Debtors	13	73,204		52,795	
Cash at bank and in hand		<u>67,218</u>		<u>45,424</u>	
			140,422		98,219
CREDITORS: Amounts falling due within one year	14	<u>(59,164)</u>		<u>(30,054)</u>	
NET CURRENT ASSETS			<u>81,258</u>		68,165
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>357,757</u>		297,384
CREDITORS: Amounts falling due after more than one year	15		<u>(27,000)</u>		-
NET ASSETS			<u>330,757</u>		297,384
REPRESENTED BY:					
Unrestricted funds	16&17		306,277		281,498
Restricted funds	16&17		<u>24,480</u>		<u>15,886</u>
			<u>330,757</u>		297,384

The trustees are satisfied that the charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for the financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the directors and trustees on and signed on their behalf by:

.....
S C ROGALSKI
Chair of Trustees

The notes on pages 12 to 21 form part of these financial statements

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
Company Registration Number 4819153

STATEMENT OF CASH FLOWS YEAR ENDED 31 MARCH 2023

	Note	2023 £	2022 £
Cash flow from operating activities	19	38,803	(66,846)
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(101,213)	(81,215)
Receipts from sale of tangible fixed assets		46,947	-
Office rents receivable		6,900	15,996
Interest received		357	19
Net cash flow from investing activities		(47,009)	(65,200)
Cash flow from financing activities			
Receipt from new long term loan		30,000	-
Cash flow from financing activities		30,000	-
Net increase/(decrease) in cash and cash equivalents		21,794	(132,046)
Cash and cash equivalents at start of year		45,424	177,470
Cash and cash equivalents at end of year		67,218	45,424

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

(a) General Information and Basis of Preparation

Open Door (North East) is a private company, limited by guarantee, registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 7 of these financial statements. The nature of the charity's operations and principal activities are the provision of support services and housing for asylum seekers and refugees.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. They are presented in pounds sterling, which is the functional currency of the charity, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Income Recognition

All income is recognised once the charity has entitlement to that income, there is sufficient certainty of receipt and it is probable that the income will be received, and the amount of income can be measured reliably.

Grants and Donations

- Where donors specify that the grant or donation must be used in a future accounting period, the income is deferred until those periods;
- Where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the period in which the pre-conditions are met.

Where donors specify that grants or donations are for a particular restricted purpose, which does not amount to pre-conditions regarding entitlement, the income is included in incoming reserves within restricted funds when received.

(c) Resources Expended

Resources expended are recognised in the Statement of Financial Activities on an accruals basis, inclusive of VAT. Individual costs are allocated between the various headings in the Statement of Financial Activities by reference to their underlying nature or the reason for which those costs were incurred, on an estimated percentage basis.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES (Continued)

(d) Unrestricted and Restricted Funds

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

(e) Fixed Assets and Depreciation

Fixed assets are stated at cost less depreciation. Depreciation is calculated so as to write off the cost of an asset over the estimated useful life of that asset as follows:

Freehold property	- 2% per annum straight line
Office furniture and equipment	- 15% per annum reducing balance
Computer equipment	- 3% per annum straight line
Motor vehicles	- 25% per annum reducing balance

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. LEGAL STATUS OF THE CHARITY

The charity is a private company limited by guarantee, registered in England and Wales, and has no share capital. The liability of each member in the event of winding up is limited to £10.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

3. GRANTS AND DONATIONS

	Unrestricted Funds		Restricted Funds		Total Funds	
	2023	2022	2023	2022	2023	2022
This comprises:	£	£	£	£	£	£
Grants	94,802	94,597	89,919	82,598	184,721	177,195
Donations	47,665	16,101	-	-	47,665	16,101
	142,467	110,698	89,919	82,598	232,386	193,296

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, reference to which is made in the Trustees' Report. In accordance with the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised within the accounts.

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds		Restricted Funds		Total Funds	
	2023	2022	2023	2022	2023	2022
	£	£	£	£	£	£
Rent received	54,513	32,747	-	-	54,513	32,747
Property management charges	19,260	21,008	-	-	19,260	21,008
Programme income	386,755	103,909	-	-	386,755	103,909
	460,528	157,664	-	-	460,528	157,664

5. INVESTMENT INCOME

	Unrestricted Funds		Restricted Funds		Total Funds	
	2023	2022	2023	2022	2023	2022
	£	£	£	£	£	£
Office rent received	6,900	15,996	-	-	6,900	15,996
Deposit account interest	357	3	-	-	357	3
Interest on gift aid tax reclaims	-	16	-	-	-	16
	7,257	16,015	-	-	7,257	16,015

6. RESOURCES EXPENDED ON RAISING FUNDS

See page 19.

7. EXPENDITURE ON CHARITABLE ACTIVITIES

See pages 20 and 21.

8. OTHER EXPENDITURE

See page 21.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

9. NET INCOMING/(OUTGOING) RESOURCES

This is stated after charging:	2023	2022
	£	£
Trustees' emoluments (note 18)	-	-
Staff costs (note 10)	408,344	230,753
Depreciation (note 12)	9,620	7,944
Profit on disposal of fixed assets	(2,634)	-
Independent examiner's fees:		
- external scrutiny	2,150	2,000
- accountancy and payroll costs	9,650	9,000
	<u>=====</u>	<u>=====</u>

10. STAFF AND STAFF COSTS

The average monthly number of employees in the year was 17.25 (2022: 10.6) equating to 13.38 (2022: 8.4) full-time equivalents with aggregate emoluments of £408,844 (2022: £230,753) as follows:

	2023	2022
	£	£
Gross salaries	373,777	213,112
Employer's national insurance contributions	28,104	13,192
Employer's pension costs	6,963	4,449
	<u>=====</u>	<u>=====</u>
	408,844	230,753

No employee received remuneration of more than £60,000.

Total remuneration paid in respect of Key Management Personnel during the year was £46,993 (2022: £40,761).

11. TAXATION

The company is exempt from corporation tax on income derived from its charitable activities.

12. TANGIBLE FIXED ASSETS

	Freehold Property £	Fixtures, Fittings & Equipment £	Motor Vehicle £	Total £
Cost				
At beginning of year	228,283	28,653	10,800	267,736
Additions	94,415	6,798	-	101,213
Disposals	(49,979)	-	-	(49,979)
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
At end of year	272,719	35,451	10,800	318,970
Depreciation				
At beginning of year	15,047	15,233	8,237	38,517
Charge for year	2,977	6,002	641	9,620
On disposals	(5,666)	-	-	(5,666)
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
At end of year	12,358	21,235	8,878	42,471
Net Book Value				
At beginning of year	<u>213,236</u>	<u>13,420</u>	<u>2,563</u>	<u>229,219</u>
At end of year	<u>260,361</u>	<u>14,216</u>	<u>1,922</u>	<u>276,499</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

13. DEBTORS

	2023 £	2022 £
Taxation recoverable on gift aid donations	12,380	3,943
Other debtors	60,824	48,852
	<u>73,204</u>	<u>52,795</u>

14. CREDITORS: Amounts falling due within one year

	2023 £	2022 £
Trade creditors and accruals	44,753	23,780
Other taxes and social security	11,411	6,274
Loans	3,000	-
	<u>59,164</u>	<u>30,054</u>

15. CREDITORS: Amounts falling due after more than one year

	2023 £	2022 £
Loans	27,000	-

The above loan from the Quaker Housing Trust is interest-free and repayable over 10 years in equal annual instalments, including £15,000 repayable after more than five years.

16. STATEMENT OF FUNDS

	At 1.4.22 £	Income £	Expenditure £	Transfers between Funds £	At 31.3.23 £
2023					
Unrestricted Funds	<u>281,498</u>	<u>611,063</u>	<u>642,283</u>	<u>55,999</u>	<u>306,277</u>
Restricted Funds:					
Property purchase and refurbishment	15,886	20,000	-	(35,886)	-
Legal advice	-	5,000	960	-	4,040
Property improvements	-	3,000	3,000	-	-
Ariadne project	-	52,169	21,366	(20,113)	10,690
Melbourne House refurbishment	-	9,750	-	-	9,750
Total Restricted Funds	<u>15,886</u>	<u>89,919</u>	<u>25,326</u>	<u>(55,999)</u>	<u>24,480</u>
Total Funds	<u>297,384</u>	<u>700,982</u>	<u>667,609</u>	<u>-</u>	<u>330,757</u>
2022					
Unrestricted Funds	<u>318,790</u>	<u>284,593</u>	<u>389,988</u>	<u>68,103</u>	<u>281,498</u>
Restricted Funds:					
Sew2work	2,003	-	-	(2,003)	-
Support trainer project	1,500	-	-	(1,500)	-
Covid-19 response	666	-	666	-	-
Covid-19 recovery	6,290	150	6,440	-	-
Property purchase and refurbishment	-	82,448	1,962	(64,600)	15,886
Total Restricted Funds	<u>10,459</u>	<u>82,598</u>	<u>9,068</u>	<u>(68,103)</u>	<u>15,886</u>
Total Funds	<u>329,249</u>	<u>367,191</u>	<u>399,056</u>	<u>-</u>	<u>297,384</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

16. STATEMENT OF FUNDS (continued)

Restricted Funds:

Property purchase and refurbishment - the Leslie Aldridge Trust made grant funding available for the purchase and refurbishment of a house. In February 2022, the charity completed the purchase of 45 Laycock Street, Middlesbrough. The refurbishment of the property was ongoing at the year end. The purchase of the property fulfilled the restriction in relation to the funding made available for that purpose. During the year under review, further funding was received from another donor to part fund the purchase of an additional property in Middlesbrough.

Legal advice - this grant funding has been made available to support destitute clients accommodated within Open Door (North East) housing to seek legal routes out of destitution, as well as enhancing the legal services currently provided to clients, by directly funding a proportion of the costs involved.

Property improvements – this funding was made available to part fund the renovation costs of one of our properties that provide a safe, secure home for four refugees in Middlesbrough, specifically the provision of a new kitchen and bathroom, as well as a full redecoration.

Ariadne project – Ariadne is a co-ordinated partnership between Open Door (North East), Middlesbrough Asylum Project (MAP), Justice First, Refugee Futures and British Red Cross, specifically with the aim of identifying and filling gaps in provision for asylum seekers and refugees across the Tees Valley. The partnership provides welcome and orientation services, wellbeing support, practical support and casework for people experiencing destitution, legal support and advice, English language support and volunteering opportunities across the partnership, and aims to positively impact 900 asylum seeking users over a three year period.

Melbourne House refurbishment – this funding was made available to contribute to the refurbishment and redecoration of Open Door (North East)'s head office in Middlesbrough.

Sew2work - the aim of the Sew2work project was to allow women to explore different opportunities for economic inclusion, including self-employment, social enterprise and co-operative working. With the agreement of the Jill Franklin Trust, the balance of funds was transferred to unrestricted funds.

Support trainer project - Action Foundation, a similar charity operating within the Newcastle area, previously made funds available to cover some of the overheads for a support trainer project and to help cover volunteer expenses incurred relating to the project. This project did not go ahead and Action Foundation agreed that these funds could be absorbed into the unrestricted funds of the charity.

Covid-19 response - using funds provided by the National Lottery Communities Fund and other donations, Open Door (North East) were the lead partner in a National Lottery Ariadne Covid-19 response project; £28,000 was redirected to two other charities - Justice First and Methodist Asylum Project. The remaining funds were used by Open Door (North East) to fund salary and administrative costs, together with funding rents for clients who were ineligible for public funding.

Covid-19 recovery - Barrow Cadbury and some individual donors provided funds to aid Covid-19 recovery. A significant portion of the funding replaced rental income so that bed spaces could be provided for clients with no recourse to public funding. The fund also paid for interpreting services, insurance and administration costs, including updating the charity's website.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	276,499	-	276,499
Cash at bank and in hand	42,738	24,480	67,218
Other net liabilities	(12,960)	-	(12,960)
	<u>306,277</u>	<u>24,480</u>	<u>330,757</u>

18. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS

The charity was under the control of the trustees throughout the year under review.

No trustee received remuneration from or was reimbursed expenses by the charity in the year under review (2022: £nil).

Mr S C Rogalski is also a trustee of another local charity, Jubilee Church Teesside (JCT), which had the following transactions with Open Door (North East) (ODNE):

	2023 £	2022 £
Inter-company account transactions:		
Balance due from JCT to ODNE at beginning of year	2,142	4,257
Grant from JCT to ODNE	6,000	6,000
Rent from JCT to ODNE	6,000	9,996
Costs incurred by JCT on behalf of ODNE	(9,500)	(18,111)
Balance due from JCT to ODNE at end of year	<u>4,642</u>	<u>2,142</u>

During the year under review £600 (2022: £620) was received in unrestricted donations from trustees and related parties.

Other than as detailed above, there were no reportable transactions with the trustees and/or connected persons.

19. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income/(expenditure) for the year	33,373	(31,865)
Office rent receivable	(6,900)	(15,996)
Interest receivable	(357)	(19)
Depreciation of tangible fixed assets	9,620	7,944
Profit on disposal of tangible fixed assets	(2,634)	-
Decrease/(increase) in debtors	(20,409)	(33,977)
Increase in creditors	<u>26,110</u>	<u>7,067</u>
Net cash inflow/(outflow) from operating activities	<u>38,803</u>	<u>(66,846)</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

6. RESOURCES EXPENDED ON RAISING FUNDS

Fundraising Costs of Grants and Donations	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2023	2022	2023	2022	2023	2022
		£	£	£	£	£	£
Support costs allocated to activities:							
Staff costs	Staff role	11,849	6,114	-	-	11,849	6,114
Premises costs	Floor area	1,061	493	-	-	1,061	493
Office administration and insurance	Floor area	1,544	1,145	145	39	1,689	1,184
Depreciation	Floor area	300	198	-	-	300	198
		<u>14,754</u>	<u>7,950</u>	<u>145</u>	<u>39</u>	<u>14,899</u>	<u>7,989</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2023	2022	2023	2022	2023	2022
		£	£	£	£	£	£
Costs directly allocated to activities							
Staff costs	Staff time	319,378	187,019	18,473	-	337,851	187,019
House running expenses	Direct	68,227	50,100	3,000	7,241	71,227	57,341
Destitution services	Direct	28,624	29,595	960	1,056	29,584	30,651
Emergency accommodation	Direct	6,240	10,003	-	-	6,240	10,003
Women's project	Direct	-	29	-	-	-	29
Refugee advice project	Direct	24,975	83	-	-	24,975	83
ESOL expenses	Direct	16,959	179	-	-	16,959	179
Motor expenses	Direct	3,016	2,516	-	-	3,016	2,516
Depreciation	Direct	3,618	3,991	-	-	3,618	3,991
Profit on disposal of fixed assets	Direct	(2,634)	-	-	-	(2,634)	-
Sundries	Direct	170	349	-	-	170	349
Employment services	Direct	6,194	-	-	-	6,194	-
Bad debts written off	Direct	542	-	-	-	542	-
Support costs allocated to activities							
Staff costs	Time	56,794	35,582	-	-	56,794	35,582
Premises costs	Floor area	19,105	8,854	-	-	19,105	8,854
Office administration and insurance	Floor area	27,806	20,616	2,603	693	30,409	21,309
Depreciation	Floor area	5,402	3,557	-	-	5,402	3,557
Governance costs	See below	21,885	19,726	145	39	22,030	19,765
TOTAL EXPENDITURE ON CHARITABLE ACTIVITIES		606,301	372,199	25,181	9,029	631,482	381,228

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

7. EXPENDITURE ON CHARITABLE ACTIVITIES (Continued)

Governance Costs	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2023	2022	2023	2022	2023	2022
Governance costs allocated to activities		£	£	£	£	£	£
Accountancy and independent examination	Direct	11,800	11,000	-	-	11,800	11,000
Other professional fees	Direct	4,725	4,698	-	-	4,725	4,698
Staff costs	Staff time	2,350	2,038	-	-	2,350	2,038
Premises costs	Floor area	1,061	493	-	-	1,061	493
Office administration and insurance	Floor area	1,544	1,145	145	39	1,689	1,184
Depreciation	Floor area	300	198	-	-	300	198
Bank charges and interest paid	Direct	105	154	-	-	105	154
		21,885	19,726	145	39	22,030	19,765
		21,885	19,726	145	39	22,030	19,765

8. OTHER EXPENDITURE

Costs relating to sub-let property	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2023	2022	2023	2022	2023	2022
		£	£	£	£	£	£
Premises costs	Direct	21,228	9,839	-	-	21,228	9,839
		21,228	9,839	-	-	21,228	9,839
		21,228	9,839	-	-	21,228	9,839

OPEN DOOR (NORTH EAST)

England & Wales - Charity number 1099865

Accounts

Company Registration Number 4819153

Charity Registration Number 1099865

**OPEN DOOR (NORTH EAST)
ANNUAL REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2022

The trustees present their report and the unaudited financial statements of the charitable company for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing documents, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Republic of Ireland', published in October 2019.

Trustees of the Charity

The directors of the charitable company are its trustees for the purposes of charity law. Details of the trustees who have served during the year and since the year end can be found on page 5.

OBJECTS AND ACTIVITIES

Under its Memorandum of Association, the charitable company's objects are to relieve persons who are in conditions of need or hardship, or who are aged or sick, and to relieve the distress caused thereby, in Middlesbrough, the North East and such other parts of the United Kingdom as the trustees may from time to time think fit.

Since its formation in July 2003, the charity has focused its attention on providing a range of related support services and housing to both asylum seekers and refugees. Since 2009 our core focus has been on the provision of services for those seeking sanctuary in Teesside and the Tees Valley.

The trustees regularly review the objectives, purposes and activities of the charity and, as part of this review, they have considered the Charity Commissions' general guidance on public benefit and, in particular, its supplementary guidance on the prevention and relief of poverty for the public benefit.

In 2015 the charity adopted the following Vision Statement describing the clear and inspirational long-term change we would like to see resulting from our work.

"Hope, justice, mercy and dignity for those seeking sanctuary"

Alongside the above Vision Statement the following Mission Statement has also been adopted, which describes the reason for the charity's existence and helps guide our decisions about priorities, actions, and responsibilities relating to how the charity's purposes have been carried out for the public benefit.

**"To support those seeking sanctuary to move out of poverty and destitution
and be empowered to achieve their full potential"**

Chair's Report

Once again, the last year has been influenced to a great extent by the Covid-19 pandemic that dominated our plans until at least the summer months of 2021. However, the resilience of the Open Door (North East) (ODNE) leadership and staff team, together with the courage and determination shown by our clients, enabled us to bounce back and widen our activities so that we are now offering more services and helping more people than ever before. I am very proud that we have been able to do this, despite suffering such adversity as a result of the pandemic.

In particular, our role in the North East Refugee Integration Support and Employment (NE RISE) programme commenced in November 2021 and we were able to recruit a truly first-class leadership and case worker team, all of whom reflect our vision and values. This has borne much fruit as a result, with ODNE being recognised as one of the leading providers in the region from the very start. Our thanks go to all staff members and volunteers involved in this programme.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2022

OBJECTS AND ACTIVITIES (*Continued*)

Elsewhere, we have been actively considering how we can develop our housing portfolio to be able to offer high quality housing to our clients in locations that are convenient for them. With the acquisition of another property (see below) and being conscious of the flexibility that this affords us, this has shaped our thinking in planning the future, in which we hope to own or lease a greater proportion of our property portfolio.

In terms of the charity's governance, we are very pleased that Mahvash Shebanian has joined the board in the last few months. Mahvash has both the experience of coming to and living in the UK as a refugee and of previously working on the staff team. We are also extremely grateful to Martin Kempson who, having served as a trustee since 2014, has stepped away this year. His skills and knowledge on the board will be missed; however, we know he remains a faithful supporter of all we seek to do. We anticipate that further additions to the board will be made in the coming months.

On the assurance side, we have taken steps to strengthen our finance team so that ODNE can be set up for what we anticipate will be a challenging few years, both in terms of increasing demand for our services and also a tougher economic environment, as has been well reported.

As ever, our key focus is on our clients, who we recognise and honour. Many of them live in complicated and often uncertain situations, which have only been made more complex by the pandemic. However, their courage and determination is something that encourages all involved in the charity and gives us hope and confidence that the Tees Valley can be a place of sanctuary for them and others.

All that we have been able to achieve would not have been possible without our first-class staff, volunteer and trustee team, who have tirelessly helped and supported some of the most vulnerable people in our society. I am incredibly grateful for this team, which consistently goes above and beyond for our clients.

Simon Rogalski
Chair of Trustees

ACHIEVEMENTS AND PERFORMANCE

Services supporting Newly Granted Refugees

In September 2021, we secured outcome funding through the Home Office Refugee Transition Outcome Fund (locally called North East RISE) releasing £13.8 million into six areas, including the North East of England. The programme supports refugees with a comprehensive range of services in housing, integration and employment support over the first two years of attaining refugee status (or humanitarian protection). This funding has significantly enhanced and widened our provision to newly recognised refugees through the Tees Valley. Since the start of the programme in November 2021, we have supported 274 new refugees within the programme and assisted a further 50 outside of the RTOF criteria (such as those with leave to remain through family life applications). This pivotal funding has enabled us to develop, grow and strengthen our support worker base as well as broaden our work and reputation across a wide range of stakeholders including Local Authorities, regional partners, other local charities and social/private housing providers. Whilst the programme covers a relatively short time period, it was critical to stabilising our financial situation and taking forward our strategic plans. Most importantly, the programme complements our mission to support those seeking sanctuary to move out of poverty and destitution and be empowered to achieve their full potential. We are incredibly grateful to Bridges Outcome Partnerships for their commitment to the programme and bringing their expertise to our sector.

Destitution Services

Preventing destitution and homelessness amongst people seeking sanctuary in the UK is the primary focus of the charity. Over the years, this area has become highly specialised with the growing complexity of people finding safety in an era of hostile immigration and asylum policy. As we come out of the depths of the pandemic and with the new Nationalities and Borders Act, building a service that is able to respond and adapt to changing policies, guidance and gaps in provision is critical to ensuring that people are not left homeless and destitute.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2022

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

Our aim is to build flexibility into our housing, unrestricted finances and case management to ensure that we are increasingly able to meet the demand in referrals and increasing level of destitution. In this area, in particular, we benefit from the generosity of individuals and churches who understand that their regular financial gift provides dignity, housing and essential living needs for people who have no other means. We have accommodated 46 people in the last year through our destitution support services. Around a third of those accommodated have moved onto other forms of stable support or been given leave to remain in the UK.

While accommodating refused asylum seekers is highly impactful and a very necessary area of work, we continue to build our skills within broader preventative services to anticipate and mitigate the risk of periods of destitution at an earlier stage. We have recently secured three-year funding to continue and develop this service in partnership with four other organisations. ODNE is the lead organisation in this partnership, which is now possible as a result of the increased depth of the management team across ODNE.

Housing

During the past year, the Charity has continued to pursue its goal of moving towards a financially sustainable model that decreases our reliance on grant funding, whilst maintaining our aims of reducing homelessness for asylum seekers, refugees and other vulnerable migrants. As ever, we are committed to providing good quality accommodation, accompanied by wraparound, supportive casework.

We would like to express our continuing gratitude to Lloyds Bank Foundation for supporting the development of this area of the charity, specifically by assisting with the funding of our Business Development Manager (BDM) role. Our BDM is leading on the strategic development of the property portfolio and has completed the purchase of a property in February 2022 – our thanks to the Leslie Aldridge Trust for enabling this. To assist the future purchase of more suitable properties closer to our offices and the remainder of our portfolio, a property at a greater distance from our offices was disposed of for a profit in June 2022. This disposal has released unrestricted funds that will allow us to take advantage swiftly of emerging opportunities.

Whilst our portfolio of managed properties has been of great assistance in the past few years in terms of providing housing on a significant scale, this model provides limited flexibility and also restricts our ability to ensure that all our properties are of a similar quality, whether they are owned, leased or managed. Therefore, our aim going forward is to grow the proportion of properties which are either owned outright or leased. We are very fortunate that a number of freeholders have supported our clients by making their properties available on advantageous lease terms. These factors taken together mean that we can make available an increasing degree of quality and dignity in our provision of housing to some of the most vulnerable people in our area.

Overall, we are conscious of the need to grow the size of our portfolio, as the demand that we see continues to exceed capacity to a significant degree. Given the introduction of government legislation recently, this is only likely to increase. We continue to look for ways to do this cost effectively.

Once again, we are grateful to funders who have supported us through this strategic change to realise the potential revenue the housing portfolio affords to the charity. This is alongside a recognition that grant funding is necessary to ensure that all the associated costs of providing support to our clients are met as they start their life in the UK.

Other Achievements and Future Plans

Through the generosity of the Lloyds Foundation Enhance Programme, we have been able to in-bed a comprehensive Customer Relationship Management system to manage our client records and outcomes more effectively. This is a significant step and, alongside the recently upgraded website, IT and referrals system, has given us the tools needed to ensure that data and information is stored appropriately and utilised to assist our understanding of the developing needs of the charity.

The charity is pleased to announce that we have undertaken a period of strategic review in order to ensure that our work reflects the needs of our service users and to build organisational capacity, resilience and stability. We will shortly publish our three-year Strategic Plan which covers our ambitions for the future.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)
YEAR ENDED 31 MARCH 2022

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

Melbourne House

The centre in Middlesbrough continues to serve the charity well, with most support work based here. However, as the charity grows we are looking to ensure that Melbourne House supports the different project areas and reflects our mission of being a welcoming space, with areas for confidential support work as well as spaces for group activities such as English language tuition. Additionally, we are exploring how to ensure the building is energy efficient and maintains a lower carbon footprint. This is of particular importance with the increasing utility costs.

Partnership Working

Open Door North East has fostered and developed partnership working across our services through North East RISE, Ariadne Partnership and Justice Together North East partnership. These programmes reinforce the close working relationships needed to ensure that clients are well supported throughout the process of building a stable and settled life in the UK. Significantly, these partnerships have brought much needed funding security into the North East and in particular the Tees Valley.

FINANCIAL REVIEW

The balance on our unrestricted funds reduced from £318,790 at 31 March 2021 to £281,498 by the end of the year under review, including £229,219 in tangible fixed assets, cash reserves of £45,424 and other net current assets of £22,741. The trustees are pleased to report that the fundraising strategy, to raise unrestricted funds, is bearing fruit and is continuing into 2022.

It remains the intention of the trustees to maintain cash-backed unrestricted funds, which are the free reserves of the charity, at an amount in excess of three months' average gross expenditure within those funds. In that gross expenditure across the unrestricted fund has been running at around £32,500 per month, the charity fell short of this target at 31 March 2022. The trustees continue to consider ways in which they can improve the level of unrestricted reserves in the short to medium term by refreshing the current fundraising strategy in order to focus on unrestricted giving. Unrestricted donations received after the financial year end have significantly improved the unrestricted cash position.

The trustees consider the overall financial position and state of affairs of the charity at the balance sheet date to be satisfactory and remain cautiously optimistic as regards the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Open Door (North East) is a company limited by guarantee and not having a share capital, governed by its Memorandum and Articles of Association dated 3 July 2003. It is also a charity registered with the Charity Commission. The members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up during their period of membership and within one year of their ceasing to be a member.

Appointment of Trustees

The power to appoint trustees rests with the members of the company.

Trustees' Induction and Training

Trustees are appointed based on them having the skills to manage a charity dealing with complex issues and vulnerable individuals. The trustees have induction procedures aimed at ensuring that new trustees understand their roles and obligations. As part of these procedures, trustees are encouraged to attend appropriate internal and external training events to facilitate the understanding of their roles.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

YEAR ENDED 31 MARCH 2022

REFERENCE AND ADMINISTRATIVE INFORMATION

Company Registration No: 4819153

Charity Registration No: 1099865

**Registered Office and
Principal Place of Business:** Melbourne House
Newport Road
Middlesbrough
TS1 5QH

Trustees/Directors: Mr. S.C. Rogalski
Mr. M. Kempson (resigned 14.6.22)
Dr. R. Grob
Mr. S.E. Jones
Mrs. M. Shebanian (appointed 14.6.22)

Company Secretary: Mrs. A. Lewis

Chief Executive: Mrs. A. Lewis

Independent Examiner: Mr. J. Lester FCA
Baines Jewitt Limited
Barrington House
41-45 Yarm Lane
Stockton-on-Tees
TS18 3EA

This report has been prepared in accordance with the Statement of Recommended Practice on "Accounting and Reporting by Charities" SORP (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees/directors on 21st September 2022
and signed on their behalf by:


.....
S.C. ROGALSKI
Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OPEN DOOR (NORTH EAST)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022 which are set out on pages 7 to 18.

Responsibilities and Basis of Report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the company's gross income exceeds £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. Lester

Mr. J. Lester FCA
Baines Jewitt Limited
Chartered Accountants
Barrington House
41-45 Yarm Lane
Stockton-on-Tees
TS18 3EA

Dated: *4th October 2022*

JL/AJD

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Funds		Restricted Funds		Total Funds	
		2022 £	2021 £	2022 £	2021 £	2022 £	2021 £
INCOME							
Grants and donations	3	110,698	155,283	82,598	172,867	193,296	328,150
Charitable activities	4	157,664	70,243	-	-	157,664	70,243
Investment income	5	16,015	16,900	-	-	16,015	16,900
Other income		216	11,391	-	-	216	11,391
TOTAL INCOME		284,593	253,817	82,598	172,867	367,191	426,684
EXPENDITURE							
Raising funds	6	7,950	4,811	39	1,977	7,989	6,788
Charitable activities	7	372,199	163,051	9,029	140,523	381,228	303,574
Other	8	9,839	10,954	-	-	9,839	10,954
TOTAL EXPENDITURE		389,988	178,816	9,068	142,500	399,056	321,316
Net income/(expenditure) for the year	9	(105,395)	75,001	73,530	30,367	(31,865)	105,368
Transfer between funds		68,103	43,538	(68,103)	(43,538)	-	-
Net movement in funds		(37,292)	118,539	5,427	(13,171)	(31,865)	105,368
Reconciliation of funds:							
Total funds brought forward	15	318,790	200,251	10,459	23,630	329,249	223,881
Total Funds Carried Forward	15&16	281,498	318,790	15,886	10,459	297,384	329,249

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
Company Registration Number 4819153

BALANCE SHEET

31 MARCH 2022

	Note	£	2022 £	£	2021 £
FIXED ASSETS					
Tangible assets	12		229,219		155,948
CURRENT ASSETS					
Debtors	13	52,795		18,818	
Cash at bank and in hand		45,424		177,470	
			<u>98,219</u>		196,288
CREDITORS: Amounts falling due within one year	14	<u>(30,054)</u>		<u>(22,987)</u>	
NET CURRENT ASSETS			<u>68,165</u>		173,301
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>297,384</u>		<u>329,249</u>
REPRESENTED BY:					
Unrestricted funds	15&16		281,498		318,790
Restricted funds	15&16		15,886		10,459
			<u>297,384</u>		<u>329,249</u>

The trustees are satisfied that the charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.


The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for the financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the directors and trustees on 21st September 2022 and signed on their behalf by:



S.C. ROGALSKI
 Chair of Trustees

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

(a) General Information and Basis of Preparation

Open Door (North East) is a private company, limited by guarantee, registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 5 of these financial statements. The nature of the charity's operations and principal activities are the provision of support services and housing for asylum seekers and refugees.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. They are presented in pounds sterling, which is the functional currency of the charity, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Income Recognition

All income is recognised once the charity has entitlement to income, there is sufficient certainty of receipt and it is probable that the income will be received, and the amount of income can be measured reliably.

Grants and Donations

- Where donors specify that the grant or donation must be used in a future accounting period, the income is deferred until those periods;
- Where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the period in which the pre-conditions are met.

Where donors specify that grants or donations are for a particular restricted purpose, which does not amount to pre-conditions regarding entitlement, the income is included in incoming reserves within restricted funds when received.

(c) Resources Expended

Resources expended are recognised in the Statement of Financial Activities on an accruals basis, inclusive of VAT. Individual costs are allocated between the various headings in the Statement of Financial Activities by reference to their underlying nature or the reason for which those costs were incurred, on an estimated percentage basis.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (Continued)

(d) Unrestricted and Restricted Funds

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

(e) Fixed Assets and Depreciation

Fixed assets are stated at cost less depreciation. Depreciation is calculated so as to write off the cost of an asset over the estimated useful life of that asset as follows:

Freehold property	- 2% per annum straight line
Office furniture and equipment	- 15% per annum reducing balance
Computer equipment	- 33% per annum straight line
Motor vehicles	- 25% per annum reducing balance

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. LEGAL STATUS OF THE CHARITY

The charity is a private company limited by guarantee, registered in England and Wales, and has no share capital. The liability of each member in the event of winding up is limited to £10.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

3. GRANTS AND DONATIONS

This comprises:	Unrestricted Funds		Restricted Funds		Total Funds	
	2022	2021	2022	2021	2022	2021
	£	£	£	£	£	£
Grants	94,597	136,337	82,598	164,884	177,195	301,221
Donations	16,101	18,946	-	7,983	16,101	26,929
	<u>110,698</u>	<u>155,283</u>	<u>82,598</u>	<u>172,867</u>	<u>193,296</u>	<u>328,150</u>

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, reference to which is made in the Trustees' Report. In accordance with the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised within the accounts.

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds		Restricted Funds		Total Funds	
	2022	2021	2022	2021	2022	2021
	£	£	£	£	£	£
Rent received	32,747	45,831	-	-	32,747	45,831
Property management charges	21,008	24,412	-	-	21,008	24,412
Programme income	103,909	-	-	-	103,909	-
	<u>157,664</u>	<u>70,243</u>	<u>-</u>	<u>-</u>	<u>157,664</u>	<u>70,243</u>

5. INVESTMENT INCOME

	Unrestricted Funds		Restricted Funds		Total Funds	
	2022	2021	2022	2021	2022	2021
	£	£	£	£	£	£
Office rent received	15,996	16,886	-	-	15,996	16,886
Deposit account interest	3	14	-	-	3	14
Interest on gift aid tax reclaims	16	-	-	-	16	-
	<u>16,015</u>	<u>16,900</u>	<u>-</u>	<u>-</u>	<u>16,015</u>	<u>16,900</u>

6. RESOURCES EXPENDED ON RAISING FUNDS

See page 16.

7. EXPENDITURE ON CHARITABLE ACTIVITIES

See page 17 and 18.

8. OTHER EXPENDITURE

See page 18.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

9. NET INCOMING/(OUTGOING) RESOURCES

This is stated after charging:	2022	2021
	£	£
Trustees' emoluments (note 17)	-	-
Staff costs (note 10)	230,753	150,375
Depreciation (note 12)	7,944	6,147
Independent examiner's fees:		
- external scrutiny	2,000	1,800
- accountancy and payroll costs	9,000	4,800
(including under provision £4,800 re prior year (2021: £nil))	<u> </u>	<u> </u>

10. STAFF AND STAFF COSTS

The average monthly number of employees in the year was 10.6 (2021: 9.6) equating to 8.4 (2021: 6.8) full-time equivalents with aggregate emoluments of £230,753 (2021: £150,375) as follows:

	2022	2021
	£	£
Gross salaries	213,112	142,006
Employer's national insurance contributions	13,192	5,736
Employer's pension costs	4,449	2,633
	<u> </u>	<u> </u>
	<u>230,753</u>	<u>150,375</u>

No employee received remuneration of more than £60,000.

Total remuneration paid in respect of Key Management Personnel during the year was £40,761 (2021: £35,241).

11. TAXATION

The company is exempt from corporation tax on income derived from its charitable activities.

12. TANGIBLE FIXED ASSETS

	Freehold Property £	Fixtures, Fittings & Equipment £	Motor Vehicle £	Total £
Cost				
At beginning of year	156,782	18,939	10,800	186,521
Additions	71,501	9,714	-	81,215
Disposals	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At end of year	<u>228,283</u>	<u>28,653</u>	<u>10,800</u>	<u>267,736</u>
Depreciation				
At beginning of year	11,910	11,280	7,383	30,573
Charge for year	3,137	3,953	854	7,944
On disposals	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At end of year	<u>15,047</u>	<u>15,233</u>	<u>8,237</u>	<u>38,517</u>
Net Book Value				
At beginning of year	<u>144,872</u>	<u>7,659</u>	<u>3,417</u>	<u>155,948</u>
At end of year	<u>213,236</u>	<u>13,420</u>	<u>2,563</u>	<u>229,219</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

13. DEBTORS

	2022	2021
	£	£
Taxation recoverable on gift aid donations	3,943	4,681
Other debtors	48,852	14,137
	<u>52,795</u>	<u>18,818</u>

14. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors and accruals	23,780	15,755
Other taxes and social security	6,274	7,232
	<u>30,054</u>	<u>22,987</u>

15. STATEMENT OF FUNDS

	At	Income	Expenditure	Transfers between Funds	At
	£	£	£	£	£
2022	1.4.21				31.3.22
Unrestricted Funds	<u>318,790</u>	<u>284,593</u>	<u>389,988</u>	<u>68,103</u>	<u>281,498</u>
Restricted Funds:					
Sew2work	2,003	-	-	(2,003)	-
Support trainer project	1,500	-	-	(1,500)	-
Covid-19 response	666	-	666	-	-
Covid-19 recovery	6,290	150	6,440	-	-
Property purchase and refurbishment	-	82,448	1,962	(64,600)	15,886
Total Restricted Funds	<u>10,459</u>	<u>82,598</u>	<u>9,068</u>	<u>(68,103)</u>	<u>15,886</u>
Total Funds	<u>329,249</u>	<u>367,191</u>	<u>399,056</u>	<u>-</u>	<u>297,384</u>
2021	1.4.20				31.3.21
Unrestricted Funds	<u>200,251</u>	<u>253,817</u>	<u>178,816</u>	<u>43,538</u>	<u>318,790</u>
Restricted Funds:					
Big Lottery Fund grant	20,127	19,209	39,336	-	-
Sew2work	2,003	-	-	-	2,003
Support trainer project	1,500	-	-	-	1,500
Employment services	-	9,635	9,635	-	-
Destitution services	-	1,000	1,000	-	-
Freedom from torture	-	690	690	-	-
National Emergency	-	10,000	9,254	(746)	-
Covid-19 response	-	82,483	67,377	(14,440)	666
Covid-19 recovery	-	49,850	15,208	(28,352)	6,290
Total Restricted Funds	<u>23,630</u>	<u>172,867</u>	<u>142,500</u>	<u>(43,538)</u>	<u>10,459</u>
Total Funds	<u>223,881</u>	<u>426,684</u>	<u>321,316</u>	<u>-</u>	<u>329,249</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

15. STATEMENT OF FUNDS (continued)

Restricted Funds:

Sew2work - the aim of the Sew2work project was to allow women to explore different opportunities for economic inclusion, including self-employment, social enterprise and co-operative working. With the agreement of the Jill Franklin Trust, the balance of funds has been transferred to unrestricted funds.

Support trainer project - Action Foundation, a similar charity operating within the Newcastle area, previously made funds available to cover some of the overheads for a support trainer project and to help cover volunteer expenses incurred relating to the project. This project has not gone ahead and Action Foundation have agreed that these funds can be absorbed into the unrestricted funds of the charity.

Covid-19 response - using funds provided by the National Lottery Communities Fund and other donations, Open Door (North East) were the lead partner in a National Lottery Ariadne Covid-19 response project; £28,000 was redirected to two other charities - Justice First and Methodist Asylum Project. The remaining funds have been used by Open Door (North East) to fund salary and administrative costs, together with funding rents for clients who are ineligible for public funding.

Covid-19 recovery - Barrow Cadbury and some individual donors have provided funds to aid Covid-19 recovery. A significant portion of the funding has replaced rental income so that bed spaces could be provided for clients with no recourse to public funding. The fund also paid for interpreting services, insurance and administration costs including updating the charity's website.

Property purchase and refurbishment - the Leslie Aldridge Trust made grant funding available for the purchase and refurbishment of a house. In February 2022, the charity completed the purchase of 45 Laycock Street, Middlesbrough. The refurbishment of the property was ongoing at the year end. The purchase of the property fulfilled the restriction in relation to the funding made available for that purpose.

Big Lottery Fund grant - Open Door (North East) was a partner in the 'Ariadne Project', a four-year project to support asylum seekers and refugees across Middlesbrough, Stockton-on-Tees and Hartlepool. This funding helped support housing, women's and refugee move-on work and came to an end in September 2020.

Employment Services - this grant was made available by 1989 Willian to support the Work Club project and included funds for staff salaries, volunteer expenses, administration and IT support.

Destitution Services practical support - Tees Valley Community Foundation provided funds for the provision of food and toiletries for clients. The whole of the grant was expended in the year.

Freedom from torture - this grant was made available specifically to support clients who were survivors of torture. The funds have been applied in providing bedding, sim cards and destitution cash payments for such clients.

National Emergency Trust - County Durham Community Foundation made funds available from the government's Department of Digital, Culture, Media and Sport. The grant has supported the charity by providing funding to cover staff costs, a contribution to office overheads, mobile phone, laptop and Covid-19 protective screens and PPE.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	229,219	-	229,219
Cash at bank and in hand	29,538	15,886	45,424
Other net current assets	22,741	-	22,741
	<u>281,498</u>	<u>15,886</u>	<u>297,384</u>

17. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS

The charity was under the control of the trustees throughout the year under review.

No trustee received remuneration from or was reimbursed expenses by the charity in the year under review (2021: £nil).

Mr. S.C. Rogalski is also a trustee of another local charity, Jubilee Church Teesside (JCT), which had the following transactions with Open Door (North East) (ODNE):

	2022 £	2021 £
Inter-company account transactions:		
Balance due from JCT to ODNE at beginning of year	4,257	3,982
Grant from JCT to ODNE	6,000	6,000
Rent from JCT to ODNE	9,996	9,996
Costs incurred by JCT on behalf of ODNE	(18,111)	(15,721)
	<u>2,142</u>	<u>4,257</u>
Balance due from JCT to ODNE at end of year	<u>2,142</u>	<u>4,257</u>

During the year under review £620 (2021: £660) was received as unrestricted donations from trustees and related parties.

Other than as detailed above, there were no reportable transactions with the trustees and/or connected persons.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

6. RESOURCES EXPENDED ON RAISING FUNDS

Fundraising Costs of Grants and Donations	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2022	2021	2022	2021	2022	2021
Support costs allocated to activities:							
Staff costs	Staff role	£ 6,114	£ 4,536	£ -	£ 750	£ 6,114	£ 5,286
Premises	Floor area	493	114	-	434	493	548
Office administration and insurance	Floor area	1,145	67	39	793	1,184	860
Depreciation	Floor area	198	94	-	-	198	94
		<u>7,950</u>	<u>4,811</u>	<u>39</u>	<u>1,977</u>	<u>7,989</u>	<u>6,788</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2022 £	2021 £	2022 £	2021 £	2022 £	2021 £
Costs directly allocated to activities							
Staff costs	Staff time	187,019	43,118	-	72,015	187,019	115,133
House running expenses	Direct	50,100	47,966	7,241	900	57,341	48,866
Drop-in food and groceries	Direct	2,480	3,065	1,056	3,401	3,536	6,466
Gifts to refugees and asylum seekers	Direct	27,115	21,298	-	8,645	27,115	29,943
Emergency accommodation	Direct	10,003	2,704	-	-	10,003	2,704
Women's project	Direct	29	-	-	-	29	-
Refugee advice project	Direct	83	19	-	-	83	19
ESOL expenses	Direct	179	56	-	-	179	56
Motor expenses	Direct	2,516	2,854	-	-	2,516	2,854
Depreciation	Direct	3,991	4,276	-	-	3,991	4,276
Sundries	Direct	349	13	-	-	349	13
Grants and donations	Direct	-	-	-	28,000	-	28,000
Support costs allocated to activities							
Staff costs	Time	35,582	24,194	-	4,000	35,582	28,194
Premises	Floor area	8,854	2,039	-	7,819	8,854	9,858
Office administration and insurance	Floor area	20,616	1,206	693	14,266	21,309	15,472
Depreciation	Floor area	3,557	1,683	-	-	3,557	1,683
Governance costs	See below	19,726	8,560	39	1,477	19,765	10,037
TOTAL EXPENDITURE ON CHARITABLE ACTIVITIES		372,199	163,051	9,029	140,523	381,228	303,574

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

7. EXPENDITURE ON CHARITABLE ACTIVITIES (Continued)

	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2022	2021	2022	2021	2022	2021
Governance Costs		£	£	£	£	£	£
Governance costs allocated to activities							
Accountancy and independent examination	Direct	11,000	6,600	-	-	11,000	6,600
Other professional fees	Direct	4,698	-	-	-	4,698	-
Staff costs	Staff time	2,038	1,512	-	250	2,038	1,762
Premises	Floor area	493	114	-	434	493	548
Office administration and insurance	Floor area	1,145	67	39	793	1,184	860
Depreciation	Floor area	198	94	-	-	198	94
Bank charges and interest	Direct	117	173	-	-	117	173
Interest paid	Direct	37	-	-	-	37	-
		<u>19,726</u>	<u>8,560</u>	<u>39</u>	<u>1,477</u>	<u>19,765</u>	<u>10,037</u>

8. OTHER EXPENDITURE

	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2022	2021	2022	2021	2022	2021
Costs relating to sub-let property		£	£	£	£	£	£
Premises	Direct	9,839	10,954	-	-	9,839	10,954

OPEN DOOR (NORTH EAST)

England & Wales - Charity number 1099865

Accounts

Company Registration Number 4819153

Charity Registration Number 1099865

**OPEN DOOR (NORTH EAST)
ANNUAL REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES/DIRECTORS
YEAR ENDED 31 MARCH 2021

The trustees present their report and unaudited financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing documents, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Republic of Ireland', published in October 2019.

Trustees of the Charity

The directors of the charitable company are its trustees for the purposes of charity law. Details of the trustees who have served during the year and since the year end can be found on page 5.

OBJECTS AND ACTIVITIES

Under its Memorandum of Association, the charitable company's objects are to relieve persons who are in conditions of need or hardship, or who are aged or sick, and to relieve the distress caused thereby, in Middlesbrough, the North East and such other parts of the United Kingdom as the trustees may from time to time think fit.

Since its formation in July 2003, the charity has focused its attention on providing a range of related support services and housing to both asylum seekers and refugees. Since 2009 our core focus has been on the provision of services for those seeking sanctuary in Teesside and the Tees Valley.

The trustees regularly review the objectives, purposes and activities of the charity and, as part of this review, they have considered the Charity Commissions' general guidance on public benefit and, in particular, its supplementary guidance on the prevention and relief of poverty for the public benefit.

In 2015 the charity adopted the following Vision Statement describing the clear and inspirational long-term change we would like to see resulting from our work.

"Hope, justice, mercy and dignity for those seeking sanctuary"

Alongside the above Vision Statement the following Mission Statement has also been adopted which describes the reason for the charity's existence and helps guide our decisions about priorities, actions, and responsibilities relating to how the charity's purposes have been carried out for the public benefit.

**"To support those seeking sanctuary to move out of poverty and destitution
and be empowered to achieve their full potential"**

Chair's Report

Unsurprisingly, the activity of Open Door (North East) (ODNE) in the past year has been shaped by the continuing consequences and repercussions of the covid-19 pandemic.

All that the charity has been able to achieve would not have been possible without its first-class staff, volunteer and trustee team, who have tirelessly helped and supported some of the most vulnerable people in our society. I am incredibly grateful for this team, which consistently goes above and beyond for our clients.

There have been new additions to the charity's staff team, and we feel that we've been able to recruit people that not only have the required skills, but also reflect our vision and values.

Some of those staff additions have been as a result of the charity's role in the North East Refugee Integration Support and Employment (RISE) project. We look forward to playing our part in this exciting and much needed programme.

I would also like to thank all of our supporters and funders. Our vision is 'Hope, justice, mercy and dignity for those seeking sanctuary' and without those supporters and funders, this would not be possible.

Over the past year the board of Trustees has sought to develop and grow and, following a 6 month exploration process, we anticipate imminently bringing onto the board a trustee with lived refugee experience. We have missed this essential voice on our board for a number of years now and look forward to having it again.

Finally, I want to recognise and honour our clients. Many of them live in complicated and often uncertain situations, which have only been made more complex by the pandemic. However, their courage and determination, which sometimes only seems the size of a mustard seed, is something that encourages all involved in the charity and gives us hope and confidence that this area can be a place of sanctuary for them and others.

Simon Rogalski
Chair of Trustees

OPEN DOOR (NORTH EAST)
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REPORT OF THE TRUSTEES/DIRECTORS
YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE

Destitution Support Services

Over the past year we have increased our focus on this key area of our mission and have witnessed how the pandemic, government policy, and rhetoric continues to keep asylum seekers and refugees in extended periods of destitution. This directly impacts mental and physical health, and adds to existing vulnerabilities and trauma. ODNE is more determined than ever to mitigate the impact of destitution and so much of our funding has been focussed on alleviating its damaging effects by providing emergency and medium-term accommodation for single people, working at times with the local authorities (we accommodated 11 people as part of 'Every One In' scheme on their behalf), other statutory services and partners to ensure better outcomes for people fleeing persecution.

Throughout the first period of the pandemic, Home Office policy allowed all destitute refused asylum seekers the opportunity to apply for asylum support, and as such we were able to move 27 people onto Section 4 support in the first quarter of this period. However, not all of our clients were suitable for the remote hostel accommodation offered by the Home Office owing to mental or physical health conditions or other vulnerabilities. As such, demand for destitute bed spaces remained high and, between April 2020 and March 2021, we accommodated 73 individuals who would have otherwise been street-homeless, sofa-surfing or at risk of exploitation in return for a bed. Our increased ability to offer safe accommodation is as a direct result of the contribution made by funders and we are extremely grateful for their generosity, training and insight.

As the year progressed the Home Office returned to a punitive approach, and our clients were once again faced with support discontinuations and destitution just as the second Covid wave took hold in the UK. As a result, appeals to the Asylum Support Tribunal against the discontinuation decisions of the Home Office became our dominant casework activity for this time period. As such, we were able to secure 16 positive decisions through the Tribunal process between September and December 2020.

An area of concern is the limited access to free immigration advice in this area and we are delighted that we are now accredited to give Immigration, Asylum and Protection advice at OISC (Office of the Immigration Services Commissioners) Level One. This complements the work of our very close partner Justice First as we work in partnership with their caseworkers.

The pandemic has increased the amount and depth of complexity in the lives of our clients. As a frontline charity fighting destitution we are grateful of the partnership working that has afforded ODNE the opportunity to focus on our specialism of destitution, with the assurance that other organisations are offering more holistic, emotional and social support. Discontinuations resumed again in September 2021 and we continue to issue successful appeals where appropriate, along with targeted casework to submit new support applications and provide housing and support for those not yet eligible for asylum support.

For each person we are able to provide a home and support for there are many others whom our service cannot assist. This is not only due to our own capacity but also because of the increasing complexity of peoples' lives and immigration status. We therefore continue to need grant funding to increase our work in this area, and we would like to express our sincere gratitude to all that have given to our work, whether as an individual or grant funder, particularly those who responded so quickly to the emerging needs, whose generous support and understanding enabled us to respond quickly to the changing environment.

Housing

In May 2021, ODNE recruited a Business Development Manager to bring about the strategic changes agreed by the board in January 2020. Our aim is to create a financially sustainable model that decreases our reliance on grant funding for the project, and move us further toward our aims of reducing homelessness for asylum seekers, refugees and other vulnerable migrants by providing good quality accommodation and supportive casework.

We would like to express our gratitude to Lloyds Bank Foundation for providing this opportunity to develop our charity. We are delighted to report that we have secured funding for two further house purchases and we are now finalising those acquisitions.

With the extra challenges brought about by lockdowns we have had more void bed spaces and less movement of refugees. Due to emergency covid response funds we have been able to utilise these bedspaces to accommodate asylum seekers who were not in receipt of asylum support and others with no recourse to public funds. Over the next period we are seeking to rebalance our portfolio to increase our ability to provide accommodation for refused asylum seekers whilst ensuring that newly granted refugees are also able to access our accommodation and support.

OPEN DOOR (NORTH EAST)
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REPORT OF THE TRUSTEES/DIRECTORS
YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE (*Continued*)

We would like to thank the landlords who entrust their properties to Open Door, providing much needed homes for newly recognised refugees and those who have donated use of the property or rooms within a property to support those who are unable to pay rent.

We have provided internet provision for five properties and would like to be able to extend this further to ensure refugees do not experience digital exclusion.

Once again, we are grateful to funders who have supported us through this strategic change to realise the potential revenue the housing portfolio affords to the charity. This is alongside a recognition that grant funding is necessary to ensure that all the associated costs of providing support, to some of the most vulnerable people in our society, are met as they start their life in the UK.

Covid Response

The pandemic continues to raise further challenges to our client communities; raised health risks, vaccine hesitancy, deteriorating mental health, increased feelings of isolation, delays in asylum processes, digital exclusions, and reduced access to many face to face support services. The value of working in partnership (with Justice First, MAP and British Red Cross) over the past four years, through the Ariadne Project funded by the Big Lottery Fund, has proved essential, with a well-developed understanding of each charity's specialisms and reach. We were able to extend this partnership with further funding from the National Lottery Fund, affording each organisation the opportunity to meet a particular need as the pandemic unfolded and lengthened.

Two members of staff were furloughed for much of 2020 and we benefited from the government's furlough scheme.

To support the vaccination process, ODNE has facilitated two days for refugees, asylum seekers and vulnerable migrants who were considered hard to reach. 52 people attended each day and we are pleased that Melbourne House has been able to provide a safe, supportive environment for those people.

We have also created a new website to ensure that referrers and service users are clear about the services we offer and how to access them during the pandemic and beyond.

Melbourne House

We continue to work out of Melbourne House in central Middlesbrough, renting to and sharing the space with Jubilee Church Teesside and Asylum Matters. Safe Families for Children have recently moved out into a new property. Though we are sad to have said farewell, we are making use of the extra space for our growing team. It is pleasing that it continues to be a source of revenue into the charity and provides a much needed central space for all our work.

We are looking forward to the New Year when we hope to return to some small group activities such as English language classes.

An important development at Melbourne House was the installation of a door entry system in 2020. This has proved an essential tool in keeping staff and clients safe, ensuring that we were able to assist some of the most vulnerable safely throughout lockdowns.

Refugee Support Services

We continue to support newly recognised refugees to access housing, benefits and other supportive services. It has always been challenging to move from asylum support into mainstream systems and find employment opportunities; however, those receiving positive decisions during the pandemic have experienced additional challenges, particularly in moving on from asylum accommodation, finding employment, and in accessing services such as the DWP digitally.

To overcome these barriers, ODNE has continued to assist clients during the course of the pandemic with their primary needs, taking upwards of 15 new referrals a week.

The extra regulations have impeded us in assisting clients with their wider integration needs and we have only been able to assist 30 clients with employment support during covid due to our own capacity. This is greatly reduced from the number that accessed our work club prior to the pandemic. We are looking forward to a growing relationship with the World Jewish Relief STEP programme to support refugees with employment in the coming months and years.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES/DIRECTORS

YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

As a result of the significant need that existed prior to covid and has been exacerbated through the course of the pandemic, we are delighted to announce that we have secured funding through a new contract (Refugee Transitions Outcome Fund) to strengthen and expand this area of our core work. This will rapidly develop both the geographical area we are able to support and the depth of supportive services we offer. In the next two years we will be supporting newly recognised refugees with their housing and wider integration needs across Middlesbrough, Stockton, Hartlepool, Redcar & Cleveland and Darlington, in partnership with several regional partners, including Local Authorities and other charities .

Future Plans

As we look ahead we are deeply concerned that the prevailing political opinion around migration and ‘The New Plan for Immigration’ being pushed through by this government will force more people into poverty, destitution and uncertain futures. The increased use of ‘no recourse to public funds’, a two-tiered system differentiating between how people enter the UK to claim, limited resettlement schemes, shorter terms of leave to remain and removal of British citizenship mean that ODNE must continue to develop a robust and determined response to destitution. Crucially, destitution and homelessness is no longer ‘just’ an issue for those initially refused asylum but touches all types of migrants including refugees who have proven their claim. Therefore our services will continue to grow together as we address the damaging risks of destitution which occur across all our client groups.

The board is committed to ensuring that people with lived experience of the asylum system are present within every layer of ODNE and able to influence the future of Open Door. We are pleased that we have someone with lived experience sitting with the board (prior to being appointed as a trustee), and a staff team where nearly 50% have first-hand experience of our immigration system, including at leadership level.

Our organisational mission is to support those seeking sanctuary to move out of poverty and destitution and be empowered to achieve their full potential. In this increasingly damaging and dehumanising political landscape, it has never been more pertinent that this mission remains at the core of our decision making.

FINANCIAL REVIEW

The balance on our unrestricted funds increased from £200,251 at 31 March 2020 to £318,790 by the end of the year under review, including £155,948 in tangible fixed assets, cash reserves of £177,470 and other net current liabilities of £4,169. The trustees are pleased to report that the fundraising strategy launched in April 2015, to raise unrestricted funds, has been successful and is continuing into 2021.

It remains the intention of the trustees to maintain cash-backed unrestricted funds, which are the free reserves of the charity, at an amount in excess of three months’ average gross expenditure within those funds. In that gross expenditure across the unrestricted fund has been running at around £15,000 per month, the charity had exceeded this target at 31 March 2021. The trustees continue to consider ways in which they can maintain this level of unrestricted reserves in the short to medium term by refreshing the current fundraising strategy in order to focus on unrestricted giving.

The trustees consider the overall financial position and state of affairs of the charity at the balance sheet date to be satisfactory and remain cautiously optimistic as regards the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Open Door (North East) is a company limited by guarantee and not having a share capital, governed by its Memorandum and Articles of Association dated 3 July 2003. It is also a charity registered with the Charity Commission. The members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up during their period of membership and within one year of their ceasing to be a member.

Appointment of Trustees

The power to appoint trustees rests with the members of the company.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES/DIRECTORS

YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT *(Continued)*

Trustees' Induction and Training

Trustees are appointed based on them having the skills to manage a charity dealing with complex issues and vulnerable individuals. The trustees have induction procedures aimed at ensuring that new trustees understand their roles and obligations. As part of these procedures, trustees are encouraged to attend appropriate internal and external training events to facilitate the understanding of their roles.

REFERENCE AND ADMINISTRATIVE INFORMATION

Company Registration No:	4819153
Charity Registration No:	1099865
Registered Office:	Barrington House 41-45 Yarm Lane Stockton-on-Tees TS18 3EA
Principal Place of Business:	Melbourne House Newport Road Middlesbrough TS1 5QH
Trustees/Directors:	Mr. S.C. Rogalski Mr. M. Kempson Dr. R. Grob Mr. S.E. Jones
Company Secretary:	Mrs. A. Lewis
Chief Executive:	Mrs. A. Lewis
Independent Examiner:	Mr. J. Lester FCA Baines Jewitt Limited Barrington House 41-45 Yarm Lane Stockton-on-Tees TS18 3EA

This report has been prepared in accordance with the Statement of Recommended Practice on "Accounting and Reporting by Charities" SORP (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees/directors on 23 December 2021
and signed on their behalf by:

S.C. ROGALSKI
Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OPEN DOOR (NORTH EAST)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 7 to 18.

Responsibilities and Basis of Report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the company's gross income exceeds £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. Lester

**Mr. J. Lester FCA
Baines Jewitt Limited
Chartered Accountants
Barrington House
41-45 Yarm Lane
Stockton-on-Tees
TS18 3EA**

Dated: 23 December 2021

JL/AJD

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds		Restricted Funds		Total Funds	
		2021 £	2020 £	2021 £	2020 £	2021 £	2020 £
INCOME							
Grants and donations	3	155,283	59,547	172,867	97,079	328,150	156,626
Charitable activities	4	70,243	74,558	-	-	70,243	74,558
Investment income	5	16,900	21,093	-	-	16,900	21,093
Other income		11,391	1,861	-	55	11,391	1,916
TOTAL INCOME		253,817	157,059	172,867	97,134	426,684	254,193
EXPENDITURE							
Raising funds	6	4,811	1,728	1,977	4,920	6,788	6,648
Charitable activities	7	163,051	124,716	140,523	106,290	303,574	231,006
Other	8	10,954	11,888	-	-	10,954	11,888
TOTAL EXPENDITURE		178,816	138,332	142,500	111,210	321,316	249,542
Net income/(expenditure) for the year	9	75,001	18,727	30,367	(14,076)	105,368	4,651
Transfer between funds		43,538	(96)	(43,538)	96	-	-
Net movement in funds		118,539	18,631	(13,171)	(13,980)	105,368	4,651
Reconciliation of funds:							
Total funds brought forward	15	200,251	181,620	23,630	37,610	223,881	219,230
Total Funds Carried Forward	15&16	318,790	200,251	10,459	23,630	329,249	223,881

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
Company Registration Number 4819153

BALANCE SHEET

31 MARCH 2021

	Note	£	2021 £	£	2020 £
FIXED ASSETS					
Tangible assets	12		155,948		158,516
CURRENT ASSETS					
Debtors	13	18,818		15,526	
Cash at bank and in hand		177,470		77,951	
			196,288	93,477	
CREDITORS: Amounts falling due within one year	14	(22,987)		(28,112)	
NET CURRENT ASSETS			173,301		65,365
TOTAL ASSETS LESS CURRENT LIABILITIES			329,249		223,881
REPRESENTED BY:					
Unrestricted funds	15&16		318,790		200,251
Restricted funds	15&16		10,459		23,630
			329,249		223,881

The trustees are satisfied that the charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for the financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the directors and trustees on 23 December 2021 and signed on their behalf by:

S.C. ROGALSKI
Chair of Trustees

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

(a) General Information and Basis of Preparation

Open Door (North East) is a private company, limited by guarantee, registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 5 of these financial statements. The nature of the charity's operations and principal activities are the provision of support services and housing for asylum seekers and refugees.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in pounds sterling, which is the functional currency of the charity, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Income Recognition

All income is recognised once the charity has entitlement to income, there is sufficient certainty of receipt and it is probable that the income will be received, and the amount of income can be measured reliably.

Grants and Donations

- Where donors specify that the grant or donation must be used in a future accounting period, the income is deferred until those periods;
- Where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the period in which the pre-conditions are met.

Where donors specify that grants or donations are for a particular restricted purpose, which does not amount to pre-conditions regarding entitlement, the income is included in incoming reserves within restricted funds when received.

(c) Resources Expended

Resources expended are recognised in the Statement of Financial Activities on an accruals basis, inclusive of VAT. Individual costs are allocated between the various headings in the Statement of Financial Activities by reference to their underlying nature or the reason for which those costs were incurred, on an estimated percentage basis.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (Continued)

(d) Unrestricted and Restricted Funds

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

(e) Fixed Assets and Depreciation

Fixed assets are stated at cost less depreciation. Depreciation is calculated so as to write off the cost of an asset over the estimated useful life of that asset as follows:

Freehold property	- 2% per annum straight line
Office furniture and equipment	- 15% per annum reducing balance
Computer equipment	- 33% per annum straight line
Motor vehicles	- 25% per annum reducing balance

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. LEGAL STATUS OF THE CHARITY

The charity is a private company limited by guarantee, registered in England and Wales, and has no share capital. The liability of each member in the event of winding up is limited to £10.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

3. GRANTS AND DONATIONS

	Unrestricted Funds		Restricted Funds		Total Funds	
	2021	2020	2021	2020	2021	2020
This comprises:	£	£	£	£	£	£
Grants	136,337	36,000	164,884	97,079	301,221	133,079
Donations	18,946	23,547	7,983	-	26,929	23,547
	<u>155,283</u>	<u>59,547</u>	<u>172,867</u>	<u>97,079</u>	<u>328,150</u>	<u>156,626</u>

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, reference to which is made in the Trustees' Report. In accordance with the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised within the accounts.

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds		Restricted Funds		Total Funds	
	2021	2020	2021	2020	2021	2020
	£	£	£	£	£	£
Rent received	45,831	43,882	-	-	45,831	43,882
Property management charges	24,412	30,676	-	-	24,412	30,676
	<u>70,243</u>	<u>74,558</u>	<u>-</u>	<u>-</u>	<u>70,243</u>	<u>74,558</u>

5. INVESTMENT INCOME

	Unrestricted Funds		Restricted Funds		Total Funds	
	2021	2020	2021	2020	2021	2020
	£	£	£	£	£	£
Office rent received	16,886	20,996	-	-	16,886	20,996
Deposit account interest	14	43	-	-	14	43
Interest on gift aid tax reclaims	-	54	-	-	-	54
	<u>16,900</u>	<u>21,093</u>	<u>-</u>	<u>-</u>	<u>16,900</u>	<u>21,093</u>

6. RESOURCES EXPENDED ON RAISING FUNDS

See page 16.

7. EXPENDITURE ON CHARITABLE ACTIVITIES

See page 17 and 18.

8. OTHER EXPENDITURE

See page 18.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

9. NET INCOMING/(OUTGOING) RESOURCES

This is stated after charging:	2021	2020
	£	£
Trustees' emoluments (note 17)	-	-
Staff costs (note 10)	150,375	143,951
Depreciation (note 12)	6,147	5,792
Independent examiner's fees:		
- external scrutiny	1,800	1,700
- accountancy and payroll costs (incl. over provision re prior year £nil (2020: over provision £600))	4,800	4,300
- other professional fees	-	4,800
	<u>=====</u>	<u>=====</u>

10. STAFF AND STAFF COSTS

At the end of the year under review, the charity employed four full-time and seven part-time members of staff (2020: four full-time and six part-time) with aggregate emoluments of £150,375 (2020: £143,951) as follows:

	2021	2020
	£	£
Gross salaries	142,006	134,479
Employer's national insurance contributions	5,736	6,833
Employer's pension costs	2,633	2,639
	<u>=====</u>	<u>=====</u>
	150,375	143,951

No employee received remuneration of more than £60,000.

Total remuneration paid in respect of Key Management Personnel during the year was £35,241 (2020: £35,267).

11. TAXATION

The company is exempt from corporation tax on income derived from its charitable activities.

12. TANGIBLE FIXED ASSETS

	Freehold Property £	Fixtures, Fittings & Equipment £	Motor Vehicle £	Total £
Cost				
At beginning of year	156,782	15,360	10,800	182,942
Additions	-	3,579	-	3,579
Disposals	-	-	-	-
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
At end of year	156,782	18,939	10,800	186,521
Depreciation				
At beginning of year	8,773	9,409	6,244	24,426
Charge for year	3,137	1,871	1,139	6,147
On disposals	-	-	-	-
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
At end of year	11,910	11,280	7,383	30,573
Net Book Value				
At beginning of year	<u>148,009</u>	<u>5,951</u>	<u>4,556</u>	<u>158,516</u>
At end of year	<u>144,872</u>	<u>7,659</u>	<u>3,417</u>	<u>155,948</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

13. DEBTORS

	2021 £	2020 £
Taxation recoverable on gift aid donations	4,681	1,822
Other debtors	14,137	13,704
	<u>18,818</u>	<u>15,526</u>

14. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Trade creditors and accruals	15,755	24,424
Other taxes and social security	7,232	3,688
	<u>22,987</u>	<u>28,112</u>

15. STATEMENT OF FUNDS

	At 1.4.20 £	Income £	Expenditure £	Transfers between Funds £	At 31.3.21 £
Unrestricted Funds	200,251	253,817	178,816	43,538	318,790
Restricted Funds:					
Big Lottery Fund grant	20,127	19,209	39,336	-	-
Sew2work	2,003	-	-	-	2,003
Support trainer project	1,500	-	-	-	1,500
Employment services	-	9,635	9,635	-	-
Destitution services	-	1,000	1,000	-	-
Freedom from torture	-	690	690	-	-
National Emergency	-	10,000	9,254	(746)	-
Covid-19 response	-	82,483	67,377	(14,440)	666
Covid-19 recovery	-	49,850	15,208	(28,352)	6,290
Total Restricted Funds	23,630	172,867	142,500	(43,538)	10,459
Total Funds	223,881	426,684	321,316	-	329,429

	At 1.4.19 £	Income £	Expenditure £	Transfers between Funds £	At 31.3.20 £
Unrestricted Funds	181,620	157,059	138,332	(96)	200,251
Restricted Funds:					
Big Lottery Fund grant	15,548	38,417	33,838	-	20,127
Chief Executive Officer	(458)	32,162	31,704	-	-
Sew2work	2,020	1,055	1,072	-	2,003
Suicide prevention	4,500	-	4,596	96	-
Social activity	2,000	(2,000)	-	-	-
Refugee support worker	10,000	-	10,000	-	-
Support trainer project	1,500	-	-	-	1,500
Women and families support worker	2,500	2,500	5,000	-	-
Housing and asylum support	-	25,000	25,000	-	-
Total Restricted Funds	37,610	97,134	111,210	96	23,630
Total Funds	219,230	254,193	249,542	-	223,881

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

15. STATEMENT OF FUNDS (continued)

Big Lottery Fund grant - Open Door (North East) was a partner in the 'Ariadne Project', a four-year project to support asylum seekers and refugees across Middlesbrough, Stockton-on-Tees and Hartlepool. This funding helped support housing, women's and refugee move-on work and came to an end in September 2020.

Sew2work - the aim of the Sew2work project is to allow women to explore different opportunities for economic inclusion, including self-employment, social enterprise and co-operative working. Unfortunately, as a result of the pandemic, the project has been suspended.

Support trainer project - Action Foundation, a similar charity operating within the Newcastle area, have made funds available to cover some of the overheads for the support trainer project and to help cover volunteer expenses incurred relating to the project.

Employment Services - this grant was made available by 1989 Willian to support the Work Club project and included funds for staff salaries, volunteer expenses and administration and IT support.

Destitution Services practical support - Tees Valley Community Foundation provided funds for the provision of food and toiletries for clients. The whole of the grant was expended in the year.

Freedom from torture - this grant was made available specifically to support clients who were survivors of torture. The funds have been applied in providing bedding, sim cards and destitution cash payments for such clients.

National Emergency Trust - County Durham Community Foundation made funds available from the government's Department of Digital, Culture, Media and Sport. The grant has supported the charity by providing funding to cover staff costs, a contribution to office overheads, mobile phone, laptop and Covid-19 protective screens and PPE.

Covid-19 response - using funds provided by the National Lottery Communities Fund and other donations, Open Door (North East) were the lead partner in a National Lottery Ariadne Covid-19 response project; £28,000 was redirected to two other charities - Justice First and Methodist Asylum Project. The remaining funds have been used by Open Door (North East) to fund salary and administrative costs, together with funding rents for clients who are ineligible for public funding.

Covid-19 recovery - Barrow Cadbury and some individual donors have provided funds to aid Covid-19 recovery. A significant portion of the funding has replaced rental income so that bed spaces could be provided for clients with no recourse to public funding. The fund also paid for interpreting services, insurance and administration costs including updating the charity's website.

Chief Executive Officer - funding obtained from Lloyds TSB Foundation enabled the charity to continue to employ a full-time CEO to administer its operations on a day-to-day basis.

Suicide prevention - Middlesbrough Borough Council made funds available towards an 'Every Life Matters' initiative.

Social activity - Middlesbrough Borough Council, through their 'Stronger Communities Middlesbrough Grant Fund', made funding available for social activities for local residents. Unfortunately, the project did not run and the funding was returned to the Council.

Refugee support worker - funding was provided by Seedbed, towards the employment of a support worker for Stockton, to help increase capacity within the charity's destitution services.

Women and families support worker - the James Knott Trust provided funding towards the costs of a support worker, to work with women and families within Hartlepool.

Housing and asylum support - a grant for 'Strong Foundations', from the 'Growth and Resilience Fund' at the Community Foundation, was made available to fund salary costs for the provision of asylum and housing support.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	155,948	-	155,948
Cash at bank and in hand	167,011	10,459	177,470
Other net current liabilities	(4,169)	-	(4,169)
	<u>318,790</u>	<u>10,459</u>	<u>329,249</u>

17. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS

The charity was under the control of the trustees throughout the year under review.

No trustee received remuneration from or was reimbursed expenses by the charity in the year under review (2020: £nil).

Mr. S.C. Rogalski is also a trustee of another local charity, Jubilee Church Teesside (JCT), which had the following transactions with Open Door (North East) (ODNE):

	2021 £	2020 £
Inter-company account transactions:		
Balance due from JCT to ODNE at beginning of year	3,982	5,518
Grant from JCT to ODNE	6,000	6,000
Rent from JCT to ODNE	9,996	9,996
Costs incurred by JCT on behalf of ODNE	(15,721)	(17,532)
Balance due from JCT to ODNE at end of year	<u>4,257</u>	<u>3,982</u>

During the year under review £660 (2020: £795) was received as unrestricted donations from trustees and related parties.

Other than as detailed above, there were no reportable transactions with the trustees and/or connected persons.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. RESOURCES EXPENDED ON RAISING FUNDS

Fundraising Costs of Grants and Donations	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2021	2020	2021	2020	2021	2020
		£	£	£	£	£	£
Support costs allocated to activities:							
Staff costs	Staff role	4,536	534	750	4,756	5,286	5,290
Premises	Floor area	114	494	434	102	548	596
Office administration and insurance	Floor area	67	643	793	62	860	705
Depreciation	Floor area	94	57	-	-	94	57
		<u>4,811</u>	<u>1,728</u>	<u>1,977</u>	<u>4,920</u>	<u>6,788</u>	<u>6,648</u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2021	2020	2021	2020	2021	2020
		£	£	£	£	£	£
Costs directly allocated to activities							
Staff costs	Staff time	43,118	34,704	72,015	73,268	115,133	107,972
House running expenses	Direct	47,966	26,231	900	-	48,866	26,231
Bad debts	Direct	-	600	-	-	-	600
Drop-in food and groceries	Direct	3,065	6,527	3,401	1,733	6,466	8,260
Gifts to refugees and asylum seekers	Direct	21,298	6,465	8,645	-	29,943	6,465
Emergency accommodation	Direct	2,704	2,704	-	-	2,704	2,704
Work club	Direct	-	1,015	-	32	-	1,047
Women's project	Direct	-	693	-	120	-	813
Make it work	Direct	-	-	-	1,072	-	1,072
Refugee advice project	Direct	19	57	-	-	19	57
ESOL expenses	Direct	56	-	-	-	56	-
Motor expenses	Direct	2,854	3,118	-	-	2,854	3,118
Depreciation	Direct	4,276	4,656	-	-	4,276	4,656
Sundries	Direct	13	-	-	-	13	-
Grants and donations	Direct	-	-	28,000	-	28,000	-
Support costs allocated to activities							
Staff costs	Time	24,194	3,563	4,000	25,363	28,194	28,926
Premises	Floor area	2,039	8,867	7,819	1,831	9,858	10,698
Office administration and insurance	Floor area	1,206	11,561	14,266	1,122	15,472	12,683
Depreciation	Floor area	1,683	1,022	-	-	1,683	1,022
Governance costs	See below	8,560	12,933	1,477	1,749	10,037	14,682
TOTAL EXPENDITURE ON CHARITABLE ACTIVITIES		163,051	124,716	140,523	106,290	303,574	231,006

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

7. EXPENDITURE ON CHARITABLE ACTIVITIES (Continued)

Governance Costs	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2021	2020	2021	2020	2021	2020
Governance costs allocated to activities		£	£	£	£	£	£
Accountancy and independent examination	Direct	6,600	6,000	-	-	6,600	6,000
Other professional fees	Direct	-	4,800	-	-	-	4,800
Staff costs	Staff time	1,512	178	250	1,585	1,762	1,763
Premises	Floor area	114	494	434	102	548	596
Office administration and insurance	Floor area	67	643	793	62	860	705
Depreciation	Floor area	94	57	-	-	94	57
Bank charges and interest	Direct	173	761	-	-	173	761
		8,560	12,933	1,477	1,749	10,037	14,682
		8,560	12,933	1,477	1,749	10,037	14,682

8. OTHER

Costs relating to sub-let property	Basis of Apportionment	Unrestricted Funds		Restricted Funds		Total Funds	
		2021	2020	2021	2020	2021	2020
		£	£	£	£	£	£
Premises	Direct	10,954	11,888	-	-	10,954	11,888
		10,954	11,888	-	-	10,954	11,888
		10,954	11,888	-	-	10,954	11,888