



# *The Tree of Life Centre Wythenshawe* *Building Sustainable and Resilient Families* **2023 Annual Report**

*We Are Here For Our COMMUNITY*



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### REGISTERED OFFICE & PRINCIPAL PLACE OF BUSINESS

Greenbrow Road, Newall Green  
Wythenshawe  
Manchester M23 2UE.

### BANKERS

Co-Operative Bank Plc  
PO Box 250



### ACCOUNTANTS

Huddart Chartered Accountants  
162-164 Walkden Road  
Worsley Manchester  
M28 7DP

### INDEPENDENT EXAMINER

Charles E Lucas F.C.A

## STRUCTURE GOVERNANCE MANAGEMENT

The Directors, Trustees and Chief Executive of the charity present their annual report and the unaudited financial statements for the year ended 31 December 2023

### Directors & Board of Trustees



**Eula Mesquita**  
Chair



**Diane Eaton**  
Vice Chair



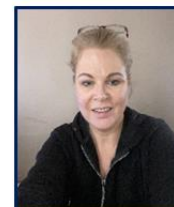
**John McGorrigan**  
Treasurer



**Kendra Brown**  
Company Secretary



**Brian Richbell**  
HR Lead



**Angela Eastwood**



**Pete O'Brien**



**Heidi Wilson**  
Until Nov 2023

### Senior Leadership Team



**Michelle Swindells**  
Office & Finance Manager



**Francess Davies-Tagoe**  
Chief Executive Officer



**Jennifer Goodwin**  
Operations Manager

Annual Review



## Who Are We?

We are proud to be a lifeline for those who need it, we offer support for those who are the most vulnerable in the community, often the 'hardest to reach', through projects that are practical in nature and relevant.

- The Tree of Life Centre has been established for more than 25 years. We have a proven track record of responding to the needs of residents by minimising poverty and deprivation as well as looking after our environment with a significant Carbon footprint impact.
- We are physically situated in the heart of the Wythenshawe community. We are known as a Manchester resource centre which improves the quality of life, wellbeing, resilience and capacity of Manchester residents, especially local Wythenshawe residents through:

- Minimising the effects of deprivation
- Enabling financial independence
- Progression & Pre-employment support
- Providing tailored wellbeing activities
- Minimising social isolation
- Building on the strengths of individuals

- We do this by addressing key drivers of deprivation and social isolation. We currently offer 8 complimentary and integrated flagship projects, these are:-

1. Re-Use Household Furniture
2. Pre-employment Centre & Job Club
3. A Community Café -freshly prepared meals
4. Community Re-Paint scheme
5. Clothing
6. Health & Wellbeing Classes
7. A Food Pantry and Foodbank
8. Supported Volunteering programme

# OBJECTIVES AND ACTIVITIES

## Our Mission Statement

“To work in partnership with others to create a sustainable resource which **improves the health and well-being for the people in Wythenshawe** and increases their ability to participate in the wider community”

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### Strategic Aims

1. To continue to provide services for those most in need.
2. To work with others and become more sustainable.

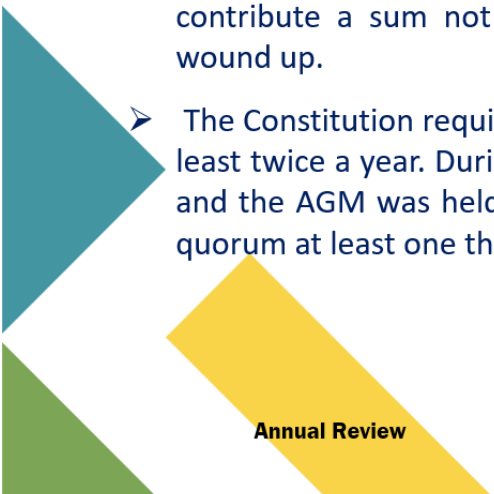
### Objectives

1. Provide a range of services that improve people's health and well-being.
2. Develop robust community enterprise activity.
3. Work in partnership with relevant stakeholders.
4. Recruit, motivate, train, develop and support staff and volunteers.
5. Create a sustainable organisation

### Values

- To remain people centered, fully supporting our volunteers and service users.
- To accept people as they are and offer a place of safety.
- Offer practical support.
- Build relationships.
- Be environmentally friendly.
- Have fun.

# Governance


- 
- The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association and was registered as a company on 9 May 2003 and obtained charitable status on 6 October 2003.
  - The directors have the power to admit any person or organisation to membership. They also have the power to withdraw membership in certain circumstances. Each member of the company is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.
  - The Constitution requires that the Management Committee must meet at least twice a year. During 2023, the Management Committee met 5 times and the AGM was held on **Thursday 20<sup>th</sup> July, with 17 attendees.** To be quorum at least one third of the members must be present.

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## PUBLIC BENEFIT DISCLOSURE

The Charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. This guidance is contained in "Charities and Public Benefit" published by the Charity Commission.

# Appointment of Directors and Trustees

- 
- The directors of the company, who are also Trustees of the charity, are the members of the management committee and there are two categories of committee member: Ordinary members (elected by the company members at the general meeting) Nominee members (nominated by designated bodies)
  - Presently the constitution allows for between six and twelve ordinary members plus the chair. This arrangement may be varied by ordinary resolution of the members. The ordinary members normally serve for a term of three years. Each year, one third of the ordinary members retire by rotation and are eligible for re-election.

We are actively seeking new members to join our board of trustee to increase skills and to help to develop the organisation. The nominee members of the Committee are not subject to re-election or retirement, but the nominating body may replace their nominees at will.

- The Directors are normally appointed by the members at the Annual General Meetings. However, the Management Committee itself may appoint people to fill vacancies or to add to their number (provided the total number does not exceed the maximum).
- At each AGM, one third of the Directors retire by rotation, being the longest in office and is eligible for re-election. Also, any additional members appointed by the Management Committee during the year must stand for re-election.
- Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.

# Risk Management



The charity faces various operational risks particularly in relation to:

- Health and safety
- Product liability
- Employment law
- Securing adequate funding

Though the Tree of Life has some reserves it must continually procure project funding to enable it to maintain and develop its charitable work.

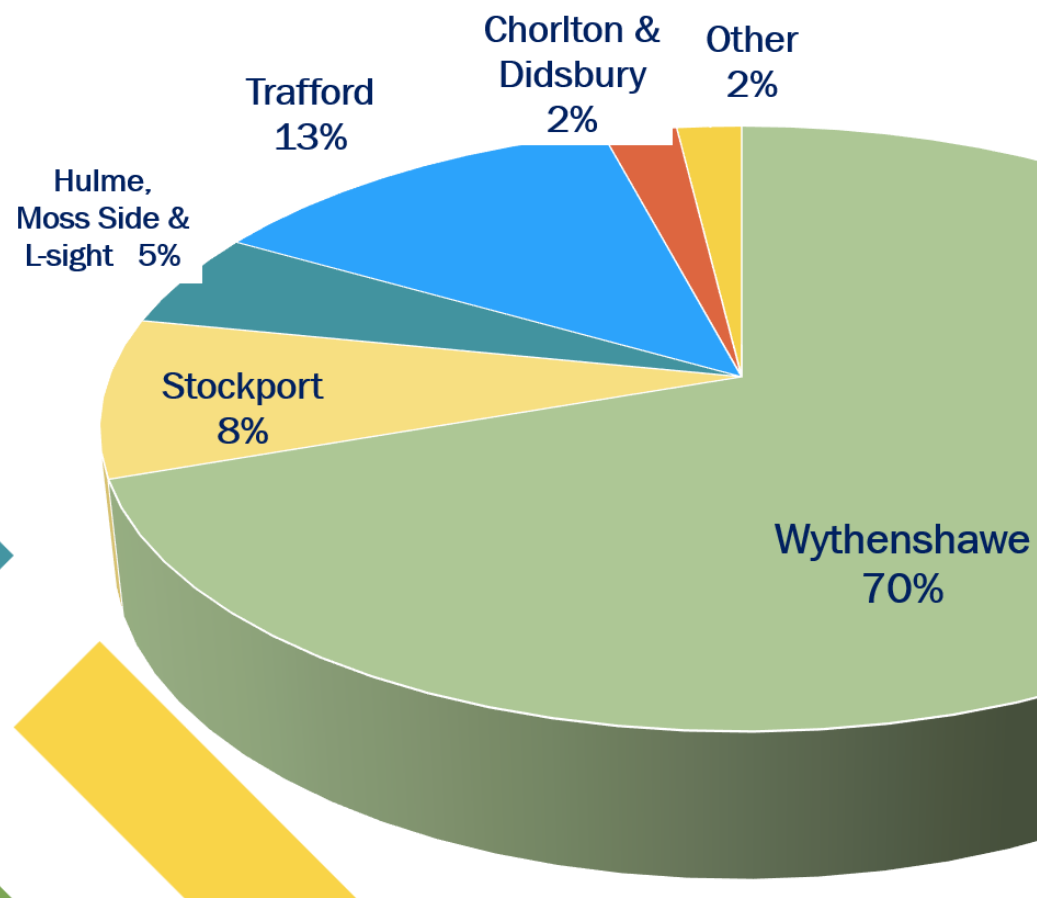
- The shop handles material amounts of cash and good financial controls are required to safeguard all the charity's income and assets.
- The Tree of Life Centre has a lease agreement with Manchester City Council. The rent passing under this lease is set at the market rate, based on the VCS lettings agreement.
- The number of people accessing the charity for support daily, has increased by an average of 25%. In order to continue to meet these growing demands, the Charity needs additional physical space, which they are pursuing through Manchester City Council.

Our staff and volunteers work tirelessly in a very challenging and high-risk environment, to ensure that our communities receive the help and support they desperately needed to ease the pressure of poverty, deprivation, social isolation & unemployment.



For the year ended 31 December 2023

## Greater Manchester Areas Accessing our Support

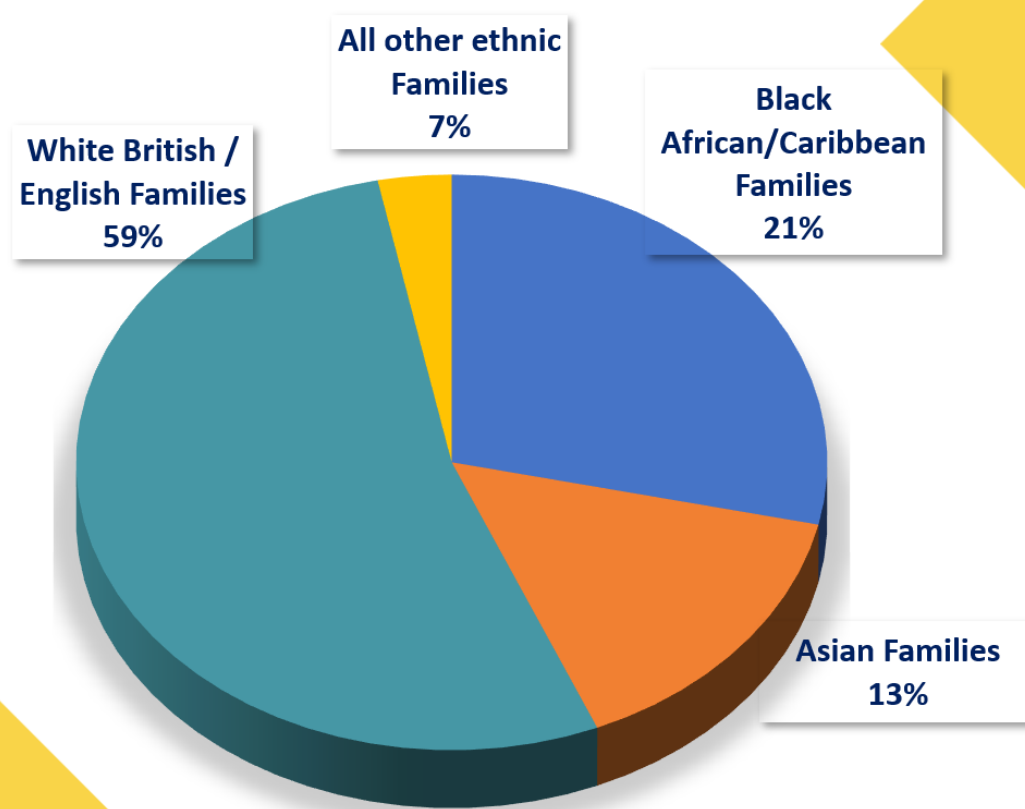


More than 400 people access  
our services everyday

4,648 Households  
donated over 10,730  
items of furniture

More than 40,000 annual  
beneficiaries (furniture,  
wellbeing, food, pre-employment)

## Ethnicity Breakdown of Families Accessing



We are proud of being a **MULTICULTURAL** Charity. This is also represented in our staff and volunteering recruitment

# 2023 Retail Income By Department

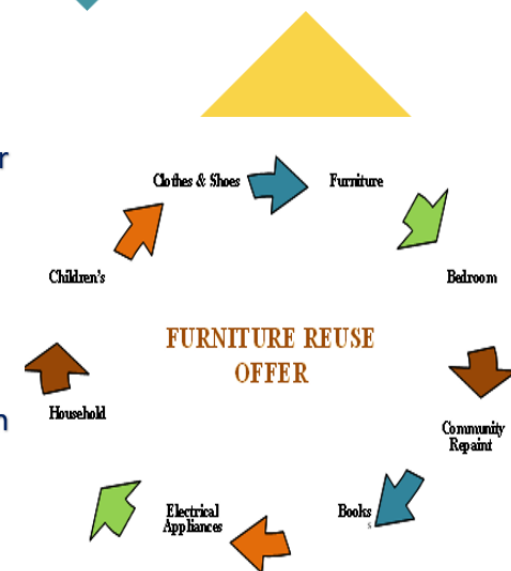


# Reducing Furniture Poverty



Through the furniture project:

- We make an immediate and long-term difference to individuals & their families by helping to prevent families from going into debt.
- We are a lifeline for many, particularly for those struggling financially.
- We increase people's sense of dignity and their ability to participate in the wider community.
- Working with referral partners, such as Wythenshawe Community Housing Group, those assessed as being the most financially vulnerable, are able to access furniture and household essential at no cost.



We are also fortunate to work with a number of commercial partners who sometimes supply us with new end of line or ex display stock. However more than 90% of our stock is generated from the generous donations of preloved furniture from residents across Manchester.



# Reducing Food Poverty



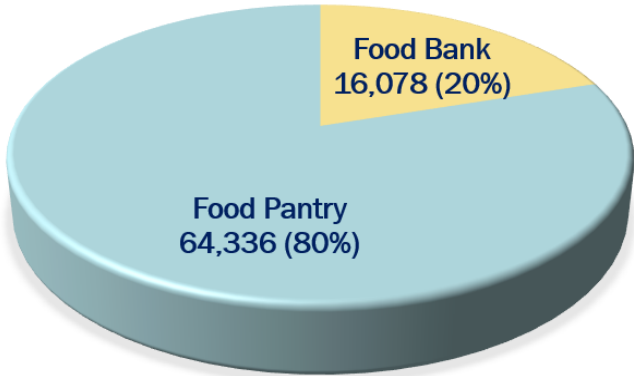
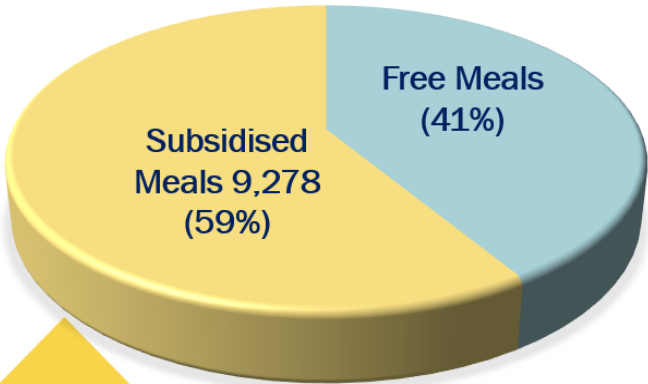
We take pride in being able to help families in need of our support. Our food provision consists of :

- 1. Community Café
- 2. Food Pantry
- 3. Food Bank



COMMUNITY CAFE MEALS

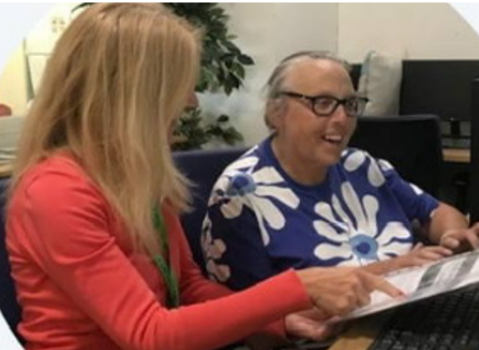
FOOD BANK & FOOD PANTRY MEALS



**96,198**  
Meals

*This year, we supported families with 96,198 meals through our food pantry and Community Café. This equates to around 30 tonnes of food.*

# Employment Support



We help to increase people's employability prospects through our job club, training courses and volunteering opportunities.

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We help people get back into employment through CV writing, job search support, training, skills development, apprenticeships, and IT skills.

This year the number of sessions we held were as follows: -

Job Search support	201
Individual Progression Plans	89
CV Writing Support	62
Digital Skills training	32
Training/Development and accredited Courses	4
Paid Work Experience Training Placements	4
Work readiness workshops	9
Interview Skills workshops	9
Confidence Building workshops	8

418  
Sessions

We were able to support 22 people into paid employment

# Volunteering



Our volunteering programme **increases people's ability to participate** in the wider community, learn new skills and minimises social isolation.

We offer a range of volunteering opportunities at our centre, this includes; administration, retail, catering, warehousing, fundraising, building and grounds maintenance.



This year we provided 85  
Volunteering Placements

Total Volunteering Hours this year  
66,300 hours

# Wellbeing



As a Warm Hub, we provide social action and activities that improve the health and wellbeing of residents. Our Wellbeing programmes help to minimise Social Isolation.

## 2023 Wellbeing activities were as follows:

Arts and Craft	150 sessions
Exercise Classes	94 sessions
Gardening	40 sessions
Friendship Connect	53 sessions
Seaside Day Trips	3 trips
Theatre Trips	2 trips
Community Fundays	4 events
Wellbeing Health Checks	2 sessions
Crisis support workshops	2 sessions



**350  
Sessions**

## We supported families by distributing:

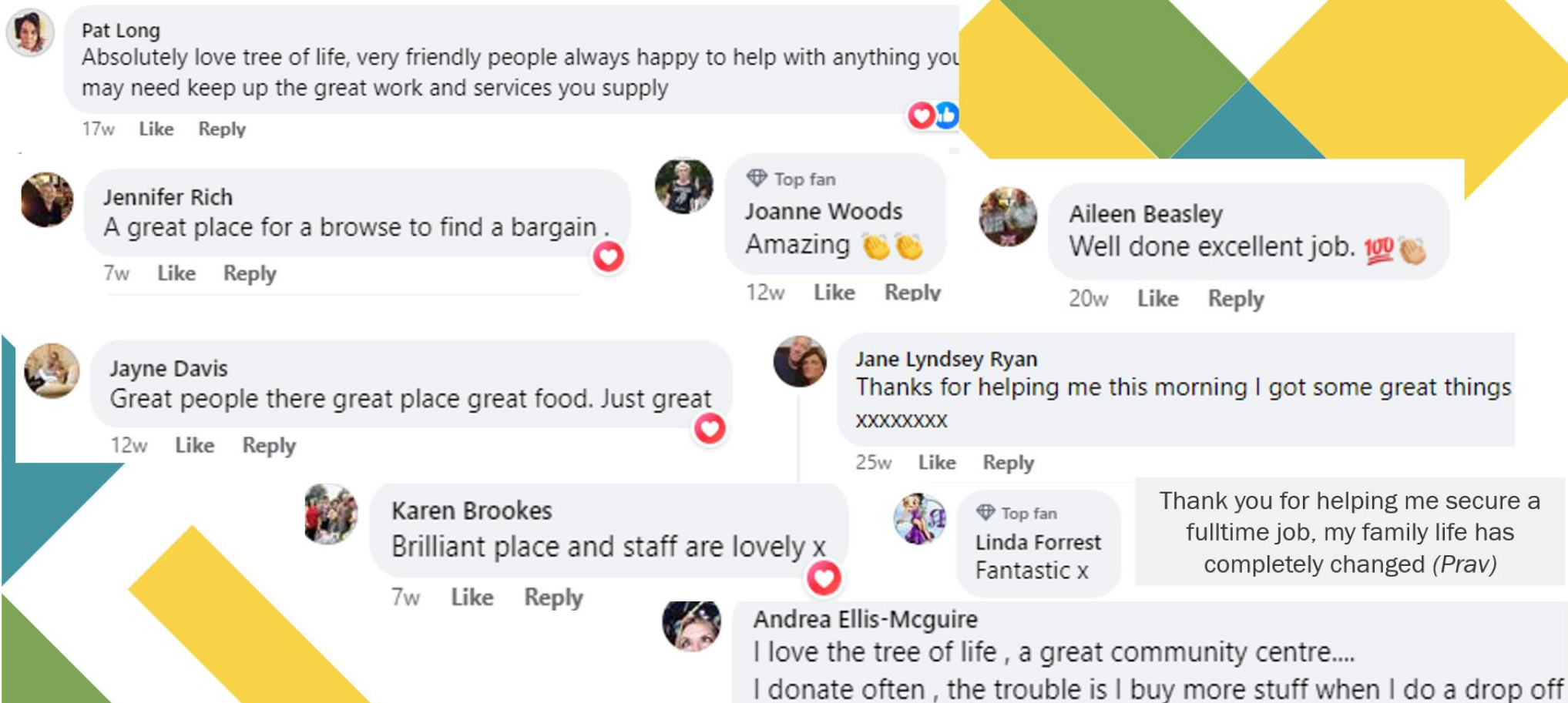
- ✓ Household Support Funds to families hardest hit by the economic crisis
- ✓ Free back to school uniforms (jumpers, shirts, skirts, trousers, shoes, bags etc.)
- ✓ Free winter wear (coats, hats, gloves, and scarves etc.)
- ✓ Free Christmas gifts and toys
- ✓ Free meals for kids



- We have continued to work in partnership with a number of organisations to improve the wellbeing of our community and increase the opportunities for local residents.
- This has included working with Age UK, CHAN, Be Well, Buzz & Manchester Foundation Trust, Compassion Foodbank, Restoration House, and many others.



# Customer Testimonials



# Our Annual Impact 2023

## BENEFICIARIES

With a daily footfall of 400 people access our services 40,000 direct participants (not including their families) benefit from our services annually.

## VOLUNTEERING

85 people were able to volunteer with us, learning valuable skills such as customer service, administration, warehouse and logistics, PAT testing etc.

## WELLBEING

We delivered more than 350 wellbeing sessions which benefited over 6,000 participants

## FURNITURE REUSE PROJECT

907,160kg of CO2 is saved through our Furniture reuse project (Carbon footprint impact).

## FOOD PROJECT

96,198 meals distributed through our Café, Foodbank, Food Pantry.

## PRE-EMPLOYMENT SUPPORT

Delivered over 400 pre-employment support sessions, which benefited an average of 1,500 participants.

\* 22 successfully secured employment

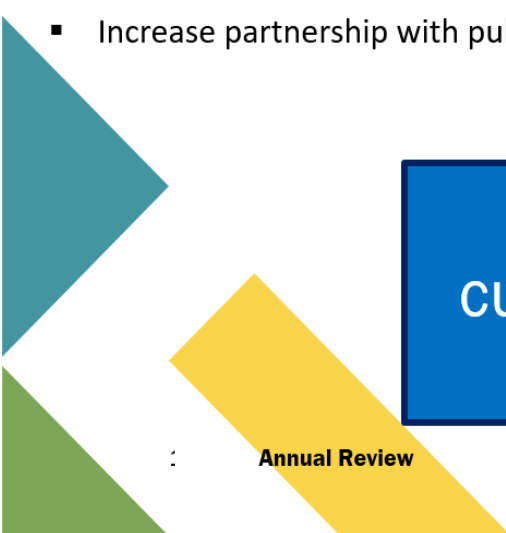
# Goals 2024

## Business priorities

- Refurbish annex building for expansion
- Maintain growth & increase revenue by a minimum of 5%
- Increase the number of beneficiaries by 10%
- Increase partnership with public and private sector organisations

## Employee and Volunteer Priorities

- Ensure all staff are fully trained and supported to perform their role effectively
- Maintain Real Living wage status –Competitive remuneration package for all staff
- End of year appreciation and celebration



Maintain a safe and happy environment, where customers, service users, staff and volunteers feel valued, supported and listened to.

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# Thank you

Thank you to all our donors, funders, and partners for your loyalty and faithful support!

Together we are able to minimise deprivation, build sustainable families, increase employability, improve health and wellbeing as well as minimise social isolation.





**The Tree of Life Centre Wythenshawe  
Trustees and Directors Report  
For the year ended 31 December 2023**

**DIRECTORS RESPONSIBILITIES**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2012.

**ON BEHALF OF THE BOARD**



**Eula Mesquita - Board Chair**

**Date: 19<sup>th</sup> April 2024**

**Independent Examiner's Report to the Trustees of The Tree of Life Centre Wythenshawe**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2022 which are set out on pages 12 to 21.

**Responsibilities and basis of report**

As the charity trustees of the company, who are also the Directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the ICAEW of England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting in the UK
- (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report to enable a proper understanding of the accounts to be reached.

Name: Charles Eric Lucas  
ICAEW of England and Wales: F.C.A



Address:  
Broadthunder Accounting Limited, t'a Huddart Chartered Accountants  
164 Walkden Road, Worsley, Manchester, M28 7DP

Date: 19 April 2024

# The Tree of Life Centre Wythenshawe

## Statement of Financial Activities

For the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
<b>Income from:</b>					
Donations	2	14,436	-	<b>14,436</b>	11,160
<b>Charitable activities:</b>					
Grants received	3	14,000	189,353	<b>203,353</b>	241,631
Other trading activities	4	311,098	-	<b>311,098</b>	250,413
Investment income	5	<u>6,772</u>	<u>-</u>	<u><b>6,772</b></u>	<u>3,402</u>
<b>Total income</b>		346,306	189,353	<b>535,659</b>	506,606
<b>Expenditure on:</b>					
Charitable activities	6	343,589	189,353	<b>532,942</b>	493,899
<b>Net income/(expenditure) and net movements of funds for the year</b>		2,717	-	<b>2,717</b>	12,707
<b>Reconciliation of funds</b>					
Total funds brought forward at 1 January 2023		<u>503,440</u>	<u>898</u>	<u><b>504,338</b></u>	<u>491,631</u>
Total funds carried forward at <b>31 December 2023</b>		<u><b>506,157</b></u>	<u>898</u>	<u><b>507,055</b></u>	<u><b>504,338</b></u>

### Continuing Operations

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

### Total Recognised Gains and Losses

The Charity has no recognised gains or losses other than those above for the two financial years.

The notes on pages 22 to 31 form an integral part of the financial statements

# The Tree of Life Centre Wythenshawe

## Balance Sheet

As at 31 December 2023

2023

2022

	Note	£	£	£	£
<b>Fixed Assets</b>					
Tangible fixed assets	7		<b>9,031</b>		18,870
<b>Current Assets</b>					
Debtors	8	<b>40,586</b>		7,647	
Cash at bank and in hand		<b><u>471,150</u></b>		<u>507,357</u>	
		<b>511,736</b>		515,004	
<b>Creditors: Amounts falling due within one year</b>	9	<b><u>13,712</u></b>		<u>29,536</u>	
<b>Net Current Assets</b>			<b><u>498,024</u></b>		<u>485,468</u>
<b>Total assets less current liabilities</b>			<b><u>507,055</u></b>		<u>504,338</u>
<b>The funds of the Charity:</b>					
Unrestricted funds	11		<b>506,157</b>		503,440
Restricted funds	12		<b><u>898</u></b>		<u>898</u>
<b>Total funds</b>			<b><u>507,055</u></b>		<u>504,338</u>

The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

- Ensuring that the Company keeps adequate accounting records which comply with section 386 of the Act, and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, in so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

**Approved by the Trustees and signed on their behalf by:**



.....  
**Eula Mesquita – Chairperson**

**Date: 19<sup>th</sup> April 2024**



**1. Accounting policies****Basis of Accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

**Tangible Fixed Assets**

All fixed assets are initially recorded at cost.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	- 15% straight line
Motor vehicles	- 25% straight line
Computer equipment	- 33 1/3% straight line

**Income**

Grants and donations are included in the Statement of Financial Activities (SOFA) in the period to which they relate. Grants and funding received in advance are deferred and included within creditors until the period to which they relate. Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Charity shop takings are recognised as they are earned.

**Investment Income**

Investment income is recorded in the SOFA when receivable. This is normally upon notification of the interest paid or payable by the bank.

**Expenditure**

Expenditure on the Charity's activities is included in the accounts on an accruals basis and is stated net of any recoverable VAT. The Charity is registered for VAT.

**Restricted Funds**

Amounts received from donors for specific purposes are recorded as restricted funds.

**Taxation**

The Charity is a registered Charity and is exempt from taxation on its income and expenditure.

**Pensions**

The Charity operates a pension scheme for the employees. The pension is a National Employment Savings Trust and the Charity contributes 3% of the gross salary.

**Financial Instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

**Debtors**

Debtors include amounts owed to the Charity for the provision of goods and services or amounts the charity has paid in advance for the goods and services it will receive. Debtors also include amounts receivable on grant funding to which the charity is entitled.

**Creditors**

Creditors are normally recognised at their settlement date and amount. Creditors includes grants received in advance of the period to which they relate.

**Support Costs**

These are costs that assist the work of the charity but do not directly undertake charitable activities. Support costs include finance, personnel, payroll and governance costs.

**Preparation of the Accounts on the Going Concern Basis.**

The Trustees are confident that there are no material uncertainties about the charity's ability to continue. On this basis the financial statements have been prepared on a going concern basis.

**Limited By Guarantee**

The Charity is a company limited by guarantee which is an alternative form of company entity to the usual one of share capital; its members being guarantors rather than shareholders. The liability of each member is limited to £1, being the amount, each member undertakes to contribute to the assets of the Charity in the event of it being wound up while he or she is a member.

**Related Party Transactions**

There were no related party transactions during the year.

# The Tree of Life Centre Wythenshawe

## Notes to the Financial Statements

For the year ended 31 December 2023

	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
<b>2. Income from Donations</b>				
Donations	<u>14,436</u>	<u>-</u>	<u>14,436</u>	<u>11,160</u>
	<u>14,436</u>	<u>-</u>	<u>14,436</u>	<u>11,160</u>
<b>3. Income from charitable activities:</b>				
<b>Grants received</b>				
Wythenshawe Housing Group	-	5,000	5,000	5,500
Lottery Funding	-	34,000	34,000	-
Manchester City Council - Opens	-	17,320	17,320	133,315
NHS	-	-	-	2,100
Procure Plus	9,000	-	9,000	4,000
Sainsbury	500	-	500	-
Household Support Fund	-	53,100	53,100	21,970
Kick Start	-	-	-	18,854
Be Well	2,500	-	2,500	-
Manchester Work and Skills	-	7,000	7,000	8,000
Manchester BME	-	-	-	500
One Manchester	-	69,333	69,333	25,692
NIF	-	3,600	3,600	-
LIF Co Living	-	-	-	5,000
Unitarian	2,000	-	2,000	1,700
CAHN	-	-	-	5,000
The Big Life	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,000</u>
<b>Total grants received</b>	<u>14,000</u>	<u>189,353</u>	<u>203,353</u>	<u>241,631</u>
<b>4. Other income received</b>				
Charity shop takings	286,184	-	286,184	236,214
Other income	<u>24,914</u>	<u>-</u>	<u>24,914</u>	<u>14,199</u>
<b>Total other income received</b>	<u>311,098</u>	<u>-</u>	<u>311,098</u>	<u>250,413</u>
<b>5. Investment Income</b>				
Corporate Guaranteed Investment	<u>6,772</u>	<u>-</u>	<u>6,772</u>	<u>3,402</u>
	<u>6,772</u>	<u>-</u>	<u>6,772</u>	<u>3,402</u>
<b>Total Income Received</b>	<u>346,306</u>	<u>189,353</u>	<u>535,659</u>	<u>506,606</u>

# The Tree of Life Centre Wythenshawe

## Notes to the Financial Statements

For the year ended 31 December 2023

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
<b>6. Charitable Activities</b>				
Services provided	9,696	75,680	<b>85,376</b>	65,270
Purchases	2,073	-	<b>2,073</b>	1,203
Wages, salaries & pension	239,584	78,552	<b>318,136</b>	303,685
Rent, rates and water	10,981	3,000	<b>13,981</b>	13,894
Light and heat	20,021	24,216	<b>44,237</b>	33,509
Insurance	1,148	3,462	<b>4,610</b>	3,788
Telephone	2,312	-	<b>2,312</b>	2,586
Postage & stationery	867	-	<b>867</b>	545
Advertising	1,958	-	<b>1,958</b>	1,184
Motor expenses	15,719	-	<b>15,719</b>	12,626
Travelling/volunteer expenses	4,300	-	<b>4,300</b>	8,263
Depreciation	11,234	-	<b>11,234</b>	13,237
Repairs & maintenance	4,625	4,443	<b>9,068</b>	20,074
Legal & professional	5,694	-	<b>5,694</b>	3,316
Bank charges	8,518	-	<b>8,518</b>	4,627
Governance costs	1,200	-	<b>1,200</b>	1,600
Sundry expenses	<u>3,659</u>	<u>-</u>	<b><u>3,659</u></b>	<u>4,492</u>
<b>Total Expenditure</b>	<u><b>343,589</b></u>	<u><b>189,353</b></u>	<b><u>532,942</u></b>	<u><b>493,899</b></u>

**7. Tangible fixed assets - Equipment, furniture, and fittings**

	<b>Computer £</b>	<b>Fixtures &amp; Fittings £</b>	<b>Motor Vehicles £</b>	<b>Total £</b>
<b>Cost:</b>				
1 January 2023	11,942	123,196	48,439	<b>183,577</b>
Additions	963	435	-	<b>1,398</b>
Disposals	<u>-</u>	<u>(28,759)</u>	<u>(13,500)</u>	<u><b>(42,259)</b></u>
At 31 December 2023	<u>12,905</u>	<u>94,872</u>	<u>34,939</u>	<u><b>142,716</b></u>
<b>Depreciation</b>				
At 1 January 2023	11,942	111,999	40,766	<b>164,707</b>
Charge for the year	321	3,242	7,673	<b>11,236</b>
Depreciation on disposals	<u>-</u>	<u>(28,758)</u>	<u>(13,500)</u>	<u><b>(42,258)</b></u>
At 31 December 2023	<u>12,263</u>	<u>86,483</u>	<u>34,939</u>	<u><b>133,685</b></u>
Net book values				
<b>At 31 December 2023</b>	<u>642</u>	<u>8,389</u>	<u>-</u>	<u><b>9,031</b></u>
At 31 December 2022	<u>-</u>	<u>11,197</u>	<u>7,673</u>	<u>18,870</u>

**8. Debtors**

	<b>2023 £</b>	<b>2022 £</b>
Prepayments/accrued income	<b>40,586</b>	5,378
VAT	<u>-</u>	<u>2,269</u>
	<u><b>40,586</b></u>	<u>7,647</u>

**9. Creditors – amounts falling due within one year**

	<b>2023 £</b>	<b>2022 £</b>
Accruals and sundry creditors	<b>10,720</b>	10,320
VAT	<b>537</b>	-
Other creditors	<b>2,456</b>	1,895
Deferred income	<u>-</u>	<u>17,320</u>
	<u><b>13,712</b></u>	<u>29,535</u>



**10. Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
Tangible fixed assets	-	9,031	9,031
Current assets	511,736	-	511,736
Less: Creditors amounts falling due within one year	<u>(5,579)</u>	<u>(8,133)</u>	<u>(13,712)</u>
Net assets at 31 December 2023	<u>506,157</u>	<u>898</u>	<u>507,055</u>

**11. Unrestricted funds**

	<b>At 1 January 2023 £</b>	<b>Movement during the year £</b>	<b>At 31 December 2023 £</b>
Unrestricted funds are accounted for by:	<u>506,440</u>	<u>(283)</u>	<u>506,157</u>

**12. Restricted funds**

	<b>At 1 January 2023 £</b>	<b>Movement during the year £</b>	<b>At 31 December 2023 £</b>
Restricted funds are accounted for by:	<u>898</u>	<u>(-)</u>	<u>898</u>

**13. Key Management Personnel**

The Charity is run by the senior management team who are the Chief Executive Officer, Partnership Manager, the Office and Finance manager and the Operations Manager. They all receive a remuneration package but not more than £60,000 and they receive no additional employee benefits.

**14. Analysis of the cost of Key Management Personnel**

	<b>2023</b>	2022
	<b>£</b>	£
Salaries and wages	<b>100,423</b>	98,268
Social security costs	<b>10,231</b>	10,102
Pension costs	<b><u>3077</u></b>	<u>2,948</u>
	<b><u>113,731</u></b>	<u>111,418</u>

**15. Analysis of staff costs including the cost of Key Management Personnel**

	<b>2023</b>	2022
	<b>£</b>	£
Salaries and wages	<b><u>318,135</u></b>	<u>303,685</u>

**16. Staff numbers**

	<b>2023</b>	2022
Full time	<b>6</b>	7
Part-time	<b><u>8</u></b>	<u>8</u>
	<b><u>14</u></b>	<u>15</u>

**Funders**

**17. During the year, the following companies kindly donated funds:**

**The Big Lottery – £34,000**

**One Manchester - £69,333**

**Manchester Work and Skills - £7,000**

**Manchester City Opens – £17,320** which was brought forward from 2022

**Household Support Fund - £53.100**

All the above donations were spent in 2023.

**Monies were also donated from the following organisations during the year:**

Procure Plus

WCHG

NIF

Unitarian

Be Well

Sainsburys